

MEETING NOTICE AND AGENDA

Sand Springs City Council
January 11, 2016 – 7:00 pm
Sand Springs Municipal Building
100 East Broadway – Room 203
Sand Springs, Oklahoma 74063
www.sandspringsok.org

1. **Call to Order** Time _____

2. **Roll Call**

Ward 1-Phillips _____ Ward 2-Nichols _____ Ward 3-Burdge _____
Ward 4-Fothergill _____ Ward 5-Wilson _____ Ward 6-Jackson _____
At Large – Spoon _____

3. **Invocation**

Invocation will be provided by Vice Mayor Fothergill.

4. **Pledge of Allegiance**

Pledge of Allegiance will be provided by Councilman Spoon.

5. **Swearing In Ceremony – Police Officer**

Judge Askew will administer the Oath of Office to Police Officer Emily Chisum.
(Police)

6. **Presentations/Recognition**

Employee Steering Committee and Mission Statement

Assistant City Manager Daniel Bradley will provide a brief overview of the 2015 Employee Steering Committee and the Employee Mission Statement.
(Administration)

Employee Steering Committee Representative Gary Duplissey will present the Employee Mission Statement to Council. (Administration)

7. **Consent Agenda (A-C)**

All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Council member may, however, remove an item from the Consent Agenda by request.

- A) Approval of the minutes of the December 8, 2015 special City Council meeting. (Administration)
- B) Approval of the minutes of the December 9, 2015 special City Council meeting. (Administration)
- C) Approval of the minutes of the December 14, 2015 regular City Council meeting. (Administration)

Motion _____ Second _____

8. **Studio 45 Contract for Design, Development and Construction Services – Case Community Park and Sand Springs Expressway Corridor**

Council may consider approval of a contract with Studio 45 for design, development and construction services as it relates to the Case Community Park and Sand Springs Expressway Corridor project. (Presented by: Grant Gerondale, Parks Director)

Motion _____ Second _____

9. **Ordinance No. 1278 – SSZ-482 Rezoning from AG (Agricultural) to an RE (Residential Estate) Classification – Located in Section 25, Township 19 North, Range 11 East**

Council may consider approval of Ordinance No. 1278, an ordinance amending the zoning map of the City of Sand Springs, Oklahoma, rezoning from AG (Agriculture District) to RE (Residential Estate District) unplatted property located in Section 25, Township 19 North, Range 11 East, Tulsa County, City of Sand Springs, Oklahoma, in Ward Boundary District 4, repealing all ordinances or part of ordinances in conflict herewith; and declaring an effective date. (Presented by Brad Bates, Planning Director)

Motion _____ Second _____

10. Correspondence

The following correspondence is provided to Council for their review and information.

- A) Regular monthly bills. (Finance)
- B) Christmas Card/"Thank you" note from SBA following the tornado disaster. (EOC)
- C) A letter dated, December 10, 2015, from Oklahoma Department of Environmental Quality regarding Permit No. WL000072150970, Facility No. 1020420, for the construction of one (1) 0.2-MG with an alternative bid for 0.25-MG water storage tank and all appurtenances to serve the City of Sand Springs, Tulsa County, Oklahoma. (Public Works)
- D) A letter dated, December 30, 2015, from Sand Springs Cultural and Historical Museum Trust Authority President Cynthia Phillips regarding the City's participation in the 2015 Art of Giving Christmas Tree event. (Administration)
- E) A letter dated, January 3, 2016, from the Charles Page High School Student Council recognizing Fire Chief Mike Wood as a part of their 2015-2016 Year of Thanksgiving. (Administration)

11. City Manager's and Council Members Report

The City Manager and Council members will provide updates regarding recent and upcoming events and projects, including events of interest and the general operations of the City. No action is to be taken. (Administration)

List of Upcoming Events:

- A) January 18, 2016 - Martin Luther King, Jr. Holiday, city offices closed.

12. Executive Session

- A) Council will consider retiring into Executive Session for the purpose of conferring on matters pertaining to economic development within the RiverWest development area; SpringLoaded Brewery development; and for the purpose of conferring on other economic development projects in which public disclosure of the matter discussed would interfere with the confidentiality of the business in accordance with O.S. Title 25, Section 307(C)(10).

Motion _____ Second _____

B) Council will consider returning to the City Council meeting following the Executive Session. (Administration)

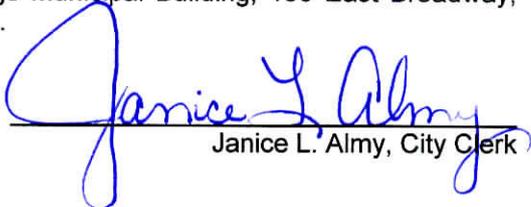
Motion _____ Second _____

C) Council will consider and take any action deemed appropriate as a result of the Executive Session. (Administration)

Motion _____ Second _____

13. **Adjournment** Time _____

This agenda was filed in the office of the City Clerk and posted at 11:30 am on January 7, 2016 on the digital display board located in the lobby of the Sand Springs Municipal Building, 100 East Broadway, Sand Springs, Oklahoma 74063, by Janice L. Almy, City Clerk.


Janice L. Almy, City Clerk



**CITY OF SAND SPRINGS
COUNCIL/AUTHORITY STAFF REPORT
MEETING DATE: 01/11/2016**

SUBJECT:

Swearing In Ceremony – Officer Emily Chisum

BACKGROUND AND HISTORY:

Officer Emily Chisum will take the Police Officer's Oath of Office.

BUGETARY IMPACT:

None

STAFF RECOMMENDATION:

None, No action required

COMPILED BY:

Michael S. Carter – Chief of Police

APPROVED BY:

Elizabeth A. Gray - City Manager

ATTACHMENTS:

Oath of Office

POLICE OFFICER'S OATH OF OFFICE

I, Emily Chisum, having been duly appointed as a Police Officer of the City of Sand Springs and a Peace Officer of the State of Oklahoma, do solemnly swear that I will defend, enforce and obey the Constitution and Laws of the United States, the State of Oklahoma and the Charter and Ordinances of the City of Sand Springs.

That I will obey the lawful orders of my superior officers and the regulations of the Sand Springs Police Department.

That I will protect the rights, lives and property of all citizens and uphold the honor of the police profession, with my life, if need be.

This I solemnly swear, this 14th day of January, 2016.

Officer

Judge or City Clerk



**CITY OF SAND SPRINGS
COUNCIL/AUTHORITY STAFF REPORT**

MEETING DATE: 01/11/2016

SUBJECT:

Presentation to the City Council- The City of Sand Springs Employee Mission statement

BACKGROUND AND HISTORY:

Waste Water Superintendant Gary Duplissey will present the Employees Mission Statement that was created by the City Employees..

BUGETARY IMPACT:

None

STAFF RECOMMENDATION:

None, No action required

COMPILED BY:

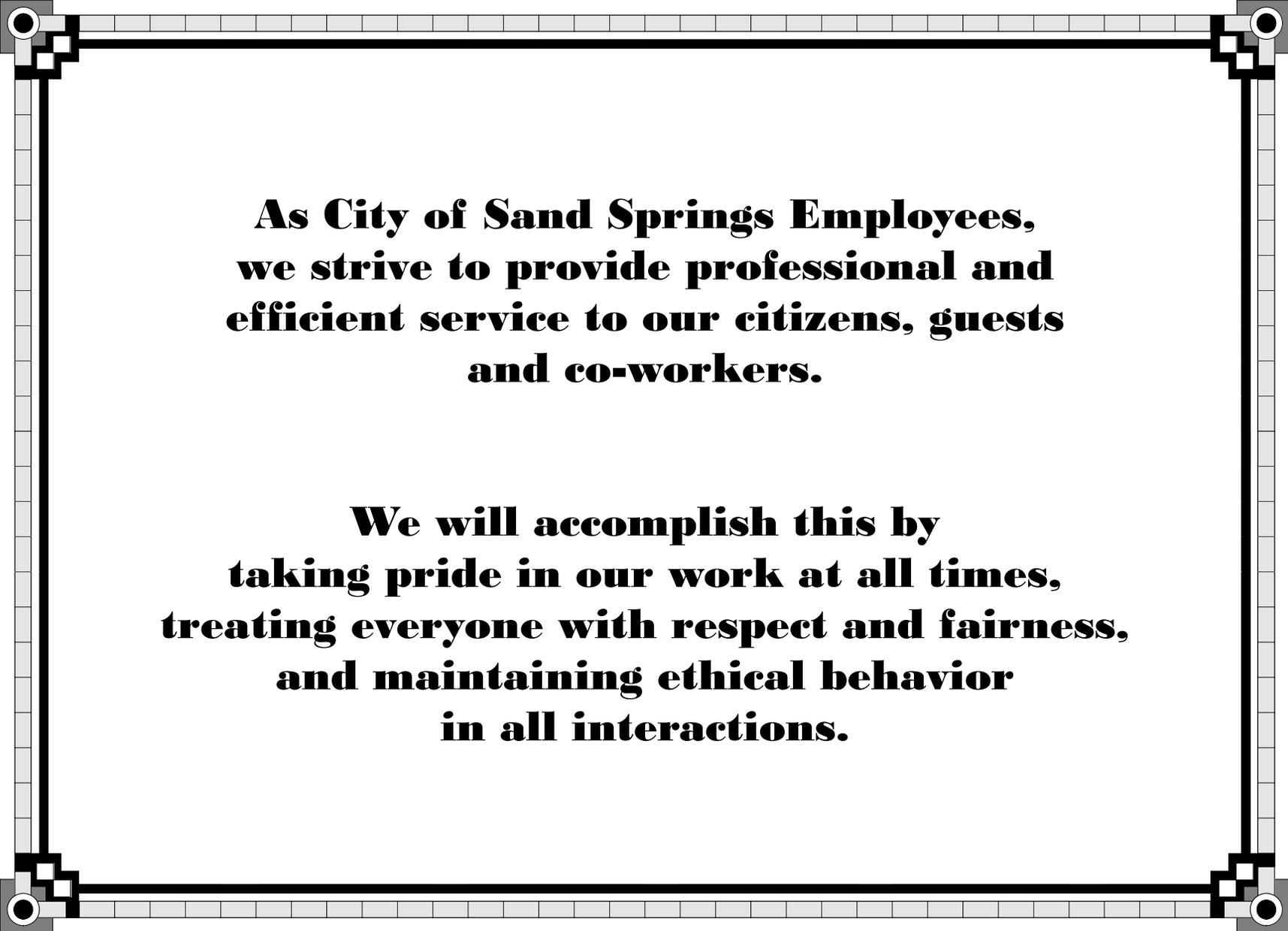
Daniel Bradley-Assistant City Manager

APPROVED BY:

Elizabeth A. Gray - City Manager

ATTACHMENT(S):

Mission Statement



**As City of Sand Springs Employees,
we strive to provide professional and
efficient service to our citizens, guests
and co-workers.**

**We will accomplish this by
taking pride in our work at all times,
treating everyone with respect and fairness,
and maintaining ethical behavior
in all interactions.**

MINUTES

**Sand Springs City Council
Special Meeting
December 8, 2015 – 1:00 p.m.
Public Works – Conference Room
109 North Garfield
Sand Springs, Oklahoma 74063**

1. Call to Order

Mayor Burdge called the meeting to order at the noted time of 1:00 p.m.

2. Roll Call

Mayor Burdge called for an individual roll call with members replying in the following manner:

Mayor Burdge, here; Vice Mayor Fothergill, here; Councilman Phillips, here; Councilman Nichols, here; Councilman Wilson, here; Councilman Jackson, here; Councilman Spoon, here.

3. Resolution No. 16-19 Parks Improvements

City Manager Elizabeth Gray requested Council's approval of Resolution No. 16-19, a resolution related to Parks improvements, approving the award of bid for the identified components and future components, authorizing an award of contract for a guaranteed maximum price, authorizing payments, and authorizing the signature of all related documents. (Splash Pad, Baseball, Soccer and Parks Concessions and Restrooms Building).

Grant Gerondale, Parks Director, provide a brief overview of the parks improvements.

Following discussion, a motion was made by Vice Mayor Fothergill and seconded by Councilman Phillips that the requested approval of Resolution No. 16-19, a resolution related to Parks improvements, approving the award of bid for the identified components and future components, authorizing an award of contract for a guaranteed maximum price, authorizing payments, and authorizing the signature of all related documents, as presented, be approved.

Mayor Burdge called for the vote recorded as follows:

Mayor Burdge, aye; Vice Mayor Fothergill, aye; Councilman Phillips, aye; Councilman Nichols, aye; Councilman Wilson, aye; Councilman Jackson, aye; Councilman Spoon, aye.

The motion carried 7-0-0.

4. **Adjournment**

The meeting adjourned at the noted time of 1:08 p.m.

Janice L. Almy, City Clerk

DRAFT

MINUTES

**Sand Springs City Council
Special Meeting
December 9, 2015 – 11:00 a.m.
Case Community Center
1050 West Wekiwa Road
Sand Springs, Oklahoma 74063**

Mayor Mike Burdge, Councilman Michael Phillips, Councilman Dean Nichols, Councilman Beau Wilson, Councilman Brian Jackson, Councilman Jim Spoon, administrative staff, employees and guests attended the Annual Employee Recognition Luncheon.

The meeting was for social-purposes only, with no action required or taken by the Sand Springs City Council.

Janice L. Almy, City Clerk

DRAFT

MINUTES

**Sand Springs City Council
Regular Meeting
December 14, 2015 – 7:00 p.m.
Sand Springs Municipal Building
100 East Broadway – Room #203
Sand Springs, Oklahoma 74063**

MEMBERS PRESENT: Mayor Mike Burdge (11-0)
Vice Mayor John Fothergill (10-1)
Councilman Michael Phillips (11-0)
Councilman Dean Nichols (10-1)
Councilman Beau Wilson (9-2)
Councilman Brian Jackson (11-0)
Councilman Jim Spoon (8-3)

ALSO PRESENT: City Manager Elizabeth A. Gray
City Attorney David Weatherford
City Clerk Janice L. Almy

ABSENT: None

The Sand Springs City Council met in regular session on December 14, 2015 in Room No. 203 of the Sand Springs Municipal Building pursuant to the agenda filed with the City Clerk's office and posted at 3:30 pm on December 10, 2015, on the digital display board located in the first floor lobby of the Sand Springs Municipal Building, 100 East Broadway, Sand Springs, Oklahoma 74063.

1. Call to Order

Mayor Burdge called the meeting to order at the noted time of 7:01 pm.

2. Roll Call

Mayor Burdge called for an individual roll call with members replying in the following manner:

Councilman Jackson, here; Councilman Nichols, here; Councilman Spoon, here; Vice Mayor Fothergill, here; Mayor Burdge, here; Councilman Wilson, here; Councilman Phillips, here.

3. Invocation

Following Roll Call, Councilman Spoon provided the invocation.

4. Pledge of Allegiance

Councilman Nichols led the Pledge of Allegiance.

5. Special Recognition

A) Mayor Burdge and City Manager Elizabeth Gray recognized various church youth groups and Matt Barnett of Hill spring Church for their efforts and hard work for the Hallow Clean event.

B) Mayor Burdge read aloud and presented a Certificate of Appreciation to Mary Eubanks, Sand Springs Area Chamber of Commerce President and wished her well during her retirement.

City Manager Elizabeth Gray presented Mary Eubanks with a City "You Made the News" card.

6. Tulsa's Future III

Brien Thorstenberg, Tulsa Chamber, provided a PowerPoint presentation regarding Tulsa's Future III Regional Economic Development program.

Following the presentation, City Manager Elizabeth Gray stated that Council would review the information which was provided and would consider the program at a future City Council meeting.

7. Consent Agenda (A-H)

Mayor Burdge informed Council that all matters listed under the Consent Agenda to be considered by Council are to be routine and will be enacted by one motion.

Mayor Burdge noted that questions or clarification on any consent agenda items could be addressed prior to taking action. Mayor Burdge requested if Council had questions or needed clarification on any consent agenda item or whether any item needed to be considered separately.

There being none, Mayor Burdge requested a motion regarding Consent Agenda 7.

A motion was made by Councilman Phillips and seconded by Vice Mayor Fothergill to approve the Consent Agenda Items No. 7A through 7H, as follows:

A) The minutes of the November 23, 2015 regular City Council meeting.

B) The monthly Transfers of Funds.

C) The declaration of surplus for Unit No. 622, a 2008 Ford Police Interceptor and authorization to take to salvage and receive salvage value for the unit.

D) SUP-30 to allow a night club use on a property located at 1150 East Charles Page Boulevard.

E) The Sand Springs Pogue Airport Five-Year Federal Aviation Administration and Oklahoma Aeronautics Commission Capital Improvement Project (CIP) Plan updated.

F) An Amended Notice to Public removing a deed restriction and allowing building permits to be issued on Lot 7 and Lot 8, Block 7, Prattwood Estates IV; contingent on a) Lot Owner files the proposed Private Sanitary Sewer Easements; and b) Lot Owner signs the Hold Harmless Utility Crossing Agreement.

G) The Engineering Contract Funding Agreement with the Oklahoma Department of Transportation (ODOT) and authorization for the Mayor to sign all related documents for the Park Road Trail project.

H) The authorization of a deposit of funds with ODOT, representing the City's matching portion for the design of the Park Road Trail project.

Mayor Burdge called for the vote recorded as follows:

Councilman Phillips, aye; Councilman Wilson, aye; Mayor Burdge, aye; Vice Mayor Fothergill, aye; Councilman Spoon, aye; Councilman Nichols, aye; Councilman Jackson, aye.

The motion carried 7-0-0.

8. Resolution No. 16-20 Traffic Calming Policy and Procedure

Public Works Director Derek Campbell requested Council's approval of Resolution No. 16-20, a resolution relating to the Traffic Calming Policy and Procedure for Residential Areas and Subdivision, and authorization for the Mayor to sign said resolution.

Public Works Director Derek Campbell provided an overview of the Traffic Calming Policy and Procedure.

Mayor Burdge noted that two citizens signed in to address this item.

Mike Callahan, 701 Oak Ridge Drive, expressed concerns with the vehicles speeding through the neighborhood where children play. Mr. Callahan indicated that the revised policy would require him or other citizens to obtain signatures of support first, he is will to get the required signatures.

Phyllis Cole, 711 Greenview Circle, indicated that some consideration for the bicyclists should be considered before installing speed humps, as well as other options.

Following discussion, a motion was made by Councilman Phillips and seconded by Councilman Spoon that the requested approval of Resolution No. 16-20, a resolution relating to the Traffic Calming Policy and Procedure for Residential Areas and Subdivision, and authorization for the Mayor to sign said resolution, as presented, be approved.

Mayor Burdge called for the vote recorded as follows:

Councilman Jackson, aye; Councilman Nichols, aye; Councilman Spoon, aye; Vice Mayor Fothergill, aye; Mayor Burge, aye; Councilman Wilson, aye; Councilman Phillips, aye.

The motion carried 7-0-0.

9. Resolution No. 16-23 - OneVoice

Mayor Burdge requested Council's approval of Resolution No. 16-23, a resolution of the City Council of the City of Sand Springs, Oklahoma, endorsing the Tulsa Metro Chamber OneVoice Regional Legislative Agenda for 2016.

A motion was made by Councilman Phillips and seconded by Vice Mayor Fothergill that the requested approval of Resolution No. 16-23, a resolution of the City Council of the City of Sand Springs, Oklahoma, endorsing the Tulsa Metro Chamber OneVoice Regional Legislative Agenda for 2016, as presented, be approved.

Mayor Burdge called for the vote recorded as follows:

Councilman Phillips, aye; Councilman Wilson, aye; Mayor Burdge, aye; Vice Mayor Fothergill, aye; Councilman Spoon, aye; Councilman Nichols, aye; Councilman Jackson, aye.

The motion carried 7-0-0.

10. Resolution No. 16-24 - Education Funding

Councilman Phillips requested Council's approval of Resolution No. 16-24, a resolution of the City Council of the City of Sand Springs, Oklahoma, supporting legislative efforts to increase education funding within the State of Oklahoma and opposing the David Boren State Sales Tax proposal and similar efforts to fund education.

Councilman Phillips provided a brief overview and expressed his concerns with the use of sales tax.

Councilman Jackson read aloud a prepared statement regarding the need to increase education funding.

A motion was made by Councilman Jackson and seconded by Councilman Nichols to table this item.

Mayor Burdge called for the vote recorded as follows:

Councilman Jackson, aye; Councilman Nichols, aye; Councilman Spoon, nay; Vice Mayor Fothergill, nay; Mayor Burdge, nay; Councilman Wilson, nay; Councilman Phillips, nay.

The motion failed 2-5-0.

A motion was made by Vice Mayor Fothergill and seconded by Councilman Spoon that the requested of Resolution No. 16-24, a resolution of the City Council of the City of Sand Springs, Oklahoma, supporting legislative efforts to increase education funding within the State of Oklahoma and opposing the David Boren State Sales Tax proposal and similar efforts to fund education, as presented, be approved.

Mayor Burdge called for the vote recorded as follows:

Councilman Phillips, aye; Councilman Wilson, aye; Mayor Burdge, aye; Vice Mayor Fothergill, aye; Councilman Spoon, aye; Councilman Nichols, nay; Councilman Jackson, nay.

The motion carried 5-2-0.

11. Resolution No. 16-25 – F35 “Lightning II” Fighter Aircraft Fleet

City Manager Elizabeth Gray requested Council's approval of Resolution No. 16-25, a resolution of the City Council of the City of Sand Springs, Oklahoma, supporting the Governor's Task Force in recommending the Tulsa Base of the Oklahoma Air National Guard as the optimum location for the new F-35 “Lightning II” Fighter Aircraft fleet; acknowledging the 128th Fighter Wing, located at Tulsa Air National

Guard Base, as one of the premier combat units in the United States Air Force; urging the Pentagon to station the next generation of fighter aircraft at Tulsa.

A motion was made by Councilman Phillips and seconded by Councilman Wilson that the requested approval of Resolution No. 16-25, a resolution of the City Council of the City of Sand Springs, Oklahoma, supporting the Governor's Task Force in recommending the Tulsa Base of the Oklahoma Air National Guard as the optimum location for the new F-35 "Lightning II" Fighter Aircraft fleet; acknowledging the 128th Fighter Wing, located at Tulsa Air National Guard Base, as one of the premier combat units in the United States Air Force; urging the Pentagon to station the next generation of fighter aircraft at Tulsa, as presented, be approved.

Mayor Burdge called for the vote recorded as follows:

Councilman Phillips, aye; Councilman Wilson, aye; Mayor Burdge, aye; Vice Mayor Fothergill, aye; Councilman Spoon, aye; Councilman Nichols, aye; Councilman Jackson, aye.

The motion carried 7-0-0.

12. Correspondence

The following correspondence was provided to Council for their review and information.

A) Regular monthly bills.

13. City Manager's and Council Members Report

City Manager Elizabeth A. Gray reported on the upcoming city holidays and office closings.

Councilman Phillips informed Council of the invitation to the INCOG CTAG reception, and the Oklahoma Policy Institute scheduled for January 28, 2016 at Rose State College.

City Manager Elizabeth Gray stated that the FY17 Budget Fair will be held in January, 2016.

Councilman Jackson reminded Council of the Salvation Army Bell Ringers located at Wal-Mart and Reasors.

Mayor Burdge reported on his recent trip to Portland, OR with Cross Country Runner Cheyenne Walden for her to participate in the National Nike Run event.

Following Agenda Item No. 13, a motion was made by Councilman Phillips and seconded by Vice Mayor Fothergill to recess the City Council meeting, to be reconvened following the Municipal Authority meeting.

Mayor Burdge called for the vote recorded as follows:

Councilman Jackson, aye; Councilman Nichols, aye; Councilman Spoon, aye; Vice Mayor Fothergill, aye; Mayor Burdge, aye; Councilman Wilson, aye; Councilman Phillips, aye.

The motion carried 7-0-0.

The City Council meeting recessed at the noted time of 7:52 pm.

Following the Municipal Authority meeting, a motion was made by Councilman Phillips and seconded by Councilman Wilson to reconvene the City Council meeting.

Mayor Burdge called for the vote recorded as follows:

Councilman Phillips, aye; Councilman Wilson, aye; Mayor Burdge, aye; Vice Mayor Fothergill, aye; Councilman Spoon, aye; Councilman Nichols, aye; Councilman Jackson, aye.

The motion carried 7-0-0.

The City Council meeting reconvened at the noted time of 7:55 pm.

14. Executive Session

A) Mayor Burdge informed Council of the consideration of retiring into Executive Session for the purpose of conferring on matters pertaining to economic development within the RiverWest development area and for the purpose of conferring on other economic development projects in which public disclosure of the matter discussed would interfere with the confidentiality of the business in accordance with O.S. Title 25, Section 307(C)(10).

A motion was made by Councilman Phillips and seconded by Vice Mayor Fothergill to retire into Executive Session for the purpose of conferring on matters pertaining to economic development within the RiverWest development area and for the purpose of conferring on other economic development projects in which public disclosure of the matter discussed would interfere with the confidentiality of the business in accordance with O.S. Title 25, Section 307(C)(10), as presented, be approved.

Mayor Burdge called for the vote recorded as follows:

Councilman Jackson, aye; Councilman Nichols, aye; Councilman Spoon, aye; Vice Mayor Fothergill, aye; Mayor Burdge, aye; Councilman Wilson, aye; Councilman Phillips, aye.

The motion carried 7-0-0.

Mayor Burdge, Vice Mayor Fothergill, Councilman Phillips, Councilman Nichols, Councilman Wilson, Councilman Jackson, Councilman Spoon, City Manager Elizabeth Gray and City Attorney David Weatherford retired into Executive Session at the noted time of 7:55 pm.

Discussion was held relating to matters pertaining to economic development within the RiverWest development area and other economic development projects in which public disclosure of the matter discussed would interfere with the confidentiality of the business in accordance with O.S. Title 25, Section 307(C)(10).

B) Following the Executive Session, a motion was made by Councilman Phillips and seconded by Vice Mayor Fothergill to reconvene the City Council meeting.

Mayor Burdge called for the vote recorded as follows:

Councilman Phillips, aye; Councilman Wilson, aye; Mayor Burdge, aye; Vice Mayor Fothergill, aye; Councilman Spoon, aye; Councilman Nichols, aye; Councilman Jackson, aye.

The motion carried 7-0-0.

The City Council meeting reconvened at the noted time of 8:14 pm.

C) Mayor Burdge stated no action was required as a result of Executive Session.

15. Adjournment

There being no other discussion, the meeting adjourned at the noted time of 8:15 pm.

Janice L. Almy, City Clerk



CITY OF SAND SPRINGS

100 E. Broadway St. • P.O. Box 338 • Sand Springs, Oklahoma 74063
Phone: 918.246.2500 • sandspringsok.org

**CITY OF SAND SPRINGS
COUNCIL STAFF REPORT
MEETING DATE: January 11, 2016**

SUBJECT:

Studio 45 Contract for Design, Development & Construction Services

STAFF RECOMMENDATION:

Staff recommends approval and requests Mayoral signing of the contract

BACKGROUND AND HISTORY:

Studio 45 Architects (S45) has been under contract to complete the schematic design elements for Case Community Park and Sand Springs Expressway corridor options. The park improvement conceptual phase has been completed with good participation via a steering committee and approved by the Parks Advisory Board. The highway corridor design options are underway. This contract is for the remainder of the work to be done, including professional architectural, mechanical, electrical and structural engineering needs throughout the duration of the project. As well, S45 will be carrying landscape architecture and civil engineering elements for these projects.

Related to this, CMSWillowbrook will be the construction manager for the projects, and that contract is in already place from previous council action.

It is estimated that the Parks Department will continue to work with S45; CMSWillowbrook and Public Works staff as we anticipate letting bids for the park elements later this year and begin construction. Construction for the park projects is envisioned to last approximately 1 year from notice to proceed.

This is a Vision2025 project with \$2M private match. Tulsa Vision2025 and Tulsa County Commissioners have voted to approve our funding and we have already coordinated some payments on existing work with PMG (on behalf of Vision2025).

BUDGETARY IMPACT:

Expenditure of \$345,000 in Vision2025, Proposition No. 4 funds.

COMPILED BY: Gerondale

PRESENTED BY: Gerondale

ATTACHMENTS:

AIA Document B101-2007- Standard Form of Agreement Between Owner and Architect



AIA[®] Document B101[™] – 2007

Standard Form of Agreement Between Owner and Architect

AGREEMENT made as of the eleventh day January
in the year two thousand sixteen
(In words, indicate day, month and year.)

BETWEEN the Architect's client identified as the Owner:
(Name, legal status, address and other information)

The City of Sand Springs Parks and Recreation Department
Room 200 100 East Broadway
Sand Springs, Oklahoma

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

and the Architect:
(Name, legal status, address and other information)

Studio 45 Architects, PLLC
2510 E 15th St. Suite 208
Tulsa OK 74104

for the following Project:
(Name, location and detailed description)

City of Sand Springs River City Park and Sand Springs Expressway Corridor

The Owner and Architect agree as follows.

TABLE OF ARTICLES

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12	SPECIAL TERMS AND CONDITIONS
13	SCOPE OF THE AGREEMENT

EXHIBIT A INITIAL INFORMATION

ARTICLE 1 INITIAL INFORMATION

§ 1.1 This Agreement is based on the Initial Information set forth in this Article 1 and in optional Exhibit A, Initial Information:

(Complete Exhibit A, Initial Information, and incorporate it into the Agreement at Section 13.2, or state below Initial Information such as details of the Project's site and program, Owner's contractors and consultants, Architect's consultants, Owner's budget for the Cost of the Work, authorized representatives, anticipated procurement method, and other information relevant to the Project.)

Project to include but not limited to the following Schematic Design components. (1.) Major entrance to River City Park (2.) Boulevard treatment for a segment of River City Park Road. (3.) Franklin Creek landscaping (drainage/floodway) (4.) Outdoor community - special event stage/multipurpose center (5.) Public restrooms (6.) Grand lawn. (7.) Lighting and trail enhancements (8.) New tournament soccer field (9.) Two new youth baseball fields (10.) Expanded parking (11.) Basketball, Volleyball and Horseshoe pits (12.) Playgrounds (13.) Enhanced Arkansas River views. Highway 412 corridor improvements (15.) Outdoor picnic pavilions (16.) 18 hole disc golf course. (17.) Pedestrian trail expansion (18.) Grading and park drainage improvements (19.) Irrigation improvements and expansion (20.) Sports lighting package

§ 1.2 The Owner's anticipated dates for commencement of construction and Substantial Completion of the Work are set forth below:

.1 Commencement of construction date:

Summer 2016

.2 Substantial Completion date:

Summer 2017

§ 1.3 The Owner and Architect may rely on the Initial Information. Both parties, however, recognize that such information may materially change and, in that event, the Owner and the Architect shall appropriately adjust the schedule, the Architect's services and the Architect's compensation.

§ 3.1.3 As soon as practicable after the date of this Agreement, the Architect shall submit for the Owner's approval a schedule for the performance of the Architect's services. The schedule initially shall include anticipated dates for the commencement of construction and for Substantial Completion of the Work as set forth in the Initial Information. The schedule shall include allowances for periods of time required for the Owner's review, for the performance of the Owner's consultants, and for approval of submissions by authorities having jurisdiction over the Project. Once approved by the Owner, time limits established by the schedule shall not, except for reasonable cause, be exceeded by the Architect or Owner. With the Owner's approval, the Architect shall adjust the schedule, if necessary as the Project proceeds until the commencement of construction.

§ 3.1.4 The Architect shall not be responsible for an Owner's directive or substitution made without the Architect's approval.

§ 3.1.5 The Architect shall, at appropriate times, contact the governmental authorities required to approve the Construction Documents and the entities providing utility services to the Project. In designing the Project, the Architect shall respond to applicable design requirements imposed by such governmental authorities and by such entities providing utility services.

§ 3.1.6 The Architect shall assist the Owner in connection with the Owner's responsibility for filing documents required for the approval of governmental authorities having jurisdiction over the Project.

§ 3.2 SCHEMATIC DESIGN PHASE SERVICES

§ 3.2.1 The Architect shall review the program and other information furnished by the Owner, and shall review laws, codes, and regulations applicable to the Architect's services.

§ 3.2.2 The Architect shall prepare a preliminary evaluation of the Owner's program, schedule, budget for the Cost of the Work, Project site, and the proposed procurement or delivery method and other Initial Information, each in terms of the other, to ascertain the requirements of the Project. The Architect shall notify the Owner of (1) any inconsistencies discovered in the information, and (2) other information or consulting services that may be reasonably needed for the Project.

§ 3.2.3 The Architect shall present its preliminary evaluation to the Owner and shall discuss with the Owner alternative approaches to design and construction of the Project, including the feasibility of incorporating environmentally responsible design approaches. The Architect shall reach an understanding with the Owner regarding the requirements of the Project.

§ 3.2.4 Based on the Project's requirements agreed upon with the Owner, the Architect shall prepare and present for the Owner's approval a preliminary design illustrating the scale and relationship of the Project components.

§ 3.2.5 Based on the Owner's approval of the preliminary design, the Architect shall prepare Schematic Design Documents for the Owner's approval. The Schematic Design Documents shall consist of drawings and other documents including a site plan, if appropriate, and preliminary building plans, sections and elevations; and may include some combination of study models, perspective sketches, or digital modeling. Preliminary selections of major building systems and construction materials shall be noted on the drawings or described in writing.

§ 3.2.5.1 The Architect shall consider environmentally responsible design alternatives, such as material choices and building orientation, together with other considerations based on program and aesthetics, in developing a design that is consistent with the Owner's program, schedule and budget for the Cost of the Work. The Owner may obtain other environmentally responsible design services under Article 4.

§ 3.2.5.2 The Architect shall consider the value of alternative materials, building systems and equipment, together with other considerations based on program and aesthetics, in developing a design for the Project that is consistent with the Owner's program, schedule and budget for the Cost of the Work.

§ 3.2.6 The Architect shall submit to the Owner an estimate of the Cost of the Work prepared in accordance with Section 6.3.

§ 3.2.7 The Architect shall submit the Schematic Design Documents to the Owner, and request the Owner's approval.

ARTICLE 2 ARCHITECT'S RESPONSIBILITIES

§ 2.1 The Architect shall provide the professional services as set forth in this Agreement.

§ 2.2 The Architect shall perform its services consistent with the professional skill and care ordinarily provided by architects practicing in the same or similar locality under the same or similar circumstances. The Architect shall perform its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the Project.

§ 2.3 The Architect shall identify a representative authorized to act on behalf of the Architect with respect to the Project.

§ 2.4 Except with the Owner's knowledge and consent, the Architect shall not engage in any activity, or accept any employment, interest or contribution that would reasonably appear to compromise the Architect's professional judgment with respect to this Project.

§ 2.5 The Architect shall maintain the following insurance for the duration of this Agreement. If any of the requirements set forth below exceed the types and limits the Architect normally maintains, the Owner shall reimburse the Architect for any additional cost:

(Identify types and limits of insurance coverage, and other insurance requirements applicable to the Agreement, if any.)

.1 General Liability

\$1,000,000 each occurrence, \$1,000,000 aggregate

.2 Automobile Liability

\$1,000,000 combined single limit

.3 Workers' Compensation

\$500,000 each accident

.4 Professional Liability

\$1,000,000 per claim, \$1,000,000 aggregate

ARTICLE 3 SCOPE OF ARCHITECT'S BASIC SERVICES

§ 3.1 The Architect's Basic Services consist of those described in Article 3 and include usual and customary structural, mechanical, and electrical engineering services. Services not set forth in Article 3 are Additional Services.

§ 3.1.1 The Architect shall manage the Architect's services, consult with the Owner, research applicable design criteria, attend Project meetings, communicate with members of the Project team and report progress to the Owner.

§ 3.1.2 The Architect shall coordinate its services with those services provided by the Owner and the Owner's consultants. The Architect shall be entitled to rely on the accuracy and completeness of services and information furnished by the Owner and the Owner's consultants. The Architect shall provide prompt written notice to the Owner if the Architect becomes aware of any error, omission or inconsistency in such services or information.

§ 3.3 DESIGN DEVELOPMENT PHASE SERVICES

§ 3.3.1 Based on the Owner's approval of the Schematic Design Documents, and on the Owner's authorization of any adjustments in the Project requirements and the budget for the Cost of the Work, the Architect shall prepare Design Development Documents for the Owner's approval. The Design Development Documents shall illustrate and describe the development of the approved Schematic Design Documents and shall consist of drawings and other documents including plans, sections, elevations, typical construction details, and diagrammatic layouts of building systems to fix and describe the size and character of the Project as to architectural, structural, mechanical and electrical systems, and such other elements as may be appropriate. The Design Development Documents shall also include outline specifications that identify major materials and systems and establish in general their quality levels.

§ 3.3.2 The Architect shall update the estimate of the Cost of the Work.

§ 3.3.3 The Architect shall submit the Design Development documents to the Owner, advise the Owner of any adjustments to the estimate of the Cost of the Work, and request the Owner's approval.

§ 3.4 CONSTRUCTION DOCUMENTS PHASE SERVICES

§ 3.4.1 Based on the Owner's approval of the Design Development Documents, and on the Owner's authorization of any adjustments in the Project requirements and the budget for the Cost of the Work, the Architect shall prepare Construction Documents for the Owner's approval. The Construction Documents shall illustrate and describe the further development of the approved Design Development Documents and shall consist of Drawings and Specifications setting forth in detail the quality levels of materials and systems and other requirements for the construction of the Work. The Owner and Architect acknowledge that in order to construct the Work the Contractor will provide additional information, including Shop Drawings, Product Data, Samples and other similar submittals, which the Architect shall review in accordance with Section 3.6.4.

§ 3.4.2 The Architect shall incorporate into the Construction Documents the design requirements of governmental authorities having jurisdiction over the Project.

§ 3.4.3 During the development of the Construction Documents, the Architect shall assist the Owner in the development and preparation of (1) bidding and procurement information that describes the time, place and conditions of bidding, including bidding or proposal forms; (2) the form of agreement between the Owner and Contractor; and (3) the Conditions of the Contract for Construction (General, Supplementary and other Conditions). The Architect shall also compile a project manual that includes the Conditions of the Contract for Construction and Specifications and may include bidding requirements and sample forms.

§ 3.4.4 The Architect shall update the estimate for the Cost of the Work.

§ 3.4.5 The Architect shall submit the Construction Documents to the Owner, advise the Owner of any adjustments to the estimate of the Cost of the Work, take any action required under Section 6.5, and request the Owner's approval.

§ 3.5 BIDDING OR NEGOTIATION PHASE SERVICES

§ 3.5.1 GENERAL

The Architect shall assist the Owner in establishing a list of prospective contractors. Following the Owner's approval of the Construction Documents, the Architect shall assist the Owner in (1) obtaining either competitive bids or negotiated proposals; (2) confirming responsiveness of bids or proposals; (3) determining the successful bid or proposal, if any; and, (4) awarding and preparing contracts for construction.

§ 3.5.2 COMPETITIVE BIDDING

§ 3.5.2.1 Bidding Documents shall consist of bidding requirements and proposed Contract Documents.

§ 3.5.2.2 The Architect shall assist the Owner in bidding the Project by

- .1 procuring the reproduction of Bidding Documents for distribution to prospective bidders;
- .2 distributing the Bidding Documents to prospective bidders, requesting their return upon completion of the bidding process, and maintaining a log of distribution and retrieval and of the amounts of deposits, if any, received from and returned to prospective bidders;
- .3 organizing and conducting a pre-bid conference for prospective bidders;
- .4 preparing responses to questions from prospective bidders and providing clarifications and interpretations of the Bidding Documents to all prospective bidders in the form of addenda; and

- .5 organizing and conducting the opening of the bids, and subsequently documenting and distributing the bidding results, as directed by the Owner.

§ 3.5.2.3 The Architect shall consider requests for substitutions, if the Bidding Documents permit substitutions, and shall prepare and distribute addenda identifying approved substitutions to all prospective bidders.

§ 3.5.3 NEGOTIATED PROPOSALS

§ 3.5.3.1 Proposal Documents shall consist of proposal requirements and proposed Contract Documents.

§ 3.5.3.2 The Architect shall assist the Owner in obtaining proposals by

- .1 procuring the reproduction of Proposal Documents for distribution to prospective contractors, and requesting their return upon completion of the negotiation process;
- .2 organizing and participating in selection interviews with prospective contractors; and
- .3 participating in negotiations with prospective contractors, and subsequently preparing a summary report of the negotiation results, as directed by the Owner.

§ 3.5.3.3 The Architect shall consider requests for substitutions, if the Proposal Documents permit substitutions, and shall prepare and distribute addenda identifying approved substitutions to all prospective contractors.

§ 3.6 CONSTRUCTION PHASE SERVICES

§ 3.6.1 GENERAL

§ 3.6.1.1 The Architect shall provide administration of the Contract between the Owner and the Contractor as set forth below and in AIA Document A201™–2007, General Conditions of the Contract for Construction. If the Owner and Contractor modify AIA Document A201–2007, those modifications shall not affect the Architect's services under this Agreement unless the Owner and the Architect amend this Agreement.

§ 3.6.1.2 The Architect shall advise and consult with the Owner during the Construction Phase Services. The Architect shall have authority to act on behalf of the Owner only to the extent provided in this Agreement. The Architect shall not have control over, charge of, or responsibility for the construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work, nor shall the Architect be responsible for the Contractor's failure to perform the Work in accordance with the requirements of the Contract Documents. The Architect shall be responsible for the Architect's negligent acts or omissions, but shall not have control over or charge of, and shall not be responsible for, acts or omissions of the Contractor or of any other persons or entities performing portions of the Work.

§ 3.6.1.3 Subject to Section 4.3, the Architect's responsibility to provide Construction Phase Services commences with the award of the Contract for Construction and terminates on the date the Architect issues the final Certificate for Payment.

§ 3.6.2 EVALUATIONS OF THE WORK

§ 3.6.2.1 The Architect shall visit the site at intervals appropriate to the stage of construction, or as otherwise required in Section 4.3.3, to become generally familiar with the progress and quality of the portion of the Work completed, and to determine, in general, if the Work observed is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. However, the Architect shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. On the basis of the site visits, the Architect shall keep the Owner reasonably informed about the progress and quality of the portion of the Work completed, and report to the Owner (1) known deviations from the Contract Documents and from the most recent construction schedule submitted by the Contractor, and (2) defects and deficiencies observed in the Work.

§ 3.6.2.2 The Architect has the authority to reject Work that does not conform to the Contract Documents. Whenever the Architect considers it necessary or advisable, the Architect shall have the authority to require inspection or testing of the Work in accordance with the provisions of the Contract Documents, whether or not such Work is fabricated, installed or completed. However, neither this authority of the Architect nor a decision made in good faith either to exercise or not to exercise such authority shall give rise to a duty or responsibility of the Architect to the Contractor, Subcontractors, material and equipment suppliers, their agents or employees or other persons or entities performing portions of the Work.

§ 3.6.2.3 The Architect shall interpret and decide matters concerning performance under, and requirements of, the Contract Documents on written request of either the Owner or Contractor. The Architect's response to such requests shall be made in writing within any time limits agreed upon or otherwise with reasonable promptness.

§ 3.6.2.4 Interpretations and decisions of the Architect shall be consistent with the intent of and reasonably inferable from the Contract Documents and shall be in writing or in the form of drawings. When making such interpretations and decisions, the Architect shall endeavor to secure faithful performance by both Owner and Contractor, shall not show partiality to either, and shall not be liable for results of interpretations or decisions rendered in good faith. The Architect's decisions on matters relating to aesthetic effect shall be final if consistent with the intent expressed in the Contract Documents.

§ 3.6.2.5 Unless the Owner and Contractor designate another person to serve as an Initial Decision Maker, as that term is defined in AIA Document A201–2007, the Architect shall render initial decisions on Claims between the Owner and Contractor as provided in the Contract Documents.

§ 3.6.3 CERTIFICATES FOR PAYMENT TO CONTRACTOR

§ 3.6.3.1 The Architect shall review and certify the amounts due the Contractor and shall issue certificates in such amounts. The Architect's certification for payment shall constitute a representation to the Owner, based on the Architect's evaluation of the Work as provided in Section 3.6.2 and on the data comprising the Contractor's Application for Payment, that, to the best of the Architect's knowledge, information and belief, the Work has progressed to the point indicated and that the quality of the Work is in accordance with the Contract Documents. The foregoing representations are subject (1) to an evaluation of the Work for conformance with the Contract Documents upon Substantial Completion, (2) to results of subsequent tests and inspections, (3) to correction of minor deviations from the Contract Documents prior to completion, and (4) to specific qualifications expressed by the Architect.

§ 3.6.3.2 The issuance of a Certificate for Payment shall not be a representation that the Architect has (1) made exhaustive or continuous on-site inspections to check the quality or quantity of the Work, (2) reviewed construction means, methods, techniques, sequences or procedures, (3) reviewed copies of requisitions received from Subcontractors and material suppliers and other data requested by the Owner to substantiate the Contractor's right to payment, or (4) ascertained how or for what purpose the Contractor has used money previously paid on account of the Contract Sum.

§ 3.6.3.3 The Architect shall maintain a record of the Applications and Certificates for Payment.

§ 3.6.4 SUBMITTALS

§ 3.6.4.1 The Architect shall review the Contractor's submittal schedule and shall not unreasonably delay or withhold approval. The Architect's action in reviewing submittals shall be taken in accordance with the approved submittal schedule or, in the absence of an approved submittal schedule, with reasonable promptness while allowing sufficient time in the Architect's professional judgment to permit adequate review.

§ 3.6.4.2 In accordance with the Architect-approved submittal schedule, the Architect shall review and approve or take other appropriate action upon the Contractor's submittals such as Shop Drawings, Product Data and Samples, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. Review of such submittals is not for the purpose of determining the accuracy and completeness of other information such as dimensions, quantities, and installation or performance of equipment or systems, which are the Contractor's responsibility. The Architect's review shall not constitute approval of safety precautions or, unless otherwise specifically stated by the Architect, of any construction means, methods, techniques, sequences or procedures. The Architect's approval of a specific item shall not indicate approval of an assembly of which the item is a component.

§ 3.6.4.3 If the Contract Documents specifically require the Contractor to provide professional design services or certifications by a design professional related to systems, materials or equipment, the Architect shall specify the appropriate performance and design criteria that such services must satisfy. The Architect shall review Shop Drawings and other submittals related to the Work designed or certified by the design professional retained by the Contractor that bear such professional's seal and signature when submitted to the Architect. The Architect shall be entitled to rely upon the adequacy, accuracy and completeness of the services, certifications and approvals performed or provided by such design professionals.

§ 3.6.4.4 Subject to the provisions of Section 4.3, the Architect shall review and respond to requests for information about the Contract Documents. The Architect shall set forth in the Contract Documents the requirements for requests for information. Requests for information shall include, at a minimum, a detailed written statement that indicates the specific Drawings or Specifications in need of clarification and the nature of the clarification requested. The Architect's response to such requests shall be made in writing within any time limits agreed upon, or otherwise with reasonable promptness. If appropriate, the Architect shall prepare and issue supplemental Drawings and Specifications in response to requests for information.

§ 3.6.4.5 The Architect shall maintain a record of submittals and copies of submittals supplied by the Contractor in accordance with the requirements of the Contract Documents.

§ 3.6.5 CHANGES IN THE WORK

§ 3.6.5.1 The Architect may authorize minor changes in the Work that are consistent with the intent of the Contract Documents and do not involve an adjustment in the Contract Sum or an extension of the Contract Time. Subject to the provisions of Section 4.3, the Architect shall prepare Change Orders and Construction Change Directives for the Owner's approval and execution in accordance with the Contract Documents.

§ 3.6.5.2 The Architect shall maintain records relative to changes in the Work.

§ 3.6.6 PROJECT COMPLETION

§ 3.6.6.1 The Architect shall conduct inspections to determine the date or dates of Substantial Completion and the date of final completion; issue Certificates of Substantial Completion; receive from the Contractor and forward to the Owner, for the Owner's review and records, written warranties and related documents required by the Contract Documents and assembled by the Contractor; and issue a final Certificate for Payment based upon a final inspection indicating the Work complies with the requirements of the Contract Documents.

§ 3.6.6.2 The Architect's inspections shall be conducted with the Owner to check conformance of the Work with the requirements of the Contract Documents and to verify the accuracy and completeness of the list submitted by the Contractor of Work to be completed or corrected.

§ 3.6.6.3 When the Work is found to be substantially complete, the Architect shall inform the Owner about the balance of the Contract Sum remaining to be paid the Contractor, including the amount to be retained from the Contract Sum, if any, for final completion or correction of the Work.

§ 3.6.6.4 The Architect shall forward to the Owner the following information received from the Contractor: (1) consent of surety or sureties, if any, to reduction in or partial release of retainage or the making of final payment; (2) affidavits, receipts, releases and waivers of liens or bonds indemnifying the Owner against liens; and (3) any other documentation required of the Contractor under the Contract Documents.

§ 3.6.6.5 Upon request of the Owner, and prior to the expiration of one year from the date of Substantial Completion, the Architect shall, without additional compensation, conduct a meeting with the Owner to review the facility operations and performance.

ARTICLE 4 ADDITIONAL SERVICES

§ 4.1 Additional Services listed below are not included in Basic Services but may be required for the Project. The Architect shall provide the listed Additional Services only if specifically designated in the table below as the Architect's responsibility, and the Owner shall compensate the Architect as provided in Section 11.2. *(Designate the Additional Services the Architect shall provide in the second column of the table below. In the third column indicate whether the service description is located in Section 4.2 or in an attached exhibit. If in an exhibit, identify the exhibit.)* All additional services listed below as the responsibility of the architect are provided for in the lump sum fee, for the completion of the project.

Additional Services	Responsibility <i>(Architect, Owner or Not Provided)</i>	Location of Service Description <i>(Section 4.2 below or in an exhibit attached to this document and identified below)</i>
§ 4.1.1 Programming	Architect	
§ 4.1.2 Multiple preliminary designs	Architect	
§ 4.1.3 Measured drawings	Architect	
§ 4.1.4 Existing facilities surveys	Not Provided	
§ 4.1.5 Site Evaluation and Planning (B203™-2007)	Architect	
§ 4.1.6 Building information modeling	Architect	
§ 4.1.7 Civil engineering	Architect	
§ 4.1.8 Landscape design	Architect	
§ 4.1.9 Architectural Interior Design (B252™ 2007)	Architect	
§ 4.1.10 Value Analysis (B204™-2007)	Not Provided	
§ 4.1.11 Detailed cost estimating	Not Provided	
§ 4.1.12 On-site project representation	Architect	
§ 4.1.13 Conformed construction documents	Architect	
§ 4.1.14 As-designed Record Drawings	Not Provided	
§ 4.1.15 As-constructed Record Drawings	Not Provided	
§ 4.1.16 Post occupancy evaluation	Not Provided	
§ 4.1.17 Facility Support Services (B210™-2007)	Not Provided	
§ 4.1.18 Tenant-related services	Not Provided	
§ 4.1.19 Coordination of Owner's consultants	Architect	
§ 4.1.20 Telecommunications/data design	Not Provided	
§ 4.1.21 Security Evaluation and Planning (B206™-2007)	Not Provided	
§ 4.1.22 Commissioning (B211™-2007)	Not Provided	
§ 4.1.23 Extensive environmentally responsible design	Not Provided	
§ 4.1.24 LEED® Certification (B214™-2007)	Not Provided	
§ 4.1.25 Fast-track design services	Not Provided	
§ 4.1.26 Historic Preservation (B205™-2007)	Not Provided	
§ 4.1.27 Furniture, Furnishings, and Equipment Design (B253™-2007)	Not Provided	

§ 4.2 Insert a description of each Additional Service designated in Section 4.1 as the Architect's responsibility, if not further described in an exhibit attached to this document.

Civil Engineering and Landscape design.

§ 4.3 Additional Services may be provided after execution of this Agreement, without invalidating the Agreement. Except for services required due to the fault of the Architect, any Additional Services provided in accordance with this Section 4.3 shall entitle the Architect to compensation pursuant to Section 11.3 and an appropriate adjustment in the Architect's schedule.

§ 4.3.1 Upon recognizing the need to perform the following Additional Services, the Architect shall notify the Owner with reasonable promptness and explain the facts and circumstances giving rise to the need. The Architect shall not proceed to provide the following services until the Architect receives the Owner's written authorization:

- .1 Services necessitated by a change in the Initial Information, previous instructions or approvals given by the Owner, or a material change in the Project including, but not limited to, size, quality, complexity, the Owner's schedule or budget for Cost of the Work, or procurement or delivery method;
- .2 Services necessitated by the Owner's request for extensive environmentally responsible design alternatives, such as unique system designs, in-depth material research, energy modeling, or LEED[®] certification;
- .3 Changing or editing previously prepared Instruments of Service necessitated by the enactment or revision of codes, laws or regulations or official interpretations;
- .4 Services necessitated by decisions of the Owner not rendered in a timely manner or any other failure of performance on the part of the Owner or the Owner's consultants or contractors;
- .5 Preparing digital data for transmission to the Owner's consultants and contractors, or to other Owner authorized recipients;
- .6 Preparation of design and documentation for alternate bid or proposal requests proposed by the Owner;
- .7 Preparation for, and attendance at, a public presentation, meeting or hearing;
- .8 Preparation for, and attendance at a dispute resolution proceeding or legal proceeding, except where the Architect is party thereto;
- .9 Evaluation of the qualifications of bidders or persons providing proposals;
- .10 Consultation concerning replacement of Work resulting from fire or other cause during construction; or
- .11 Assistance to the Initial Decision Maker, if other than the Architect.

§ 4.3.2 To avoid delay in the Construction Phase, the Architect shall provide the following Additional Services, notify the Owner with reasonable promptness, and explain the facts and circumstances giving rise to the need. If the Owner subsequently determines that all or parts of those services are not required, the Owner shall give prompt written notice to the Architect, and the Owner shall have no further obligation to compensate the Architect for those services:

- .1 Reviewing a Contractor's submittal out of sequence from the submittal schedule agreed to by the Architect;
- .2 Responding to the Contractor's requests for information that are not prepared in accordance with the Contract Documents or where such information is available to the Contractor from a careful study and comparison of the Contract Documents, field conditions, other Owner-provided information, Contractor-prepared coordination drawings, or prior Project correspondence or documentation;
- .3 Preparing Change Orders and Construction Change Directives that require evaluation of Contractor's proposals and supporting data, or the preparation or revision of Instruments of Service;
- .4 Evaluating an extensive number of Claims as the Initial Decision Maker;
- .5 Evaluating substitutions proposed by the Owner or Contractor and making subsequent revisions to Instruments of Service resulting therefrom; or
- .6 To the extent the Architect's Basic Services are affected, providing Construction Phase Services 90 days after (1) the date of Substantial Completion of the Work or (2) the anticipated date of Substantial Completion identified in Initial Information, whichever is earlier.

§ 4.3.3 The Architect shall provide Construction Phase Services exceeding the limits set forth below as Additional Services. When the limits below are reached, the Architect shall notify the Owner:

- .1 As required reviews of each Shop Drawing, Product Data item, sample and similar submittal of the Contractor
- .2 Bi weekly or as required visits to the site by the Architect over the duration of the Project during construction
- .3 As required inspections for any portion of the Work to determine whether such portion of the Work is substantially complete in accordance with the requirements of the Contract Documents
- .4 As required inspections for any portion of the Work to determine final completion

§ 4.3.4 If the services covered by this Agreement have not been completed within 2 years (24) months of the date of this Agreement, through no fault of the Architect, extension of the Architect's services beyond that time shall be compensated as Additional Services.

ARTICLE 5 OWNER'S RESPONSIBILITIES

§ 5.1 Unless otherwise provided for under this Agreement, the Owner shall provide information in a timely manner regarding requirements for and limitations on the Project, including a written program which shall set forth the Owner's objectives, schedule, constraints and criteria, including space requirements and relationships, flexibility, expandability, special equipment, systems and site requirements. Within 15 days after receipt of a written request from the Architect, the Owner shall furnish the requested information as necessary and relevant for the Architect to evaluate, give notice of or enforce lien rights.

§ 5.2 The Owner shall establish and periodically update the Owner's budget for the Project, including (1) the budget for the Cost of the Work as defined in Section 6.1; (2) the Owner's other costs; and, (3) reasonable contingencies related to all of these costs. If the Owner significantly increases or decreases the Owner's budget for the Cost of the Work, the Owner shall notify the Architect. The Owner and the Architect shall thereafter agree to a corresponding change in the Project's scope and quality.

§ 5.3 The Owner shall identify a representative authorized to act on the Owner's behalf with respect to the Project. The Owner shall render decisions and approve the Architect's submittals in a timely manner in order to avoid unreasonable delay in the orderly and sequential progress of the Architect's services.

§ 5.4 Architect shall furnish all surveys as a reimbursable expense.

§ 5.5 Architect shall furnish all geotechnical services as a reimbursable expense.

§ 5.6 The Owner shall coordinate the services of its own consultants with those services provided by the Architect. Upon the Architect's request, the Owner shall furnish copies of the scope of services in the contracts between the Owner and the Owner's consultants. The Owner shall furnish the services of consultants other than those designated in this Agreement, or authorize the Architect to furnish them as an Additional Service, when the Architect requests such services and demonstrates that they are reasonably required by the scope of the Project. The Owner shall require that its consultants maintain professional liability insurance as appropriate to the services provided.

§ 5.7 The Owner shall furnish tests, inspections and reports required by law or the Contract Documents, such as structural, mechanical, and chemical tests, tests for air and water pollution, and tests for hazardous materials.

§ 5.8 The Owner shall furnish all legal, insurance and accounting services, including auditing services, that may be reasonably necessary at any time for the Project to meet the Owner's needs and interests.

§ 5.9 The Owner shall provide prompt written notice to the Architect if the Owner becomes aware of any fault or defect in the Project, including errors, omissions or inconsistencies in the Architect's Instruments of Service.

§ 5.10 Except as otherwise provided in this Agreement, or when direct communications have been specially authorized, the Owner shall endeavor to communicate with the Contractor and the Architect's consultants through the Architect about matters arising out of or relating to the Contract Documents. The Owner shall promptly notify the Architect of any direct communications that may affect the Architect's services.

§ 5.11 Before executing the Contract for Construction, the Owner shall coordinate the Architect's duties and responsibilities set forth in the Contract for Construction with the Architect's services set forth in this Agreement. The Owner shall provide the Architect a copy of the executed agreement between the Owner and Contractor, including the General Conditions of the Contract for Construction.

§ 5.12 The Owner shall provide the Architect access to the Project site prior to commencement of the Work and shall obligate the Contractor to provide the Architect access to the Work wherever it is in preparation or progress.

ARTICLE 6 COST OF THE WORK

§ 6.1 For purposes of this Agreement, the Cost of the Work shall be the total cost to the Owner to construct all elements of the Project designed or specified by the Architect and shall include contractors' general conditions costs, overhead and profit. The Cost of the Work does not include the compensation of the Architect, the costs of the land, rights-of-way, financing, contingencies for changes in the Work or other costs that are the responsibility of the Owner.

§ 6.2 The Owner's budget for the Cost of the Work is provided in Initial Information, and may be adjusted throughout the Project as required under Sections 5.2, 6.4 and 6.5. Evaluations of the Owner's budget for the Cost of the Work, the preliminary estimate of the Cost of the Work and updated estimates of the Cost of the Work prepared by the Architect, represent the Architect's judgment as a design professional. It is recognized, however, that neither the Architect nor the Owner has control over the cost of labor, materials or equipment; the Contractor's methods of determining bid prices; or competitive bidding, market or negotiating conditions. Accordingly, the Architect cannot and does not warrant or represent that bids or negotiated prices will not vary from the Owner's budget for the Cost of the Work or from any estimate of the Cost of the Work or evaluation prepared or agreed to by the Architect.

§ 6.3 In preparing estimates of the Cost of Work, the Architect shall be permitted to include contingencies for design, bidding and price escalation; to determine what materials, equipment, component systems and types of construction are to be included in the Contract Documents; to make reasonable adjustments in the program and scope of the Project; and to include in the Contract Documents alternate bids as may be necessary to adjust the estimated Cost of the Work to meet the Owner's budget for the Cost of the Work. The Architect's estimate of the Cost of the Work shall be based on current area, volume or similar conceptual estimating techniques. If the Owner requests detailed cost estimating services, the Architect shall provide such services as an Additional Service under Article 4.

§ 6.4 If the Bidding or Negotiation Phase has not commenced within 90 days after the Architect submits the Construction Documents to the Owner, through no fault of the Architect, the Owner's budget for the Cost of the Work shall be adjusted to reflect changes in the general level of prices in the applicable construction market.

§ 6.5 If at any time the Architect's estimate of the Cost of the Work exceeds the Owner's budget for the Cost of the Work, the Architect shall make appropriate recommendations to the Owner to adjust the Project's size, quality or budget for the Cost of the Work, and the Owner shall cooperate with the Architect in making such adjustments.

§ 6.6 If the Owner's budget for the Cost of the Work at the conclusion of the Construction Documents Phase Services is exceeded by the lowest bona fide bid or negotiated proposal, the Owner shall

- .1 give written approval of an increase in the budget for the Cost of the Work;
- .2 authorize rebidding or renegotiating of the Project within a reasonable time;
- .3 terminate in accordance with Section 9.5;
- .4 in consultation with the Architect, revise the Project program, scope, or quality as required to reduce the Cost of the Work; or
- .5 implement any other mutually acceptable alternative.

§ 6.7 If the Owner chooses to proceed under Section 6.6.4, the Architect, without additional compensation, shall modify the Construction Documents as necessary to comply with the Owner's budget for the Cost of the Work at the conclusion of the Construction Documents Phase Services, or the budget as adjusted under Section 6.6.1. The Architect's modification of the Construction Documents shall be the limit of the Architect's responsibility under this Article 6.

ARTICLE 7 COPYRIGHTS AND LICENSES

§ 7.1 The Architect and the Owner warrant that in transmitting Instruments of Service, or any other information, the transmitting party is the copyright owner of such information or has permission from the copyright owner to transmit such information for its use on the Project. If the Owner and Architect intend to transmit Instruments of Service or any other information or documentation in digital form, they shall endeavor to establish necessary protocols governing such transmissions.

§ 7.2 The Architect and the Architect's consultants shall be deemed the authors and owners of their respective Instruments of Service, including the Drawings and Specifications, and shall retain all common law, statutory and other reserved rights, including copyrights. Submission or distribution of Instruments of Service to meet official regulatory requirements or for similar purposes in connection with the Project is not to be construed as publication in derogation of the reserved rights of the Architect and the Architect's consultants.

§ 7.3 Upon execution of this Agreement, the Architect grants to the Owner a nonexclusive license to use the Architect's Instruments of Service solely and exclusively for purposes of constructing, using, maintaining, altering and adding to the Project, provided that the Owner substantially performs its obligations, including prompt payment of all sums when due, under this Agreement. The Architect shall obtain similar nonexclusive licenses from the Architect's consultants consistent with this Agreement. The license granted under this section permits the Owner to authorize the Contractor, Subcontractors, Sub-subcontractors, and material or equipment suppliers, as well as the Owner's consultants and separate contractors, to reproduce applicable portions of the Instruments of Service solely and exclusively for use in performing services or construction for the Project. If the Architect rightfully terminates this Agreement for cause as provided in Section 9.4, the license granted in this Section 7.3 shall terminate.

§ 7.3.1 In the event the Owner uses the Instruments of Service without retaining the author of the Instruments of Service, the Owner releases the Architect and Architect's consultant(s) from all claims and causes of action arising from such uses. The Owner, to the extent permitted by law, further agrees to indemnify and hold harmless the Architect and its consultants from all costs and expenses, including the cost of defense, related to claims and causes of action asserted by any third person or entity to the extent such costs and expenses arise from the Owner's use of the Instruments of Service under this Section 7.3.1. The terms of this Section 7.3.1 shall not apply if the Owner rightfully terminates this Agreement for cause under Section 9.4.

§ 7.4 Except for the licenses granted in this Article 7, no other license or right shall be deemed granted or implied under this Agreement. The Owner shall not assign, delegate, sublicense, pledge or otherwise transfer any license granted herein to another party without the prior written agreement of the Architect. Any unauthorized use of the Instruments of Service shall be at the Owner's sole risk and without liability to the Architect and the Architect's consultants.

ARTICLE 8 CLAIMS AND DISPUTES

§ 8.1 GENERAL

§ 8.1.1 The Owner and Architect shall commence all claims and causes of action, whether in contract, tort, or otherwise, against the other arising out of or related to this Agreement in accordance with the requirements of the method of binding dispute resolution selected in this Agreement within the period specified by applicable law, but in any case not more than 10 years after the date of Substantial Completion of the Work. The Owner and Architect waive all claims and causes of action not commenced in accordance with this Section 8.1.1.

§ 8.1.2 To the extent damages are covered by property insurance, the Owner and Architect waive all rights against each other and against the contractors, consultants, agents and employees of the other for damages, except such rights as they may have to the proceeds of such insurance as set forth in AIA Document A201-2007, General Conditions of the Contract for Construction. The Owner or the Architect, as appropriate, shall require of the contractors, consultants, agents and employees of any of them similar waivers in favor of the other parties enumerated herein.

§ 8.1.3 The Architect and Owner waive consequential damages for claims, disputes or other matters in question arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination of this Agreement, except as specifically provided in Section 9.7.

§ 8.2 MEDIATION

§ 8.2.1 Any claim, dispute or other matter in question arising out of or related to this Agreement shall be subject to mediation as a condition precedent to binding dispute resolution. If such matter relates to or is the subject of a lien arising out of the Architect's services, the Architect may proceed in accordance with applicable law to comply with the lien notice or filing deadlines prior to resolution of the matter by mediation or by binding dispute resolution.

§ 8.2.2 The Owner and Architect shall endeavor to resolve claims, disputes and other matters in question between them by mediation which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Mediation Procedures in effect on the date of the Agreement. A request for mediation shall be made in writing, delivered to the other party to the Agreement, and filed with the person or entity administering the mediation. The request may be made concurrently with the filing of a complaint or other appropriate demand for binding dispute resolution but, in such event, mediation shall proceed in advance of binding dispute resolution proceedings, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or court order. If an arbitration proceeding is stayed pursuant to this section, the parties may nonetheless proceed to the selection of the arbitrator(s) and agree upon a schedule for later proceedings.

§ 8.2.3 The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

§ 8.2.4 If the parties do not resolve a dispute through mediation pursuant to this Section 8.2, the method of binding dispute resolution shall be the following:
(Check the appropriate box. If the Owner and Architect do not select a method of binding dispute resolution below, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, the dispute will be resolved in a court of competent jurisdiction.)

- Arbitration pursuant to Section 8.3 of this Agreement
- Litigation in a court of competent jurisdiction
- Other: (Specify)

§ 8.3 ARBITRATION

§ 8.3.1 If the parties have selected arbitration as the method for binding dispute resolution in this Agreement, any claim, dispute or other matter in question arising out of or related to this Agreement subject to, but not resolved by, mediation shall be subject to arbitration which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Arbitration Rules in effect on the date of this Agreement. A demand for arbitration shall be made in writing, delivered to the other party to this Agreement, and filed with the person or entity administering the arbitration.

§ 8.3.1.1 A demand for arbitration shall be made no earlier than concurrently with the filing of a request for mediation, but in no event shall it be made after the date when the institution of legal or equitable proceedings based on the claim, dispute or other matter in question would be barred by the applicable statute of limitations. For statute of limitations purposes, receipt of a written demand for arbitration by the person or entity administering the arbitration shall constitute the institution of legal or equitable proceedings based on the claim, dispute or other matter in question.

§ 8.3.2 The foregoing agreement to arbitrate and other agreements to arbitrate with an additional person or entity duly consented to by parties to this Agreement shall be specifically enforceable in accordance with applicable law in any court having jurisdiction thereof.

§ 8.3.3 The award rendered by the arbitrator(s) shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.

§ 8.3.4 CONSOLIDATION OR JOINDER

§ 8.3.4.1 Either party, at its sole discretion, may consolidate an arbitration conducted under this Agreement with any other arbitration to which it is a party provided that (1) the arbitration agreement governing the other arbitration permits consolidation; (2) the arbitrations to be consolidated substantially involve common questions of law or fact; and (3) the arbitrations employ materially similar procedural rules and methods for selecting arbitrator(s).

§ 8.3.4.2 Either party, at its sole discretion, may include by joinder persons or entities substantially involved in a common question of law or fact whose presence is required if complete relief is to be accorded in arbitration, provided that the party sought to be joined consents in writing to such joinder. Consent to arbitration involving an additional person or entity shall not constitute consent to arbitration of any claim, dispute or other matter in question not described in the written consent.

§ 8.3.4.3 The Owner and Architect grant to any person or entity made a party to an arbitration conducted under this Section 8.3, whether by joinder or consolidation, the same rights of joinder and consolidation as the Owner and Architect under this Agreement.

ARTICLE 9 TERMINATION OR SUSPENSION

§ 9.1 If the Owner fails to make payments to the Architect in accordance with this Agreement, such failure shall be considered substantial nonperformance and cause for termination or, at the Architect's option, cause for suspension of performance of services under this Agreement. If the Architect elects to suspend services, the Architect shall give seven days' written notice to the Owner before suspending services. In the event of a suspension of services, the Architect shall have no liability to the Owner for delay or damage caused the Owner because of such suspension of services. Before resuming services, the Architect shall be paid all sums due prior to suspension and any expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

§ 9.2 If the Owner suspends the Project, the Architect shall be compensated for services performed prior to notice of such suspension. When the Project is resumed, the Architect shall be compensated for expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

§ 9.3 If the Owner suspends the Project for more than 90 cumulative days for reasons other than the fault of the Architect, the Architect may terminate this Agreement by giving not less than seven days' written notice.

§ 9.4 Either party may terminate this Agreement upon not less than seven days' written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination.

§ 9.5 The Owner may terminate this Agreement upon not less than seven days' written notice to the Architect for the Owner's convenience and without cause.

§ 9.6 In the event of termination not the fault of the Architect, the Architect shall be compensated for services performed prior to termination, together with Reimbursable Expenses then due and all Termination Expenses as defined in Section 9.7.

§ 9.7 Termination Expenses are in addition to compensation for the Architect's services and include expenses directly attributable to termination for which the Architect is not otherwise compensated, plus an amount for the Architect's anticipated profit on the value of the services not performed by the Architect.

§ 9.8 The Owner's rights to use the Architect's Instruments of Service in the event of a termination of this Agreement are set forth in Article 7 and Section 11.9.

ARTICLE 10 MISCELLANEOUS PROVISIONS

§ 10.1 This Agreement shall be governed by the law of the place where the Project is located, except that if the parties have selected arbitration as the method of binding dispute resolution, the Federal Arbitration Act shall govern Section 8.3.

§ 10.2 Terms in this Agreement shall have the same meaning as those in AIA Document A201-2007, General Conditions of the Contract for Construction.

§ 10.3 The Owner and Architect, respectively, bind themselves, their agents, successors, assigns and legal representatives to this Agreement. Neither the Owner nor the Architect shall assign this Agreement without the written consent of the other, except that the Owner may assign this Agreement to a lender providing financing for the Project if the lender agrees to assume the Owner's rights and obligations under this Agreement.

§ 10.4 If the Owner requests the Architect to execute certificates, the proposed language of such certificates shall be submitted to the Architect for review at least 14 days prior to the requested dates of execution. If the Owner requests the Architect to execute consents reasonably required to facilitate assignment to a lender, the Architect shall execute all such consents that are consistent with this Agreement, provided the proposed consent is submitted to the Architect for review at least 14 days prior to execution. The Architect shall not be required to execute certificates or consents that would require knowledge, services or responsibilities beyond the scope of this Agreement.

§ 10.5 Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Owner or Architect.

§ 10.6 Unless otherwise required in this Agreement, the Architect shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials or toxic substances in any form at the Project site.

§ 10.7 The Architect shall have the right to include photographic or artistic representations of the design of the Project among the Architect's promotional and professional materials. The Architect shall be given reasonable access to the completed Project to make such representations. However, the Architect's materials shall not include the Owner's confidential or proprietary information if the Owner has previously advised the Architect in writing of the specific information considered by the Owner to be confidential or proprietary. The Owner shall provide professional credit for the Architect in the Owner's promotional materials for the Project.

§ 10.8 If the Architect or Owner receives information specifically designated by the other party as "confidential" or "business proprietary," the receiving party shall keep such information strictly confidential and shall not disclose it to any other person except to (1) its employees, (2) those who need to know the content of such information in order to perform services or construction solely and exclusively for the Project, or (3) its consultants and contractors whose contracts include similar restrictions on the use of confidential information.

ARTICLE 11 COMPENSATION

§ 11.1 For the Architect's Basic Services described under Article 3, the Owner shall compensate the Architect as follows:

(Insert amount of, or basis for, compensation.)

A lump sum fee of \$345,000.00 for the completion of full architectural, landscape architecture and civil engineering services found in section 11.5 of the AIA B101-2007 Standard form of Agreement Between Owner and Architect *(fee based on 9% of the proposed construction budget of 4.5 million dollars less schematic design phase fee.)*

§ 11.2 For Additional Services designated in Section 4.1, the Owner shall compensate the Architect as follows:
(Insert amount of, or basis for, compensation. If necessary, list specific services to which particular methods of compensation apply.)

A negotiated sum approved by the Owner

§ 11.3 For Additional Services that may arise during the course of the Project, including those under Section 4.3, the Owner shall compensate the Architect as follows:
(Insert amount of, or basis for, compensation.)

A negotiated sum approved by the Owner

§ 11.4 Compensation for Additional Services of the Architect's consultants when not included in Section 11.2 or 11.3, shall be the amount invoiced to the Architect plus ten percent _____ percent (10 %), or as otherwise stated below:

§ 11.5 Where compensation for Basic Services is based on a stipulated sum or percentage of the Cost of the Work, the compensation for each phase of services shall be as follows:

Schematic Design Phase:	Fifteen percent (0 %)
Design Development Phase:	Twenty percent (30 %)
Construction Documents Phase:	Forty percent (40 %)
Bidding or Negotiation Phase:	Three percent (5 %)
Construction Phase:	TwentyTwo percent (25 %)

Total Basic Compensation: one hundred percent (100.00%)

§ 11.6 When compensation is based on a percentage of the Cost of the Work and any portions of the Project are deleted or otherwise not constructed, compensation for those portions of the Project shall be payable to the extent services are performed on those portions, in accordance with the schedule set forth in Section 11.5 based on (1) the lowest bona fide bid or negotiated proposal, or (2) if no such bid or proposal is received, the most recent estimate of the Cost of the Work for such portions of the Project. The Architect shall be entitled to compensation in accordance with this Agreement for all services performed whether or not the Construction Phase is commenced.

§ 11.7 The hourly billing rates for services of the Architect and the Architect's consultants, if any, are set forth below. The rates shall be adjusted in accordance with the Architect's and Architect's consultants' normal review practices. *(If applicable, attach an exhibit of hourly billing rates or insert them below.)*

Employee or Category	Rate
PROJECT MANAGER	\$110.00
PROJECT ARCHITECT	\$100.00
INTERN ARCHITECT	\$50.00

§ 11.8 COMPENSATION FOR REIMBURSABLE EXPENSES

§ 11.8.1 Reimbursable Expenses are in addition to compensation for Basic and Additional Services and include expenses incurred by the Architect and the Architect's consultants directly related to the Project, as follows:

- .1 Transportation and authorized out-of-town travel and subsistence;
- .2 Long distance services, dedicated data and communication services, teleconferences, Project Web sites, and extranets;
- .3 Fees paid for securing approval of authorities having jurisdiction over the Project;
- .4 Printing, reproductions, plots, standard form documents;
- .5 Postage, handling and delivery;
- .6 Expense of overtime work requiring higher than regular rates, if authorized in advance by the Owner;
- .7 Renderings, models, mock-ups, professional photography, and presentation materials requested by the Owner;
- .8 Architect's Consultant's expense of professional liability insurance dedicated exclusively to this Project, or the expense of additional insurance coverage or limits if the Owner requests such insurance in excess of that normally carried by the Architect's consultants;
- .9 All taxes levied on professional services and on reimbursable expenses;
- .10 Site office expenses; and
- .11 Other similar Project-related expenditures.

§ 11.8.2 For Reimbursable Expenses the compensation shall be the expenses incurred by the Architect and the Architect's consultants plus ten percent (10 %) of the expenses incurred.

§ 11.9 COMPENSATION FOR USE OF ARCHITECT'S INSTRUMENTS OF SERVICE

If the Owner terminates the Architect for its convenience under Section 9.5, or the Architect terminates this Agreement under Section 9.3, the Owner shall pay a licensing fee as compensation for the Owner's continued use of the Architect's Instruments of Service solely for purposes of completing, using and maintaining the Project as follows:

NA

§ 11.10 PAYMENTS TO THE ARCHITECT

§ 11.10.1 An initial payment of

zero Dollars
(\$ 0) shall be made upon execution of this Agreement and is the minimum payment under this Agreement. It shall be credited to the Owner's account in the final invoice.

§ 11.10.2 Unless otherwise agreed, payments for services shall be made monthly in proportion to services performed. Payments are due and payable upon presentation of the Architect's invoice. Amounts unpaid Sixty (60) days after the invoice date shall bear interest at the rate entered below, or in the absence thereof at the legal rate prevailing from time to time at the principal place of business of the Architect. *(Insert rate of monthly or annual interest agreed upon.)*

.5 percent

§ 11.10.3 The Owner shall not withhold amounts from the Architect's compensation to impose a penalty or liquidated damages on the Architect, or to offset sums requested by or paid to contractors for the cost of changes in the Work unless the Architect agrees or has been found liable for the amounts in a binding dispute resolution proceeding.

§ 11.10.4 Records of Reimbursable Expenses, expenses pertaining to Additional Services, and services performed on the basis of hourly rates shall be available to the Owner at mutually convenient times.

ARTICLE 12 SPECIAL TERMS AND CONDITIONS

Special terms and conditions that modify this Agreement are as follows:

NA

ARTICLE 13 SCOPE OF THE AGREEMENT

§ 13.1 This Agreement represents the entire and integrated agreement between the Owner and the Architect and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both Owner and Architect.

§ 13.2 This Agreement is comprised of the following documents listed below:

- .1 AIA Document B101™-2007, Standard Form Agreement Between Owner and Architect
- .2 AIA Document E201™-2007, Digital Data Protocol Exhibit, if completed, or the following:

.3 Other documents:

(List other documents, if any, including Exhibit A, Initial Information, and additional scopes of service, if any, forming part of the Agreement.)

This Agreement entered into as of the day and year first written above.



OWNER *(Signature)*

ARCHITECT *(Signature)*

(Printed name and title)

Marcus Fairless, AIA, Principal
(Printed name and title)

Init.



CITY OF SAND SPRINGS

100 E. Broadway St. • P.O. Box 338 • Sand Springs, Oklahoma 74063
Phone: 918.246.2500 • sandspringsok.org

MEETING DATE: January 11th, 2016

SUBJECT: Ordinance 1278: SSZ-482 - Rezoning from AG (agricultural) to an RE (Residential Estate) classification, Located in Section 25, Township 19 North, Range 11 East.

STAFF RECOMMENDATION:

Approval of Ordinance 1278

BACKGROUND AND HISTORY:

The Sand Springs Planning Commission continued this item indefinitely at their regularly scheduled meeting on September 21st, 2015 until such a time that the applicant was able to provide an accurate legal description of the property proposed for rezoning.

The applicant provided a revised legal description and the item was placed on the December 14th, 2015 Planning Commission Agenda for consideration. The planning Commission voted 5-0-0 to recommend approval of the zoning application to the City Council.

The applicant is proposing to rezone approximately 97.55+/- acres of property from Agricultural (AG) to Residential Estate (RE). The property is generally located South of the Southeast corner of 89th W. Ave and 41st St. in Section 25, Township 19N, Range 11E.

The City's Comprehensive plan map shows this area developing as Low Intensity Residential (*See Attachment*). The surrounding properties are zoned AG (Agricultural) to the North, South, and East. To the West there is some Commercial property zoned CG (Commercial General) and there is AG (Agricultural). The Comprehensive Plan does call for the properties located at the Southwest and Southeast corners of 41st St. and 89th W. Ave. to be utilized in a Commercial manner. This rezoning application would not prevent the 41st frontage from developing as Commercial in the future but would actually provide support in the form of additional residents to support commercial growth.

The proposed rezoning appears that it would be in character with the City of Sand Springs Comprehensive Plan. Additionally, surrounding land uses being of Agricultural and Residential nature would support the rezoning of this property from AG to RE for the development of a large lot residential single-family neighborhood. The application would not be detrimental or otherwise harmful to the surrounding property owners.

COMPILED BY: Brad Bates

APPROVED BY: Janice Almy

Attachments:

Ordinance 1278

Case Maps

Comp Plan Map

Planning Commission Minutes

ORDINANCE NO. 1278

AN ORDINANCE AMENDING THE ZONING MAP OF THE CITY OF SAND SPRINGS, OKLAHOMA, REZONING FROM AG (AGRICULTURE DISTRICT) TO RE (RESIDENTIAL ESTATE DISTRICT) UNPLATTED PROPERTY LOCATED IN SECTION 25, TOWNSHIP 19 NORTH, RANGE 11 EAST, TULSA COUNTY, CITY OF SAND SPRINGS, OKLAHOMA, IN WARD BOUNDARY DISTRICT 4, AND MORE PARTICULARLY DESCRIBED BELOW; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HERewith; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the Sand Springs Planning Commission has considered and recommended approval of an amendment to the zoning map of the City of Sand Springs as described below; and

WHEREAS, said zoning map amendment is in the best interest of the residents of the City of Sand Springs;

THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SAND SPRINGS, OKLAHOMA:

SECTION 1: That the zoning map for the City of Sand Springs, Oklahoma, is hereby amended from an AG (Agriculture) to RE (Residential Estate) zoning classification for the following tract of land described as:

PART OF THE NORTHEAST QUARTER OF SECTION TWENTY-FIVE (25), TOWNSHIP NINETEEN (19) NORTH, RANGE ELEVEN (11) EAST, TULSA COUNTY, OKLAHOMA, ACCORDING TO THE U. S. GOVERNMENT SURVEY THEREOF BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS;
COMMENCING AT THE NORTHWEST CORNER OF THE NORTHEAST QUARTER (NE/4) OF SAID SECTION TWENTY-FIVE (25); THENCE NORTH 88°51'49" EAST ALONG THE NORTH LINE OF THE NORTHEAST QUARTER (NE/4) OF SAID SECTION TWENTY-FIVE (25) FOR A DISTANCE OF 343.65 FEET; THENCE SOUTH 01°08'11" EAST FOR A DISTANCE OF 50.00 FEET TO THE POINT OF BEGINNING; THENCE NORTH 88°51'49" EAST FOR A DISTANCE OF 60.00 FEET; THENCE SOUTH 01°08'11" EAST A DISTANCE OF 2.69 FEET; THENCE ON A CURVE TO THE LEFT HAVING A RADIUS OF 270.00 FEET, A DELTA ANGLE OF 17°55'20" FOR AN ARC LENGTH OF 84.46 FEET; THENCE SOUTH 19°03'31" EAST A DISTANCE OF 719.12 FEET; THENCE NORTH 88°51'49" EAST TO THE WEST LINE OF THE EAST 308.00 FEET OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER (NW/4 NE/4) A DISTANCE OF 364.48 FEET; THENCE SOUTH 01°07'07" EAST ALONG SAID WEST LINE TO THE SOUTH LINE OF THE NORTH 1070.00 FEET OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER (NW/4 NE/4) FOR A DISTANCE OF 250.00 FEET; THENCE NORTH 88°51'49" EAST ALONG SAID SOUTH LINE FOR A DISTANCE OF 308.00; THENCE NORTH 01°08'11" WEST TO THE NORTH LINE OF THE SOUTH 250.00 FEET OF THE NORTHEAST QUARTER OF

THE NORTHEAST QUARTER (NE/4 NE/4) FOR A DISTANCE OF 4.38 FEET; THENCE NORTH 89°04'00" EAST ALONG SAID NORTH LINE TO THE EAST LINE OF THE NORTHEAST QUARTER (NE/4) FOR A DISTANCE OF 1312.30 FEET; THENCE SOUTH 01°12'00" EAST ALONG SAID EAST LINE TO THE SOUTHEAST CORNER OF THE NORTHEAST QUARTER (NE/4) FOR A DISTANCE OF 1570.27 FEET; THENCE SOUTH 89°16'09" WEST ALONG THE SOUTH LINE OF THE NORTHEAST QUARTER (NE/4) TO THE SOUTHWEST CORNER OF THE NORTHEAST QUARTER (NE/4) FOR A DISTANCE OF 2629.12 FEET; THENCE NORTH 01°02'11" WEST ALONG THE WEST LINE OF THE NORTHEAST QUARTER (NE/4) FOR A DISTANCE OF 1551.93 FEET; THENCE NORTH 88°51'49" EAST FOR A DISTANCE OF 651.29 FEET; THENCE NORTH 10°39'45" WEST FOR A DISTANCE OF 0.00 FEET; THENCE ON A CURVE TO THE LEFT HAVING A RADIUS OF 570.00 FEET, DELTA ANGLE OF 08°01'28" FOR AN ARC LENGTH OF 79.83 FEET; THENCE NORTH 19°03'31" WEST FOR A DISTANCE OF 880.96 FEET; THENCE ON A CURVE TO THE RIGHT HAVING A RADIUS OF 330.00 FEET, DELTA ANGLE OF 17°55'20" FOR AN ARC LENGTH OF 103.22 FEET; THENCE NORTH 01°08'11" WEST FOR A DISTANCE OF 2.69 FEET TO THE POINT OF BEGINNING. SAID PARCEL CONTAINS 97.55 ACRES MORE OF LESS.

SECTION 2: That all ordinances or parts of ordinances in conflict with same are hereby repealed.

SECTION 3: That the provisions of this Ordinance shall, upon passage, take effect thirty (30) days from the date of first publication as provided by law.

PASSED AND APPROVED, at a regular meeting of the City Council of Sand Springs, Oklahoma, held the ____ day of _____, 2016.

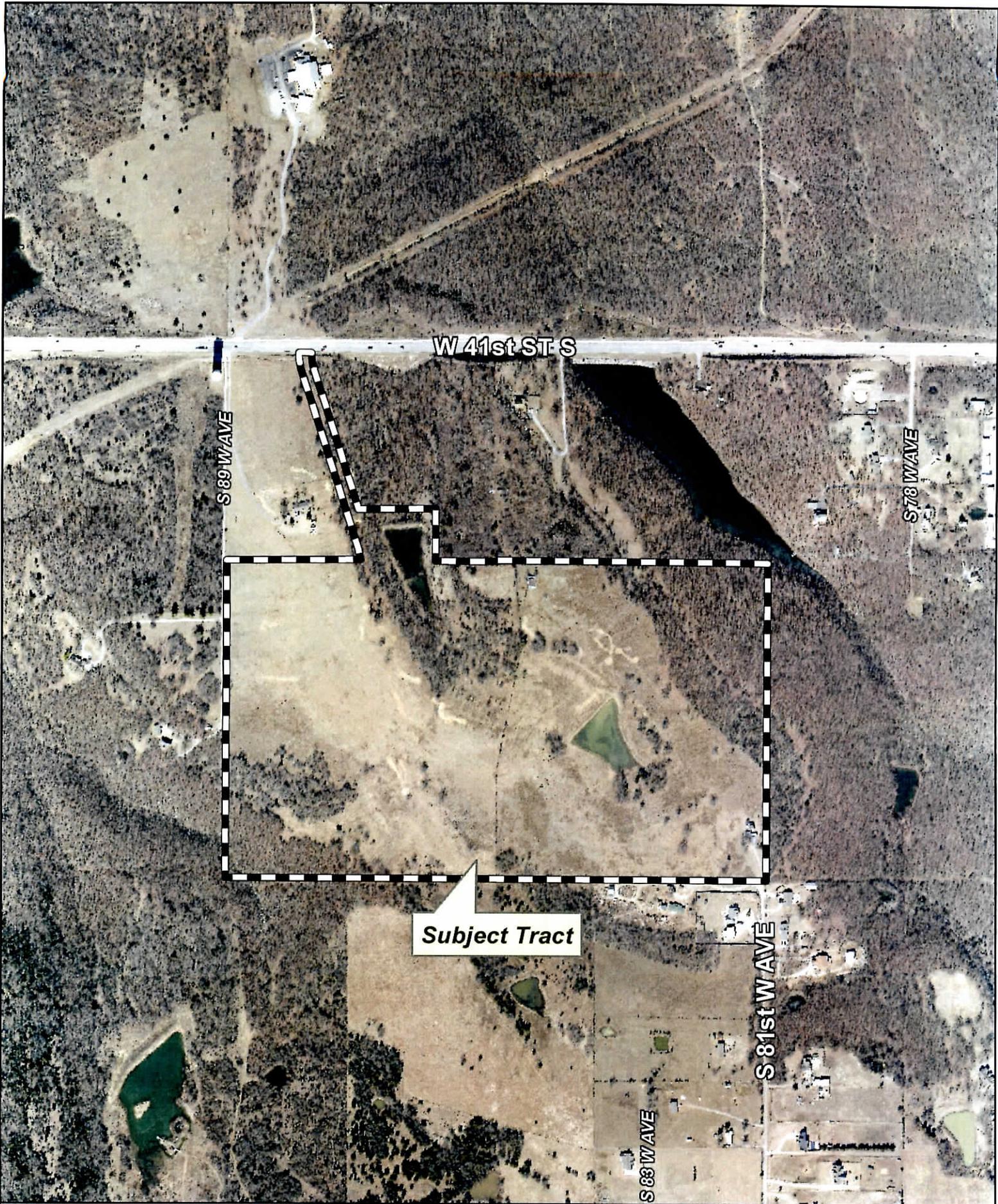
Mike Burdge, Mayor

ATTEST:

Janice L. Almy, City Clerk

APPROVED AS TO FORM:

David L. Weatherford, City Attorney



W 41st ST S

S 89 W AVE

S 78 W AVE

Subject Tract

S 81st W AVE

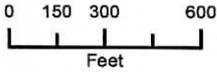
S 83 W AVE



Subject Tract

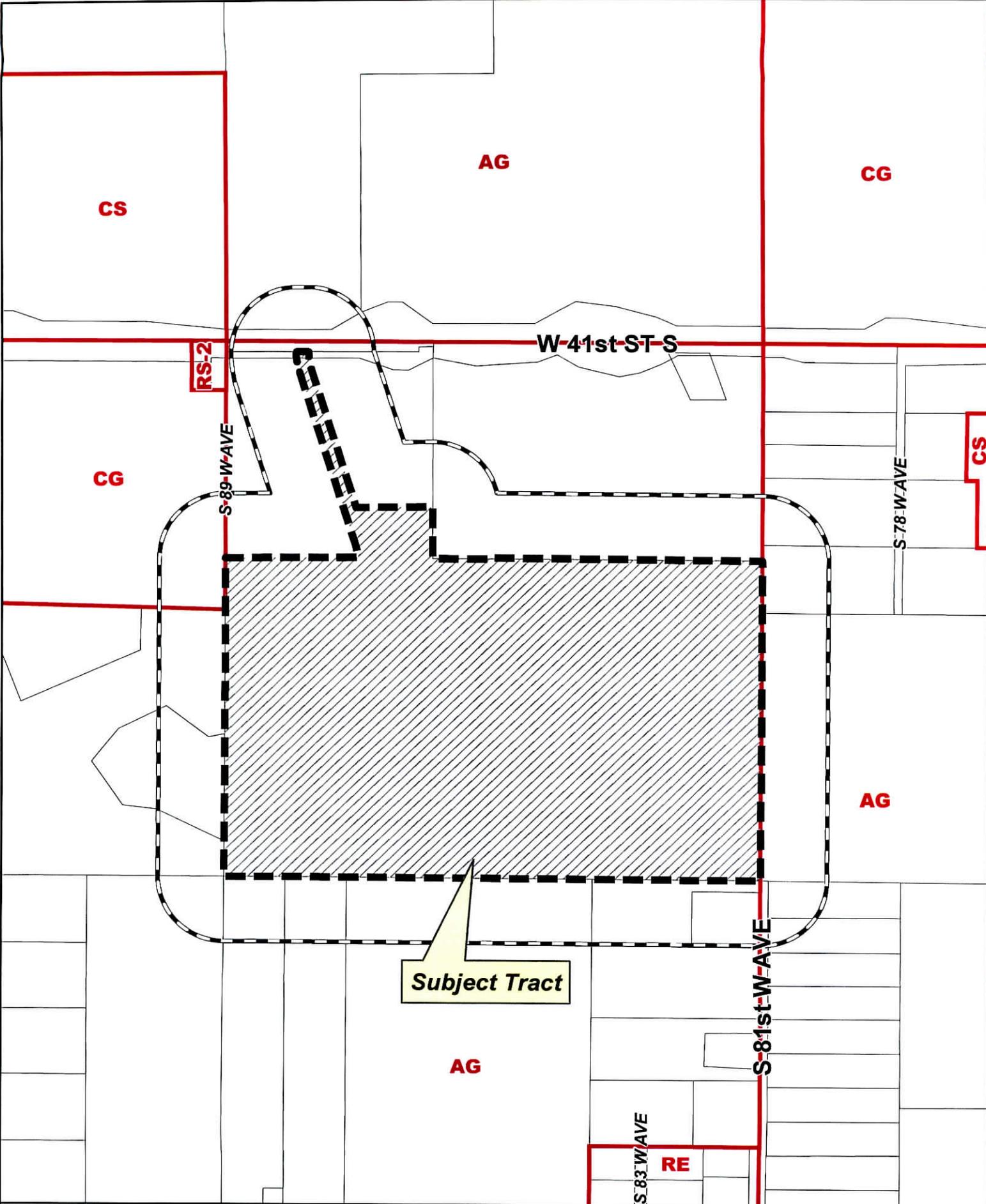
Note: Graphic overlays may not precisely align with physical features on the ground.
Aerial Photo Date: March 2014

SSZ-482



19-11 25



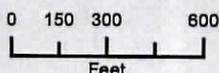


300' Radius



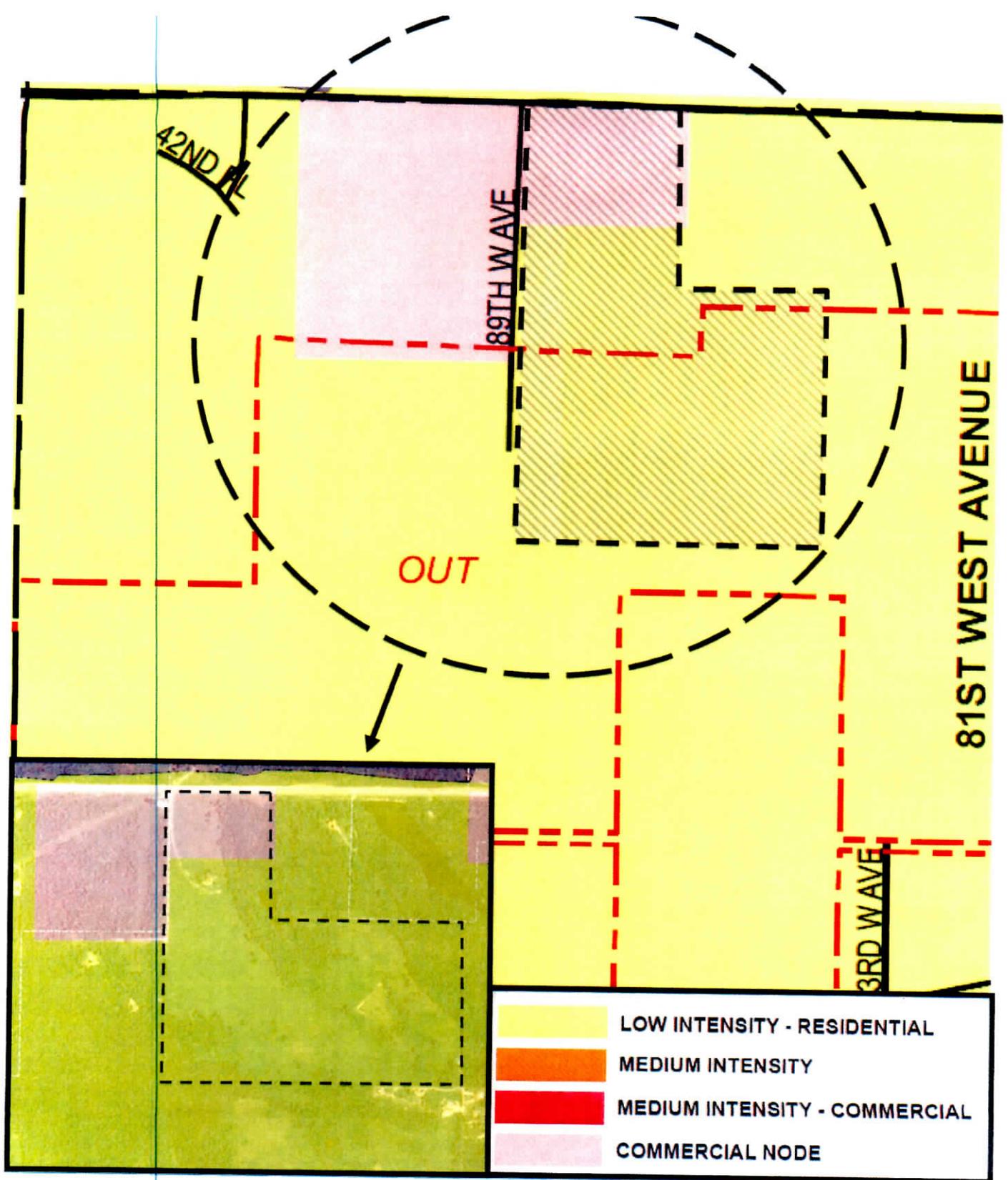
Subject Tract

SSZ-482



19-11 25





PLANNING COMMISSION

Regular Meeting Minutes

Monday, December 14, 2015

4:00 p.m.

Sand Springs Municipal Building, 100 E. Broadway
City Council Chambers, Room 203

MEMBERS PRESENT: Merle Parsons, Chairman 4-2
Paul Shindel, Vice-Chairman 6-0
Joe Shelton 4-2
Jason Mikles 5-1
Michael Phillips 4-0

MEMBERS ABSENT: Tom Askew 5-1
Jerry Riley 3-3

STAFF PRESENT: Elizabeth Gray, City Manager
Brad Bates, City Planner
Cynthia Webster, Recording Secretary

The Sand Springs Planning Commission met in regular session on Monday, December 14, 2015 in the Sand Springs Municipal Building, Room 203, pursuant to the agenda filed with the City Clerk's office and posted at 9:05 a.m., on the digital display board located in the first floor lobby of the Sand Springs Municipal Building, 100 E. Broadway, Sand Springs, Oklahoma on December 4, 2015 by Cynthia Webster, and posted on the City of Sand Springs website at www.sandspringsok.org.

1. Call to Order

Chairman Parsons called the meeting to order at the noted time of 4:00 p.m.

2. Roll Call

Chairman Parsons called for an individual roll call with members replying in the following manner: Mr. Riley, no response; Mr. Mikles, here, Mr. Shelton, here; Mr. Parsons, here; Mr. Shindel, here; Mr. Askew, no response; Mr. Phillips, here. Mr. Riley and Mr. Askew were noted as absent.

3. Minutes of November 16, 2015

Commissioners considered approval of the minutes from the November 16, 2015 meeting. Mr. Phillips made a motion that the minutes of November 16, 2015, be approved as presented. Mr. Mikles seconded the motion.

Chairman Parsons called for a voice vote recorded as follows: All ayes, no nays. The motion carried.

4. 2016 Planning Commission Calendar

Commissioners discussed and considered the proposed meeting dates for the 2016 Planning Commission Calendar. Mr. Shindel made a motion to approve the 2016 Planning Commission Calendar, as presented. Mr. Phillips seconded the motion.

With no further discussion, Chairman Parsons called for the vote recorded as follows: Mr. Mikles, aye; Mr. Shelton, aye; Mr. Parsons, aye; Mr. Shindel, aye; Mr. Phillips, aye. The motion carried 5-0-0.

5. SSZ-482 Gibson and Powell

City Planner Brad Bates presented the staff report. This case is a continuation from the September 21, 2015 Planning Commission meeting. At the prior meeting, there were questions regarding the access point into the neighborhood. The applicant requested a new survey and the issue has now been resolved. City Planner Bates advised that the remainder of the previous staff report remained unchanged and staff recommended approval.

Chairman Parsons inquired as to how wide the access entrance would be and the number of lots proposed in the development. City Planner Bates stated the access entrance would be 60' wide and there are anywhere from 100 to 115 lots proposed for development. City Planner Bates stated that subdivision requirements would call for two access points so there will probably be a secondary entrance to be determined.

Chairman Parsons noted that this case was a continuation of a previous public hearing and declared the public hearing open at 4:08 p.m. There were no citizens in attendance signed up to speak. Applicant's representative Craig Thurmond was present and stated he had nothing further to add to the staff report.

With no further discussion, Chairman Parsons closed the public hearing at 4:09 p.m.

Mr. Phillips made a motion to approve SSZ-482 as presented. Mr. Shelton seconded the motion.

With no further discussion, Chairman Parsons called for the vote recorded as follows: Mr. Mikles, aye; Mr. Shelton, aye; Mr. Parsons, aye; Mr. Shindel, aye; Mr. Phillips, aye. The motion carried 5-0-0.

6. Director's Report

City Planner Bates advised commission members that he appreciated all of their hard work and time committed to the Planning Commission.

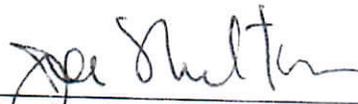
City Manager Elizabeth Gray also thanked members for their time and service.

7. **Adjournment**

There being no other items, the meeting was adjourned at the noted time of 4:10 p.m.

1/4/16

Date of Approval



Joe Shelton, Secretary

ORDINANCE NO. 1278

AN ORDINANCE AMENDING THE ZONING MAP OF THE CITY OF SAND SPRINGS, OKLAHOMA, REZONING FROM AG (AGRICULTURE DISTRICT) TO RE (RESIDENTIAL ESTATE DISTRICT) UNPLATTED PROPERTY LOCATED IN SECTION 25, TOWNSHIP 19 NORTH, RANGE 11 EAST, TULSA COUNTY, CITY OF SAND SPRINGS, OKLAHOMA, IN WARD BOUNDARY DISTRICT 4, AND MORE PARTICULARLY DESCRIBED BELOW; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the Sand Springs Planning Commission has considered and recommended approval of an amendment to the zoning map of the City of Sand Springs as described below; and

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SECTION 1: That the zoning map for the City of Sand Springs, Oklahoma, is hereby amended from an AG (Agriculture) to RE (Residential Estate) zoning classification for the following tract of land described as:

PART OF THE NORTHEAST QUARTER OF SECTION TWENTY-FIVE (25), TOWNSHIP NINETEEN (19) NORTH, RANGE ELEVEN (11) EAST, TULSA COUNTY, OKLAHOMA, ACCORDING TO THE U. S. GOVERNMENT SURVEY THEREOF BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS;
COMMENCING AT THE NORTHWEST CORNER OF THE NORTHEAST QUARTER (NE/4) OF SAID SECTION TWENTY-FIVE (25); THENCE NORTH 88°51'49" EAST ALONG THE NORTH LINE OF THE NORTHEAST QUARTER (NE/4) OF SAID SECTION TWENTY-FIVE (25) FOR A DISTANCE OF 343.65 FEET; THENCE SOUTH 01°08'11" EAST FOR A DISTANCE OF 50.00 FEET TO THE POINT OF BEGINNING; THENCE NORTH 88°51'49" EAST FOR A DISTANCE OF 60.00 FEET; THENCE SOUTH 01°08'11" EAST A DISTANCE OF 2.69 FEET; THENCE ON A CURVE TO THE LEFT HAVING A RADIUS OF 270.00 FEET, A DELTA ANGLE OF 17°55'20" FOR AN ARC LENGTH OF 84.46 FEET; THENCE SOUTH 19°03'31" EAST A DISTANCE OF 719.12 FEET; THENCE NORTH 88°51'49" EAST TO THE WEST LINE OF THE EAST 308.00 FEET OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER (NW/4 NE/4) A DISTANCE OF 364.48 FEET; THENCE SOUTH 01°07'07" EAST ALONG SAID WEST LINE TO THE SOUTH LINE OF THE NORTH 1070.00 FEET OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER (NW/4 NE/4) FOR A DISTANCE OF 250.00 FEET; THENCE NORTH 88°51'49" EAST ALONG SAID SOUTH LINE FOR A DISTANCE OF 308.00; THENCE NORTH 01°08'11" WEST TO THE NORTH LINE OF THE SOUTH 250.00 FEET OF THE NORTHEAST QUARTER OF

Ord. 1260 Cont.

THE NORTHEAST QUARTER (NE/4 NE/4) FOR A DISTANCE OF 4.38 FEET; THENCE NORTH 89°04'00" EAST ALONG SAID NORTH LINE TO THE EAST LINE OF THE NORTHEAST QUARTER (NE/4) FOR A DISTANCE OF 1312.30 FEET; THENCE SOUTH 01°12'00" EAST ALONG SAID EAST LINE TO THE SOUTHEAST CORNER OF THE NORTHEAST QUARTER (NE/4) FOR A DISTANCE OF 1570.27 FEET; THENCE SOUTH 89°16'09" WEST ALONG THE SOUTH LINE OF THE NORTHEAST QUARTER (NE/4) TO THE SOUTHWEST CORNER OF THE NORTHEAST QUARTER (NE/4) FOR A DISTANCE OF 2629.12 FEET; THENCE NORTH 01°02'11" WEST ALONG THE WEST LINE OF THE NORTHEAST QUARTER (NE/4) FOR A DISTANCE OF 1551.93 FEET; THENCE NORTH 88°51'49" EAST FOR A DISTANCE OF 651.29 FEET; THENCE NORTH 10°39'45" WEST FOR A DISTANCE OF 0.00 FEET; THENCE ON A CURVE TO THE LEFT HAVING A RADIUS OF 570.00 FEET, DELTA ANGLE OF 08°01'28" FOR AN ARC LENGTH OF 79.83 FEET; THENCE NORTH 19°03'31" WEST FOR A DISTANCE OF 880.96 FEET; THENCE ON A CURVE TO THE RIGHT HAVING A RADIUS OF 330.00 FEET, DELTA ANGLE OF 17°55'20" FOR AN ARC LENGTH OF 103.22 FEET; THENCE NORTH 01°08'11" WEST FOR A DISTANCE OF 2.69 FEET TO THE POINT OF BEGINNING. SAID PARCEL CONTAINS 97.55 ACRES MORE OR LESS.

SECTION 2: That all ordinances or parts of ordinances in conflict with same are hereby repealed.

SECTION 3: That the provisions of this Ordinance shall, upon passage, take effect thirty (30) days from the date of first publication as provided by law.

PASSED AND APPROVED, at a regular meeting of the City Council of Sand Springs, Oklahoma, held the ____ day of _____, 2016.

Mike Burdige, Mayor

ATTEST:

Janice L. Almy, City Clerk

APPROVED AS TO FORM:

David L. Weatherford, City Attorney

AFFIDAVIT OF FINANCE DIRECTOR
FOR BILLS AND SALARIES STATEMENT

I, the undersigned, am the duly appointed and acting Finance Director/ Treasurer, in and for the City of Sand Springs, Oklahoma, and upon oath do depose and say that each purchase order listed in the attached statement for bills and salaries was itemized in detail, verified and filed for allowance with the amount shown thereon pursuant to the Statutes of the State of Oklahoma and requirements of the Charter and Ordinances of the City of Sand Springs, Oklahoma: that each purchase order has indicated thereon that all items have been delivered and/or the services have been rendered and that each purchase and contract was made pursuant to all applicable law and the Charter and Ordinances of the City of Sand Springs, Oklahoma, so help me God.

Kelly A Lamberson

Kelly A. Lamberson
Finance Director / City Treasurer

Subscribed and sworn to before me this 6th day of

January, 20 16.



Janice L Almy
Notary Public

My Commission Expires _____

**CITY OF SAND SPRINGS
CITY COUNCIL BILLS**

01/11/2016

210 GENERAL FUND

001695	AMERICAN MUNICIPAL SERVICES CORP	NOVEMBER 2015	433.85
001611	CLEET	NOV 2015 - COURT COSTS	1,605.60
PI2816	FENTRESS OIL CO	ANTIFREEZE	380.48
PR1211	FRATERNAL ORDER OF POLICE	PPE 12/04/2015	650.00
PR1223	FRATERNAL ORDER OF POLICE	PPE 12/18/2015 PP#266	50.00
PI2722	INDUSTRIAL MAINTENANCE SUPPLY INC	PAPER TOWELS, TOIL TISSUE	629.95
PI2817	INDUSTRIAL MAINTENANCE SUPPLY INC	PURE BRIGHT BLEACH	38.00
PI2818	INDUSTRIAL MAINTENANCE SUPPLY INC	TWL-BIGFOLD Z WHT 10PKG	1,224.11
PR1211	INT'L ASSOC OF FIREFIGHTERS	PPE 12/04/2015	673.00
PR1223	INT'L ASSOC OF FIREFIGHTERS	PPE 12/18/2015 PP#266	73.00
001819	LEGAL SHIELD	MEMBERSHIP FEES-DEC 2015	290.05
PR1211	OKLAHOMA FIREFIGHTERS PENSION BRD	PPE 12/04/2015 #25	17,543.87
PR1223	OKLAHOMA FIREFIGHTERS PENSION BRD	PPE 12/18/2015 PP#26	17,415.11
PR1211	OKLAHOMA POLICE PENSION	PPE 12/04/2015 PP#25	14,360.25
PR1231	OKLAHOMA POLICE PENSION	PAYROLL SUMMARY	88.25
PR1223	OKLAHOMA POLICE PENSION	PPE 12/18/2015 PP#26	13,376.21
001610	OSBI	NOV 2015 - FEE ASSESSMENT	1,750.10
PR1211	SS FIREFIGHTERS STATION FUND	PPE 12/04/2015	258.50
PR1223	SS FIREFIGHTERS STATION FUND	PPE 12/18/2015 PP#262	58.50
PR1211	TULSA AREA UNITED WAY INC	PAYROLL SUMMARY	108.85
PR1211	TULSA AREA UNITED WAY INC	PAYROLL SUMMARY	164.27
PR1223	TULSA AREA UNITED WAY INC	PAYROLL SUMMARY	108.61
PR1223	TULSA AREA UNITED WAY INC	PAYROLL SUMMARY	152.16
PI2815	TULSA COUNTY PRINT SHOP	WINDOW ENVELOPES	252.50
	TOTAL		73,085.22

MUNICIPAL COURT

160053	EXPRESS SERVICES INC	TEMP LABOR W/E 11.29.15	385.00
160053	EXPRESS SERVICES INC	TEMP LABOR W/E 12.06.15	427.35
160053	EXPRESS SERVICES INC	TEMP LABOR W/E 12.13.15	558.25
160053	EXPRESS SERVICES INC	TEMP LABOR W/E 11.15.15	492.80
160053	EXPRESS SERVICES INC	TEMP LABOR W/E 11.22.15	616.00
160621	STAPLES ADVANTAGE	PREINK STAMP REFILL	36.11
160207	SUNGARD PUBLIC SECTOR INC	MAINT - JAN 2016	883.38
	MUNICIPAL COURT ADMINISTRATION TOTAL		3,398.89

**CITY OF SAND SPRINGS
CITY COUNCIL BILLS**

01/11/2016

CITY MANAGER

001737	BANK OF AMERICA	UFIRST UNIFIRST CORP	47.32
001756	BANK OF AMERICA	CDW GOVERNMENT	73.81
001836	CITY OF SAND SPRINGS	E.GRAY - SS ROTARY CLUB	10.00
001698	VERIZON WIRELESS		120.03
CITY MANAGER ADMINISTRATION TOTAL			251.16

CITY CLERK

160053	EXPRESS SERVICES INC	TEMP LABOR W/E 12.06.15	596.75
160053	EXPRESS SERVICES INC	TEMP LABOR W/E 12.13.15	608.30
160053	EXPRESS SERVICES INC	TEMP LABOR W/E 11.15.15	492.80
160053	EXPRESS SERVICES INC	TEMP LABOR W/E 11.22.15	616.00
160053	EXPRESS SERVICES INC	TEMP LABOR 11.29.15	177.10
001855	OKLAHOMA TURNPIKE AUTHORITY	PIKEPASS	2.80
160131	TULSA COUNTY CLERK	RECORDING FEE	15.00
160131	TULSA COUNTY CLERK	RELEASE - RECORDING FEE	26.00
160131	TULSA COUNTY CLERK	RELEASE - W. CASH	13.00
160131	TULSA COUNTY CLERK	MISC RECORDING FEES	52.00
160131	TULSA COUNTY CLERK	RELEASE - L. HUGHES	13.00
160131	TULSA COUNTY CLERK	N.RILEY-OATH OF OFFICE	13.00
160131	TULSA COUNTY CLERK	EASEMENTS & DEED REC FEE	51.00
160131	TULSA COUNTY CLERK	RECORDING FEES	49.00
160131	TULSA COUNTY CLERK	LIEN FILINGS - RECORD FE	169.00
001699	VERIZON WIRELESS		40.01
CITY CLERK CITY CLERK TOTAL			2,934.76

GENERAL ADMINISTRATION

001742	BANK OF AMERICA	STARBUCKS #22603 SAND SPR	200.00
001730	BANK OF AMERICA	ZIEGLER ART & FRAME	346.50
001732	BANK OF AMERICA	NATIONAL LEAGUE OF CITIES	-350.00
160232	OKLAHOMA MUNICIPAL ASSURANCE GROUP	16-451-38-0029 - GEN LIAB	3,565.20
160113	SS AREA CHAMBER OF COMMERCE	OPEN FORUM LUNCH/MAYOR	10.00
151291	TULSA COUNTY ELECTION BOARD	11102015 ELECTION	4,110.41

**CITY OF SAND SPRINGS
CITY COUNCIL BILLS**

01/11/2016

GENERAL ADMINISTRATION GENERAL ADMINISTRATION TOTAL 7,882.11

PLANNING & DEVELOPMENT

160620	STAPLES ADVANTAGE	BLACK TONER	66.99
160553	SUNDANCE OFFICE SUPPLY	UNI BALL GEL IMPACT PENS	18.20
001709	VERIZON WIRELESS		40.01
PLANNING & DEVELOPMENT ADMINISTRATION TOTAL			125.20

HUMAN RESOURCES

001729	BANK OF AMERICA	WM SUPERCENTER #838	24.75
001731	BANK OF AMERICA	WAL-MART #0838	181.13
001733	BANK OF AMERICA	WAL-MART #0838	250.00
001734	BANK OF AMERICA	REASOR'S #21	250.00
001735	BANK OF AMERICA	WAREHOUSE MARKET - 35	25.00
001736	BANK OF AMERICA	QT 23 01000231	275.00
001740	BANK OF AMERICA	KUM & GO #862	50.00
001743	BANK OF AMERICA	DOLLAR-GENERAL #3567	28.00
001744	BANK OF AMERICA	MAZZIO S 012 Q48	25.00
001745	BANK OF AMERICA	KFC C975044 56650443	25.00
001746	BANK OF AMERICA	EL MAGUEY MEXICAN RESTAUR	25.00
001747	BANK OF AMERICA	IHOP #3325	50.00
001753	BANK OF AMERICA	STANDLEY SYSTEMS LLC	257.48
001837	CITY OF SAND SPRINGS	M. ADU-H'TORAH-SS TAG AGE	50.00
001839	CITY OF SAND SPRINGS	A. FAIRCHILD-SS TAG AGENC	25.00
160038	CONCENTRA MEDICAL CENTERS	D.J. & C.W. REG UDS	106.00
160038	CONCENTRA MEDICAL CENTERS	PHYS & NON REG UDS-S.H	116.50
160179	EON APPLICATIONS INC	DEC SUBSCRIPTION	279.85
160624	INTEGRITY SUPPORT SERVICES INC	BACKGROUND SCREENINGS	407.75
160167	SAND SPRINGS FLOWERS	D. BRADLEY SFATHER'S FLWR	50.00
160670	THE RECOGNITION CO.,INC.	CITY LONGIVITY PINS	860.09
160669	TWS - AFAB CATERINGC	ITYWIDE EMPL CHRISTMAS D	2,929.50
001700	VERIZON WIRELESS		40.01
HUMAN RESOURCES ADMINISTRATION TOTAL			6,331.06

**CITY OF SAND SPRINGS
CITY COUNCIL BILLS**

01/11/2016

FINANCE

160682	BONDLOGISTIX LLC	GO BOND 06 ARBITRAGE FEE	1,500.00
160661	DEAN ACTUARIES, LLC	GASB 45 VALUATION	2,205.00
160207	SUNGARD PUBLIC SECTOR INC	MAINT - JAN 2016	3,192.61
160133	TULSA COUNTY PRINT SHOP	BUSINESS CARDS - ARLENA B	25.00
001701	VERIZON WIRELESS		80.02
FINANCE ADMINISTRATION TOTAL			7,002.63

CITY ATTORNEY

160042	WEATHERFORD, DAVID L	LEGAL GENERAL MATTERS	4,884.00
CITY ATTORNEY ADMINISTRATION TOTAL			4,884.00

INFORMATION SERVICES

001686	A T & T		286.90
001687	A T & T		663.47
001831	AT&T	UTILITIES	663.47
001750	BANK OF AMERICA	WWW EARTHLINK.NET	21.95
001751	BANK OF AMERICA	STANDLEY SYSTEMS LLC	30.00
001848	CITY OF SAND SPRINGS	C.SALES-TRAVEL RECONCI	39.10
001692	COX COMMUNICATIONS CENTRAL II INC		870.77
001823	COX COMMUNICATIONS CENTRAL II INC	UTILITIES	5,159.07
001826	COX COMMUNICATIONS CENTRAL II INC	UTILITIES	575.52
160064	INTEGRATED BUSINESS TECHNOLOGIES	IT AGREEMENT	1,466.50
160207	SUNGARD PUBLIC SECTOR INC	MAINT - JAN 2016	614.97
001702	VERIZON WIRELESS		286.37
INFORMATION SERVICES ADMINISTRATION TOTAL			10,678.09

FACILITIES MANAGEMENT

001627	AMERICAN ELECTRIC POWER	AEP PSO UTILITIES	25.25
001628	AMERICAN ELECTRIC POWER	AEP PSO UTILITIES	103.09
001629	AMERICAN ELECTRIC POWER	AEP PSO UTILITIES	167.01
001650	AMERICAN ELECTRIC POWER	MASTER UTILITY BILL	1,687.95

**CITY OF SAND SPRINGS
CITY COUNCIL BILLS**

01/11/2016

001651	AMERICAN ELECTRIC POWER	MASTER UTILITY BILL	173.05
001652	AMERICAN ELECTRIC POWER	MASTER UTILITY BILL	461.56
001653	AMERICAN ELECTRIC POWER	MASTER UTILITY BILL	223.07
001654	AMERICAN ELECTRIC POWER	MASTER UTILITY BILL	90.84
001655	AMERICAN ELECTRIC POWER	MASTER UTILITY BILL	262.23
001656	AMERICAN ELECTRIC POWER	MASTER UTILITY BILL	163.84
001657	AMERICAN ELECTRIC POWER	MASTER UTILITY BILL	131.57
001861	CENTER POINT ENERGY SERVICES INC	CENTER POINT	56.60
001862	CENTER POINT ENERGY SERVICES INC	CENTER POINT	89.26
001863	CENTER POINT ENERGY SERVICES INC	CENTER POINT	106.67
160032	CHARLES PEST CONTROL INC	DEC MON PEST CONTROL	76.12
160032	CHARLES PEST CONTROL INC	DEC MON PEST CONTROL	12.87
160032	CHARLES PEST CONTROL INC	DEC MON PEST CONTROL	12.87
160032	CHARLES PEST CONTROL INC	DEC MON PEST CONTROL	12.88
160032	CHARLES PEST CONTROL INC	DEC MON PEST CONTROL	61.78
160032	CHARLES PEST CONTROL INC	DEC MON PEST CONTROL	17.30
160032	CHARLES PEST CONTROL INC	DEC MON PEST CONTROL	17.30
160037	COMMERCIAL CLEANING SERVICES	DEC SRV @ SR CENTER	580.00
160641	COMMERCIAL ROOFING INC	FIRESTATION #2 LEAK REPAI	267.30
160072	LOCKE SUPPLY	HONEYWELL T STAT	41.62
160232	OKLAHOMA MUNICIPAL ASSURANCE GROUP	16-451-38-0029 - GEN LIAB	1,331.74
001868	OKLAHOMA NATURAL GAS	ONG	130.18
001869	OKLAHOMA NATURAL GAS	ONG	63.75
001870	OKLAHOMA NATURAL GAS	ONG	139.30
001871	OKLAHOMA NATURAL GAS	ONG	137.96
001872	OKLAHOMA NATURAL GAS	ONG	36.11
001873	OKLAHOMA NATURAL GAS	ONG	229.90
001874	OKLAHOMA NATURAL GAS	ONG	144.16
001875	OKLAHOMA NATURAL GAS	ONG	71.48
001876	OKLAHOMA NATURAL GAS	ONG	85.51
001877	OKLAHOMA NATURAL GAS	ONG	312.51
001878	OKLAHOMA NATURAL GAS	ONG	86.02
160092	PIONEER SECURITY SYSTEMS INC	ANIMAL CONTR-JAN MON FEE	37.00
001621	SAPULPA RURAL WATER CO	UTILITIES	25.00
160207	SUNGARD PUBLIC SECTOR INC	MAINT - JAN 2016	614.97
001703	VERIZON WIRELESS		40.01
FACILITIES MANAGEMENT ADMINISTRATION TOTAL			8,327.63

FLEET MAINTENANCE

160009	ALLOY WELDING SUPPLY, INC	NOZLE, 22-50 GAS WS	15.84
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**CITY OF SAND SPRINGS
CITY COUNCIL BILLS**

01/11/2016

160033	CHEROKEE HOSE & SUPPLY	3/4" 2 WIRE HYDRAULIC HOS	40.00
160033	CHEROKEE HOSE & SUPPLY	1"2W HOSE	49.55
160033	CHEROKEE HOSE & SUPPLY	1/4 TEXTILE BRAID HOSE	28.74
160040	CUMMINS SOUTHERN PLAINS LLC	TUBE INJECTOR FUEL SUPPLY	97.64
160516	FLEET SERVICE OF TULSA	DUMP BED REPAIR LEAK	2,063.07
160516	FLEET SERVICE OF TULSA	STREET SWEEPER REPAIR	2,608.47
160516	FLEET SERVICE OF TULSA	REPAIR BRAKE / SIGNAL LIG	1,087.50
160439	LADDERS OF TULSA, LLC	16 STEP ROLLING STEEL LAD	1,986.00
160068	LAMPTON WELDING SUPPLY	CYLINDER RENTAL	87.54
160089	O'REILLY AUTO PARTS - S.S.	FUEL, OIL FILTERS	61.91
160089	O'REILLY AUTO PARTS - S.S.	ABSORBENT	25.96
160089	O'REILLY AUTO PARTS - S.S.	AIR, FUEL, OIL FILTERS, W	46.24
160089	O'REILLY AUTO PARTS - S.S.	CAPSULE / BP	28.48
160089	O'REILLY AUTO PARTS - S.S.	RETURN BP CAPSULE	-14.24
160089	O'REILLY AUTO PARTS - S.S.	RETURN BP CAPSULE & PUR C	-5.15
160089	O'REILLY AUTO PARTS - S.S.	BATTERY	140.49
160089	O'REILLY AUTO PARTS - S.S.	COPPER PLUG	2.49
160089	O'REILLY AUTO PARTS - S.S.	AIR, OIL FILTERS	13.57
160089	O'REILLY AUTO PARTS - S.S.	AIR, FUEL, OIL FILTERS	20.95
160089	O'REILLY AUTO PARTS - S.S.	WIPER BLADES	45.98
160089	O'REILLY AUTO PARTS - S.S.	IGN COIL	39.59
160089	O'REILLY AUTO PARTS - S.S.	RUBBER PLUGS	3.33
160089	O'REILLY AUTO PARTS - S.S.	AIR, OIL FILTERS, REFLEX	174.10
160089	O'REILLY AUTO PARTS - S.S.	FUEL, OIL FILTERS, COOLAN	82.74
160089	O'REILLY AUTO PARTS - S.S.	FLEET RUNNER	43.16
160089	O'REILLY AUTO PARTS - S.S.	AIR, OIL, CABIN FILTERS	15.96
160089	O'REILLY AUTO PARTS - S.S.	OIL, AIR & FUEL FILTERS	13.32
160089	O'REILLY AUTO PARTS - S.S.	UNIV HORN, DEF WARR	27.18
160089	O'REILLY AUTO PARTS - S.S.	WIPER BLADE	49.98
160089	O'REILLY AUTO PARTS - S.S.	STR WHL CVR	5.39
160089	O'REILLY AUTO PARTS - S.S.	PWR OUTLET	20.98
160089	O'REILLY AUTO PARTS - S.S.	SPARK PLUG	2.09
160232	OKLAHOMA MUNICIPAL ASSURANCE GROUP	16-451-38-0029 - GEN LIAB	1,181.68
160108	SECURCARE STORAGE	MAINT GARAGE FACLTY LEASE	1,707.00
160119	STOREY WRECKER SERVICE	UNIT 208 HYDRAUL LEAK	199.31
160119	STOREY WRECKER SERVICE	UNIT 208 TOWING	386.25
160207	SUNGARD PUBLIC SECTOR INC	MAINT - JAN 2016	614.97
160147	WELDON OF TULSA INC	CLAMP 4" EASY SEAL	13.65
160147	WELDON OF TULSA INC	BRAKE DRUM 16.5X7 (20)	270.72
160147	WELDON OF TULSA INC	SOLENOID	179.70
160147	WELDON OF TULSA INC	BRAKE SHOE CORE RETURN	-20.34
160147	WELDON OF TULSA INC	TUBING 3/8"-AIR BRAKE NYL	50.34
160148	WINGFOOT COMMERCIAL TIRE SYS LLC	4 TIRES	453.36

**CITY OF SAND SPRINGS
CITY COUNCIL BILLS**

01/11/2016

FLEET MAINTENANCE ADMINISTRATION TOTAL

13,945.49

POLICE

001658	AMERICAN ELECTRIC POWER	MASTER UTILITY BILL	120.30
001769	BANK OF AMERICA	OKLAHOMA POLICE SUPPLY	6.46
001770	BANK OF AMERICA	WM SUPERCENTER #838	2.92
001761	BANK OF AMERICA	PAYPAL WARRIORSWAY	800.00
001762	BANK OF AMERICA	TASER TRAINING ACADEMY	390.00
001752	BANK OF AMERICA	STANDLEY SYSTEMS LLC	156.24
001760	BANK OF AMERICA	TI TASER INTL	175.61
001775	BANK OF AMERICA	OSU MED CTR-CASHIER	90.00
001768	BANK OF AMERICA	BOX BOX.NET BUS SRVCS	5.00
001771	BANK OF AMERICA	WWW.READFRONTIER.COM	30.00
001774	BANK OF AMERICA	LEONS	108.94
001844	CITY OF SAND SPRINGS	D.TWIST-TRAVEL RECONCI	20.00
001845	CITY OF SAND SPRINGS	S.NEWMAN-TRAVEL RECONCI	20.00
001846	CITY OF SAND SPRINGS	K.O'KEEFE-TRAVEL RECONCI	20.00
001847	CITY OF SAND SPRINGS	K.BEHAR-DA-TRAVEL RECONCI	20.00
001835	CITY OF SAND SPRINGS	PETTY CASH REIMBURSEMENT	150.00
160697	CLEET	RAPID RESPONSE TRAINING	40.00
160046	DRAKE SYSTEMS, INC	PRINTER/COPIER MAIN/SUPPL	63.94
160046	DRAKE SYSTEMS, INC	PRINTER/COPIER MAIN/SUPPL	103.74
160573	EVERETT, GARY	TRAVEL / MEALS	90.00
160070	LEXISNEXIS RISK DATA MANAGEMENT	NOV 2015 PER SEARCHES	25.00
160232	OKLAHOMA MUNICIPAL ASSURANCE GROUP	16-451-38-0029 - GEN LIAB	14,426.77
001859	OKLAHOMA TURNPIKE AUTHORITY	PIKEPASS	45.35
001860	OKLAHOMA TURNPIKE AUTHORITY	PIKEPASS	13.95
160092	PIONEER SECURITY SYSTEMS INC	RANGE TRLR - JAN MON FEE	37.50
160572	REED, JOSHUA	TRAVEL / MEALS	120.00
160680	SPECIAL-OPS UNIFORMS, INC	ENFORCER TAC GLOVES	673.84
160680	SPECIAL-OPS UNIFORMS, INC	BOOT 5.11 WMS ATAC 8"	109.99
160680	SPECIAL-OPS UNIFORMS, INC	WLS FECH NAVY WOOL UNIFOR	783.43
160122	THOMAS ALLEN CUPPS TRUST	PRKING LOT LEASE-MCKINLEY	300.00
POLICE ADMINISTRATION/PATROL TOTAL			18,948.98

001797	BANK OF AMERICA	GALLS	29.04
001792	BANK OF AMERICA	RANKIN VETERINARY HOSP.	65.00
001793	BANK OF AMERICA	MANNFORD VETERINARY SERVI	109.00
001794	BANK OF AMERICA	RANKIN VETERINARY HOSP.	65.00
001795	BANK OF AMERICA	MANNFORD VETERINARY SERVI	249.50

**CITY OF SAND SPRINGS
CITY COUNCIL BILLS**

01/11/2016

160232	OKLAHOMA MUNICIPAL ASSURANCE GROUP	16-451-38-0029 - GEN LIAB	368.33
001856	OKLAHOMA TURNPIKE AUTHORITY	PIKEPASS	7.20
	POLICE ANIMAL CONTROL TOTAL		893.07

COMMUNICATIONS

001690	AT&T LONG DISTANCE		281.25
001827	AT&T LONG DISTANCE	UTILITIES	21.30
001767	BANK OF AMERICA	BOB BARKER COMPANY INC	440.38
001764	BANK OF AMERICA	REASOR'S #21	115.69
001765	BANK OF AMERICA	WM SUPERCENTER #838	56.32
001766	BANK OF AMERICA	WAREHOUSE MARKET - 35	34.35
001763	BANK OF AMERICA	J2 FAX.COM	3.00
160044	DEPARTMENT OF PUBLIC SAFETY	DEC OLETS USER FEE	350.00
160063	INCOG-E911	E911- TERM EQUIP CHARGES	4,675.66
160063	INCOG-E911	TERMINAL CHARGES	4,675.47
001646	VERIZON WIRELESS	721798379-00001	1,047.92
001691	VERIZON WIRELESS		40.01
	COMMUNICATIONS ADMINISTRATION TOTAL		11,741.35

FIRE

160001	A-1 RENTAL & SUPPLY CO,INC	PROPANE SALE, FORKLIFT	29.06
160001	A-1 RENTAL & SUPPLY CO,INC	SPARK PLUG	4.50
160017	ATWOODS-SAND SPRINGS	OIL-ABSORBENT, SAFETY SOR	47.92
160017	ATWOODS-SAND SPRINGS	8'X10' BLUE POLY TARP	67.90
001787	BANK OF AMERICA	WAL-MART #4615	64.66
001754	BANK OF AMERICA	STANDLEY SYSTEMS LLC	393.72
001789	BANK OF AMERICA	WAL-MART #0838	53.82
001790	BANK OF AMERICA	BATTERIES PLUS #95	87.85
001791	BANK OF AMERICA	SIGTRONICS CORP	367.40
001788	BANK OF AMERICA	USPS 39722702133604448	12.25
001776	BANK OF AMERICA	PUSH PEDAL PULL-CORPORAT	250.00
160276	CENTRAL TECH	ROBERT SHOOK-EMT CLASS	1,119.00
160054	FASTENAL	S/S P PH SMS 14 X 1	9.03
160177	HILLCREST MEDICAL CENTER	J. HALL MEDICAL PHYSICAL	550.00
160594	INDUSTRIAL MAINTENANCE SUPPLY INC	TRUCK WASH BRUSH	67.98
160089	O'REILLY AUTO PARTS - S.S.	LAMP PIGTAIL, MINI BULB	7.77
160232	OKLAHOMA MUNICIPAL ASSURANCE GROUP	16-451-38-0029 - GEN LIAB	11,242.20

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160678	PIKE, BRYON	CRADLEPOINT MBR 1400	429.50
160097	RED EARTH ENVIRONMENTAL INC	23 GAL CORR BOX W/HANDLES	196.00
160102	SAM'S CLUB	16OZ FOAM CUPS, DINNER RO	95.04
160102	SAM'S CLUB	CLOROX,BLUEDEF	219.87
160102	SAM'S CLUB	16OZ FOAM CUPS, DINNER RO	149.98
160102	SAM'S CLUB	BATH TISSUE & PAPER TOWEL	226.62
160102	SAM'S CLUB	CLOROX,BLUEDEF	65.64
001704	VERIZON WIRELESS		434.95
	FIRE ADMINISTRATION TOTAL		16,192.66

EMERGENCY MANAGEMENT

001630	AMERICAN ELECTRIC POWER	AEP PSO UTILITIES	30.04
001659	AMERICAN ELECTRIC POWER	MASTER UTILITY BILL	280.54
001616	INDIAN ELECTRIC COOP INC	UTILITIES	24.50
	EMERGENCY MANAGEMENT ADMINISTRATION TOTAL		335.08

NEIGHBORHOOD SERVICES

001796	BANK OF AMERICA	IAEI	120.00
001755	BANK OF AMERICA	CDW GOVERNMENT	79.59
160053	EXPRESS SERVICES INC	TEMP LABOR W/E 11.15.15	492.80
160053	EXPRESS SERVICES INC	TEMP LABOR W/E 11.22.15	616.00
160232	OKLAHOMA MUNICIPAL ASSURANCE GROUP	16-451-38-0029 - GEN LIAB	378.56
160207	SUNGARD PUBLIC SECTOR INC	MAINT - JAN 2016	2,455.60
160123	THULIN, HOVEY	414 N FRANKLIN AVE	975.54
160123	THULIN, HOVEY	205 N GRANT AVE-ABATEMENT	209.96
	NEIGHBORHOOD SERVICES ADMINISTRATION TOTAL		5,328.05

STREET

160009	ALLOY WELDING SUPPLY, INC	TANK RENTALS	15.00
001631	AMERICAN ELECTRIC POWER	AEP PSO UTILITIES	1,584.94
001660	AMERICAN ELECTRIC POWER	MASTER UTILITY BILL	295.07
001716	AMERICAN ELECTRIC POWER	UTILITY	4,838.84
160017	ATWOODS-SAND SPRINGS	CABLE TIE 50#	11.98

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001738	BANK OF AMERICA	UFIRST UNIFIRST CORP	292.76
001806	BANK OF AMERICA	GLOBAL SIGN SOLUTIONS	600.00
160047	DUNHAM'S ASPHALT SERVICES, INC	TYPE C - SELF HAUL	47.17
160047	DUNHAM'S ASPHALT SERVICES, INC	TYPE C - SELF HAUL	152.19
160053	EXPRESS SERVICES INC	TEMP LABOR W/E 11.29.15	695.52
160053	EXPRESS SERVICES INC	TEMP LABOR W/E 12.06.15	1,159.20
160053	EXPRESS SERVICES INC	TEMP LABOR W/E 12.13.15	927.36
160053	EXPRESS SERVICES INC	TEMP LABOR W/E 11.15.15	927.36
160053	EXPRESS SERVICES INC	TEMP LABOR W/E 11.22.2015	1,159.20
160054	FASTENAL	XLPIGSKIN DRV GLOVES	144.00
160054	FASTENAL	5/8 - 11X2.5 PB DOM P8	280.46
160531	LACAL EQUIPMENT INC	PUNCH BLADE	5,210.38
160068	LAMPTON WELDING SUPPLY	CYLINDER RENTAL	54.64
160072	LOCKE SUPPLY	400W HPS CLEAR MOGUL	409.72
160072	LOCKE SUPPLY	TWIST LOCK PHOTO CNTRL	49.00
160232	OKLAHOMA MUNICIPAL ASSURANCE GROUP	16-451-38-0029 - GEN LIAB	4,980.43
160109	SIGNAL TEK INC	TRAFF CNTRL - NOV 2015	400.00
STREET STREET MAINTENANCE TOTAL			24,235.22

PARKS & RECREATION

001757	BANK OF AMERICA	BEST BUY 00007625	29.99
001798	BANK OF AMERICA	HIDEAWAY PIZZA #1	124.74
160046	DRAKE SYSTEMS, INC	PRINTER/COPIER MAIN/SUPPL	91.79
160068	LAMPTON WELDING SUPPLY	CYLINDER RENTAL	43.45
160232	OKLAHOMA MUNICIPAL ASSURANCE GROUP	16-451-38-0029 - GEN LIAB	930.79
160551	SAND SPRINGS AWARDS CO	REVISE FOR PATTY DIXON	67.50
160562	SARAH'S DYNASTY	ANNUAL PARK BOARD CHR DIN	670.83
001705	VERIZON WIRELESS		80.02
PARKS & RECREATION ADMINISTRATION TOTAL			2,039.11

001634	AMERICAN ELECTRIC POWER	AEP PSO UTILITIES	2,587.94
160017	ATWOODS-SAND SPRINGS	6'X8' POLY TARP	37.95
001800	BANK OF AMERICA	WM SUPERCENTER #838	50.72
001799	BANK OF AMERICA	WAL-MART #0838	30.62
001803	BANK OF AMERICA	THE HOME DEPOT 3904	65.85
001801	BANK OF AMERICA	WM SUPERCENTER #838	7.68
160032	CHARLES PEST CONTROL INC	DEC MON PEST CONTROL	18.53
160614	EMERGENCY POWER SYSTEMS,INC	8D BATTERY, 1/2 FUEL LINE	1,518.15
001880	OKLAHOMA NATURAL GAS	ONG	199.02
160133	TULSA COUNTY PRINT SHOP	BUS CARDS JEFF,JOY,JOE	60.00

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PARKS & RECREATION COMMUNITY CENTER TOTAL

4,576.46

160001	A-1 RENTAL & SUPPLY CO,INC	COMPACTOR, VIB PLATE 150-	50.00
001632	AMERICAN ELECTRIC POWER	AEP PSO UTILITIES	43.49
001661	AMERICAN ELECTRIC POWER	MASTER UTILITY BILL	213.80
001633	AMERICAN ELECTRIC POWER	AEP PSO UTILITIES	25.61
160017	ATWOODS-SAND SPRINGS	ACETONE, GLOVES VET NITRI	53.89
160017	ATWOODS-SAND SPRINGS	SHOP TOWELS RED 50 PCK	36.62
160017	ATWOODS-SAND SPRINGS	TIE WRAP - 7" NYLON 50LB	8.96
160017	ATWOODS-SAND SPRINGS	40PC IMPCT RDY SCREWDRVR	39.98
160017	ATWOODS-SAND SPRINGS	ROPE POLY HBRAID YEL	58.84
160017	ATWOODS-SAND SPRINGS	PLASTIC PIPE	22.71
160017	ATWOODS-SAND SPRINGS	PRIMER - PURPLE NSF LISTE	27.97
160017	ATWOODS-SAND SPRINGS	GOAT WIRE PANEL	159.96
160017	ATWOODS-SAND SPRINGS	GOAT WIRE PANEL	79.98
001802	BANK OF AMERICA	MAXWELL SUPPLY OF TULSA I	317.22
001804	BANK OF AMERICA	THE HOME DEPOT 3904	129.76
151468	BREWER CONST CO OF EASTERN OK INC	RCP CONCESSION BUILD	18,931.10
160656	ECONOMY LUMBER COMPANY	2X4X12 R/S CEDAR,4X6 CEDA	8,496.00
160054	FASTENAL	QUIK LINK	6.65
160077	MID CONTINENT CONCRETE	3.50 CY CONCRETE	355.25
160077	MID CONTINENT CONCRETE	7 CY CONCRETE	679.00
160077	MID CONTINENT CONCRETE	5 CY CONCRETE	485.00
160077	MID CONTINENT CONCRETE	6 CY CONCRETE	582.00
160077	MID CONTINENT CONCRETE	3.50 CY CONCRETE	355.25
160077	MID CONTINENT CONCRETE	6 CY CONCRETE	609.00
160077	MID CONTINENT CONCRETE	3 CY CONCRETE	304.50
160597	MIDWEST FENCE CO/JAMEISON MANUFACT	CHAIN LINK FENCE-DUGOUTS	25,530.00
160089	O'REILLY AUTO PARTS - S.S.	RV ANTIFREEZE	23.96
160232	OKLAHOMA MUNICIPAL ASSURANCE GROUP	16-451-38-0029 - GEN LIAB	1,550.50
001879	OKLAHOMA NATURAL GAS	ONG	46.34
160133	TULSA COUNTY PRINT SHOP	BUS CARDS JEFF,JOY,JOE	30.00
001620	WATER IMPROVEMENT DIST #14	UTILITIES	22.00
001897	WATER IMPROVEMENT DIST #14	MISC UTILITIES	22.00

PARKS & RECREATION MAINTENANCE TOTAL

59,297.34

160347	GRAFING, JOHN E	KAF - TEMP LABOR	415.00
160093	PORTA JOHN CO INC	ANCIENT FOR PRK-MON RENT	181.50

PARKS & RECREATION SPECIAL EVENTS TOTAL

596.50

001635	AMERICAN ELECTRIC POWER	AEP PSO UTILITIES	174.50
001662	AMERICAN ELECTRIC POWER	MASTER UTILITY BILL	614.20
160232	OKLAHOMA MUNICIPAL ASSURANCE GROUP	16-451-38-0029 - GEN LIAB	930.79

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PARKS & RECREATION SPORTS PROGRAMS TOTAL

1,719.49

MUSEUM

001636	AMERICAN ELECTRIC POWER	AEP PSO UTILITIES	192.11
001637	AMERICAN ELECTRIC POWER	AEP PSO UTILITIES	43.55
160032	CHARLES PEST CONTROL INC	DEC MON PEST CONTROL	41.00
001881	OKLAHOMA NATURAL GAS	ONG	162.17
001882	OKLAHOMA NATURAL GAS	ONG	20.93
160092	PIONEER SECURITY SYSTEMS INC	MUSEUM-JAN MON FEE	20.00
160098	POWELL, RICK	MUSEUM STORAGE RENTAL	600.00
MUSEUM ADMINISTRATION TOTAL			1,079.76

SENIOR CITIZENS

160232	OKLAHOMA MUNICIPAL ASSURANCE GROUP	16-451-38-0029 - GEN LIAB	255.34
SENIOR CITIZENS ADMINISTRATION TOTAL			255.34

ECONOMIC DEVELOPMENT

001807	BANK OF AMERICA	NEXT CITY	35.00
001808	BANK OF AMERICA	ADOBE CREATIVE CLOUD	49.99
160232	OKLAHOMA MUNICIPAL ASSURANCE GROUP	16-451-38-0029 - GEN LIAB	432.13
001694	REASOR LLC	SALES TAX INCENTIVE NOV15	17,578.21
ECONOMIC DEVELOPMENT ADMINISTRATION TOTAL			18,095.33

GRAND TOTAL FOR FUND	\$304,179.98
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410 GO BOND 2014 FUND

PARKS & RECREATION

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151468	BREWER CONST CO OF EASTERN OK INC	RCP CONCESSION BUILD	8,357.65
141407	LANDPLAN CONSULTANTS INC	SITE VISITS, MEETING MIN	3,104.52
151428	RICK SCOTT CONSTRUCTION	PRATT CIVITAN RVER CTY PA	100,548.30
	PARKS & RECREATION MAINTENANCE TOTAL		112,010.47

GRAND TOTAL FOR FUND	\$112,010.47
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420 CAPITAL IMPROVEMENT FUND

PARKS & RECREATION

160365	GENTRY MCDONALD AUSTIN CONSTRUCTION	CLEAN UP AT THE DAM.	445.00
160593	OKLAHOMA WATER RESOURCES BRD	2015 SS LAKE DAM INSPEC R	300.00
160593	OKLAHOMA WATER RESOURCES BRD	2015 SS LAKE DAM INSPEC R	-300.00
160593	OKLAHOMA WATER RESOURCES BRD	2015 SS LAKE DAM INSPEC R	300.00
	PARKS & RECREATION MAINTENANCE TOTAL		745.00

ECONOMIC DEVELOPMENT

001638	AMERICAN ELECTRIC POWER	AEP PSO UTILITIES	46.50
160042	WEATHERFORD, DAVID L	SSDA-VISION 2025	66.00
	ECONOMIC DEVELOPMENT ADMINISTRATION TOTAL		112.50

GRAND TOTAL FOR FUND	\$857.50
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440 STREET IMPROVEMENT FUND

STREET

090153	CRAIG & KEITHLINE INC	MAIN ST IMPROVEMENTS	20,579.70
	STREET STREET MAINTENANCE TOTAL		20,579.70

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GRAND TOTAL FOR FUND	\$20,579.70
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470 CAPITAL IMPR W & WW FUND

PUBLIC WORKS

160165	ERGON ASPHALT AND EMULSIONS	SS-1 50/50 46TH ST ASPHAL	1,081.74
	PUBLIC WORKS ADMINISTRATION TOTAL		1,081.74

WATER

160579	KLEINFELDER	WTP FILTER BACKWASH PUMPS	5,400.00
160412	TETRA TECH INC	NS WTR DISTRIB DISINF STU	277.90
160544	TETRA TECH INC	WTP FILTER BACKWASH PUMPS	12,617.79
	WATER TREATMENT TOTAL		18,295.69

160302	CIRCLE P WELDING INC	N MCKINLEY TANK REPLACEMN	155,969.32
160387	CLASSIC PROTECTIVE COATINGS INC	COYTRAIL&HWY 97 TANK REHA	218,690.00
140933	DEWBERRY ENGINEERS INC	MCKINLEY HILLS WTR STORAG	4,325.60
160652	DEWBERRY ENGINEERS INC	COYOTE TRAIL TANK REPLACM	3,281.00
140933	DEWBERRY ENGINEERS INC	MCKINLEY HILLS WATER STOR	5,460.20
160652	DEWBERRY ENGINEERS INC	COYOTE TRAIL TANK REPLACE	13,710.55
160048	EASTON SOD FARMS, INC	2000 U-3 PER S. F. SOD	440.00
160591	HD SUPPLY WATERWORKS, LTD	6X6 FLG TEE (I) C/L	7,877.44
160591	HD SUPPLY WATERWORKS, LTD	6 SS FLG ACC KIT-STEEL	696.90
160295	TANK INDUSTRY CONSULTANTS	COY TRAIL TANK CONS INSPE	3,955.54
160295	TANK INDUSTRY CONSULTANTS	COYOTE TRAIL&HWY 97 INSP	473.45
	WATER WATER MAINT & OPERATIONS TOTAL		414,880.00

WASTEWATER

160471	RUHRPUMPEN INC	PUMP REPAIR & REBUILD	8,785.00
	WASTEWATER TREATMENT TOTAL		8,785.00

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GRAND TOTAL FOR FUND \$443,042.43

510 SPECIAL PROGRAMS FUND

001697	MISCELLANEOUS-PROPERTY ROOM CASH	PLAINTIFFS PORT -CV130771	275.00
001696	TULSA COUNTY DISTRICT ATTORNEY	STATES PORTIOIN -CV130771	350.00
001697	TULSA COUNTY DISTRICT ATTORNEY	PLAINTIFFS PORT -CV130771	275.00
001696	TULSA COUNTY DISTRICT ATTORNEY	STATES PORTIOIN -CV130771	350.00
001696	TULSA COUNTY DISTRICT ATTORNEY	STATES PORTIOIN -CV130771	-350.00
001697	TULSA COUNTY DISTRICT ATTORNEY	PLAINTIFFS PORT -CV130771	-275.00
	TOTAL		625.00

POLICE

160681	WILLITS, MARK	ANYTIME FITNESS REIMBURSE	100.00
	POLICE ADMINISTRATION/PATROL TOTAL		100.00

GRAND TOTAL FOR FUND \$725.00

530 GENERAL STCF

POLICE

001772	BANK OF AMERICA	TREMCO POLICE PRODUCTS	110.80
001773	BANK OF AMERICA	SIGN IT	600.00
160665	BOB HURLEY FORD LLC	2016 FORD UTILITY INCEPTO	27,681.00
160269	BOB HURLEY FORD LLC	QTY - 3 - 2016 FORD EXPLO	78,180.00
160269	BOB HURLEY FORD LLC	2015 FORD TAURUS	20,204.00
160382	LONE STAR PRODUCTS & EQUIPMENT LLC	SETINA LIGHTED PUSH BUMPE	10,909.18
160446	SULLIVAN'S BODY SHOP LLC	REFINISH ALL 4 DOORS & RO	2,436.87
	POLICE ADMINISTRATION/PATROL TOTAL		140,121.85

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GRAND TOTAL FOR FUND	\$140,121.85
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540 VISION 2025

PARKS & RECREATION

001612	STUDIO 45 ARCHITECTS PLLC	RCP & SS EXPY CORR PROJ	5,000.00
001613	STUDIO 45 ARCHITECTS PLLC	RCP & SS EXPY CORR PROJ	30,000.00
001614	STUDIO 45 ARCHITECTS PLLC	RCP & SS EXPY CORR PROJ	15,000.00
	PARKS & RECREATION MAINTENANCE TOTAL		50,000.00

GRAND TOTAL FOR FUND	\$50,000.00
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GRAND TOTAL	\$1,071,516.93
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WIRE TRANSFERS

FUND 210 GENERAL FUND

10/22/2015	JE556	Aflac-Oct Premium	1,138.38
10/22/2015	JE642	Prepaid Flex Benefits	561.93
10/26/2015	JE560	Delta Dental-Nov Premium	6,953.12
10/27/2015	JE559	Life-Nov Premium	3,536.60
10/27/2015	JE571	Child Supp Pmt Bi-wkly p/d 10/30/15	1,088.37
10/27/2015	JE573	Payroll p/d 10/30/15 General	56,370.69
10/27/2015	JE574	Payroll p/d 10/30/15 Fire & Police	117,155.38
10/28/2015	JE572	OMRF p/d 10/30/15	10,892.97
10/28/2015	JE572	OMRF p/d 10/30/15	400.92
10/28/2015	JE581	Record Rock Fire Wire Pmt 9/28-10/27	1,474.98
10/29/2015	JE643	Prepaid Flex Benefits	427.66
10/30/2015	JE565	Federal Tax p/d 10/30/15 v	19,464.22
10/30/2015	JE566	Federal Tax p/d 10/30/15 Fire & Police	31,667.69
10/30/2015	JE568	State Tax p/d 10/30/15 General	2,462.81
10/30/2015	JE569	State Tax p/d 10/30/15 Fire & Police	5,626.72
10/31/2015	JE633	Acc Sept/Oct Sales Tax	667.12
10/31/2015	JE644	CC Fees-AMS-Oct	178.42
10/31/2015	JE659	Acct Analys Serv Chg-Oct	1,746.89
11/4/2015	JE664	Health-Nov Premium Fire & Police	72,044.61
11/4/2015	JE665	Health-Nov Premium General	39,473.50
11/4/2015	JE681	FSA Fees-Nov Premium	308
11/6/2015	JE660	Prepaid Flex Benefits	666.83
11/10/2015	JE683	OMRF p/d 11/13/15	13,777.04
11/10/2015	JE683	OMRF p/d 11/13/15	400.92
11/13/2015	JE661	Prepaid Flex Benefits	937.61
11/13/2015	JE668	Vision-Nov Premium	724.63
11/13/2015	JE684	Nationwide p/d 11/13/15	315
11/13/2015	JE684	Nationwide p/d 11/13/15	3,405.00
11/13/2015	JE685	ICMA Roth p/d 11/13/15	170
11/13/2015	JE686	ICMA p/d 11/13/15	213.85
11/13/2015	JE687	Payroll p/d 11/13/15 General	51,561.48
11/13/2015	JE688	Payroll p/d 11/13/15 Fire & Police	104,883.57
11/13/2015	JE690	Child Support Pmt Bi-wkly p/d 11/13/15	1,088.37
11/13/2015	JE690	Child Support Pmt Bi-wkly p/d 11/13/15	154.31
11/13/2015	JE691	Federal Tax p/d 11/13/15 General	18,657.20
11/13/2015	JE692	Federal Tax p/d 11/13/15 Fire & Police	29,182.13
11/13/2015	JE695	State Tax p/d 11/13/15 General	2,314.08
11/13/2015	JE696	State Tax p/d 11/13/15 Fire & Police	5,076.67
11/16/2015	JE697	Suntrust Pumper Lease December	5,746.59
11/18/2015	JE725	Prepaid Flex Benefits	1,361.52
11/20/2015	JE680	Delta Dental-Dec Prem	6,898.88
11/24/2015	JE674	Life-Dec Premium	3,668.09

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WIRE TRANSFERS

11/24/2015 JE675	Record Rock Fire Wire Pmt Oct 28 thru Nov 23	958.61
11/24/2015 JE701	OMRF p/d 11/25/15	14,518.14
11/24/2015 JE701	OMRF p/d 11/25/15	400.92
11/25/2015 JE700	Child Support Pmt Bi-wkly p/d 11/25/15	1,088.37
11/25/2015 JE700	Child Support Pmt Bi-wkly p/d 11/25/15	154.31
11/25/2015 JE702	Federal Tax p/d 11/25/15 General	23,437.68
11/25/2015 JE703	Federal Tax p/d 11/25/15 Fire & Police	30,084.93
11/25/2015 JE705	Payroll p/d 11/25/15 General	58,604.24
11/25/2015 JE706	Payroll p/d 11/25/15 Fire & Police	108,400.20
11/25/2015 JE708	State Tax p/d 11/25/15 General	2,949.62
11/25/2015 JE709	State Tax p/d 11/25/15 Fire & Police	5,250.34
11/25/2015 JE711	Nationwide p/d 11/25/15	315
11/25/2015 JE711	Nationwide p/d 11/25/15	3,405.00
11/25/2015 JE712	ICMA p/d 11/25/15	253.39
11/25/2015 JE713	ICMA Roth p/d 11/25/15	170
11/27/2015 JE726	Prepaid Flex Benefits	407.16
11/30/2015 JE721	Acc Oct/Nov Sales Tax	616.63
11/30/2015 JE786	CC Fees-AMS-Nov	254.51
11/30/2015 JE798	Acct Analysis Serv Chg November	1,641.56
12/4/2015 JE793	Prepaid Flex Benefits	587.37
12/7/2015 JE771	Health-Dec Premium General	37,703.77
12/7/2015 JE772	Health-Dec Premium Fire & Police	78,206.07
12/8/2015 JE764	FSA Fees-Dec Premium	301
12/8/2015 JE765	Vision-Dec Premium	683.71
12/8/2015 JE805	OMRF p/d 12/4/15	8,067.39
12/8/2015 JE807	Federal Taxes p/d 12/4/15 Fire & Police	11,158.96
12/8/2015 JE808	Federal Taxes p/d 12/4/15 General	13,972.44
12/8/2015 JE810	State Tax p/d 12/4/15 Fire & Police	1,991.14
12/8/2015 JE811	State Tax p/d 12/4/15 General	1,708.32
12/10/2015 JE816	Payroll p/d 12/11/15 Fire & Police	114,107.35
12/11/2015 JE729	Aflac-Nov Premium	1,138.38
12/11/2015 JE794	Prepaid Flex Benefits	522.67
12/11/2015 JE812	ICMA Roth p/d 12/11/15	170
12/11/2015 JE813	ICMA p/d 12/11/15	237.44
12/11/2015 JE814	Nationwide p/d 12/11/15	315
12/11/2015 JE814	Nationwide p/d 12/11/15	3,405.00
12/11/2015 JE817	Payroll p/d 12/11/15 General	50,044.01
12/11/2015 JE818	Federal Tax p/d 12/11/15 General	17,645.34
12/11/2015 JE819	Federal Tax p/d 12/11/15 man ck-Treadwell	82.28
12/11/2015 JE821	Child Supp Pmt Bi-wkly p/d 12/11/15	1,088.37
12/11/2015 JE821	Child Supp Pmt Bi-wkly p/d 12/11/15	154.31
12/11/2015 JE823	State Tax p/d 12/11/15 man ck-Hillsberry	10
12/11/2015 JE824	State Tax p/d 12/11/15 Fire & Police	110.48
12/11/2015 JE825	State Tax p/d 12/11/15 General	2,273.91
12/11/2015 JE826	Federal Tax p/d 12/11/15 Fire & Police	32,311.04

CITY OF SAND SPRINGS

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CITY COUNCIL BILLS

WIRE TRANSFERS

12/15/2015 JE820	OMRF p/d 12/11/15	14,071.81
12/15/2015 JE820	OMRF p/d 12/11/15	400.92
12/23/2015 JE845	ICMA Roth p/d 12/23/15	170
12/23/2015 JE846	ICMA p/d 12/23/15	223.09
12/23/2015 JE847	Nationwide p/d 12/23/15	315
12/23/2015 JE847	Nationwide p/d 12/23/15	3,405.00
12/23/2015 JE848	OMRF p/d 12/23/15	13,932.36
12/23/2015 JE848	OMRF p/d 12/23/15	400.92
12/23/2015 JE849	Child Support Pmt Bi-wkly p/d 12/23/15	873.77
12/23/2015 JE849	Child Support Pmt Bi-wkly p/d 12/23/15	154.31
12/23/2015 JE850	State Tax p/d 12/23/15 General	2,320.04
12/23/2015 JE851	State Tax p/d 12/23/15 Fire & Police	5,276.42
12/23/2015 JE853	Federal Tax p/d 12/23/15 General	17,771.79
12/23/2015 JE854	Federal Tax p/d 12/23/15 Fire & Police	30,504.69
12/23/2015 JE856	Payroll p/d 12/23/15 General	51,656.63
12/23/2015 JE857	Payroll p/d 12/23/15 Fire & Police	109,329.12
12/28/2015 JE841	Suntrust Pumper Lease-Jan Acct 405578	5,746.59
12/29/2015 JE833	Aflac-Dec Premium	1,138.38
12/29/2015 JE834	Delta Dental-Jan Premium	7,673.44
12/29/2015 JE842	Record Rock Fire Wire Pmt Nov 24 thru Dec 27	1,373.31
12/30/2015 JE832	Life-Jan Premium	3,618.36
	FUND TOTAL	\$ 1,526,107.06
FUND 310 SINKING FUND		
11/24/2015 JE676	GO Bond Series 2012B	2,636.25
11/24/2015 JE677	GO Bond Series 2012A	2,660.00
	FUND TOTAL	\$ 5,296.25
	GRAND TOTAL	\$ 5,254,987.91

**2012 REVENUE BOND
DETAIL TRANSACTIONS**

01/11/2016

<u>Vendor</u>	<u>Encumb Nbr</u>	<u>Description</u>	<u>Invoice Amt</u>	<u>Category</u>
City of Sand Springs	2012-0022	DEQ Permit Fees- Stormwater	827.31	Spring Lake Campus
CMSWillowbrook Inc	2012-0019	Construction on Spring Lake Campus	331,576.19	Spring Lake Campus
Crafton Tull	2012-0004	Design of Spring Lake Campus	8,090.86	Spring Lake Campus
Admiral Express	2012-0037	Office Furniture	18,107.48	Spring Lake Campus
Tetra Tech, Inc	2012-0002	Engineering Svcs on WWTP	25,126.29	Wastewater Treatment Plant
Tetra Tech, Inc	2012-0002	Engineering Svcs on WWTP	17,064.26	Wastewater Treatment Plant
Walters-Morgan Construction	2012-0020	Construction on WWTP	1,784,749.59	Wastewater Treatment Plant
City of Sand Springs	2012-0030	Furniture for Spring Lake Campus	17,755.69	Spring Lake Campus
CMSWillowbrook Inc	2012-0019	Construction on Spring Lake Campus	291,807.38	Spring Lake Campus
Crafton Tull	2012-0004	Design of Spring Lake Campus	9,305.72	Spring Lake Campus
CMSWillowbrook Inc	2012-0019	Construction on Spring Lake Campus	144,343.84	Spring Lake Campus
City of Sand Springs	2012-0031	Asphalt and tack oil for 46th St- APAC	44,461.97	Spring Lake Campus
Imajenus	2012-0025	Spring Lake Access Controls	19,084.19	Spring Lake Campus
Tetra Tech, Inc	2012-0002	Engineering Svcs on WWTP	28,162.89	Wastewater Treatment Plant
Walters-Morgan Construction	2012-0020	Construction on WWTP	697,663.01	Wastewater Treatment Plant
GRAND TOTAL			\$ 3,438,126.67	

From SBA following tornado disaster
Christmas card from the PIO.

WELCOME TO THE
FRIEND. Dec. 2015

A Real Pleasure to
meet you ARTIE.
You made my job so
MUCH EASIER.

HAPPY 2016
Kevin

My Good
FRIEND,
ARTIE,

May the spirit of love
gently fill our hearts and homes
this holiday season.

Christmas Blessings

Kevin
SBA
PIO





SCOTT A. THOMPSON
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

MARY FALLIN
Governor

December 10, 2015

Mr. Derek B. Campbell, City Manager
City of Sand Springs
P.O. Box 338
Sand Springs, Oklahoma 74063



Re: Permit No. WL000072150970
New Storage Tank to Serve the City of Sand Springs
Facility No. 1020420

Dear Mr. Campbell:

Enclosed is Permit No. WL000072150970 for the construction of one (1) 0.2-MG with an alternative bid for 0.25-MG water storage tank and all appurtenances to serve the City of Sand Springs, Tulsa County, Oklahoma.

The project authorized by this permit should be constructed in accordance with the plans approved by this Department on December 10, 2015. Any deviations from the approved plans and specifications affecting capacity, flow or operation of units must be approved, in writing, by the Department before changes are made.

Receipt of this permit should be noted in the minutes of the next regular meeting of the City of Sand Springs, after which it should be made a matter of permanent record.

We are returning one (1) set of the approved plans to you, one (1) set to your engineer and retaining one (1) set for our files.

Respectfully,

A handwritten signature in blue ink, appearing to read 'Qusay R. Kabariti', is written over the typed name.

Qusay R. Kabariti, P.E.
Construction Permit Section
Water Quality Division

QRK/RC/bg

Enclosure

c: Rick Austin, Regional Manager, DEQ
REGIONAL OFFICE AT TULSA
Jose A. Pereira, P.E., Dewberry Design Group, Inc.





SCOTT A. THOMPSON
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

MARY FALLIN
Governor

PERMIT No. WL000072150970

WATER LINES

FACILITY No. 1020420

PERMIT TO CONSTRUCT

December 10, 2015

Pursuant to O.S. 27A 2-6-304, the City of Sand Springs is hereby granted this Tier I Permit to construct one (1) 0.2-MG with an alternative bid for 0.25-MG potable water storage tank and all appurtenances to serve the City of Sand Springs, located in Section 29, T-19-N, R-10-E, Tulsa County, Oklahoma, in accordance with the plans approved December 10, 2015.

By acceptance of this permit, the permittee agrees to operate and maintain the facility in accordance with the Public Water Supply Operation rules (OAC 252:631) and to comply with the State Certification laws, Title 59, Section 1101-1116 O.S. and the rules and regulations adopted thereunder regarding the requirements for certified operators.

This permit is issued subject to the following provisions and conditions.

- 1) This water line does not provide fire flow.
- 2) That the recipient of the permit is responsible that the project receives supervision and inspection by competent and qualified personnel.
- 2) That construction of all phases of the project will be started within one year of the date of approval or the phases not under construction will be resubmitted for approval as a new project.
- 3) That no significant information necessary for a proper evaluation of the project has been omitted or no invalid information has been presented in applying for the permit.
- 4) That the Oklahoma Department of Environmental Quality shall be kept informed on occurrences which may affect the eventual performance of the works or that will unduly delay the progress of the project.
- 5) That wherever water and sewer lines are constructed with spacing of 10 feet or less, sanitary protection will be provided in accordance with Public Water Supply Construction Standards [OAC 252:626-19-2].





SCOTT A. THOMPSON
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

MARY FALLIN
Governor

PERMIT No. WL000072150970

WATER LINES

FACILITY No. 1020420

PERMIT TO CONSTRUCT

- 6) That before placing this facility into service, at least two samples of the water, taken on different days, shall be tested for bacteria to show that it is safe for drinking purposes.
- 7) That any deviations from approved plans or specifications affecting capacity, flow or operation of units must be approved by the Department before any such deviations are made in the construction of this project.
- 8) That the recipient of the permit is responsible for the continued operation and maintenance of these facilities in accordance with rules and regulations adopted by the Environmental Quality Board, and that this Department will be notified in writing of any sale or transfer of ownership of these facilities.
- 9) The issuance of this permit does not relieve the responsible parties of any obligations or liabilities which the permittee may be under pursuant to prior enforcement action taken by the Department.
- 10) That the permittee is required to inform the developer/builder that a DEQ Storm Water Construction Permit is required for a construction site that will disturb one (1) acre or more in accordance with OPDES, 27A O.S. Section 2-6-201 *et. seq.* For information or a copy of the GENERAL PERMIT (OKR10) FOR STORM WATER DISCHARGES FROM CONSTRUCTION ACTIVITIES, Notice of Intent (NOI) form, Notice of Termination (NOT) form, or guidance on preparation of a Pollution Prevention Plan, contact the Storm Water Unit of the Water Quality Division at P.O. Box 1677, Oklahoma City, OK 73101-1677 or by phone at (405) 702-8100.
- 11) That any notations or changes recorded on the official set of plans and specifications in the Oklahoma Department of Environmental Quality files shall be part of the plans as approved.
- 12) That water lines shall be located at least fifteen (15) feet from all parts of septic tanks and absorption fields, or other sewage treatment and disposal systems.
- 13) That whenever plastic pipe is approved and used for potable water, it shall bear the seal of the National Sanitation Foundation and meet the appropriate commercial standards.





SCOTT A. THOMPSON
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

MARY FALLIN
Governor

PERMIT No. WL000072150970

WATER LINES

FACILITY No. 1020420

PERMIT TO CONSTRUCT

- 14) That when it is impossible to obtain proper horizontal and vertical separation as stipulated in Public Water Supply Construction Standards OAC 252:626-19-2(h)(1) and OAC 252:626-19-2(h)(2), respectively, the sewer shall be designed and constructed equal to water pipe, and shall be pressure tested to the highest pressure obtainable under the most severe head conditions of the collection system prior to backfilling.

Failure to appeal the conditions of this permit in writing within 30 days from the date of issue will constitute acceptance of the permit and all conditions and provisions.

A handwritten signature in blue ink, appearing to read 'Rocky Chen', is written over a horizontal line.

Rocky Chen, P.E., Engineering Manager, Construction Permit Section
Water Quality Division

Handwritten initials 'CR' in blue ink, located to the right of the signature line.



**Sand Springs Cultural and
Historical Museum**
9 East Broadway
Sand Springs, OK 74063
(918) 246-9221

December 30, 2015

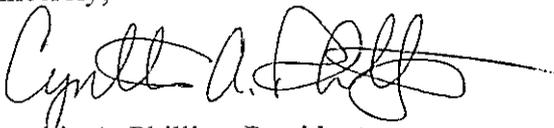
City of Sand Springs
Att: Elizabeth Gray & Janice Almy
100 E. Broadway
Sand Springs, OK 74063

Dear Ms. Gray & Ms. Almy,

On behalf of the Sand Springs Cultural and Historical Museum, I would like to thank you for participating in our Art of Giving Christmas Tree contest. Your tree, with the old fashioned decorations, drew many comments from people who remembered having paper chains and cranberries on their trees. The donations for your tree will be used for future programming of the museum. We are a 501(c)(3) organization and we certainly do appreciate your support of our event.

The museum is currently being staffed by volunteers and is trying to offer Sand Springs history to our community. We have many school children come to see what it was like in the "olden" days. Without community support we would not be able to provide the services we do for children and the citizens of Sand Springs. We try to instill an appreciation for the pioneers who built our community. We hope we are an important element in providing a better quality of life for those who come to our Museum. We will continue to provide educational opportunities for the community.

Sincerely,



Cynthia A. Phillips, President
Sand Springs Cultural
and Historical Museum
Trust Authority

Charles Page High School Student Council
500 North Adams Road
Sand Springs, OK 74063

January 3, 2016

Chief Mike Wood
Sand Springs Fire Department
108 East Broadway Street
Sand Springs, OK 74063

Re: Project Thanks

Dear Chief Wood,

The Charles Page High School Student Council has designated the 2015-2016 school year as a year of thanksgiving. Accordingly, we are recognizing individuals and organizations who have demonstrated great service, leadership and inspiration. Naturally, we thought of you, as you represent all of these virtues.

As the Chief of the Sand Springs Fire Department, you provide outstanding leadership to your community. Certainly, you have a very difficult job. When everyone else is free to run away from a crisis, you are tasked with running directly into it. Thank you for placing the well being of others above your personal safety. Your valor is inspiring.

We recognize that you serve not to gain glory, but to make a contribution. We hope to follow your example as we strive to influence our classmates to reach out, rise up, give back and shine on.

Please pass on any wisdom that will help us to become better leaders. We will treasure your words as we answer the call of leadership.

Sincerely,
The Charles Page High School Student Council