

MEETING NOTICE AND AGENDA

Sand Springs City Council
February 22, 2016 – 7:00 pm
Sand Springs Municipal Building
100 East Broadway – Room 203
Sand Springs, Oklahoma 74063
www.sandspringsok.org

1. **Call to Order** Time _____

2. **Roll Call**

Ward 1-Phillips _____ Ward 2-Nichols _____ Ward 3-Burdge _____
Ward 4-Fothergill _____ Ward 5-Wilson _____ Ward 6-Jackson _____
At Large – Spoon _____

3. **Invocation**

Invocation will be provided by Councilman Phillips.

4. **Pledge of Allegiance**

Pledge of Allegiance will be provided by Councilman Wilson.

5. **Presentation(s)**

Planning Director Brad Bates will present/demonstrate an “Interactive Citizen Engagement Map” program in regards to obtaining information for the update of the Comprehensive Plan. (Presented by: Brad Bates, Planning Director)

This item is for informational-purposes only, with no action requested or taken by City Council.

6. **Consent Agenda (A-D)**

All matters listed under “Consent” are considered by the City Council to be routine and will be enacted by one motion. Any Council member may, however, remove an item from the Consent Agenda by request.

A) Approval of the minutes of the February 8, 2016 regular City Council meeting. (Administration)

- B) Approval of the monthly Transfers of Funds. (Finance)
- C) Approval of Amendment No. 5 to the Promissory Note with Spring Loaded Brewing Company, LLC. (Administration)
- D) Approval of QuikTrip's application for proposed driveway location on State Highway 97 and 41st Street to be submitted for ODOT consideration and issuance of the requested permit. (Public Works)

Motion _____ Second _____

7. **Board/Committee Appointment(s)**

- A) Sand Springs Cultural and Historical Museum Trust Authority

Council may consider the reappointment of Tim Dixon to serve an unexpired term to December 2020 on the Sand Springs Cultural and Historical Museum Trust Authority. (Presented by: Janice L. Almy, City Clerk)

Motion _____ Second _____

8. **Resolution No. 16-27 – Tulsa Vision 2025 Funding**

Council may consider the approval of Resolution No. 16-27, a resolution of the City Council of the City of Sand Springs, Oklahoma, authorizing staff to make further application to the Vision 2025 Program; authorizing staff to pursue contract for Proposition No. 2 and Proposition No. 4 funding and authorizing Mayor to execute any documents directly related to Proposition No. 2 and No. 4 funding for the City of Sand Springs. (Presented by: Grant Gerondale, Parks Director)

Motion _____ Second _____

9. **Vision 2025 – Interlocal Agreement with Tulsa County**

Council may consider approval of an Interlocal Agreement with the Board of County Commissioners of Tulsa County, Oklahoma, for the purpose of providing an asphalt overlay on the street and/or parking lot surfaces within River City Park. (Presented by: Grant Gerondale, Parks Director)

Motion _____ Second _____

10. 2015 Healthy Communities Incentive GrantA) Agreement

Council may consider approval of the Oklahoma Tobacco Settlement Endowment Trust Letter of Agreement for the Healthy Communities Incentive Grant in the amount of \$42,000 to continue City of Sand Springs efforts towards sidewalk inventory studies. (Presented by: Brad Bates, Planning Director)

Motion _____ Second _____

B) Supplemental Appropriation

Council may consider approval of a Supplemental Appropriation in the Capital Improvement Fund for an increase to the Revenue - Intergovernmental line item in the amount of \$42,000 and an increase to the Expenditure – Sidewalk Master Plan line item in the amount of \$42,000. (Presented By: Brad Bates, Planning Director)

Motion _____ Second _____

11. Ordinance No. 1277 – Amending Section 1.02.C.2 of Chapter 1 of the Sand Springs Zoning Code

Council may consider approval of Ordinance No. 1277, an ordinance amending Section 1.02.C.2 of Chapter 1 of the City of Sand Springs Zoning Code, referencing notification requirements for annexations that include rezoning of property to any zoning category other than AG (agricultural). (Presented by: Brad Bates, Planning Director)

Motion _____ Second _____

12. Ordinance No. 1280 – Amending Section 13.12.020 and 13.12.030(D) of the Code of Ordinances

Council may consider approval of Ordinance No. 1280, an ordinance amending Chapter 13, Sections 13.12.020 and 13.12.030(d) of the Code of Ordinances of the City of Sand Springs, by adding a definition for acreage development and creating exemptions for sewer connections. (Presented by: David Weatherford, City Attorney)

Motion _____ Second _____

13. Financial Reports

The regular monthly Financial Reports for all funds are provided to Council for their review and information. (Presented by: Kelly Lamberson, Finance Director)

14. Correspondence

The following correspondence is provided to Council for their review and information.

A) Regular monthly bills. (Finance)

15. City Manager's and Council Members Report

The City Manager and Council members will provide updates regarding recent and upcoming events and projects, including events of interest and the general operations of the City. No action is to be taken. (Administration)

A) List of Upcoming Events:

- 1) Sand Springs Rotary Chili: 02/26/16
- 2) Street Dept Chipper Days: 03/05, 04/02, 05/07, 06/04, 07/02, 08/06, 09/03, 10/10, 11/05, 12/03/16
- 3) Home and Garden Show: 03/10, 03/11, 03/12, and 03/13/16
- 4) CASEtime Movie Night: 03/11, 04/08, 05/13, 06/10, 07/08, 08/12, 09/09, 10/14, 11/11, 12/09/16
- 5) KAF Hike Days: 03/12, 03/19, 03/26, 04/02, 04/09, 04/16, 04/23, 04/30, 05/07, 05/14, 06/11, 07/09, 08/13, 09/10/16
- 6) Clean and Green Day: 03/17/16
- 7) Good Friday Holiday: City Offices Closed 03/25/16
- 8) WSA Cup: 04/01-03/2016
- 9) Chillin' & Grillin': 04/08-09/16
- 10) Annual Herbal Affair and Festival: 04/16/16
- 11) Memorial Day Holiday: City Offices Closed: 05/30/16
- 12) City-Wide Yard Sale: 06/18/16
- 13) Sand Springs Sertoma Firework Display: 07/03/16
- 14) Independence Day Holiday: City Offices Closed: 07/04/16
- 15) Ok FreeWheel: 07/19-25/16 (With 07/22 in Sand Springs)
- 16) Labor Day Holiday: City Offices Closed: 09/05/16
- 17) Boo on Broadway: 10/29/16
- 18) Veterans' Day Holiday: City Offices Closed 11/11/16
- 19) Festival of Lights Christmas Parade: 12/02/16
- 20) Employee Recognition Luncheon: 12/07/16
- 21) Christmas Holiday: City Offices Closed: 12/23, 12/26/16

16. **Recess City Council Meeting**

Council may consider approval to recess the City Council Meeting, to be convened following the Municipal Authority meeting. (Administration)

Motion _____ Second _____

17. **Reconvene Council Meeting**

Council may consider approval to reconvene the City Council Meeting, following the Municipal Authority meeting. (Administration)

Motion _____ Second _____

18. **Executive Session**

A) Council will consider retiring into Executive Session for the purpose of conferring on matters pertaining to economic development within the RiverWest development area and for the purpose of conferring on other economic development projects in which public disclosure of the matter discussed would interfere with the confidentiality of the business in accordance with O.S. Title 25, Section 307(C)(10) and for the purpose of conferring on matters pertaining to appraisal or acquisition of property for economic development purposes, in accordance with O.S. Title 25, Section 307(B)(3). (Administration)

Motion _____ Second _____

B) Council will consider returning to the City Council meeting following the Executive Session. (Administration)

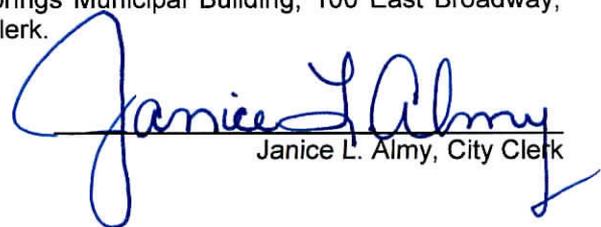
Motion _____ Second _____

C) Council will consider and take any action deemed appropriate as a result of the Executive Session. (Administration)

Motion _____ Second _____

19. **Adjournment** Time _____

This agenda was filed in the office of the City Clerk and posted at 2:00 pm on February 18, 2016 on the digital display board located in the lobby of the Sand Springs Municipal Building, 100 East Broadway, Sand Springs, Oklahoma 74063, by Janice L. Almy, City Clerk.


Janice L. Almy, City Clerk

MINUTES

**Sand Springs City Council
Regular Meeting
February 8, 2016 – 7:00 p.m.
Sand Springs Municipal Building
100 East Broadway – Room #203
Sand Springs, Oklahoma 74063**

MEMBERS PRESENT: Mayor Mike Burdge (14-0)
Vice Mayor John M. Fothergill (13-1)
Councilman Michael Phillips (14-0)
Councilman Dean Nichols (13-1)
Councilman Beau Wilson (12-2)
Councilman Brian Jackson (14-0)
Councilman Jim Spoon (11-3)

MEMBERS ABSENT: None

ALSO PRESENT: City Manager Elizabeth A. Gray
City Attorney David Weatherford
City Clerk Janice L. Army

The Sand Springs City Council met in regular session on February 8, 2016 in Room No. 203 of the Sand Springs Municipal Building pursuant to the agenda filed with the City Clerk's office and posted at 10:00 am on February 4, 2016, on the digital display board located in the first floor lobby of the Sand Springs Municipal Building, 100 East Broadway, Sand Springs, Oklahoma 74063.

1. Call to Order

Mayor Burdge called the meeting to order at the noted time of 7:00 pm.

2. Roll Call

Mayor Burdge called for an individual roll call with members replying in the following manner:

Councilman Jackson, here; Councilman Nichols, here; Councilman Spoon, here; Vice Mayor Fothergill, here; Mayor Burdge, here; Councilman Wilson, here; Councilman Phillips, here.

3. Invocation

Following roll call Councilman Wilson provided the invocation.

4. Pledge of Allegiance

Pledge of Allegiance was provided by Mayor Burdge.

5. Consent Agenda (A-G)

Mayor Burdge informed Council that all matters listed under the Consent Agenda to be considered by Council are to be routine and will be enacted by one motion.

Mayor Burdge noted that question or clarification on any consent agenda items could be addressed prior to taking action or be removed and considered separately.

Mayor Burdge requested if Council had questions or needed clarification on any consent agenda item or whether any item needed to be considered separate. There being none, Mayor Burdge requested consideration of Consent Agenda Item No. 5.

A motion was made by Councilman Spoon and seconded by Councilman Phillips to approve the Consent Agenda Items No. 5A through 5G.

- A) The minutes of the January 25, 2016 special City Council Meeting.
- B) The minutes of the January 25, 2016 regular City Council meeting.
- C) The minutes of the January 29, 2016 special City Council meeting.
- D) The acceptance of Sanitary Sewer Extension improvements to serve Sonic Drive-In located on the northwest corner of the intersection of Adams Road and Alliance Boulevard.
- E) Change Order No. 1 to the Agreement with Classic Protective Coatings, Inc. for a decrease in the contract amount of \$152,260.00 and the addition of three (3) calendar days to the contract time as it relates to the Coyote Trail Standpipe and Highway 97 Tank Rehabilitation project – Bid No. 1023.
- F) The acceptance of the highway 97 Tank Rehabilitation project, as constructed by Classic Protective Coatings, Inc. as it relates to the Coyote Trail Standpipe and Highway 97 Tank Rehabilitation project – Bid No. 1023.

- G) The cancellation of the remaining work for the Coyote Trail Standpipe Rehabilitation project to Classic Protective Coatings, Inc. as it relates to the Coyote Trail Standpipe and Highway 97 Tank Rehabilitation project – Bid No. 1023.

Mayor Burdge called for the vote recorded as follows:

Councilman Phillips, aye; Councilman Wilson, aye; Mayor Burdge, aye; Vice Mayor Fothergill, aye; Councilman Spoon, aye; Councilman Nichols, aye; Councilman Jackson, aye.

The motion carried 7-0-0

6. **Reconciliatory Change Order No. 1 to the Agreement with Studio 45 – Schematic Design Services for River City Park**

Parks Director Grant Gerondale requested Council's approval of Reconciliatory Change Order No. 1, in an amount not to exceed \$29,700.00, with no change to the contract time, to the Agreement with Studio 45 as it relates to the Schematic Design Services for River City Park.

Mayor Burdge noted a citizen had signed in to address this item.

Phyllis Cole, 711 Greenview Circle, Sand Springs, OK, requested additional information regarding this item, as well as expressed concerns with the River City Park Splashpad, restrooms, and other safety issues.

A motion was made by Vice Mayor Fothergill and seconded by Councilman Spoon that the requested approval of Reconciliatory Change Order No. 1, in an amount not to exceed \$29,700.00, with no change to the contract time, to the Agreement with Studio 45 as it relates to the Schematic Design Services for River City Park, as presented, be approved.

Mayor Burdge called for the vote recorded as follows:

Councilman Jackson, aye; Councilman Nichols, aye; Councilman Spoon, aye; Vice Mayor Fothergill, aye; Mayor Burdge, aye; Councilman Wilson, aye; Councilman Phillips, aye.

The motion carried 7-0-0

7. **Correspondence**

The following correspondence is provided to council for their review and information

- A) Regular monthly bills. (Finance)

8. City Manager's and Council Members Report

A) List of Upcoming Events:

1. CASEtime Movie Night: 02/12, 03/11, 04/08, 05/13, 06/10, 07/08, 08/12, 09/09, 10/14, 11/11, 12/09/16
2. KAF Hike Days: 02/13, 03/12, 03/19, 03/26, 04/02, 04/09, 04/16, 04/23, 04/30, 05/07, 05/14, 06/11, 07/09, 08/13, 09/10/16
3. Rotary Chili: 02/26/16
4. Street Dept Chipper Days: 03/05, 04/02, 05/07, 06/04, 07/09, 08/06, 09/10, 10/10, 11/05, 12/03/16
5. Home and Garden Show: 03/10, 03/11, 03/12, and 03/13/16
6. Clean and Green Day: 03/17/16
7. Good Friday Holiday: City Offices Closed 03/25/16
8. City-Wide Auction: 04/??/16 (TBA)
9. WSA Cup: 04/01-03/2016
10. Chamber Chillin' & Grillin': 04/08-09/16
11. Annual Herbal Affair and Festival: 04/16/16
12. Memorial Day Holiday: City Offices Closed: 05/30/16
13. City-Wide Yard Sale: 06/18/16
14. Rotary Bass Fishing: 06/18/16
15. Ok FreeWheel: 06/19-25/16 (with 06/22/16 in Sand Springs)
16. Independence Day Holiday: City Offices Closed: 07/04/16
17. Labor Day Holiday: City Offices Closed: 09/05/16
18. Rotary Downhill Derby: 09/17/16
19. Chamber Boo on Broadway: 10/29/16
20. Veterans' Day Holiday: City Offices Closed 11/11/16
21. Chamber Festival of Lights Christmas Parade: 12/02/16
22. Employee Recognition Luncheon: 12/07/16
23. Christmas Holiday: City Offices Closed: 12/23, 12/26/16

B) City Manager, Elizabeth Gray reported on the following items:

1. In receipt of seed packets for distribution during the Home and Garden Show to advertise the Sand Springs Herbal Affair and Festival.
2. Google, "Let's Put Sand Springs on the Map" campaign.

C) Councilman Phillips noted the Rotary Chili date should reflect 02/26/16 and the Annual Sand Springs Sertoma Fireworks display will be held on July 3.

D) Councilman Jackson informed Council that members of the Limestone School 4th graders will visit JABiztown on February 19.

9. Executive Session

A) Mayor Burdge informed Council retiring into Executive Session for the purpose of conferring on matters pertaining to economic development within the RiverWest development area; SpringLoaded Brewery development; and for the purpose of conferring on other economic development projects in which public disclosure of the matter discussed would interfere with the confidentiality of the business in accordance with O.S. Title 25, Section 307(C)(10).

A motion was made by Councilman Phillips and seconded by Vice Mayor Fothergill of retiring into Executive Session for the purpose of conferring on matters pertaining to economic development within the RiverWest development area; SpringLoaded Brewery development; and for the purpose of conferring on other economic development projects in which public disclosure of the matter discussed would interfere with the confidentiality of the business in accordance with O.S. Title 25, Section 307 (C) (10).

Mayor Burdge called for the vote recorded as follows:

Councilman Phillips, aye; Councilman Wilson, aye; Mayor Burdge, aye; Vice Mayor Fothergill, aye; Councilman Spoon, aye; Councilman Nichols, aye; Councilman Jackson, aye.

The motion carried 7-0-0.

Mayor Burdge, Vice Mayor Fothergill, Councilman Jackson, Councilman Nichols, Councilman Spoon, Councilman Wilson, Councilman Phillips, City Manager Elizabeth Gray, Police Chief Mike Carter, City Attorney David Weatherford, Ken Alexander of SpringLoaded Brewery and Sean Copeland, CEO of Regency Bank, retired into Executive Session at the noted time of 7:08 pm.

Discussion was then held in accordance with O.S. Title 25, Section 307 (C) (10) regarding the RiverWest development area, SpringLoaded Brewery development and other economic development projects in which public disclosure of the matter discussed would interfere with the confidentiality of the business.

B) Following the Executive Session, A motion was made by Councilman Phillips and seconded by Councilman Wilson to return to the regular City Council Meeting.

Mayor Burdge called for the vote recorded as follows:

Councilman Jackson, aye; Councilman Nichols, aye; Councilman Spoon, aye; Vice Mayor Fothergill, aye; Mayor Burdge, aye; Councilman Wilson, aye; Councilman Phillips, aye.

The motion carried 7-0-0.

The regular Council meeting continued at the noted time of 7:42 pm.

C) Mayor Burdge stated there was no action deemed appropriate as a result of the Executive Session

10. Adjournment

There being no other discussion, the meeting adjourned at the noted time of 7:43 pm.

Janice L. Almy, City Clerk

DRAFT

**CITY OF SAND SPRINGS
MONTHLY TRANSFERS
February 2016**

	ANNUAL BUDGET		<u>MONTH TRANSFER</u>	<u>YEAR TO DATE</u>
	<u>FROM</u>	<u>TO</u>		
TRANSFERS PER BOND INDENTURE				
FROM: General Fund	\$ 4,627,793		\$ 388,699	\$ 3,069,342
TO: Mun Auth Water Utility Fund		3,085,195	259,133	2,046,228
Street Impr Fund (sales tax)		1,542,598	129,566	1,023,114
TRANSFERS PER COUNCIL ACTION				
FROM: General Fund	\$ 1,430,616		\$ 131,630	\$ 704,627
TO: General Short Term Capital Fund(E911)		15,200	1,267	10,136
General Short Term Capital Fund		206,980	17,248	137,984
Capital Improvement Fund		36,100	3,008	24,064
Tax Increment District Fund		1,172,336	110,107	532,443
FROM: Sinking Fund (Interest)	\$ 1,500		\$ 0	\$ 1,481
TO: General Fund		1,500	0	1,481
FROM: G.O. Bond 2006 Fund	\$ 39,531		\$ 4,941	\$ 19,766
TO: Street Improvement Fund		39,531	4,941	19,766
FROM: Capital Impr W&WW Fund	\$ 800,000		\$ 66,667	\$ 533,336
TO: Mun Auth Water Util Fund		800,000	66,667	533,336



CITY OF SAND SPRINGS
COUNCIL/AUTHORITY STAFF REPORT

MEETING DATE: February 22, 2016

SUBJECT:

AMENDMENT NO. 5 TO THE PROMISSORY NOTE
SPRING LOADED BREWING COMPANY, LLC

STAFF RECOMMENDATION:

Approval of Amendment No. 5 to the Promissory Note with Spring Loaded Brewing Company, LLC.

BACKGROUND AND HISTORY:

The City entered into an Agreement with Spring Loaded Brewing Company, LLC on May 19, 2010 for the purchase and sale of property know as the "PowerHouse", located on the northwest corner of Morrow Road and Main Street.

Since that time, the City has approved amendment Nos. 1-4, with Amendment No. 4 set to conclude on March 15, 2016.

It is staff's understanding that Mr. Alexander continues to work on funding of the brewery project and request a one-year extension to March 15, 2017.

BUGETARY IMPACT: None.

COMPILED BY: City Attorney **PRESENTED BY:** City Manager

ATTACHMENT: Amendment No. 5

AMENDMENT NO. 5 TO PROMISSORY NOTE

FOR VALUABLE CONSIDERATION, including the mutual covenants set forth in this Agreement, the receipt and sufficiency of which are acknowledged by the parties, this AMENDMENT TO PROMISSORY NOTE is entered into by and between the City of Sand Springs ("Seller"), an Oklahoma municipality, and Spring Loaded Brewing Company, LLC, an Oklahoma limited liability company, its affiliated designee and successors ("Buyer"). The parties' promissory note is amended as follows:

Time of Payment: The deadline for payment of all amounts due pursuant to the note, as well as the deadline to establish any credits that may be due, are hereby extended as follows:

- A. The due date is extended from March 15, 2016, for a period of an additional twelve months, or until March 15, 2017 to allow Mr. Alexander to obtain financing.
- B. Any extension beyond March 15, 2017 shall be presented to the City Council for approval.
- C. Both parties understand that once financing is obtained, that design and construction contracts will be sought immediately thereafter and that construction/remodel shall begin upon successful negotiations with a licensed contractor.
- D. As additional consideration for the extension stated herein, and as consideration for the granting of easements necessary for the expansion of Main Street and for utility relocation, the amount due pursuant to the promissory note is reduced by the appraised value of the easements, or \$42,135.00, upon execution of all documents necessary for the granting of the easements.

All other provisions of the parties' contract shall remain in full force and effect.

EXECUTED this ____ day of March, 2016.

SELLER:

Mike Burdge, Mayor
The City of Sand Springs
100 East Broadway Street
Sand Springs, Oklahoma 74063

BUYER:

Ken Alexander, Manager
Spring Loaded Brewing Company LLC
21100 West Hickory Drive
Sand Springs, Oklahoma 74063,



CITY OF SAND SPRINGS

100 E. Broadway St. • P.O. Box 338 • Sand Springs, Oklahoma 74063
Phone: 918.246.2500 • sandspringsok.org

**CITY OF SAND SPRINGS
COUNCIL/AUTHORITY STAFF REPORT
MEETING DATE: February 22, 2016
CONSENT AGENDA**

SUBJECT: STATE HWY 97 – ODOT DRIVEWAY PERMIT APPLICATION @ QUIK TRIP STORE # 12 (41ST STREET)

STAFF RECOMMENDATION:

Staff recommends City Council Approval of Quik Trip's Application for proposed Driveway Locations on State Highway 97 and 41st Street to be submitted for ODOT consideration and issuance of the requested permit.

BACKGROUND AND HISTORY:

State Highway 97 is owned and maintained by the Oklahoma Department of Transportation. The City of Sand Springs has authority over traffic controls and speed within the City Limits of Sand Springs. The spacing of driveways onto/from the State Highway, which at this location also serves as a local road, has a significant effect on the safe, efficient, and expeditious flow of traffic within and through the City Limits on SH 97.

Council consideration and approval of this request is consistent with City Council Resolution # 08-20, which was enacted to insure Council's Consideration and Approval of Driveway and Median Crossing Permits on SH 97 before submitting such permit applications to ODOT for issuance of a Driveway Permit.

BUDGETARY IMPACT: NONE (\$ 0)

COMPILED BY: Vernon Smith

PRESENTED BY: Derek Campbell

ATTACHMENTS:

Quik Trip No. 12 Site Plan

**CITY OF SAND SPRINGS
SAND SPRINGS, OKLAHOMA**

RESOLUTION No. 08-20

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAND SPRINGS,
OKLAHOMA REPEALING RESOLUTION # 04-12 AND ADOPTING A POLICY
GOVERNING DRIVEWAY ACCESS, AND/OR MEDIAN CROSSINGS ON
STATE HIGHWAY 97 – FROM 56TH STREET TO MORROW ROAD**

WHEREAS, the following statement concerning a driveway permit application was a part of a planning staff recommendation dated May 15, 1979, shortly after completion of construction of Highway 97. “The carrying capacity of traffic by S.H. 97 should be preserved wherever possible in order to allow for the proper operation of that major traffic way which carries traffic into and through Sand Springs. In addition, restriction of the number of curb cuts will help preserve some of the safety features of this high volume highway by limiting turning movements onto and off of the roadway” , and ,

WHEREAS, on January 12, 2004, the Sand Springs City Council adopted Resolution 04-12 to provide a policy and process to minimize the number of driveways installed on this urban highway to provide the lowest practicable number of ingress/egress points and facilitate the flow of traffic at the safest and most efficient speed possible within an urban setting , and,

WHEREAS, further review indicates a modification of Resolution 04-12 is in the best interest of the residents of the City of Sand Springs, and that a revision of that policy is necessary to best implement a policy that will insure that there is not a proliferation of Driveways and/or Median Crossings connected to State Highway 97.

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAND SPRINGS THAT THE FOLLOWING POLICY IS HEREBY ADOPTED, AND RESOLUTION 04-12 IS HEREBY REPEALED:

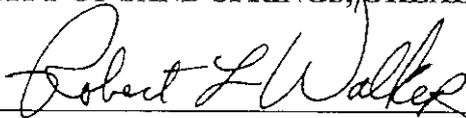
- 1) For an application to be eligible for consideration under this Resolution, it must meet the following requirements:
 - a. The application for a median crossing must serve properties located along urban State Highway 97 from South 56th Street northward to Morrow Road within the City Limits of Sand Springs.
 - b. The minimum spacing between median crossings in the same direction of travel within this corridor shall be 600 feet from other median crossings or street crossings (centerline to centerline).
 - c. The application for a driveway permit must serve properties located along urban State Highway 97 from South 56th Street northward to 2nd Street within the City Limits of Sand Springs.

- d. Each of the abutting original platted lots in the Garden Heights Addition and Rock Hill Addition will be permitted to have one driveway onto the highway. The minimum spacing between driveways in this corridor shall be 125 feet (centerline to centerline). Re-plats and Lot Splits of original lots in Garden Heights and Rock Hill Additions will be allowed only one driveway for each of the original platted lots abutting the highway. (Portions of original platted lots do not qualify for more than one driveway per original platted lot being further subdivided.) Driveways with entry and exit separated by a curbed island will be considered to be one driveway.
- 2) Every eligible application (see item 1) above) shall be submitted in writing to the City of Sand Springs (Attn: Public Works Department) for a recommendation of approval or denial of approval by the City Council to the Oklahoma Department of Transportation (ODOT). ODOT has the authority over this State Highway.
- 3) The City of Sand Springs will request and encourage that ODOT concur in and promote the sharing of driveways by abutting property owners along the subject corridor, as a method of minimizing the number of driveways authorized to connect to the urban highway in this corridor.
- 4) The City of Sand Springs will request and encourage that ODOT enter into careful consideration of all matters of safety involving proposals for median crossings by abutting property owners along the subject corridor, as a method of minimizing the number of median crossings authorized to connect to the urban highway in this corridor.
- 5) The City of Sand Springs will seek to limit the minimum separation between cross-street intersections on State Highway 97 and the nearest driveway to not less than 300 feet, wherever possible.
- 6) The City of Sand Springs Public Works Department will render opinions as appropriate, but will rely upon ODOT for review of driveway permit applications to insure suitability of driveway design, location and sight distance, as well as to establish all conditions for driveway construction, maintenance and use.
- 7) The City of Sand Springs Public Works Department will require property owners/proponents of median crossings to submit all necessary traffic studies, prepared by licensed professional traffic engineers, for staff review and recommendation to the City Council, but will rely upon ODOT for review of median crossing applications to insure suitability of design, location and sight distance, safety of turning movements, preventing conflicting movements, as well as to establish conditions for median crossing construction, maintenance and use.
- 8) The City of Sand Springs Public Works Department will maintain an up-to-date graphic representation (map) of existing driveway and median crossing locations and other approved driveway and/or median crossing locations that are constructed consistent with this policy in the future.

- 9) Median crossing applications must be submitted with:
 - a. A written statement as to the necessity and benefit of the proposed median crossing;
 - b. Traffic studies, prepared by licensed professional traffic engineers addressing the impact of the median crossing;
 - c. A budget showing the project's estimated cost; a financial projection showing the anticipated increase in sales tax for the property over a five year period; and financial information demonstrating Applicant's ability to undertake the project. This should include a statement on the proposed sources for funding for the Median crossing (Any reimbursement requested from the City may not exceed the increased sales tax revenues to the City over a 5 year period not to exceed ½ of the project cost.) ; and
 - d. A survey of the property owners within 600 feet of the proposed median crossing along the subject corridor. The survey should include a copy of the notice sent to property owners, a list of property owners contacted, a list of those who responded, and their individual responses and any comments.
- 10) The Public Works Department will review the Application. After review of the initial application, the Public Works Department may require the applicant to submit additional studies and information necessary for staff review and recommendation to the City Council.
- 11) Upon completion of the Application and staff review, the application will be submitted to Council for consideration along with the City recommendation as to the advisability of the Application. The Council may accept, reject or place conditions on acceptance of the Application.
- 12) For Median crossings, upon approval by the City Council, the City will provide to Applicant and ODOT written notice of its approval and any conditions placed on such approval. Applicant shall be responsible for submitting its application for review and approval by ODOT to insure suitability of design, location and sight distance, safety of turning movements, preventing conflicting movements, as well as to establish conditions for median crossing and driveway construction, maintenance and use.
- 13) Approval for driveway cuts will be valid for six months from the date of final approval by the City and ODOT, whichever date is later. Approval for median cuts will be valid for one year from the date of final approval by the City and ODOT, whichever date is later. Approval by the City or ODOT does not obligate the City to undertake such project.
- 14) The City reserves the right to review the information and determination by ODOT and to reject or modify the City's approval based upon such information.

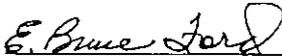
Dated this 25th day of Feb, 2008

CITY OF SAND SPRINGS, OKLAHOMA



Robert L. Walker, Mayor

ATTEST:



E Bruce Ford, City Clerk

Approved as to Form:



David L. Weatherford, City Attorney



CITY OF SAND SPRINGS
COUNCIL/AUTHORITY STAFF REPORT

MEETING DATE: February 22, 2016

SUBJECT:

BOARD/COMMITTEE APPOINTMENT(S)

STAFF RECOMMENDATION:

Council approval of the following appointments:

A) Sand Springs Cultural and Historical Museum Trust Authority

1. Council may consider the reappointment of Tim Dixon to serve an unexpired term to December 2020 on the Sand Springs Cultural and Historical Museum Trust Authority (SSCHMTA).

EXECUTIVE SUMMARY:

The various Council appointment(s) are the annual appointment following the seating of the Council or appointment to fill vacant seats.

Staff contacted Cynthia Phillips, SSCHMTA Chair, in regards to said appointment. Ms. Phillips indicated Mr. Dixon is willing to serve another term.

BUDGETARY IMPACT:

There would be no additional budgetary impact due to subject appointments.

COMPILED BY: Janice L. Almy, City Clerk

PRESENTED BY: Janice L. Almy, City Clerk

ATTACHMENT: Term of Office spreadsheet

APPOINTMENTS

Name of Member	Appointed (or Elected) to Board	Term Expiration Date	Ward
<u>Sand Springs Airport Advisory Board (Municipal Authority)</u>			
7 member board, Appointed to serve 3-year term, Appointed by Trustees per Reso M99-07. Attendance Requirement per Resolution M03-01			
<u>Eligibility:</u> Reside within the City of Sand Springs, Oklahoma, or Creek, Osage or Tulsa Counties			
Dr. William Tom Campbell, Jr.	09/1999	7/1/2017	Ward 1
Robert J. Flennor (Chairman)	Reappt 09/08/14	7/1/2017	County
Rick Westcott	Appt 09/08/14	7/1/2016	County
Dr. Mark Manahan	03/2001	7/1/2017	County
David Kvach	6/23/2014	7/1/2018	Ward 6
Leia Anderson	6/23/2014	7/1/2016	County
Joe Stephenson	1995	7/1/2018	Ward 5
<u>Sand Springs Board of Adjustment (City Council)</u>			
5 member board, Appointed to serve 3-year term, Appointed by Council, Attendance per Ordinance No. 945			
<u>Eligibility:</u> City residency; cannot serve on any other City Board			
Randy Beesley		05/2016	Ward 3
Larry Johnston	Reappt'd 05/18/15	05/2018	Ward 4
Dennis Currington	Appt'd 10/13/14	05/2016	Ward 1
Kenny Roberts	Reappt'd 05/18/15	05/2018	Ward 5
Nancy Riley	Appt'd 09/14/15	05/2017	Ward 1
<u>Sand Springs City Council/Municipal Authority</u>			
7 member board, Elected to serve 3-year term			
<u>Eligibility:</u> Governed by election requirements for holding office			
Michael Phillips		2016	Ward 1
Dean Nichols		2016	Ward 2
Mike Burdge		2017	Ward 3
John Fothergill		2017	Ward 4
Beau Wilson		2018	Ward 5
Brian Jackson		2018	Ward 6
James Spoon		2018	At-Large

Sand Springs Council Appointment Committee

3 member board, Appointed to serve 1-year term, Appointed by the Mayor subject to Council approval.

Eligibility: See City Council Resolution No. 12-10.

Mike Burdge	05/2016
Brian Jackson	05/2016
Beau Wilson	05/2016

Sand Springs Council Finance and Development Committee

3 member board, Appointed to serve a 1-year term, Appointed by the Mayor subject to Council approval.

Eligibility: Resolution 12-10

Mike Burdge	05/2016
Jim Spoon	05/2016
Dean Nichols	05/2016

Sand Springs Council Legislative Committee

3 member board, Appointed to serve a 1-year term, Appointed by the Mayor subject to Council approval.

Eligibility: Resolution 12-10

Beau Wilson	05/2016
John Fothergill	05/2016
Michael Phillips	05/2016

Sand Springs Council Public Works Advisory Committee

3 member board, Appointed to serve a 1-year term, Appointed by the Mayor subject to Council approval.

Eligibility: Resolution 12-10.

John Fothergill	05/2016
Dean Nichols	05/2016
Michael Phillips	05/2016

Sand Springs Cultural and Historical Museum Trust Authority (City Council)

7 member board, Appointed to serve a 5-year term, nominated by Mayor and confirmed by council, if approved within 30 days of certification of vacancy, if not filled during that time, Trustees may appoint.

Eligibility: Resident of the State

Vicki Sisney	Re-appted 07/27/15	12/2017	Ward 1
Mayme Crawford		12/2018	Ward 5
Tim Dixon		12/2015	Ward 3
Steve Clem	Appt'd 12/15/14	12/2019	Ward 1
Debbie Nobles	Re-appted 12/15/14	12/2019	Ward 6
Cynthia Phillips		12/2018	Ward 1
Grady Whitaker, Jr.		12/2017	Fence

Sand Springs Development Authority (City Council)

5 member board, Appointed to serve a 3-year term, Appointed by the Mayor subject to Council approval. Attendance requirement per State Statutes: a member of this board may be removed from office for "neglect of duty" per Title 11 Urban Renewal.

Terms commence on August 1

Eligibility: City resident for 5 years per 11 O.S. 37-108(E)

Troy Cox	08/01/2008	07/31/2017	Ward 4
Sharon Weaver	02/09/2015	07/31/2018	Ward 6
Tom Meshek	08/01/2003	07/31/2018	Ward 2
Dana Box	06/23/2014	07/31/2017	Ward 1
Robert "Chris" Autery	Unexpired	07/31/2016	Ward 1

Sand Springs Park Advisory Board

7 member board, Appointed to serve a 3-year term (runs concurrent w/Council member), Appointed by Council Ward Representative.

Attendance requirement per Ordinance No.

Eligibility: One representatives for each of the 6 wards and at-large, one member is a Council Representative

	<u>Appt'd</u>	<u>Expires:</u>	
Phil Nollan (Ward 1 appt)	05/2013	05/2016	Ward 1
Daniel Comer (Ward 2 appt)	6/24/2013	05/2016	Ward 2
Cathy Burdge (Ward 3 appt)	05/2011	05/2017	Ward 3
Wendy Wygle (Ward 4 appt)	6/23/2014	05/2017	Ward 1
Beau Wilson (Ward 5)	10/26/2015	05/2018	Ward 5
Jennifer Smith (Ward 6 appt)	reappt'd 05/18/15	05/2018	Ward 6
Kathe Crapster (At Large appt)	06/22/2015	05/2018	Ward 1

Sand Springs Planning Commission

7 member board, Appointed to serve a 3-year term, Appointed by Council, Attendance per Ordinance No. 945.

Eligibility: City residents and registered voters only; at no time shall more than two (2) residents of any ward serve upon the Planning Commission.

Thomas Askew	Reappt'd 07/27/15	07/2018	Ward 1
Michael Phillips	Appt'd 05/18/15	05/2018	CC 1
L. Merle Parsons		07/2016	Ward 3
Paul Shindel	Reappt'd 06/22/15	07/2018	Ward 6
Joe Shelton	Apptd 06/24/2012	07/2017	Ward 5
Jerry Riley	Apptd 01/26/15	07/2016	Ward 4
Jason Mikles	Apptd 08/25/14	07/2017	Ward 1

Sand Springs Personnel Board

5 member board, Appointed to serve a 5-year term, Appointed by Council, Attendance Requirement per Ordinance No. 945.

Eligibility: City resident. Can **not** serve on any other City board or Park&Rec Municipal Board

Janice Barnes	8/13/2012	05/2016
Jackie Kennemer	Appt'd 09/14/15	05/2017
John Richardson	Reappt'd 05/20/13	05/2018
Dustin Wyzard	Appt'd 10/12/15	05/2015
Celia Thompson	Reappt'd 05/19/14	05/2019

Sand Springs/Sapulpa Joint Board

Board shall be comprised of the Chairmen and Vice-Chairmen, or their designees, of the SSMA and the SMA.

Eligibility: Chairmen or Vice-Chairmen of each Municipality or their designees

Mike Burdge	05/2016
John Fothergill	05/2016
City Manager - Mayor's alternate	05/2016
Public Works Director - VM's alt	05/2016

Tulsa County Sales Tax Overview Committee - Vision 2025 (STOC)

Per Tulsa County Commissioners' Resolution approved 07/07/03

Eligibility: No elected public official may serve.

Mary Sue Overbey	Re-apptd 11/2105	12/2018
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INCOG

Board of Directors: Member is an elected official, alternate is not

Mike Burdge	05/2016
John Fothergill	05/2016

General Assembly: Member is an elected official, alternate is not

Mike Burdge	05/2016
John Fothergill	05/2016

Legislative Consortium (C-Tag): Determined by Council, but normally City Engineer

Mike Burdge	05/2016
City Manager (Alt)	05/2016

Tulsa Metropolitan Area Transportation Policy Committee: Determined by Council, but normally City Engineer

Mike Burdge	05/2016
City Engineer (Alt)	05/2016

Sand Springs Municipal Judge(s)

2-year term

Michael J. King - Judge	05/2002	05/2016
R. Jay McAtee - Asst Judge	10/2002	05/2016
Tom Askew - Asst Judge	4/1/2010	05/2016

G.O. Bond Steering Committee

John Fothergill (Council)	Appt 05/18/15
Brian Jackson (Council)	Appt 07/15/14
Jim Spoon (Council)	Appt 05/18/15
Rusty Gunn	Appt 07/16/14
Troy Cox	Appt 08/25/14
James Rankin	Appt 05/18/15
Elizabeth Gray (City Manager)	Appt 09/08/14

EMSA Board of Trustees

Bryan Wood (Bixby) (Rotates between SS, Bixby and Jenks)	Appt. 01/26/15	01/2018	3-yr term
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CITY OF SAND SPRINGS

100 E. Broadway St. • P.O. Box 338 • Sand Springs, Oklahoma 74063
Phone: 918.246.2500 • sandspringsok.org

**CITY OF SAND SPRINGS
COUNCIL STAFF REPORT
MEETING DATE: February 22, 2016**

SUBJECT:

Resolution 16-27 Vision Proposition No. 2 and No. 4

STAFF RECOMMENDATION:

Approval of the Resolution No. 16-27/

BACKGROUND AND HISTORY:

Staff has applied for and received approval of Tulsa Vision 2025 funding levels for Proposition No. 3. To date, strategic land has been purchased; a Title Sponsorship with Michael D. Case has been executed for a private donation of \$2.0M and park planning efforts are underway.

It is time for staff to formally request a contract with Vision 2025 for Proposition No. 2 and No. 4 funding, in the already approved amount of \$292,075 for Prop 2 and \$2,511,019 for Prop 4. This resolution directs staff to make any needed further applications with the Tulsa Vision 2025 program, and authorizes the Mayor to execute any documents directly related to the City of Sand Springs receiving its portion of Proposition No. 2 and No. 4.

As a recap, the City of Sand Springs has approved our Vision 2025 funding, along with the Mike Case private match to make affordable highway beautification efforts and to re-design portions of River City Park- later to be renamed Case Community Park through the Title Sponsorship Agreement.

BUDGETARY IMPACT: None at this time.

COMPILED BY: Gerondale

PRESENTED BY: Gerondale

ATTACHMENTS:

Vision 2025- Foresight 4 Greater Tulsa application; Resolution No. 16-27



Vision 2025 Foresight 4 Greater Tulsa

Project Sponsor: City of Sand Springs

Type of Entity: Governmental

Brief Project Description: River City Park infrastructure improvements

Cost Estimate: \$292,075

Proposed Schedule: Following a planned 2015 Master Plan for River City Park, the City will pursue construction of and establish a much needed water line connection from outside of the park and improve electrical service.

Project Location: River City Park (2500 River City Park Road) ~ Sand Springs, OK

Proposition 2: Capital Improvements for the purpose of Economic Development within Tulsa County, Oklahoma

Proposition 3: Educational, Health Care and Event Facilities for the purpose of Economic Development within Tulsa County, Oklahoma.

Proposition 4: Capital Improvements for the purpose of Community Enrichment within Tulsa County, Oklahoma.

Does this proposed project further enhance a previously completed Vision 2025 Project?

Yes- River City Park entrance. A small (\$10K) entrance sign was purchased and installed using original Vision funding in May of 2006.

What is the primary goal of the proposed project?

To construct a much-needed drinking water service line connection (6" diameter anticipated) of approximately 3,500' in length, and establish properly sized underground electrical service connections. These utility connections will service a planned outdoor special event facility, modernized restrooms and more- as will be identified later this year in a completed River City Park Master Plan.

Describe any matching funds that will be part of this project:

The City has secured a \$2.0M Title Sponsorship Agreement with a private donor to make further enhancements to River City Park.

Are these funds committed?

Yes. In the form of a Title Sponsorship Agreement between the City of Sand Springs and the donor.

Sustainability- Vision 2025 funds may only be utilized for capital items. Are there funds available other than Vision 2025 for maintenance operations?

Yes.

If so, what is the source of those funds?

The City of Sand Springs's annual budget process will pay for long-term maintenance and operations of River City Park, and all of the improvements made therein. During FY15, the Parks Department budget totaled approximately \$1,047,000 (excluding museum and golf course operations), and has been relatively stable.

What is the intended public benefit of the proposed project?

To establish water infrastructure (4") within the park (currently only a 2" water line exists- impractical to be used as a supply line) which will not only service a planned outdoor special event facility in River City Park, but will also service restrooms. The city will plan to also construct critical, properly sized underground electrical service connections within the park, with a critical connection being established to the outdoor event facility. The planned outdoor event facility will depend on these service connections, and once built, will make a positive impact on the local retail economy.

Is there any additional information about the proposed project you would like to provide?

The private donor is immediately prepared to advance \$200,000 of the total \$2.0M gift for the purpose of securing Master Planning for River City Park. The City anticipates beginning this process in a matter of weeks to create a new "vision" for this historically popular 110-acre destination park.



Vision 2025 Foresight 4 Greater Tulsa

Project Sponsor: City of Sand Springs

Type of Entity: Governmental

Brief Project Description: Community park improvements and Sand Springs Expressway corridor enhancements

Cost Estimate: \$2,511,019

Proposed Schedule: Master Planning phase of River City Park and Sand Springs Expressway corridor enhancements during spring/summer 2015 with construction of projects to follow.

Project Location: Two primary location components- (1) River City Park (2500 River City Park Road) and (2) Sand Springs Expressway (HWY 412/64) corridor within the corporate limits of the City of Sand Springs

 Proposition 2: Capital Improvements for the purpose of Economic Development within Tulsa County, Oklahoma

 Proposition 3: Educational, Health Care and Event Facilities for the purpose of Economic Development within Tulsa County, Oklahoma.

 X **Proposition 4:** Capital Improvements for the purpose of Community Enrichment within Tulsa County, Oklahoma.

Does this proposed project further enhance a previously completed Vision 2025 Project?

Yes- Multiple projects previously funded through the Vision 2025 project including: downtown & central business enhancements; community entrance signs; sidewalks; expressway fencing; limited tree landscaping; lighted street signs; picnic pavilion; sports complex parking and more.

What is the primary goal of the proposed project?

To improve the overall visual impact of Sand Springs along the HWY 412/64 (Sand Springs Expressway) corridor and make capital improvements in the parks system, primarily River City Park.

Describe any matching funds that will be part of this project:

The City has secured a \$2.0M Title Sponsorship Agreement with a private donor to make further enhancements to River City Park.

Are these funds committed?

Yes. In the form of a Title Sponsorship Agreement between the City of Sand Springs and the donor.

Sustainability- Vision 2025 funds may only be utilized for capital items. Are there funds available other than Vision 2025 for maintenance operations?

Yes.

If so, what is the source of those funds?

The City of Sand Springs's annual budget process will pay for long-term maintenance and operations of River City Park, and all of the improvements made therein. During FY15, the Parks Department budget totaled approximately \$1,047,000 (excluding museum and golf course operations), and has been relatively stable.

What is the intended public benefit of the proposed project?

Along the corridor, to greatly enhance the outward appearance of our community as seen from the Sand Springs Expressway, at highway underpasses and major intersections along the corridor and inside corporate city limits.

In River City Park, to make significant capital improvements which will improve the overall performance of the park (for example: improved parking; community-sized playground; outdoor special event venue; 18-hole disc golf; Arkansas River view clearing; park lighting; sports complex improvement; roadway improvements to River City Park, erosion control project; etc...).

These amenities will greatly increase the public's use and enjoyment of this strategic community park space. If the City receives favorable bids, following River City Park improvements, we would explore additional small park improvements at neighborhood parks (for example: replacing aged playground equipment and related park infrastructure).

Is there any additional information about the proposed project you would like to provide?

The private donor is immediately prepared to advance \$200,000 of the total \$2.0M gift for the purpose of securing Master Planning for River City Park. The City anticipates beginning this process in a matter of weeks to create a new "vision" for this historically popular 110-acre destination park.

CITY OF SAND SPRINGS
SAND SPRINGS, OKLAHOMA

RESOLUTION No. 16-27

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAND SPRINGS, OKLAHOMA, AUTHORIZING STAFF TO MAKE ANY FURTHER APPLICATION TO THE VISION 2025 PROGRAM; AUTHORIZING STAFF TO PURSUE CONTRACT FOR PROPOSITION NO. 2 AND PROPOSTION NO. 4 FUNDING AND AUTHORIZING MAYOR TO EXECUTE ANY DOCUMENTS DIRECTLY RELATED TO PROPOSITION NO. 2 AND PROPOSITION NO. 4 FUNDING FOR THE CITY OF SAND SPRINGS.

WHEREAS, the City of Sand Springs desires to participate in the Tulsa County- Vision 2025 program and;

WHEREAS, the City anticipates an allotment of approximately \$4.3M dollars to make community improvements and;

WHEREAS, the City Council has previously identified River City Park as their choice to make capital improvements and;

WHEREAS, staff has identified a private interest to assist the City in making substantial improvement to River City Park and;

WHEREAS, the City desires to secure contract with Tulsa Vision Trust Authority

WHEREAS, the City Council finds that all of these actions are in the best interest of the residents of the City.

NOW, THEREFORE BE IT RESOLVED by the City Council of Sand Springs, Oklahoma, that this council directs as follows:

- To request staff to act on council's behalf to secure remaining Tulsa Vision 2025 Proposition No. 2 and Proposition No. 4 funding, making any additional applications and securing a formal contract for the amount
- To direct the Mayor to execute any documents directly related to the Vision 2025- Proposition No. 2 and Proposition No. 4 funding allotment dedicated to the City of Sand Springs

Dated this 22nd day of February, 2016

CITY OF SAND SPRINGS, OKLAHOMA

Mike Burdge, Mayor

ATTEST:

Janice L. Almy, City Clerk

Approved as to Form:

David L. Weatherford, City Attorney



CITY OF SAND SPRINGS

100 E. Broadway St. • P.O. Box 338 • Sand Springs, Oklahoma 74063
Phone: 918.246.2500 • sandspringsok.org

**CITY OF SAND SPRINGS
COUNCIL STAFF REPORT
MEETING DATE: February 22, 2016**

SUBJECT:

Vision 2025- Interlocal Agreement with Tulsa County

STAFF RECOMMENDATION:

Authorize the Mayor to execute the Interlocal Agreement

BACKGROUND AND HISTORY:

The Vision 2025 approved project to rework River City Park will incorporate as much as 36,000SY in asphalt overlays. These overlays will create new parking, drives and entrances into critical portions of the park. Cost estimates from CMSWillowbrook (construction manager and cost estimator) exceed \$700K. Anticipating cost savings from previous work with Tulsa County road crews for Public Works, staff is hoping to reduce that asphalt project dollar amount by as much as 40% from original contractor pricing estimates. This is a critical piece of our funding strategy for the this Vision 2025 project.

Staff has briefly discussed this Interlocal Agreement and scope of our project with the Tulsa County Engineer's office, requesting assistance similar to previous (Public Works) street overlay projects. They have generally agreed to provide labor and equipment, but will have to take a "wait and see" approach to scheduling of this work due to their high demand for this service and a busy overlay season. It can be anticipated that the overlays would most likely be needed in the spring/summer of 2017.

This agreement was reviewed at the Public Works Advisory Committee on February 16, 2016 and has been reviewed by the City Attorney.

BUDGETARY IMPACT: TBD

COMPILED BY: Gerondale

PRESENTED BY: Gerondale

ATTACHMENTS:

Interlocal Agreement with Tulsa County

INTERLOCAL AGREEMENT

THIS AGREEMENT, by and between the Board of County Commissioners of Tulsa County, Oklahoma, hereinafter called "County" and the City of Sand Springs, Oklahoma, hereinafter called "City".

WITNESSETH:

WHEREAS, by virtue of 69 O.S., 2011, Section 1903, the Board of County Commissioners is authorized to enter into Agreements with municipalities to construct, improve, and repair any of the streets of such municipalities, and;

WHEREAS, the County is desirous of participating in projects and the provision of services mutually advantageous to the County and other units of government;

THEREFORE, in consideration of the covenants and conditions hereinafter contained, the parties hereto agree as follows:

1. The duration of this Agreement shall be from the date of execution of this Agreement until the project is complete.
2. The purpose of this Agreement shall be to provide an asphalt overlay on the street and/or parking lot surfaces depicted in the attached Exhibit "A".
3. The City shall provide all the necessary materials, easements, and traffic control.
4. The County shall provide the necessary labor and equipment to complete the project.
5. This Agreement shall be effective from and after the date of execution hereof and is intended only for the purpose described in Section 2 above.

6. The rights, duties, and obligations under or arising from this Agreement shall not be assigned by either party hereto without the express written consent of the other.

Approved by the Sand Springs City Council on the _____ day of _____, 2016.

CITY OF SAND SPRINGS, OKLAHOMA

BY: _____
Mike Burdge, Mayor

ATTEST:

BY: _____
Janice L. Almy, City Clerk

APPROVED AS TO FORM:

BY: _____
David Weatherford, City Attorney

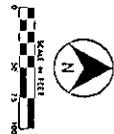
Approved by the Board of County Commissioners of Tulsa County, Oklahoma on the _____ day of _____, 2016.

TULSA COUNTY
BOARD OF COUNTY COMMISSIONERS

By: _____

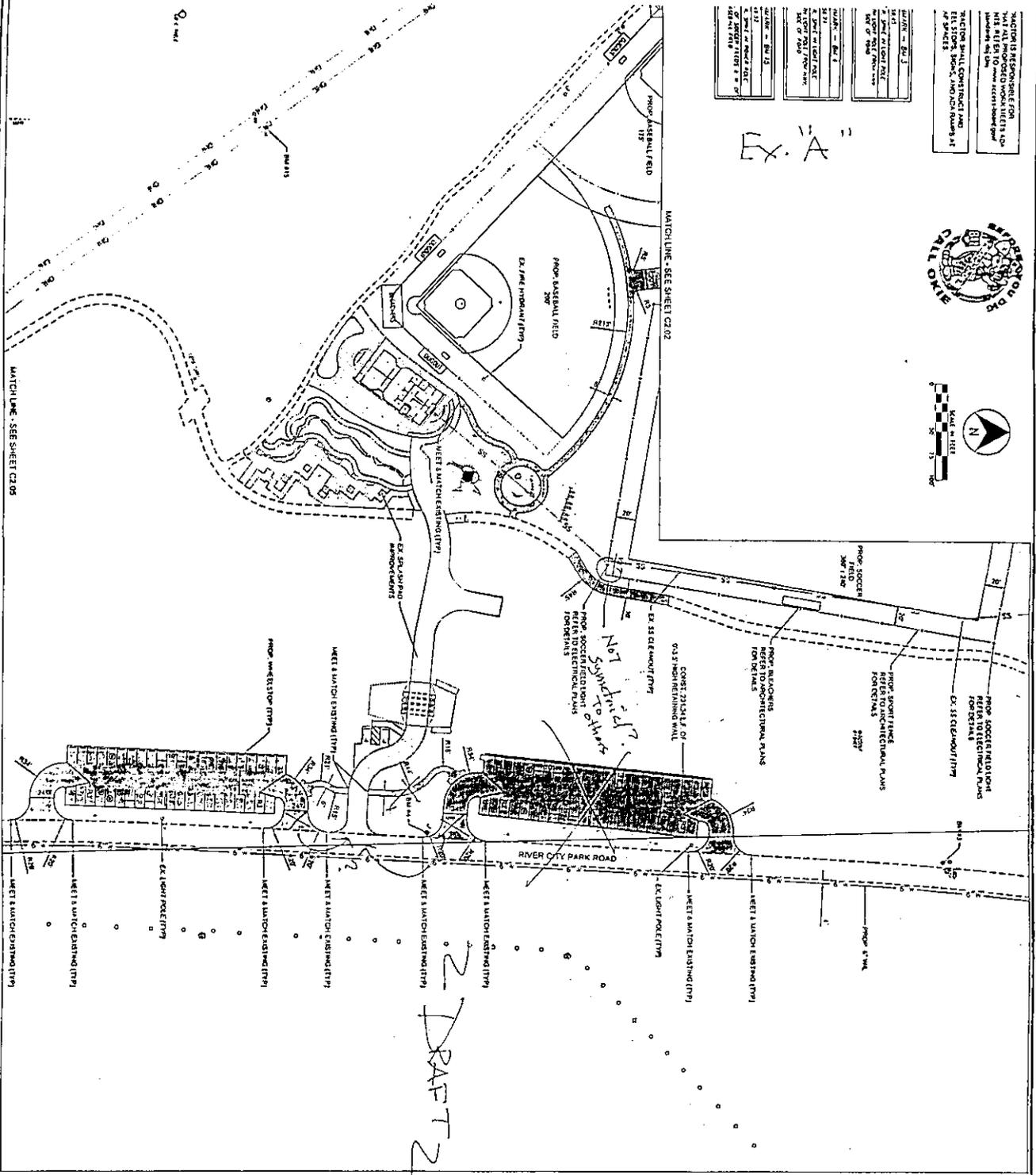
ATTEST:

County Clerk



DATE: 01/15/2024	PROJECT: RIVER CITY PARK
SCALE: AS SHOWN	DRAWN BY: J. SMITH
CHECKED BY: M. JONES	DATE OF PLOT: 01/15/2024
PROJECT NO: 2024-001	CLIENT: ABC DEVELOPMENT

EX. A



SITE NOTES

1. CONSTRUCTION SHALL REFER TO THE CONSTRUCTION SPECIFICATIONS AND GENERAL NOTES AND THE CONSTRUCTION PLAN AND GEOTECHNICAL REPORT.
2. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE CITY OF PORTLAND, OREGON, AND THE OREGON DEPARTMENT OF TRANSPORTATION AND HIGHWAYS (ODOT) SPECIFICATIONS AND STANDARD DRAWINGS.
3. THE CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE CITY OF PORTLAND, OREGON, AND THE OREGON DEPARTMENT OF TRANSPORTATION AND HIGHWAYS (ODOT) SPECIFICATIONS AND STANDARD DRAWINGS.
4. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE CITY OF PORTLAND, OREGON, AND THE OREGON DEPARTMENT OF TRANSPORTATION AND HIGHWAYS (ODOT) SPECIFICATIONS AND STANDARD DRAWINGS.
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LEGEND

1. 1" = 10' HATCH	2. 1" = 10' HATCH
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99. 1" = 10' HATCH	100. 1" = 10' HATCH

CASE COMMUNITY PARK

DATE: 01/15/2024

SCALE: AS SHOWN

PROJECT NO: 2024-001

CLIENT: ABC DEVELOPMENT

360

8

1" = 10'

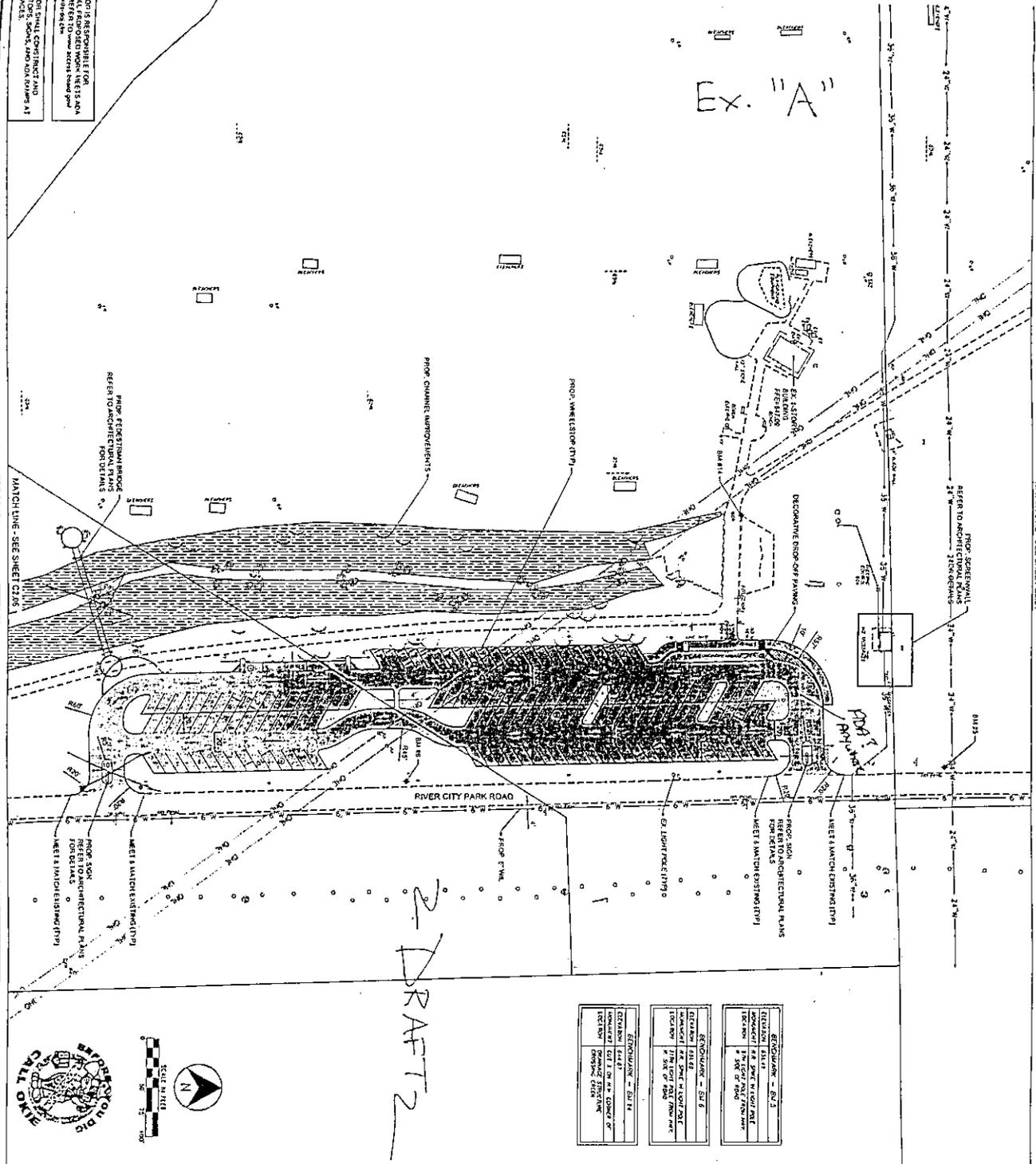
0 10 20 30

1" = 10'

0 10 20 30

C2.04

Ex. "A"



MATCHLINE - SEE SHEET C2.01

MATCHLINE - SEE SHEET C2.05

2-DRAFTS

<p>LEGEND</p> <p>PROPOSED CONCRETE CURB AND GUTTER</p> <p>PROPOSED ELECTRICAL</p> <p>PROPOSED WATER MAINS</p> <p>PROPOSED SANITARY SEWER</p> <p>PROPOSED IMPROVEMENTS</p>	<p>EXISTING CONCRETE CURB AND GUTTER</p> <p>EXISTING ELECTRICAL</p> <p>EXISTING WATER MAINS</p> <p>EXISTING SANITARY SEWER</p> <p>EXISTING IMPROVEMENTS</p>
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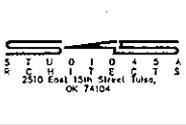


SITE NOTES

- A. CONSTRUCTION SHALL REFER TO THE CONSTRUCTION DOCUMENTS AND NOT BE LIMITED TO THE WRITTEN INFORMATION CONTAINED HEREIN. THE CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING THE ACCURACY OF ALL INFORMATION PROVIDED BY THE OWNER AND THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES.
- B. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE OREGON BUILDING CODE, OREGON ELECTRICAL CODE, OREGON MECHANICAL CODE, OREGON PLUMBING CODE, OREGON FIRE AND ALARM CODE, AND OREGON SOILS AND FOUNDATIONS CODE.
- C. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES.
- D. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES.
- E. ALL WORK SHALL BE DONE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE OREGON BUILDING CODE, OREGON ELECTRICAL CODE, OREGON MECHANICAL CODE, OREGON PLUMBING CODE, OREGON FIRE AND ALARM CODE, AND OREGON SOILS AND FOUNDATIONS CODE.
- F. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES.
- G. ALL DIMENSIONS SHALL BE TO THE FACE OF CURB OR FINISH SURFACE UNLESS OTHERWISE NOTED.
- H. DIMENSIONS OF CURB SHALL BE TO THE FACE OF CURB OR FINISH SURFACE UNLESS OTHERWISE NOTED.
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- S. DIMENSIONS OF CURB SHALL BE TO THE FACE OF CURB OR FINISH SURFACE UNLESS OTHERWISE NOTED.
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- V. DIMENSIONS OF CURB SHALL BE TO THE FACE OF CURB OR FINISH SURFACE UNLESS OTHERWISE NOTED.
- W. DIMENSIONS OF CURB SHALL BE TO THE FACE OF CURB OR FINISH SURFACE UNLESS OTHERWISE NOTED.
- X. DIMENSIONS OF CURB SHALL BE TO THE FACE OF CURB OR FINISH SURFACE UNLESS OTHERWISE NOTED.
- Y. DIMENSIONS OF CURB SHALL BE TO THE FACE OF CURB OR FINISH SURFACE UNLESS OTHERWISE NOTED.
- Z. DIMENSIONS OF CURB SHALL BE TO THE FACE OF CURB OR FINISH SURFACE UNLESS OTHERWISE NOTED.

LEGEND

- 1. FILL
- 2. FILL WITH GRAVEL
- 3. FILL WITH SAND
- 4. FILL WITH GRAVEL AND SAND
- 5. FILL WITH SAND AND GRAVEL
- 6. FILL WITH GRAVEL AND SAND AND GRAVEL
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- 19. FILL WITH SAND AND GRAVEL AND SAND
- 20. FILL WITH SAND AND GRAVEL AND SAND AND GRAVEL



CEDEAR CREEK

ARCHITECTS

2510 East 15th Street, Tulsa, OK 74104

TEL: 918.438.1111

FAX: 918.438.1112

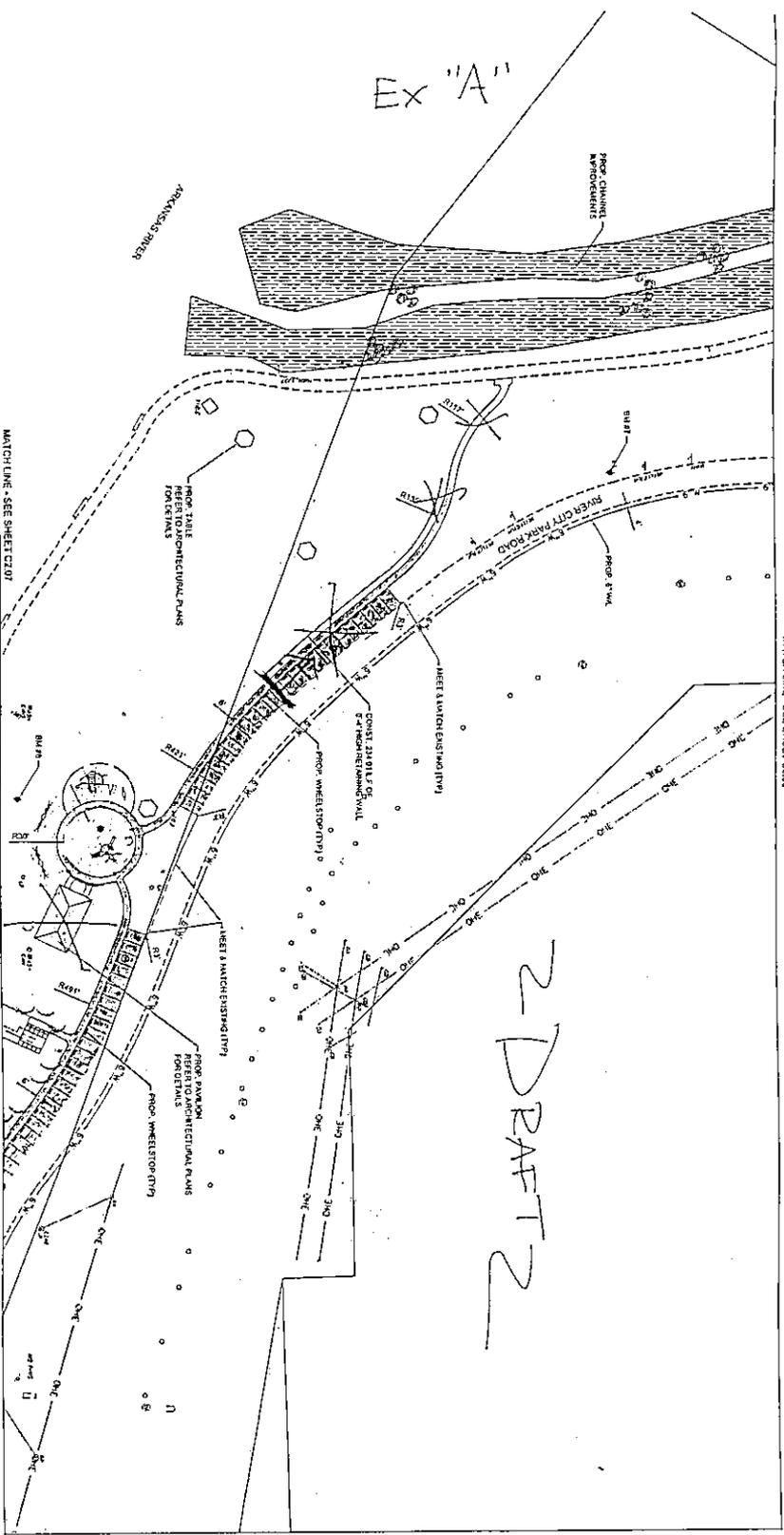
WWW.CEDEARARCHITECTS.COM

CASE COMMUNITY PARK

PHASE 1 DESIGN DEVELOPMENT

SITE UTILITY PLAN

C2.05



SITE NOTES

- 1. SEE ALL NOTES TO THE CONSTRUCTION DOCUMENTS, BUT NOT LIMITED TO THE NOTES IN THE SPECIFICATIONS, TO BE OBSERVED BY THE CONTRACTOR.
- 2. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE DESIGN AND CONSTRUCTION OF ALL UTILITIES AND STRUCTURES NOT SHOWN ON THIS PLAN.
- 3. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE DESIGN AND CONSTRUCTION OF ALL UTILITIES AND STRUCTURES NOT SHOWN ON THIS PLAN.
- 4. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE DESIGN AND CONSTRUCTION OF ALL UTILITIES AND STRUCTURES NOT SHOWN ON THIS PLAN.
- 5. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE DESIGN AND CONSTRUCTION OF ALL UTILITIES AND STRUCTURES NOT SHOWN ON THIS PLAN.
- 6. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE DESIGN AND CONSTRUCTION OF ALL UTILITIES AND STRUCTURES NOT SHOWN ON THIS PLAN.
- 7. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE DESIGN AND CONSTRUCTION OF ALL UTILITIES AND STRUCTURES NOT SHOWN ON THIS PLAN.
- 8. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE DESIGN AND CONSTRUCTION OF ALL UTILITIES AND STRUCTURES NOT SHOWN ON THIS PLAN.
- 9. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE DESIGN AND CONSTRUCTION OF ALL UTILITIES AND STRUCTURES NOT SHOWN ON THIS PLAN.
- 10. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE DESIGN AND CONSTRUCTION OF ALL UTILITIES AND STRUCTURES NOT SHOWN ON THIS PLAN.

LEGEND

- 1. EX. ASPHALT
- 2. EX. CONCRETE
- 3. EX. GRAVEL
- 4. EX. SAND
- 5. EX. SOIL
- 6. EX. WATER
- 7. EX. WASTE
- 8. EX. POWER POLE
- 9. EX. POWER POLE
- 10. EX. POWER POLE
- 11. EX. POWER POLE
- 12. EX. POWER POLE
- 13. EX. POWER POLE
- 14. EX. POWER POLE
- 15. EX. POWER POLE
- 16. EX. POWER POLE
- 17. EX. POWER POLE
- 18. EX. POWER POLE
- 19. EX. POWER POLE
- 20. EX. POWER POLE

ENGINEER'S SEAL

ARCHITECT'S SEAL

DATE

SCALE

PROJECT

CLIENT

LOCATION

DESCRIPTION



CITY OF SAND SPRINGS

100 E. Broadway St. • P.O. Box 338 • Sand Springs, Oklahoma 74063
Phone: 918.246.2500 • sandspringsok.org

**CITY OF SAND SPRINGS
CITY COUNCIL MEMO
MEETING DATE: February 22nd, 2016**

SUBJECT:

2015 HEALTHY COMMUNITIES INCENTIVE GRANT

STAFF Recommendation:

A) Staff recommends approval of the Oklahoma Tobacco Settlement Endowment Trust Letter of Agreement for acceptance of the HCIG (Healthy Communities Incentive Grant) 2015 in the amount of \$42,000 to continue City of Sand Springs efforts towards sidewalk inventory studies.

B) Staff recommends approval of a supplemental appropriation in the Capital Improvement Fund for an increase to the Revenue- Intergovernmental line item in the amount of \$42,000 and an increase to the Expenditure- Sidewalk Master Plan line item in the amount of \$42,000.

BACKGROUND AND HISTORY:

City Staff applied for the Healthy Communities Incentive Grant funding for 2015. The application was applied for in order to complete a sidewalk inventory on the south side of the Sand Springs. This project would mimic the grant application that was awarded previously to complete an inventory in the north part of Sand Springs. This project would greatly benefit the citizens of Sand Springs as there is an equal mix of citizens found on both the north and south side of the Arkansas River. This is a measure that must be taken to insure that equality for being served for all citizens in the community. Additionally, this would provide invaluable information in the form of a gap analysis/critical needs assessment that will lead to prioritizing future projects that are aimed to enhance the quality of life for the citizens of Sand Springs by providing safe and carefully placed improvements.

The application was approved by the TSET Board of Directors Meeting on January 19th, 2016. Staff was notified that the application was approved via telephone. On February 11th, 2016 staff received notification that the letter of agreement was available for review and acceptance through the OK Grants website.

BUDGETARY IMPACT:

An increase to both revenue and expenditure budget line items in the amount of \$42,000 each, thus creating no budgetary impact to the fund balance.

COMPILED BY: Brad Bates

PRESENTED BY: Brad Bates

Attachments:

Oklahoma Tobacco Settlement Endowment Trust Letter of Agreement
Notification of Approval

Letter of Agreement

Grantees are required to retain a copy of the grant contract. The application, letter of agreement and all required documentation will serve as the contract for this grant award. Please print a copy for your records.

**Oklahoma Tobacco Settlement Endowment Trust
Board of Directors
And
City of Sand Springs**

Purpose

This agreement is with the City of (Grantee) for grant funds received from the Oklahoma Tobacco Settlement Endowment Trust Fund (TSET), through the Healthy Communities Incentive Grants Program.

Period of Agreement

The period of this agreement is from 1/19/2016 through 6/30/2016.
from 7/1/2016 through 1/18/2017.

Scope of Work

1. The City of Sand Springs has completed all requirements under the Healthy Communities Incentive Grants program for the level of award in the amount of \$42,000.00, and the additional amount of \$0. The Grantee's application and signed documents are contained in the Letter of Agreement .
2. The City of Sand Springs will provide TSET the Signed Letter of Agreement which includes supporting documents and new documents requiring signature:
 - a) Attachment A - Contract Non-Collusion Certification
 - Attachment B - Workers Compensation Clause
 - Attachment C - Vendor/Payee Form
 - Attachment D - Direct Deposit /Change Request Form New Bank Account

All documents must be completed, signed and returned to TSET.

- b) In the event that the grantee wishes to use grant funds for purposes other than those originally proposed, or if the grantee requires additional time beyond 6/30/2016 for completion of the project, the grantee agrees to seek prior written approval from TSET for any other uses of funding or an extension to the period of performance.
 - c) The Grantee agrees to send TSET documentation acceptable to TSET upon completion of the project .
3. TSET will:
 - a) Issue the grant funds by 6/30/2016 or within 45 days of receipt of a properly completed paperwork.

Letter of Agreement

- b) Work with the Grantee in the event that the grantee wishes to use grant funds for purposes other than those originally proposed, or if the grantee requires additional time beyond 6/30/2016 for completion of the project to compliance with the guidelines of the original application.
- c) Verify the completion of the proposed project.

TERMS and CONDITIONS

Access to Records:

The Grantee agrees to maintain required records and supporting documentation as validation for dollars awarded and expended for a period of three years from the ending date of the Agreement. The Grantee also agrees to allow the State Auditor's Office, the TSET, or their authorized representatives access to the records, books, documents, accounting procedures, practices or any items of the service provider relevant to this Agreement for purpose of audit and examination. The Grantee further agrees to provide appropriate access by the aforementioned parties to any sub-Grantee's associated records. In the event any audit, litigation or other action involving these pertinent records is started before the end of the three (3) year period, the Grantee agrees to retain these records until all issues arising out of the action are resolved or until the end of the three (3) year period, whichever is later.

Applicable Law:

This Agreement shall be governed by the laws of the state of Oklahoma notwithstanding its choice of law provisions. Any legal action in connection with this Agreement shall be filed in a court of competent jurisdiction in Oklahoma County, Oklahoma, to which jurisdiction and venue TSET and Grantee expressly agrees.

Contact Persons:

For the purposes of this Agreement, all contacts with the TSET shall be directed to its representative, Connie Befort at (405)521-4985.

For the purpose of this Agreement, all fiscal contacts with the Grantee shall be directed to its representative, (Name and phone).

Entire Agreement:

This Agreement, including referenced attachments, represents all the terms and conditions agreed upon by the parties. No other understandings or representations, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the parties hereto.

Failure To Comply Statement:

The Grantee agrees that should it be in non-compliance with any applicable Federal or State laws, or regulations that the Agreement may be suspended, terminated, or canceled in part or in whole. Observance of the compliance with the requirements thereof shall be the responsibility of the Grantee, without reliance on or direction by the TSET.

Grantee's Relation to the TSET:

The Grantee is in all respects an independent entity and is neither an agent nor an employee of the TSET. Neither the Grantee nor any of its officers, employees, agents, or members shall have authority to bind the

Letter of Agreement

TSET nor are they entitled to any of the benefits or worker's compensation provided by the TSET to its employees.

Non-Collusion

The Non-Collusion Affidavit must be signed, notarized and completed by the Grantee. (Attachment A)

Procurement Integrity:

The Parties certify they have not entered into this Agreement with this or any other Oklahoma state agency that would result in a substantial duplication of the services or duplication of the end product rendered by the Parties or their employees.

Statement of Responsibility and Liability:

The parties intend that each shall be responsible for its own intentional and negligent acts or omissions to act. The TSET shall be responsible for the acts and omissions to act of its officers, and employees while acting within the scope of their employment according to the Oklahoma Governmental Tort Claims Act, Title 51, O.S., 2011, §151 et seq., as amended.

The Grantee shall be responsible for any damages or personal injury caused by the negligent acts or omissions to act by its officers, employees, or agents acting within the scope of their authority or employment.

It is the express intention of the parties hereto that this Agreement shall not be construed as, or given the effect of, creating a joint venture, partnership or affiliation or association that would otherwise render the parties liable as partners, agents, employer-employee or otherwise create any joint and several liability.

Workers Compensation and Employer's Liability:

The Grantee is required to comply with applicable State worker's compensation statutes. (Attachment B)

The Grantee shall provide evidence of insurance coverage (Certificate of Insurance), including Workers Compensation, Automobile Insurance, Medical Malpractice, or General Liability, as applicable, from the insurance carrier before the commencement of any work. Such policy or policies shall require thirty days advance notice of cancellation be provided to the TSET.

Vendor Payee Form:

Complete form. If established with taxpayer identification number, please enter in appropriate area on form. (Link to Office of Management Enterprise Services' Vendor Payee form)

Receipt of Funds:

Grantee will receive funds by EFT. Per HB 1086, "disbursements from the State Treasury must be processed electronically and electronic fund transfer (EFT) method is used to make state expenditures". (Attachment D)

Tracey Strader
Executive Director

Date: 2/11/2016

Mike Burdge
City of Sand
Springs
PO BOX 338

Oklahoma Tobacco
Settlement

Letter of Agreement

Endowment Trust
3800 N. Classen
Blvd., Suite 200
Oklahoma City, OK
73118

Sand Springs,
OK74063

Brad T. Bates

Subject: TSET Board of Directors Awards Healthy School and Community Incentive Grants

From: TSET. Better Lives Through Better Health. [<mailto:TSET@public.govdelivery.com>]

Sent: Monday, January 25, 2016 1:46 PM

To: Vicki Lentz Wagner <vlentz@tulsa-health.org>

Subject: TSET Board of Directors Awards Healthy School and Community Incentive Grants



TSET Press Releases

Monday, January 25, 2016

TSET Board of Directors Awards Healthy School and Community Incentive Grants

OKLAHOMA CITY (January 25, 2016) – Twenty-five incentive grants for communities and schools were approved last week at the TSET Board of Directors meeting.

Grants, totaling \$334,125, were awarded to ten cities, seven school districts and eight school sites as part of the TSET Healthy Community and Healthy Schools incentive grant programs. Incentive grant funds are earmarked as part of a long-term, comprehensive effort to prevent Oklahoma kids from starting to smoke or become obese. This program, and other current TSET grant commitments will continue, even as the TSET Board of Directors address a decrease in endowment earnings and has postponed funding new grant initiatives.

Grants are awarded to [communities](#) and [schools](#) that have implemented strategies to increase healthy opportunities for residents and students. TSET offers grants to communities and schools that met have criteria such as tobacco-free policies, health and wellness policies and increased opportunities for fruits and vegetables and physical activity.

TSET incentive grants are available to communities and schools that have received certification through the Certified Healthy Oklahoma program, which is a partnership between the Oklahoma Academy for State Goals, the Oklahoma Turning Point Council, the State Chamber and the Oklahoma State Department of Health.

TSET's incentive grants amounts are based on population and enrollment and the types of strategies implemented. Communities and schools are able to determine how the incentive funds will be used to promote health in their communities. Grant funds are frequently used to leverage other funds to projects that advance health.

"We are proud to recognize communities and schools that are making the healthy choice the easy choice," said TSET Executive Director Tracey Strader. "By taking the actions recommended by the Certified Healthy Oklahoma and TSET Incentive Grant programs, these communities and schools are making meaningful changes that encourage Oklahomans to live a healthy lifestyle and prevent tobacco use and obesity before it takes root. Combined with other prevention efforts, these communities and schools are working to reduce the demand on an already stressed health

care system; saving lives and saving money.”

Healthy Community Incentive Grant Awards

Grantee	Award Amount
City of Idabel	\$37,000
City of Okmulgee	\$37,000
City of Sand Springs	\$42,000
Town of Fort Gibson	\$20,000
Town of Earlsboro – Community Development Committee	\$4,000
City of Piedmont – Piedmont Park Project	\$50,000
Town of Achille	\$20,000
City of Weatherford	\$45,000
Town of Cleo Springs	\$20,000
City of Collinsville	\$25,000
TOTAL	\$300,000

Healthy Districts Incentive Grant Awards

Grantee	Award Amount
Blue Jacket Public Schools	\$3,000
Boswell Schools	\$3,000
Cleora Public Schools	\$2,625
Coyle Schools	\$500
Davis Public Schools	\$5,000
Snyder Public Schools	\$3,000
Stillwell Public Schools	\$5,000
TOTAL	\$22,125

Healthy Schools Incentive Grant Awards

Grantee	Award Amount
Ben Franklin Science Academy	\$2,000
Central High Elementary School	\$1,500

Eliot Elementary School	\$1,500
MLK Jr. Elementary School	\$2,000
Millwood Arts Academy	\$1,500
Millwood Elementary Learning academy	\$1,500
Springer Elementary School	\$1,000
Springer Middle School/High School	\$1,000
TOTAL	\$12,000

FOR IMMEDIATE RELEASE

Julie Bisbee, julieb@tset.ok.gov

Direct: 405-521-4992

Cell: 405-301-3693

####

The Oklahoma Tobacco Settlement Endowment Trust (TSET) serves as a partner and bridge builder for organizations working towards shaping a healthier future for all Oklahomans. TSET provides leadership at the intersections of health by working across the state, by cultivating innovative and life-changing research, and by working across public and private sectors to develop, support, implement and evaluate creative strategies to take advantage of emerging opportunities to improve the public's health. TSET. Better Lives Through Better Health.



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This service is provided to you at no charge by [Oklahoma Tobacco Settlement Endowment Trust](#).

Vicki Lentz Wagner
Sector Specialist, Healthy Living Program
Tulsa Health Department
O: 918-595-4225 F: 918-595-4279 Tobacco Helpline 1-800-QUIT NOW
5635 N. Martin Luther King Jr. Blvd Tulsa OK 74132
[Web](#) [Twitter](#) [Facebook](#)



The Tulsa Health Department is committed to continuous improvement in our collaborative efforts with community partners. We value your [feedback](#).

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CITY OF SAND SPRINGS

100 E. Broadway St. • P.O. Box 338 • Sand Springs, Oklahoma 74063
Phone: 918.246.2500 • sandspringsok.org

CITY OF SAND SPRINGS CITY COUNCIL MEMO MEETING DATE: February 22nd, 2016

SUBJECT: **Ordinance 1277:** Amending Section 1.02.C.2 of Chapter 1 of the City of Sand Springs Zoning Code, referencing notification requirements for annexations that include rezoning of property to any zoning category other than AG (Agricultural).

STAFF Recommendation:

Staff recommends **APPROVAL** of Ordinance 1277 amending the City of Sand Springs Zoning Code.

BACKGROUND AND HISTORY:

The City Council Legislative Committee heard and discussed this item at their meeting on October 12th, 2015 and decided to move the proposed ordinance change forward with a recommendation in favor of the ordinance change.

The Sand Springs Planning Commission on February 15th, 2016 voted 6-0-0 to recommend approval to the City Council.

The City of Sand Springs Zoning Code currently in Chapter 1 allows for property to be annexed into the City of Sand Springs and to be rezoned at the same time if deemed appropriate. The code however does not speak to any notification requirements needing to be met in order to consider the rezoning of property as part of an annexation request. Generally, if a zoning request is not asked for the property would be brought into the City Limits as AG (Agricultural) zoned property.

The proposed ordinance change will allow for a more open and transparent process as it relates to rezoning of property in conjunction with annexation requests. It would put in place the requirement that a zoning request that is part of an annexation would be required to give the same notification as a standalone zoning request. This would require 20 days prior to the scheduled meeting publication in a local paper, mailings to property owners within 300' of the subject property, and a sign to be placed on the property in question. This is an effort to provide the public with an opportunity to speak for or against applications that are being considered.

COMPILED BY: Brad Bates

APPROVED BY: Janice Almy

Attachments:

- Ordinance
- Zoning Code References

ORDINANCE NO. 1277

AN ORDINANCE AMENDING CHAPTER 1 OF THE ZONING CODE OF THE CITY OF SAND SPRINGS, CONCERNING NOTIFICATION REQUIREMENTS OF ANNEXATIONS REQUESTS ATTACHED TO REZONING OF PROPERTY, REPEALING ALL PRIOR CONFLICTING ORDINANCES, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Title 11 of Oklahoma Statutes provides for Notice Requirements for Proposed Zoning Changes and Reclassifications and Annexation by Governing Body Action.

WHEREAS, the Planning Commission has reviewed proposed changes to the zoning code dated _____, regarding Chapter 1, and has recommended approval;

WHEREAS, approval of these revisions to the zoning code is in the best interest of the residents of the City of Sand Springs.

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAND SPRINGS, OKLAHOMA, THAT THE ZONING CODE OF THE CITY OF SAND SPRINGS ARE HEREBY AMENDED AS FOLLOWS:

Section One: The Zoning Code is hereby amended, in Chapter 1, to provide as follows:

SECTION 1.02.C.2

2. Annexed Territory:

- a. When any territory shall be brought into the jurisdiction of the City of Sand Springs, by annexation or otherwise, such territory shall be deemed to be an AG Agriculture District.
- b. At the option of the City Council, such territory with its existing zoning classification, may be brought into jurisdiction of the City of Sand Springs in a comparable zoning classification after review and recommendation by the Planning Commission giving due consideration to the surrounding existing uses as well as the Comprehensive Plan. Such consideration may only be given after standard notification requirements for a rezoning application are given in accordance with Section 20.03.C (Sand Springs Zoning Code).

- c. If a legal use of land exists at the time of annexation, the City Council may assign a supplemental designation, after review and recommendation by the Planning Commission that most closely matches the circumstances of the land, in order to permit the use to continue. This zoning classification shall be joined with the prefix "A" to indicate the nature of the assigned zoning. Such consideration may only be given after standard notification requirements for a rezoning application are given in accordance with Section 20.03.C (Sand Springs Zoning Code).
- d. The ordinance annexing such territory shall designate the appropriate ward.

Section Two: All ordinances in conflict with this ordinance are hereby repealed.

Section Three: This ordinance shall become effective within the time limits set by state law upon publication.

PASSED AND APPROVED at a regular meeting of the City Council of Sand Springs, Oklahoma, held the ____ day of _____, 2016.

CITY OF SAND SPRINGS, OKLAHOMA

Mike Burdge, Mayor

ATTEST:

Janice Almy, City Clerk

APPROVED AS TO FORM:

David L. Weatherford, City Attorney

SUGGESTED LANGUAGE

2. **Severability:** In case any portion of this Code shall be invalid or unconstitutional, as declared by a court of competent jurisdiction, the remainder of the Code shall not thereby be invalid, but shall remain in full force and effect.
3. **Tense and Definition:**
 - a. For the purpose of the Code certain terms and words are to be used and interpreted as defined in Chapter 3 of this Code. “Words used in the present tense shall include the future tense, words in the singular number include the plural, and words in the plural number include the singular, except where the natural construction of the writing indicates otherwise.
 - b. The words “shall” and “will” are mandatory and not directory.
 - c. All references in this Code to “City Council”, “Board of Adjustment”, and “Planning Commission” shall be construed to mean the City Council, Board of Adjustment and Planning Commission of the City of Sand Springs, Oklahoma.

C. Jurisdiction

1. **Territorial Jurisdiction:** This Code shall be in full force and effect in the corporate limits of the City of Sand Springs, Oklahoma, and any other area of jurisdiction as permitted by the Statutes of the State of Oklahoma. Property owned, leased, or operated by the City of Sand Springs, or any other public or governmental body or agency, shall be subject to the terms of this Code.

SECTION 1.02.C.2

2. **Annexed Territory:**
 - a. When any territory shall be brought into the jurisdiction of the City of Sand Springs, by annexation or otherwise, such territory shall be deemed to be an AG Agriculture District.
 - b. At the option of the City Council, such territory with its existing zoning classification, may be brought into jurisdiction of the City of Sand Springs in a comparable zoning classification after review and recommendation by the Planning Commission giving due consideration to the surrounding existing uses as well as the Comprehensive Plan. **Such consideration may only be given after standard notification requirements for a rezoning application are given in accordance with Section 20.03.C (Sand Springs Zoning Code).**

SECTION 1.02

- c. If a legal use of land exists at the time of annexation, the City Council may assign a supplemental designation, after review and recommendation by the Planning Commission that most closely matches the circumstances of the land, in order to permit the use to continue. This zoning classification shall be joined with the prefix "A" to indicate the nature of the assigned zoning. **Such consideration may only be given after standard notification requirements for a rezoning application are given in accordance with Section 20.03.C (Sand Springs Zoning Code).**
 - ~~d. These provisions shall not operate to preclude subsequent rezoning of such property by amendment in the manner set forth in Chapter 20.~~
 - d. The ordinance annexing such territory shall designate the appropriate ward.
3. **City Property:** Property owned, leased or operated by the City of Sand Springs or any other public governmental body or agency shall be subject to the terms of this Code.

EXISTING LANGUAGE

2. **Severability:** In case any portion of this Code shall be invalid or unconstitutional, as declared by a court of competent jurisdiction, the remainder of the Code shall not thereby be invalid, but shall remain in full force and effect.
3. **Tense and Definition:**
 - a. For the purpose of the Code certain terms and words are to be used and interpreted as defined in Chapter 3 of this Code. "Words used in the present tense shall include the future tense, words in the singular number include the plural, and words in the plural number include the singular, except where the natural construction of the writing indicates otherwise.
 - b. The words "shall" and "will" are mandatory and not directory.
 - c. All references in this Code to "City Council", "Board of Adjustment", and "Planning Commission" shall be construed to mean the City Council, Board of Adjustment and Planning Commission of the City of Sand Springs, Oklahoma.

C. Jurisdiction

1. **Territorial Jurisdiction:** This Code shall be in full force and effect in the corporate limits of the City of Sand Springs, Oklahoma, and any other area of jurisdiction as permitted by the Statutes of the State of Oklahoma. Property owned, leased, or operated by the City of Sand Springs, or any other public or governmental body or agency, shall be subject to the terms of this Code.
2. **Annexed Territory:**
 - a. When any territory shall be brought into the jurisdiction of the City of Sand Springs, by annexation or otherwise, such territory shall be deemed to be an AG Agriculture District.
 - b. At the option of the City Council, such territory with its existing zoning classification, may be brought into jurisdiction of the City of Sand Springs in a comparable zoning classification after review and recommendation by the Planning Commission giving due consideration to the surrounding existing uses as well as the Comprehensive Plan.

SECTION 1.02

- c. If a legal use of land exists at the time of annexation, the City Council may assign a supplemental designation, after review and recommendation by the Planning Commission, that most closely matches the circumstances of the land, in order to permit the use to continue. This zoning classification shall be joined with the prefix "A" to indicate the nature of the assigned zoning.
 - d. These provisions shall not operate to preclude subsequent rezoning of such property by amendment in the manner set forth in Chapter 20.
 - e. The ordinance annexing such territory shall designate the appropriate ward.
3. **City Property:** Property owned, leased or operated by the City of Sand Springs or any other public governmental body or agency shall be subject to the terms of this Code.



CITY OF SAND SPRINGS
COUNCIL/AUTHORITY STAFF REPORT

MEETING DATE: February 22, 2016

SUBJECT:

ORDINANCE NO. 1280 - AN ORDINANCE AMENDING CHAPTER 13, SECTIONS 13.12.020 AND SECTION 13.12.030(D) OF THE CODE OF ORDINANCES OF THE CITY OF SAND SPRINGS, BY ADDING A DEFINITION FOR ACREAGE DEVELOPMENT AND CREATING EXEMPTIONS FOR SEWER CONNECTIONS

STAFF RECOMMENDATION:

Approval of the proposed Ordinance No. 1280.

BACKGROUND AND HISTORY:

The City currently has an ordinance requiring connection to the city sewer system for any development within 300 feet of the existing sewer, regardless of elevation and difficulties that may exist with regard to connection in some areas. Further, our current ordinances do not recognize large lot development that may want to use aerobic systems.

We have reviewed the ordinances of a number of cities and created a recognition of "acreage development" wherein connection to the sewer would not be required in unplatted areas, if the lot size is one acre or larger. Additionally, the current exception for the 300 foot distance is reworded to clarify the ordinance.

The ordinance has been reviewed by the legislative committee and is recommended for consideration by the full city council.

BUGETARY IMPACT: None.

COMPILED BY: City Attorney **PRESENTED BY:** City Manager

ATTACHMENT:

Ordinance No. 1280

CITY OF SAND SPRINGS
SAND SPRINGS, OKLAHOMA

ORDINANCE No. 1280

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAND SPRINGS, OKLAHOMA, AMENDING CHAPTER 13, AMENDING SECTIONS 13.12.020 AND SECTION 13.12.030(D) OF THE CODE OF ORDINANCES OF THE CITY OF SAND SPRINGS, BY ADDING A DEFINITION FOR ACREAGE DEVELOPMENT AND CREATING EXEMPTIONS FOR SEWER CONNECTIONS, REPEALING ORDINANCES IN CONFLICT HEREWITH.

WHEREAS, the City of Sand Springs currently regulates sewer service within the city limits, including those properties that are required to connect to the sewer system; and,

WHEREAS, recognition of acreage development, because of limitations that may exist for sewer connection and the changing availability of private sewer treatment processes; and,

WHEREAS, amendment of the City's current ordinance is in the best interest of the residents of the City of Sand Springs.

NOW, THEREFORE BE IT ORDAINED by the City Council of the City of Sand Springs, Oklahoma, as follows:

Section One: The City Ordinances of the City of Sand Springs are hereby amended by the amendment of 13.12.020 and 13.12.030(D), as set forth below:

1. Section 13.12.020 Definitions, is amended to include the following definition:

"Acreage Development" shall mean a lot in an unplatted area for a building site consisting of a lot-area of forty-three thousand five hundred and sixty (43,560) square feet (1 acre) or more of land, as certified by the Sand Springs Planning Commission or allowed by State Statute.

2. Section 13.12.030(D) Required and prohibited connections, is amended as set forth below:

D. The owner of any house, building or property used for human occupancy, employment, recreation or other purposes, situated within the city ~~and located within three hundred (300) feet of the public sanitary sewer system,~~ is hereby required at his or her expense to install suitable toilet facilities therein, and to connect such facilities directly with the proper public sewer in accordance with the provisions of this code, within thirty (30) days after date of official notice to connect. ~~Property as used herein shall be defined to include any unplatted tract of land as well as any platted subdivision~~

within the city; The following shall be exempted from the requirement of connecting to the City's sewer system:

1. Acreage developments.

2. A residence, building or property used for human occupancy, employment, recreation or other purposes where a public sewer is not located within three hundred (300) feet of the property line as measured along a street, alley, or right-of-way.

Any person, firm or corporation affected by any notice, order, determination or interpretation of the utility provisions of the Code of Ordinances may request and shall be granted a hearing on the matter before the Board of Adjustment of the City of Sand Springs, Oklahoma, provided that such person shall file in the office of the City Clerk a written petition requesting such hearing and setting forth a brief statement of the grounds for such appeal. Such petition shall be filed within ten (10) days after the day the notice, order, determination or interpretation is issued or rendered. Upon receipt of such a petition, the matter shall be placed upon the agenda of the Board of Adjustment for a hearing at its next regularly scheduled meeting. The petitioner shall be given written notice thereof. At such hearing, the City official shall present any matter or evidence relating to the appeal pending, and thereafter the petitioner shall be given an opportunity to be heard and to show cause which such notice, order, determination or interpretation should be modified or withdrawn. The city official, petitioner, or any other interested party, may appear in person or by authorized representative.

Section Two: All ordinances or parts of ordinances in conflict are repealed to the extent of the conflict only.

Dated this 22nd day of February, 2016.

CITY OF SAND SPRINGS, OKLAHOMA

Mike Burdge, Mayor

ATTEST:

Janice L. Almy, City Clerk

Approved as to Form:

David L. Weatherford, City Attorney

AFFIDAVIT OF FINANCE DIRECTOR
FOR BILLS AND SALARIES STATEMENT

I, the undersigned, am the duly appointed and acting Finance Director/ Treasurer, in and for the City of Sand Springs, Oklahoma, and upon oath do depose and say that each purchase order listed in the attached statement for bills and salaries was itemized in detail, verified and filed for allowance with the amount shown thereon pursuant to the Statutes of the State of Oklahoma and requirements of the Charter and Ordinances of the City of Sand Springs, Oklahoma: that each purchase order has indicated thereon that all items have been delivered and/or the services have been rendered and that each purchase and contract was made pursuant to all applicable law and the Charter and Ordinances of the City of Sand Springs, Oklahoma, so help me God.

Kelly A Lamberson

Kelly A. Lamberson
Finance Director / City Treasurer

Subscribed and sworn to before me this 17th day of

Feb, 2016.

Janice L. Almy
Notary Public



My Commission Expires _____

**CITY OF SAND SPRINGS
CITY COUNCIL BILLS**

02/22/2016

210 GENERAL FUND

PR0205 FRATERNAL ORDER OF POLICE	PPE 01-29-2016	725.00
PI3776 INDUSTRIAL MAINTENANCE SUPPLY INC	TWL-BIGFOLD Z WHT 10PKG	1,259.90
PR0205 INT'L ASSOC OF FIREFIGHTERS	PPE 01-29-2016	673.00
002308 OK UNIFORM BLDG CODE COMMISSION	PERMIT/LATE FEES-7MONTHS	978.52
PR0205 OKLAHOMA FIREFIGHTERS PENSION BRD	PPE 01-29-2016 PP# 03	17,515.68
PR0205 OKLAHOMA POLICE PENSION	PPE 01-29-2016 PP#03	12,806.99
PI3754 RAMB'N PETROLEUM INC	9 DRUMS OF MOTOR OIL	4,689.50
PR0205 SS FIREFIGHTERS STATION FUND	PPE 01-29-2016 PP#03	258.50
PR0205 TULSA AREA UNITED WAY INC	PAYROLL SUMMARY	162.43
PR0205 TULSA AREA UNITED WAY INC	PAYROLL SUMMARY	167.45
PI3777 WINGFOOT COMMERCIAL TIRE SYS LLC	245/55R18 EAG RSA VSB 103	2,036.99
TOTAL		41,273.96

MUNICIPAL COURT

002236 BANK OF AMERICA	CDW GOVERNMENT	490.20
002238 BANK OF AMERICA	AMAZON.COM	58.21
160053 EXPRESS SERVICES INC	TEMP LAOBR W/E 01.03.16	381.15
160053 EXPRESS SERVICES INC	TEMP LABOR W/E 01.10.16	308.00
160053 EXPRESS SERVICES INC	TEMP LABOR W/E 01.17.16	507.20
160053 EXPRESS SERVICES INC	TEMP LAOBR W/E 01.24.16	343.42
MUNICIPAL COURT ADMINISTRATION TOTAL		2,088.18

CITY MANAGER

002310 OKLAHOMA TURNPIKE AUTHORITY	OK TURNPIKE AUTHORITY	7.20
160113 SS AREA CHAMBER OF COMMERCE	ANN REC ELIZ GRAY	30.00
160113 SS AREA CHAMBER OF COMMERCE	FEB OPEN FOR EG,MC,MB,MP	20.00
002382 VERIZON WIRELESS	VERIZON	120.03
CITY MANAGER ADMINISTRATION TOTAL		177.23

**CITY OF SAND SPRINGS
CITY COUNCIL BILLS**

02/22/2016

CITY CLERK

160053	EXPRESS SERVICES INC	TEMP LAOBR W/E 01.03.16	446.60
160053	EXPRESS SERVICES INC	TEMP LABOR W/E 01.10.16	585.20
160053	EXPRESS SERVICES INC	TEMP LAOBR W/E 01.17.16	492.80
160082	NEIGHBOR NEWS-LEGAL ADS	VARIOUS LEGAL ADS	1,470.00
160131	TULSA COUNTY CLERK	TULSA CNTY FILINGS	582.00
002383	VERIZON WIRELESS	VERIZON	40.01
CITY CLERK CITY CLERK TOTAL			3,616.61

GENERAL ADMINISTRATION

160731	AMERICAN SOCIETY OF COMPOSERS	ANNUAL LIC FOR ASCAP 2016	336.00
002225	BANK OF AMERICA	WM SUPERCENTER #838	14.80
002227	BANK OF AMERICA	MAZZIO S 074 Q71	180.00
002226	BANK OF AMERICA	LA QUINTA INN & SUITES	94.00
160113	SS AREA CHAMBER OF COMMERCE	OPEN FORUM-BJ,MB & MP	30.00
160113	SS AREA CHAMBER OF COMMERCE	FEB OPEN FOR EG,MC,MB,MP	20.00
160113	SS AREA CHAMBER OF COMMERCE	MEMBERSHIP DUES RENEWAL	1,500.00
GENERAL ADMINISTRATION GENERAL ADMINISTRATION TOTAL			2,174.80

PLANNING & DEVELOPMENT

002228	BANK OF AMERICA	OKCOUNTYRECORDS COM	25.00
002393	VERIZON WIRELESS	VERIZON	40.01
PLANNING & DEVELOPMENT ADMINISTRATION TOTAL			65.01

HUMAN RESOURCES

002224	BANK OF AMERICA	DOLRTREE 6593 00065938	8.00
160624	INTEGRITY SUPPORT SERVICES INC	BACKGRND SCREENINGS	111.00

**CITY OF SAND SPRINGS
CITY COUNCIL BILLS**

02/22/2016

160080	NEIGHBOR NEWS-CLASSIFIED ADS	P OFFICER ADD	654.00
160167	SAND SPRINGS FLOWERS	GREEN PLANT-JUDGE MUNN	50.00
160799	TULSA CITY COUNTY HEALTH DEPT	IMMUNICATIONS	220.00
002384	VERIZON WIRELESS	VERIZON	40.01
HUMAN RESOURCES ADMINISTRATION TOTAL			1,083.01

FINANCE

160714	METRO COMPUTER SOLUTIONS INC	KYOCERA FS4200DN TONER	95.50
002385	VERIZON WIRELESS	VERIZON	80.02
FINANCE ADMINISTRATION TOTAL			175.52

INFORMATION SERVICES

002319	A T & T	AT&T	236.90
002360	A T & T	VERIZON	50.00
002233	BANK OF AMERICA	OFFICE DEPOT #359	25.98
002235	BANK OF AMERICA	AMAZON MKTPLACE PMTS	72.23
002234	BANK OF AMERICA	IN NETLINK SOLUTIONS, LL	1,413.46
002237	BANK OF AMERICA	IN NETLINK SOLUTIONS, LL	1,406.50
002353	COX COMMUNICATIONS CENTRAL II INC	001 6311 068531301	112.76
002354	COX COMMUNICATIONS CENTRAL II INC	001 6311 068885201	84.46
002355	COX COMMUNICATIONS CENTRAL II INC	MISC COX BILLS	197.07
002386	VERIZON WIRELESS	VERIZON	200.05
INFORMATION SERVICES ADMINISTRATION TOTAL			3,799.41

FACILITIES MANAGEMENT

002324	AMERICAN ELECTRIC POWER	UTILITIES	157.07
002369	AMERICAN ELECTRIC POWER	AEP MISC BILLS	24.13
002370	AMERICAN ELECTRIC POWER	AEP MISC BILLS	121.06
160017	ATWOODS-SAND SPRINGS	NYLON WALLBD	5.99
002240	BANK OF AMERICA	WW GRAINGER	36.93

**CITY OF SAND SPRINGS
CITY COUNCIL BILLS**

02/22/2016

002241	BANK OF AMERICA	OK FILTER COMPANY INC	226.90
002243	BANK OF AMERICA	TRACTOR SUPPLY #1515	12.58
002244	BANK OF AMERICA	LOCKE SUPPLY TULSA CENTRA	127.48
002245	BANK OF AMERICA	ATWOOD 22 SAND SPRINGS	9.48
002246	BANK OF AMERICA	CHARLEY'S SOUTHSIDE LOCK	4.50
002247	BANK OF AMERICA	AMERICAN OVERHEAD DOOR	115.00
002248	BANK OF AMERICA	RAMBIN PETROLEUM INC	875.50
002363	CENTER POINT ENERGY SERVICES INC	CENTER POINT ENERGY	195.82
002364	CENTER POINT ENERGY SERVICES INC	CENTER POINT ENERGY	544.46
002365	CENTER POINT ENERGY SERVICES INC	CENTER POINT ENERGY	408.35
160037	COMMERCIAL CLEANING SERVICES	FEBRUARY 2016-SR CITIZENS	580.00
160689	FIREMASTER	GARAGE-ANN FIRE EXT INSPE	96.00
160072	LOCKE SUPPLY	KTEB-432-UV-IS-N-P-DP 120	99.76
160072	LOCKE SUPPLY	50A 2P3W SUF REC 6-50R 25	16.81
160092	PIONEER SECURITY SYSTEMS INC	FEB MON FEE-ANIMAL CONT	37.00
002317	SAPULPA RURAL WATER CO	SAPULPA RURAL WATER	25.00
002387	VERIZON WIRELESS	VERIZON	40.01
FACILITIES MANAGEMENT ADMINISTRATION TOTAL			3,759.83

FLEET MAINTENANCE

160017	ATWOODS-SAND SPRINGS	HASP SAFETY	14.14
160024	BOB HURLEY FORD LLC	ALTERNATOR-2013FORD SEDAN	803.85
160025	BOB MOORE OF TULSA LLC	MULTIPOINT INSPECTION	481.02
160025	BOB MOORE OF TULSA LLC	HANDLE	77.40
160025	BOB MOORE OF TULSA LLC	STRUTS	180.00
160033	CHEROKEE HOSE & SUPPLY	3/8 RED 200 AIR HOSE	61.04
160036	COMDATA	FUEL CARD PURCHASES	12,839.81
160516	FLEET SERVICE OF TULSA	BUCKET RUCK REPAIR	1,204.43
160089	O'REILLY AUTO PARTS - S.S.	CAPSULE	9.09
160089	O'REILLY AUTO PARTS - S.S.	WIPER BLADES & MINI BULBS	44.14
160089	O'REILLY AUTO PARTS - S.S.	WINDOW SWITCH	65.61
160089	O'REILLY AUTO PARTS - S.S.	BATTERY	81.17
160089	O'REILLY AUTO PARTS - S.S.	TOGGLE SWITCH	5.19
160089	O'REILLY AUTO PARTS - S.S.	AIR, OIL FILTERS, WIPERS	23.34
160089	O'REILLY AUTO PARTS - S.S.	PANEL& BODY FASTENER	5.63
160089	O'REILLY AUTO PARTS - S.S.	AIR, FUEL, OIL FILTERS	21.37

**CITY OF SAND SPRINGS
CITY COUNCIL BILLS**

02/22/2016

160089	O'REILLY AUTO PARTS - S.S.	OIL FILTER	3.01
160089	O'REILLY AUTO PARTS - S.S.	DISC PAD SET	49.65
160089	O'REILLY AUTO PARTS - S.S.	AIR,FUEL,OIL FILTERS, WIP	76.24
160089	O'REILLY AUTO PARTS - S.S.	RIVETS	2.49
160108	SECURCARE STORAGE	MAIN GARAGE FAC LEASE-MAR	1,707.00
160111	SOUTHSIDE MOWERS	WALBRO CARB KIT	87.55
160137	UNITED ENGINES LLC	TRAN ISSUES - INTERNATION	390.00
FLEET MAINTENANCE ADMINISTRATION TOTAL			18,233.17

POLICE

002257	BANK OF AMERICA	WM SUPERCENTER #838	19.94
002251	BANK OF AMERICA	TOTAL RADIO INC	32.51
002253	BANK OF AMERICA	TOTAL RADIO INC	18.76
002261	BANK OF AMERICA	OSU MED CTR-CASHIER	60.00
002260	BANK OF AMERICA	USPS 39722702133604448	7.67
160796	CITY OF TULSA	4 OFFICERS SWAT TRAINING	1,000.00
160046	DRAKE SYSTEMS, INC	PRINTER/COPIER MAIN/SUPPL	211.49
160046	DRAKE SYSTEMS, INC	PRINTER/COPIER MAIN/SUPPL	74.55
160070	LEXISNEXIS RISK DATA MANAGEMENT	JAN 2016 MONTHLY COMM	25.00
002309	OKLAHOMA TURNPIKE AUTHORITY	OK TURNPIKE AUTHORITY	10.65
002311	OKLAHOMA TURNPIKE AUTHORITY	OK TURNPIKE AUTHORITY	10.60
160092	PIONEER SECURITY SYSTEMS INC	FEB-2016 MON FEE-RANGE TR	37.50
160758	ROTARY CLUB OF SAND SPRINGS	ROTARY DUES - CARTER	180.00
160726	THOMAS ALLEN CUPPS TRUST	TAXES-MCKINLEY PARKING LO	355.00
160122	THOMAS ALLEN CUPPS TRUST	MCKINLEY PRKING LEASE-MAR	300.00
160133	TULSA COUNTY PRINT SHOP	BUS CARDS, MC,EC,JB,FP	115.00
160796	TULSA POLICE SPECIAL OPERATIONS TM	4 OFFICERS SWAT TRAINING	1,000.00
160796	TULSA POLICE SPECIAL OPERATIONS TM	4 OFFICERS SWAT TRAINING	-1,000.00
POLICE ADMINISTRATION/PATROL TOTAL			2,458.67

002272	BANK OF AMERICA	SIGNS & STITCHES	150.00
002268	BANK OF AMERICA	RANKIN VETERINARY HOSP.	65.00
002269	BANK OF AMERICA	MANNFORD VETERINARY SERVI	347.00
002270	BANK OF AMERICA	MANNFORD VETERINARY SERVI	109.00
002271	BANK OF AMERICA	RANKIN VETERINARY HOSP.	40.00
002273	BANK OF AMERICA	MANNFORD VETERINARY SERVI	238.68

**CITY OF SAND SPRINGS
CITY COUNCIL BILLS**

02/22/2016

POLICE ANIMAL CONTROL TOTAL

949.68

COMMUNICATIONS

002318	AT&T LONG DISTANCE	AT&T	284.86
002258	BANK OF AMERICA	SJC ST. JOHN URGENT CARE	16.00
002249	BANK OF AMERICA	REASOR'S #21	230.23
002250	BANK OF AMERICA	WM SUPERCENTER #838	30.52
002254	BANK OF AMERICA	WAL-MART #0838	162.52
002255	BANK OF AMERICA	REASOR'S #21	196.55
002256	BANK OF AMERICA	WAREHOUSE MARKET - 35	43.51
160044	DEPARTMENT OF PUBLIC SAFETY	FED OLETS USER FEE	350.00
160211	TOTAL RADIO INC	MAINTCON-10.1.15-12.31.15	1,345.50
160211	TOTAL RADIO INC	QTRLY RADIO MAIN AGREEMNT	1,345.50
002337	VERIZON WIRELESS	VERIZON	1,069.91
002359	VERIZON WIRELESS	VERIZON	40.01
COMMUNICATIONS ADMINISTRATION TOTAL			5,115.11

FIRE

160019	AUTOZONE	DURALAST WIPER BLADES	17.92
160019	AUTOZONE	ACRY LACQUER GLOSS BLK	37.17
002265	BANK OF AMERICA	WAL-MART #0838	22.93
002264	BANK OF AMERICA	WAL-MART #0838	26.67
002262	BANK OF AMERICA	HANNAY REELS INC	95.03
002263	BANK OF AMERICA	CONRAD FIRE EQUIPMENT	172.84
002266	BANK OF AMERICA	KINNUNEN SALES & RENT	245.59
002267	BANK OF AMERICA	NSC NORTHERN SAFETY CO	76.67
160040	CUMMINS SOUTHERN PLAINS LLC	ENG 2-FIRETRUCK-SRV	1,153.05
160089	O'REILLY AUTO PARTS - S.S.	BATTERY TENDR	64.99
160737	OKLAHOMA STATE FIREFIGHTERS ASSOC	35 - 2016 MEMBERSHIP DUES	1,960.00
160097	RED EARTH ENVIRONMENTAL INC	23 GAL BOX W/HANDLES	196.00
160102	SAM'S CLUB	BATH TISSUE/ PAPERTOWELS	156.44
160102	SAM'S CLUB	SIMPLE GREEN, ALL FC DETG	218.81
160102	SAM'S CLUB	SIMPLE GREEN, ALL FC DETG	43.76

**CITY OF SAND SPRINGS
CITY COUNCIL BILLS**

02/22/2016

002388	VERIZON WIRELESS	VERIZON	440.11
	FIRE ADMINISTRATION TOTAL		4,927.98

EMERGENCY MANAGEMENT

002325	AMERICAN ELECTRIC POWER	UTILITIES	34.01
002312	INDIAN ELECTRIC COOP INC	INDIAN ELECTRIC	24.42
	EMERGENCY MANAGEMENT ADMINISTRATION TOTAL		58.43

NEIGHBORHOOD SERVICES

160673	AMERICAN DEMOLITION & SITE SVCS	DEM/REM-402 N GARFIELD	4,769.00
160123	THULIN, HOVEY	ABATEMENT CLEANUP	425.00
	NEIGHBORHOOD SERVICES ADMINISTRATION TOTAL		5,194.00

STREET

002326	AMERICAN ELECTRIC POWER	UTILITIES	5,882.33
002371	AMERICAN ELECTRIC POWER	AEP MISC BILLS	83.32
160047	DUNHAM'S ASPHALT SERVICES, INC	ASPHALT-TCKT# 990701	76.54
160047	DUNHAM'S ASPHALT SERVICES, INC	TYPE B-TCKTS990921,990913	185.12
160047	DUNHAM'S ASPHALT SERVICES, INC	TYPE C-TCKT# 990950	28.04
160047	DUNHAM'S ASPHALT SERVICES, INC	QPR COLD MIX-TCKT# 990928	89.25
160053	EXPRESS SERVICES INC	TEMP LAOBR W/E 01.03.16	854.91
160053	EXPRESS SERVICES INC	TEMP LABOR W/E 01.10.16	1,043.28
160053	EXPRESS SERVICES INC	TEMP LABOR W/E 01.17.16	1,130.22
160053	EXPRESS SERVICES INC	TEMP LABOR W/E 01.24.16	1,159.20
160109	SIGNAL TEK INC	12.26 2015-41ST&HWY 9-MAT	1,598.71
160109	SIGNAL TEK INC	TRAFFIC CTRL-MAIN JAN2016	400.00
	STREET STREET MAINTENANCE TOTAL		12,530.92

**CITY OF SAND SPRINGS
CITY COUNCIL BILLS**

02/22/2016

PARKS & RECREATION

160046	DRAKE SYSTEMS, INC	PRINTER/COPIER MAIN/SUPPL	143.74
160690	SAND SPRINGS HOME INC	SUPPLEMENTAL INSURANCE	14.29
002389	VERIZON WIRELESS	VERIZON	80.02

PARKS & RECREATION ADMINISTRATION TOTAL 238.05

002373	AMERICAN ELECTRIC POWER	AEP MISC BILLS	2,086.85
002275	BANK OF AMERICA	LOWES #02756	45.86
160072	LOCKE SUPPLY	E960GLB 100W GLASS GLB	47.26
160072	LOCKE SUPPLY	MOGUL BASE	69.06
160072	LOCKE SUPPLY	BALLAST 5-TAP	110.70
160124	THYSSENKRUPP ELEVATOR CORP	3RD QTR CCC MAINT	498.25

PARKS & RECREATION COMMUNITY CENTER TOTAL 2,857.98

002372	AMERICAN ELECTRIC POWER	AEP MISC BILLS	55.73
160012	AMERICAN WASTE CONTROL INC	DUMP FEES AT RCP	363.50
160730	EMPIRE FENCE	FENCING-BASEBALL&DEM FENC	12,100.00
160072	LOCKE SUPPLY	P1845 - 30A/50A UNV PLG	10.76
160072	LOCKE SUPPLY	1500W METAL HALIDE UP	141.96
160077	MID CONTINENT CONCRETE	REG NO ASH-TCKT 1519989	582.00
160077	MID CONTINENT CONCRETE	REG NO ASH-TCKT 1518575	679.00
160090	P&K EQUIPMENT-FARMLAN	2011 JOHN DEERE GATOR SRV	1,398.37
160090	P&K EQUIPMENT-FARMLAN	JD 6X4 GATOR - SERVICE	372.95
160090	P&K EQUIPMENT-FARMLAN	2014 JOHN DEERE XUV 8251	375.83
160090	P&K EQUIPMENT-FARMLAN	VARIOUS PARTS INVOICE	768.22
160720	PRACTICE SPORTS INC	ARMOR MESH WINDSCREEN	1,739.88
002339	WATER IMPROVEMENT DIST #14	WTR DIST #4	22.00

PARKS & RECREATION MAINTENANCE TOTAL 18,610.20

160093	PORTA JOHN CO INC	ANCIENT FOR PRK-MON RENT	181.50
160348	PRATER, ROBERT W	KEYSTONE ACN FOR-TR GUIDE	120.00

PARKS & RECREATION SPECIAL EVENTS TOTAL 301.50

002327	AMERICAN ELECTRIC POWER	UTILITIES	124.90
160690	SAND SPRINGS HOME INC	SUPPLEMENTAL INSURANCE	1,347.54
160103	SAND SPRINGS HOME INC	RODEO ARENA/LOW WTR LEASE	1,875.00
160744	THE PLAYWELL GROUP	32 GALL RECEPTACLES & LIN	9,007.32
160744	THE PLAYWELL GROUP	32 GALL RECEPTACLES & LIN	-2,007.32

**CITY OF SAND SPRINGS
CITY COUNCIL BILLS**

02/22/2016

PARKS & RECREATION SPORTS PROGRAMS TOTAL

10,347.44

MUSEUM

160008	ALLIANCE MAINTENANCE INC	FEB JAN-KGE-SS MUSEUM	235.00
002328	AMERICAN ELECTRIC POWER	UTILITIES	77.43
002329	AMERICAN ELECTRIC POWER	UTILITIES	28.60
002374	AMERICAN ELECTRIC POWER	AEP MISC BILLS	654.98
160017	ATWOODS-SAND SPRINGS	DURACELL AA BATTERIES	23.98
002341	OKLAHOMA NATURAL GAS		2.65
160092	PIONEER SECURITY SYSTEMS INC	FEB 2016-MON FEE-MUSEUM	20.00
160098	POWELL, RICK	MUSEUM STORAGE-MAR RENTAL	600.00
MUSEUM ADMINISTRATION TOTAL			1,642.64

ECONOMIC DEVELOPMENT

002283	BANK OF AMERICA	MICHAELS STORES 9971	110.49
002352	REASOR LLC	SALES TAX INCNTVE JAN2016	18,820.22
ECONOMIC DEVELOPMENT ADMINISTRATION TOTAL			18,930.71

GRAND TOTAL FOR FUND	\$160,610.04
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410 GO BOND 2014 FUND

PARKS & RECREATION

002274	BANK OF AMERICA	LOWES #02756	973.72
002276	BANK OF AMERICA	THE HOME DEPOT 3904	1,504.74
002277	BANK OF AMERICA	CROSSVILLE TILE & STON	81.39
002278	BANK OF AMERICA	FACTORY TILE INC	438.50
002279	BANK OF AMERICA	THE HOME DEPOT #3913	219.08
002280	BANK OF AMERICA	THE HOME DEPOT 3904	322.94
002281	BANK OF AMERICA	THE HOME DEPOT #3913	53.82

**CITY OF SAND SPRINGS
CITY COUNCIL BILLS**

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002282	BANK OF AMERICA	FACTORY TILE INC	242.50
141407	LANDPLAN CONSULTANTS INC	RVR CTY & PRATT CIV PRKS	3,099.52
150747	STUDIO 45 ARCHITECTS PLLC	WTR PLANS/WELLSTON PARK	6,522.00
PARKS & RECREATION MAINTENANCE TOTAL			13,458.21

MUSEUM

160273	VOY CONSTRUCTION LLC	MUSEUM EXTERIOR MUSEUM RE	31,516.07
160273	VOY CONSTRUCTION LLC	MUSEUM EXTERIOR REHABILIT	40,140.62
160273	VOY CONSTRUCTION LLC	MUSEUM EXTERIOR REHAB	56,038.55
MUSEUM ADMINISTRATION TOTAL			127,695.24

GRAND TOTAL FOR FUND	\$141,153.45
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420 CAPITAL IMPROVEMENT FUND

PARKS & RECREATION

160533	KEITHLINE ENGINEERING GROUP PLLC	INSP RPT FOR SS LAKE DAM	2,500.00
PARKS & RECREATION MAINTENANCE TOTAL			2,500.00

ECONOMIC DEVELOPMENT

002330	AMERICAN ELECTRIC POWER	UTILITIES	47.35
ECONOMIC DEVELOPMENT ADMINISTRATION TOTAL			47.35

GRAND TOTAL FOR FUND	\$2,547.35
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470 CAPITAL IMPR W & WW FUND

**CITY OF SAND SPRINGS
CITY COUNCIL BILLS**

02/22/2016

PUBLIC WORKS

002259	BANK OF AMERICA	AMAZON MKTPLACE PMTS	51.90
	PUBLIC WORKS ADMINISTRATION TOTAL		51.90

WATER

160412	TETRA TECH INC	NS WTR DIST DISINFE STUDY	2,369.04
160544	TETRA TECH INC	WTP FILTER BCKWSH PUMPS	393.12
	WATER TREATMENT TOTAL		2,762.16

160302	CIRCLE P WELDING INC	NMCKINLEY HILLS WTR TANK	44,612.00
160387	CLASSIC PROTECTIVE COATINGS INC	COYOTE TRAIL&HWY97 TNK RE	168,615.50
160105	SAND SPRINGS SAND & GRAVEL INC	1" MARBLE- WATER DEPT	180.90
160105	SAND SPRINGS SAND & GRAVEL INC	1 1/2 CRRN	144.18
160743	TANK INDUSTRY CONSULTANTS	PRUE RD STNDPIPE REHAB DE	10,179.00
160784	TANK INDUSTRY CONSULTANTS	W MCKINLEY 2 MG TNK REH D	11,187.00
160590	UTILITY SUPPLY CO INC	5-1/4 B84B 3-WAY 4'6" YLW	15,425.00
	WATER WATER MAINT & OPERATIONS TOTAL		250,343.58

WASTEWATER

160775	GARROW CONSTRUCTION	8TH & WILSON SAN SEWER RE	6,600.00
	WASTEWATER MAINTENANCE & OPERATIONS TOTAL		6,600.00

160725	KINNUNEN SAFETY AND SUPPLY	DBI 6' TIE OFF ADAPTER PA	16,295.25
	WASTEWATER TREATMENT TOTAL		16,295.25

GRAND TOTAL FOR FUND	\$276,052.89
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540 VISION 2025

**CITY OF SAND SPRINGS
CITY COUNCIL BILLS**

02/22/2016

PARKS & RECREATION

160781	STUDIO 45 ARCHITECTS PLLC	RVR CTY PRK/SS EX-DESIGN	22,875.00
	PARKS & RECREATION MAINTENANCE TOTAL		22,875.00

GRAND TOTAL FOR FUND	\$22,875.00
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GRAND TOTAL	\$603,238.73
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CITY OF SAND SPRINGS
CITY COUNCIL BILLS
WIRE TRANSFERS

02/22/2016

FND 210 GENERAL FUND

2/10/2016 JE1170	FSA Fees-Feb Premium	301.00
2/5/2016 JE1186	Federal Tax p/d 2/5/16 General	18,456.42
2/5/2016 JE1187	Federal Tax p/d 2/5/16 Fire & Police	31,500.61
2/5/2016 JE1190	State Tax p/d 2/5/16 Fire & Police	4,925.31
2/5/2016 JE1189	State Tax p/d 2/5/16 General	2,236.43
2/5/2016 JE1192	Child Supp Pmt Bi-wkly p/d 2/5/16	873.77
2/5/2016 JE1192	Child Supp Pmt Bi-wkly p/d 2/5/16	154.31
2/5/2016 JE1193	Payroll p/d 2/5/16 General	51,805.93
2/5/2016 JE1194	Payroll p/d 2/5/16 Fire & Police	116,865.30
2/5/2016 JE1196	ICMA p/d 2/5/16	244.03
2/5/2016 JE1197	ICMA Roth p/d 2/5/16	170.00
2/5/2016 JE1198	Nationwide p/d 2/5/16	315.00
2/5/2016 JE1198	Nationwide p/d 2/5/16	3,405.00
2/5/2016 JE1199	OMRF p/d 2/5/16	14,097.79
2/5/2016 JE1199	OMRF p/d 2/5/16	400.92
	FUND TOTAL	\$ 245,751.82
	GRAND TOTAL	\$ 245,751.82

2012 REVENUE BOND
DETAIL TRANSACTIONS

02/22/2016

<u>Invoice Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Invoice Amt</u>	<u>Category</u>
2/9/2016	Techsico Enterprise Solutions	Cabling at Spring Lake Campus	14,744.00	Spring Lake Campus

GRAND TOTAL \$ 14,744.00