

## MEETING NOTICE AND AGENDA

Sand Springs City Council  
April 25, 2016 – 7:00 pm  
Sand Springs Municipal Building  
100 East Broadway – Room 203  
Sand Springs, Oklahoma 74063  
[www.sandspringsok.org](http://www.sandspringsok.org)

1. **Call to Order** Time \_\_\_\_\_

2. **Roll Call**

Ward 1-Phillips \_\_\_\_\_ Ward 2-Nichols \_\_\_\_\_ Ward 3-Burdge \_\_\_\_\_  
Ward 4-Fothergill \_\_\_\_\_ Ward 5-Wilson \_\_\_\_\_ Ward 6-Jackson \_\_\_\_\_  
At Large – Spoon \_\_\_\_\_

3. **Invocation**

Invocation will be provided by Vice Mayor Fothergill.

4. **Pledge of Allegiance**

Pledge of Allegiance will be provided by Councilman Spoon.

5. **Police Officer Swearing in Ceremony**

Municipal Judge Tom Askew will administer the Oath of Office to Police Officer Francisco Perez. (Administration/Police)

6. **Presentation(s) and/or Recognition(s)**

A) **Oklahoma Municipal League (OML) – 25 Years of Service Pins**

OML Representative Michael Phillips will recognize and present service pins to Roger Layle Carter, Solid Waste; David LaCroix, Police; and Larry Niemiec, Water Treatment, for their twenty-five years service to the City. (Human Resources)

B) **Outgoing Council Members**

Mayor Burdge will recognize and present plaques to outgoing Councilman Michael Phillips, Ward One and Councilman Dean Nichols, Ward Two. (Council)

**7. Consent Agenda (A-F)**

All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Council member may, however, remove an item from the Consent Agenda by request.

- A) Approval of the Minutes of the April 11, 2016 regular City Council meeting. (Administration)
- B) Approval of the monthly Transfers of Funds. (Finance)
- C) Approval of Resolution No. 16-38, a resolution authorizing employee benefit contracts for the employees of the City of Sand Springs. (Human Resources)
- D) Approval of Change Order No. 1 (Final) to the Agreement with Shrum Excavating Company, Inc. for an increase in the contract amount of \$1,239,30 and an increase of eight (8) days in the contract time for the Southside Control Valve Project – Bid No. 1032. (Public Works)
- E) Acceptance of the improvements as constructed by Shrum Excavating Company, Inc. in the amount of \$100,514.30 for the Southside Control Valve Project – Bid No. 1032. (Public Works)
- F) Approval of a Supplemental Appropriation within the Street Improvement Fund for an increase to the Expenditure – Wilson Avenue Signal Timing (new project) line item in the amount of \$14,000.00 and a decrease to the Ending Fund Balance line item in the amount of \$14,000.00 for the Wilson Avenue Signal Timing (2<sup>nd</sup> Street to Morrow Road) Project No. R-1604. (Public Works)

Motion \_\_\_\_\_ Second \_\_\_\_\_

**8. Appointments****Municipal Court Judge(s)**

- A) Council may consider the reappointment of Michael J. King to serve a two year term to May 2018 as Municipal Judge for the City of Sand Springs. (Presented by: Janice L. Almy, City Clerk)

Motion \_\_\_\_\_ Second \_\_\_\_\_

- B) Council may consider the reappointment of R. Jay McAtee to serve a two year term to May 2018 as Assistant Municipal Judge for the City of Sand Springs. (Presented by: Janice L. Almy, City Clerk)

Motion \_\_\_\_\_ Second \_\_\_\_\_

- C) Councilman may consider the reappointment of Thomas Askew to serve a two year term to may 2018 as Assistant Municipal Judge for the City of Sand Springs. (Presented by: Janice L. Almy, City Clerk)

Motion \_\_\_\_\_ Second \_\_\_\_\_

9. **Resolution No. 16-33 – Fiscal Year 2017 Master Fee Schedule**

Council may consider adoption of Resolution No. 16-33, a resolution of the City Council of Sand Springs adopting the FY2017 Master Fee Schedule. (Presented by: Kelly Lamberson, Finance Director)

Motion \_\_\_\_\_ Second \_\_\_\_\_

10. **Resolution No. 16-30 – Public Purpose**

Council may consider approval of Resolution No. 16-30, a resolution finding a public purpose for the participation in and payment of public funds for upcoming public events. (Presented by: Janice L. Almy, City Clerk)

Motion \_\_\_\_\_ Second \_\_\_\_\_

11. **Resolution No. 16-34 – Fiscal Year 2017 Budget**

Council may consider adoption of Resolution No. 16-34, a resolution of the City Council of Sand Springs adopting the FY2017 Annual Budget. (Presented by: Janice L. Almy, City Clerk)

Motion \_\_\_\_\_ Second \_\_\_\_\_

12. **Oklahoma Municipal Assurance Group (OMAG) – Election of Trustees**

Council may consider approval of the casting of votes for two (2) nominees to serve on the OMAG Board of Trustees. (Presented by: Janice L. Almy, City Clerk)

Motion \_\_\_\_\_ Second \_\_\_\_\_

13. **41<sup>st</sup> Street and State Highway 97 Traffic Signal Modifications**

Council may consider acceptance of the improvements as constructed by Midstate Traffic Control, Inc. for the 41<sup>st</sup> Street and State Highway 97 Traffic Signal Modifications project. (Presented by: Derek Campbell, Public Works Director)

Motion \_\_\_\_\_ Second \_\_\_\_\_

14. **Sand Springs-Pogue Airport OMNI-Directional Approach Lighting System**

A) Change Order

Council may consider approval of Change Order No. One (reconcile) to the Agreement with Libra Electric Company for a decrease in the contract price in the amount of \$18,690.30 and an increase in the contract time by 24 calendar days for the Sand Springs-Pogue Airport OMNI-Directional Approach Lighting System project. (Presented by: Derek Campbell, Public Works Director)

Motion \_\_\_\_\_ Second \_\_\_\_\_

B) Final Acceptance

Council may consider acceptance of the improvement as constructed by Libra Electric Company for the Sand Springs-Pogue Airport OMNI-Directional Approach Lighting System project. (Presented by: Derek Campbell, Public Works Director)

Motion \_\_\_\_\_ Second \_\_\_\_\_

15. **Public Hearing – Tulsa County CDBG Urban County FY2016 Needs**

Council may consider a Public Hearing for the purpose of receiving citizen input for Tulsa County CDBG Urban County FY 2016 needs. (Presented by: Brad Bates, City Planner)

Motion \_\_\_\_\_ Second \_\_\_\_\_

16. **Resolution No. 16-36 – CDBG 2016 Tulsa County Urban County**

Council may consider approval of Resolution No. 16-36, a resolution declaring the City of Sand springs intent to apply for FY2016 CDBG – Urban County funds. (Presented by: Brad Bates, City Planner)

Motion \_\_\_\_\_ Second \_\_\_\_\_

**17. Resolution No. 16-35 – Fair Housing Month**

Council may consider approval of Resolution No. 16-35, a resolution declaring May as Fair Housing Month. (Presented by: Brad Bates, City Planner)

Motion\_\_\_\_\_ Second\_\_\_\_\_

**18. Ordinance No. 1282 – SSZ-484 Rezoning and Adopting PUD-36**

Council may consider approval of Ordinance No. 1281, an ordinance of the City of Sand Springs designating and rezoning from RD (Residential Duplex District) to RS-4 (Residential Single-Family) and adopting Planned Unit Development Number 36) on a tract of land, located in the Northeast Quarter (NE/4) of Section 34, Township 19 North, Range 11 East, Tulsa County, City of Sand Springs, Oklahoma, in Ward Boundary District 4, and more particularly described with said ordinance, repealing all ordinances or parts of ordinances in conflict herewith, and declaring an effective date. (Presented by: Brad Bates, City Planner)

Motion\_\_\_\_\_ Second\_\_\_\_\_

**19. Financial Reports**

The regular monthly Financial Reports for all funds are provided to Council for their review and information. (Presented by: Kelly Lamberson, Finance Director)

**20. Correspondence**

The following correspondence is provided to Council for their review and information.

A) Regular monthly bills. (Finance)

**21. City Manager's and Council Members Report**

The City Manager and Council members will provide updates regarding recent and upcoming events and projects, including events of interest and the general operations of the City. No action is to be taken. (Administration)

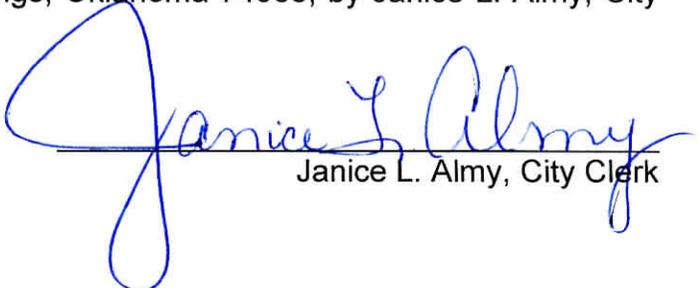
A) List of Upcoming Events:

- 1) KAF Hike Days: 04/30, 05/07, 05/14, 06/11, 07/09, 08/13, 09/10/16
- 2) Street Dept Chipper Days: 05/07, 06/04, 07/02, 08/06, 09/03, 10/10, 11/05, 12/03/16
- 3) City Surplus Auction: 05/09/16
- 4) CASEtime Movie Night: 05/13, 06/10, 07/08, 08/12, 09/09, 10/14, 11/11, 12/09/16
- 5) Memorial Day Holiday: City Offices Closed: 05/30/16

- 6) Rotary Bass Fishing Tournament: 06/04/16
- 7) Kids Fishing Derby: 06/11/16
- 8) City-Wide Yard Sale: 06/18/16
- 9) Classic Car Show: 06/18/16
- 10) Ok FreeWheel: 06/19-25/16 (With 06/22 in Sand Springs)
- 11) Sand Springs Sertoma Firework Display: 07/03/16
- 12) Independence Day Holiday: City Offices Closed: 07/04/16
- 13) Labor Day Holiday: City Offices Closed: 09/05/16
- 14) Rotary Downhill Derby: 09/17/16
- 15) Boo on Broadway: 10/29/16
- 16) Veterans' Day Holiday: City Offices Closed 11/11/16
- 17) Thanksgiving Holiday: City Offices Closed: 11/24 and 11/25/16
- 18) Festival of Lights Christmas Parade: 12/02/16
- 19) Employee Recognition Luncheon: 12/07/16
- 20) Christmas Holiday: City Offices Closed: 12/23, 12/26/16

22. **Adjournment** Time \_\_\_\_\_

This agenda was filed in the office of the City Clerk and posted at 11:00 am on April 21, 2016 on the digital display board located in the lobby of the Sand Springs Municipal Building, 100 East Broadway, Sand Springs, Oklahoma 74063, by Janice L. Almy, City Clerk.

  
Janice L. Almy, City Clerk



**CITY OF SAND SPRINGS  
COUNCIL/AUTHORITY STAFF REPORT  
MEETING DATE: 04/25/2016**

**SUBJECT:**

**SWEARING IN CEREMONY**

**BACKGROUND AND HISTORY:**

Officer Francisco Perez has been hired by the Sand Springs Police Department and will be sworn into office.

**BUGETARY IMPACT:** None

**COMPILED BY:** Michael S. Carter – Chief of Police

**ATTACHMENTS:** Oath of Office

# POLICE OFFICER'S OATH OF OFFICE

I, Francisco Perez, having been duly appointed as a Police Officer of the City of Sand Springs and a Peace Officer of the State of Oklahoma, do solemnly swear that I will defend, enforce and obey the Constitution and Laws of the United States, the State of Oklahoma, and the Charter and Ordinances of the City of Sand Springs.

That I will obey the lawful orders of my superior officers and the regulations of the Sand Springs Police Department.

That I will protect the Rights, Lives and Property of all citizens and uphold the honor of the Police Profession, with my life, if need be.

This I solemnly swear, this 25th day of April, 2016.

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Officer

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Witness



# CITY OF SAND SPRINGS

100 E. Broadway St. • P.O. Box 338 • Sand Springs, Oklahoma 74063  
Phone: 918.246.2500 • sandspringsok.org

**CITY OF SAND SPRINGS  
COUNCIL/AUTHORITY STAFF REPORT  
MEETING DATE: April 25, 2016**

**SUBJECT:**

**Presentation of 25 Years of Service Pins - OML**

**STAFF RECOMMENDATION:**

On behalf of the Oklahoma Municipal League (OML), OML Representative Michael Phillips will present awards to those who have served the City of Sand Springs for twenty five years.

**BACKGROUND AND HISTORY:**

The Oklahoma Municipal League (OML) recognizes employees who have served with the municipality for twenty five years. Upon recognition, the names are entered into a permanent Honor Roll of Service and are displayed at the League office. Employees being recognized are Roger Layle Carter, Solid Waste Foreman; David LaCroix, Police Lieutenant and Larry Niemiec, Water Treatment Plant Operator.

**BUDGETARY IMPACT:**

Cost neutral.

**COMPILED BY:** Amy Fairchild/Human Resources

**PRESENTED BY:** OML Representative, Michael Phillips

**ATTACHMENTS:**

Letter of recognition



*Champions for Effective Municipal Government*

January 27, 2016

Ms. Amy Fairchild  
Interim Human Resources Manager  
City of Sand Springs  
100 E. Broadway  
Sand Springs, OK 74063

Dear Ms. Fairchild:

The Oklahoma Municipal League (OML) is pleased to join with you in recognizing those municipal employees who have completed 25 years of service in municipal government. The names of these recipients will be entered into a permanent Honor Roll of Service, leather bound book that is maintained and on permanent display at the League office.

Serving a community for a quarter of a century is certainly an achievement that merits honoring. In many sectors of our society, employees rarely match the service record of many of our municipal officials and employees.

Please find enclosed certificates and lapel pins for your honorees. Please complete with the date of the presentation on each certificate. Also, remember if you would like for an OML board member or staff person to assist in this event, please let us know and we will make every effort to accommodate this special event.

If you have any questions, please call April Bradbury at 1-800-324-6651 or 528-7515, locally.

Sincerely,

A handwritten signature in cursive script that reads "Carolyn Stager".

Carolyn Stager  
Executive Director

CS/ab  
Enclosures

**MINUTES**

**Sand Springs City Council  
Regular Meeting  
April 11, 2016 – 7:00 p.m.  
Sand Springs Municipal Building  
100 East Broadway – Room #203  
Sand Springs, Oklahoma 74063**

**MEMBERS PRESENT:** Mayor Mike Burdge (18-0)  
Vice Mayor John M. Fothergill (17-1)  
Councilman Michael Phillips (18-0)  
Councilman Dean Nichols (17-1)  
Councilman Beau Wilson (16-2)  
Councilman Brian Jackson (18-0)  
Councilman Jim Spoon (15-3)

**MEMBERS ABSENT:** None

**ALSO PRESENT:** City Manager Elizabeth A. Gray  
City Attorney David Weatherford  
City Clerk Janice L. Almy

The Sand Springs City Council met in regular session on April 11, 2016 in Room No. 203 of the Sand Springs Municipal Building pursuant to the agenda filed with the City Clerk's office and posted at 3:15 pm on April 6, 2016, on the digital display board located in the first floor lobby of the Sand Springs Municipal Building, 100 East Broadway, Sand Springs, Oklahoma 74063.

**1. Call to Order**

Mayor Burdge called the meeting to order at the noted time of 7:00 pm.

**2. Roll Call**

Mayor Burdge called for an individual roll call with members replying in the following manner:

Councilman Jackson, here; Councilman Nichols, here; Councilman Spoon, here; Vice Mayor Fothergill, here; Mayor Burdge, here; Councilman Wilson, here; Councilman Phillips, here.

**3. Invocation**

Following roll call Councilman Spoon provided the invocation.

**4. Pledge of Allegiance**

Pledge of Allegiance was provided by Councilman Nichols.

**5. Police Officer Swearing in Ceremony**

Municipal Judge Tom Askew administered the Oath of Office to Police Officer Daniel Llewellyn.

**6. Presentation****American Lung Association's Fight for Air Climb**

Fire Chief Mike Wood recognized Fire Fighters Larry Branson, Dan Call and Justin Hall for their participation and award for the American Lung Association's Fight for Air Climb in Oklahoma City. The Sand Springs team place first in the team division, with Dan Call placing 2<sup>nd</sup> in the individual division.

**7. Consent Agenda (A-E)**

Mayor Burdge informed Council that all matters listed under the Consent Agenda to be considered by Council are to be routine and will be enacted by one motion.

Mayor Burdge noted that question or clarification on any consent agenda items could be addressed prior to taking action or be removed and considered separately.

Mayor Burdge requested if Council had questions or needed clarification on any consent agenda item or whether any item needed to be considered separate. There being none, Mayor Burdge requested consideration of Consent Agenda Item No. 7A-E.

A motion was made by Councilman Spoon and seconded by Vice Mayor Fothergill to approve the Consent Agenda Items No. 7A through 7E.

- A) The minutes of the March 28, 2016 regular City Council Meeting.
- B) The minutes of the April 5, 2016 special City Council Meeting.

- C) A Transfer of Appropriation in the General Short Term Capital Fund for an increase in the Expenditure – Facilities Management – Electric Walkie (Walk Behind Fort Lift) Reach Truck line item in the amount of \$26,000 and a decrease to the Expenditure – Fleet Maintenance – ½ Ton Crew Pickup line item in the amount of \$26,000.
- D) A Supplemental Appropriation in a new fund Public Safety Capital Improvement Fund for an increase in the Legal and Administration project – Closing Cost line item in the amount of \$710,139, and increase to the Public Safety Complex Project line item in the amount of \$14,613,135, and an increase to the Public Safety Schools Project line item in the amount of \$250,000.
- E) The authorization of an expenditure in an amount not to exceed \$28,859 to McGuire Brothers Construction, Inc. for the Rolling Oaks and Ray Brown Park Manhole Replacement project and authorization for the Mayor to sign the Agreement.

Mayor Burdge called for the vote recorded as follows:

Councilman Phillips, aye; Councilman Wilson, aye; Mayor Burdge, aye; Vice Mayor Fothergill, aye; Councilman Spoon, aye; Councilman Nichols, aye; Councilman Jackson, aye.

The motion carried 7-0-0.

**8. Resolution No. 16-32 – General Obligation Refunding Bonds**

A) Resolution No. 16-32

John Weidman, Bond Counsel, requested Council's approval of Resolution No. 16-32, a resolution providing for the issuance of General Obligation Refunding Bonds in the sum of Two Million Three Hundred and No/100s Dollars (\$2,310,000.00) by the City of Sand Springs, Oklahoma; prescribing form of Bonds; approving Escrow Agreement; providing for registration thereof; providing for a system of registration for uncertificated registered public obligations; providing levy of an annual tax for payment of principal and interest on the same; fixing other details of the issue; and declaring an emergency.

Following discussion, a motion was made by Vice Mayor Fothergill and seconded by Councilman Wilson that the requested approval of Resolution No. 16-32, a resolution providing for the issuance of General Obligation Refunding Bonds in the sum of Two Million Three Hundred and No/100s Dollars (\$2,310,000.00) by the City of Sand Springs, Oklahoma; prescribing form of Bonds; approving Escrow Agreement; providing for registration thereof; providing for a system of registration

for uncertificated registered public obligations; providing levy of an annual tax for payment of principal and interest on the same; fixing other details of the issue; and declaring an emergency, as presented, be approved.

Mayor Burdge called for the vote recorded as follows:

Councilman Jackson, aye; Councilman Nichols, aye; Councilman Spoon, aye; Vice Mayor Fothergill, aye; Mayor Burdge, aye; Councilman Wilson, aye; Councilman Phillips, aye.

The motion carried 7-0-0.

B) Emergency Clause

John Weidman, Bond Counsel, requested Council's approval of an Emergency Clause with Resolution No. 16-32.

Councilman Phillips reminded Council of the definition of an "emergency" and expressed concerns with approval of an Emergency Clause.

Following Discussion, a motion was made by Vice Mayor Fothergill and seconded by Councilman Spoon that the requested approval of an Emergency Clause with Resolution No. 16-32, as presented, be approved.

Mayor Burdge called for the vote recorded as follows:

Councilman Phillips, nay; Councilman Wilson, aye; Mayor Burdge, aye; Vice Mayor Fothergill, aye; Councilman Spoon, aye; Councilman Nichols, aye; Councilman Jackson, nay.

The motion carried 5-2-0.

9. City-Wide Mowing – Bid No. 1035

City Attorney David Weatherford informed Council of the Lot Maintenance request to appear in regards to the City-Wide Mowing – Bid No. 1035.

A) Request to Appear

Ron Ricketts, Attorney for Lot Maintenance, presented an overview of the original bidding process and noted failure to comply by providing a bid bond with the bid by Precision Mowing.

In closing, Ron Ricketts, Attorney for Lot Maintenance, requested consideration of Agenda Items 9b, 9c, and 9d and award said bid to Lot Maintenance.

A representative from Precision Mowing was provided the opportunity to comment in regarding to Bid No. 1035, but no comments were made.

Councilman Phillips stated that if Council would have been provided with the information as presented by Mr. Ricketts, the previous decision may have been different.

B) Rescind the Vote

A motion was made by Councilman Phillips, to rescind the vote of the March 28, 2016, rejecting all bids in regard to Bid No. 1035.

Due to a lack of a second, the motion died.

C) Approval of Time Extension

D) Award of Bid

No other actions were taken by Council on Items 9b, 9c and 9d.

**10. Budget Presentation and Public Hearing – Fiscal Year 2017 Proposed Budget**

City Manager Elizabeth Gray and Finance Director Kelly Lamberson provided a presentation of the proposed Budget for Fiscal Year 2017.

Following the presentation, Mayor Burdge opened the Public Hearing for the purpose of receiving citizen input concerning the Fiscal Year 2017 Proposed Budget for the City of Sand Springs.

Patty Dixon requested clarification regarding the part time employee the museum.

City Manager Elizabeth Gray stated the city is proposing a part time city employee with primary responsibilities of exhibits and grants. Ms. Gray noted the Museum Trust is also hiring a part time employee for their needs.

There being no other comments, Mayor Burdge closed the Public Hearing.

**11. John M. Hess Outstanding Citizenship Award**

Mayor Burdge informed Council of the consideration and possible action regarding the recipient for the 2016 John M. Hess Outstanding Citizenship Award.

Following the ballot process, a motion was made by Mayor Burdge and seconded by Vice Mayor Fothergill that Mary Sue Overbey be the recipient for the 2016 John M. Hess Outstanding Citizenship Award.

Mayor Burdge called for the vote recorded as follows:

Councilman Jackson, aye; Councilman Nichols, aye; Councilman Spoon, aye; Vice Mayor Fothergill, aye; Mayor Burdge, aye; Councilman Wilson, aye; Councilman Phillips, aye.

The motion carried 7-0-0.

Ms. Overbey will be notified and then recognized at the May 9, 2016 Council meeting.

**12. Resolution No. 16-31 – Morrow and Adams Road At-Grade Railroad Signals – COSS Project No. R-1602**

Public Works Director Derek Campbell requested Council's approval of Resolution No. 16-31, a resolution approving a transfer of appropriations, approving a new project, approving participation in a Federal Railroad Aid project, authorizing the signature of all related documents and authorizing a payment to ODOT for the City's portion of the Morrow and Adams Road At-Grade Railroad Signals project.

Following discussion, a motion was made by Vice Mayor Fothergill and seconded by Councilman Wilson that the requested approval of Resolution No. 16-31, a resolution approving a transfer of appropriations, approving a new project, approving participation in a Federal Railroad Aid project, authorizing the signature of all related documents and authorizing a payment to ODOT for the City's portion of the Morrow and Adams Road At-Grade Railroad Signals project, as presented, be approved.

Mayor Burdge called for the vote recorded as follows:

Councilman Phillips, aye; Councilman Wilson, aye; Mayor Burdge, aye; Vice Mayor Fothergill, aye; Councilman Spoon, aye; Councilman Nichols, aye; Councilman Jackson, aye.

The motion carried 7-0-0.

**13. Inter-Local Agreement Between City of Sand Springs and Sand Springs Public Schools**

Police Chief Mike Carter requested Council's approval of the Inter-Local Agreement between the City of Sand Springs and Sand Springs Public Schools for public safety enhancements.

Police Chief Mike Carter provided a brief breakdown of how the funds would be utilized.

A motion was made by Councilman Jackson and seconded by Councilman Phillips that the requested approval of the Inter-Local Agreement between the City of Sand Springs and Sand Springs Public Schools for public safety enhancements, as presented, be approved.

Mayor Burdge called for the vote recorded as follows:

Councilman Jackson, aye; Councilman Nichols, aye; Councilman Spoon, aye; Vice Mayor Fothergill, aye; Mayor Burdge, aye; Councilman Wilson, aye; Councilman Phillips, aye.

The motion carried 7-0-0.

**14. Ordinance No. 1283 – Parking on Public Streets**

Police Chief Mike Carter requested Council's approval of Ordinance No. 1283, an ordinance amending Section 10.16.200 Parking Vehicle or Trailer on Public Street in Residential District.

Following discussion, a motion was made by Councilman Phillips and seconded by Councilman Wilson that the requested approval of Ordinance No. 1283, an ordinance amending Section 10.16.200 Parking Vehicle or Trailer on Public Street in Residential District, as presented, be approved.

Mayor Burdge called for the vote recorded as follows:

Councilman Phillips, aye; Councilman Wilson, aye; Mayor Burdge, aye; Vice Mayor Fothergill, aye; Councilman Spoon, aye; Councilman Nichols, aye; Councilman Jackson, aye.

The motion carried 7-0-0.

**15. Correspondence**

The following correspondence is provided to council for their review and information

A) Regular monthly bills. (Finance)

**16. City Manager's and Council Members Report**

A) List of Upcoming Events:

1. KAF Hike Days: 04/16, 04/23, 04/30, 05/07, 05/14, 06/11, 07/09, 08/13, 09/10/16
2. Annual Herbal Affair and Festival: 04/16/16
3. Street Dept Chipper Days: 05/07, 06/04, 07/09, 08/06, 09/10, 10/10, 11/05, 12/03/16

4. City Surplus Auction: 05/09/16 5:00 pm
5. CASEtime Movie Night: 05/13, 06/10, 07/08, 08/12, 09/09, 10/14, 11/11, 12/09/16
6. Memorial Day Holiday: City Offices Closed: 05/30/16
7. Rotary 13<sup>th</sup> Annual Bass Tournament: 06/04/16
8. Rotary Kids Fishing Derby: 06/11/16
9. City-Wide Yard Sale: 06/18/16
10. Classic Car Show: 06/18/16
11. Ok FreeWheel: 06/19-25/16 (with 06/22/16 in Sand Springs)
12. Sand Springs Sertoma Fireworks Display: 07/03/16
13. Independence Day Holiday: City Offices Closed: 07/04/16
14. Labor Day Holiday: City Offices Closed: 09/05/16
15. Rotary Downhill Derby: 09/17/16
16. Chamber Boo on Broadway: 10/29/16
17. Veterans' Day Holiday: City Offices Closed 11/11/16
18. Thanksgiving Holiday: City Offices Closed 11/24-11/25/16
19. Chamber Festival of Lights Christmas Parade: 12/02/16
20. Employee Recognition Luncheon: 12/07/16
21. Christmas Holiday: City Offices Closed: 12/23, 12/26/16

B) City Manager, Elizabeth Gray reported on the following items:

1. Chillin' and Grillin' – Recognized "S Park S", a Parks Department team that took 2<sup>nd</sup> Place in Peoples' Choice category.
2. Herbal Affair and Festival this Saturday.

**17. Adjournment**

There being no other discussion, the meeting adjourned at the noted time of 8:00 pm.

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Janice L. Almy, City Clerk

**CITY OF SAND SPRINGS  
MONTHLY TRANSFERS  
April 2016**

	<b>ANNUAL BUDGET</b>		<b>MONTH</b>	<b>YEAR TO</b>
	<b><u>FROM</u></b>	<b><u>TO</u></b>	<b><u>TRANSFER</u></b>	<b><u>DATE</u></b>
<b>TRANSFERS PER BOND INDENTURE</b>				
FROM: General Fund	\$ 4,627,793		\$ 421,570	\$ 3,816,158
TO: Mun Auth Water Utility Fund		3,085,195	281,047	2,544,105
Street Impr Fund (sales tax)		1,542,598	140,523	1,272,053
<b>TRANSFERS PER COUNCIL ACTION</b>				
FROM: General Fund	\$ 1,430,616		\$ 21,523	\$ 747,673
TO: General Short Term Capital Fund(E911)		15,200	1,267	12,670
General Short Term Capital Fund		206,980	17,248	172,480
Capital Improvement Fund		36,100	3,008	30,080
Tax Increment District Fund		1,172,336	-	532,443
FROM: Sinking Fund (Interest)	\$ 1,500		\$ 1,927	\$ 3,413
TO: General Fund		1,500	1,927	3,413
FROM: G.O. Bond 2006 Fund	\$ 39,531		\$ 4,941	\$ 29,648
TO: Street Improvement Fund		39,531	4,941	29,648
FROM: Capital Impr W&WW Fund	\$ 800,000		\$ 66,667	\$ 666,670
TO: Mun Auth Water Util Fund		800,000	66,667	666,670
FROM: General Short Term Capital Fund	\$ 95,000		\$ -	\$ 95,000
TO: General Fund (E911)		95,000	-	95,000
FROM: Park & Recreation Fund	\$ 220,000		\$ 25,000	\$ 170,000
TO: G.O. Bond 2014 Fund		200,000	25,000	150,000
General Fund		20,000	-	20,000



# CITY OF SAND SPRINGS

100 E. Broadway St. • P.O. Box 338 • Sand Springs, Oklahoma 74063  
Phone: 918.246.2500 • sandspringsok.org

**CITY OF SAND SPRINGS  
COUNCIL/AUTHORITY STAFF REPORT  
MEETING DATE: April 25, 2016**

**SUBJECT:**

**RESOLUTION NO. 16-38 EMPLOYEE BENEFITS (INSURANCE) RENEWALS**

**STAFF RECOMMENDATION:**

Approval of Resolution No. 16-38, a resolution authorizing the Mayor to sign the renewal of agreements for employee benefits including group health, vision, dental and life insurance benefits.

**BACKGROUND AND HISTORY:**

Presently Community Care of Oklahoma provides group health insurance to City employees. The City pays 75% of the premium cost, with the remaining 25% coming from the employees. The initial renewal proposal from Community Care was a 12% increase in premiums due to high claims. Dason went out to market with one company returning quotes comparable to current rates; however, lacked in overall benefits. He was able to negotiate down to a 6% increase in health insurance rates with Community Care leaving the plan as is with no changes.

There is a Prescription Benefit change that Community Care is making that we have no control over, the tier will change from \$0/\$10/\$35/\$75/\$250 to \$0/\$15/\$40/\$80/\$260.

In addition, as a part of our drug-free workplace program, the City provides an employee assistance program for all employees and their dependents. Community Care has offered to again provide this service for fiscal year 2017 at no cost contingent upon the Council approving Community Care as the health insurance provider.

Delta Dental has been the City's dental provider for group dental benefits since the mid-1980's. The City pays 100% of the employee's coverage, while the employee is responsible for the cost of dependant coverage. The current rates are guaranteed until 2017.

Lincoln Financial provides group life insurance to City employees up to one times the annual salary for each employee at a rate of \$0.215 per thousand. This rate includes Accidental Death & Dismemberment. The employee may purchase \$5,000 for their spouse and \$2,000 for each dependent child at a rate of \$1.52 per family. The City pays 100% of the employee's coverage, while the employee is responsible for the cost of spouse and dependant coverage. The rate is \$0.215 per thousand, Life rate per \$1,000 - \$0.180 and AD&D rate per \$1,000 - \$0.035.

Lincoln continues to provide additional life insurance that employees may purchase above the current one times salary limit. Employees can purchase up to \$300,000 on themselves. Standard will guarantee issue \$50,000 without completing a health questionnaire on new enrollees. Employees have to complete a health questionnaire for amounts greater than \$50,000 or if changing existing coverage. Employees can also purchase up to \$150,000 on their spouses, the guarantee issue amount for spouses is \$10,000 for new enrollees. Employees can purchase up to \$10,000 on their children.

Lincoln also provides group long term disability to City employees. The City pays 100% of an employee's coverage with 100% enrollment. The benefit is 60%, with a maximum monthly benefit of \$5,000, and a minimum monthly benefit of the greater of \$100 or 10%. An elimination period of 90 days and own occupation period of 24 months. The rate is \$0.320 per 100 guaranteed until 2017.

**BUDGETARY IMPACT:**

With the increase in health insurance rates, the budgetary impact will be \$116,297.52.  
Dental insurance rate budgetary impact will be \$0.  
Life insurance rate budgetary impact will be \$2,822.92.  
Long term disability rate budgetary impact will be \$3,979.72.

Total budgetary impact will be \$123,100.16

**COMPILED BY:** Amy Fairchild/Human Resources

**PRESENTED BY:** Dason Gwartney/Premier Consulting

**ATTACHMENTS:**

Medical Rates from Premier Consulting Partners  
Dental Rates from Premier Consulting Partners  
Life Rates from Premier Consulting Partners  
Long Term Disability Rates from Premier Consulting Partners

# City of Sand Springs

## Market Analysis

July 1, 2016 Renewal

<i>Medical</i>	
Aetna	Presenting
BlueCross BlueShield	Not Competitive: 15%
Cigna	DTQ-Not Competitive
Community Care	Current Carrier
Midwest Public Risk	DTQ-Not Competitive
TML	Not Competitive: 31%
United Healthcare	Not Competitive: 13%
<i>Dental</i>	
Assurant	DTQ-Not Competitive
Delta Dental	Current Carrier
Guardian	DTQ-Not Competitive
MetLife	Not Competitive
The Standard	Not Competitive
UNUM	Not Competitive
<i>Vision</i>	
Assurant	DTQ-Not Competitive
Guardian	DTQ-Not Competitive
MetLife	Not Competitive
The Standard	Not Competitive
VSP	Current Carrier
<i>Ancillary</i>	
Assurant	DTQ-Not Competitive
Guardian	DTQ-Not Competitive
Lincoln Financial	Current Carrier
MetLife	DTQ-Not Competitive
Prudential	DTQ-Not Competitive
The Standard	Not Competitive
UNUM	Not Competitive

# City of Sand Springs

## Medical Plan Analysis

July 1, 2016 Renewal

Carrier Plan Name DEPIC Qualified	Current		Original Renewal		Revised Renewal	
	In-Network	Out-of-Network	In-Network	Out-of-Network	In-Network	Out-of-Network
Benefits Network	Community Care Idea Plus 1	Community Care Idea Plus 1	Community Care Idea Plus 1	Community Care Idea Plus 1	Community Care Idea Plus 1	Community Care Idea Plus 1
Deductible	\$500	N/A	\$500	N/A	\$500	N/A
Individual Family	\$1,000	N/A	\$1,000	N/A	\$1,000	N/A
Coinsurance	100%	0%	100%	0%	100%	0%
Out-of-Pocket Maximum	\$7,500	Unlimited	\$2,500	Unlimited	\$2,500	Unlimited
Individual Family	\$5,000	Unlimited	\$5,000	Unlimited	\$5,000	Unlimited
Professional Services	PCP: \$25 Spec: \$35 No Additional Copay	N/A	PCP: \$25 Spec: \$35 No Additional Copay	N/A	PCP: \$25 Spec: \$35 No Additional Copay	N/A
Office Visit	\$150*	N/A	\$150*	N/A	\$150*	N/A
Lab & X-Ray	\$100 Per Day, \$500 per admit *	N/A	\$100 Per Day, \$500 per admit *	N/A	\$100 Per Day, \$500 per admit *	N/A
Diagnostic Imaging	\$50 Surg. Fac.*	N/A	\$50 Surg. Fac.*	N/A	\$50 Surg. Fac.*	N/A
Hospital Services	\$50	N/A	\$50	N/A	\$50	N/A
Emergency Services	\$75*	N/A	\$75*	N/A	\$75*	N/A
Urgent Care	\$50	N/A	\$50	N/A	\$50	N/A
Emergency Room	\$75*	N/A	\$75*	N/A	\$75*	N/A
Prescription Drugs	\$0	\$0	\$0	\$0	\$0	\$0
Deductible	\$0/\$10/\$35/\$75/\$250	Standard	\$0/\$15/\$40/\$85/\$260	Standard	\$0/\$15/\$40/\$85/\$260	Standard
Copays	2 x Retail	Standard	2 x Retail	Standard	2 x Retail	Standard
Mail-Order	Subject to the Deductible	Standard	Subject to the Deductible	Standard	Subject to the Deductible	Standard
Additional Information	Select	Standard	Select	Standard	Select	Standard
Rates	\$524.89	\$582.51	\$587.89	\$630.02	\$586.39	\$596.77
Employee Only	\$1,044.32	\$1,119.18	\$1,169.66	\$1,253.50	\$1,107.00	\$1,186.35
Employee + Spouse	\$860.55	\$857.92	\$896.63	\$960.89	\$848.60	\$909.41
Employee + Child(ren)	\$1,344.92	\$1,441.33	\$1,506.33	\$1,614.31	\$1,425.64	\$1,527.83
Family	\$161,476.24	\$180,856.30	\$180,856.33	\$161,431	\$171,167.70	\$167,700
Estimated Monthly Premium	\$1,937,714.88	\$2,170,275.60	\$2,170,275.60	\$2,054,012.40	\$2,054,012.40	\$2,054,012.40
Estimated Annual Premium	12.0%	12.0%	12.0%	12.0%	6.0%	6.0%
Percentage Change From Current	\$232,560.72	\$232,560.72	\$232,560.72	\$232,560.72	\$116,297.92	\$116,297.92
Annual Dollar Change From Current						

# City of Sand Springs Alternative Carrier Options

Medical Plan Analysis  
July 1, 2016 Renewal

Option 2

Carrier	Aetna	
Plan Name	AWH-HMO \$500	
ODEPIC Qualified		
Benefits		Yes
Network	In-Network	Out-of-Network
Deductible	Aetna Health Network Only	
Individual Family	\$500	N/A
Coinsurance	\$1,000	N/A
Out-of-Pocket Maximum	80%	0%
Individual Family	\$3,000	Unlimited
Professional Services	\$6,000	Unlimited
Office Visit	PCP: \$20	N/A
Lab & X-Ray	Spec: \$40	N/A
Diagnostic Imaging	*No Additional Copay	N/A
Hospital Services	20% after Ded	N/A
Inpatient Hospital	20% after Ded	N/A
Outpatient Hospital	20% after Ded	N/A
Emergency Services	\$50, then 20%	N/A
Urgent Care	\$100, then 20%	
Emergency Room		
Prescription Drugs		
Deductible	50	
Copays	\$10 / \$25 / \$60	
Mail-Order	2 x Retail	
Additional Information	MUST RECEIVE A REFERRAL FROM YOUR PRIMARY CARE PHYSICIAN *Unless coded differently by the facility	
Rates	Option 2	
Employee Only	\$576.00	58
Employee + Spouse	\$1,048.05	39
Employee + Child(ren)	\$803.40	13
Family	\$1,349.71	59
Estimated Monthly Premium	\$161,459.04	
Estimated Annual Premium	\$1,937,508.48	
Percentage Change From Current	-0.01%	
Annual Dollar Change From Current	-\$706.40	

# City of Sand Springs

## Dental Plan Analysis

July 1, 2016 Renewal

		Current / Renewal	
Carrier	Delta Dental		
Plan Name	PPO Plus Premier		
Benefits	In-Network	Out-of-Network	
Network	Delta Dental PPO / Premier		
Annual Deductible	\$50		
Individual	\$150		
Family	\$1,000		
Annual Plan Maximum			
Coinsurance	100%	100%	
Diagnostic & Preventive	80%	80%	
Basic Services	50%	50%	
Major Services			
Services	Basic		
Perio	Basic		
Endo	Basic		
Oral Surgery	Basic		
Implants	Major		
Orthodontic Services	Child Only		
Lifetime Maximum	\$1,000		
Coinsurance	50%		
Age Limitation	To age 26		
Reasonable & Customary	Negotiated	51st	
Minimum Participation			
Dependent Limiting Age	To age 26		
Additional Information			
Rates	Current	Renewal	
Employee Only	\$25.84	\$25.84	
Employee + Spouse	\$77.20	\$77.20	
Employee + Child(ren)	\$77.20	\$77.20	
Family	\$77.20	\$77.20	
Estimated Monthly Premium	\$9,942.24	\$9,942.24	
Estimated Annual Premium	\$119,306.88	\$119,306.88	
Percentage Change From Current	0.00%	0.00%	
Annual Dollar Change From Current	\$0.00	\$0.00	

# City of Sand Springs

## Vision Plan Analysis

July 1, 2016 Renewal

Carrier	
Plan Name	
Benefits	
Network	
Copay	
Exams	
Materials	
Frequency of Services	
Eye Exams	
Lenses Benefit	
Contact Lenses	
Frames	
Frames Allowance	
Contact Lens Allowance	
Minimum Participation	
Additional Information	
Rates	Counts
Employee Only	27
Employee + Spouse	21
Employee + Child(ren)	9
Family	19
Estimated Monthly Premium	
Estimated Annual Premium	
Percentage Change From Current	
Annual Dollar Change From Current	

### Current / Renewal

VSP	
Plan B Voluntary	
In-Network	Out-of-Network
VSP Choice	
\$10 Copay	\$10 Copay
\$25 Copay	\$25 Copay
12 Months	12 Months
12 Months	12 Months
12 Months	12 Months
24 Months	24 Months
\$130 Retail Allowance	
\$130 Allowance	
Renews 2020	
Current	Renewal
\$7.77	\$8.12
\$12.43	\$13.00
\$12.69	\$13.27
\$20.46	\$21.39
\$973.77	\$1,018.08
\$11,685.24	\$12,216.96
4.55%	
\$531.72	

### Option 1

VSP	
Alternate Option	
In-Network	Out-of-Network
VSP Choice	
\$10 Copay	\$10 Copay
\$30 Copay	\$30 Copay
12 Months	12 Months
12 Months	12 Months
12 Months	12 Months
24 Months	24 Months
\$130 Retail Allowance	
\$130 Allowance	
Renews 2018	
Option 1	
\$7.72	\$7.72
\$12.35	\$12.35
\$12.61	\$12.61
\$20.32	\$20.32
\$967.36	\$967.36
\$11,608.32	\$11,608.32
-0.66%	
-\$76.92	

\*Includes Enhanced Contact Lens Benefit

# City of Sand Springs

## Life with Dependent Life Plan Analysis

July 1, 2016 Renewal

Carrier	Lincoln Financial	Current / Renewal
Plan Name	1 x Salary	
Basic Information		
Class / Eligibility	All Employees	
Rate Guarantee Period	Until 2016	
Employee Coverage		
Benefit Amount	1x Salary rounded up to next \$1,000	
Guarantee Issue	1x Salary rounded up to next \$1,000	
Dependent Coverage		
Spouse Benefit Amount	\$5,000	
Child Benefit Amount	\$2,000	
Reduction Schedule		
	35% at age 65	
	60% at age 70	
	75% at age 75	
Additional Information		
Rates	Current	Renewal
Life Rate	\$0.150	\$0.180
AD&D Rate	\$0.035	\$0.035
Combined Rate per \$1,000	\$0.185	\$0.215
Dependent Rate per Unit	\$1.52	\$1.52
Estimated Monthly Premium	\$1,608.75	\$1,843.99
Estimated Annual Premium	\$19,304.98	\$22,127.90
Percentage Change From Current	14.62%	
Annual Dollar Change From Current	\$2,822.92	

# City of Sand Springs

## Voluntary Life Plan Analysis

July 1, 2016 Renewal

		Current / Renewal
Carrier		Lincoln Financial
Plan Name		Voluntary Life
Basic Information		
Class / Eligibility		All Employees
Rate Guarantee Period		Until 2016
Life Benefit Maximum		
Employee		\$10,000 increments up to lesser of \$300,000 or 5x Salary
Spouse		\$5,000 increments up to lesser of \$150,000 or 50% of EE amount
Dependent Child(ren)		6 Months to 19, 25 if FTS
Guarantee Issue		\$2,000 increments up to \$10,000
Employee		\$50,000
Spouse		\$10,000
Dependent Child(ren)		\$10,000
Reduction Schedule		35% at age 65 60% at age 70 75% at age 75
Additional Information		Rate Guarantee - Renews 2017

Rates are shown on the next page

# City of Sand Springs

## Voluntary Life Plan Rates

July 1, 2016 Renewal

Carrier Plan Name	Current / Renewal
Rates per \$1,000	
<25	\$0.080
25-29	\$0.080
30-34	\$0.080
35-39	\$0.120
40-44	\$0.180
45-49	\$0.300
50-54	\$0.460
55-59	\$0.800
60-64	\$0.900
65-69	\$1.540
70-74	\$2.740
75-99	\$10.400
Child	\$0.200

# City of Sand Springs

## Long Term Disability Plan Analysis

July 1, 2016 Renewal

Carrier	Lincoln Financial
Plan Name	Long Term Disability
Basic Information	Employer Sponsored
Plan Type	All Employees
Class / Eligibility	Until 2016
Rate Guarantee Period	
Benefits	
Benefit Percentage	60%
Maximum Monthly Benefit	\$5,000
Minimum Monthly Benefit	\$100
Elimination Period	90 Days
Own Occupation	24 Months
Pre-Existing Limitation	3/12
Additional Information	
Rates	
Rate per \$100	Current      Renewal
Estimated Monthly Premium	\$0.270      \$0.320
Estimated Annual Premium	\$1,790.87      \$2,122.52
Percentage Change From Current	\$21,490.47      \$25,470.18
Annual Dollar Change From Current	18.52%
	\$3,979.72

**RESOLUTION NO. 16-38**

**A RESOLUTION AUTHORIZING EMPLOYEE BENEFIT CONTRACTS  
FOR THE EMPLOYEES OF THE CITY OF SAND SPRINGS**

WHEREAS, the City of Sand Springs regularly enters into annual agreements for employee benefits, including group health, vision, dental and life insurance benefits;

WHEREAS, the agreements listed below have been negotiated and are in the best interest of the employees of the City by providing minimal cost increases and substantially similar benefits to those benefits currently provided;

WHEREAS, the City of Sand Springs is committed to ensuring fair compensation for all employees, and is better able to attract and retain qualified personnel with a fair benefit package;

WHEREAS, approval of the agreements is in the best interest of the residents of the City of Sand Springs;

**THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAND SPRINGS AS FOLLOWS:**

The Mayor is authorized to sign employee benefit agreements with the providers listed below, with the cost increase for each benefit listed:

Health Insurance	Community Care HMO	6.00% increase
Dental Insurance	Delta Dental	0.00% increase
Group Life Insurance	Lincoln Financial	14.62% increase
Long Term Disability	Lincoln Financial	18.52% increase

This resolution is approved in open meeting of the City Council of the City of Sand Springs on the 25<sup>th</sup> day of April, 2016.

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Mike Burdge, Mayor

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Janice Almy, City Clerk

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David L. Weatherford, City Attorney



# CITY OF SAND SPRINGS

100 E. Broadway St. • P.O. Box 338 • Sand Springs, Oklahoma 74063  
Phone: 918.246.2500 • sandspringsok.org

**CITY OF SAND SPRINGS  
COUNCIL/AUTHORITY STAFF REPORT  
MEETING DATE: April 25, 2016**

**SUBJECT:**

**SOUTHSIDE CONTROL VALVE  
FINAL ACCEPTANCE OF BID NO. 1032**

**STAFF RECOMMENDATION:**

- 1) Approve Change Order No. 1 (Final) to the Agreement with Shrum Excavating Company, Inc. for an increase in the contract amount of \$1,239.30 and an increase of eight (8) days in the contract time.
- 2) Accept the improvements as constructed by Shrum Excavating Company, Inc. in the amount of \$100,514.30.

**BACKGROUND AND HISTORY:**

On November 23, 2015 the City Council awarded the Southside Control Valve project to Shrum Excavation Company, Inc. This project consisted of installing a 12-inch electronic solenoid control valve and a 12-inch flow meter to help cycle the new 41<sup>st</sup> Street elevated tank's water level. Shrum Excavation Company, Inc. has satisfactorily completed the project.

**BUDGETARY IMPACT:**

Construction cost of \$100,514.30.

**COMPILED BY:** Jesse Vaverka      **PRESENTED BY:** Jesse Vaverka

**ATTACHMENTS:**

Change Order #1 (Final)  
Inspection Memo  
Acceptance Letter  
Location map

CHANGE ORDER

ORDER NO.(Final) 1  
DATE: 4/25/16  
AGREEMENT DATE: 12/14/15

NAME OF PROJECT: Southside Control Valve  
Bid No. 1032

OWNER: CITY OF SAND SPRINGS, OKLAHOMA

CONTRACTOR: Shrum Excavation Company, Inc.

The following changes are hereby made to the CONTRACT DOCUMENTS:

Justification:

Original CONTRACT PRICE: \$ 99,275.00

Previous CHANGE ORDERS: \$ 0.00

Current CONTRACT PRICE adjusted by previous CHANGE ORDER  
\$ 99,275.00.

The CONTRACT PRICE due to this CHANGE ORDER will be increased by  
\$ 1,239.30.

The new CONTRACT PRICE including this CHANGE ORDER will be  
\$ 100,514.30.

Change to CONTRACT TIME:

The CONTRACT TIME will be increased by 8 calendar days.

Therefore, the date for completion of all work will be March 28, 2016.

Approval Required:

OWNER: \_\_\_\_\_

CONTRACTOR: Ralph Shrum

ENGINEER: Jess Kuersten

## JUSTIFICATION FOR CHANGE

1. Is proposed change an alternate bid? / /Yes /X/No

2. Will proposed change alter the physical size of the project? / /Yes /X/No  
If "Yes", explain.

---

3. Has consent of surety been obtained? / /Yes /X/No

4. Will this change affect expiration or extent of insurance coverage? / /Yes /X/No  
If "Yes", will the policies be extended?

5. Effect on operation and maintenance costs:

No impact.

---

6. Necessity for change:

Extra length of 12" pipe plus the amount and angle of the 12" fittings was field adjusted to connect new vault to the existing 12" line.

The addition of eight (8) calendar days were added because of weather delays and solenoid valve/flow meter delivery times.

CITY OF SAND SPRINGS, OKLAHOMA  
CHANGE ORDER #1 (FINAL)

Southside Control Valve  
COSS Project No. W-1602

Item	Spec Section	Description	Unit	Qty	Unit Price	Bid Amount	Total Revised Quantity CO #1	Total Contract Revised Amount	Difference	
									Quantity	Cost
1	301	Right-of-Way Clearing and Restoring	LS	1	\$ 7,000.00	\$ 7,000.00	1	\$ 7,000.00	0	\$ -
2	302	Excavation and Backfill, Unclassified	LS	1	\$ 10,000.00	\$ 10,000.00	1	\$ 10,000.00	0	\$ -
3	306	12" Ductile Iron Pipe, Complete in Place	LF	40	\$ 110.00	\$ 4,400.00	47.63	\$ 5,239.30	7.63	\$ 839.30
4	311	Fittings, Complete in Place								
	a.	12-inch 22 1/2 degree bend (MJ) (Restrained)	EA	3	\$ 500.00	\$ 1,500.00	5	\$ 2,500.00	2	\$ 1,000.00
	b.	12-inch 45 degree bend (MJ) (Restrained)	EA	2	\$ 600.00	\$ 1,200.00	1	\$ 600.00	-1	\$ (600.00)
	c.	12x12x12 Tee (MJ) (Restrained)	EA	2	\$ 700.00	\$ 1,400.00	2	\$ 1,400.00	0	\$ -
	d.	12-inch Long Body Sleeve (MJ) (Restrained)	EA	3	\$ 350.00	\$ 1,050.00	3	\$ 1,050.00	0	\$ -
	e.	12" Dismantling Joint, (Romac or approved equal)	EA	1	\$ 1,500.00	\$ 1,500.00	1	\$ 1,500.00	0	\$ -
5	314	Connection to Existing 12" DI Pipe, Complete in Place	EA	2	\$ 800.00	\$ 1,600.00	2	\$ 1,600.00	0	\$ -
6	316	Valve, Complete in Place								
	a.	12-inch Gate Valve (MJ) (Restrained)	EA	3	\$ 2,000.00	\$ 6,000.00	3	\$ 6,000.00	0	\$ -
	b.	1-inch Air Relief/Vacuum Valve (Threaded), Complete in Place	EA	1	\$ 800.00	\$ 800.00	1	\$ 800.00	0	\$ -
7	317	Valve Box, Complete in Place	EA	3	\$ 75.00	\$ 225.00	3	\$ 225.00	0	\$ -
8	324	Bermuda Slab Sodding, Complete in Place	LS	1	\$ 1,500.00	\$ 1,500.00	1	\$ 1,500.00	0	\$ -
9	327	Erosion Control Measures	LS	1	\$ 1,000.00	\$ 1,000.00	1	\$ 1,000.00	0	\$ -
10	Special	3/4" Brass Nipple and Brass Ball Valve (200 psi rating), Complete in Place	EA	2	\$ 250.00	\$ 500.00	2	\$ 500.00	0	\$ -
11	Special	Concrete Vault, Complete in Place	CY	17	\$ 1,800.00	\$ 30,600.00	17	\$ 30,600.00	0	\$ -
12	Special	12-inch Electronic Control Valve (FL), Complete in Place	EA	1	\$ 16,000.00	\$ 16,000.00	1	\$ 16,000.00	0	\$ -
13	Special	12-inch Magnetic Flow Meter (FL), Complete in Place	EA	1	\$ 13,000.00	\$ 13,000.00	1	\$ 13,000.00	0	\$ -
						\$ 99,275.00		\$ 100,514.30		\$ 1,239.30



# CITY OF SAND SPRINGS

100 E. Broadway St. • P.O. Box 338 • Sand Springs, Oklahoma 74063  
Phone: 918.246.2500 • sandspringsok.org

## MEMO

**TO:** Elizabeth Gray, City Manager  
Derek Campbell, Public Works Director & City Engineer

**FROM:** Jesse Vaverka, Project Engineer

**DATE:** April 25, 2016

**RE:** Acceptance of Southside Control Valve  
Bid No. 1032  
COSS Project No. W-1602

City of Sand Springs personnel have performed a final inspection of the Southside Control Valve project. The improvements have been constructed according to the approved plans and specifications.

Staff is in possession of the required one-year maintenance bond for 100 percent of the amount of the construction cost and Staff is prepared to assume maintenance of these improvements upon expiration of the one-year period, if accepted by the Sand Springs City Council.

MAINTENANCE BOND  
IN POSSESSION  
CERTIFIED BY:

\_\_\_\_\_  
Janice Almy, City Clerk

  
\_\_\_\_\_  
Public Works Division Supervisor

  
\_\_\_\_\_  
Construction Inspector

  
\_\_\_\_\_  
Project Engineer

  
\_\_\_\_\_  
Public Works Director & City Engineer



# CITY OF SAND SPRINGS

100 E. Broadway St. • P.O. Box 338 • Sand Springs, Oklahoma 74063  
Phone: 918.246.2500 • sandspringsok.org

April 25, 2016

Mr. Ralph Shrum  
Shrum Excavation Company, Inc.  
15135 west 18<sup>th</sup> Place  
Sand Springs, Oklahoma 74063

**Re: Acceptance of Project, Bid No. 1032  
Southside Control Valve  
COSS Project No. W-1602**

Dear Mr. Shrum:

This letter will serve as notice that on April 25, 2016, the Sand Springs City Council voted to accept the Southside Control Valve project, which has been constructed according to the approved plans and specifications.

With this acceptance, the City of Sand Springs will assume maintenance of these improvements upon expiration of the one-year maintenance bond.

If additional information is required, please call Sand Springs City Hall at (918) 246-2500.

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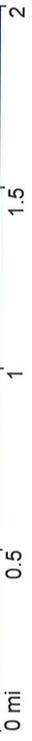
Mike Burdge, Mayor

ATTEST:

---

Janice Almy, City Clerk

# LOCATION MAP



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# CITY OF SAND SPRINGS

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Phone: 918.246.2500 • sandspringsok.org

**CITY OF SAND SPRINGS  
COUNCIL/AUTHORITY STAFF REPORT  
MEETING DATE: April 25, 2016**

**SUBJECT:**

**WILSON AVENUE SIGNAL TIMING  
(2<sup>ND</sup> STREET TO MORROW ROAD) - COSS PROJECT NO. R-1604**

**STAFF RECOMMENDATION:**

- 1) Council will consider the following Supplemental Appropriation within the Street Improvement Fund:

Increase Expenditure:      Wilson Avenue Signal Timing (new project)  
   \$14,000.00

Decrease Ending Fund Balance: \$14,000.00

**BACKGROUND AND HISTORY:**

Traffic Engineering Consultants, Inc. was contacted and submitted a proposal for \$14,000.00 to provide engineering services for developing and implementing new coordinated signal timing plans from 2<sup>nd</sup> Street to Morrow Road (5 intersections – see map).

The new timing plans will be develop and implemented utilizing the existing controllers based on the new turning movement counts at the five (5) intersections during a.m., noon, school dismissal and peak p.m. hours on weekdays and the midday shopping peak hour on Saturdays and Sundays. Hourly tube counts will be collected on Wilson Avenue for a Thursday thru Sunday period to identify volume fluctuations during the day on weekdays and on weekends.

This project will help maximize traffic movement in the study area along with potentially reducing the traffic backup on the westbound HWY 412 Wilson off-ramp.

This was reviewed at the April 19, 2016 PWAC meeting. A new project needs to be created along with transferring of funds.

**BUDGETARY IMPACT:**

Project total estimated cost of \$14,000.00

**COMPILED BY:** Jesse Vaverka      **PRESENTED BY:** Jesse Vaverka

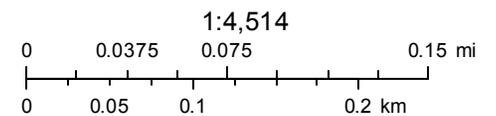
**ATTACHMENTS:** Location Map

# Water Distribution



April 14, 2016

LOCATION MAP



Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AEX, Getmapping, Aerogrid, IGN, IGP, swisstopo, and



CITY OF SAND SPRINGS  
COUNCIL/AUTHORITY STAFF REPORT

MEETING DATE: April 25, 2016

**SUBJECT:**

**APPOINTMENTS**

**STAFF RECOMMENDATION:**

Council approval of the following appointments:

A) Municipal Judges

1. Council may consider the reappointment of Michael J. King to serve a two year term to May 2018 as Municipal Judge for the City of Sand Springs.
2. Council may consider the reappointment of R. Jay McAtee to serve a two year term to May 2018 as Assistant Municipal Judge for the City of Sand Springs.
3. Council may consider the reappointment of Thomas Askew to serve a two year term to May 2018 as Assistant Municipal Judge for the City of Sand Springs.

**EXECUTIVE SUMMARY:**

Judge King and Assistant Judge McAtee have served since May 2002, with Assistant Judge Askew serving since April 2010.

**BUDGETARY IMPACT:**

There are funds currently budgeted in the FY16 budget, as well as in the proposed FY17 budget.

**COMPILED BY:** Janice L. Almy, City Clerk

**PRESENTED BY:** Janice L. Almy, City Clerk

**ATTACHMENT:** Term of Office spreadsheet

# APPOINTMENTS

Name of Member	Appointed (or Elected) to Board	Term Expiration Date	Ward
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**Sand Springs Airport Advisory Board (Municipal Authority)**

7 member board, Appointed to serve 3-year term, Appointed by Trustees per Reso M99-07. Attendance Requirement per Resolution M03-01

Eligibility: Reside within the City of Sand Springs, Oklahoma, or Creek, Osage or Tulsa Counties

Dr. William Tom Campbell, Jr.	09/1999	7/1/2017	Ward 1
Robert J. Flennor (Chairman)	Reappt 09/08/14	7/1/2017	County
Rick Westcott	Appt 09/08/14	7/1/2016	County
Dr. Mark Manahan	03/2001	7/1/2017	County
David Kvach	6/23/2014	7/1/2018	Ward 6
Leia Anderson	6/23/2014	7/1/2016	County
Joe Stephenson	1995	7/1/2018	Ward 5

**Sand Springs Board of Adjustment (City Council)**

5 member board, Appointed to serve 3-year term, Appointed by Council, Attendance per Ordinance No. 945

Eligibility: City residency; cannot serve on any other City Board

Randy Beesley		05/2016	Ward 3
Larry Johnston	Reappt'd 05/18/15	05/2018	Ward 4
Dennis Currington	Appt'd 10/13/14	05/2016	Ward 1
Kenny Roberts	Reappt'd 05/18/15	05/2018	Ward 5
Nancy Riley	Appt'd 09/14/15	05/2017	Ward 1

**Sand Springs City Council/Municipal Authority**

7 member board, Elected to serve 3-year term

Eligibility: Governed by election requirements for holding office

Michael Phillips		2016	Ward 1
Dean Nichols		2016	Ward 2
Mike Burdge		2017	Ward 3
John Fothergill		2017	Ward 4
Beau Wilson		2018	Ward 5
Brian Jackson		2018	Ward 6
James Spoon		2018	At-Large

**Sand Springs Council Appointment Committee**

3 member board, Appointed to serve 1-year term, Appointed by the Mayor subject to Council approval.

Eligibility: See City Council Resolution No. 12-10.

Mike Burdge	05/2016
Brian Jackson	05/2016
Beau Wilson	05/2016

**Sand Springs Council Finance and Development Committee**

3 member board, Appointed to serve a 1-year term, Appointed by the Mayor subject to Council approval.

Eligibility: Resolution 12-10

Mike Burdge	05/2016
Jim Spoon	05/2016
Dean Nichols	05/2016

**Sand Springs Council Legislative Committee**

3 member board, Appointed to serve a 1-year term, Appointed by the Mayor subject to Council approval.

Eligibility: Resolution 12-10

Beau Wilson	05/2016
John Fothergill	05/2016
Michael Phillips	05/2016

**Sand Springs Council Public Works Advisory Committee**

3 member board, Appointed to serve a 1-year term, Appointed by the Mayor subject to Council approval.

Eligibility: Resolution 12-10.

John Fothergill	05/2016
Dean Nichols	05/2016
Michael Phillips	05/2016

**Sand Springs Cultural and Historical Museum Trust Authority (City Council)**

7 member board, Appointed to serve a 5-year term, nominated by Mayor and confirmed by council, if approved within 30 days of certification of vacancy, if not filled during that time, Trustees may appoint.

Eligibility: Resident of the State

Vicki Sisney	Re-appted 07/27/15	12/2017	Ward 1
Mayme Crawford		12/2018	Ward 5
Tim Dixon	Re-appted 02/22/16	12/2020	Ward 3
Steve Clem	Appt'd 12/15/14	12/2019	Ward 1
Debbie Nobles	Re-appted 12/15/14	12/2019	Ward 6
Cynthia Phillips		12/2018	Ward 1
Grady Whitaker, Jr.		12/2017	Fence

**Sand Springs Development Authority (City Council)**

5 member board, Appointed to serve a 3-year term, Appointed by the Mayor subject to Council approval. Attendance requirement per State Statutes: a member of this board may be removed from office for "neglect of duty" per Title 11 Urban Renewal.

Terms commence on August 1

Eligibility: City resident for 5 years per 11 O.S. 37-108(E)

Troy Cox	08/01/2008	07/31/2017	Ward 4
Sharon Weaver	02/09/2015	07/31/2018	Ward 6
Tom Meshek	08/01/2003	07/31/2018	Ward 2
Dana Box	06/23/2014	07/31/2017	Ward 1
Robert "Chris" Autery	Unexpired	07/31/2016	Ward 1

**Sand Springs Park Advisory Board**

7 member board, Appointed to serve a 3-year term (runs concurrent w/Council member), Appointed by Council Ward Representative.

Attendance requirement per Ordinance No.

Eligibility: One representatives for each of the 6 wards and at-large, one member is a Council Representative

	<u>Appt'd</u>	<u>Expires:</u>	
Phil Nollan (Ward 1 appt)	05/2013	05/2016	Ward 1
Daniel Comer (Ward 2 appt)	6/24/2013	05/2016	Ward 2
Cathy Burdge (Ward 3 appt)	05/2011	05/2017	Ward 3
Wendy Wygle (Ward 4 appt)	6/23/2014	05/2017	Ward 1
Beau Wilson (Ward 5)	10/26/2015	05/2018	Ward 5
Jennifer Smith (Ward 6 appt)	reappt'd 05/18/15	05/2018	Ward 6
Kathe Crapster (At Large appt)	06/22/2015	05/2018	Ward 1

**Sand Springs Planning Commission**

7 member board, Appointed to serve a 3-year term, Appointed by Council, Attendance per Ordinance No. 945.

Eligibility: City residents and registered voters only; at no time shall more than two (2) residents of any ward serve upon the Planning Commission.

Thomas Askew	Reappt'd 07/27/15	07/2018	Ward 1
Michael Phillips	Appt'd 05/18/15	05/2018	CC 1
L. Merle Parsons		07/2016	Ward 3
Paul Shindel	Reappt'd 06/22/15	07/2018	Ward 6
Joe Shelton	Apptd 06/24/2012	07/2017	Ward 5
Jerry Riley	Apptd 01/26/15	07/2016	Ward 4
Jason Mikles	Apptd 08/25/14	07/2017	Ward 1

**Sand Springs Personnel Board**

5 member board, Appointed to serve a 5-year term, Appointed by Council, Attendance Requirement per Ordinance No. 945.

Eligibility: City resident. Can **not** serve on any other City board or Park&Rec Municipal Board

Janice Barnes	8/13/2012	05/2016
Jackie Kennemer	Appt'd 09/14/15	05/2017
John Richardson	Reappt'd 05/20/13	05/2018
Dustin Wyzard	Appt'd 10/12/15	05/2020
Celia Thompson	Reappt'd 05/19/14	05/2019

**Sand Springs/Sapulpa Joint Board**

Board shall be comprised of the Chairmen and Vice-Chairmen, or their designees, of the SSMA and the SMA.

Eligibility: Chairmen or Vice-Chairmen of each Municipality or their designees

Mike Burdge	05/2016
John Fothergill	05/2016
City Manager - Mayor's alternate	05/2016
Public Works Director - VM's alt	05/2016

**Tulsa County Sales Tax Overview Committee - Vision 2025 (STOC)**

Per Tulsa County Commissioners' Resolution approved 07/07/03

Eligibility: No elected public official may serve.

Mary Sue Overbey	Re-apptd 11/21/05	12/2018
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## INCOG

Board of Directors: Member is an elected official, alternate is not

Mike Burdge	05/2016
John Fothergill	05/2016

General Assembly: Member is an elected official, alternate is not

Mike Burdge	05/2016
John Fothergill	05/2016

Legislative Consortium (C-Tag): Determined by Council, but normally City Engineer

Mike Burdge	05/2016
City Manager (Alt)	05/2016

Tulsa Metropolitan Area Transportation Policy Committee: Determined by Council, but normally City Engineer

Mike Burdge	05/2016
City Engineer (Alt)	05/2016

## Sand Springs Municipal Judge(s)

2-year term

Michael J. King - Judge	05/2002	05/2016	03/16 Ch
R. Jay McAtee - Asst Judge	10/2002	05/2016	03/16 Ch
Tom Askew - Asst Judge	4/1/2010	05/2016	03/16 Ch

## G.O. Bond Steering Committee

John Fothergill (Council)	Appt 05/18/15
Brian Jackson (Council)	Appt 07/15/14
Jim Spoon (Council)	Appt 05/18/15
Rusty Gunn	Appt 07/16/14
Troy Cox	Appt 08/25/14
James Rankin	Appt 05/18/15
Elizabeth Gray (City Manager)	Appt 09/08/14

## EMSA Board of Trustees

Bryan Wood (Bixby) (Rotates between SS, Bixby and Jenks)	Appt. 01/26/15	01/2018	3-yr term
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**CITY OF SAND SPRINGS  
COUNCIL/~~AUTHORITY~~ STAFF REPORT**

MEETING DATE: April 25, 2016

**SUBJECT:**

**2017 MASTER FEE SCHEDULE**

**STAFF RECOMMENDATION:**

The Council will consider adoption of resolution number 16-33, a resolution of the City Council of Sand Springs, adopting the FY2017 Master Fee Schedule.

**EXECUTIVE SUMMARY:**

The Council and Municipal Authority annually adopt a Master Fee Schedule that provides a single source listing of fees, utility rates, court fines and other charges for services. Adjustments to fees made by resolutions adopted during the previous fiscal year are incorporated into the schedule, and other changes are recommended by applicable departments at the time the Master Fee Schedule resolutions are considered for adoption. All proposed changes are highlighted, as follows:

- |                |   |
|----------------|---|
| Court-         | New technology Fee in the amount of \$6                             |
|                | Police Reimbursement for Civil Court Time @ \$40 per hour           |
| Customer Svc-  | Change in water tap fees  |
| Planning-      | Updated to reflect current fees not yet reflected in this schedule. |
| Pogue Airport- | Updated to reflect recently approved changes to fees                |
| Golf Course-   | Updated to reflect recently approved changes to fees                |

**BUDGETARY IMPACT:**

These fees have been accounted for in the upcoming FY17 budget draft.

**COMPILED BY:** Kelly Lamberson  
Finance Director

**PRESENTED BY:**

**ATTACHMENT:**

Resolution No. 16-33  
Proposed FY2017 Master Fee Schedule

**CITY OF SAND SPRINGS, OKLAHOMA**

**RESOLUTION No. 16-33**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAND SPRINGS, OKLAHOMA, ESTABLISHING A MASTER FEE SCHEDULE CONFIRMING AND MODIFYING FEES, FINES AND RATES CHARGED BY THE CITY OF SAND SPRINGS, ITS AGENCIES, BOARDS AND DEPARTMENTS.**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAND SPRINGS, OKLAHOMA, THAT:**

**SECTION ONE:** That a Master Fee Schedule, made a part of this resolution as Attachment "A" thereto, with various fees, fines and rates set forth therein, is hereby established as a schedule of fees, fines or rates charged by the City of Sand Springs upon the effective dates set forth therein for the specific services enumerated.

**SECTION TWO:** The City Manager of the City of Sand Springs is authorized to add any prior existing and unintentionally omitted fee to the attached Master Fee Schedule, until the next annual review, or to make temporary fee adjustments as special circumstances may warrant, ensuring that the City of Sand Springs will recover its expenses for services provided.

PASSED AND APPROVED this 25<sup>th</sup> Day of April, 2016.

CITY OF SAND SPRINGS, OKLAHOMA

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Mike Burdge, Mayor

ATTEST:

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Janice L. Almy, City Clerk

Approved as to Form:

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David L. Weatherford, City Attorney



**FY 2017**

# **Proposed Master Fee Schedule**

**Sand Springs City Council Resolution 16-33  
Sand Springs Municipal Authority Resolution M16-06**

**For Adoption Consideration April 25, 2016**

**City of Sand Springs • Sand Springs Municipal Authority  
FY 2017 Master Fee Schedule**

<u>Court Fines and Fees</u>	<u>RESOLUTION/ ORDINANCE</u>	<u>Current Fine EFFECTIVE DATE</u>	<u>Fine/Costs AMOUNT</u>	<u>New Fine EFFECTIVE DATE</u>	<u>Fine/Costs AMOUNT</u>	<u>State Statute Local Ordinance Reference</u>
<b><u>COURT FINE BOND SCHEDULE:</u></b>						
Abandoned vehicle	R10-16/M10-04	5/14/2001	\$ 64.00			47 71-901
Accumulation of trash or weeds	R10-16/M10-04	5/14/2001	\$ 154.00			8.48.010
Actual physical control	R10-16/M10-04	7/1/2009	\$ 354.00			47 11-902
Actual physical control (aggravated)	R10-16/M10-04	7/1/2009	\$ 354.00			47 11-902
Actual physical control (drugs)	R10-16/M10-04	7/1/2009	\$ 354.00			47 11-902
Aiding in offense	R10-16/M10-04	7/1/2009	Offense amt.			9.04.020
Alcohol consumption by minor (social host)	R10-16/M10-04	4/27/2009	\$ 204.00			9.44.020
Alcohol furnished to minor (social host)	R10-16/M10-04	4/27/2009	\$ 354.00			9.44.030
Alter tag, title, reg or decal	R10-16/M10-04	5/14/2001	\$ 154.00			47 1151
Animal running at large	R10-16/M10-04	5/14/2001	\$ 104.00			6.04.170
Assault	R10-16/M10-04	7/1/2009	\$ 344.00			9.12.160
Assault & battery	R10-16/M10-04	7/1/2009	\$ 344.00			9.12.160
Assault & battery on a police officer	R10-16/M10-04	7/1/2009	\$ 354.00			9.08.010
Battery	R10-16/M10-04	7/1/2009	\$ 344.00			9.12.160
Begging prohibited	R10-16/M10-04	7/1/2009	\$ 104.00			9.12.130
Blocking alley or driveway	R13-04	8/27/2012	\$ 60.00			10.16.180
Bogus or false check	R10-16/M10-04	5/14/2001	\$ 154.00			9.20.030
Building Code Violation	R10-16/M10-04	7/1/2009	\$ 254.00			15.08.010
Burning trash in city limits	R10-16/M10-04	5/14/2001	\$ 154.00			8.12.070
Business sign without permit	R10-16/M10-04	7/1/2009	\$ 204.00			Zoning 13.21
Careless driving	R10-16/M10-04	7/1/2009	\$ 204.00			47 11-801
Carrying a concealed weapon	R10-16/M10-04	7/1/2009	\$ 204.00			9.32.050
Carrying a loaded firearm	R10-16/M10-04	3/13/2006	\$ 154.00			9.32.040
Certain vehicles injurious to street	R10-16/M10-04	7/1/2009	\$ 154.00			10.24.010
Certificate of occupancy required	R10-16/M10-04	5/14/2001	\$ 154.00			15.04.060
Clinging to moving vehicle prohibited	R10-16/M10-04	7/1/2009	\$ 154.00			47 12-1204
Contaminated property remediation violation	R10-16/M10-04	2/8/2010	\$ 254.00			8.52.030
Contempt of court	R10-16/M10-04	7/1/2009	\$ 544.00			2.32.140
Damaging or injuring property	R10-16/M10-04	7/1/2009	\$ 254.00			9.16.020
Declared public nuisances	R10-16/M10-04	7/1/2009	\$ 204.00			8.36.110
Defacing public property	R10-16/M10-04	7/1/2009	\$ 254.00			9.16.160
Defective Exhaust	R10-16/M10-04	7/1/2009	\$ 84.00			47 12-402
Defective Vehicle	R10-16/M10-04	7/1/2009	\$ 104.00			10.24.020
Defrauding hotel or restaurant	R10-16/M10-04	7/1/2009	\$ 204.00			9.20.040
Dilapidated or unsecured building	R10-16/M10-04	7/1/2009	\$ 254.00			15.36.010
Discharge/possession of air rifle prohibited	R10-16/M10-04	7/1/2009	\$ 154.00			9.32.020
Direction of traffic by hand or voice	R10-16/M10-04	7/1/2009	\$ 154.00			10.32.020
Discharging a firearm in city limits	R10-16/M10-04	7/1/2009	\$ 254.00			9.32.030
Discharging fireworks in the city limits	R10-16/M10-04	7/1/2009	\$ 154.00			9.12.030
Disobey traffic control device	R10-16/M10-04	7/1/2009	\$ 134.00			10.12.030
Disobeying a lawful order	R10-16/M10-04	5/14/2001	\$ 154.00			10.32.040
Disorderly house	R10-16/M10-04	7/1/2009	\$ 254.00			9.12.090
Distribution of fireworks in city limits	R10-16/M10-04	7/1/2009	\$ 154.00			9.12.030
Disturbing the peace	R10-16/M10-04	7/1/2009	\$ 154.00			9.12.010
Dog running at large	R10-16/M10-04	7/1/2009	\$ 104.00			6.08.070
Dog running at large (Pit Bull)	R10-16/M10-04	7/1/2009	\$ 344.00			6.08.070
Double parking	R10-16/M10-04	5/14/2001	\$ 10.00			47 11-1003
Drive in manner not reasonable & proper	R10-16/M10-04	7/1/2009	\$ 154.00			47 11-801
Drive unsafe vehicle	R10-16/M10-04	7/1/2009	\$ 134.00			47 12-101
Driving on the shoulder	R10-16/M10-04	7/1/2009	\$ 134.00			10.12.140

**City of Sand Springs • Sand Springs Municipal Authority  
FY 2017 Master Fee Schedule**

**Court Fines and Fees**

<b><u>COURT FINE BOND SCHEDULE:</u></b>	<b>RESOLUTION/ ORDINANCE</b>	<b>Current Fine EFFECTIVE DATE</b>	<b>Fine/Costs AMOUNT</b>	<b>New Fine EFFECTIVE DATE</b>	<b>Fine/Costs AMOUNT</b>	<b>State Statute Local Ordinance Reference</b>
Driving under the influence	R10-16/M10-04	7/1/2009	\$ 354.00			47 11-902
DUI (aggravated .15 or more)	R10-16/M10-04	7/1/2009	\$ 354.00			47 11-902
Driving under the influence (drugs)	R10-16/M10-04	7/1/2009	\$ 354.00			47 11-902
DUI (under 21)	R10-16/M10-04	7/1/2009	\$ 354.00			47 6-106
Driving under susp, rev, cancel	R10-16/M10-04	7/1/2009	\$ 254.00			47 6-303
Driving While Denied or Canceled	R10-16/M10-04	7/1/2009	\$ 254.00			47 6-303
Driving while impaired	R10-16/M10-04	7/1/2009	\$ 354.00			47 761
Driving while license disqualified	R10-16/M10-04	7/1/2009	\$ 254.00			47 6-303
Driving while revoked	R10-16/M10-04	7/1/2009	\$ 254.00			47 6-303
Driving w/fog lamps on	R10-16/M10-04	7/1/2009	\$ 104.00			47 12-217
Electrical Code Violation	R10-16/M10-04	7/1/2009	\$ 254.00			15.16.140
Eluding a police officer	R10-16/M10-04	7/1/2009	\$ 354.00			9.08.130
Employee without food handlers permit	R10-16/M10-04	11/8/2004	\$ 154.00			8.18.010
Enter or leaving controlled access hwy	R10-16/M10-04	7/1/2009	\$ 134.00			47 11-1302
Equipment violation	R10-16/M10-04	7/1/2009	\$ 104.00			10.24.030
Evidence of rodent/insect contamination	R10-16/M10-04	11/8/2004	\$ 154.00			8.18.010
Excessive acceleration	R10-16/M10-04	7/1/2009	\$ 134.00			47 11-801
Expired tag 0-1 month out of date	R10-16/M10-04	5/14/2001	\$ -			10.32.230
Expired tag 1-4 months out of date	R10-16/M10-04	5/14/2001	\$ 44.00			10.32.230
Expired tag 4-8 months out of date	R10-16/M10-04	5/14/2001	\$ 64.00			10.21.230
Expired tag 8-12 months out of date	R10-16/M10-04	5/14/2001	\$ 84.00			10.32.230
Expired tag 12+ months out of date	R10-16/M10-04	5/14/2001	\$ 104.00			10.32.230
Expunged	R10-16/M10-04	5/14/2001	\$ -			
Fail to change address/name on DL	R10-16/M10-04	7/1/2009	\$ 94.00			47 6-116
Fail to comply w/rabies procedure	R10-16/M10-04	7/1/2009	\$ 254.00			6.08.040
Fail to comply w/amusement reg	R10-16/M10-04	5/14/2001	\$ 154.00			5.16.070
Fail to comply w/comm veh reg	R10-16/M10-04	5/14/2001	\$ 84.00			47 1133
Fail to display lighted head lamps	R10-16/M10-04	7/1/2009	\$ 134.00			47 12-201
Fail to equip trailer with reflectors	R10-16/M10-04	7/1/2009	\$ 104.00			47 12-205
Fail to maintain turning lane	R10-16/M10-04	7/1/2009	\$ 134.00			47 11-309
Fail to obey railroad crossing signal	R10-16/M10-04	7/1/2009	\$ 134.00			47 11-701
Fail to obtain oversize load permit	R10-16/M10-04	5/14/2001	\$ 254.00			15.40.010
Fail to obtain itinerant peddler license	R10-16/M10-04	9/12/2005	\$ 154.00			5.16.050
Fail to obtain swimming pool permit	R10-16/M10-04	7/1/2009	\$ 254.00			15.08.010
Fail to obtain valid Oklahoma driver's license	R10-16/M10-04	7/1/2009	\$ 134.00			47 213
Fail to provide required info	R10-16/M10-04	7/1/2009	\$ 254.00			47 10-104
Fail to register new vehicle	R10-16/M10-04	5/14/2001	\$ 114.00			47 1151
Fail to register out of state vehicle	R10-16/M10-04	5/14/2001	\$ 114.00			47 1125
Fail to register used vehicle	R10-16/M10-04	5/14/2001	\$ 114.00			47 1137
Fail to signal intent to turn	R10-16/M10-04	5/14/2001	\$ 114.00			47 11-604
Fail to store solid waste container properly	R10-16/M10-04	6/12/2006	\$ 154.00			8.16.055
Fail to use child safety restraint	R10-16/M10-04	7/1/2009	\$ 94.00			47 11-1112
Fail to use due caution/emergency vehicle	R10-16/M10-04	7/1/2009	\$ 204.00			47 11-314
Fail to use safety restraint	R10-16/M10-04	5/14/2001	\$ 20.00			47 12-417
Fail to yield to emergency vehicle	R10-16/M10-04	7/1/2009	\$ 204.00			47 11-405
Fail to yield to pedestrian	R10-16/M10-04	7/1/2009	\$ 134.00			47 11-502
Fail to yield to pedestrian in crosswalk	R10-16/M10-04	7/1/2009	\$ 134.00			47 11-502
Failure to appear warrant	R10-16/M10-04	5/14/2001	\$ 25.00			
Failure to dim lights	R10-16/M10-04	5/14/2001	\$ 114.00			47 12-222
Failure to ensure clearance	R10-16/M10-04	7/1/2009	\$ 134.00			47 14-118

**City of Sand Springs • Sand Springs Municipal Authority  
FY 2017 Master Fee Schedule**

**Court Fines and Fees**

<b><u>COURT FINE BOND SCHEDULE:</u></b>	<b>RESOLUTION/ ORDINANCE</b>	<b>Current Fine EFFECTIVE DATE</b>	<b>Fine/Costs AMOUNT</b>	<b>New Fine EFFECTIVE DATE</b>	<b>Fine/Costs AMOUNT</b>	<b>State Statute Local Ordinance Reference</b>
Failure to insure	R10-16/M10-04	5/14/2001	\$ 154.00			10.32-250
Failure to obtain building permit	R10-16/M10-04	7/1/2009	\$ 254.00			15.04.010
Failure to obtain sign permit	R10-16/M10-04	7/1/2009	\$ 254.00			Zoning 13.21
Failure to pay warrant served	R10-16/M10-04	5/14/2001	\$ 25.00			
Failure to secure load	R10-16/M10-04	7/1/2009	\$ 134.00			47 14-105
Failure to yield from a private drive	R10-16/M10-04	7/1/2009	\$ 134.00			47 11-404
Failure to yield from stop sign	R10-16/M10-04	7/1/2009	\$ 134.00			47 11-403
Failure to yield right of way	R10-16/M10-04	7/1/2009	\$ 134.00			47 11-103
Failure to yield right on red	R10-16/M10-04	7/1/2009	\$ 134.00			47 11-202
Failure to yield w/turning left	R10-16/M10-04	7/1/2009	\$ 134.00			47 11-402
Fair housing ordinance violation	R10-16/M10-04	8/2/2002	\$ 254.00			9.24.020
False alarm	R10-16/M10-04	5/14/2001	\$ 154.00			9.08.090
False cert of security verification	R10-16/M10-04	7/1/2009	\$ 204.00			47 7-602
False info on an accident report	R10-16/M10-04	5/14/2001	\$ 254.00			47 10-112
False report to a police officer	R10-16/M10-04	7/1/2009	\$ 254.00			9.08.100
Following too closely	R10-16/M10-04	7/1/2009	\$ 134.00			47 11-310
Gas pump theft (1st offense)	R10-16/M10-04	5/14/2001	\$ 154.00			9.20.050
Gas pump theft (2nd offense)	R10-16/M10-04	5/14/201	\$ 254.00			9.20.050
Gas pump theft (3rd offense)	R10-16/M10-04	5/14/2001	\$ 344.00			9.20.050
Handicapped parking	R10-16/M10-04	7/1/2009	\$ 100.00			10.16.040
Harmful deception	R10-16/M10-04	7/1/2009	\$ 254.00			9.20.020
Illegal entrance	R10-16/M10-04	5/14/2001	\$ 154.00			9.16.070
Illegal entry on private property	R10-16/M10-04	7/1/2009	\$ 154.00			10.16.190
Illegal use of service drive	R10-16/M10-04	5/14/2001	\$ 64.00			
Illegal window tinting	R10-16/M10-04	5/14/2001	\$ 84.00			47 12-422
Impeding movement of traffic	R10-16/M10-04	7/1/2009	\$ 134.00			47 11-804
Improper backing	R10-16/M10-04	7/1/2009	\$ 134.00			47 11-1102
Improper color illumination of tag	R10-16/M10-04	7/1/2009	\$ 104.00			47 12-209
Improper crossing of center median	R10-16/M10-04	7/1/2009	\$ 134.00			47 11-311
Improper driveway access w/o permit	R10-16/M10-04	7/1/2009	\$ 254.00			12.08.020
Improper entrance or exit of highway	R10-16/M10-04	7/1/2009	\$ 134.00			47 11-1302
Improper food protection	R10-16/M10-04	11/6/2004	\$ 154.00			8.18.010
Improper home occupation signage	R10-16/M10-04	7/1/2009	\$ 254.00			Zoning 5.03
Improper lane use	R10-16/M10-04	7/1/2009	\$ 134.00			47 11-309
Improper muffler/exhaust	R10-16/M10-04	7/1/2009	\$ 84.00			47 12-402
Improper parking	R10-16/M10-04	5/14/2001	\$ 10.00			47 11-1003
Improper parking/storage of recreational vehicle	R10-16/M10-04	7/1/2009	\$ 154.00			Zoning 5.06
Improper passing	R10-16/M10-04	7/1/2009	\$ 134.00			47 11-306
Improper stop	R10-16/M10-04	7/1/2009	\$ 134.00			47 11-1003
Improper tag display	R10-16/M10-04	7/1/2009	\$ 134.00			47 4-107
Improper temperature of food	R10-16/M10-04	7/1/2009	\$ 154.00			8.18.010
Improper tow hookup	R10-16/M10-04	7/1/2009	\$ 134.00			47 14-106
Improper turn	R10-16/M10-04	7/1/2009	\$ 134.00			47 11-604
Improper/unsafe lane change	R10-16/M10-04	7/1/2009	\$ 134.00			47 11-309
Inattentive driving	R10-16/M10-04	7/1/2009	\$ 134.00			47 11-901B
Indecent exposure	R10-16/M10-04	7/1/2009	\$ 254.00			9.12.010
Industrial pretreatment violation (maximum)	R10-16/M10-04	7/1/2009	\$ 1,000.00			11 OS 14-111
Injurious acts to an animal	R10-16/M10-04	7/1/2009	\$ 254.00			6.04.190
Inop/dismant vehicle in yard	R10-16/M10-04	7/1/2009	\$ 254.00			Zoning 2.12
Inop vehicle in yard over 168 hours	R10-16/M10-04	7/1/2009	\$ 254.00			8.20.020

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Installation of smoke detectors required	R10-16/M10-04	7/1/2009	\$ 254.00			74 11-324, 11A
Insulting signs, language, literature	R10-16/M10-04	5/14/2001	\$ 154.00			9.12.020
Itinerant peddling of animals prohibited	R10-16/M10-04	4/13/2009	\$ 154.00			6.04.240
Knowingly issue false sec ver	R10-16/M10-04	7/1/2009	\$ 254.00			47 7-602
Lamps & equipment on bicycle	R10-16/M10-04	5/14/2001	\$ 84.00			47 11-1207
Land use violation	R10-16/M10-04	7/1/2009	\$ 254.00			Zoning.2.05
Leaving the scene	R10-16/M10-04	7/1/2009	\$ 254.00			47 10-103
Left of center	R10-16/M10-04	7/1/2009	\$ 134.00			47 11-306
License & vaccination required	R10-16/M10-04	5/14/2001	\$ 64.00			6.08.010
Littering	R10-16/M10-04	5/14/2001	\$ 154.00			8.28.020
Littering from a moving vehicle	R10-16/M10-04	7/1/2009	\$ 154.00			8.28.020
Loud muffler	R10-16/M10-04	7/1/2009	\$ 84.00			10.24.040
Loud noise or music prohibited	R10-16/M10-04	5/14/2001	\$ 154.00			9.12.040
Loud sound amp system prohibited	R10-16/M10-04	5/14/2001	\$ 104.00			10.24.070
Malicious mischief	R10-16/M10-04	5/14/2001	\$ 154.00			9.16.190
Method of parking (wrong way)	R10-16/M10-04	5/14/2001	\$ 10.00			47 11-1004
Maint and construction zones	R10-16/M10-04	5/14/2001	\$ 154.00			10.32.100
Misrepresentation of age by minor (alcohol)	R10-16/M10-04	7/1/2009	\$ 154.00			5.06.050
Mechanical Code Violation	R10-16/M10-04	7/1/2009	\$ 254.00			15.20.010
Negligent parking prohibited	R13-04	8/27/2012	\$ 60.00			10.16.240
No eye protection	R10-16/M10-04	5/14/2001	\$ 84.00			47 40-105
Nuisance (animal)	R10-16/M10-04	7/1/2009	\$ 254.00			6.08.080
Nuisance (public)	R10-16/M10-04	7/1/2009	\$ 254.00			9.04.090
Nuisance (public health)	R10-16/M10-04	7/1/2009	\$ 254.00			8.36.120.E
Numerical limitation animal	R10-16/M10-04	5/14/2001	\$ 84.00			6.08.120
Obstructing a police officer	R10-16/M10-04	5/14/2001	\$ 254.00			9.08.010
Obstruction to driver's view	R10-16/M10-04	7/1/2009	\$ 134.00			47 11-1104
Obstructive or dangerous vehicles	R10-16/M10-04	7/1/2009	\$ 134.00			
Occupied dwelling unfit for human habitation	R10-16/M10-04	7/1/2009	\$ 254.00			15.24.0609
Opening door to oncoming traffic	R10-16/M10-04	7/1/2009	\$ 134.00			47 11-115
Operable vehicle parked in yard	R10-16/M10-04	7/1/2009	\$ 254.00			Zoning 2.11
Operate motorcycle without helmet (under 18)	R10-16/M10-04	5/14/2001	\$ 84.00			47 40-105
Operate motorcycle without proper equipment	R10-16/M10-04	5/14/2001	\$ 84.00			47 40-105
Operate under a foreign license	R10-16/M10-04	5/14/2001	\$ 154.00			47 6-210
Operate under foreign driver's license while suspended	R10-16/M10-04	7/1/2009	\$ 254.00			47 6-303
Operate vehicle with non-use tag displayed	R10-16/M10-04	5/14/2001	\$ 114.00			47 7-686
Operate vehicle without proper license endorsement	R10-16/M10-04	7/1/2009	\$ 134.00			47 6-101
Parked blocking driveway	R13-04	8/27/2012	\$ 60.00			10.16.120
Parked blocking mail box	R13-04	8/27/2012	\$ 60.00			10.16.240
Parked in a loading zone	R13-04	8/27/2012	\$ 60.00			10.20.040
Parked in a no parking zone	R10-16/M10-04	5/14/2001	\$ 10.00			47 11-1003
Parked in excess of 2 hours	R10-16/M10-04	5/14/2001	\$ 10.00			10.16.030
Parked in excess of 24 hours	R10-16/M10-04	5/14/2001	\$ 10.00			10.16.050
Parked in excess of 24 hours & towed	R10-16/M10-04	5/14/2001	\$ 20.00			10.16.050
Parked in fire zone	R13-04	8/27/2012	\$ 100.00			10.16.240/15.32.060
Parked over 18" from curb	R10-16/M10-04	5/14/2001	\$ 10.00			10.16.230
Parked vehicle in area not hard surfaced	R10-16/M10-04	7/1/2009	\$ 254.00			Zoning 2.11
Parked within 30 feet of stop sign	R10-16/M10-04	5/14/2001	\$ 10.00			10.16.120
Parking for certain purpose prohibited	R10-16/M10-04	5/14/2001	\$ 10.00			10.16.120
Parking on sidewalk	R13-04	8/27/2012	\$ 60.00			10.16.120

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Parking prohibited specific places	R13-04	8/27/2012	\$ 60.00			10.16.120
Passing in a no passing zone	R10-16/M10-04	7/1/2009	\$ 134.00			47 11-307
Passing on the right prohibited	R10-16/M10-04	7/1/2009	\$ 134.00			47 11-304
Passing school bus load/unload	R10-16/M10-04	7/1/2009	\$ 254.00			47 11-705
Permitting unauthorized minor to operate vehicle	R10-16/M10-04	7/1/2009	\$ 134.00			47 6-304
Permitting unauthorized person to operate vehicle	R10-16/M10-04	7/1/2009	\$ 134.00			47 6-305
Petit larceny	R10-16/M10-04	7/1/2009	\$ 254.00			9.20.010
Plumbing Code Violation	R10-16/M10-04	7/1/2009	\$ 254.00			15.12.260
Plumbing fixture not connected to city sewer	R10-16/M10-04	7/1/2009	\$ 254.00			15.12.260
Political sign ordinance violation	R10-16/M10-04	12/19/2005	\$ 254.00			9.16.220
Possession of alcohol by minor	R10-16/M10-04	7/1/2009	\$ 204.00			5.04.150
Possession of beer by minor	R10-16/M10-04	7/1/2009	\$ 204.00			5.04.150
Possession of CDS	R10-16/M10-04	7/1/2009	\$ 304.00			9.12.060
Possession of marijuana	R10-16/M10-04	7/1/2009	\$ 309.00			9.12.060
Possession of paraphernalia	R10-16/M10-04	7/1/2009	\$ 304.00			9.12.070
Possession of tobacco by minor (1st offense)	R10-16/M10-04	8/24/2009	\$ 144.00			9.40.040
Possession of tobacco by minor (sub. off. w/l 1 yr.)	R10-16/M10-04	8/24/2009	\$ 244.00			9.40.040
Possession of valid DL required	R10-16/M10-04	7/1/2009	\$ 134.00			10.32.210
Present forged proof of insurance	R10-16/M10-04	7/1/2009	\$ 254.00			47 7-403
Prohibited acts (animals)	R10-16/M10-04	5/14/2001	\$ 154.00			6.04.220
Prohibited obscene conduct	R10-16/M10-04	7/1/2009	\$ 254.00			9.12.010
Public intoxication	R10-16/M10-04	7/1/2009	\$ 154.00			9.12.050
Public intoxication - 2nd violation	R10-16/M10-04	7/1/2009	\$ 194.00			9.12.010
Public intoxication - 3rd violation	R10-16/M10-04	7/1/2009	\$ 244.00			9.12.050
Reckless driving	R10-16/M10-04	7/1/2009	\$ 254.00			47 11-901
Recreational vehicle improperly parked	R10-16/M10-04	7/1/2009	\$ 154.00			10.16.200
Recreational vehicle parked in yard	R10-16/M10-04	7/1/2009	\$ 254.00			Zoning 5.03
Registration, state license required	R10-16/M10-04	5/14/2001	\$ 154.00			
Remove affix tag to conceal vehicle	R10-16/M10-04	7/1/2009	\$ 134.00			47 4-107
Resisting a public official	R10-16/M10-04	7/1/2009	\$ 254.00			9.08.120
Resisting arrest	R10-16/M10-04	5/14/2001	\$ 254.00			9.08.010
Sale of tobacco to person under 18 (1st offense)	R10-16/M10-04	8/24/2009	\$ 144.00			9.40.020
Sale of tobacco to person under 18 (2nd offense)	R10-16/M10-04	8/24/2009	\$ 244.00			9.40.020
Sale of tobacco to person under 18 (3rd offense)	R10-16/M10-04	8/24/2009	\$ 344.00			9.40.020
Selling beer without permit	R10-16/M10-04	5/14/2001	\$ 304.00			
Siltation of streets and drainage ways	R10-16/M10-04	8/9/2004	\$ 254.00			8.52.010
Skateboarding prohibited on city property	R10-16/M10-04	5/14/2001	\$ 54.00			12.24.070.B.6
Skateboarding prohibited on city property (2nd offense)	R10-16/M10-04	5/14/2001	\$ 154.00			12.24.070.B.6
Smoking prohibited in certain public places	R10-16/M10-04	8/24/2009	\$ 154.00			9.36.010
Speed contest prohibited	R10-16/M10-04	7/1/2009	\$ 134.00			
Speed exceeding road condition or stop	R10-16/M10-04	7/1/2009	\$ 134.00			47 11-801
Speed in excess of posted maximum	R10-16/M10-04	7/1/2009	\$ 124.00			47 11-801
Speed school zone 1-5 mph	R10-16/M10-04	7/1/2009	\$ 154.00			47 11-801
Speed school zone 6-10 mph	R10-16/M10-04	7/1/2009	\$ 204.00			47 11-801
Speed school zone 11-19 mph	R10-16/M10-04	7/1/2009	\$ 254.00			47 11-801
Speed school zone 20 or more	R10-16/M10-04	7/1/2009	\$ 304.00			47 11-801
Speeding 1 to 10 mph over limit	R10-16/M10-04	7/1/2009	\$ 114.00			47 11-801
Speeding 11-15 mph over limit	R10-16/M10-04	7/1/2009	\$ 144.00			47 11-801
Speeding 16-20 mph over limit	R10-16/M10-04	7/1/2009	\$ 164.00			47 11-801
Speeding 21-25 mph over limit	R10-16/M10-04	7/1/2009	\$ 184.00			47 11-801

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Speeding 26-30 mph over limit	R10-16/M10-04	5/14/2001	\$ 204.00			47 11-801
Speeding 31-40 mph over limit	R10-16/M10-04	7/1/2009	\$ 254.00			47 11-801
Speeding 41 or more mph over limit	R10-16/M10-04	7/1/2009	\$ 254.00			47 11-801
Speeding in construction zone 1-10 over limit	R10-16/M10-04	7/1/2009	\$ 184.00			47 11-806
Speeding in construction zone 11-15 mph over limit	R10-16/M10-04	7/1/2009	\$ 244.00			47 11-806
Speeding in construction zone 16-20 mph over limit	R10-16/M10-04	7/1/2009	\$ 284.00			47 11-806
Speeding in construction zone 21-25 mph over limit	R10-16/M10-04	7/1/2009	\$ 324.00			47 11-806
Speeding in construction zone 26-30 mph over limit	R10-16/M10-04	7/1/2009	\$ 364.00			47 11-806
Speeding in construction zone 31-35 mph over limit	R10-16/M10-04	7/1/2009	\$ 464.00			47 11-806
Speeding in construction zone 36-40 mph over limit	R10-16/M10-04	7/1/2009	\$ 464.00			47 11-806
Speeding in construction zone 41 mph or more	R10-16/M10-04	7/1/2009	\$ 464.00			47 11-806
Stormwater ordinance violation	R10-16/M10-04	11/17/2008	\$ 254.00			13.20.020
Tampering with an automobile	R10-16/M10-04	7/1/2009	\$ 254.00			9.16.010
Tampering with public utility	R10-16/M10-04	7/1/2009	\$ 254.00			9.16.050
Tow trailer without stay chains or safety device	R10-16/M10-04	7/1/2009	\$ 104.00			47 12-405.1
Traffic hazard	R10-16/M10-04	5/14/2001	\$ 65.00			47 11-101
Transporting a loaded firearm	R10-16/M10-04	3/13/2006	\$ 154.00			9.32.040
Transporting an open container	R10-16/M10-04	7/1/2009	\$ 204.00			5.04.160
Traveling wrong way on one way	R10-16/M10-04	7/1/2009	\$ 134.00			47 11-308
Trespassing	R10-16/M10-04	7/1/2009	\$ 254.00			9.16.130
Truancy (adult)	R10-16/M10-04	5/14/2001	\$ 204.00			9.28.030
Truancy (juvenile)	R10-16/M10-04	5/14/2001	\$ 104.00			9.28.030
Turn on curve or crest (u-turn)	R10-16/M10-04	7/1/2009	\$ 134.00			47 11-602
Unlawful carry pass/oper under 16	R10-16/M10-04	7/1/2009	\$ 114.00			47 40-103
Unlawful connection of electrical service	R10-16/M10-04	7/1/2009	\$ 254.00			15.16.080
Unlawful display of red/blue light	R10-16/M10-04	7/1/2009	\$ 134.00			47 12-227
Unlawful intrusion upon land	R10-16/M10-04	7/1/2009	\$ 154.00			9.16.060
Unlawful keeping of animals	R10-16/M10-04	5/14/2001	\$ 154.00			6.04.160
Unlawful sale of alcohol to minor	R10-16/M10-04	7/1/2009	\$ 254.00			5.04.150
Unlawful sale of low point beer/minor	R10-16/M10-04	7/1/2009	\$ 254.00			5.06.040
Unlawful sale/purchase of beer/minor	R10-16/M10-04	7/1/2009	\$ 254.00			5.04.150
Unlawful riding	R10-16/M10-04	7/1/2009	\$ 134.00			47 11-1114
Unlawful use of emergency equipment	R10-16/M10-04	7/1/2009	\$ 134.00			47 12-218
Unlawful use of or altered drivers license	R10-16/M10-04	7/1/2009	\$ 204.00			47 6-301
Unlawful vehicle on roadway	R10-16/M10-04	7/1/2009	\$ 134.00			10.32.070
Unlawful carrying passengers	R10-16/M10-04	7/1/2009	\$ 134.00			
Vacated dwelling to be secured	R10-16/M10-04	7/1/2009	\$ 254.00			15.24.050
Vehicle running while unattended	R10-16/M10-04	5/14/2001	\$ 114.00			47 11-1101
Violation of city/county health codes	R10-16/M10-04	11/8/2004	\$ 154.00			8.16.010
Violation of curfew	R10-16/M10-04	7/1/2009	\$ 104.00			9.28.010
Violation of DL restrictions	R10-16/M10-04	7/1/2009	\$ 134.00			47 6-113
Violation of load limits	R10-16/M10-04	7/1/2009	\$ 154.00			47 14-103
Violation of park curfew	R10-16/M10-04	7/1/2009	\$ 144.00			12.24.020
Violation of Shell Lake Regulations	R10-16/M10-04	7/1/2009	\$ 94.00			9.16.240
Windshield obstructed	R10-16/M10-04	5/14/2001	\$ 84.00			47 12-404
Working without building permit	R10-16/M10-04	7/1/2009	\$ 254.00			15.04.010
Working without electrical license or registration	R10-16/M10-04	7/1/2009	\$ 254.00			15.16.170
Working without electrical permit	R10-16/M10-04	7/1/2009	\$ 254.00			15.16.080
Working without mechanical license or registration	R10-16/M10-04	7/1/2009	\$ 254.00			15.20.030
Working without mechanical permit	R10-16/M10-04	7/1/2009	\$ 254.00			15.20.010

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Working without plumbing license or registration	R10-16/M10-04	7/1/2009	\$ 254.00			15.12.210
Working without plumbing permit	R10-16/M10-04	7/1/2009	\$ 254.00			15.12.260

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<b>COURT FINE BOND SCHEDULE:</b>						
<u>Court Fines and Fees</u>	<u>RESOLUTION/ ORDINANCE</u>		<u>Fine/Costs AMOUNT</u>			<u>Local Ordinance Reference</u>
Court Costs - Assessed with Fine	R10-16/M10-04		\$ 25.00			11.OS 27-126
Court Costs - Dismissal	R10-16/M10-04		\$ 30.00			11.OS 27-126
CLEET Fees - state	R10-16/M10-04		\$ 9.00			20 OS 18.1313.2
Fingerprinting system fee - state	R14-35/M14-05		\$ 5.00			20 OS 18.1313.3
Forensic science improvement fee - state	R10-16/M10-04		\$ 5.00			20 OS 18 1313.4
<b>Technology Fee</b>		<b>7/1/2016</b>	<b>\$ 6.00</b>			
Larceny behavioral program Fee	R10-16/M10-04		\$ 150.00			
Laboratory Analysis Fee - DUI/DWI/APC	R10-16/M10-04		\$ 150.00			20.18.1313.2
Filing Fee for any bond or security deposited with District Court	R10-16/M10-04		\$ 35.00			28.4.153.3
Jury Trial - Per juror per day	R10-16/M10-04		\$ 20.00			
Jury Trial - Mileage per juror	R10-16/M10-04		State rate			
Subpoena Fee	R10-16/M10-04		\$ 5.00			
Police Report/Copy Fee	R10-16/M10-04		\$ 1.50			
Certified Copy Fee	R10-16/M10-04		\$ 5.00			
Document Reproduction Fee	R14-35/M14-05		\$ 0.25			per page
Audio/Video CD/DVD	R14-35/M14-05		\$ 8.00			per hour
Certified Postage Charge	R14-35/M14-05		\$ 5.64			per request
Class "A" Violations (maximum)	Gen. Penalty		\$ 750.00			11 OS 14-111
Class "B" Violations (maximum)	Gen. Penalty		\$ 500.00			11 OS 14-111
Class "C" Violations (maximum)	Gen. Penalty		\$ 500.00			11 OS 14-111
<b>Police Reimbursement - Civil Court Time</b>			<b>\$40.00 per hour - 3 Hour Minimum</b>			

## City of Sand Springs • Sand Springs Municipal Authority FY 2017 Master Fee Schedule

### UTILITY RATE FEES

RESOLUTION/ ORDINANCE	Current Rate EFFECTIVE DATE	AMOUNT	YEAR 1		YEAR 2		YEAR 3		YEAR 4		YEAR 5		
			New Rate EFFECTIVE										
			DATE	AMOUNT									
<b>Water Rates - Inside City Limits:</b>													
<u>Residential, Commercial &amp; Industrial Gallons/Month</u>													
1,000	R 9-21/M09-06	3/1/2014	\$ 10.25	5/1/2015	\$ 10.56	5/1/2016	\$ 10.87	5/1/2017	\$ 11.20	5/1/2018	\$ 11.54	5/1/2019	\$ 11.88
2,000-50,000	R 9-21/M09-06	3/1/2014	\$ 5.30	5/1/2015	\$ 5.46	5/1/2016	\$ 5.62	5/1/2017	\$ 5.79	5/1/2018	\$ 5.97	5/1/2019	\$ 6.14
51,000 & above	R 9-21/M09-06	3/1/2014	\$ 6.31	5/1/2015	\$ 6.50	5/1/2016	\$ 6.69	5/1/2017	\$ 6.90	5/1/2018	\$ 7.10	5/1/2019	\$ 7.32
<u>Industrial Only</u>													
201,000-500,000	R 9-21/M09-06	3/1/2014	\$ 4.86	5/1/2015	\$ 5.01	5/1/2016	\$ 5.16	5/1/2017	\$ 5.31	5/1/2018	\$ 5.47	5/1/2019	\$ 5.63
501,000-2,000,000	R 9-21/M09-06	3/1/2014	\$ 4.61	5/1/2015	\$ 4.75	5/1/2016	\$ 4.89	5/1/2017	\$ 5.04	5/1/2018	\$ 5.19	5/1/2019	\$ 5.34
2,001,000 & above	R 9-21/M09-06	3/1/2014	\$ 4.33	5/1/2015	\$ 4.46	5/1/2016	\$ 4.59	5/1/2017	\$ 4.73	5/1/2018	\$ 4.87	5/1/2019	\$ 5.02
<b>Water Rates - Outside City Limits:</b>													
3,000	R 9-21/M09-06	3/1/2014	\$ 22.00	5/1/2015	\$ 22.66	5/1/2016	\$ 23.34	5/1/2017	\$ 24.04	5/1/2018	\$ 24.76	5/1/2019	\$ 25.50
4,000-50,000	R 9-21/M09-06	3/1/2014	\$ 10.59	5/1/2015	\$ 10.91	5/1/2016	\$ 11.23	5/1/2017	\$ 11.57	5/1/2018	\$ 11.92	5/1/2019	\$ 12.28
51,000 & above	R 9-21/M09-06	3/1/2014	\$ 7.94	5/1/2015	\$ 8.18	5/1/2016	\$ 8.42	5/1/2017	\$ 8.68	5/1/2018	\$ 8.94	5/1/2019	\$ 9.20
<u>Industrial Only</u>													
201,000-500,000	R 9-21/M09-06	3/1/2014	\$ 7.52	5/1/2015	\$ 7.75	5/1/2016	\$ 7.98	5/1/2017	\$ 8.22	5/1/2018	\$ 8.46	5/1/2019	\$ 8.72
501,000-2,000,000	R 9-21/M09-06	3/1/2014	\$ 7.22	5/1/2015	\$ 7.44	5/1/2016	\$ 7.66	5/1/2017	\$ 7.89	5/1/2018	\$ 8.13	5/1/2019	\$ 8.37
2,001,000 & above	R 9-21/M09-06	3/1/2014	\$ 6.96	5/1/2015	\$ 7.17	5/1/2016	\$ 7.38	5/1/2017	\$ 7.61	5/1/2018	\$ 7.83	5/1/2019	\$ 8.07
<b>Sewer Rates - Inside City Limits:</b>													
<u>Residential (based on average water bill during months of December, January &amp; February)</u>													
0-1,000	R 9-21/M09-06	3/1/2014	\$ 10.40	5/1/2015	\$ 10.71	5/1/2016	\$ 11.03	5/1/2017	\$ 11.36	5/1/2018	\$ 11.71	5/1/2019	\$ 12.06
2,000 & above	R 9-21/M09-06	3/1/2014	\$ 5.46	5/1/2015	\$ 5.62	5/1/2016	\$ 5.79	5/1/2017	\$ 5.97	5/1/2018	\$ 6.15	5/1/2019	\$ 6.33
<b>Sewer Rates - Outside City Limits:</b>													
<u>Residential (based on average water bill during months of December, January &amp; February)</u>													
0-3,000	R 9-21/M09-06	3/1/2014	\$ 20.80	5/1/2015	\$ 21.42	5/1/2016	\$ 22.07	5/1/2017	\$ 22.73	5/1/2018	\$ 23.41	5/1/2019	\$ 24.11
4,000 & above	R 9-21/M09-06	3/1/2014	\$ 10.92	5/1/2015	\$ 11.25	5/1/2016	\$ 11.59	5/1/2017	\$ 11.93	5/1/2018	\$ 12.29	5/1/2019	\$ 12.66
<b>Commercial Sewer Rates - Inside City Limits:</b>													
(If applicable, based upon average water bill during months of December, January & February)													
0-1,000	R 9-21/M09-06	3/1/2014	\$ 10.40	5/1/2015	\$ 10.71	5/1/2016	\$ 11.03	5/1/2017	\$ 11.36	5/1/2018	\$ 11.71	5/1/2019	\$ 12.06
2,000 & above - without winter averaging (per 1,000 gallons)	R 9-21/M09-06	3/1/2014	\$ 5.11	5/1/2015	\$ 5.26	5/1/2016	\$ 5.42	5/1/2017	\$ 5.58	5/1/2018	\$ 5.75	5/1/2019	\$ 5.92
2,000 & above - with winter averaging (per 1,000 gallons)	R 9-21/M09-06	3/1/2014	\$ 5.46	5/1/2015	\$ 5.62	5/1/2016	\$ 5.79	5/1/2017	\$ 5.97	5/1/2018	\$ 6.15	5/1/2019	\$ 6.33
<b>Commercial Sewer Rates - Outside City Limits:</b>													
(If applicable, based upon average water bill during months of December, January & February)													
0-3,000	R 9-21/M09-06	3/1/2014	\$ 20.80	5/1/2015	\$ 21.42	5/1/2016	\$ 22.07	5/1/2017	\$ 22.73	5/1/2018	\$ 23.41	5/1/2019	\$ 24.11
4,000 & above - without winter averaging (per 1,000 gallons)	R 9-21/M09-06	3/1/2014	\$ 10.21	5/1/2015	\$ 10.52	5/1/2016	\$ 10.83	5/1/2017	\$ 11.16	5/1/2018	\$ 11.49	5/1/2019	\$ 11.84
4,000 & above - with winter averaging (per 1,000 gallons)	R 9-21/M09-06	3/1/2014	\$ 10.92	5/1/2015	\$ 11.25	5/1/2016	\$ 11.59	5/1/2017	\$ 11.93	5/1/2018	\$ 12.29	5/1/2019	\$ 12.66
<b>Industrial Sewer Rates - Inside City Limits:</b>													
100%	R 9-21/M09-06	3/1/2014	\$ 10.40	5/1/2015	\$ 10.71	5/1/2016	\$ 11.03	5/1/2017	\$ 11.36	5/1/2018	\$ 11.70	5/1/2019	\$ 12.05
2,000 & above (per 1,000 gallons)	R 9-21/M09-06	3/1/2014	\$ 5.11	5/1/2015	\$ 5.26	5/1/2016	\$ 5.42	5/1/2017	\$ 5.58	5/1/2018	\$ 5.75	5/1/2019	\$ 5.92
90%	R 9-21/M09-06	3/1/2014	\$ 10.40	5/1/2015	\$ 10.71	5/1/2016	\$ 11.03	5/1/2017	\$ 11.36	5/1/2018	\$ 11.70	5/1/2019	\$ 12.05
2,000 & above (per 1,000 gallons)	R 9-21/M09-06	3/1/2014	\$ 4.61	5/1/2015	\$ 4.75	5/1/2016	\$ 4.89	5/1/2017	\$ 5.04	5/1/2018	\$ 5.19	5/1/2019	\$ 5.35
80%	R 9-21/M09-06	3/1/2014	\$ 10.40	5/1/2015	\$ 10.71	5/1/2016	\$ 11.03	5/1/2017	\$ 11.36	5/1/2018	\$ 11.70	5/1/2019	\$ 12.05
2,000 & above (per 1,000 gallons)	R 9-21/M09-06	3/1/2014	\$ 4.08	5/1/2015	\$ 4.20	5/1/2016	\$ 4.33	5/1/2017	\$ 4.46	5/1/2018	\$ 4.59	5/1/2019	\$ 4.73
70%	R 9-21/M09-06	3/1/2014	\$ 10.40	5/1/2015	\$ 10.71	5/1/2016	\$ 11.03	5/1/2017	\$ 11.36	5/1/2018	\$ 11.70	5/1/2019	\$ 12.05
2,000 & above (per 1,000 gallons)	R 9-21/M09-06	3/1/2014	\$ 3.58	5/1/2015	\$ 3.69	5/1/2016	\$ 3.80	5/1/2017	\$ 3.91	5/1/2018	\$ 4.03	5/1/2019	\$ 4.15
60%	R 9-21/M09-06	3/1/2014	\$ 10.40	5/1/2015	\$ 10.71	5/1/2016	\$ 11.03	5/1/2017	\$ 11.36	5/1/2018	\$ 11.70	5/1/2019	\$ 12.05
2,000 & above (per 1,000 gallons)	R 9-21/M09-06	3/1/2014	\$ 3.06	5/1/2015	\$ 3.15	5/1/2016	\$ 3.24	5/1/2017	\$ 3.34	5/1/2018	\$ 3.44	5/1/2019	\$ 3.55
50%	R 9-21/M09-06	3/1/2014	\$ 10.40	5/1/2015	\$ 10.71	5/1/2016	\$ 11.03	5/1/2017	\$ 11.36	5/1/2018	\$ 11.70	5/1/2019	\$ 12.05
2,000 & above (per 1,000 gallons)	R 9-21/M09-06	3/1/2014	\$ 2.56	5/1/2015	\$ 2.64	5/1/2016	\$ 2.72	5/1/2017	\$ 2.80	5/1/2018	\$ 2.88	5/1/2019	\$ 2.97

## City of Sand Springs • Sand Springs Municipal Authority FY 2017 Master Fee Schedule

### UTILITY RATE FEES

			YEAR 1		YEAR 2		YEAR 3		YEAR 4		YEAR 5			
RESOLUTION/ ORDINANCE	Current Rate EFFECTIVE DATE	AMOUNT	New Rate EFFECTIVE DATE											
			AMOUNT	DATE										
40%	0-1,000	R 9-21/M09-06	3/1/2014	\$ 10.40	5/1/2015	\$ 10.71	5/1/2016	\$ 11.03	5/1/2017	\$ 11.36	5/1/2018	\$ 11.70	5/1/2019	\$ 12.05
	2,000 & above (per 1,000 gallons)	R 9-21/M09-06	3/1/2014	\$ 2.04	5/1/2015	\$ 2.10	5/1/2016	\$ 2.16	5/1/2017	\$ 2.23	5/1/2018	\$ 2.29	5/1/2019	\$ 2.36
30%	0-1,000	R 9-21/M09-06	3/1/2014	\$ 10.40	5/1/2015	\$ 10.71	5/1/2016	\$ 11.03	5/1/2017	\$ 11.36	5/1/2018	\$ 11.70	5/1/2019	\$ 12.05
	2,000 & above (per 1,000 gallons)	R 9-21/M09-06	3/1/2014	\$ 1.54	5/1/2015	\$ 1.59	5/1/2016	\$ 1.64	5/1/2017	\$ 1.69	5/1/2018	\$ 1.74	5/1/2019	\$ 1.79
20%	0-1,000	R 9-21/M09-06	3/1/2014	\$ 10.40	5/1/2015	\$ 10.71	5/1/2016	\$ 11.03	5/1/2017	\$ 11.36	5/1/2018	\$ 11.70	5/1/2019	\$ 12.05
	2,000 & above (per 1,000 gallons)	R 9-21/M09-06	3/1/2014	\$ 1.01	5/1/2015	\$ 1.04	5/1/2016	\$ 1.07	5/1/2017	\$ 1.10	5/1/2018	\$ 1.14	5/1/2019	\$ 1.17
10%	0-1,000	R 9-21/M09-06	3/1/2014	\$ 10.40	5/1/2015	\$ 10.71	5/1/2016	\$ 11.03	5/1/2017	\$ 11.36	5/1/2018	\$ 11.70	5/1/2019	\$ 12.05
	2,000 & above (per 1,000 gallons)	R 9-21/M09-06	3/1/2014	\$ 0.51	5/1/2015	\$ 0.53	5/1/2016	\$ 0.55	5/1/2017	\$ 0.56	5/1/2018	\$ 0.58	5/1/2019	\$ 0.60
<b>Industrial Rates - Outside City Limits:</b>														
	0-3,000	R 9-21/M09-06	3/1/2014	\$ 20.80	5/1/2015	\$ 21.42	5/1/2016	\$ 22.06	5/1/2017	\$ 22.72	5/1/2018	\$ 23.41	5/1/2019	\$ 24.11
	4,000 & above	R 9-21/M09-06	3/1/2014	\$ 10.92	5/1/2015	\$ 11.25	5/1/2016	\$ 11.59	5/1/2017	\$ 11.94	5/1/2018	\$ 12.29	5/1/2019	\$ 12.66
<b>Residential Refuse Rates:</b>														
	Polykart service (pickup 1 cart + up to 8 bags per week)	R 9-21/M09-06	3/1/2014	\$ 17.75	5/1/2015	\$ 18.28	5/1/2016	\$ 18.83	5/1/2017	\$ 19.39	5/1/2018	\$ 19.98	5/1/2019	\$ 20.57
	Extra pickup (polykart service OR 10 bags per charge)	R 9-21/M09-06	3/1/2014	\$ 25.00	5/1/2015	\$ 25.75	5/1/2016	\$ 26.52	5/1/2017	\$ 27.32	5/1/2018	\$ 28.14	5/1/2019	\$ 28.98
<b>Commercial Refuse Rates:</b>														
	Commerical Polykart	R 9-22/M 9-07	7/1/2009	\$ 16.50	5/1/2015	\$ 18.28	5/1/2016	\$ 18.83	5/1/2017	\$ 19.39	5/1/2018	\$ 19.98	5/1/2019	\$ 20.57
	2-yard dumpster (1xwk pickup)	R 9-22/M 9-07	7/1/2009	\$ 51.25	5/1/2015	\$ 52.79	5/1/2016	\$ 54.37	5/1/2017	\$ 56.00	5/1/2018	\$ 57.69	5/1/2019	\$ 59.42
	2-yard dumpster (2xwk pickup)	R 9-22/M 9-07	7/1/2009	\$ 76.70	5/1/2015	\$ 79.00	5/1/2016	\$ 81.37	5/1/2017	\$ 83.81	5/1/2018	\$ 86.33	5/1/2019	\$ 88.92
	2-yard dumpster (3xwk pickup)	R 9-22/M 9-07	7/1/2009	\$ 94.05	5/1/2015	\$ 96.87	5/1/2016	\$ 99.78	5/1/2017	\$ 102.77	5/1/2018	\$ 105.85	5/1/2019	\$ 109.03
	2-yard dumpster (4xwk pickup)	R 9-22/M 9-07	7/1/2009	\$ 113.70	5/1/2015	\$ 117.11	5/1/2016	\$ 120.62	5/1/2017	\$ 124.24	5/1/2018	\$ 127.97	5/1/2019	\$ 131.81
	2-yard dumpster (5xwk pickup)	R 9-22/M 9-07	7/1/2009	\$ 132.25	5/1/2015	\$ 136.22	5/1/2016	\$ 140.31	5/1/2017	\$ 144.52	5/1/2018	\$ 148.85	5/1/2019	\$ 153.32
	2-yard dumpster (6x wk pickup)	R 9-22/M 9-07	7/1/2009	\$ 165.85	5/1/2015	\$ 170.83	5/1/2016	\$ 175.95	5/1/2017	\$ 181.23	5/1/2018	\$ 186.67	5/1/2019	\$ 192.27
	3-yard dumpster (1xwk pickup)	R 9-22/M 9-07	7/1/2009	\$ 60.45	5/1/2015	\$ 62.26	5/1/2016	\$ 64.13	5/1/2017	\$ 66.05	5/1/2018	\$ 68.03	5/1/2019	\$ 70.07
	3-yard dumpster (2xwk pickup)	R 9-22/M 9-07	7/1/2009	\$ 88.30	5/1/2015	\$ 90.95	5/1/2016	\$ 93.68	5/1/2017	\$ 96.49	5/1/2018	\$ 99.38	5/1/2019	\$ 102.37
	3-yard dumpster (3xwk pickup)	R 9-22/M 9-07	7/1/2009	\$ 123.00	5/1/2015	\$ 126.69	5/1/2016	\$ 130.49	5/1/2017	\$ 134.41	5/1/2018	\$ 138.44	5/1/2019	\$ 142.59
	3-yard dumpster (4xwk pickup)	R 9-22/M 9-07	7/1/2009	\$ 162.35	5/1/2015	\$ 167.22	5/1/2016	\$ 172.24	5/1/2017	\$ 177.40	5/1/2018	\$ 182.73	5/1/2019	\$ 188.21
	3-yard dumpster (5xwk pickup)	R 9-22/M 9-07	7/1/2009	\$ 194.75	5/1/2015	\$ 200.59	5/1/2016	\$ 206.61	5/1/2017	\$ 212.81	5/1/2018	\$ 219.19	5/1/2019	\$ 225.77
	3-yard dumpster (6xwk pickup)	R 9-22/M 9-07	7/1/2009	\$ 237.60	5/1/2015	\$ 244.73	5/1/2016	\$ 252.07	5/1/2017	\$ 259.63	5/1/2018	\$ 267.42	5/1/2019	\$ 275.45
	4-yard dumpster (1xwk pickup)	R 9-22/M 9-07	7/1/2009	\$ 73.25	5/1/2015	\$ 75.45	5/1/2016	\$ 77.71	5/1/2017	\$ 80.04	5/1/2018	\$ 82.45	5/1/2019	\$ 84.92
	4-yard dumpster (2x wk pickup)	R 9-22/M 9-07	7/1/2009	\$ 107.95	5/1/2015	\$ 111.19	5/1/2016	\$ 114.53	5/1/2017	\$ 117.96	5/1/2018	\$ 121.50	5/1/2019	\$ 125.15
	4-yard dumpster 3xwk pickup)	R 9-22/M 9-07	7/1/2009	\$ 160.00	5/1/2015	\$ 164.80	5/1/2016	\$ 169.74	5/1/2017	\$ 174.84	5/1/2018	\$ 180.08	5/1/2019	\$ 185.48
	4-yard dumpster (4xwk pickup)	R 9-22/M 9-07	7/1/2009	\$ 209.75	5/1/2015	\$ 216.04	5/1/2016	\$ 222.52	5/1/2017	\$ 229.20	5/1/2018	\$ 236.07	5/1/2019	\$ 243.15
	4-yard dumpster (5xwk pickup)	R 9-22/M 9-07	7/1/2009	\$ 267.55	5/1/2015	\$ 275.58	5/1/2016	\$ 283.85	5/1/2017	\$ 292.36	5/1/2018	\$ 301.13	5/1/2019	\$ 310.17
	4-yard dumpster (6xwk pickup)	R 9-22/M 9-07	7/1/2009	\$ 309.30	5/1/2015	\$ 318.58	5/1/2016	\$ 328.14	5/1/2017	\$ 337.98	5/1/2018	\$ 348.12	5/1/2019	\$ 358.56
	6-yard dumpster (1xwk pickup)	R 9-22/M 9-07	7/1/2009	\$ 83.60	5/1/2015	\$ 86.11	5/1/2016	\$ 88.69	5/1/2017	\$ 91.35	5/1/2018	\$ 94.09	5/1/2019	\$ 96.92
	6-yard dumpster (2xwk pickup)	R 9-22/M 9-07	7/1/2009	\$ 155.40	5/1/2015	\$ 160.06	5/1/2016	\$ 164.86	5/1/2017	\$ 169.81	5/1/2018	\$ 174.90	5/1/2019	\$ 180.15
	6-yard dumpster (3xwk pickup)	R 9-22/M 9-07	7/1/2009	\$ 231.80	5/1/2015	\$ 238.75	5/1/2016	\$ 245.91	5/1/2017	\$ 253.29	5/1/2018	\$ 260.89	5/1/2019	\$ 268.72
	6-yard dumpster (4xwk pickup)	R 9-22/M 9-07	7/1/2009	\$ 305.90	5/1/2015	\$ 315.08	5/1/2016	\$ 324.53	5/1/2017	\$ 334.27	5/1/2018	\$ 344.30	5/1/2019	\$ 354.63
	6-yard dumpster (5xwk pickup)	R 9-22/M 9-07	7/1/2009	\$ 382.25	5/1/2015	\$ 393.72	5/1/2016	\$ 405.53	5/1/2017	\$ 417.70	5/1/2018	\$ 430.23	5/1/2019	\$ 443.14
	6-yard dumpster (6xwk pickup)	R 9-22/M 9-07	7/1/2009	\$ 454.00	5/1/2015	\$ 467.62	5/1/2016	\$ 481.65	5/1/2017	\$ 496.10	5/1/2018	\$ 510.98	5/1/2019	\$ 526.31
	10-yard dumpster rental	R 9-22/M 9-07	7/1/2009	\$ 50.35	5/1/2015	\$ 51.86	5/1/2016	\$ 53.42	5/1/2017	\$ 55.02	5/1/2018	\$ 56.67	5/1/2019	\$ 58.37
	10-yard dumpster pickup	R 9-22/M 9-07	7/1/2009	\$ 138.00	5/1/2015	\$ 142.14	5/1/2016	\$ 146.40	5/1/2017	\$ 150.80	5/1/2018	\$ 155.32	5/1/2019	\$ 159.98
	15-yard dumpster rental	R 9-22/M 9-07	7/1/2009	\$ 76.05	5/1/2015	\$ 78.33	5/1/2016	\$ 80.68	5/1/2017	\$ 83.10	5/1/2018	\$ 85.59	5/1/2019	\$ 88.16
	15-yard dumpster pickup	R 9-22/M 9-07	7/1/2009	\$ 170.00	5/1/2015	\$ 175.10	5/1/2016	\$ 180.35	5/1/2017	\$ 185.76	5/1/2018	\$ 191.34	5/1/2019	\$ 197.08
	20-yard dumpster rental	R 9-22/M 9-07	7/1/2009	\$ 100.65	5/1/2015	\$ 103.67	5/1/2016	\$ 106.78	5/1/2017	\$ 109.98	5/1/2018	\$ 113.28	5/1/2019	\$ 116.68
	20-yard dumpster pickup	R 9-22/M 9-07	7/1/2009	\$ 226.00	5/1/2015	\$ 232.78	5/1/2016	\$ 239.76	5/1/2017	\$ 246.96	5/1/2018	\$ 254.36	5/1/2019	\$ 262.00
	30-yard dumpster rental	R 9-22/M 9-07	7/1/2009	\$ 153.25	5/1/2015	\$ 157.85	5/1/2016	\$ 162.59	5/1/2017	\$ 167.46	5/1/2018	\$ 172.49	5/1/2019	\$ 177.66
	30-yard dumpster pickup	R 9-22/M 9-07	7/1/2009	\$ 290.00	5/1/2015	\$ 298.70	5/1/2016	\$ 307.66	5/1/2017	\$ 316.89	5/1/2018	\$ 326.40	5/1/2019	\$ 336.19
	Rolloff Dumpster Delivery Charge	R 9-22/M 9-07	7/1/2009	\$ 25.00	5/1/2015	\$ 25.75	5/1/2016	\$ 26.52	5/1/2017	\$ 27.32	5/1/2018	\$ 28.14	5/1/2019	\$ 28.98
	Extra pickup-all size dumpsters	R 9-22/M 9-07	7/1/2009	\$	5/1/2015	\$ 25.75	5/1/2016	\$ 26.52	5/1/2017	\$ 27.32	5/1/2018	\$ 28.14	5/1/2019	\$ 28.98

## City of Sand Springs • Sand Springs Municipal Authority FY 2017 Master Fee Schedule

### UTILITY RATE FEES

RESOLUTION/ ORDINANCE	Current Rate		YEAR 1		YEAR 2		YEAR 3		YEAR 4		YEAR 5								
	EFFECTIVE	AMOUNT	New Rate		New Rate		New Rate		New Rate		New Rate								
	DATE	AMOUNT	DATE	AMOUNT	DATE	AMOUNT	DATE	AMOUNT	DATE	AMOUNT	DATE	AMOUNT							
<b>Tap Fees Inside:</b>																			
Water 5/8" meter (plus contractor charges)	R 9-22/M 9-07	7/1/2009	\$	750.00															
Water 1" meter (plus contractor charges)	R 9-22/M 9-07	7/1/2009	\$	1,000.00															
Water 2" turbine meter (plus contractor charges)			\$	1,700.00															
Water 2" compound meter (plus contractor charges)			\$	2,100.00															
Water 3" compound meter (plus contractor charges)			\$	2,400.00															
Water 4" compound meter (plus contractor charges)			\$	3,700.00															
Water 6" compound meter (plus contractor charges)			\$	4,700.00															
<b>Tap Fees Outside:</b>																			
Water 5/8" meter (plus contractor charges)	R 9-22/M 9-07	7/1/2009	\$	1,250.00															
Water 1" meter (plus contractor charges)	R 9-22/M 9-07	7/1/2009	\$	1,500.00															
Water 2" meters and above -- same fees as inside																			
<b>Sewer Connection Fee</b>	R 9-21/M09-06	7/1/2009	\$	200.00															
<b>Storm Water utility Fee:</b>	R 9-21/M09-06	3/1/2014	\$	5.00	5/1/2015	\$	5.15	5/1/2016	\$	5.30	5/1/2017	\$	5.46	5/1/2018	\$	5.63	5/1/2019	\$	5.80
<b>Sewer Winter Quarter Average -- New Customer</b>	Ord. 965	6/1/2012		6,000 gal.															

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**CUSTOMER SERVICE FEES**

	Current Rate		New Rate	
	RESOLUTION/ ORDINANCE	EFFECTIVE DATE	AMOUNT	EFFECTIVE DATE
<b><u>SERVICE FEES:</u></b>	<b>Res. 07-15</b>	<b>1/1/2007</b>		
Utility Connect Fee (initiate, reinsate or transfer service)	Res.07-15	1/1/2007	\$ 25.00	
Return Check Fee	R 9-21/M09-06	7/1/2009	\$ 35.00	
Utility Collection Fee	Res.07-15	1/1/2007	\$ 35.00	
Utility Call-out Fee (after hours)	R 9-21/M09-06	7/1/2009	\$ 50.00	
Damage or Removal of Meter Lock or Clamp	R10-38/M11-03	5/1/2011	\$ 50.00	
Meter Pull & Test (only if meter is NOT defective)	R10-38/M11-03	5/1/2011	\$ 50.00	
Destruction of Meter Equipment (per device)	R10-38/M11-03	5/1/2011	Rep'l Cost	
Destruction of Meter Can	R10-38/M11-03	5/1/2011	Rep'l Cost	
Unauthorized Water Usage	R10-38/M11-03	5/1/2011	\$ 200.00	
Destroy Polykart	R 9-21/M09-06	7/1/2009	\$ 100.00	
Hydrant Meter Rental (per day, plus total water usage)	Res.07-15	1/1/2007	\$ 5.00	
Credit Card Convenience Fee	R 9-21/M09-06	7/1/2009	\$ 2.00	
Inspection Connection Fee (temporary water activation)	R10-16/M10-04	7/1/2010	\$ 50.00	
Collection service recovery fee	Res 09-25	6/22/2009	max 35%	
<b><u>UTILITY DEPOSITS:</u></b>				
Residential - homeowners/renters (with cap of \$200)	Res 07-12	1/1/2007	\$ 100.00	
Commercial (with cap of \$200)	Res.07-12	1/1/2007	\$ 100.00	
Industry (with cap of \$300)	Res.07-12	1/1/2007	\$ 200.00	
Hydrant Meter	Res.07-12	1/1/2007	\$ 1,000.00	
<b>Effluent Cischarge Permit:</b>	R 9-21/M09-06	7/1/2009	\$ 250.00	

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**PLANNING AND NEIGHBORHOOD SERVICES FEES**

	<u>RESOLUTION/ ORDINANCE</u>	<u>EFFECTIVE DATE</u>	<u>CURRENT FEE AMOUNT</u>	<u>NEW FEE FEE DATE</u>	<u>AMOUNT</u>
<b><u>BUILDING PERMIT FEES:</u></b>					
Zoning Clearance Permit	R10-16/M10-04	6/9/2008	\$		25.00
Residential Permit Fee-New or Addition:					
0-600 Square Feet	R10-16/M10-04	7/1/2010	\$		83.00
601-1,000 Square Feet	R10-16/M10-04	7/1/2010	\$		165.00
1,001-2,000 Square Feet	R10-16/M10-04	7/1/2010	\$		220.00
2,001-3,000 Square Feet	R10-16/M10-04	7/1/2010	\$		275.00
3,001-4,000 Square Feet	R10-16/M10-04	7/1/2010	\$		330.00
4,001-5,000 Square Feet	R10-16/M10-04	7/1/2010	\$		385.00
5,001 Square Feet & Up (per 1,000 sq ft or part thereof)	R10-16/M10-04	7/1/2010	\$		110.00
Commercial Permit Fee:					
0-1,000 Square Feet	R10-16/M10-04	7/1/2010	\$		330.00
1,001-5,000 Square Feet	R10-16/M10-04	7/1/2010	\$		660.00
5,001-10,000 Square Feet	R10-16/M10-04	7/1/2010	\$		880.00
10,001 Square Feet & Up (per 5,000 sq ft or part thereof)	R10-16/M10-04	7/1/2010	\$		330.00
Residential Remodel Permit	R10-16/M10-04	7/1/2010	\$		83.00
Commercial Remodel Permit:					
First 1,000 Square Feet	R10-16/M10-04	7/1/2010	\$		165.00
1,001-5,000 Square Feet	R10-16/M10-04	7/1/2010	\$		330.00
5,001 Square Feet & Up (per 1,000 sq ft or part thereof)	R10-16/M10-04	7/1/2010	\$		83.00
Residential Park Fee:					
Single-family dwelling	R10-16/M10-04	3/1/2005	\$		75.00
Plus each bedroom	R10-16/M10-04	3/1/2005	\$		25.00
Duplex dwelling	R10-16/M10-04	3/1/2005	\$		150.00
Plus each bedroom	R10-16/M10-04	3/1/2005	\$		25.00
Multi-family dwelling (each unit)	R10-16/M10-04	3/1/2005	\$		250.00
Mobile home (each lot or space)	R10-16/M10-04	3/1/2005	\$		250.00
Carport, Porch, Patio Roof Permit	R10-16/M10-04	7/1/2010	\$		55.00
Pool	R10-16/M10-04	7/1/2010	\$		55.00
Permit Withdrawal Fee-Residential	R10-16/M10-04	7/1/2010	\$		28.00
Permit Withdrawal Fee-Commercial	R10-16/M10-04	7/1/2010	\$		55.00
Beginning Work Without Permit Penalty	R10-16/M10-04	7/1/2010	\$		110.00
Plan Resubmittal Fee (each occurrence)	R10-16/M10-04	7/1/2010	\$		28.00
Conditional Building Permit	R10-16/M10-04	7/1/2010	\$		55.00
Uniform Building Code Commission Fee (59 OS 1000-23 and 1000-25)	R10-16/M10-04	6/1/2010	\$		4.00
Administrative Fee - UBCC (59 OS 1000-23 and 1000-25)	R10-16/M10-04	6/1/2010	\$		0.50

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**PLANNING AND NEIGHBORHOOD SERVICES FEES**

	<u>RESOLUTION/ ORDINANCE</u>	<u>EFFECTIVE DATE</u>	<u>CURRENT FEE AMOUNT</u>	<u>NEW FEE FEE DATE</u>	<u>AMOUNT</u>
<b><u>OTHER PERMIT FEES:</u></b>					
Demolition	R10-16/M10-04	3/1/2005	\$ 25.00		
Certificate of Occupancy-New Construction	R10-16/M10-04	7/1/2010	\$ 50.00		
Certificate of Occupance-Change in Use/Occupancy	R10-16/M10-04	3/1/2005	\$ 50.00		
Blasting Permit	R10-16/M10-04	3/1/2005	\$ 100.00		
Plus per blast charge	R10-16/M10-04	3/1/2005	\$ 25.00		
Earth Change Permit	R10-16/M10-04	3/1/2005	\$ 25.00		
Curb Cut/Sidewalk/Pavement Cut/Boring Permit	R10-16/M10-04	3/1/2005	\$ 25.00		
Special Assessment Letter	R10-16/M10-04	7/1/2010	\$ 25.00		
Flood Map Determination	R10-16/M10-04	6/9/2008	\$ 25.00		
Oil/Gas Well Permit	R10-16/M10-04	3/1/2005	\$ 600.00		
Annual Renewal	R10-16/M10-04	3/1/2005	\$ 250.00		
Fiber Optic Cable-per lineal foot (annual)	R10-16/M10-04	3/1/2005	\$ 1.00		
Fiber Optic Cable-per lineal foot (inspection)	R10-16/M10-04	3/1/2005	\$ 1.00		
Moving Permit	R10-16/M10-04	3/1/2005	\$ 100.00		
Zoning Charge	R10-16/M10-04	7/1/2010	\$ 25.00		
Public Nuisance Abatement Administrative fee	R10-16/M10-04	7/1/2010	\$ 200.00		
Public Nuisance Abatement Administrative fee -- Dilapidated Building	R13-04	9/2/2012	\$ 400.00		
Sign - 100 sq ft. or less (one side)	R10-16/M10-04	7/1/2010	\$ 55.00		
Sign - 101 or more sq. ft. (one side)	R10-16/M10-04	7/1/2010	\$ 110.00		
Sign - Outdoor Advertising 250 sq. ft. or less (per side)	R10-16/M10-04	7/1/2010	\$ 165.00		
Sign - Outdoor Advertising over 250 sq. ft. (per side)	R10-16/M10-04	7/1/2010	\$ 330.00		
Sign - Portable/Promotional (30 day limit)	R10-16/M10-04	3/1/2005	\$ 50.00		
Temporary Use Permit - 30 day limit	R10-16/M10-04	7/1/2010	\$ 100.00		
Zoning Code Book	R10-16/M10-04	6/9/2008	\$ 25.00		
Plan Review (per sheet)	R10-16/M10-04	3/1/2005	\$ 50.00		
Record Drawing (per sheet)	R10-16/M10-04	3/1/2005	\$ 200.00		
<del>Water Tap</del>		<del>7/1/2010</del>	<del>\$ 50.00</del>		
<b><u>INSPECTION FEES:</u></b>					
Residential Building	R10-16/M10-04	7/1/2010	\$ 55.00		
Commercial Building	R10-16/M10-04	7/1/2010	\$ 110.00		
Reinspection/Miscellaneous Inspection Fee	R10-16/M10-04	7/1/2010	\$ 28.00		
Electrical Inspections					
Single-phase, 100-270 volt, 100 amp service	R10-16/M10-04	7/1/2010	\$ 83.00		
Plus per 100 amps or part thereof	R10-16/M10-04	7/1/2010	\$ 28.00		
Three-phase, 100 amp service	R10-16/M10-04	7/1/2010	\$ 138.00		
Plus per 100 amps or part thereof	R10-16/M10-04	7/1/2010	\$ 28.00		
Temporary Pole	R10-16/M10-04	7/1/2010	\$ 28.00		
Temp-to-Building Meter Service	R10-16/M10-04	7/1/2010	\$ 28.00		
Electrical Service Change-out	R10-16/M10-04	7/1/2010	\$ 55.00		
Miscellaneous Electrical	R10-16/M10-04	7/1/2010	\$ 28.00		
Plumbing Inspections					
First five fixtures	R10-16/M10-04	7/1/2010	\$ 55.00		
Next seven fixtures	R10-16/M10-04	7/1/2010	\$ 55.00		

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**PLANNING AND NEIGHBORHOOD SERVICES FEES**

	<u>RESOLUTION/ ORDINANCE</u>	<u>EFFECTIVE DATE</u>	<u>CURRENT FEE AMOUNT</u>	<u>NEW FEE FEE DATE</u>	<u>AMOUNT</u>
Any additional fixtures (per fixture)	R10-16/M10-04	7/1/2010	\$ 11.00		
Water Service	R10-16/M10-04	7/1/2010	\$ 28.00		
Sewer Service	R10-16/M10-04	7/1/2010	\$ 28.00		
Gas Service	R10-16/M10-04	7/1/2010	\$ 28.00		
Water-Sewer-Gas (at one time)	R10-16/M10-04	7/1/2010	\$ 55.00		
Rural Waterline	R10-16/M10-04	7/1/2010	\$ 55.00		
Temporary Gas Service	R10-16/M10-04	7/1/2010	\$ 28.00		
Miscellaneous Plumbing	R10-16/M10-04	7/1/2010	\$ 28.00		
Mechanical Inspections					
Furnace Only (up to 150,000 BTU's)	R10-16/M10-04	7/1/2010	\$ 55.00		
Furnace Only (150,001-300,000 BTU's)	R10-16/M10-04	7/1/2010	\$ 83.00		
Furnace Only (more than 300,000 BTU's)	R10-16/M10-04	7/1/2010	\$ 110.00		
Mechanical system changeout (furnace and/or a/c)	R10-16/M10-04	7/1/2010	\$ 55.00		
Cooling - Up to 3 tons (each unit)	R10-16/M10-04	7/1/2010	\$ 83.00		
Cooling - Over 3 tons and up to 5 tons (each unit)	R10-16/M10-04	7/1/2010	\$ 110.00		
Cooling - Over 5 tons (each unit)	R10-16/M10-04	7/1/2010	\$ 165.00		
Chillder Cooling Unit - Per ton	R10-16/M10-04	7/1/2010	\$ 3.00		
Slab Duct Inspection	R10-16/M10-04	7/1/2010	\$ 28.00		
Miscellaneous Mechanical Inspection	R10-16/M10-04	7/1/2010	\$ 28.00		

**MISCELLANEOUS LICENSE FEES:**

Liquor Store (annual)	Ord. 1078	6/2/2004	\$ 700.00		
Mixed Beverage Establishment (initial)	Ord. 1078	6/2/2004	\$ 1,000.00		
Mixed Beverage Establishment (renewal)	Ord. 1078	6/2/2004	\$ 900.00		
Wine Sales (initial)	Ord. 1078	6/2/2004	\$ 500.00		
Wine Sales (renewal)	Ord. 1078	6/2/2004	\$ 450.00		
Caterer (initial)	Ord. 1078	6/2/2004	\$ 1,000.00		
Caterer (annual)	Ord. 1078	6/2/2004	\$ 900.00		
Beer (on and off premises consumption)	Ord. 1078	6/2/2004	\$ 20.00		
Special Event (per day)	Ord. 1078	6/2/2004	\$ 50.00		
Brewer	Ord. 1078	6/2/2004	\$ 1,250.00		
Distiller	Ord. 1078	6/2/2004	\$ 3,125.00		
Wine Maker	Ord. 1078	6/2/2004	\$ 625.00		
Rectifier	Ord. 1078	6/2/2004	\$ 3,125.00		
Wholesaler	Ord. 1078	6/2/2004	\$ 3,500.00		
Class B Wolesaler	Ord. 1078	6/2/2004	\$ 625.00		
Amusement Device/Pool-Billiard Table (each)	R10-16/M10-04	3/1/2005	\$ 15.00		
Itinerant Peddler/Vendor - Good for 1 year from date of issue)	R13-04	9/1/2012	\$ 75.00		
Carnival License - Each Day	R10-16/M10-04	3/1/2005	\$ 100.00		
Auctioneer	R10-16/M10-04	3/1/2005	\$ 50.00		
Solid Waste Permit - per cubic yard	R10-16/M10-04	10/9/2006	\$ 5.00		

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**PLANNING AND NEIGHBORHOOD SERVICES FEES**

	<u>RESOLUTION/ ORDINANCE</u>	<u>EFFECTIVE DATE</u>	<u>CURRENT FEE AMOUNT</u>	<u>NEW FEE FEE DATE</u>	<u>AMOUNT</u>
<b><u>PLANNING FEES:</u></b>					
Plan Review Fee (per plan sheet)	R10-16/M10-04	2/1/2005	\$ 50.00		
Record Drawing Fee (per utility)	R10-16/M10-04	2/1/2005	\$ 200.00		
Lot Split	R10-16/M10-04	7/1/2010	\$ 100.00		
Lot Combo	R10-16/M10-04	6/9/2008	\$ 100.00		
Alternative compliance to Landscaping Requirement	R10-16/M10-04	7/1/2010	\$ 25.00		
Right-of-Way Encroachment	R10-16/M10-04	7/1/2010	\$ 10.00		
Sketch Plat	R10-16/M10-04	7/1/2010	\$ 75.00		
Preliminary Plat	R10-16/M10-04	7/1/2010	\$ 200.00		
PUD Sketch	R10-16/M10-04	7/1/2010	\$ 75.00		
PUD Preliminary Plat	R10-16/M10-04	7/1/2010	\$ 250.00		
PUD Final Plat	R10-16/M10-04	7/1/2010	\$ 200.00		
PUD Amendment	R12-35/M12-03	7/1/2012	\$ 200.00		
Final Plat	R10-16/M10-04	7/1/2010	\$ 250.00		
Plat Waiver	R10-16/M10-04	6/9/2008	\$ 25.00		
Plat Amendment	R12-35/M12-03	7/1/2012	\$ 200.00		
Access Change	R10-16/M10-04	4/7/1997	\$ 50.00		
Reinstate Preliminary	R10-16/M10-04	6/9/2008	\$ 100.00		
Reinstate Final	R10-16/M10-04	6/9/2008	\$ 100.00		
Variance Res	R10-16/M10-04	6/9/2008	\$ 100.00		
Abandon PUD	R10-16/M10-04	6/9/2008	\$ 100.00		
Special Exception	R10-16/M10-04	6/9/2008	\$ 100.00		
Specific Use Permit	R10-16/M10-04	7/1/2010	\$ 200.00		
Appeals	R10-16/M10-04	4/7/1997	\$ 75.00		
Zoning Letters	R10-16/M10-04	4/7/1997	\$ 50.00		
Agenda Item	R10-16/M10-04	6/9/2008	\$ 25.00		
Certified Mailing Fee Per Letter	R10-16/M10-04	7/1/2010	\$ 4.00		
Regular Mailing Fee Per Letter	R10-16/M10-04	7/1/2010	\$ 0.55		
Check Fees	R10-16/M10-04	7/1/2010	\$ 25.00		
Miscellaneous Fees	R10-16/M10-04	7/1/2010	\$ 20.00		
Housing Tax Credit Program Fee	R14-32	4/28/2014	\$ 200.00		
Zoning Request- High Intensity (IL, IM, IH, CH)	R10-16/M10-04	7/1/2010	\$ 200.00		
Zoning Request- Medium Intensity (RD, RM, OL, OM, CS, CG)	R10-16/M10-04	7/1/2010	\$ 150.00		
Zoning Request- Low Intensity (RS zones)	R10-16/M10-04	7/1/2010	\$ 100.00		
Zoning Request- PUD	R10-16/M10-04	7/1/2010	\$ 200.00		
Board of Adjustment Variance	R10-16/M10-04	7/1/2010	\$ 100.00		
Board of Adjustment Special Exception	R10-16/M10-04	7/1/2010	\$ 100.00		
<b><u>TRADE LICENSE FEES:</u></b>					
Electrical Contractor License	R10-16/M10-04	3/1/2005	\$ 125.00		
Mechanical Contractor License	R10-16/M10-04	3/1/2005	\$ 125.00		
Plumbing Contractor License	R10-16/M10-04	3/1/2005	\$ 125.00		
Water Tap Installer License	R10-16/M10-04	7/1/2010	\$ 125.00		

## City of Sand Springs • Sand Springs Municipal Authority FY 2017 Master Fee Schedule

### Case Community Center Fee Schedule - Effective 7/1/2010

All rates dependent upon availability of space and changes to operations of Center.

<u>Time</u>	<u>Gym</u> 9,100 s.f.	<u>Track</u> 2,300 s.f.	<u>Aerobics</u> 940 s.f.	<u>Conf. Rm. A</u> 554 s.f.	<u>Conf. Rm. B</u> 554 s.f.	<u>Conf. Rm. C</u> 554 s.f.	<u>Sports</u> 1,150 s.f.	<u>Kitchen</u> 450 s.f.	<u>Entire Bldg</u> 26,000 s.f.
<b>Occupancy:</b>	600 people	50 people	50 people	50 people	50 people	50 people	50 people	15 people	app. 900 people

**AREA USER:**

Monday-Friday	\$ 60.00	\$ 35.00	\$ 35.00	\$ 30.00	\$ 30.00	\$ 30.00	\$ 25.00	\$ 10.00	\$ 255.00
Saturday-Sunday	\$ 65.00	\$ 40.00	\$ 40.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 25.00	\$ 10.00	\$ 285.00

**RESIDENT OR SHORT-TERM USER:**

Monday-Friday	\$ 50.00	\$ 30.00	\$ 30.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 20.00	\$ 10.00	\$ 215.00
Saturday-Sunday	\$ 50.00	\$ 30.00	\$ 30.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 20.00	\$ 10.00	\$ 215.00

**HEAVY USER, NON-PROFIT GROUP OR CITY EMPLOYEE:**

Monday-Friday	\$ 35.00	\$ 20.00	\$ 20.00	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00	\$ 10.00	\$ 145.00
Saturday-Sunday	\$ 40.00	\$ 25.00	\$ 25.00	\$ 20.00	\$ 20.00	\$ 20.00	\$ 15.00	\$ 10.00	\$ 175.00

**EXTREME USER:**

Monday-Friday	\$ 25.00	\$ 15.00	\$ 15.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 105.00
Saturday-Sunday	\$ 30.00	\$ 20.00	\$ 20.00	\$ 15.00	\$ 15.00	\$ 15.00	\$ 10.00	\$ 10.00	\$ 135.00

### CASE Card Fee (Case Community Center) - Effective July 1, 2010

	<b>Area User:</b>	<b>Resident User</b>	<b>City Employee User</b>
Individual card	\$ 25.00	No charge	No charge
Family - 1st card	\$ 25.00	No charge	No charge
(Each additional card)	\$ 10.00	\$ 5.00	\$ 5.00
<b>Sr. Citizen User:</b>	\$ 5.00		
<b>Replacement Cards:</b>	\$ 5.00		

### Park Shelter/Stage Rental Fees

Facility with electricity	\$ 35.00
Facility without electricity	\$ 25.00

### Skatepark Rental

Rent per Hr./2 hr. min.	\$ 50.00
Electricity/per day	\$ 25.00

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**FIRE DEPARTMENT FEES**

	<u>SYSTEM CODE</u>	<u>RESOLUTION/ ORDINANCE</u>	<u>EFFECTIVE DATE</u>	<u>CURRENT FEE AMOUNT</u>	<u>NEW FEE EFFECTIVE DATE</u>	<u>NEW FEE AMOUNT</u>
<b><u>FIRE RUN FEES:</u></b>						
<b>Structure Fire</b> (including mobile homes & outbuildings) (Minimum charge for first hour, first alarms assignment three apparatus typical with staff vehicle)		Res.06-05	10/1/2005	\$ 800.00		
Each additional apparatus for the first hour		Res.06-05	10/1/2005	\$ 250.00		
Each apparatus for each add'l hour or portion thereof		Res.06-05	10/1/2005	\$ 250.00		
<b>Hazardous Materials Response</b> (minimum charge for first hour, first alarm assignment, two apparatus typical with staff vehicle)		Res.06-05	10/1/2005	\$ 800.00		
Each additional apparatus for the first hour		Res.06-05	10/1/2005	\$ 250.00		
Each apparatus for each add'l hour or portion thereof		Res.06-05	10/1/2005	\$ 250.00		
<b>Vehicle Fire</b> (minimum charge for first hour, first alarm assignment, one apparatus typical)		Res.06-05	10/1/2005	\$ 200.00		
Each additional apparatus for the first hour		Res.06-05	10/1/2005	\$ 250.00		
Each apparatus for each add'l hour or portion thereof		Res.06-05	10/1/2005	\$ 250.00		
<b>Wildland and Urban Interface Fire</b> (minimum charge for first hour, first alarm assignment, 2 apparatus typical)		Res.06-05	10/1/2005	\$ 300.00		
Each additional apparatus for the first hour		Res.06-05	10/1/2005	\$ 250.00		
Each apparatus for each add'l hour or portion thereof		Res.06-05	10/1/2005	\$ 250.00		
<b>Trash Fire</b> (minimum charge for first hour, first alarm assignment, one apparatus typical)		Res.06-05	10/1/2005	\$ 200.00		
Each additional apparatus for the first hour		Res.06-05	10/1/2005	\$ 250.00		
Each apparatus for each add'l hour or portion thereof		Res.06-05	10/1/2005	\$ 250.00		
<b>Motor Vehicle Collision</b> (minimum charge for first hour first alarm assignment, two apparatus typical with staff vehicle)		Res.06-05	10/1/2005	\$ 500.00		
Each additional apparatus for the first hour		Res.06-05	10/1/2005	\$ 250.00		
Each apparatus for each add'l hour or portion thereof		Res.06-05	10/1/2005	\$ 250.00		
<b>Medical Emergencies</b> for the first hour or portion thereof		Res.06-05	10/1/2005	\$ 200.00		
<b><u>Other Charges and Fees:</u></b>						
False Alarm Calls (after two documented false alarm calls per year)		Res.06-05	10/1/2005	\$ 100.00		
Firefighter Standby (per hour)		Res.06-05	10/1/2005	\$ 50.00		
Fire Crew (2) Standby, no apparatus (per hour)		Res.06-05	10/1/2005	\$ 100.00		
Brush Truck Standby (per hour)		Res.06-05	10/1/2005	\$ 250.00		
Engine Company Standby (per hour)		Res.06-05	10/1/2005	\$ 300.00		

**City of Sand Springs • Sand Springs Municipal Authority  
FY 2017 Master Fee Schedule**

**FIRE DEPARTMENT FEES**

	<u>SYSTEM CODE</u>	<u>RESOLUTION/ ORDINANCE</u>	<u>EFFECTIVE DATE</u>	<u>CURRENT FEE AMOUNT</u>	<u>NEW FEE EFFECTIVE DATE</u>	<u>NEW FEE AMOUNT</u>
<b><u>EMS FEE, EMSA TOTAL CARE FEE AND FIRE SUBSCRIPTION FEE:</u></b>						
Emergency Medical Service Fee - Inside City		R10-16/M10-04	7/1/2010	\$ 2.25		
Emergency Medical Service Fee - Outside City		R10-16/M10-04	7/1/2013	\$ 5.00		
EMSA Total Care - Inside City		R10-16/M10-04	7/1/2010	\$ 1.00		
EMSA Total Care- Outside City		R10-16/M10-04	7/1/2010	\$ 1.00		
Fire Subscription - Outside City		R10-16/M10-04	7/1/2013	\$ 5.00		
<b><u>FIREWORKS:</u></b>						
Permit to discharge Class 1.4G (common fireworks)		R10-16/M10-04	7/1/2010	\$ 20.00		
Permit to discharge Class 1.3.G (special fireworks)		R10-16/M10-04	7/1/2010	\$ 100.00		
<b><u>PERMIT FEES:</u></b>						
Fire Supression System		R04-20	5/24/2004	\$ 50.00		
Fire Alarm System		R12-35/M12-03	7/1/2012	\$ 50.00		

**City of Sand Springs • Sand Springs Municipal Authority  
FY 2017 Master Fee Schedule**

**SHELL LAKE FEES**

	<u>RESOLUTION/ ORDINANCE</u>	<u>EFFECTIVE DATE</u>	<u>AMOUNT</u>
<b>Daily Permit Fee</b> for fishing and use of boat launching area (not more than \$6.00 boat) per person:	Res.97-M02	11/20/1987	\$ 2.00
<b>Annual Use Permit</b>	Res.97-M02	11/20/1997	\$ 25.00

**(Daily or annual permit fees will be charged for anyone  
between the age of 16 and 65)**

**City of Sand Springs • Sand Springs Municipal Authority  
FY 2017 Master Fee Schedule**

**POGUE AIRPORT HANGAR RENTAL FEES**

	<u>RESOLUTION/ ORDINANCE</u>	<u>Current Fee</u>		<u>New Fee</u>	
		<u>EFFECTIVE</u>	<u>AMOUNT</u>	<u>EFFECTIVE</u>	<u>AMOUNT</u>
		<u>DATE</u>		<u>DATE</u>	
Terminal Area - Hangars 1-26 (monthly)	R 09-22/M 09-07*	7/1/2014	\$ 173.00	7/1/2016	\$ 176.00
Northeast Area - Hangars B1E-B9E; B1W-B9W (monthly)	R 09-22/M 09-07*	7/1/2014	\$ 208.00	7/1/2016	\$ 212.00
Port. Exec. - Hangars 17-24 (monthly)	R 09-22/M 09-07*	7/1/2014	\$ 136.00	7/1/2016	\$ 139.00
Port Exec. I - Hangars 15-26 (monthly)	R 09-22/M 09-07*	7/1/2014	\$ 184.00	7/1/2016	\$ 187.00
Port Exec. II - Hangars 27-29 (monthly)	R 09-22/M 09-07*	7/1/2014	\$ 244.00	7/1/2016	\$ 248.00
Four (4) storage rooms (monthly)	R 09-22/M 09-07*	7/1/2014	\$ 104.00	7/1/2016	\$ 106.00
Tiedown (monthly)	R 09-22/M 09-07*	7/1/2014	\$ 40.00	7/1/2016	\$ 40.00
Tiedown (daily)	R 09-22/M 09-07	7/1/2010	\$ 5.00	7/1/2016	no charge
Annual Fee for Limited Flight Instruction and Training	Res.08-25	6/9/2008	\$ 250.00	7/1/2016	no charge

\* Rate increase approved 5/19/2014

**City of Sand Springs • Sand Springs Municipal Authority  
FY 2017 Master Fee Schedule**

**ANIMAL CONTROL FEES**

	Current Fee			New Fee	
	RESOLUTION/ ORDINANCE	EFFECTIVE DATE	AMOUNT	EFFECTIVE DATE	AMOUNT
<b><u>ANIMAL ADOPTION FEES:</u></b>					
Adoption Fee	R10-16/M10-04	11/10/1986	\$ 10.00		
Sterilization Deposit	R10-16/M10-04	11/10/1986	\$ 25.00		
License Fee	R10-16/M10-04	7/1/2010	\$ 5.00		
Dog and Cat Sterilization (State Statute 4.14A.499.2)	R10-16/M10-04		\$ 10.00		

**City of Sand Springs • Sand Springs Municipal Authority  
FY 2017 Master Fee Schedule**

**GOLF FEES**

	<u>RESOLUTION/ ORDINANCE</u>	<u>Current Fee EFFECTIVE DATE</u>	<u>AMOUNT</u>	<u>New Fee EFFECTIVE DATE</u>	<u>AMOUNT</u>
<b><u>Green Fees:</u></b>					
Daily	Res.M12-01	1/23/2012	\$ 20.00	1/1/2016	\$ 21.00
Weekends & Holidays	Res.M12-01	1/23/2012	\$ 25.00	1/1/2016	\$ 26.00
Junior (weekdays only, excluding holidays)	Res.M12-01	1/23/2012	\$ 10.00	1/1/2016	\$ 10.00
Senior (weekdays only, excluding holidays)	Res.M12-01	1/23/2012	\$ 11.00	1/1/2016	\$ 16.00
Group (weekdays only, excluding holidays, 50 players or more)	Res.M12-01	1/23/2012	\$ 14.00	1/1/2016	\$ 14.00
Marketing rounds fee	Res.M12-01	1/23/2012	\$ 20.00	1/1/2016	N/A
Twilight - 1 p.m.	Res.M12-01	1/23/2012	\$ 14.00	1/1/2016	\$ 15.00
Super Twilight - 3 p.m.	Res.M12-01	1/23/2012	\$ 12.00	1/1/2016	N/A

**Annual Memberships  
(with 1/2 price cart)**

Weekday Senior	Res.M12-01	1/23/2012	\$ 325.00	1/1/2016	\$ 350.00
Weekday Regular	Res.M12-01	1/23/2012	\$ 425.00	1/1/2016	\$ 450.00
7-Day Senior	Res.M12-01	1/23/2012	\$ 575.00	1/1/2016	\$ 600.00
7-Day Regular	Res.M12-01	1/23/2012	\$ 675.00	1/1/2016	\$ 700.00
Family Household M-F	Res.M12-01	1/23/2012	\$ 750.00	1/1/2016	\$ 800.00
Family Household 7-Day	Res.M12-01	1/23/2012	\$ 1,150.00	1/1/2016	\$ 1,200.00

**CORPERATE M-F  
CORPERATE 7-DAY**

800 (2) + 350EACH ADD  
1200(2) + 400EACH ADD

**Discount Cards/Other**

Senior - 30 rds. w/cart	Res.M12-01	1/23/2012	\$ 500.00	1/1/2016	\$ 500.00
City Employee - 20% off	Res.M12-01	1/23/2012	\$ 5.00	1/1/2016	\$ 5.00
Patron - 20% off rates	Res.M12-01	1/23/2012	\$ 49.95	1/1/2016	N/A
Promotional Rounds	Res.M12-01	1/23/2012	See Resolution	1/1/2016	N/A
Birthday Promotion	Res.M12-01	1/23/2012	Free W/Paid Rd.	1/1/2016	N/A

**Cart Rental Fees:**

18 holes per person	Res.M12-01	1/23/2012	\$ 14.00	1/1/2016	\$ 14.00
9 holes per person	Res.M12-01	1/23/2012	\$ 7.50	1/1/2016	\$ 7.50

## City of Sand Springs • Sand Springs Municipal Authority FY 2017 Master Fee Schedule

### SPECIAL EVENTS FEES

	<u>RESOLUTION/ ORDINANCE</u>	<u>Current Fee</u>		<u>New Fee</u>	
		<u>EFFECTIVE DATE</u>	<u>AMOUNT</u>	<u>EFFECTIVE DATE</u>	<u>AMOUNT</u>
<b><u>CITY FEES:</u></b>					
Special Event Application Fee (Non-Refundable)	R13-19/ M13-02	1/1/2013	\$ 25.00		
<b><u>FIRE/ MEDICAL FEES:</u></b>					
Firefighter Standby - Per Hour	R13-19/ M13-02	1/1/2013	\$ 50.00		
Fire Crew (2) Standby, No Apparatus - Per Hour	R13-19/ M13-02	1/1/2013	\$ 100.00		
Brush Truck Standby - Per Hour	R13-19/ M13-02	1/1/2013	\$ 250.00		
Engine Company Standby (Not Rescue 1) - Per Hour	R13-19/ M13-02	1/1/2013	\$ 300.00		
Permit to Discharge Fireworks Class 1.3G (special fireworks)	R13-19/ M13-02	1/1/2013	\$ 100.00		
<b><u>POLICE/ SECURITY FEES:</u></b>					
Per Officer (Per Hour - 3 Hour Minimum)	R13-19/ M13-02	1/1/2013	\$ 33.00		
<b><u>SOLID WASTE FEES:</u></b>					
Labor/ Per Individual - Per Hour	R13-19/ M13-02	1/1/2013	\$ 18.00		
PolyKarts/ Recycling - Each	R13-19/ M13-02	1/1/2013	\$ 17.00		
Dumpster 4 yd - Each	R13-19/ M13-02	1/1/2013	\$ 73.00		
3 yd - Each	R13-19/ M13-02	1/1/2013	\$ 60.00		
<b><u>STREETS FEES:</u></b>					
Type III Barricades (Each - Per Day)	R13-19/ M13-02	1/1/2013	\$ 1.30		
Type II Barricades W/Lights (Each - Per Day)	R13-19/ M13-02	1/1/2013	\$ 1.90		
28" Reflective Cones (Each - Per Day)	R13-19/ M13-02	1/1/2013	\$ 0.45		
42" Delineator (Each - Per Day)	R13-19/ M13-02	1/1/2013	\$ 1.60		
Type II Barricades (Each - Per Day)	R13-19/ M13-02	1/1/2013	\$ 1.30		
Any Type Sign (Each - Per Day)	R13-19/ M13-02	1/1/2013	\$ 1.00		
Type I Barricade (Each - Per Day)	R13-19/ M13-02	1/1/2013	\$ 0.40		
Type I Barricade W/Light (Each - Per Day)	R13-19/ M13-02	1/1/2013	\$ 0.70		
Street Sweeping (Per hour - 2 Hour Minimum)	R13-19/ M13-02	1/1/2013	\$ 175.00		
<b><u>PARKS FEES:</u></b>					
Parks Personnel Labor (Per hour - 2 Hour Minimum)	R13-19/ M13-02	1/1/2013	\$ 18.00		
Reservation Without Electric	R13-19/ M13-02	1/1/2013	\$ 25.00		
Reservation with Electric Service (110 Volt)	R13-19/ M13-02	1/1/2013	\$ 35.00		
Non-Standard Electric Service (Per Hour)	R13-19/ M13-02	1/1/2013	\$ 39.45		
*Case Community Center Requires Separate Agreement					
<b><u>NEIGHBORHOOD SERVICES FEES:</u></b>					
Special Event Itinerant Peddler's License - Each Event up to 5 Days	R13-19/ M13-02	1/1/2013	\$ 25.00		
Itinerant Peddler's License - Multiple Events (Good for One Year)	R13-19/ M13-02	1/1/2013	\$ 75.00		
<b><u>WATER SERVICE FEES:</u></b>					
Water Tree (each - per event plus water fee for multi-day events)	R13-19/ M13-02	1/1/2013	\$ 25.00		
Water Fee (per day)	R13-19/ M13-02	1/1/2013	\$ 5.00		
Fire Hydrant Meter (Deposit with water usage deducted)	R13-19/ M13-02	1/1/2013	\$ 1,000.00		

**City of Sand Springs • Sand Springs Municipal Authority  
FY 2017 Master Fee Schedule**

**OTHER FEES:**

	<u>RESOLUTION/ ORDINANCE</u>	<u>EFFECTIVE DATE</u>	<u>AMOUNT</u>
<b>Copy fee per page - standard paper sizes</b> (See resolution for mechanical and search fees)	Res.3-86	12/23/1985	up to \$0.25
<b>Reproduction of oversized documents</b>			Cost of Service
<b>Bid Document Packet (minimum charge)</b>			\$ 50.00

**Franchise Fees:**

AEP/PSO	Ord. 952	8/23/1999	2%
ONG	Res.08-25	6/9/2008	4%
Cox	Ord. 792	2/25/1991	5%
*ATT/Telephones	Ord. 916	7/28/1997	2%
E911 Landline Phones	63 O.S. 58-2815	6/10/1986	5%
E911 Wireless Phones (per phone)	63 O.S. 58-2843.1	1/1/2001	\$ 0.50
E911 VOIP (per line, per month)	Ord. 1262	3/23/2015	\$ 0.50

\* Actual fee is 5%, with ATT retaining 3% used to pay for the operation of emergency telephone service



CITY OF SAND SPRINGS  
COUNCIL/AUTHORITY STAFF REPORT

MEETING DATE: April 25, 2016

**SUBJECT:**

**RESOLUTION NO. 16-30, FINDING A PUBLIC PURPOSE FOR THE PARTICIPATION IN AND PAYMENT OF PUBLIC FUNDS FOR UPCOMING PUBLIC EVENTS**

**STAFF RECOMMENDATION:**

Staff recommends approval of Resolution No. 16-30, a resolution finding a public purpose for the participation in and payment of public funds for upcoming public events.

**EXECUTIVE SUMMARY:**

Staff distributed previous Resolution No. 15-26 and requested Council members to submit their request for consideration as a part of the FY17 budget process.

Staff received input from some Council members, as well as input from the Council Legislative Committee and Council Finance Committee members.

It was noted in the committee meetings that staff was requested to maintain a "flat" and/or reduced budget for FY17.

Proposed Resolution No. 16-30 would result in reduction over prior year's request by \$16,780.

**BUDGETARY IMPACT:**

Resolution No. 16-30 is for a total of \$45,610.00 and said amount is included in the proposed FY17 Budget.

**COMPILED BY:** Janice L. Almy, City Clerk

**PRESENTED BY:** Janice L. Almy, City Clerk

**ATTACHMENT:** Draft Resolution No. 16-30

**CITY OF SAND SPRINGS  
SAND SPRINGS, OKLAHOMA**

**RESOLUTION No. 16-30**

**A RESOLUTION FINDING A PUBLIC PURPOSE FOR THE PARTICIPATION IN AND PAYMENT OF PUBLIC FUNDS FOR UPCOMING PUBLIC EVENTS**

WHEREAS, the City of Sand Springs has received a request for participation in a public or municipal event related to City Government, has reviewed the request and the expenditure involved;

WHEREAS, the City finds that that participation by public officials achieves a public purpose on behalf of the City and municipal government, that the expenditure is not a charitable donation but instead is in the best interest of the City and promotes the goals and objectives of the City;

WHERESE, authorization of participation in the event listed herein is in the best interest of the City.

THEREFORE, BE IT RESOLVED by the City Council of the City of Sand Springs, that City Staff is authorized to make arrangements for funding and participation of City officials in the following events (subject to available funding and subject to review at the time of encumbrance, based on current financial restraints):

1. National League of Cities National Annual Conference
2. National League of Cities Membership Dues
3. OML Conference
4. OML Membership Dues
5. Mayors Council of Oklahoma Conference
6. Mayors Council of Oklahoma Dues
7. The Oklahoma Academy
8. Oklahoma Sovereignty Symposium Event
9. OML Water and Environmental Summit
10. One Voice/Day at the Capitol Event
11. Sand Springs Chamber Open Forums
12. Sand Springs Chamber Membership Dues
13. Tulsa Metro Chamber Membership Dues
14. Misc. Events/Meetings in Oklahoma City or Tulsa Metro Area
15. Misc. Dues
16. Misc Workshop/Retreats and Committee Meetings Expenses
17. INCOG Coalition of Tulsa Area Government Dues
18. INCOG Parking Dues
19. Mileage, travel and parking reimbursements related to the above events pursuant to City policy

This Resolution is approved in open meeting of the City of Sand Springs, Oklahoma  
on the \_\_\_\_\_ day of \_\_\_\_\_, 2016.

CITY OF SAND SPRINGS, OKLAHOMA

\_\_\_\_\_  
Mike Burdge, Mayor

ATTEST:

\_\_\_\_\_  
Janice Almy, City Clerk

Approved as to Form:

\_\_\_\_\_  
David L. Weatherford, City Attorney

DRAFT

## FY17 General Administrative Budget

### Training and Travel (30-08)

NLC Conference – Pittsburgh, PA (Mayor/V-Mayor - \$3,500 ea est)	\$ 7,000.00
OML Conference – OKC (Mayor/Vice Mayor - \$1,500 est)	\$ 3,000.00
Mayors Council of Oklahoma (Mayor)	\$ 500.00
Oklahoma Academy (MB)	\$ 1,000.00
Sovereignty Symposium (MB)	\$ 1,000.00
OML Water and Environmental Summit (MB)	\$ 250.00
OneVoice/Day at the Capitol (Mayor)	\$ 600.00
Sand Springs Open Forums (All)	\$ 360.00
OML New Elected Officials' Training (PN, PD)	\$ 300.00
OML Day at the Capitol (Mayor/Vice-Mayor)	\$ 300.00
MCO Board Meetings-OKC (Mayor)	\$ 1,500.00
<b>Total Training and Travel (30-08)</b>	<b>\$15,810.00</b>

### Memberships and Dues (30-18)

Sand Springs Chamber of Commerce	\$ 1,500.00
Tulsa Metro Chamber Dues	\$ 2,500.00
INCOG Coalition of Tulsa Area Government Dues	\$ 3,500.00
INCOG Parking Passes (1-Admin, 1-P/W)	\$ 1,800.00
OML Dues	\$15,500.00
NLC Dues (elected officials and staff)	\$ 1,500.00
MCO Dues (Mayor)	\$ 500.00
Misc Memberships/Dues	\$ 1,000.00
Misc Workshops/Retreats/Committee Meetings	\$ 2,000.00
<b>Total Membership and Dues (30-18)</b>	<b>\$29,800.00</b>

**GRAND TOTAL:** **\$45,610.00**



CITY OF SAND SPRINGS  
COUNCIL/~~AUTHORITY~~ STAFF REPORT

MEETING DATE: April 25, 2016

**SUBJECT:**

**FISCAL YEAR 2017 BUDGET**

**STAFF RECOMMENDATION:**

The Council will consider adoption of resolution number 16-34, a resolution of the City Council of Sand Springs, adopting the FY2017 annual budget.

**EXECUTIVE SUMMARY:**

According to the Municipal Budget Act (11.O.S. §§ 17-201 through 17-216), the governing body shall adopt the budget after the public hearing and at least 7 days prior to the beginning of the budget year.

This agenda item will satisfy the budget adoption requirement of the above-mentioned Municipal Budget Act by adopting Resolution No. 16-34, approving the FY2017 Proposed Budget.

**BUDGETARY IMPACT:**

This resolution establishes the original Fiscal Year 2017 budget.

**COMPILED BY:** Kelly Lamberson  
Finance Director

**APPROVED BY:**

**ATTACHMENT:**

Resolution No. 16-34  
Proposed FY2017 Budget

**RESOLUTION NO. 16-34**

**A RESOLUTION APPROVING THE CITY OF SAND SPRINGS,  
OKLAHOMA BUDGET FOR THE FISCAL YEAR 2017 AND  
ESTABLISHING BUDGET AMENDMENT AUTHORITY.**

**WHEREAS**, The City Council of the City of Sand Springs has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) in 11 O.S. Sections 17-201 through 17-216; and

**WHEREAS**, The Chief Executive Officer has prepared a budget for the fiscal year ending June 30, 2017 (FY 2017) consistent with the Act; and

**WHEREAS**, The Act in section 17-215 provides for the Chief Executive Officer of the City, or designee, as authorized by the governing body, to transfer any unexpended and unencumbered appropriation from one department to another within the same fund; and

**WHEREAS**, The Sand Springs City Council has conducted a Public Hearing at least 15 days prior to the start of the fiscal year, and published notice of the Public Hearing in compliance with Section 17-208 of the Act; and

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE  
CITY OF SAND SPRINGS:**

**SECTION 1.** The City Council of the City of Sand Springs does hereby adopt the FY 2017 Budget on the 25<sup>th</sup> day of April 2016 with total resources available in the amount of \$50,004,955 and total fund/ departmental appropriations in the amount of \$38,470,223. Legal appropriations (spending/ encumbering limits) are hereby established as follows:

<b>OPERATING FUND BUDGET</b>				
		<u>Revenues</u>	<u>Expenditures</u>	<u>Transfers</u>
				<u>In (Out)</u>
<b>General Fund</b>		17,155,946		(4,458,471)
	Municipal Court		219,127	
	City Manager		356,486	
	City Clerk		186,087	
	General Administration		218,248	
	Planning & Development		163,284	
	Human Resources		201,842	
	Finance		592,433	
	City Attorney		106,172	
	Information Services		319,674	
	Facilities Management		543,212	
	Fleet Maintenance		290,030	
	Police		3,280,282	
	Animal Control		110,946	
	Communications		630,699	

	Fire		3,706,253	
	Emergency Management		60,100	
	Neighborhood Services		316,928	
	Street		908,037	
	Parks & Recreation		1,102,937	
	Museum		56,838	
	Senior Citizens		32,543	
	Economic Development		352,803	
<b>Municipal Authority:</b>				
<b>Water Utility Fund</b>		7,933,841		(730,000)
	Public Works		774,771	
	Water Maintenance/ Operations		1,787,076	
	Skiatook Water System		530,328	
	Water Treatment		1,395,893	
	Lake Caretaker		17,948	
	Engineering		478,446	
	Customer Service		808,669	
	Safety & Training		8,900	
<b>Wastewater Utility Fund</b>		3,450,604		-
	Wastewater Maint/ Operations		995,692	
	Environmental Compliance		259,983	
	Wastewater Treatment		705,438	
<b>Solid Waste Utility Fund</b>		1,929,661		(700,000)
	Solid Waste - Residential		858,626	
	Solid Waste - Commercial		366,772	
	Solid Waste - Recycling		34,816	
<b>Stormwater Utility Fund</b>		1,208,200	198,343	(1,000,000)
<b>Airport Fund</b>		357,225	433,373	50,000
<b>Golf Course Fund</b>		522,800		224,500
	Golf Pro		314,547	
	Golf Maintenance		394,189	
	Debt Service		1,351,687	
	Depreciation		3,611,880	
	Bad Debt		94,900	
	Inventory Short-Long		20,000	
	Loss on Disposal of Assets		22,000	
	Special Revenue Funds	3,220	11,117	-
	Debt Service Fund	1,337,280	1,208,465	(1,500)
<b>Total Operating Fund Budget</b>		<b>\$33,898,777</b>	<b>\$30,438,820</b>	<b>\$(6,615,471)</b>
<b>CAPITAL FUND BUDGET</b>				
		<u>Revenues</u>	<u>Expenditures</u>	<u>Transfers In (Out)</u>
	ODOC Home Fund	20	-	-
	EDIF CDBG Fund	-	-	-
	ODOC EECBG Fund	-	-	-
	Tax Increment District	-	750,000	750,000
	Capital Improvement Fund	760	132,000	30,000
	General Short-Term Capital Fund	115,726	-	(83,000)

Street Improvement Fund	33,790	1,706,534	1,542,598
Capital Water & Wastewater Fund	69,160	3,700,105	2,285,195
GO Bond 2006 Fund	-	-	-
GO Bond 2014 Fund	500	-	-
Vision 2025 Fund	-	-	-
Public Safety Capital Improvement Fund	3,000	467,764	691,509
Econ Dev Capital Improvement Fund	500	-	153,669
Stormwater Capital Improvement Fund	6,930	1,000,000	1,000,000
Golf Course Capital Improvement Fund	10	45,000	25,500
Park & Rec Fund	7,500	-	-
Airport Construction Fund	15	30,000	20,000
Water Meter Replacement Fund	400	200,000	200,000
Municipal Auth Short-Term Capital Fund	15	-	-
<b>Total Capital Fund Budget</b>	<b>\$238,326</b>	<b>\$8,031,403</b>	<b>\$6,615,471</b>

**SECTION 2.** The City Council does hereby authorize the City Manager to transfer any unexpended and unencumbered appropriations, at any time throughout FY 2017, from one line item to another, one object category to another within a department, or one department to another within a fund, and is authorized to amend the revenues within the budget without further approval by the City Council, so long as said transfer is within the City Council authorized spending authority of the City Manager. Additionally, in the case of an emergency, amendments may be made within the spending limits set by Council. Any budget amendments shall be reported to Council within a reasonable time.

**SECTION 3.** All supplemental appropriations or decrease in the total appropriation of a fund shall be adopted at a meeting of the City Council and filed with the State Auditor and Inspector.

**PASSED AND APPROVED** by the City Council of the City of Sand Springs this 25<sup>th</sup> day of April, 2016.

\_\_\_\_\_  
Mike Burdge, Mayor

**ATTEST:**

\_\_\_\_\_  
Janice L. Almy, City Clerk



CITY OF  
SAND SPRINGS  
BUDGET REPORT  
Fiscal Year 2017

*City of Sand Springs, Oklahoma  
Sand Springs Municipal Authority*

# *City of* Sand Springs

FISCAL YEAR 2017

## **Adopted Budget**

Mike Burdge – Mayor

John Fothergill – Vice Mayor

Brian Jackson – Council Member

Dean Nichols – Council Member

Michael Phillips – Council Member

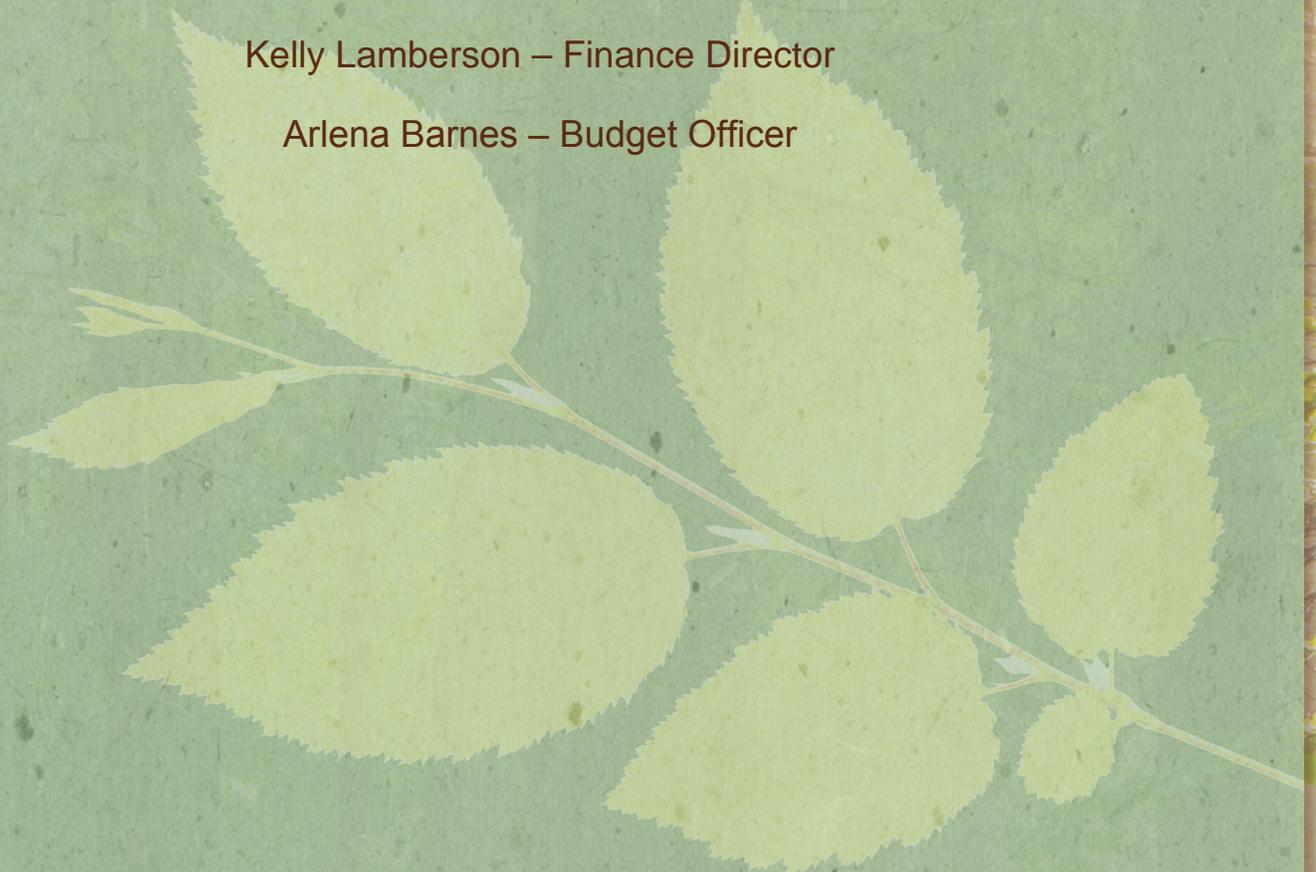
Beau Wilson – Council Member

Jim Spoon – Council Member

Elizabeth Gray – City Manager

Kelly Lamberson – Finance Director

Arlena Barnes – Budget Officer



# City of Sand Springs

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# *City of* Sand Springs

SECTION ONE

## **Introduction**

- Budget Message
- Budgetary Guidelines
- Fund Descriptions





# CITY OF SAND SPRINGS

100 E. Broadway St. • P.O. Box 338 • Sand Springs, Oklahoma 74063  
Phone: 918.246.2500 • [sandspringsok.org](http://sandspringsok.org)

April 25, 2016

Dear City Councilors and Citizens of Sand Springs:

On behalf of the budget preparation team, which includes the City Council Finance Committee, the City's Finance Department and the administrators of the City's departments and divisions, I am pleased to present the 2017 fiscal year (FY-17) balanced budget for the City of Sand Springs and Sand Springs Municipal Authority for your consideration and adoption.

Current economic conditions played a large role in developing the FY-17 budget. Sales tax revenues have remained flat as the Tulsa metro area is experiencing the effects of the downturn in the energy sector. The proposed FY17 budget assumes sales tax revenues will remain flat over the next year. Since sales tax represents two-thirds of General Fund revenues, department heads were asked to keep their budget requests flat for the upcoming fiscal year.

Early in the budget process, city staff and officials discussed the need to incorporate citywide goals into the budget in order to determine priorities and long-term planning. Those goals were summarized into three main categories.

## **Provide excellent customer service**

During the upcoming year, we will focus on continued customer service training in all departments. In addition, we are working on providing more user-friendly resources on the City's website for citizens to obtain valuable information, such as financial reports, code and planning ordinances, comprehensive plan, downtown design guidelines and pet adoption information. Improvements to our facilities will also help to better serve our customers.

## **Improve conditions for economic development**

Staff recognizes the importance of our role in supporting future development, such as improving the appearance of our city. We are currently utilizing some Vision 2025 funds to enhance and beautify our River West corridor as well as Wekiwa Road. In addition, this year's budget includes funding to implement a community service work program to aid in picking up trash, mowing, and clearing brush. Other items that will be done as funds allow include underpass improvements, vinyl fencing, and continuing to improve the city's parks.

### **Increase efficiencies in operations**

As the City streamlines its operations, we can provide better quality services to our citizens. We will be focusing on utilizing technology to improve workflow, such as converting hard copy files to electronic files to make file retrieval for employees and citizens easier and less time consuming. We are continuing to work on improving our utility billing system and electronic meter reading system to reduce the need for manual reads for utility billing. In addition, we will work on updating financial policies and procedures to ensure continued financial stability.

With these goals in mind, we will be able to better prioritize the City's needs as funding allows.

The FY-17 budgeted operating expenditures reflect a 2.3% decrease from prior year budget. Capital outlay and materials & supplies budgets make up the majority of this reduction, but they are offset by a 2.5% increase in personal services. This increase is due to continuation of the annual 2% step increases for all city employees as well as a projected 10% increase in health insurance and workers compensation insurance premiums. The budget does not allow for any short-term capital spending in the upcoming year.

The budget does include two new capital project funds to account for the newly dedicated sales tax beginning January 1<sup>st</sup> of .55% for public safety and .10% for economic development. Other public improvements budgeted for FY-17 include 113<sup>th</sup> W Ave widening, Water Treatment Plant backwash pumps, various water tank rehabs or replacements, and the Pecan-Woodland East stormwater diversion.

I would like to thank our City Council members for supporting our efforts in achieving the goals of the City, and our Department Heads and their staff for the careful consideration shown in their department budget requests, and for recognizing the necessity of a flat budget. The entire staff adopted a sense of teamwork and shared responsibility in the effort to achieve the goals of this budget proposal, and I am confident that they understand the need for continued caution and disciplined management in their expenditures.

Respectfully submitted,



Elizabeth A. Gray  
City Manager

## CITY OF SAND SPRINGS, OKLAHOMA BUDGETARY GUIDELINES

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### **Budget Process**

A detailed request is prepared by the Director responsible for the specific department operating budget, equipment needs and capital projects, and is submitted to the Finance Department for analysis. The Budget Committee – comprised of the City Manager, Finance Director, and Budget Officer – then holds a series of joint meetings with Department Heads to affirm objectives, set priorities and justify work programs. From this process, the Budget Committee allocates available resources based on the priorities established by the group. Next, the Finance Committee, consisting of three council members and members of the Budget Committee, reviews suggested expenditures and makes a recommendation to the City Council and Municipal Authority Trustees. The City Council and Municipal Authority Trustees deliberate upon the proposed budget by holding a public hearing to approve the annual budget no later than seven (7) days before the end of the current fiscal year. The City Council must approve the budget before any expenditure is made in the new fiscal year.

### **Budget Law**

The City has adopted the provisions of the Municipal Budget Act (Title 11 O.S. §§ 17-201 through 17-216). In accordance with the Budget Act, the following process is used to adopt the annual budget:

- a. Prior to June 1, the City Manager submits to the City Council a proposed operating budget for the fiscal year commencing the following July 1.
- b. Public hearings are conducted to obtain citizen comments. At least one public hearing must be held no later than 15 days prior to July 1.
- c. Subsequent to the public hearing but no later than seven days prior to July 1, the budget is adopted by resolution of the City Council.
- d. The adopted budget is filed with the Office of State Auditor and Inspector.

All funds of the City with revenues and expenditures are required to have annual budgets and all budgets must be balanced (i.e. estimated revenues + appropriated fund balance = appropriations). The legal level of expenditure and encumbrance control is department appropriation total within a fund. Accounting for expenditures must at least be at the object category level within each department as follows:

- Personal Services
- Materials and Supplies
- Other Services and Charges
- Capital Outlay
- Debt Service
- Interfund Transfers

All transfers of appropriations between funds and supplemental appropriations require City Council approval. The City Manager may transfer appropriations between object categories within a fund without City Council approval. Supplemental appropriations must also be filed with the Office of State Auditor and Inspector.

In accordance with Title 60 of the Oklahoma State Statutes, the Sand Springs Municipal Authority, the Sand Springs Economic Development Authority and the Sand Springs Cultural and Historical Museum Trust Authority are required to prepare an annual budget and submit a copy to the City as beneficiary. However, there are no further requirements such as form of budget, approval of the budget or definition of a legal level of control.

### **Budget Accounting**

The City budgets for governmental funds, which include General Fund, Capital Project Funds, Debt Service Funds, and Special Revenue Funds, are based on the modified accrual basis of accounting. Under this method, revenues are recognized when “measurable and available”. Measurable means knowing or being able to reasonably estimate the amount. Available is defined as means collectible within the current period or soon enough thereafter (defined by the City as 60 days after year end) to pay current liabilities. The primary revenue sources, which have been treated as susceptible to accrual by the City, are sales tax, police fines, intergovernmental revenues, and other taxes. Expenditures (including capital outlay) are recorded when the related fund liability is incurred, except for general obligation bond principal and interest which are recorded when due.

The City budgets for proprietary funds, which include the Sand Springs Municipal Authority Enterprise Funds based on the accrual basis of accounting. Under this method, revenues are recognized when earned and expenses are recorded when the liability is incurred or economic asset used.

The City utilizes encumbrance accounting in all funds under which purchase orders, contracts, and other commitments for the expenditure of funds are recorded in order to reserve a portion of the applicable appropriation. Encumbrances outstanding at year-end are not considered expenditures for budgetary purposes, but are reported as a reservation of fund balance since the City intends to honor the commitments and provide for supplemental appropriations in the following budget year. All appropriations lapse at year-end.

## CITY OF SAND SPRINGS, OKLAHOMA FUND DESCRIPTIONS

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The basic accounting and reporting entity for the City of Sand Springs is a fund. A fund is defined as “an independent fiscal and accounting entity used to record all financial transactions related to the specific purpose for which the fund was created”. Funds are established for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

Funds used in government are classified into three broad categories: governmental, proprietary and fiduciary. Governmental funds include activities usually associated with a typical local government’s operations (general government, public safety, parks activities, streets, etc.) Proprietary funds are used in governments to account for activities often found in the private sector (utilities, airports and golf courses are prime examples). Fiduciary funds are utilized in situations where the government is acting in a fiduciary capacity as a trustee or agent. The City currently has no Fiduciary funds. The various funds are grouped in fund types and categories as follows:

### GOVERNMENTAL FUNDS

Include activities usually associated with the governmental entities’ operation (police, fire, and general governmental functions).

**General Fund** The primary operating fund of the City. All general tax revenues and other receipts not allocated by law or some other contractual agreement to other funds are accounted for in the General Fund. Expenditures of this fund include the general operating expenses traditionally associated with governments such as administration, public safety, streets, and parks.

**Special Revenue Funds** Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally or administratively restricted to expenditures for certain purposes.

- **Special Programs Fund** – budgets and accounts for specific revenues and expenditures pertaining to public safety activities and recreational services provided by the City.
- **ODOC Home Investment Partnership Fund** – budgets and accounts for federal block grants for housing rehabilitation.

**Debt Service Funds** Debt Service Funds are used to account for the acquisition of resources and payment of principal and interest on general long-term debt.

- **Sinking Fund** – budgets and accounts for ad-valorem taxes levied by the City for use in retiring general obligation bonds, court-assessed judgments, and related interest and fiscal agent fees.

**Capital Project Funds** Capital Project Funds are used to account for the acquisition, construction, and improvement of capital facilities other than those financed by proprietary funds.

- **General Short Term Capital Fund** – budgets and accounts for revenues and transfers from other City funds as City Council may designate for City short-term capital needs with a value of \$5,000 or greater.
- **Municipal Authority Short Term Capital Fund** – budgets and accounts for revenues, transfers from Authority funds as Trustees may designate for Authority short-term capital needs with a value of \$5,000 or greater.
- **Tax Incremental District Fund** – budgets and accounts for tax increment financing revenues initially collected by the General Fund and related economic development expenditures.
- **Parks and Recreational Fund** – budgets and accounts for revenues from housing developers for park improvements.
- **Community Development Block Grant - EDIF Fund** - budgets and accounts for federal block grants for purposes of community development.
- **ODOC EECBG Grant Fund**- budgets and accounts for an energy efficiency and conservation block grant for purposes of improvements to the City's Municipal building.
- **Capital Improvement Fund** – budgets and accounts for specific revenues, transfers from other City funds and expenditures for various capital projects not accounted for in other project funds.
- **Street Improvement Fund** – budgets and accounts for street improvements funded by the related half penny sales tax approved by citizens in 2007. These funds may also be expended for retirement of debt as provided in the ordinance.
- **Capital Improvement Water & Wastewater Fund** – budgets and accounts for water and sewer improvements funded by the related penny sales tax approved by citizens in 1979. These funds may also be expended for retirement of debt as provided in the ordinance.
- **Airport Construction Fund** – budgets and accounts for grants, transfers from other City funds and expenditures for capital improvements of the airport.

**Capital Project Funds** *(continued)*

- **General Obligation Bond 2006 Fund** – budgets and accounts for 2006 GO Bond proceeds (\$6,360,000) for capital improvements for streets, public safety, and community center.
- **General Obligation Bond 2014 Fund** – budgets and accounts for 2014 GO Bond proceeds (\$2,365,000) for capital improvements for parks, cultural and recreation facilities.
- **Stormwater Capital Improvement Fund** – budgets and accounts for transfers from the Municipal Authority stormwater revenues for capital improvements for stormwater drainage.
- **Vision 2025 Fund** – budgets and accounts for surplus Vision 2025 sales tax revenues and private donations to be used for parks improvements and other capital improvements.
- **Public Safety Capital Improvement Fund** – budgets and accounts for Public Safety improvements funded by the related .45 penny sales tax approved by citizens in 2015. These funds may also be expended for retirement of debt as provided in the ordinance.
- **Economic Dev Capital Improvement Fund** – budgets and accounts for Economic Development projects funded by the related .10 penny sales tax approved by citizens in 2015. These funds may also be expended for retirement of debt as provided in the ordinance.
- **Golf Course Capital Improvement Fund** – budgets and accounts for transfers from the Municipal Authority golf course revenues designated for capital improvements for maintenance of the golf course.
- **Water Meter Replacement Fund** – This fund accumulates recovered funds generated as a result of the AMR project after debt service payments are made. These funds are used for ongoing maintenance of the AMR system and to maintain and replace components of automated water meters.

## PROPRIETARY FUNDS

There are two classifications of Proprietary Funds: Enterprise Funds and Internal Service Funds. Internal Service Funds are used to account for goods or services provided to other funds, departments, or agencies of the City. The City currently has no Internal Service Funds.

### **Enterprise Funds**

Enterprise Funds are used to account for activities that are operated in a manner similar to a private business enterprise, where the cost of the goods or services are to be financed or recovered primarily through user charges.

- **Municipal Authority Water Utility Fund** – budgets and accounts for activities of the public trust in providing water services to citizens.
- **Municipal Authority Wastewater Utility Fund** – budgets and accounts for activities of the public trust in providing wastewater services to citizens.
- **Municipal Authority Solid Waste Utility Fund** – budgets and accounts for activities of the public trust in providing solid waste services to citizens.
- **Municipal Authority Airport Fund** – budgets and accounts for revenues and expenses related to the operation of the airport facility, pay debt service requirements on airport related debt and finance future airport improvements.
- **Municipal Authority Golf Course Fund** – budgets and accounts for revenues and expenses related to the operation of the golf course, pay debt service requirements on golf course related debt and finance future golf improvements.
- **Municipal Authority Stormwater Fund** – budgets and accounts for revenues and expenses related to the maintenance of stormwater operations.

# *City of* Sand Springs

SECTION TWO

## **Budget Overview**

- Budget Summary
- Scheduled Positions



**CITY OF SAND SPRINGS  
BUDGET SUMMARY - ALL FUNDS  
FY 2017 BUDGET**

	GENERAL FUND	SPECIAL REVENUE FUNDS	DEBT SERVICE FUND	CAPITAL PROJECT FUNDS	ENTERPRISE FUNDS UTILITY FUNDS	OTHER FUNDS	COMBINED FUNDS
<b>Gross Operating Revenues</b>							
Taxes	\$ 15,021,786	\$ -	\$ 1,335,530	\$ 95,000	\$ -	\$ -	\$ 16,452,316
Licenses & Permits	135,110	-	-	-	-	-	135,110
Intergovernmental	355,000	-	-	-	-	-	355,000
Charges for Services	1,018,850	-	-	55,860	14,311,006	880,025	16,265,741
Fines & Forfeitures	330,200	-	-	-	-	-	330,200
Other Revenues	287,000	3,000	-	20,526	211,300	-	521,826
Investment Income	8,000	200	1,750	66,940	-	-	76,890
<b>Total Gross Operating Revenues</b>	<b>\$ 17,155,946</b>	<b>\$ 3,200</b>	<b>\$ 1,337,280</b>	<b>\$ 238,326</b>	<b>\$ 14,522,306</b>	<b>\$ 880,025</b>	<b>\$ 34,137,083</b>
<b>Expenditures:</b>							
General Government	\$ 1,299,622	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,299,622
Planning and Zoning	163,284	-	-	-	-	-	163,284
Financial Administration	900,447	-	-	-	-	-	900,447
Public Safety	8,105,208	11,117	-	-	-	-	8,116,325
Highways and Streets	908,037	-	-	1,706,534	-	-	2,614,571
Health and Welfare	32,543	-	-	-	-	-	32,543
Utility Services	-	-	-	5,032,105	12,325,107	-	17,357,212
Culture and Recreation	1,159,775	-	-	-	-	-	1,159,775
Airport	-	-	-	30,000	-	875,121	905,121
Golf Course	-	-	-	45,000	-	890,362	935,362
Community and Economic Development	352,803	-	-	750,000	-	-	1,102,803
Facilities Management and Fleet Maint	833,242	-	-	-	-	-	833,242
Debt Service:	-	-	-	-	-	-	-
Principal Retirement	162,862	-	1,050,000	-	-	-	1,212,862
Interest and Fiscal Charges	9,055	-	158,465	467,764	-	-	635,284
<b>Total Expenditures</b>	<b>\$ 13,926,878</b>	<b>\$ 11,117</b>	<b>\$ 1,208,465</b>	<b>\$ 8,031,403</b>	<b>\$ 12,325,107</b>	<b>\$ 1,765,483</b>	<b>\$ 37,268,453</b>
<b>Excess (deficiency) of Revenues over Expenditures</b>	<b>\$ 3,229,068</b>	<b>\$ (7,917)</b>	<b>\$ 128,815</b>	<b>\$ (7,793,077)</b>	<b>\$ 2,197,199</b>	<b>\$ (885,458)</b>	<b>\$ (3,131,370)</b>
<b>Non-Operating Rev(Exp)</b>							
Investment Income	\$ -	\$ -	\$ -	\$ -	\$ 7,615	\$ 55	\$ 7,670
Other Income	-	-	-	-	2,000	500	2,500
Interest, Fees, Amortization	-	-	-	-	(1,174,770)	(5,000)	(1,179,770)
Loss on Disposal of Assets	-	-	-	-	(21,000)	(1,000)	(22,000)
<b>Total Non-Operating Rev(Exp)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (1,186,155)</b>	<b>\$ (5,445)</b>	<b>\$ (1,191,600)</b>
<b>Net Income(Loss) Before Transfers</b>	<b>\$ 3,229,068</b>	<b>\$ (7,917)</b>	<b>\$ 128,815</b>	<b>\$ (7,793,077)</b>	<b>\$ 1,011,044</b>	<b>\$ (890,903)</b>	<b>\$ (4,322,970)</b>
<b>Other Financing Sources (Uses)</b>							
Capital Lease Proceeds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contributed Capital Revenue	-	-	-	-	12,437,548	-	12,437,548
Transfers In	1,776,500	-	-	7,510,471	3,885,195	300,000	13,472,166
Transfers Out	(6,234,971)	-	(1,500)	(895,000)	(6,315,195)	(25,500)	(13,472,166)
<b>Total Other Financing Sources (Uses)</b>	<b>\$ (4,458,471)</b>	<b>\$ -</b>	<b>\$ (1,500)</b>	<b>\$ 6,615,471</b>	<b>\$ 10,007,548</b>	<b>\$ 274,500</b>	<b>\$ 12,437,548</b>
<b>Net Change in Fund Balance</b>	<b>\$ (1,229,403)</b>	<b>\$ (7,917)</b>	<b>\$ 127,315</b>	<b>\$ (1,177,606)</b>	<b>\$ 11,018,592</b>	<b>\$ (616,403)</b>	<b>\$ 8,114,578</b>
<b>Beginning Fund Balance</b>	<b>\$ 3,890,713</b>	<b>\$ 11,117</b>	<b>\$ 885,390</b>	<b>\$ 2,743,881</b>	<b>\$ 45,941,902</b>	<b>\$ 7,223,946</b>	<b>\$ 60,696,949</b>
<b>Ending Fund Balance</b>	<b>\$ 2,661,310</b>	<b>\$ 3,200</b>	<b>\$ 1,012,705</b>	<b>\$ 1,339,530</b>	<b>\$ 56,960,494</b>	<b>\$ 6,607,543</b>	<b>\$ 68,584,782</b>
Nonspendable	\$ 22,778	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,778
Restricted	593,341	-	-	218,676	48,899,031	6,513,686	56,224,734
Assigned	428,186	3,000	-	371,352	-	-	802,538
Unassigned	1,617,005	200	1,012,705	749,502	8,061,463	93,857	11,534,732
<b>Total Ending Fund Balance</b>	<b>\$ 2,661,310</b>	<b>\$ 3,200</b>	<b>\$ 1,012,705</b>	<b>\$ 1,339,530</b>	<b>\$ 56,960,494</b>	<b>\$ 6,607,543</b>	<b>\$ 68,584,782</b>

BUDGET OVERVIEW

SCHEDULED POSITIONS

CITY OF SAND SPRINGS  
SCHEDULED POSITIONS BY DEPARTMENT  
FY2017 BUDGET

<u>FULL TIME</u>	<u>2017</u>	<u>2016</u>	<u>FY2015</u>	<u>FY2014</u>	<u>FY2013</u>	<u>FY2012</u>	<u>FY2011</u>	<u>FY2010</u>
City Manager	2	2	2	3	3	3	1	1
City Clerk	2	2	2	0	0	0	0	0
Municipal Court	3	3	3	3	3	3	2	2
Human Resources	2	2	2	2	2	2	1	1
Finance	6	6	6	7	7	7	6	7
Information Services	2	2	2	2	2	2	2	2
Planning & Development	2	2	2	1	1	1	1	1
Facilities Management	4.5	4.5	4.5	4.5	4.5	4.5	4	5
Fleet Maintenance	4.5	4.5	4.5	4.5	4.5	4.5	4	5
Police	36	36	36	36	34	34	32	35
Animal Control	2	2	2	2	2	2	2	2
Communications	8	8	7	8	7	7	7	8
Fire	35	36	36	36	33	33	31	32
Neighborhood Services	3	4	4	4	3	3	4	5
Street	9	9	9	9	9	9	8	12
Parks & Recreation	8	8	8	8	6	6	7	10
Senior Citizens	0	0	0	0	0	0	0	0
Museum	0	0	0	0	0	0	0	1
Economic Development	1	1	1	1	1	1	1	1
<b>Total General Fund</b>	<b>130</b>	<b>132</b>	<b>131</b>	<b>131</b>	<b>122</b>	<b>122</b>	<b>113</b>	<b>130</b>
Public Works	7	7	7	7	7	7	7	7
Water	18	18	18	21	19	19	19	20
Wastewater	19	19	19	19	19	19	19	19
Solid Waste	11	11	11	11	11	11	11	11
Stormwater	1	1	0	0	0	0	1	1
Engineering	5	5	5	5	5	5	5	5
Safety & Training	0	0	0	0	0	0	0	0
Customer Service	8	8	8	5	8	8	9	10
Airport	1	1	1	1	1	1	1	1
Golf Course Pro	0	0	0	0	0	0	0	0
Golf Course Maintenance	0	0	0	0	0	0	0	0
<b>Total Municipal Authority</b>	<b>70</b>	<b>70</b>	<b>69</b>	<b>69</b>	<b>70</b>	<b>70</b>	<b>72</b>	<b>74</b>
<b>Total Full Time</b>	<b>200</b>	<b>202</b>	<b>200</b>	<b>200</b>	<b>192</b>	<b>192</b>	<b>185</b>	<b>204</b>
<u>PART TIME</u>								
City Manager	0	0	0	0	0	0	2	2
Municipal Court	3	3	3	3	1	1	3	3
Human Resources	0	0	0	0	0	0	1	2
Finance	0	0	0	0	0	0	1	1
City Attorney	1	1	1	1	1	1	1	1
Fleet Maintenance	0	0	1	1	1	1	0	0
Police	0	1	1	1	2	2	1	0
Emergency Management	1	1	1	1	1	1	1	1
Fire	0	0	0	0	1	1	1	0
Parks & Recreation	6	6	6	6	6	6	7	7
Senior Citizens	1	1	1	1	1	1	1	2
Museum	1	0	0	0	0	0	0	0
Airport	2	2	2	2	1	1	1	3
Golf Course Pro	0	0	0	0	0	0	0	0
	<b>15</b>	<b>15</b>	<b>16</b>	<b>16</b>	<b>15</b>	<b>15</b>	<b>20</b>	<b>22</b>
<u>TEMPORARY/SEASONAL</u>								
Street	2	2	2	2	2	2	2	2
Parks & Recreation	4	4	4	4	4	4	4	4
Golf Course Pro	0	0	0	0	0	0	0	0
Golf Course Maintenance	0	0	0	0	0	0	0	0
	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>
<b>Full Time</b>	<b>200</b>	<b>202</b>	<b>200</b>	<b>200</b>	<b>192</b>	<b>192</b>	<b>185</b>	<b>204</b>
<b>Part Time</b>	<b>15</b>	<b>15</b>	<b>16</b>	<b>16</b>	<b>15</b>	<b>15</b>	<b>20</b>	<b>22</b>
<b>Seasonal/Temporary</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>
	<b>221</b>	<b>223</b>	<b>222</b>	<b>222</b>	<b>213</b>	<b>213</b>	<b>211</b>	<b>232</b>

# *City of* Sand Springs

SECTION THREE

## **Budget Detail**

### ***Operating Funds***

- General Fund
- Municipal Authority Water Utility Fund
- Municipal Authority Wastewater Utility Fund
- Municipal Authority Solid Waste Fund
- Municipal Authority Stormwater Fund
- Municipal Authority Airport Fund
- Municipal Authority Golf Course Fund



CITY OF SAND SPRINGS  
GENERAL FUND  
FY 2017 PROPOSED BUDGET

	FY2015 ACTUAL 06/30/2015	FY2016 BUDGET (as amended)	FY2016 PROJECTED 06/30/2016	FY2017 BUDGET ESTIMATE	CHANGE OVER FY16 BUDGET AS AMENDED	
					\$	%
<b>Gross Revenues:</b>						
Taxes	\$ 14,023,625	\$ 14,627,515	\$ 14,156,150	\$ 15,021,786	\$ 394,271	2.7%
Licenses & Permits	141,720	157,000	130,557	135,110	(21,890)	-13.9%
Intergovernmental	474,336	588,166	599,966	355,000	(233,166)	-39.6%
Charges for Services	996,195	1,053,680	1,000,169	1,018,850	(34,830)	-3.3%
Fines & Forfeitures	331,768	332,500	300,200	330,200	(2,300)	-0.7%
Other Revenues	331,255	272,000	285,000	287,000	15,000	5.5%
Investment Income	29,042	7,000	7,500	8,000	1,000	14.3%
<b>Total Gross Revenues</b>	<b>\$ 16,327,941</b>	<b>\$ 17,037,861</b>	<b>\$ 16,479,542</b>	<b>\$ 17,155,946</b>	<b>\$ 118,085</b>	<b>0.7%</b>
<b>Expenditures:</b>						
Municipal Court	\$ 159,099	\$ 196,491	\$ 196,491	\$ 219,127	\$ 22,636	11.5%
City Manager	180,321	339,545	339,545	356,486	16,941	5.0%
City Clerk	134,586	178,815	178,815	186,087	7,272	4.1%
General Administration	122,311	175,935	175,935	218,248	42,313	24.1%
Planning & Development	101,271	153,773	153,773	163,284	9,511	6.2%
Human Resources	187,633	194,295	194,295	201,842	7,547	3.9%
Finance	499,822	623,976	623,976	592,433	(31,543)	-5.1%
City Attorney	117,996	104,809	104,809	106,172	1,363	1.3%
Information Services	259,122	315,893	315,893	319,674	3,781	1.2%
Facilities Management	445,648	547,497	547,497	543,212	(4,285)	-0.8%
Fleet Maintenance	264,021	299,085	299,085	290,030	(9,055)	-3.0%
Police	3,006,742	3,372,497	3,372,497	3,280,282	(92,215)	-2.7%
Animal Control	98,707	105,687	105,687	110,946	5,259	5.0%
Communications	1,179,826	598,888	598,888	630,699	31,811	5.3%
Fire	3,373,386	3,793,250	3,742,250	3,706,253	(86,997)	-2.3%
Emergency Management	82,702	58,222	58,222	60,100	1,878	3.2%
Neighborhood Services	324,844	358,743	353,743	316,928	(41,815)	-11.7%
Street	664,245	948,184	948,184	908,037	(40,147)	-4.2%
Parks & Recreation	1,027,266	1,245,391	1,245,391	1,102,937	(142,454)	-11.4%
Museum	40,387	47,147	47,147	56,838	9,691	20.6%
Senior Citizens	31,108	34,122	34,122	32,543	(1,579)	-4.6%
Economic Development	294,699	361,484	361,484	352,803	(8,681)	-2.4%
<b>Debt Service:</b>						
Principal Retirement	125,360	162,782	162,782	162,862	80	0.0%
Interest and Fiscal Charges	13,186	8,721	8,721	9,055	334	3.8%
<b>Total Expenditures</b>	<b>\$ 12,734,288</b>	<b>\$ 14,225,232</b>	<b>\$ 14,169,232</b>	<b>\$ 13,926,878</b>	<b>\$ (298,354)</b>	<b>-2.1%</b>
<b>Excess (deficiency) of Revenues over Expenditures</b>	<b>\$ 3,593,653</b>	<b>\$ 2,812,629</b>	<b>\$ 2,310,310</b>	<b>\$ 3,229,068</b>	<b>\$ 416,439</b>	<b>14.8%</b>
<b>Other Financing Sources (Uses):</b>						
Capital Lease Proceeds	\$ 714,217	\$ 67,914	\$ 67,914	\$ -	\$ (67,914)	-100.0%
Transfers In	1,762,945	1,196,500	1,196,500	1,776,500	580,000	48.5%
Transfers Out	(5,102,662)	(6,058,409)	(6,056,009)	(6,234,971)	(176,562)	2.9%
<b>Total Other Financing Sources (Uses)</b>	<b>\$ (2,625,500)</b>	<b>\$ (4,793,995)</b>	<b>\$ (4,791,595)</b>	<b>\$ (4,458,471)</b>	<b>\$ 335,524</b>	<b>-7.0%</b>
<b>Net Change in Fund Balance</b>	<b>\$ 968,153</b>	<b>\$ (1,981,366)</b>	<b>\$ (2,481,285)</b>	<b>\$ (1,229,403)</b>	<b>\$ 751,963</b>	<b>-38.0%</b>
<b>Beginning Fund Balance</b>	<b>\$ 5,403,845</b>	<b>\$ 6,371,998</b>	<b>\$ 6,371,998</b>	<b>\$ 3,890,713</b>	<b>(2,481,285)</b>	<b>-38.9%</b>
<b>Ending Fund Balance</b>	<b>\$ 6,371,998</b>	<b>\$ 4,390,632</b>	<b>\$ 3,890,713</b>	<b>\$ 2,661,310</b>	<b>\$ (1,729,322)</b>	<b>-39.4%</b>

CITY OF SAND SPRINGS  
GENERAL FUND  
FY 2017 PROPOSED BUDGET

	FY2015 ACTUAL 06/30/2015	FY2016 BUDGET (as amended)	FY2016 PROJECTED 06/30/2016	FY2017 BUDGET ESTIMATE	CHANGE OVER FY16 BUDGET AS AMENDED	
					\$	%
<b>Nonspendable:</b>						
Inventories	18,653	22,778	22,778	22,778	-	0.0%
<b>Restricted:</b>						
Animal Sterilization	21,148	16,148	7,887	7,887	(8,261)	-51.2%
Jail Reserves	93,808	101,491	98,308	103,308	1,817	1.8%
Police Substance Abuse Reserv	83,404	106,176	90,106	97,106	(9,070)	-8.5%
Juvenile Program	70,084	71,315	70,284	70,484	(831)	-1.2%
License Plate Seizures	13,230	15,670	26,738	40,738	25,068	160.0%
Economic Development- Hotel T	218,333	255,336	266,833	251,833	(3,503)	-1.4%
Economic Development- Specia	10,206	10,206	10,206	10,206	-	0.0%
E Spirit Grant- Hotel Tax	11,779	11,779	11,779	11,779	-	0.0%
<b>Assigned:</b>						
Subsequent Year Budget	-	-	-	-	-	NA
Community Ctr Improvements	200,000	200,000	200,000	200,000	-	0.0%
Community Ctr Maintenance	75,140	33,500	103,140	92,140	58,640	175.0%
Contractural Wage Obligation	78,159	77,800	77,800	77,800	-	0.0%
Encumbrances	-	-	-	-	-	NA
Alive at 25	5,191	4,666	4,866	4,866	200	4.3%
Defensive Driving School	11,540	12,820	13,140	15,140	2,320	18.1%
Larceny School Fund	27,506	31,216	32,840	38,240	7,024	22.5%
<b>Unassigned:</b>						
Designated for unexpected nee	1,691,314	1,654,788	1,571,074	1,609,108	(45,680)	-2.8%
Undesignated	3,742,503	1,764,943	1,282,934	7,897	(1,757,046)	-99.6%
<b>Total Ending Fund Balance</b>	<b>\$ 6,371,998</b>	<b>\$ 4,390,632</b>	<b>\$ 3,890,713</b>	<b>\$ 2,661,310</b>	<b>\$ (1,713,808)</b>	<b>-39.0%</b>
<b>Total Unassigned % of Net Revenues</b>	48.1%	31.0%	27.3%	14.0%		
<b>Operating Transfers In:</b>						
MA Water Utility Fund	\$ 980,000	\$ 980,000	\$ 980,000	\$ 980,000	\$ -	0.0%
MA Solid Waste Utility Fund	722,000	100,000	100,000	700,000	600,000	600.0%
General STC Fund- E911 Wirele	58,710	115,000	115,000	95,000	(20,000)	-17.4%
Sinking Fund	2,235	1,500	1,500	1,500	-	0.0%
<b>Total Operating Transfers In</b>	<b>\$ 1,762,945</b>	<b>\$ 1,196,500</b>	<b>\$ 1,196,500</b>	<b>\$ 1,776,500</b>	<b>\$ 580,000</b>	<b>48.5%</b>
<b>Operating Transfers Out:</b>						
Street Impr Fund (1/2 penny sales t	\$ 1,518,717	\$ 1,542,598	\$ 1,542,598	\$ 1,542,598	\$ -	0.0%
General STCF	159,992	206,980	206,980	-	(206,980)	-100.0%
General STCF- E911	15,200	15,200	12,800	12,000	(3,200)	-21.1%
GO Bond 2006 Fund	-	-	-	-	-	NA
Capital Improvement Fund	80,000	36,100	36,100	-	(36,100)	-100.0%
Tax Incremental District Fund	291,319	1,172,336	1,172,336	750,000	(422,336)	-36.0%
Pub Safety CIF (.45 penny sales ta	-	-	-	691,509	691,509	NA
Econ Dev CIF (.10 penny sales tax	-	-	-	153,669	153,669	NA
MA Water Utility (Other)	-	-	-	-	-	NA
MA Water Utility (1 penny sales tax	3,037,434	3,085,195	3,085,195	3,085,195	-	0.0%
<b>Total Operating Transfers Out</b>	<b>\$ 5,102,662</b>	<b>\$ 6,058,409</b>	<b>\$ 6,056,009</b>	<b>\$ 6,234,971</b>	<b>\$ 176,562</b>	<b>2.9%</b>

CITY OF SAND SPRINGS  
GENERAL FUND REVENUES  
FY 2017 PROPOSED BUDGET

	FY2015 ACTUAL 06/30/2015	FY2016 BUDGET (as amended)	FY2016 PROJECTED 06/30/2016	FY2017 BUDGET ESTIMATE	CHANGE OVER FY16 BUDGET AS AMENDED	
					\$	%
<b>TAXES:</b>						
Sales Tax	\$ 10,631,021	\$ 10,798,180	\$ 10,798,180	\$ 11,645,177	\$ 846,997	7.8%
Use Tax	439,123	402,360	374,900	375,000	(27,360)	-6.8%
Property Tax	713,655	1,172,336	750,000	750,000	(422,336)	-36.0%
Hotel/Motel Tax	153,898	157,200	172,000	175,000	17,800	11.3%
Franchise Tax	856,339	838,700	799,135	768,000	(70,700)	-8.4%
Video Provider Fee	48,281	30,000	55,000	55,000	25,000	83.3%
E-911 Fees	37,574	38,000	32,000	30,000	(8,000)	-21.1%
VOIP Fees	-	10,000	-	-	(10,000)	-100.0%
Abatement Fees	18,762	25,000	20,000	20,000	(5,000)	-20.0%
Payment in Lieu of Taxes	1,124,972	1,155,739	1,154,935	1,203,609	47,870	4.1%
<b>LICENSES &amp; PERMITS:</b>						
Licenses	112,524	107,400	98,917	102,410	(4,990)	-4.6%
Permits	29,196	49,600	31,640	32,700	(16,900)	-34.1%
<b>INTERGOVERNMENTAL:</b>						
Taxes	341,684	338,200	350,000	355,000	16,800	5.0%
Grants	132,652	249,966	249,966	-	(249,966)	-100.0%
<b>CHARGES FOR SERVICES:</b>						
*Other Fees	15,793	25,380	13,468	12,400	(12,980)	-51.1%
Park & Rec Fees	67,515	62,300	68,300	71,800	9,500	15.2%
Inspection/ Zoning Fees	65,358	84,000	64,000	65,500	(18,500)	-22.0%
Court Costs/Penalties	171,452	194,000	171,644	183,400	(10,600)	-5.5%
Fire Run Fees	377	2,000	750	750	(1,250)	-62.5%
Fire Protection Fees	158,437	158,000	158,890	159,000	1,000	0.6%
First Responder Runs	7,875	20,000	9,504	10,000	(10,000)	-50.0%
First Responder Fees	241,743	242,000	243,890	245,000	3,000	1.2%
EMSA Subsidy	136,917	136,000	137,708	138,000	2,000	1.5%
EMSA Total Care	130,728	130,000	132,015	133,000	3,000	2.3%
<b>FINES AND FORFEITURES:</b>						
	331,768	332,500	300,200	330,200	(2,300)	-0.7%
<b>OTHER REVENUES:</b>						
Interest on Taxes	4,566	5,000	5,000	5,000	-	0.0%
** Other	326,689	267,000	280,000	282,000	15,000	5.6%
<b>INVESTMENT INCOME:</b>						
Interest Earned	29,042	7,000	7,500	8,000	1,000	14.3%
<b>TOTAL REVENUES</b>	<b>\$ 16,327,941</b>	<b>\$ 17,037,861</b>	<b>\$ 16,479,542</b>	<b>\$ 17,155,946</b>	<b>\$ 118,085</b>	<b>0.7%</b>
<b>NET REVENUES CALCULATION:</b>						
<b>Gross Revenues</b>	<b>\$ 16,327,941</b>	<b>\$ 17,037,861</b>	<b>\$ 16,479,542</b>	<b>\$ 17,155,946</b>	<b>\$ 118,085</b>	<b>0.7%</b>
Less: 1/2 Penny Sales Tax	(1,518,717)	(1,542,598)	(1,542,598)	(1,542,598)	-	0.0%
Less: 1 Penny Sales Tax	(3,037,434)	(3,085,195)	(3,085,195)	(3,085,195)	0	0.0%
Less: .45 Penny Sales Tax	-	-	-	(691,509)	(691,509)	NA
Less: .10 Penny Sales Tax	-	-	-	(153,669)	(153,669)	NA
Less: TID # 1 Property Tax	(291,319)	(1,172,336)	(750,000)	(750,000)	422,336	-36.0%
Less: Reasor's Tax Incentive	(204,850)	(205,588)	(205,588)	(205,588)	-	0.0%
<b>Net Revenues</b>	<b>\$ 11,275,621</b>	<b>\$ 11,032,144</b>	<b>\$ 10,896,161</b>	<b>\$ 10,727,387</b>	<b>\$ (304,757)</b>	<b>-2.8%</b>

CITY OF SAND SPRINGS  
GENERAL FUND DEPARTMENTS  
FY 2017 PROPOSED BUDGET

DEPARTMENT	FY2015 ACTUAL	FY2016 BUDGET (as amended)	FY2017 BUDGET REQUESTED	AMOUNT INCREASE (DECREASE)	% INC/(DEC)
<b>CITY MANAGER</b>					
Personal Services	\$ 176,101	\$ 336,480	\$ 352,486	\$ 16,006	4.8%
Materials & Supplies	2,142	1,265	1,400	135	10.7%
Other Charges & Services	2,078	1,800	2,600	800	44.4%
Capital Outlay	-	-	-	-	NA
<b>\$ 180,321</b>	<b>\$ 339,545</b>	<b>\$ 356,486</b>	<b>\$ 16,941</b>	<b>5.0%</b>	
<b>CITY CLERK</b>					
Personal Services	\$ 122,208	\$ 161,895	\$ 169,667	\$ 7,772	4.8%
Materials & Supplies	1,972	2,500	2,500	-	0.0%
Other Charges & Services	10,406	14,420	13,920	(500)	-3.5%
Capital Outlay	-	-	-	-	NA
<b>\$ 134,586</b>	<b>\$ 178,815</b>	<b>\$ 186,087</b>	<b>\$ 7,272</b>	<b>4.1%</b>	
<b>GENERAL ADMINISTRATION</b>					
Personal Services	\$ -	\$ -	\$ -	\$ -	NA
Materials & Supplies	2,996	700	2,600	1,900	271.4%
Other Charges & Services	119,315	175,235	215,648	40,413	23.1%
Capital Outlay	-	-	-	-	NA
Debt Service	-	-	-	-	NA
<b>\$ 122,311</b>	<b>\$ 175,935</b>	<b>\$ 218,248</b>	<b>\$ 42,313</b>	<b>24.1%</b>	
<b>MUNICIPAL COURT</b>					
Personal Services	\$ 139,508	\$ 175,540	\$ 198,620	\$ 23,080	13.1%
Materials & Supplies	3,070	2,800	1,825	(975)	-34.8%
Other Charges & Services	16,521	18,151	18,682	531	2.9%
Capital Outlay	-	-	-	-	NA
<b>\$ 159,099</b>	<b>\$ 196,491</b>	<b>\$ 219,127</b>	<b>\$ 22,636</b>	<b>11.5%</b>	
<b>PLANNING &amp; DEVELOPMENT</b>					
Personal Services	\$ 83,382	\$ 132,333	\$ 141,690	\$ 9,357	7.1%
Materials & Supplies	1,164	1,330	1,280	(50)	-3.8%
Other Charges & Services	16,725	20,110	20,314	204	1.0%
Capital Outlay	-	-	-	-	NA
<b>\$ 101,271</b>	<b>\$ 153,773</b>	<b>\$ 163,284</b>	<b>\$ 9,511</b>	<b>6.2%</b>	
<b>HUMAN RESOURCES</b>					
Personal Services	\$ 170,044	\$ 175,396	\$ 186,892	\$ 11,496	6.6%
Materials & Supplies	3,426	4,480	4,310	(170)	-3.8%
Other Charges & Services	14,163	14,419	10,640	(3,779)	-26.2%
Capital Outlay	-	-	-	-	NA
<b>\$ 187,633</b>	<b>\$ 194,295</b>	<b>\$ 201,842</b>	<b>\$ 7,547</b>	<b>3.9%</b>	
<b>FINANCE</b>					
Personal Services	\$ 370,980	\$ 409,135	\$ 431,117	\$ 21,982	5.4%
Materials & Supplies	5,244	6,524	6,524	-	0.0%
Other Charges & Services	113,284	208,317	154,792	(53,525)	-25.7%
Capital Outlay	10,314	-	-	-	NA
<b>\$ 499,822</b>	<b>\$ 623,976</b>	<b>\$ 592,433</b>	<b>\$ (31,543)</b>	<b>-5.1%</b>	
<b>INFORMATION SERVICES</b>					
Personal Services	\$ 103,671	\$ 131,146	\$ 139,197	\$ 8,051	6.1%
Materials & Supplies	16,706	5,925	5,925	-	0.0%
Other Charges & Services	138,745	178,822	174,552	(4,270)	-2.4%
Capital Outlay	-	-	-	-	NA
<b>\$ 259,122</b>	<b>\$ 315,893</b>	<b>\$ 319,674</b>	<b>\$ 3,781</b>	<b>1.2%</b>	

CITY OF SAND SPRINGS  
GENERAL FUND DEPARTMENTS  
FY 2017 PROPOSED BUDGET

DEPARTMENT	FY2015 ACTUAL	FY2016 BUDGET (as amended)	FY2017 BUDGET REQUESTED	AMOUNT INCREASE (DECREASE)	% INC/(DEC)
<b>CITY ATTORNEY</b>					
Personal Services	\$ 17,646	\$ 21,109	\$ 22,472	\$ 1,363	6.5%
Materials & Supplies	1	-	-	-	NA
Other Charges & Services	100,349	83,700	83,700	-	0.0%
Capital Outlay	-	-	-	-	NA
	<b>\$ 117,996</b>	<b>\$ 104,809</b>	<b>\$ 106,172</b>	<b>\$ 1,363</b>	<b>1.3%</b>
<b>FACILITIES MANAGEMENT</b>					
Personal Services	\$ 233,973	\$ 242,839	\$ 252,160	\$ 9,321	3.8%
Materials & Supplies	56,437	116,650	116,650	-	0.0%
Other Charges & Services	153,987	188,008	174,402	(13,606)	-7.2%
Capital Outlay	-	-	-	-	NA
Inventory Short/ Long	1,251	-	-	-	NA
	<b>\$ 445,648</b>	<b>\$ 547,497</b>	<b>\$ 543,212</b>	<b>\$ (4,285)</b>	<b>-0.8%</b>
<b>FLEET MAINTENANCE</b>					
Personal Services	\$ 211,907	\$ 249,160	\$ 261,118	\$ 11,958	4.8%
Materials & Supplies	15,809	15,835	14,707	(1,128)	-7.1%
Other Charges & Services	33,184	34,090	14,205	(19,885)	-58.3%
Capital Outlay	-	-	-	-	NA
Inventory Short/ Long	3,121	-	-	-	NA
	<b>\$ 264,021</b>	<b>\$ 299,085</b>	<b>\$ 290,030</b>	<b>\$ (9,055)</b>	<b>-3.0%</b>
<b>POLICE</b>					
Personal Services	\$ 2,811,627	\$ 3,120,013	\$ 3,069,691	\$ (50,322)	-1.6%
Materials & Supplies	126,181	194,958	149,584	(45,374)	-23.3%
Other Charges & Services	67,374	57,526	61,007	3,481	6.1%
Capital Outlay	1,560	-	-	-	NA
	<b>\$ 3,006,742</b>	<b>\$ 3,372,497</b>	<b>\$ 3,280,282</b>	<b>\$ (92,215)</b>	<b>-2.7%</b>
<b>ANIMAL CONTROL</b>					
Personal Services	\$ 86,144	\$ 87,851	\$ 98,096	\$ 10,245	11.7%
Materials & Supplies	8,508	16,480	11,494	(4,986)	-30.3%
Other Charges & Services	4,055	1,356	1,356	-	0.0%
Capital Outlay	-	-	-	-	NA
	<b>\$ 98,707</b>	<b>\$ 105,687</b>	<b>\$ 110,946</b>	<b>\$ 5,259</b>	<b>5.0%</b>
<b>COMMUNICATIONS</b>					
Personal Services	\$ 413,028	\$ 462,750	\$ 472,451	\$ 9,701	2.1%
Materials & Supplies	10,573	17,945	10,500	(7,445)	-41.5%
Other Charges & Services	108,176	118,193	147,748	29,555	25.0%
Capital Outlay	648,049	-	-	-	NA
	<b>\$ 1,179,826</b>	<b>\$ 598,888</b>	<b>\$ 630,699</b>	<b>\$ 31,811</b>	<b>5.3%</b>
<b>FIRE</b>					
Personal Services	\$ 2,897,032	\$ 3,104,539	\$ 3,269,944	\$ 165,405	5.3%
Materials & Supplies	83,328	122,792	110,304	(12,488)	-10.2%
Other Charges & Services	265,293	323,005	323,005	-	0.0%
Capital Outlay	127,733	242,914	3,000	(239,914)	-98.8%
	<b>\$ 3,373,386</b>	<b>\$ 3,793,250</b>	<b>\$ 3,706,253</b>	<b>\$ (86,997)</b>	<b>-2.3%</b>
<b>EMERGENCY MANAGEMENT</b>					
Personal Services	\$ 35,529	\$ 37,409	\$ 40,287	\$ 2,878	7.7%
Materials & Supplies	12,443	5,921	5,921	-	0.0%
Other Charges & Services	34,403	14,892	13,892	(1,000)	-6.7%
Capital Outlay	327	-	-	-	NA
	<b>\$ 82,702</b>	<b>\$ 58,222</b>	<b>\$ 60,100</b>	<b>\$ 1,878</b>	<b>3.2%</b>

CITY OF SAND SPRINGS  
GENERAL FUND DEPARTMENTS  
FY 2017 PROPOSED BUDGET

DEPARTMENT	FY2015 ACTUAL	FY2016 BUDGET (as amended)	FY2017 BUDGET REQUESTED	AMOUNT INCREASE (DECREASE)	% INC/(DEC)
<b>NEIGHBORHOOD SERVICES</b>					
Personal Services	\$ 253,340	\$ 266,077	\$ 225,122	\$ (40,955)	-15.4%
Materials & Supplies	4,564	10,150	8,816	(1,334)	-13.1%
Other Charges & Services	66,940	82,516	82,990	474	0.6%
Capital Outlay	-	-	-	-	NA
	<b>\$ 324,844</b>	<b>\$ 358,743</b>	<b>\$ 316,928</b>	<b>\$ (41,815)</b>	<b>-11.7%</b>
<b>STREET</b>					
Personal Services	\$ 401,665	\$ 495,558	\$ 491,465	\$ (4,093)	-0.8%
Materials & Supplies	97,195	206,670	187,290	(19,380)	-9.4%
Other Charges & Services	165,385	245,956	229,282	(16,674)	-6.8%
Capital Outlay	-	-	-	-	NA
	<b>\$ 664,245</b>	<b>\$ 948,184</b>	<b>\$ 908,037</b>	<b>\$ (40,147)</b>	<b>-4.2%</b>
<b>PARKS &amp; RECREATION</b>					
Personal Services	\$ 495,103	\$ 551,598	\$ 566,446	\$ 14,848	2.7%
Materials & Supplies	119,322	133,854	133,627	(227)	-0.2%
Other Charges & Services	400,202	386,153	362,864	(23,289)	-6.0%
Capital Outlay	12,639	173,786	40,000	(133,786)	-77.0%
	<b>\$ 1,027,266</b>	<b>\$ 1,245,391</b>	<b>\$ 1,102,937</b>	<b>\$ (142,454)</b>	<b>-11.4%</b>
<b>MUSEUM</b>					
Personal Services	\$ 8,837	\$ 9,848	\$ 19,802	\$ 9,954	101.1%
Materials & Supplies	2,550	5,400	5,400	-	0.0%
Other Charges & Services	29,000	31,899	31,636	(263)	-0.8%
Capital Outlay	-	-	-	-	NA
	<b>\$ 40,387</b>	<b>\$ 47,147</b>	<b>\$ 56,838</b>	<b>\$ 9,691</b>	<b>20.6%</b>
<b>SENIOR CITIZENS</b>					
Personal Services	\$ 22,583	\$ 24,053	\$ 24,591	\$ 538	2.2%
Materials & Supplies	6,499	8,070	5,953	(2,117)	-26.2%
Other Charges & Services	2,026	1,999	1,999	-	0.0%
Capital Outlay	-	-	-	-	NA
	<b>\$ 31,108</b>	<b>\$ 34,122</b>	<b>\$ 32,543</b>	<b>\$ (1,579)</b>	<b>-4.6%</b>
<b>ECONOMIC DEVELOPMENT</b>					
Personal Services	\$ 55,912	\$ 72,697	\$ 78,695	\$ 5,998	8.3%
Materials & Supplies	81	500	500	-	0.0%
Other Charges & Services	238,706	278,287	273,608	(4,679)	-1.7%
Capital Outlay	-	10,000	-	(10,000)	-100.0%
	<b>\$ 294,699</b>	<b>\$ 361,484</b>	<b>\$ 352,803</b>	<b>\$ (8,681)</b>	<b>-2.4%</b>
<b>SUMMARY</b>					
Personal Services	\$ 9,110,220	\$ 10,267,426	\$ 10,512,009	\$ 244,583	2.4%
Materials & Supplies	580,211	880,749	787,110	(93,639)	-10.6%
Other Charges & Services	2,100,317	2,478,854	2,412,842	(66,012)	-2.7%
Capital Outlay	800,622	426,700	43,000	(383,700)	-89.9%
Gen. Admin. - Debt Service	138,546	171,503	171,917	414	0.2%
Inventory Short/ Long	4,372	-	-	-	NA
Transfers Out	5,102,662	6,058,409	6,234,971	176,562	2.9%
<b>TOTAL GENERAL FUND</b>	<b>\$ 17,836,950</b>	<b>\$ 20,283,641</b>	<b>\$ 20,161,849</b>	<b>\$ (121,792)</b>	<b>-0.6%</b>

CITY OF SAND SPRINGS  
MUNICIPAL AUTHORITY WATER UTILITY FUND  
FY 2017 PROPOSED BUDGET

	FY2015 ACTUAL 06/30/2015	FY2016 BUDGET (as amended)	FY2016 PROJECTED 06/30/2016	FY2017 BUDGET ESTIMATE	CHANGE OVER FY16 BUDGET AS AMENDED	
					\$	%
<b>Operating Revenues:</b>						
Water	\$ 7,089,356	\$ 7,314,556	\$ 7,508,427	\$ 7,750,541	\$ 435,985	6.0%
Fees	192,367	160,000	176,000	182,000	22,000	13.8%
Other- Lake & Boat Dock Permits	1,784	1,200	1,200	1,300	100	8.3%
<b>Total Operating Revenues</b>	<b>\$ 7,283,507</b>	<b>\$ 7,475,756</b>	<b>\$ 7,685,627</b>	<b>\$ 7,933,841</b>	<b>\$ 458,085</b>	<b>6.1%</b>
<b>Operating Expenses:</b>						
Public Works	\$ 700,165	\$ 807,222	\$ 807,222	\$ 774,771	\$ (32,451)	-4.0%
Water Maintenance/ Operations	1,629,034	1,745,269	1,745,269	1,787,076	41,807	2.4%
Skiatook Water System	312,364	614,360	614,360	530,328	(84,032)	-13.7%
Water Treatment	1,186,012	1,419,585	1,419,585	1,395,893	(23,692)	-1.7%
Lake Caretaker	11,714	17,894	17,894	17,948	54	0.3%
Engineering	377,720	465,319	465,319	478,446	13,127	2.8%
Customer Service	625,412	794,557	794,557	808,669	14,112	1.8%
Safety & Training	8,750	8,900	8,900	8,900	-	0.0%
Bad Debt	46,554	50,000	50,000	50,000	-	0.0%
Inventory Short- Long	4,803	20,000	20,000	20,000	-	0.0%
Depreciation	1,167,758	1,695,012	1,302,837	1,395,344	(299,668)	-17.7%
Indirect Costs	(668,522)	(781,885)	(781,885)	(822,108)	(40,223)	5.1%
<b>Total Operating Expenses</b>	<b>\$ 5,401,764</b>	<b>\$ 6,856,233</b>	<b>\$ 6,464,058</b>	<b>\$ 6,445,267</b>	<b>\$ (410,966)</b>	<b>-6.0%</b>
<b>Operating Inc/(Loss) Before Trans</b>	<b>\$ 1,881,743</b>	<b>\$ 619,523</b>	<b>\$ 1,221,569</b>	<b>\$ 1,488,574</b>	<b>\$ 869,051</b>	<b>140.3%</b>
<b>Non-Operating Rev(Exp)</b>						
Interest Income	\$ 9,662	\$ 2,550	\$ 2,550	\$ 2,550	\$ -	0.0%
Other Income	37,126	2,000	8,500	2,000	-	0.0%
Contributed Capital Revenue	9,142,547	9,731,696	2,205,228	-	(9,731,696)	-100.0%
Interest , Fees, Amortization	(1,074,860)	(1,057,292)	(1,077,799)	(1,049,919)	7,373	-0.7%
Loss on Disposal of Assets	-	(14,000)	(14,000)	(14,000)	-	0.0%
<b>Total Non-Operating Rev(Exp)</b>	<b>\$ 8,114,475</b>	<b>\$ 8,664,954</b>	<b>\$ 1,124,479</b>	<b>\$ (1,059,369)</b>	<b>\$ (9,724,323)</b>	<b>-112.2%</b>
<b>Net Income(Loss) Before Transfers</b>	<b>\$ 9,996,218</b>	<b>\$ 9,284,477</b>	<b>\$ 2,346,048</b>	<b>\$ 429,205</b>	<b>\$ (8,855,272)</b>	<b>-95.4%</b>
<b>Other Financing Sources (Uses):</b>						
Transfers In	\$ 3,837,434	\$ 3,885,195	\$ 3,885,195	\$ 3,885,195	-	0.0%
Transfers Out	(16,513,919)	(14,332,691)	(14,512,691)	(4,615,195)	9,717,496	-67.8%
<b>Net Other Fin Sources (Uses)</b>	<b>\$ (12,676,485)</b>	<b>\$ (10,447,496)</b>	<b>\$ (10,627,496)</b>	<b>\$ (730,000)</b>	<b>\$ 9,717,496</b>	<b>-93.0%</b>
<b>Change in Net Assets</b>	<b>\$ (2,680,267)</b>	<b>\$ (1,163,019)</b>	<b>\$ (8,281,448)</b>	<b>\$ (300,795)</b>	<b>\$ 862,224</b>	<b>-74.1%</b>
Restricted	\$ 26,311,034	\$ 23,246,569	\$ 23,246,569	\$ 15,357,937	\$ (7,888,632)	-33.9%
Unrestricted	4,516,526	4,900,726	4,900,726	4,507,910	(392,816)	-8.0%
<b>Beginning Net Assets</b>	<b>\$ 30,827,560</b>	<b>\$ 28,147,295</b>	<b>\$ 28,147,295</b>	<b>\$ 19,865,847</b>	<b>\$ (8,281,448)</b>	<b>-29.4%</b>
Restricted	\$ 23,285,475	\$ 22,319,950	\$ 15,357,937	\$ 14,747,999	\$ (7,571,951)	-33.9%
Unrestricted	4,861,820	4,669,326	4,507,910	4,817,054	147,728	3.2%
<b>Ending Net Assets</b>	<b>\$ 28,147,295</b>	<b>\$ 26,989,276</b>	<b>\$ 19,865,847</b>	<b>\$ 19,565,052</b>	<b>\$ (7,424,223)</b>	<b>-27.5%</b>
<b>3 Month Oper Reserve (25% Exp)</b>	<b>1,350,441</b>	<b>1,714,058</b>	<b>1,616,015</b>	<b>1,611,317</b>	<b>(102,742)</b>	<b>-6.0%</b>
<b>Transfer In:</b>						
General Fund (1c Sales Tax)	\$ 3,037,434	\$ 3,085,195	\$ 3,085,195	\$ 3,085,195	\$ -	0.0%
Capital Impr Water & Wastewater	800,000	800,000	800,000	800,000	-	0.0%
<b>Total</b>	<b>\$ 3,837,434</b>	<b>\$ 3,885,195</b>	<b>\$ 3,885,195</b>	<b>\$ 3,885,195</b>	<b>\$ -</b>	<b>0.0%</b>
<b>Transfer Out:</b>						
General Fund	\$ 980,000	\$ 980,000	\$ 980,000	\$ 980,000	\$ -	0.0%
MA Short Term Capital Fund	48,000	35,000	35,000	-	(35,000)	-100.0%
Capital Improvement Fund	50,000	130,800	130,800	30,000	(100,800)	-77.1%
Cap Impr W&WWF- 1 p sales tax	3,037,434	3,085,195	3,085,195	3,085,195	-	0.0%
Cap Impr W&WWF- Rev Bond	11,841,485	9,731,696	9,731,696	-	(9,731,696)	-100.0%
Water Meter Replacement Fund	200,000	200,000	200,000	200,000	-	0.0%
Airport Construction Fund	7,000	-	-	20,000	20,000	NA
MA Airport Fund	125,000	100,000	100,000	50,000	(50,000)	-50.0%
MA Golf Fund	225,000	70,000	250,000	250,000	180,000	257.1%
<b>Total</b>	<b>\$ 16,513,919</b>	<b>\$ 14,332,691</b>	<b>\$ 14,512,691</b>	<b>\$ 4,615,195</b>	<b>\$ (9,717,496)</b>	<b>-67.8%</b>

**CITY OF SAND SPRINGS  
MUNICIPAL AUTHORITY WATER UTILITY FUND DEPARTMENTS  
FY 2017 PROPOSED BUDGET**

<u>DEPARTMENT</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 BUDGET (as amended)</u>	<u>FY2017 BUDGET REQUESTED</u>	<u>AMOUNT INCREASE (DECREASE)</u>	<u>% INC/(DEC)</u>
<b>WATER MAINT/OPERATIONS</b>					
Personal Services	\$ 536,743	\$ 649,301	\$ 682,781	\$ 33,480	5.2%
Materials & Supplies	237,756	244,672	212,890	(31,782)	-13.0%
Other Charges & Services	802,722	796,396	834,305	37,909	4.8%
Capital Outlay	51,813	54,900	57,100	2,200	4.0%
Indirect Cost Allocation	-	-	-	-	NA
	<b>\$ 1,629,034</b>	<b>\$ 1,745,269</b>	<b>\$ 1,787,076</b>	<b>\$ 41,807</b>	<b>2.4%</b>
<b>SKIATOOK WATERLINE</b>					
Personal Services	\$ -	\$ -	\$ -	\$ -	NA
Materials & Supplies	4,926	217,174	166,266	(50,908)	-23.4%
Other Charges & Services	307,438	397,186	364,062	(33,124)	-8.3%
Capital Outlay	-	-	-	-	NA
Indirect Cost Allocation	-	-	-	-	NA
	<b>\$ 312,364</b>	<b>\$ 614,360</b>	<b>\$ 530,328</b>	<b>\$ (84,032)</b>	<b>-13.7%</b>
<b>WATER TREATMENT</b>					
Personal Services	\$ 327,980	\$ 344,083	\$ 357,568	\$ 13,485	3.9%
Materials & Supplies	549,505	627,837	615,607	(12,230)	-1.9%
Other Charges & Services	302,882	444,165	422,718	(21,447)	-4.8%
Capital Outlay	5,645	3,500	-	(3,500)	-100.0%
Indirect Cost Allocation	-	-	-	-	NA
	<b>\$ 1,186,012</b>	<b>\$ 1,419,585</b>	<b>\$ 1,395,893</b>	<b>\$ (23,692)</b>	<b>-1.7%</b>
<b>LAKE CARETAKER</b>					
Personal Services	\$ -	\$ -	\$ -	\$ -	NA
Materials & Supplies	1,153	4,835	4,835	-	0.0%
Other Charges & Services	10,561	13,059	13,113	54	0.4%
Capital Outlay	-	-	-	-	NA
Indirect Cost Allocation	-	-	-	-	NA
	<b>\$ 11,714</b>	<b>\$ 17,894</b>	<b>\$ 17,948</b>	<b>\$ 54</b>	<b>0.3%</b>
<b>PUBLIC WORKS</b>					
Personal Services	\$ 578,294	\$ 613,397	\$ 638,944	\$ 25,547	4.2%
Materials & Supplies	13,572	11,765	10,588	(1,177)	-10.0%
Other Charges & Services	108,299	182,060	125,239	(56,821)	-31.2%
Capital Outlay	-	-	-	-	NA
Indirect Cost Allocation	(271,122)	(290,751)	(296,409)	(5,658)	1.9%
	<b>\$ 429,043</b>	<b>\$ 516,471</b>	<b>\$ 478,362</b>	<b>\$ (38,109)</b>	<b>-7.4%</b>
<b>SAFETY &amp; TRAINING</b>					
Personal Services	\$ 8,750	\$ 8,900	\$ 8,900	\$ -	0.0%
Materials & Supplies	-	-	-	-	NA
Other Charges & Services	-	-	-	-	NA
Capital Outlay	-	-	-	-	NA
Indirect Cost Allocation	(3,891)	(4,062)	(3,921)	141	-3.5%
	<b>\$ 4,859</b>	<b>\$ 4,838</b>	<b>\$ 4,979</b>	<b>\$ 141</b>	<b>2.9%</b>
<b>ENGINEERING</b>					
Personal Services	\$ 361,030	\$ 444,524	\$ 457,532	\$ 13,008	2.9%
Materials & Supplies	6,053	10,428	8,816	(1,612)	-15.5%
Other Charges & Services	10,637	10,367	12,098	1,731	16.7%
Capital Outlay	-	-	-	-	NA
Indirect Cost Allocation	(101,236)	(123,831)	(129,774)	(5,943)	4.8%
	<b>\$ 276,484</b>	<b>\$ 341,488</b>	<b>\$ 348,672</b>	<b>\$ 7,184</b>	<b>2.1%</b>

**CITY OF SAND SPRINGS  
MUNICIPAL AUTHORITY WATER UTILITY FUND DEPARTMENTS  
FY 2017 PROPOSED BUDGET**

<u>DEPARTMENT</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 BUDGET (as amended)</u>	<u>FY2017 BUDGET REQUESTED</u>	<u>AMOUNT INCREASE (DECREASE)</u>	<u>% INC/(DEC)</u>
<b>CUSTOMER SERVICE</b>					
Personal Services	\$ 383,690	\$ 422,318	\$ 428,250	\$ 5,932	1.4%
Materials & Supplies	18,159	108,828	90,464	(18,364)	-16.9%
Other Charges & Services	223,563	263,411	289,955	26,544	10.1%
Capital Outlay	-	-	-	-	NA
Indirect Cost Allocation	(292,273)	(363,241)	(392,004)	(28,763)	7.9%
	<b>\$ 333,139</b>	<b>\$ 431,316</b>	<b>\$ 416,665</b>	<b>\$ (14,651)</b>	<b>-3.4%</b>
<b>DIRECT COST SUMMARY</b>					
Personal Services	\$ 2,196,487	\$ 2,482,523	\$ 2,573,975	\$ 91,452	3.7%
Materials & Supplies	831,124	1,225,539	1,109,466	(116,073)	-9.5%
Other Charges & Services	1,766,102	2,106,644	2,061,490	(45,154)	-2.1%
Capital Outlay	57,458	58,400	57,100	(1,300)	-2.2%
Indirect Costs	(668,522)	(781,885)	(822,108)	(40,223)	5.1%
<b>TOTAL DIRECT COSTS</b>	<b>\$ 4,182,649</b>	<b>\$ 5,091,221</b>	<b>\$ 4,979,923</b>	<b>\$ (111,298)</b>	<b>-2.2%</b>
Debt Service	\$ 1,074,860	\$ 1,057,292	\$ 1,049,919	\$ (7,373)	-0.7%
Depreciation	1,167,758	1,695,012	1,395,344	(299,668)	-17.7%
Bad Debt	46,554	50,000	50,000	-	0.0%
Transfers Out	16,513,919	14,332,691	4,565,195	(9,767,496)	-68.1%
Inventory Short - Long	4,803	20,000	20,000	-	0.0%
Loss on Disposal of Assets	345	14,000	14,000	-	0.0%
<b>GRAND TOTAL COSTS</b>	<b>\$ 22,990,888</b>	<b>\$ 22,260,216</b>	<b>\$ 12,074,381</b>	<b>\$ (10,185,835)</b>	<b>-45.8%</b>

CITY OF SAND SPRINGS  
MUNICIPAL AUTHORITY WASTEWATER UTILITY FUND  
FY 2017 PROPOSED BUDGET

	FY2015 ACTUAL 06/30/2015	FY2016 BUDGET (as amended)	FY2016 PROJECTED 06/30/2016	FY2017 BUDGET ESTIMATE	CHANGE OVER FY16 BUDGET AS AMENDED	
					\$	%
<b>Operating Revenues:</b>						
Wastewater	\$ 3,241,889	\$ 3,398,738	\$ 3,169,964	\$ 3,422,604	\$ 23,866	0.7%
Wastewater Fees	24,808	27,700	23,200	23,700	(4,000)	-14.4%
Environmental Compliance	3,062	4,300	4,300	4,300	-	0.0%
<b>Total Operating Revenues</b>	<b>\$ 3,269,759</b>	<b>\$ 3,430,738</b>	<b>\$ 3,197,464</b>	<b>\$ 3,450,604</b>	<b>\$ 19,866</b>	<b>0.6%</b>
<b>Operating Expenses:</b>						
Wastewater Maintenance/ Operations	\$ 916,460	\$ 999,280	\$ 999,280	\$ 995,692	\$ (3,588)	-0.4%
Environmental Compliance	235,208	248,024	248,024	259,983	11,959	4.8%
Wastewater Treatment	614,146	692,616	692,616	705,438	12,822	1.9%
Bad Debt	16,709	30,000	30,000	30,000	-	0.0%
Depreciation	1,004,592	1,053,770	1,075,764	1,400,702	346,932	32.9%
Indirect Costs	381,058	440,698	440,698	462,220	21,522	4.9%
<b>Total Operating Expenses</b>	<b>\$ 3,168,173</b>	<b>\$ 3,464,388</b>	<b>\$ 3,486,382</b>	<b>\$ 3,854,035</b>	<b>\$ 389,647</b>	<b>11.2%</b>
<b>Operating Inc/(Loss) Before Trans</b>	<b>\$ 101,586</b>	<b>\$ (33,650)</b>	<b>\$ (288,918)</b>	<b>\$ (403,431)</b>	<b>\$ (369,781)</b>	<b>1098.9%</b>
<b>Non-Operating Rev(Exp)</b>						
Interest Income	\$ 2,714	\$ 1,500	\$ 2,600	\$ 2,600	\$ 1,100	73.3%
Other Income	16,854	-	-	-	-	NA
Contributed Capital Revenue	-	-	-	12,437,548	12,437,548	NA
Loss on Disposal of Asset	-	(2,000)	(2,000)	(2,000)	-	0.0%
Interest , Fees, Amortization	(143,802)	(137,020)	(137,020)	(124,851)	12,169	-8.9%
<b>Total Non-Operating Rev(Exp)</b>	<b>\$ (124,234)</b>	<b>\$ (137,520)</b>	<b>\$ (136,420)</b>	<b>\$ 12,313,297</b>	<b>\$ 12,450,817</b>	<b>-9053.8%</b>
<b>Net Inc/(Loss) Before Trans</b>	<b>\$ (22,648)</b>	<b>\$ (171,170)</b>	<b>\$ (425,338)</b>	<b>\$ 11,909,866</b>	<b>\$ 12,081,036</b>	<b>-7057.9%</b>
<b>Other Financing Sources (Uses):</b>						
Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -	NA
Transfers Out	(1,248,176)	(74,000)	(74,000)	-	74,000	-100.0%
<b>Net Other Fin Sources (Uses)</b>	<b>\$ (1,248,176)</b>	<b>\$ (74,000)</b>	<b>\$ (74,000)</b>	<b>\$ -</b>	<b>\$ 74,000</b>	<b>-100.0%</b>
<b>Change in Net Assets</b>	<b>\$ (1,270,824)</b>	<b>\$ (245,170)</b>	<b>\$ (499,338)</b>	<b>\$ 11,909,866</b>	<b>\$ 12,155,036</b>	<b>3.1%</b>
Restricted	\$ 14,079,208	\$ 17,518,246	\$ 17,518,246	\$ 17,035,172	\$ (483,074)	-2.8%
Unrestricted	2,289,800	2,325,741	2,325,741	2,309,477	(16,264)	-0.7%
<b>Beginning Net Assets</b>	<b>\$ 16,369,008</b>	<b>\$ 19,843,987</b>	<b>\$ 19,843,987</b>	<b>\$ 19,344,649</b>	<b>\$ (499,338)</b>	<b>-2.5%</b>
Restricted	\$ 17,518,246	\$ 17,257,405	\$ 17,035,172	\$ 28,641,985	\$ 11,384,580	66.0%
Unrestricted	2,325,741	2,341,412	2,309,477	2,612,530	271,118	11.6%
<b>Ending Net Assets</b>	<b>\$ 19,843,987</b>	<b>\$ 19,598,817</b>	<b>\$ 19,344,649</b>	<b>\$ 31,254,515</b>	<b>\$ 11,655,698</b>	<b>59.5%</b>
<b>3 Month Oper Reserve (25% Exp)</b>	<b>792,043</b>	<b>866,097</b>	<b>871,596</b>	<b>963,509</b>	<b>97,412</b>	<b>11.2%</b>
<b>Transfers Out:</b>						
MA Short Term Capital Fund	\$ 19,700	\$ 74,000	\$ 74,000	\$ -	\$ (74,000)	-100.0%
CIW&WWF	1,228,476	-	-	-	-	0.0%
<b>Total Transfers Out</b>	<b>\$ 1,248,176</b>	<b>\$ 74,000</b>	<b>\$ 74,000</b>	<b>\$ -</b>	<b>\$ (74,000)</b>	<b>-100.0%</b>

**CITY OF SAND SPRINGS  
MUNICIPAL AUTHORITY WASTEWATER UTILITY FUND DEPARTMENTS  
FY 2017 PROPOSED BUDGET**

<u>DEPARTMENT</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 BUDGET (as amended)</u>	<u>FY2017 BUDGET REQUESTED</u>	<u>AMOUNT INCREASE (DECREASE)</u>	<u>% INC/(DEC)</u>
<b>WASTEWATER MAINT. &amp; OPER.</b>					
Personal Services	\$ 476,199	\$ 521,946	\$ 534,424	\$ 12,478	2.4%
Materials & Supplies	107,665	108,270	101,712	(6,558)	-6.1%
Other Charges & Services	326,957	352,673	354,656	1,983	0.6%
Capital Outlay	5,639	16,391	4,900	(11,491)	-70.1%
	<b>\$ 916,460</b>	<b>\$ 999,280</b>	<b>\$ 995,692</b>	<b>\$ (3,588)</b>	<b>-0.4%</b>
<b>ENVIRONMENTAL COMPLIANCE</b>					
Personal Services	\$ 177,313	\$ 185,094	\$ 190,041	\$ 4,947	2.7%
Materials & Supplies	8,383	13,130	14,503	1,373	10.5%
Other Charges & Services	44,545	49,800	53,939	4,139	8.3%
Capital Outlay	4,967	-	1,500	1,500	NA
	<b>\$ 235,208</b>	<b>\$ 248,024</b>	<b>\$ 259,983</b>	<b>\$ 11,959</b>	<b>4.8%</b>
<b>WASTEWATER TREATMENT</b>					
Personal Services	\$ 303,787	\$ 316,488	\$ 328,879	\$ 12,391	3.9%
Materials & Supplies	90,423	121,260	121,795	535	0.4%
Other Charges & Services	219,936	254,868	254,764	(104)	0.0%
Capital Outlay	-	-	-	-	NA
	<b>\$ 614,146</b>	<b>\$ 692,616</b>	<b>\$ 705,438</b>	<b>\$ 12,822</b>	<b>1.9%</b>
<b>DEPARTMENT SUMMARY</b>					
Personal Services	\$ 957,299	\$ 1,023,528	\$ 1,053,344	\$ 29,816	2.9%
Materials & Supplies	206,471	242,660	238,010	(4,650)	-1.9%
Other Charges & Services	591,438	657,341	663,359	6,018	0.9%
Capital Outlay	10,606	16,391	6,400	(9,991)	-61.0%
<b>TOTAL MA WW UTILITY DEPTS.</b>	<b>\$ 1,765,814</b>	<b>\$ 1,939,920</b>	<b>\$ 1,961,113</b>	<b>\$ 21,193</b>	<b>1.1%</b>
Depreciation	\$ 1,004,592	\$ 1,053,770	\$ 1,400,702	\$ 346,932	32.9%
Transfers Out	1,248,176	74,000	-	(74,000)	-100.0%
Bad Debt	16,709	30,000	30,000	-	0.0%
Debt Service	143,802	137,020	124,851	(12,169)	-8.9%
Loss on Fixed Asset	-	2,000	2,000	-	0.0%
Indirect Cost	381,058	440,698	462,220	21,522	4.9%
<b>TOTAL MA WW UTILITY FUND</b>	<b>\$ 4,560,151</b>	<b>\$ 3,677,408</b>	<b>\$ 3,980,886</b>	<b>\$ 303,478</b>	<b>8.3%</b>

CITY OF SAND SPRINGS  
MUNICIPAL AUTHORITY SOLID WASTE UTILITY FUND  
FY 2017 PROPOSED BUDGET

	FY2015 ACTUAL 06/30/2015	FY2016 BUDGET (as amended)	FY2016 PROJECTED 06/30/2016	FY2017 BUDGET ESTIMATE	CHANGE OVER FY16 BUDGET AS AMENDED	
					\$	%
<b>Operating Revenues:</b>						
Solid Waste - Residential	\$ 1,461,352	\$ 1,490,260	\$ 1,514,411	\$ 1,544,661	\$ 54,401	3.7%
Solid Waste - Commerical	380,169	378,925	383,395	385,000	6,075	1.6%
Other Fees	-	-	-	-	-	NA
<b>Total Operating Revenues</b>	<b>\$ 1,841,521</b>	<b>\$ 1,869,185</b>	<b>\$ 1,897,806</b>	<b>\$ 1,929,661</b>	<b>\$ 60,476</b>	<b>3.2%</b>
<b>Operating Expenses:</b>						
Solid Waste - Residential	\$ 784,128	\$ 839,270	\$ 839,270	\$ 858,626	\$ 19,356	2.3%
Solid Waste - Commerical	264,277	373,879	373,879	366,772	(7,107)	-1.9%
Solid Waste - Recycling	34,730	34,816	34,816	34,816	-	0.0%
Bad Debt	8,113	11,000	11,000	11,000	-	0.0%
Depreciation	104,443	84,081	112,758	95,191	11,110	13.2%
Indirect Costs	172,896	196,371	196,371	206,327	9,956	5.1%
<b>Total Operating Expenses</b>	<b>\$ 1,368,587</b>	<b>\$ 1,539,417</b>	<b>\$ 1,568,094</b>	<b>\$ 1,572,732</b>	<b>\$ 33,315</b>	<b>2.2%</b>
<b>Operating Inc/(Loss)</b>	<b>\$ 472,934</b>	<b>\$ 329,768</b>	<b>\$ 329,712</b>	<b>\$ 356,929</b>	<b>\$ 27,161</b>	<b>8.2%</b>
<b>Non-Operating Rev(Exp)</b>						
Interest Income	\$ 3,373	\$ 1,500	\$ 2,407	\$ 2,400	\$ 900	60.0%
Other	2,208	-	-	-	-	NA
Contributed Capital Revenue	339,724	263,175	263,175	-	(263,175)	-100.0%
Interest , Fees, Amoritization	-	-	-	-	-	NA
Loss on Disposal of Assets	-	(5,000)	(5,000)	(5,000)	-	0.0%
<b>Total Non-Operating Rev(Exp)</b>	<b>\$ 345,305</b>	<b>\$ 259,675</b>	<b>\$ 260,582</b>	<b>\$ (2,600)</b>	<b>\$ (262,275)</b>	<b>-101.0%</b>
<b>Net Income(Loss) Before Trans</b>	<b>\$ 818,239</b>	<b>\$ 589,443</b>	<b>\$ 590,294</b>	<b>\$ 354,329</b>	<b>\$ (235,114)</b>	<b>-39.9%</b>
<b>Other Financing Sources (Uses):</b>						
Transfers Out	(1,208,650)	(363,175)	(363,175)	(700,000)	(336,825)	92.7%
<b>Net Other Fin Sources (Uses)</b>	<b>\$ (1,208,650)</b>	<b>\$ (363,175)</b>	<b>\$ (363,175)</b>	<b>\$ (700,000)</b>	<b>\$ (336,825)</b>	<b>92.7%</b>
<b>Change in Net Assets</b>	<b>\$ (390,411)</b>	<b>\$ 226,268</b>	<b>\$ 227,119</b>	<b>\$ (345,671)</b>	<b>\$ (571,939)</b>	<b>-252.8%</b>
Restricted	\$ 258,633	\$ 493,913	\$ 493,913	\$ 652,645	\$ 158,732	32.1%
Unrestricted	1,111,916	486,227	486,227	554,614	68,387	14.1%
<b>Beginning Net Assets</b>	<b>\$ 1,370,549</b>	<b>\$ 980,140</b>	<b>\$ 980,140</b>	<b>\$ 1,207,259</b>	<b>\$ 227,119</b>	<b>23.2%</b>
Restricted	\$ 493,913	\$ 531,519	\$ 652,645	\$ 557,455	\$ 25,936	4.9%
Unrestricted	486,227	674,889	554,614	304,133	(370,756)	-54.9%
<b>Ending Net Assets</b>	<b>\$ 980,140</b>	<b>\$ 1,206,408</b>	<b>\$ 1,207,259</b>	<b>\$ 861,588</b>	<b>\$ (344,820)</b>	<b>-28.6%</b>
<b>3 Month Oper Reserve (25% Exp)</b>	<b>342,147</b>	<b>384,854</b>	<b>392,024</b>	<b>393,183</b>	<b>8,329</b>	<b>2.2%</b>
<b>Transfer Out:</b>						
MA Short Term Capital Fund	\$ 486,650	\$ 263,175	\$ 263,175	\$ -	\$ (263,175)	-100.0%
Capital Improvement Fund	-	-	-	-	-	NA
General Fund	722,000	100,000	100,000	700,000	600,000	600.0%
<b>Total Transfers Out</b>	<b>\$ 1,208,650</b>	<b>\$ 363,175</b>	<b>\$ 363,175</b>	<b>\$ 700,000</b>	<b>\$ 336,825</b>	<b>92.7%</b>

**CITY OF SAND SPRINGS  
MUNICIPAL AUTHORITY SOLID WASTE UTILITY FUND DEPARTMENTS  
FY 2017 PROPOSED BUDGET**

<u>DEPARTMENT</u>	FY2015 ACTUAL	FY2016 BUDGET (as amended)	FY2017 BUDGET REQUESTED	AMOUNT INCREASE (DECREASE)	% INC/(DEC)
<b>SOLID WASTE RESIDENTIAL</b>					
Personal Services	\$ 409,619	\$ 413,614	\$ 424,648	\$ 11,034	2.7%
Materials & Supplies	148,442	120,017	102,937	(17,080)	-14.2%
Other Charges & Services	225,716	305,639	310,041	4,402	1.4%
Capital Outlay	351	-	21,000	21,000	NA
	<b>\$ 784,128</b>	<b>\$ 839,270</b>	<b>\$ 858,626</b>	<b>\$ 19,356</b>	<b>2.3%</b>
<b>SOLID WASTE COMMERCIAL</b>					
Personal Services	\$ 127,236	\$ 174,590	\$ 173,533	\$ (1,057)	-0.6%
Materials & Supplies	52,778	68,341	61,805	(6,536)	-9.6%
Other Charges & Services	84,263	130,948	131,434	486	0.4%
Capital Outlay	-	-	-	-	NA
	<b>\$ 264,277</b>	<b>\$ 373,879</b>	<b>\$ 366,772</b>	<b>\$ (7,107)</b>	<b>-1.9%</b>
<b>RECYCLE CENTER</b>					
Personal Services	\$ -	\$ -	\$ -	\$ -	NA
Materials & Supplies	-	-	-	-	NA
Other Charges & Services	34,730	34,816	34,816	-	0.0%
Capital Outlay	-	-	-	-	NA
	<b>\$ 34,730</b>	<b>\$ 34,816</b>	<b>\$ 34,816</b>	<b>\$ -</b>	<b>0.0%</b>
<b>SUMMARY</b>					
Personal Services	\$ 536,855	\$ 588,204	\$ 598,181	\$ 9,977	1.7%
Materials & Supplies	201,220	188,358	164,742	(23,616)	-12.5%
Other Charges & Services	344,709	471,403	476,291	4,888	1.0%
Capital Outlay	351	-	21,000	21,000	NA
<b>TOTAL MA SW UTILITY DEPTS</b>	<b>\$ 1,083,135</b>	<b>\$ 1,247,965</b>	<b>\$ 1,260,214</b>	<b>\$ 12,249</b>	<b>1.0%</b>
Depreciation	\$ 104,443	\$ 84,081	\$ 95,191	\$ 11,110	13.2%
Bad Debt	8,113	11,000	11,000	-	0.0%
Transfers Out	1,208,650	363,175	700,000	336,825	92.7%
Debt Service	-	-	-	-	NA
Loss on Fixed Asset	-	5,000	5,000	-	0.0%
Indirect Cost	172,896	196,371	206,327	9,956	5.1%
<b>TOTAL MA SW UTILITY FUND</b>	<b>\$ 2,577,237</b>	<b>\$ 1,907,592</b>	<b>\$ 2,277,732</b>	<b>\$ 370,140</b>	<b>19.4%</b>

CITY OF SAND SPRINGS  
MUNICIPAL AUTHORITY STORMWATER UTILITY FUND  
FY 2017 PROPOSED BUDGET

	FY2015 ACTUAL 06/30/2015	FY2016 BUDGET (as amended)	FY2016 PROJECTED 06/30/2016	FY2017 BUDGET ESTIMATE	CHANGE OVER FY16 BUDGET AS AMENDED	
					\$	%
<b>Operating Revenues:</b>						
Stormwater	\$ 1,143,193	\$ 1,130,617	\$ 1,173,000	\$ 1,208,200	\$ 77,583	6.9%
Other Fees	-	-	-	-	-	NA
<b>Total Operating Revenues</b>	<b>\$ 1,143,193</b>	<b>\$ 1,130,617</b>	<b>\$ 1,173,000</b>	<b>\$ 1,208,200</b>	<b>\$ 77,583</b>	<b>6.9%</b>
<b>Operating Expenses:</b>						
Stormwater Maintenance	\$ 132,076	\$ 225,801	\$ 225,801	\$ 198,343	\$ (27,458)	-12.2%
Depreciation	141,547	140,833	161,547	160,234	19,401	13.8%
Bad Debt Expense	397	2,600	2,600	2,600	-	0.0%
Indirect Costs	63,608	85,067	85,067	91,896	6,829	8.0%
<b>Total Operating Expenses</b>	<b>\$ 337,628</b>	<b>\$ 454,301</b>	<b>\$ 475,015</b>	<b>\$ 453,073</b>	<b>\$ (1,228)</b>	<b>-0.3%</b>
<b>Operating Inc/(Loss)</b>	<b>\$ 805,565</b>	<b>\$ 676,316</b>	<b>\$ 697,985</b>	<b>\$ 755,127</b>	<b>\$ 78,811</b>	<b>11.7%</b>
<b>Non-Operating Rev(Exp)</b>						
Interest Income	\$ 40	\$ 25	\$ 65	\$ 65	\$ 40	160.0%
<b>Total Non-Operating Rev(Exp)</b>	<b>\$ 40</b>	<b>\$ 25</b>	<b>\$ 65</b>	<b>\$ 65</b>	<b>\$ 40</b>	<b>160.0%</b>
<b>Net Inc/(Loss) Before Trans</b>	<b>\$ 805,605</b>	<b>\$ 676,341</b>	<b>\$ 698,050</b>	<b>\$ 755,192</b>	<b>\$ 78,851</b>	<b>11.7%</b>
<b>Other Financing Sources (Uses):</b>						
Contributed Capital Revenue	\$ 52,400	\$ -	\$ -	\$ -	\$ -	NA
Transfers In	-	-	-	-	-	NA
Transfers Out	(700,000)	(1,000,000)	(1,000,000)	(1,000,000)	-	0.0%
<b>Net Other Fin Source (Uses)</b>	<b>\$ (647,600)</b>	<b>\$ (1,000,000)</b>	<b>\$ (1,000,000)</b>	<b>\$ (1,000,000)</b>	<b>\$ -</b>	<b>0.0%</b>
<b>Change in Net Assets</b>	<b>\$ 158,005</b>	<b>\$ (323,659)</b>	<b>\$ (301,950)</b>	<b>\$ (244,808)</b>	<b>\$ 78,851</b>	<b>-24.4%</b>
Restricted	\$ 5,342,521	\$ 5,253,375	\$ 5,253,375	\$ 5,111,827	\$ (141,548)	-2.7%
Unrestricted	325,571	572,722	572,722	412,320	(160,402)	-28.0%
<b>Beginning Net Assets</b>	<b>\$ 5,668,092</b>	<b>\$ 5,826,097</b>	<b>\$ 5,826,097</b>	<b>\$ 5,524,147</b>	<b>\$ (301,950)</b>	<b>-5.2%</b>
Restricted	\$ 5,253,375	\$ 5,112,541	\$ 5,111,827	\$ 4,951,592	\$ (160,949)	-3.1%
Unrestricted	572,722	389,897	412,320	327,746	(62,151)	-15.9%
<b>Ending Net Assets</b>	<b>\$ 5,826,097</b>	<b>\$ 5,502,438</b>	<b>\$ 5,524,147</b>	<b>\$ 5,279,338</b>	<b>\$ (223,100)</b>	<b>-4.1%</b>
<b>3 Month Oper Reserve (25% Exp)</b>	<b>84,407</b>	<b>113,575</b>	<b>118,754</b>	<b>113,268</b>	<b>(307)</b>	<b>-0.3%</b>
<b>Transfer In:</b>						
MA Water Utility Fund	-	-	-	-	-	NA
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>NA</b>
<b>Transfer Out:</b>						
Stormwater Capital Impr Fund	\$ 700,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ -	0.0%
MA Short Term Capital Fund	-	-	-	-	-	NA
<b>Total</b>	<b>\$ 700,000</b>	<b>\$ 1,000,000</b>	<b>\$ 1,000,000</b>	<b>\$ 1,000,000</b>	<b>\$ -</b>	<b>0.0%</b>

CITY OF SAND SPRINGS  
MUNICIPAL AUTHORITY STORMWATER FUND DEPARTMENT  
FY 2017 PROPOSED BUDGET

DEPARTMENT	FY2015 ACTUAL	FY2016 BUDGET (as amended)	FY2017 BUDGET REQUESTED	AMOUNT INCREASE (DECREASE)	% INC/(DEC)
<b>STORMWATER MAINT</b>					
Personal Services	\$ -	\$ 71,506	\$ 58,144	\$ (13,362)	-18.7%
Materials & Supplies	1,645	18,082	17,780	(302)	-1.7%
Other Charges & Services	130,431	136,213	122,419	(13,794)	-10.1%
Capital Outlay	-	-	-	-	NA
	<b>\$ 132,076</b>	<b>\$ 225,801</b>	<b>\$ 198,343</b>	<b>\$ (27,458)</b>	<b>-12.2%</b>
Depreciation	\$ 141,547	\$ 140,833	\$ 160,234	\$ 19,401	13.8%
Bad Debt	397	2,600	2,600	-	0.0%
Transfers Out	700,000	1,000,000	1,000,000	-	0.0%
Debt Service	-	-	-	-	NA
Loss on Fixed Asset	-	-	-	-	NA
Inventory Short/ Long	-	-	-	-	NA
Indirect Cost	63,608	85,067	91,896	6,829	8.0%
<b>TOTAL MA STORMWATER FUND</b>	<b>\$ 1,037,628</b>	<b>\$ 1,454,301</b>	<b>\$ 1,453,073</b>	<b>\$ (1,228)</b>	<b>-0.1%</b>

CITY OF SAND SPRINGS  
MUNICIPAL AUTHORITY AIRPORT FUND  
FY 2017 PROPOSED BUDGET

	FY2015 ACTUAL 06/30/2015	FY2016 BUDGET (as amended)	FY2016 PROJECTED 06/30/2016	FY2017 BUDGET ESTIMATE	CHANGE OVER FY16 BUDGET AS AMENDED	
					\$	%
<b>Operating Revenues:</b>						
Charges for Services	\$ 128,685	\$ 124,110	\$ 121,352	\$ 123,325	\$ (785)	-0.6%
Resale Supplies	284,258	212,500	305,547	233,900	21,400	10.1%
<b>Total Operating Revenues</b>	<b>\$ 412,943</b>	<b>\$ 336,610</b>	<b>\$ 426,899</b>	<b>\$ 357,225</b>	<b>\$ 20,615</b>	<b>6.1%</b>
<b>Operating Expenses:</b>						
Airport Operations	\$ 401,407	\$ 434,745	\$ 434,745	\$ 433,373	\$ (1,372)	-0.3%
Bad Debt	4,007	500	500	500	-	0.0%
Depreciation	265,776	407,621	407,268	398,679	(8,942)	-2.2%
Indirect Costs	35,661	41,612	41,612	42,569	957	2.3%
<b>Total Operating Expenses</b>	<b>\$ 706,851</b>	<b>\$ 884,478</b>	<b>\$ 884,125</b>	<b>\$ 875,121</b>	<b>\$ (9,357)</b>	<b>-1.1%</b>
<b>Operating Income (Loss)</b>	<b>\$ (293,908)</b>	<b>\$ (547,868)</b>	<b>\$ (457,226)</b>	<b>\$ (517,896)</b>	<b>\$ 29,972</b>	<b>-5.5%</b>
<b>Non-Operating Rev/(Exp)</b>						
Interest Income	\$ 14	\$ 20	\$ 25	\$ 25	\$ 5	25.0%
Other Income	-	-	-	-	-	NA
Interest, Fees, Amortization	-	-	-	-	-	NA
Gain (Loss) on Disposal of Assets	-	(1,000)	(1,000)	(1,000)	-	0.0%
<b>Total Non-Operating Rev/(Exp)</b>	<b>\$ 14</b>	<b>\$ (980)</b>	<b>\$ (975)</b>	<b>\$ (975)</b>	<b>\$ 5</b>	<b>-0.5%</b>
<b>Net Inc. (Loss) Before Transfers</b>	<b>\$ (293,894)</b>	<b>\$ (548,848)</b>	<b>\$ (458,201)</b>	<b>\$ (518,871)</b>	<b>\$ 29,977</b>	<b>-5.5%</b>
<b>Other Financing Sources (Uses):</b>						
Contributed Capital Revenue	\$ 57,284	\$ -	\$ -	\$ -	\$ -	NA
Transfers In- MA Water	125,000	100,000	100,000	50,000	(50,000)	-50.0%
Transfers Out- M.A. STCF	-	-	-	-	-	NA
<b>Net Other Fin Sources (Uses)</b>	<b>\$ 182,284</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 50,000</b>	<b>\$ (50,000)</b>	<b>-50.0%</b>
<b>Change in Net Assets</b>	<b>\$ (111,610)</b>	<b>\$ (448,848)</b>	<b>\$ (358,201)</b>	<b>\$ (468,871)</b>	<b>\$ (20,023)</b>	<b>4.5%</b>
Restricted	\$ 6,298,380	\$ 6,089,888	\$ 6,089,888	\$ 5,766,829	\$ (323,059)	-5.3%
Unrestricted	75,656	172,650	172,650	137,508	(35,142)	-20.4%
<b>Beginning Net Assets</b>	<b>\$ 6,374,036</b>	<b>\$ 6,262,538</b>	<b>\$ 6,262,538</b>	<b>\$ 5,904,337</b>	<b>\$ (358,201)</b>	<b>-5.7%</b>
Restricted	\$ 6,089,888	\$ 5,480,532	\$ 5,766,829	\$ 5,368,150	\$ (112,382)	-2.1%
Unrestricted	172,650	333,158	137,508	67,316	(265,842)	-79.8%
<b>Ending Net Assets</b>	<b>\$ 6,262,538</b>	<b>\$ 5,813,690</b>	<b>\$ 5,904,337</b>	<b>\$ 5,435,466</b>	<b>\$ (378,224)</b>	<b>-6.5%</b>
<b>Transfers In:</b>						
MA Water Utility Fund-Operating	\$ 125,000	\$ 100,000	\$ 100,000	\$ 50,000	\$ (50,000)	-50.0%
<b>Total Transfers In</b>	<b>\$ 125,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 50,000</b>	<b>\$ (50,000)</b>	<b>-50.0%</b>
<b>Transfers Out:</b>						
Airport Construction Fund	\$ -	\$ -	\$ -	\$ -	\$ -	NA
MA Short Term Capital Fund	-	-	-	-	-	NA
<b>Total Transfers Out</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>NA</b>

CITY OF SAND SPRINGS  
MUNICIPAL AUTHORITY AIRPORT FUND DEPARTMENT  
FY 2017 PROPOSED BUDGET

<u>DEPARTMENT</u>	FY2015 ACTUAL	FY2016 BUDGET (as amended)	FY2017 BUDGET REQUESTED	AMOUNT INCREASE (DECREASE)	% INC/(DEC)
<b>AIRPORT</b>					
Personal Services	\$ 85,938	\$ 94,147	\$ 92,213	\$ (1,934)	-2.1%
Materials & Supplies	263,990	238,080	236,080	(2,000)	-0.8%
Other Charges & Services	51,479	102,518	105,080	2,562	2.5%
Capital Outlay	-	-	-	-	NA
	<b>\$ 401,407</b>	<b>\$ 434,745</b>	<b>\$ 433,373</b>	<b>\$ (1,372)</b>	<b>-0.3%</b>
Depreciation	\$ 265,776	\$ 407,621	\$ 398,679	\$ (8,942)	-2.2%
Bad Debt	4,007	500	500	-	0.0%
Transfers Out	-	-	-	-	NA
Loss on Fixed Asset	-	1,000	1,000	-	0.0%
Indirect Cost	35,661	41,612	42,569	957	2.3%
<b>TOTAL MA AIRPORT FUND</b>	<b>\$ 706,851</b>	<b>\$ 885,478</b>	<b>\$ 876,121</b>	<b>\$ (9,357)</b>	<b>-1.1%</b>

CITY OF SAND SPRINGS  
MUNICIPAL AUTHORITY GOLF COURSE FUND  
FY 2017 PROPOSED BUDGET

	FY2015 ACTUAL 06/30/2015	FY2016 BUDGET (as amended)	FY2016 PROJECTED 06/30/2016	FY2017 BUDGET ESTIMATE	CHANGE OVER FY16 BUDGET AS AMENDED	
					\$	%
<b>Operating Revenues:</b>						
Fees	\$ 319,554	\$ 329,360	\$ 311,225	\$ 309,000	\$ (20,360)	-6.2%
Cart Rentals	182,027	185,812	190,000	192,000	6,188	3.3%
Driving Range Tokens	14,677	13,730	14,000	15,000	1,270	9.2%
Gift Certificates	(1,150)	(3,500)	(3,500)	(3,500)	-	0.0%
Grill Lease	9,063	10,000	10,210	10,300	300	3.0%
Other Fees	-	-	-	-	-	NA
<b>Total Operating Revenues</b>	<b>\$ 524,171</b>	<b>\$ 535,402</b>	<b>\$ 521,935</b>	<b>\$ 522,800</b>	<b>\$ (12,602)</b>	<b>-2.4%</b>
<b>Operating Expenses:</b>						
Golf Pro	\$ 321,639	\$ 510,257	\$ 510,257	\$ 314,547	\$ (195,710)	-38.4%
Golf Maintenance	359,728	404,619	404,619	394,189	(10,430)	-2.6%
Bad Debt	160	800	800	800	-	0.0%
Inventory Short/ Long	-	-	-	-	-	NA
Depreciation	155,730	186,639	188,916	161,730	(24,909)	-13.3%
Indirect Cost	15,299	18,137	18,137	19,096	959	5.3%
<b>Total Operating Expenses</b>	<b>\$ 852,556</b>	<b>\$ 1,120,452</b>	<b>\$ 1,122,729</b>	<b>\$ 890,362</b>	<b>\$ (230,090)</b>	<b>-20.5%</b>
<b>Operating Income (Loss)</b>	<b>\$ (328,385)</b>	<b>\$ (585,050)</b>	<b>\$ (600,794)</b>	<b>\$ (367,562)</b>	<b>\$ 217,488</b>	<b>-37.2%</b>
<b>Non-Operating Rev(Exp)</b>						
Interest Income	\$ 27	\$ 25	\$ 30	\$ 30	\$ 5	20.0%
Other Revenue	67,896	500	29,500	500	-	0.0%
Interest , Fees, Amortization	(1,424)	(5,540)	(5,540)	(5,000)	540	-9.7%
Gain (Loss) on Disposal of Assets	(42,128)	-	-	-	-	NA
<b>Total Non-Operating Rev(Exp)</b>	<b>\$ 24,371</b>	<b>\$ (5,015)</b>	<b>\$ 23,990</b>	<b>\$ (4,470)</b>	<b>\$ 545</b>	<b>-10.9%</b>
<b>Net Inc/(Loss) Before Trans.</b>	<b>\$ (304,014)</b>	<b>\$ (590,065)</b>	<b>\$ (576,804)</b>	<b>\$ (372,032)</b>	<b>\$ 218,033</b>	<b>-37.0%</b>
<b>Other Financing Sources (Uses):</b>						
Contributed Capital Revenue	\$ 62,019	\$ 187,045	\$ 187,045	\$ -	\$ (187,045)	-100.0%
Transfers In-MA Water Utility Fund	225,000	70,000	250,000	250,000	180,000	257.1%
Transfers Out	(21,361)	(25,500)	(25,500)	(25,500)	-	0.0%
<b>Net Other Fin Sources (Uses)</b>	<b>\$ 265,658</b>	<b>\$ 231,545</b>	<b>\$ 411,545</b>	<b>\$ 224,500</b>	<b>\$ (7,045)</b>	<b>-3.0%</b>
<b>Change in Net Assets</b>	<b>\$ (38,356)</b>	<b>\$ (358,520)</b>	<b>\$ (165,259)</b>	<b>\$ (147,532)</b>	<b>\$ 210,988</b>	<b>-58.8%</b>
Restricted	\$ 1,322,897	\$ 1,293,055	\$ 1,293,055	\$ 1,307,266	\$ 14,211	1.1%
Unrestricted	200,328	191,814	191,814	12,343	(179,471)	-93.6%
<b>Beginning Net Assets</b>	<b>\$ 1,523,225</b>	<b>\$ 1,484,869</b>	<b>\$ 1,484,869</b>	<b>\$ 1,319,609</b>	<b>\$ (165,260)</b>	<b>-11.1%</b>
Restricted	\$ 1,293,055	\$ 1,038,235	\$ 1,307,266	\$ 1,145,536	\$ 107,301	10.3%
Unrestricted	191,814	88,114	12,343	26,541	(61,573)	-69.9%
<b>Ending Net Assets</b>	<b>\$ 1,484,869</b>	<b>\$ 1,126,349</b>	<b>\$ 1,319,609</b>	<b>\$ 1,172,077</b>	<b>\$ 45,728</b>	<b>4.1%</b>
<b>Transfer In:</b>						
MA Water Utility Fund	\$ 225,000	\$ 70,000	\$ 250,000	\$ 250,000	180,000	257.1%
<b>Total</b>	<b>\$ 225,000</b>	<b>\$ 70,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 180,000</b>	<b>257.1%</b>
<b>Transfer Out:</b>						
MA Short Term Capital	\$ -	\$ -	\$ -	\$ -	-	NA
Golf Course Cap Impr Fund	21,361	25,500	25,500	25,500	-	0.0%
<b>Total</b>	<b>\$ 21,361</b>	<b>\$ 25,500</b>	<b>\$ 25,500</b>	<b>\$ 25,500</b>	<b>\$ -</b>	<b>0.0%</b>

CITY OF SAND SPRINGS  
MUNICIPAL AUTHORITY GOLF COURSE FUND DEPARTMENTS  
FY 2017 PROPOSED BUDGET

DEPARTMENT	FY2015 ACTUAL	FY2016 BUDGET (as amended)	FY2017 BUDGET REQUESTED	AMOUNT INCREASE (DECREASE)	% INC/(DEC)
<b>GOLF COURSE PRO</b>					
Personal Services	\$ -	\$ -	\$ -	\$ -	NA
Materials & Supplies	44,023	32,529	32,523	(6)	0.0%
Other Charges & Services	277,616	283,033	282,024	(1,009)	-0.4%
Capital Outlay	-	194,695	-	(194,695)	-100.0%
	<b>\$ 321,639</b>	<b>\$ 510,257</b>	<b>\$ 314,547</b>	<b>\$ (195,710)</b>	<b>-38.4%</b>
<b>GOLF COURSE MAINT</b>					
Personal Services	\$ 955	\$ 680	\$ 980	\$ 300	44.1%
Materials & Supplies	136,122	151,105	140,375	(10,730)	-7.1%
Other Charges & Services	222,651	252,834	252,834	-	0.0%
Capital Outlay	-	-	-	-	NA
	<b>\$ 359,728</b>	<b>\$ 404,619</b>	<b>\$ 394,189</b>	<b>\$ (10,430)</b>	<b>-2.6%</b>
<b>SUMMARY</b>					
Personal Services	\$ 955	\$ 680	\$ 980	\$ 300	44.1%
Materials & Supplies	180,145	183,634	172,898	(10,736)	-5.8%
Other Charges & Services	500,267	535,867	534,858	(1,009)	-0.2%
Capital Outlay	-	194,695	-	(194,695)	-100.0%
<b>TOTAL MA GOLF DEPTS</b>	<b>\$ 681,367</b>	<b>\$ 914,876</b>	<b>\$ 708,736</b>	<b>\$ (206,140)</b>	<b>-22.5%</b>
Depreciation	\$ 155,730	\$ 186,639	\$ 161,730	\$ (24,909)	-13.3%
Bad Debt	160	800	800	-	0.0%
Transfers Out	21,361	25,500	25,500	-	0.0%
Debt Service	1,424	5,540	5,000	(540)	-9.7%
Loss on Fixed Asset	42,128	-	-	-	NA
Inventory Short/ Long	-	-	-	-	NA
Indirect Cost	15,299	18,137	19,096	959	5.3%
<b>TOTAL MA GOLF FUND</b>	<b>\$ 917,469</b>	<b>\$ 1,151,492</b>	<b>\$ 920,862</b>	<b>\$ (230,630)</b>	<b>-20.0%</b>

# *City of* Sand Springs

SECTION FOUR

## **Budget Detail**

### ***Special Revenue Funds***

- Special Programs Fund
- ODOC Home Investments Partnership Fund



CITY OF SAND SPRINGS  
SPECIAL PROGRAMS FUND  
FY 2017 PROPOSED BUDGET

	FY2015 ACTUAL 06/30/2015	FY2016 BUDGET (as amended)	FY2016 PROJECTED 06/30/2016	FY2017 BUDGET REQUESTED	% CHG
<b>Revenues:</b>					
Police	\$ 48,968	\$ 3,000	\$ 3,000	\$ 3,000	0.0%
Parks & Recreation	\$ 5,000				
Animal Control	-	-	-	-	NA
Fire	628	-	364	-	NA
Interest Earned	386	200	200	200	0.0%
<b>Total Revenues</b>	<b>\$ 54,982</b>	<b>\$ 3,200</b>	<b>\$ 3,564</b>	<b>\$ 3,200</b>	<b>0.0%</b>
<b>Expenditures:</b>					
Police	\$ 41,218	\$ 107,496	\$ 107,496	\$ 10,466	-90.3%
Animal Control	(215)	865	865	1	-99.9%
Fire	1,161	3,207	3,207	650	-79.7%
Parks & Recreation	-	5,000	5,000	5,000	
<b>Total Expenditures</b>	<b>\$ 42,164</b>	<b>\$ 116,568</b>	<b>\$ 111,568</b>	<b>\$ 11,117</b>	<b>-90.5%</b>
<b>Excess (deficiency) of revenues over expenditures</b>	<b>\$ 12,818</b>	<b>\$ (113,368)</b>	<b>\$ (108,004)</b>	<b>\$ (7,917)</b>	<b>-93.0%</b>
<b>Other Financing Sources (Uses):</b>					
Transfers In	\$ -	\$ -	\$ -	\$ -	NA
Transfers Out	-	-	-	-	NA
<b>Total Other Fin Sources (Uses)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>NA</b>
<b>Net Change in Fund Balance</b>	<b>\$ 12,818</b>	<b>\$ (113,368)</b>	<b>\$ (108,004)</b>	<b>\$ (7,917)</b>	<b>-93.0%</b>
<b>Assigned:</b>					
Police	\$ 101,905	\$ 109,790	\$ 109,790	\$ 10,466	-90.5%
Animal Control	651	866	866	1	-99.9%
Fire	3,740	3,221	3,221	650	-79.8%
Unassigned	7	5,245	5,245	-	-100.0%
<b>Beginning Fund Balance</b>	<b>\$ 106,303</b>	<b>\$ 119,121</b>	<b>\$ 119,121</b>	<b>\$ 11,117</b>	<b>-90.7%</b>
<b>Ending Fund Balance</b>	<b>\$ 119,121</b>	<b>\$ 5,753</b>	<b>\$ 11,117</b>	<b>\$ 3,200</b>	<b>-44.4%</b>
<b>Assigned:</b>					
Police	\$ 109,790	\$ 10,466	\$ 10,466	\$ 3,000	-71.3%
Animal Control	866	1	1	-	-100.0%
Fire	3,221	286	650	-	-100.0%
Parks & Recreation		5,000	5,000	5,000	
Unassigned	5,245	(5,000)	-	200	-104.0%
<b>Total Ending Fund Balance</b>	<b>\$ 119,121</b>	<b>\$ 5,753</b>	<b>\$ 11,117</b>	<b>\$ 3,200</b>	<b>-44.4%</b>

BUDGET DETAIL- SPECIAL REV FUNDS ODOC HOME INV PARTNERSHIP FUND

CITY OF SAND SPRINGS  
 ODOC HOME INVESTMENTS PARTNERSHIP FUND  
 FY 2017 PROPOSED BUDGET

	FY2015 ACTUAL 06/30/2015	FY2016 BUDGET (as amended)	FY2016 PROJECTED 06/30/2016	FY2017 BUDGET REQUESTED	% CHG
<b>Revenues:</b>					
Intergovernmental	\$ -	\$ -	\$ -	\$ -	NA
Interest Earned	25	40	20	20	-50.0%
<b>Total Revenues</b>	<b>\$ 25</b>	<b>\$ 40</b>	<b>\$ 20</b>	<b>\$ 20</b>	<b>-50.0%</b>
<b>Expenditures:</b>					
Land Purchase	\$ -	\$ -	\$ -	\$ -	NA
Administration Fees	-	-	-	-	NA
Housing Rehab	-	-	-	-	NA
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>NA</b>
<b>Excess (deficiency) of revenues over expenditures</b>	<b>\$ 25</b>	<b>\$ 40</b>	<b>\$ 20</b>	<b>\$ 20</b>	<b>-50.0%</b>
<b>Other Financing Sources (Uses):</b>					
Transfers In- Cap Impr Fund	\$ -	\$ -	\$ -	\$ -	NA
<b>Total Other Fin Sources (Uses)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>NA</b>
<b>Net Change in Fund Balance</b>	<b>\$ 25</b>	<b>\$ 40</b>	<b>\$ 20</b>	<b>\$ 20</b>	<b>-50.0%</b>
Restricted	\$ 51,491	\$ 51,491	\$ 51,491	\$ 51,491	0.0%
Unassigned	-	25	25	45	78.8%
<b>Beginning Fund Balance</b>	<b>\$ 51,491</b>	<b>\$ 51,516</b>	<b>\$ 51,516</b>	<b>\$ 51,536</b>	<b>0.0%</b>
<b>Ending Fund Balance</b>	<b>\$ 51,516</b>	<b>\$ 51,556</b>	<b>\$ 51,536</b>	<b>\$ 51,556</b>	<b>0.0%</b>
Restricted	\$ 51,491	\$ 51,491	\$ 51,491	\$ 51,491	0.0%
Unassigned	25	65	45	65	0.0%
<b>Total Ending Fund Balance</b>	<b>\$ 51,516</b>	<b>\$ 51,556</b>	<b>\$ 51,536</b>	<b>\$ 51,556</b>	<b>0.0%</b>

# *City of* Sand Springs

SECTION FIVE

## **Budget Detail**

### ***Debt Service***

- Debt Service Overview
- Debt Service Schedule
- Sinking Fund

## OVERVIEW OF BONDS AND DEBT SERVICE

Major capital improvements such as streets, buildings, other facilities and major equipment are often financed by bonds. This funding mechanism allows payment for infrastructure improvements to be made over multiple years, usually over the life of the improvement. General Obligation Bonds (G.O. Bonds) are issued only upon voter approval. Voters must be informed of the purpose of the bonds and review a list of bond projects to be funded.

Each year, the City repays a portion of the remaining principal on G.O. Bonds it has issued, along with interest on the remaining balance. The ad valorem (property) tax is the primary revenue source used for repaying G.O. Bonds. G.O. Bonds are backed by the full faith and credit of the City, meaning the City must levy ad valorem taxes sufficient to pay each year's principal and interest payments.

The Debt Service Fund is totally independent of the City's operating funds, using a different source of revenue. Because of this independence, debt service costs do not affect current or future operations. Article 10, Section 26 and 27 of the Oklahoma Constitution limits the amount of outstanding general obligation bonded debt of the municipality for non-utility or non-street purposes to no more than 10% of net assessed valuation.

In addition to paying the principal and interest on General Obligation Bonds issued by the City, the Debt Service Fund also pays certain legal judgments against the City. The Debt Service Fund Budget is subject to different legal requirements than the remainder of the City's Budget. The Debt Service budget is adopted and filed with the County Excise Board, which establishes property tax rates once the results from the previous year are finalized.

Revenue bonds and Oklahoma Water Resources Board loans for water and sewer, backed by user fees, have been issued by the Sand Springs Municipal Authority Trust. The City is the legal beneficiary of this trust.

## DEBT ISSUANCE GUIDELINES

The City strives for the following ratios to guide the issuance of debt:

- ❖ Ratio General Obligation Bonds to Net Assessed Valuation = 20% maximum.
- ❖ Ratio General Obligation Bonds to Constitutional Debt Limit = 10% maximum.
- ❖ Strive for a Debt Service Fund mill levy that does not exceed 15 mills.
- ❖ Municipal Authority Debt Coverage Ratio to not fall below 1.25.

**Current Ratios, Based on figures reported in the FY2015 Comprehensive Annual Report:**

- ❖ General Bonded Debt Ratio (Net Bonded Debt / Net Assessed Valuation):

$$\mathbf{\$5,516,002 / \$129,590,630 = 4.26\%}$$

- ❖ General Legal Debt Information (Net Debt applicable to limit / Net Assessed Valuation):

$$\mathbf{\$5,163,023 / \$127,218,583 = 4.06\%}$$

- ❖ Debt Service Fund Mill Levy:

$$\mathbf{2015 \text{ mill levy} = 10.50}$$

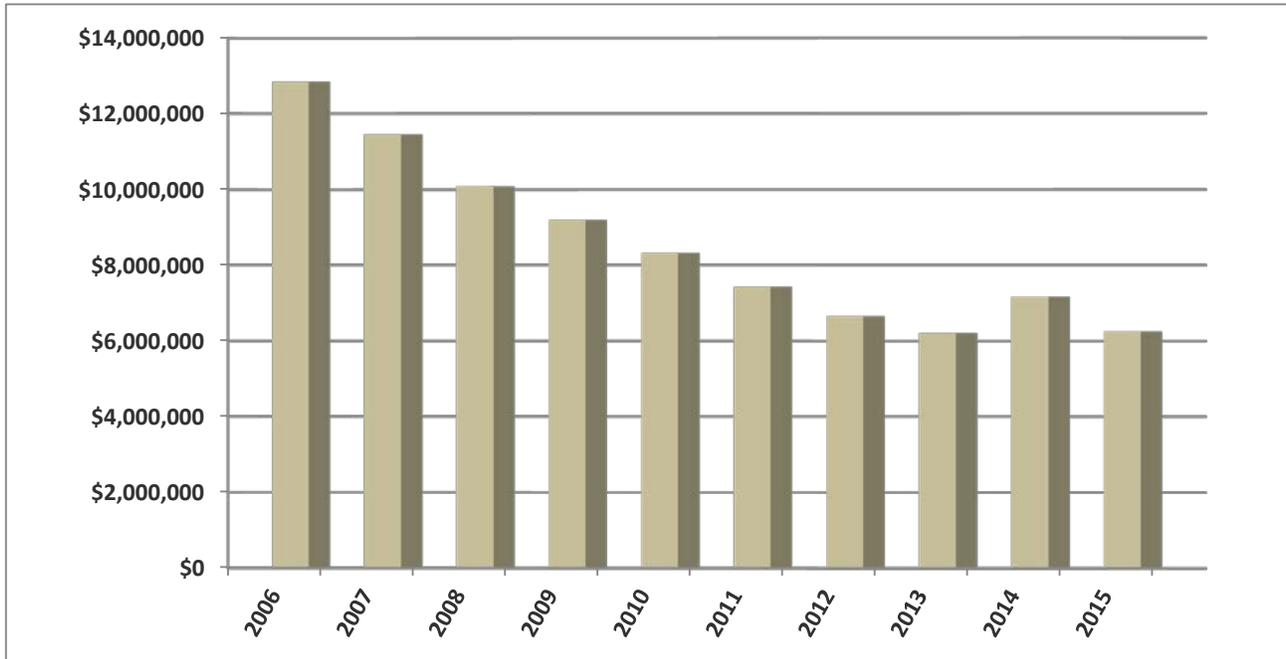
- ❖ Municipal Authority Debt Coverage Ratio (Net Revenues / Debt Service):

$$\mathbf{Debt Coverage = 4.29}$$

The City reserves the right to review and consider the impact debt could have with regards to the following, as well as a variety of other factors not specifically mentioned as the City determines pertinent:

- ❖ Adherence to the internal Capital Improvement Program
- ❖ Potential for increase in Assessed Valuation
- ❖ Potential for increase in sales tax revenue
- ❖ Mill levy required to service the Debt Service Fund annually

**Historical Debt Service  
General Obligation Bonds  
Fiscal Year Ending June 30**



**Fiscal Year    Debt Service**

2006	\$ 12,851,029
2007	\$ 11,445,000
2008	\$ 10,080,000
2009	\$ 9,195,000
2010	\$ 8,310,000
2011	\$ 7,425,000
2012	\$ 6,650,000
2013	\$ 6,200,000
2014	\$ 7,165,000
2015	\$ 6,255,000

Note: Does not include Sand Springs Municipal Authority Debt

**Property Tax Rate for General Obligation Bonds  
Fiscal Year Ending June 30**



Per \$1,000 of Assessed Value

<u>Fiscal Year</u>	<u>Rate</u>
2006	\$ 5.03
2007	\$ 13.41
2008	\$ 11.25
2009	\$ 10.74
2010	\$ 10.06
2011	\$ 10.08
2012	\$ 9.55
2013	\$ 9.52
2014	\$ 3.23
2015	\$ 10.50

BUDGET DETAIL- DEBT SERVICE

DEBT SERVICE SCHEDULE

CITY OF SAND SPRINGS  
DEBT SERVICE  
FY 2017 PROPOSED BUDGET

	Original Amount	Annual Payment by Source			Balance 7/1/2014	Maturity
		Ad Valorem	Sales Tax	MA Rates		
<b>CITY OF SAND SPRINGS</b>						
<u>2006 G.O. Bonds (Citywide)</u>	6,360,000	535,745	-	-	2,310,000	Mar. 2021
<u>2012A 2 G.O. Refunding Bonds (Citywide)</u>	1,510,000	323,540	-	-	320,000	Jun. 2017
<u>2012B 2 G.O. Refunding Bonds (Citywide)</u>	1,030,000	159,493	-	-	365,000	Jun. 2018
<u>2014 2 G.O. Bonds (Parks)</u>	2,365,000	189,688	-	-	2,250,000	Mar. 2034
<u>FY12 Fire Engine Pumper Lease</u>	496,626	-	68,959	-	329,640	Jul. 2021
<u>FY15 Emergency Communications Equipment Leas</u>	647,799	-	92,543	-	555,256	Jul. 2021
<u>FY16 Emergency Communications Equipment Leas</u>	64,914	-	10,411	-	56,007	Jul. 2021
<b>TOTAL CITY</b>	<b>\$ 12,474,339</b>	<b>\$ 1,208,465</b>	<b>\$ 171,913</b>	<b>\$ -</b>	<b>\$ 6,185,904</b>	
<b>SAND SPRINGS MUNICIPAL AUTHORITY</b>						
<u>2001 OWRB Loan (Wastewater Treatment \$4,410,806)</u>						
2003A Permanent Note	1,200,000	-	-	61,900	389,991	Sep. 2022
2012 Rfg of 2003B Permanent Note	1,240,000	-	-	146,265	895,000	Sep. 2022
2004A Permanent Note	950,806	-	-	49,409	380,322	Mar. 2024
2013 Rfg of 2004B Permanent Note	1,020,000	-	-	132,494	765,000	10/1/2022
<u>2005 OWRB Loan (Wastewater System \$4,564,000)</u>						
2014 Rfg of 2005 Permanent Note	1,521,094	-	-	147,965	1,303,568	Mar. 2026
2014 Rfg of 2006 Permanent Note	1,440,709	-	-	144,925	1,224,492	Mar. 2026
<u>2010 DWSRF (AMR Project)</u>	5,631,709	-	-	155,624	1,799,600	Sep. 2030
<u>Series 2012 MA Utility Revenue Bonds</u>	30,510,000	-	800,000	869,700	28,495,000	Nov. 2042
<u>Series 2015 Revenue Bonds- Public Safety</u>	8,640,000	-	287,853	-	8,640,000	Jan. 2042
<u>Series 2016 Revenue Bonds- Public Safety</u>	7,360,000	-	179,912	-	7,360,000	Jan. 2042
<u>2015 Lease/ Purchase (Golf Carts)</u>	187,045	-	-	38,161	-	-
<b>TOTAL MUNICIPAL AUTHORITY</b>	<b>\$ 59,701,363</b>	<b>\$ -</b>	<b>\$ 1,267,764</b>	<b>\$ 1,746,443</b>	<b>\$ 51,252,973</b>	
<b>GRAND TOTAL</b>	<b>\$ 72,175,702</b>	<b>\$ 1,208,465</b>	<b>\$ 1,439,677</b>	<b>\$ 1,746,443</b>	<b>\$ 57,438,877</b>	

CITY OF SAND SPRINGS  
SINKING FUND  
FY 2017 PROPOSED BUDGET

	FY2015 ACTUAL 06/30/2015	FY2016 BUDGET (as amended)	FY2016 PROJECTED 06/30/2016	FY2017 BUDGET REQUESTED	% CHG
<b>Revenues:</b>					
Advalorem Taxes	\$1,300,930	\$ 1,335,530	\$ 1,335,530	\$ 1,335,530	0.0%
Interest on Delinquent Taxes	952	250	250	250	0.0%
Interest Earned	1,804	1,500	1,500	1,500	0.0%
<b>Total Revenues</b>	<b>\$ 1,303,686</b>	<b>\$ 1,337,280</b>	<b>\$ 1,337,280</b>	<b>\$ 1,337,280</b>	<b>0.0%</b>
<b>Expenditures:</b>					
<sup>1</sup> Principal	\$ 910,000	\$ 1,010,000	\$ 1,010,000	\$ 1,050,000	4.0%
Interest & Fees	200,227	179,388	179,388	158,465	-11.7%
Judgements	-	-	-	-	NA
<b>Total Expenditures</b>	<b>\$ 1,110,227</b>	<b>\$ 1,189,388</b>	<b>\$ 1,189,388</b>	<b>\$ 1,208,465</b>	<b>1.6%</b>
<b>Excess (deficiency) of revenues over expenditures</b>	<b>\$ 193,459</b>	<b>\$ 147,892</b>	<b>\$ 147,892</b>	<b>\$ 128,815</b>	<b>-12.9%</b>
<b>Other Financing Sources (Uses):</b>					
Transfers in	\$ -	\$ -	\$ -	\$ -	NA
Transfers out	(2,235)	(1,500)	(1,500)	(1,500)	0.0%
<b>Total Other Fin Sources (Uses)</b>	<b>\$ (2,235)</b>	<b>\$ (1,500)</b>	<b>\$ (1,500)</b>	<b>\$ (1,500)</b>	<b>0.0%</b>
<b>Net Change in Fund Balance</b>	<b>\$ 191,224</b>	<b>\$ 146,392</b>	<b>\$ 146,392</b>	<b>\$ 127,315</b>	<b>-13.0%</b>
Restricted	\$ 545,711	\$ 736,414	\$ 736,414	\$ 882,556	
Assigned	2,063	2,584	2,584	2,834	
<b>Beginning Fund Balance</b>	<b>\$ 547,774</b>	<b>\$ 738,998</b>	<b>\$ 738,998</b>	<b>\$ 885,390</b>	<b>19.8%</b>
Restricted	\$ 736,414	\$ 882,556	\$ 882,556	\$ 1,009,621	
Assigned	2,584	2,834	2,834	3,084	
<b>Ending Fund Balance</b>	<b>\$ 738,998</b>	<b>\$ 885,390</b>	<b>\$ 885,390</b>	<b>\$ 1,012,705</b>	<b>14.4%</b>
<sup>1</sup> Principal Retirement					
G.O. Bond 2006	\$ 450,000	\$ 450,000	\$ 450,000	\$ 450,000	0.0%
G.O. Bond 2012 Refunding Series A	295,000	285,000	285,000	320,000	12.3%
G.O. Bond 2012 Refunding Series B	165,000	160,000	160,000	155,000	-3.1%
G.O. Bond 2014	-	115,000	115,000	125,000	8.7%
<b>Total Principal Retirements</b>	<b>\$ 910,000</b>	<b>\$ 1,010,000</b>	<b>\$ 1,010,000</b>	<b>\$ 1,050,000</b>	<b>4.0%</b>

# *City of* Sand Springs

## SECTION SIX

### **Budget Detail**

#### ***Capital Projects***

- General Short Term Capital Fund
- Municipal Authority Short Term Capital Fund
- Park & Recreation Fund
- Tax Incremental District Fund
- Community Development Block Grant EDIF Fund
- ODOC EECBG Fund
- Capital Improvement Fund
- Street Improvement Fund
- Capital Improvement Water & Wastewater Fund
- Airport Construction Fund
- General Obligation Bond 2006 Fund
- General Obligation Bond 2014 Fund
- Stormwater Capital Improvement Fund
- Vision 2025 Fund
- Golf Course Capital Improvement Fund
- Public Safety Capital Improvement Fund
- Economic Development Capital Improvement Fund
- Water Meter Replacement Fund

**CITY OF SAND SPRINGS  
GENERAL SHORT-TERM CAPITAL FUND  
FY 2017 PROPOSED BUDGET**

	FY2015 ACTUAL 06/30/2015	FY2016 BUDGET (as amended)	FY2016 PROJECTED 06/30/2016	FY2017 BUDGET REQUESTED	% CHG
<b>Revenues:</b>					
E-911 Wireless Fees	\$ 97,698	\$ 95,000	\$ 95,000	\$ 95,000	0.0%
Intergovernmental	-	-	-	-	NA
Sports Use Fees	10,061	20,526	20,526	20,526	0.0%
Sale of Capital Assets	22,118	-	34,788	-	NA
Interest Earned	511	200	200	200	0.0%
<b>Total Revenues</b>	<b>\$ 130,388</b>	<b>\$ 115,726</b>	<b>\$ 150,514</b>	<b>\$ 115,726</b>	0.0%
<b>Expenditures:</b>					
Information Services	\$ -	\$ -	\$ -	-	NA
Fleet Maintenance	-	26,000	26,000	-	-100.0%
Parks & Recreation	88,817	-	-	-	NA
Police	62,666	123,080	157,868	-	-100.0%
Animal Control	-	-	-	-	NA
Communications	-	-	-	-	NA
E-911 Wireless Monies	-	-	-	-	NA
Emergency Management	-	-	-	-	NA
E-911 Monies	-	5,545	5,545	-	-100.0%
Fire	7,641	-	-	-	NA
E-911 Monies	-	-	-	-	NA
Street	119,231	160,979	160,979	-	-100.0%
Public Works	-	7,808	7,808	-	-100.0%
<b>Total Expenditures</b>	<b>\$ 278,355</b>	<b>\$ 323,412</b>	<b>\$ 358,200</b>	<b>\$ -</b>	-100.0%
<b>Excess (deficiency) of revenues over expenditures</b>	<b>\$ (147,967)</b>	<b>\$ (207,686)</b>	<b>\$ (207,686)</b>	<b>\$ 115,726</b>	-155.7%
<b>Other Financing Sources (Uses):</b>					
Transfers In	\$ 175,192	\$ 222,180	\$ 219,780	\$ 12,000	-94.6%
Transfers Out	(58,710)	(95,000)	(95,000)	(95,000)	0.0%
<b>Total Other Fin Sources (Uses)</b>	<b>\$ 116,482</b>	<b>\$ 127,180</b>	<b>\$ 124,780</b>	<b>\$ (83,000)</b>	-165.3%
<b>Net Change in Fund Balance</b>	<b>\$ (31,485)</b>	<b>\$ (80,506)</b>	<b>\$ (82,906)</b>	<b>\$ 32,726</b>	-140.7%
<b>Assigned:</b>					
E911 Wired	\$ 102,516	\$ 117,716	\$ 117,716	\$ 124,971	6.2%
E911 Wireless	195,393	234,381	234,381	234,381	0.0%
Encumbrances	55,941	55,941	55,941	-	-100.0%
<b>Unassigned</b>	<b>168,985</b>	<b>83,312</b>	<b>83,312</b>	<b>49,092</b>	-41.1%
<b>Beginning Fund Balance</b>	<b>\$ 522,835</b>	<b>\$ 491,350</b>	<b>\$ 491,350</b>	<b>\$ 408,444</b>	-16.9%
<b>Ending Fund Balance</b>	<b>\$ 491,350</b>	<b>\$ 410,844</b>	<b>\$ 408,444</b>	<b>\$ 441,170</b>	7.4%
<b>Assigned:</b>					
E911 Wired	\$ 117,716	\$ 127,371	\$ 124,971	\$ 136,971	7.5%
E911 Wireless	234,381	234,381	234,381	234,381	0.0%
Encumbrances	55,941	-	-	-	NA
<b>Unassigned</b>	<b>83,312</b>	<b>49,092</b>	<b>49,092</b>	<b>69,818</b>	42.2%
<b>Total Ending Fund Balance</b>	<b>\$ 491,350</b>	<b>\$ 410,844</b>	<b>\$ 408,444</b>	<b>\$ 441,170</b>	7.4%
<b>Operating Transfers In:</b>					
General Fund- E911	\$ 15,200	\$ 15,200	\$ 12,800	\$ 12,000	-21.1%
General Fund	159,992	206,980	206,980	-	-100.0%
<b>Total Oper Transfers In</b>	<b>\$ 175,192</b>	<b>\$ 222,180</b>	<b>\$ 219,780</b>	<b>\$ 12,000</b>	-94.6%
<b>Operating Transfers Out:</b>					
General Fund- E911 Wireless	\$ 58,710	\$ 95,000	\$ 95,000	\$ 95,000	0.0%
<b>Total Oper Transfers Out</b>	<b>\$ 58,710</b>	<b>\$ 95,000</b>	<b>\$ 95,000</b>	<b>\$ 95,000</b>	0.0%

**CITY OF SAND SPRINGS  
MUNICIPAL AUTHORITY SHORT-TERM CAPITAL FUND  
FY 2017 PROPOSED BUDGET**

	FY2015 ACTUAL 06/30/2015	FY2016 BUDGET (as amended)	FY2016 PROJECTED 06/30/2016	FY2017 BUDGET REQUESTED	% CHG
<b>Revenues:</b>					
Interest Earned	\$ 23	\$ 15	\$ 15	\$ 15	0.0%
<b>Total Revenues</b>	<b>\$ 23</b>	<b>\$ 15</b>	<b>\$ 15</b>	<b>\$ 15</b>	<b>0.0%</b>
<b>Expenditures:</b>					
Water Maint & Opers	\$ 33,086	\$ 35,000	\$ 35,000	\$ -	-100.0%
Water Treatment	23,846	27,000	27,000	-	-100.0%
Public Works	-	-	-	-	NA
Engineering	5,565	6,000	6,000	-	-100.0%
Wastewater Maint & Opers	19,689	19,700	19,700	-	-100.0%
Wastewater Treatment	-	-	-	-	NA
Environmental Compliance	-	-	-	-	NA
Solid Waste Residential	350,050	245,050	245,050	-	-100.0%
Solid Waste Commercial	4,793	6,600	6,600	-	-100.0%
Stormwater	-	-	-	-	NA
Airport	-	-	-	-	NA
Golf Course	-	-	-	-	NA
<b>Total Expenditures</b>	<b>\$ 437,029</b>	<b>\$ 339,350</b>	<b>\$ 339,350</b>	<b>\$ -</b>	<b>-100.0%</b>
<b>Excess (deficiency) of revenues over expenditures</b>	<b>\$ (437,006)</b>	<b>\$ (339,335)</b>	<b>\$ (339,335)</b>	<b>\$ 15</b>	<b>-100.0%</b>
<b>Other Financing Sources (Uses):</b>					
Transfers In	\$ 554,350	\$ 372,175	\$ 372,175	\$ -	-100.0%
Transfers Out	-	-	-	-	NA
<b>Total Other Fin Sources (Uses)</b>	<b>\$ 554,350</b>	<b>\$ 372,175</b>	<b>\$ 372,175</b>	<b>\$ -</b>	<b>-100.0%</b>
<b>Net Change in Fund Balance</b>	<b>\$ 117,344</b>	<b>\$ 32,840</b>	<b>\$ 32,840</b>	<b>\$ 15</b>	<b>-100.0%</b>
<b>Assigned:</b>					
M A Water Utility Fund	\$ 40,358	\$ (54,855)	\$ (54,855)	\$ (87,855.44)	60.2%
M A Wastewater Utility Fund	2,040	2,051	2,051	56,351	2647.5%
M A Solid Waste Utility Fund	-	131,807	131,807	143,332	8.7%
M A Stormwater Utility Fund	-	-	-	-	NA
M A Airport Fund	-	-	-	-	NA
M A Golf Course Fund	-	-	-	-	NA
Encumbrances	111	111	111	-	-100.0%
<b>Unassigned</b>	<b>63</b>	<b>80,802</b>	<b>80,802</b>	<b>80,928</b>	<b>0.2%</b>
<b>Beginning Fund Balance</b>	<b>\$ 42,572</b>	<b>\$ 159,916</b>	<b>\$ 159,916</b>	<b>\$ 192,756.00</b>	<b>20.5%</b>
<b>Ending Fund Balance</b>	<b>\$ 159,916</b>	<b>\$ 192,756</b>	<b>\$ 192,756</b>	<b>\$ 192,771.00</b>	<b>0.0%</b>
<b>Assigned:</b>					
M A Water Utility Fund	\$ (54,855)	\$ (87,855)	\$ (87,855)	\$ (87,855)	0.0%
M A Wastewater Utility Fund	2,051	56,351	56,351	56,351	0.0%
M A Solid Waste Utility Fund	131,807	143,332	143,332	143,332	0.0%
M A Stormwater Utility Fund	-	-	-	-	NA
M A Airport Fund	-	-	-	-	NA
M A Golf Course Fund	-	-	-	-	NA
Encumbrances	111	-	-	-	NA
<b>Unassigned</b>	<b>80,802</b>	<b>80,928</b>	<b>80,928</b>	<b>80,943</b>	<b>0.0%</b>
<b>Total Ending Fund Balance</b>	<b>\$ 159,916</b>	<b>\$ 192,756</b>	<b>\$ 192,756</b>	<b>\$ 192,771.00</b>	<b>0.0%</b>
<b>Operating Transfers In:</b>					
M A Water Utility Fund	\$ 48,000	\$ 35,000	\$ 35,000	\$ -	-100.0%
M A Wastewater Utility Fund	19,700	74,000	74,000	-	-100.0%
M A Solid Waste Utility Fund	486,650	263,175	263,175	-	-100.0%
M A Stormwater Utility Fund	-	-	-	-	NA
<b>Total Oper Transfers In</b>	<b>\$ 554,350</b>	<b>\$ 372,175</b>	<b>\$ 372,175</b>	<b>\$ -</b>	<b>-100.0%</b>

CITY OF SAND SPRINGS  
 PARK AND RECREATION FUND  
 FY 2017 PROPOSED BUDGET

	FY2015 ACTUAL 06/30/2015	FY2016 BUDGET (as amended)	FY2016 PROJECTED 06/30/2016	FY2017 BUDGET REQUESTED	% CHG
<b>Revenues:</b>					
Fees:	\$ 6,725	\$ 7,000	\$ 7,000	\$ 7,000	0.0%
Interest Earned	704	500	500	500	0.0%
<b>Total Revenues</b>	<b>\$ 7,429</b>	<b>\$ 7,500</b>	<b>\$ 7,500</b>	<b>\$ 7,500</b>	<b>0.0%</b>
<b>Expenditures:</b>					
Public Improvements	\$ -	\$ -	\$ -	\$ -	NA
Land Purchase	-	-	-	-	NA
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>NA</b>
<b>Excess (deficiency) of revenues over expenditures</b>	<b>\$ 7,429</b>	<b>\$ 7,500</b>	<b>\$ 7,500</b>	<b>\$ 7,500</b>	<b>0.0%</b>
<b>Other Fin Sources (Uses):</b>					
Transfers Out- General Fund	\$ -	\$ (20,000)	\$ (20,000)	\$ -	-100.0%
Transfers Out- GO Bond 2014	-	(200,000)	(200,000)	-	-100.0%
<b>Total Other Fin Sources (Uses)</b>	<b>\$ -</b>	<b>\$ (220,000)</b>	<b>\$ (220,000)</b>	<b>\$ -</b>	<b>-100.0%</b>
<b>Net Change in Fund Balance</b>	<b>\$ 7,429</b>	<b>\$ (212,500)</b>	<b>\$ (212,500)</b>	<b>\$ 7,500</b>	
Assigned	\$ 237,321	\$ 245,216	\$ 245,216	\$ 32,716	-86.7%
Unassigned	466	-	-	-	NA
<b>Beginning Fund Balance</b>	<b>\$ 237,787</b>	<b>\$ 245,216</b>	<b>\$ 245,216</b>	<b>\$ 32,716</b>	<b>-86.7%</b>
Assigned	\$ 244,046	\$ 32,716	\$ 32,716	\$ 40,216	22.9%
Unassigned	1,170	-	-	-	NA
<b>Ending Fund Balance</b>	<b>\$ 245,216</b>	<b>\$ 32,716</b>	<b>\$ 32,716</b>	<b>\$ 40,216</b>	<b>22.9%</b>

CITY OF SAND SPRINGS  
 TAX INCREMENTAL DISTRICT FUND  
 FY 2017 PROPOSED BUDGET

	FY2015 ACTUAL 06/30/2015	FY2016 BUDGET (as amended)	FY2016 PROJECTED 06/30/2016	FY2017 BUDGET REQUESTED	% CHG
<b>Revenues:</b>					
Interest Earned	\$ -	\$ -	\$ -	\$ -	NA
<b>Total Revenues</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>NA</b>
<b>Expenditures:</b>					
Other Svcs & Fees	\$ 291,319	\$ 1,172,336	\$ 1,172,336	\$ 750,000	-36.0%
<b>Total Expenditures</b>	<b>\$ 291,319</b>	<b>\$ 1,172,336</b>	<b>\$ 1,172,336</b>	<b>\$ 750,000</b>	<b>-36.0%</b>
<b>Excess (deficiency) of revenues over expenditures</b>	<b>\$ (291,319)</b>	<b>\$ (1,172,336)</b>	<b>\$ (1,172,336)</b>	<b>\$ (750,000)</b>	<b>-36.0%</b>
<b>Other Financing Sources (Uses):</b>					
Transfers In- Gen Fund Incremental Tax	\$ 291,319	\$ 1,172,336	\$ 1,172,336	\$ 750,000	-36.0%
<b>Total Other Fin Sources (Uses)</b>	<b>\$ 291,319</b>	<b>\$ 1,172,336</b>	<b>\$ 1,172,336</b>	<b>\$ 750,000</b>	<b>-36.0%</b>
<b>Net Change in Fund Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>NA</b>
<b>Beginning Fund Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>NA</b>
<b>Ending Fund Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>NA</b>
Assigned	-	-	-	-	NA
<b>Total Ending Fund Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>NA</b>

BUDGET DETAIL- CAPITAL PROJECTS      COMM DEV BLOCK GRANT- EDIF FUND

CITY OF SAND SPRINGS  
CDBG - EDIF FUND  
FY 2017 PROPOSED BUDGET

	FY2015 ACTUAL 06/30/2015	FY2016 BUDGET (as amended)	FY2016 ACTUAL 02/29/2016	FY2016 PROJECTED 06/30/2016	FY2017 BUDGET REQUESTED
<b>Revenues:</b>					
Intergovernmental	\$ 115,658	\$ 20,199	\$ -	\$ 20,199	\$ -
Interest Earned	-	-	-	-	-
<b>Total Revenues</b>	<b>\$ 115,658</b>	<b>\$ 20,199</b>	<b>\$ -</b>	<b>\$ 20,199</b>	<b>\$ -</b>
<b>Expenditures:</b>					
Infrastructure Improvements	\$ 115,923	\$ 20,199	\$ -	\$ 20,199	\$ -
<b>Total Expenditures</b>	<b>\$ 115,923</b>	<b>\$ 20,199</b>	<b>\$ -</b>	<b>\$ 20,199</b>	<b>\$ -</b>
<b>Excess (deficiency) of revenues over expenditures</b>	<b>\$ (265)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Other Financing Sources (Uses):</b>					
Transfers In- Cap Impr Fund	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Other Fin Sources (Uses)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Net Change in Fund Balance</b>	<b>\$ (265)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Beginning Fund Balance</b>	<b>\$ 26,315</b>	<b>\$ 26,050</b>	<b>\$ 26,050</b>	<b>\$ 26,050</b>	<b>\$ 26,050</b>
<b>Ending Fund Balance</b>	<b>\$ 26,050</b>	<b>\$ 26,050</b>	<b>\$ 26,050</b>	<b>\$ 26,050</b>	<b>\$ 26,050</b>
Restricted for Improvements	\$ 26,050	\$ 26,050	\$ 26,050	\$ 26,050	\$ -
Unassigned	-	-	-	-	26,050
<b>Total Ending Fund Balance</b>	<b>\$ 26,050</b>	<b>\$ 26,050</b>	<b>\$ 26,050</b>	<b>\$ 26,050</b>	<b>\$ 26,050</b>

	BUDGET L-T-D	ACTUAL PRIOR YEARS	BUDGET CURR YEAR	ACTUAL YEAR-TO-DATE	ACTUAL LIFE TO DATE	FY2017 BUDGET REQUESTED
<b>REVENUE SOURCES/USES:</b>						
Intergovernmental	\$ 1,397,708	\$ 1,377,509	\$ 20,199	\$ -	\$ 1,377,509	\$ -
Transfers from Other Funds	973,842	973,842	-	-	973,842	-
Other	7,951	7,951	-	-	7,951	-
Interest Earned	5,216	5,216	-	-	5,216	-
<b>TOTAL</b>	<b>\$ 2,384,717</b>	<b>\$ 2,364,518</b>	<b>\$ 20,199</b>	<b>\$ -</b>	<b>\$ 2,364,518</b>	<b>\$ -</b>
<b>PROJECTS:</b>						
Projects prior to 2005	\$ 1,504,214	\$ 1,504,214	\$ -	\$ -	\$ 1,504,214	\$ -
Set Aside 2005	150,424	150,424	-	-	150,424	-
Set Aside 2006	140,489	140,489	-	-	140,489	-
Set Aside 2007	114,158	114,158	-	-	114,158	-
Set Aside 2008	94,133	94,133	-	-	94,133	-
Set Aside 2009	96,124	96,124	-	-	96,124	-
Set Aside 2010	102,286	102,286	-	-	102,286	-
Set Aside 2011	77,178	81,560	-	-	81,560	-
Set Aside 2012	68,665	68,665	-	-	68,665	-
Set Aside 2013	71,681	51,482	20,199	-	71,681	-
<b>TOTAL</b>	<b>\$ 2,419,351</b>	<b>\$ 2,403,534</b>	<b>\$ 20,199</b>	<b>\$ -</b>	<b>\$ 2,423,733</b>	<b>\$ -</b>

CITY OF SAND SPRINGS  
ODOC EECBG FUND  
FY 2017 PROPOSED BUDGET

	FY2015 ACTUAL 06/30/2015	FY2016 BUDGET (as amended)	FY2016 ACTUAL 02/29/2016	FY2016 PROJECTED 06/30/2016	FY2017 BUDGET REQUESTED
<b>Revenues:</b>					
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -
Interest Earned	-	-	-	-	-
<b>Total Revenues</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures:</b>					
Building Improvements	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Excess (deficiency) of revenues over expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Other Financing Sources (Uses):</b>					
Transfers In- Cap Impr Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In- General Fund	-	-	-	-	-
Transfers Out- Cap Impr Fund	-	-	-	-	-
<b>Total Other Fin Sources (Uses)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Net Change in Fund Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Beginning Fund Balance</b>	<b>\$ 6</b>	<b>\$ 6</b>	<b>\$ 6</b>	<b>\$ 6</b>	<b>\$ 6</b>
<b>Ending Fund Balance</b>	<b>\$ 6</b>	<b>\$ 6</b>	<b>\$ 6</b>	<b>\$ 6</b>	<b>\$ 6</b>
Restricted- Building Improvements	\$ -	\$ -	\$ -	\$ -	\$ -
Unassigned	6	6	6	6	6
<b>Total Ending Fund Balance</b>	<b>\$ 6</b>	<b>\$ 6</b>	<b>\$ 6</b>	<b>\$ 6</b>	<b>\$ 6</b>

	BUDGET L-T-D	ACTUAL PRIOR YEARS	BUDGET CURR YEAR	ACTUAL YEAR-TO-DATE	ACTUAL LIFE TO DATE	FY2017 BUDGET REQUESTED
<b>REVENUE SOURCES/USES:</b>						
Intergovernmental	\$ 242,610	\$ 242,610	\$ -	\$ -	\$ 242,610	\$ -
Transfers from (to) Other Funds	(21,727)	(21,727)	-	-	(21,727)	-
Other	-	-	-	-	-	-
Interest Earned	35	35	-	-	35	-
<b>TOTAL</b>	<b>\$ 220,918</b>	<b>\$ 220,918</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 220,918</b>	<b>\$ -</b>
<b>PROJECTS:</b>						
Building Improvements	\$ 263,624	\$ 263,624	\$ -	\$ -	\$ 263,624	\$ -
FY11 State Energy Program	236,664	236,664	-	-	236,664	-
<b>TOTAL</b>	<b>\$ 500,288</b>	<b>\$ 500,288</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500,288</b>	<b>\$ -</b>

CITY OF SAND SPRINGS  
 CAPITAL IMPROVEMENT FUND  
 FY 2017 PROPOSED BUDGET

	FY2016 BUDGET (as amended)	FY2016 ACTUAL 02/29/2016	FY2016 PROJECTED 06/30/2016	FY2017 BUDGET REQUESTED
<b>Revenues:</b>				
Intergovernmental	\$ 168,000	\$ -	\$ 168,000	\$ -
Other Revenues	-	-	-	-
Interest Earned	1,500	501	760	760
<b>Total Revenues</b>	<b>\$ 169,500</b>	<b>\$ 501</b>	<b>\$ 168,760</b>	<b>\$ 760</b>
<b>Expenditures:</b>				
Facilities Management	\$ 407,866	\$ 345,430	\$ 407,866	\$ -
Fleet Maintenance	10,000	-	10,000	-
Fire	-	-	-	-
Police	-	-	-	-
Emergency Management	4,660	-	4,660	-
Street	15,817	-	15,817	-
Parks & Recreation	217,874	14,243	217,874	-
Water Maint & Operations	-	-	-	-
Wastewater Maint & Operations	70,800	-	10,800	-
Golf Course	113,862	6,010	113,862	-
Economic Development	128,297	19,451	86,297	-
Public Works	9,611	-	9,611	132,000
Lake Caretaker	50,000	-	50,000	-
Capital Project Indirect Cost	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 1,028,787</b>	<b>\$ 385,134</b>	<b>\$ 926,787</b>	<b>\$ 132,000</b>
<b>Excess (deficiency) of revenues over expenditures</b>	<b>\$ (859,287)</b>	<b>\$ (384,633)</b>	<b>\$ (758,027)</b>	<b>\$ (131,240)</b>
<b>Other Fin Sources (Uses):</b>				
Transfers In- MA Wtr Util Fund	\$ 130,800	\$ 24,064	\$ 130,800	\$ 30,000
Transfers In- Street Improvement Fund	-	-	-	-
Transfers In- General Fund	36,100	87,200	36,100	-
<b>Total Other Fin Sources (Uses)</b>	<b>\$ 166,900</b>	<b>\$ 111,264</b>	<b>\$ 166,900</b>	<b>\$ 30,000</b>
<b>Net Change in Fund Balance</b>	<b>\$ (692,387)</b>	<b>\$ (273,369)</b>	<b>\$ (591,127)</b>	<b>\$ (101,240)</b>
Reserved for Encumbrances	\$ -	\$ -	\$ -	\$ -
Assigned - Designated River City Crossing	36,297	36,297	36,297	(20)
Assigned - Designated Southside Park	10,750	10,750	10,750	10,750
Assigned - Designated for Improvements	698,361	698,361	698,361	143,551
Beginning Fund Balance	\$ 745,408	\$ 745,408	\$ 745,408	\$ 154,281
Ending Fund Balance	\$ 53,021	\$ 472,039	\$ 154,281	\$ 53,041
Reserved for Encumbrances	\$ -	\$ 361,101	\$ -	\$ -
Assigned - Designated River City Crossing	(20)	32,118	(20)	(20)
Assigned - Designated Southside Park	10,750	10,750	10,750	10,750
Assigned - Designated for Improvements	42,291	429,176	143,551	42,311
<b>Total Ending Fund Balance</b>	<b>\$ 53,021</b>	<b>\$ 833,145</b>	<b>\$ 154,281</b>	<b>\$ 53,041</b>

CITY OF SAND SPRINGS  
 CAPITAL IMPROVEMENT FUND  
 FY 2017 PROPOSED BUDGET

PROJECT DETAIL	BUDGET		ACTUAL		FY2017 BUDGET REQUESTED	
	L-T-D	PRIOR YEARS	CURR YEAR	CURR YEAR LIFE TO DATE		
<b>REVENUE SOURCES/USES:</b>						
Intergovernmental	\$ 1,333,945	\$ 1,165,945	\$ 168,000	\$ -	\$ 1,165,945	\$ -
Rents & Royalties	123,750	123,750	-	-	123,750	-
Interest Earned	850,600	849,100	1,500	501	849,601	760
Other Revenues	260,087	260,087	-	-	260,087	-
Land Sale Proceeds	785,452	785,452	-	-	785,452	-
Contributions & Donations	47,525	47,525	-	-	47,525	-
Transfers from Other Funds	9,506,933	9,340,033	166,900	111,264	9,451,297	30,000
Transfers to Other Funds	(2,469,174)	(2,469,174)	-	-	(2,469,174)	-
<b>TOTAL</b>	<b>\$ 10,439,118</b>	<b>\$ 10,102,718</b>	<b>\$ 336,400</b>	<b>\$ 111,765</b>	<b>\$ 10,214,483</b>	<b>\$ 30,760</b>
<b>PROJECTS:</b>						
Shell Creek Lake Prop Improvements	94,475	44,475	50,000	-	44,475	-
Park Master Plan	25,000	25,000	-	-	25,000	-
Public Works Facility Improvements	106,917	99,917	7,000	-	99,917	-
Emergency Weather Sirens	49,999	45,339	4,660	-	45,339	-
SS Rotary Centennial Park	7,525	3,832	3,693	1,023	4,855	-
Keystone Forest Trail	35,941	35,941	-	-	35,941	-
Radio System Upgr- Phase I	42,253	42,253	-	-	42,253	-
Access Rd Keystone Forest	126,000	-	126,000	-	-	-
Vision 2025	93,588	93,588	-	-	93,588	-
Downtown Tree/ Sidewalk Repl	26,924	11,107	15,817	-	11,107	-
S.S. Lake Spillway Improvements	323,127	277,466	45,661	13,220	290,686	-
Golf Course Pond Improvements	130,891	30,491	100,400	400	30,891	-
River West (RCC)	147,137	110,840	36,297	19,451	130,291	-
Energy Conservation Fund	38,478	38,232	246	-	38,232	-
O'Reilly Condemnation	959,427	959,427	-	-	959,427	-
Street Barn Bldg Replacement	9,137	9,137	-	-	9,137	-
Civitan Parking Lot Overlay	15,000	15,000	-	-	15,000	-
Ray Brown Parking Overlay	12,000	6,450	5,550	-	6,450	-
Golf Course Gated Entry	15,000	14,081	919	-	14,081	-
Golf Course Cart Path Repairs	5,000	-	5,000	-	-	-
Property Purchase	31,500	-	31,500	-	-	-
Public Works Complex	50,000	50,000	-	-	50,000	-
129th Property- Master Plan	12,200	12,200	-	-	12,200	-
Highway 97 Trail Repairs	55,000	42,389	12,611	-	42,389	-
River City Park Road Repairs	48,000	47,451	549	-	47,451	-
Sand Springs Lake Parking Improvements	46,000	22,190	23,810	-	22,190	-
Sidewalk Master Plan (TSET Grant)	141,880	49,880	92,000	-	49,880	-
The American	48,500	48,500	-	-	48,500	-
AMR Radio Network Replace	100,000	100,000	-	-	100,000	-
River West Utility Relocation (RCC)	167,345	167,345	-	-	167,345	-
Lincoln Building Roof Replacement	20,000	17,389	2,611	-	17,389	-
WW Headworks OH Door Repair	3,425	3,425	-	-	3,425	-
Golf Course Pro Shop Improvements	20,000	12,457	7,543	5,610	18,067	-
Property Purchase	10,000	10,000	-	-	10,000	-
River West Trail Improvements	25,000	24,980	20	-	24,980	-
River West Street Lighting	350,000	-	350,000	345,430	345,430	-
WWTP Roof Replacement	60,000	-	60,000	-	-	-
City Hall Improvements	10,900	-	10,900	-	-	-
Fleet Remediation	10,000	-	10,000	-	-	-
Fire Station Kitchen Cabinets	15,200	-	15,200	-	-	-
Dudley Complex Demolition	10,800	-	10,800	-	-	-
Overhead Door Lifts	-	-	-	-	-	30,000
Equipment Canopies	-	-	-	-	-	102,000
Fleet Maintenance Facility	13	13	-	-	13	-
Capital Proj Indirect Cost- LC	55,759	55,759	-	-	55,759	-
<b>TOTAL</b>	<b>\$ 3,555,342</b>	<b>\$ 2,526,555</b>	<b>\$ 1,028,787</b>	<b>\$ 385,134</b>	<b>\$ 2,911,689</b>	<b>\$ 132,000</b>

CITY OF SAND SPRINGS  
STREET IMPROVEMENT FUND  
FY 2017 PROPOSED BUDGET

	FY2016 BUDGET (as amended)	FY2016 ACTUAL 02/29/2016	FY2016 PROJECTED 06/30/2016	FY2017 BUDGET REQUESTED
<b>Revenues:</b>				
Intergovernmental Rev	\$ 1,750,000	\$ -	\$ 1,750,000	\$ -
Interest Earned	25,000	32,318	33,790	33,790
<b>Total Revenues</b>	<b>\$ 1,775,000</b>	<b>\$ 32,318</b>	<b>\$ 1,783,790</b>	<b>\$ 33,790</b>
<b>Expenditures:</b>				
Public Improvements	\$ 10,755,933	\$ 1,074,927	\$ 10,753,562	\$ 1,706,534
<b>Total Expenditures</b>	<b>\$ 10,755,933</b>	<b>\$ 1,074,927</b>	<b>\$ 10,753,562</b>	<b>\$ 1,706,534</b>
<b>Excess (deficiency) of revenues over expenditures</b>	<b>\$ (8,980,933)</b>	<b>\$ (1,042,609)</b>	<b>\$ (8,969,772)</b>	<b>\$ (1,672,744)</b>
<b>Other Fin Sources (Uses):</b>				
General Fund 1/2 penny sales tax	\$ 1,542,598	\$ 1,023,114	\$ 1,542,598	\$ 1,542,598
GO Bond 2006 Fund	39,531	19,766	39,531	-
<b>Total Other Fin Sources (Uses)</b>	<b>\$ 1,582,129</b>	<b>\$ 1,042,880</b>	<b>\$ 1,582,129</b>	<b>\$ 1,542,598</b>
<b>Net Change in Fund Balance</b>	<b>\$ (7,398,804)</b>	<b>\$ 271</b>	<b>\$ (7,387,643)</b>	<b>\$ (130,146)</b>
<b>Beginning Fund Balance</b>	<b>\$ 7,566,362</b>	<b>\$ 7,566,362</b>	<b>\$ 7,566,362</b>	<b>\$ 178,719.00</b>
<b>Ending Fund Balance</b>	<b>\$ 167,558</b>	<b>\$ 7,566,633</b>	<b>\$ 178,719</b>	<b>\$ 48,573</b>
Assigned - Designated for Improvements	\$ 167,558	\$ 7,566,633	\$ 178,719	\$ 48,573
<b>Total Ending Fund Balance</b>	<b>\$ 167,558</b>	<b>\$ 7,566,633</b>	<b>\$ 178,719</b>	<b>\$ 48,573</b>

	BUDGET L-T-D	ACTUAL PRIOR YEARS	BUDGET CURR YEAR	ACTUAL		FY2017 BUDGET REQUESTED
				CURR YEAR	LIFE TO DATE	
<b>REVENUE SOURCES/USES:</b>						
Transfers In- Sales Tax	\$ 10,945,387	\$ 9,402,789	\$ 1,542,598	\$ 1,023,114	\$ 10,425,903	\$ 1,542,598
Transfers In- Other Funds	1,139,320	1,099,789	39,531	19,766	1,119,555	-
Intergovernmental Revenue*	2,215,455	465,455	1,750,000	-	465,455	-
Contributions & Donations	6,600	6,600	-	-	6,600	-
Interest Earned	258,659	233,659	25,000	32,318	265,977	33,790
Other Revenues	150,000	150,000	-	-	150,000	-
Transfers to Other Funds	(60,000)	(60,000)	-	-	(60,000)	-
<b>TOTAL</b>	<b>\$ 14,655,421</b>	<b>\$ 11,298,292</b>	<b>\$ 3,357,129</b>	<b>\$ 1,075,198</b>	<b>\$ 12,373,490</b>	<b>\$ 1,576,388</b>

\* See detail on following page

	BUDGET	ACTUAL	BUDGET	ACTUAL	ACTUAL	FY2017
	L-T-D	PRIOR YEARS	CURR YEAR	CURR YEAR	LIFE TO DATE	BUDGET
<b>PROJECTS:</b>						
Main Street Improv (\$6.2M est)	7,683,329	582,855	7,100,474	116,696	699,551	-
Airport Access Road (\$5M est)	450,000	-	450,000	-	-	70,000
Highway 97 Widening	411,758	90,668	321,090	277,600	368,268	-
113th W Ave Widening- Phase 1	752,326	262,029	490,297	30,297	292,326	120,000
Roadway Striping	237,906	212,906	25,000	-	212,906	-
School Crosswalk Striping	20,813	10,813	10,000	-	10,813	10,000
Park Road Trail (est \$794k)	198,680	-	198,680	19,523	19,523	-
Project Design Assistance	22,083	14,917	7,166	3,700	18,617	6,534
113th W Ave Widening- Phase 2	417,743	42,845	374,898	64,898	107,743	520,000
113th W Ave Widening- Phase 3	180,000	82,141	97,859	12,859	95,000	610,000
Traffic Signal Upgrades (41st & Hwy)	213,000	18,000	195,000	190,591	208,591	100,000
River West Street Construction	2,749,789	2,359,320	390,469	316,184	2,675,504	-
Bridge Rehabilitation	150,000	-	150,000	22,850	22,850	50,000
Retaining Wall	20,000	-	20,000	17,629	17,629	-
2016 Street Overlays	765,000	-	765,000	-	-	-
Pavement Rehab	60,000	-	60,000	-	-	-
41st Street Improvements	100,000	-	100,000	2,100	2,100	20,000
Underpass Improvements (Hwy97, /	-	-	-	-	-	200,000
<b>TOTAL</b>	<b>\$ 17,400,647</b>	<b>\$ 6,644,714</b>	<b>\$ 10,755,933</b>	<b>\$ 1,074,927</b>	<b>\$ 7,719,641</b>	<b>\$ 1,706,534</b>

CITY OF SAND SPRINGS  
 CAPITAL IMPROVEMENT WATER AND WASTEWATER FUND  
 FY 2017 PROPOSED BUDGET

	FY2016 BUDGET (as amended)	FY2016 ACTUAL 02/29/2016	FY2016 PROJECTED 06/30/2016	FY2017 BUDGET REQUESTED
<b>Revenues:</b>				
Intergovernmental	\$ -	\$ -	\$ -	\$ -
Water Taps	70,000	33,500	48,860	48,860
Interest Earned	6,000	8,950	20,300	20,300
<b>Total Revenues</b>	<b>\$ 76,000</b>	<b>\$ 42,450</b>	<b>\$ 69,160</b>	<b>\$ 69,160</b>
<b>Expenditures:</b>				
Water Distribution	\$ 6,846,815	\$ 3,969,739	\$ 6,082,286	\$ 2,385,000
Water Treatment	322,706	81,009	312,706	1,200,000
Wastewater Distribution	13,391,302	6,734,183	13,391,302	115,105
Wastewater Treatment	916,441	214,931	516,441	-
<b>Total Expenditures</b>	<b>\$ 21,477,264</b>	<b>\$ 10,999,862</b>	<b>\$ 20,302,735</b>	<b>\$ 3,700,105</b>
<b>Excess (deficiency) of revenues over expenditures</b>	<b>\$ (21,401,264)</b>	<b>\$ (10,957,412)</b>	<b>\$ (20,233,575)</b>	<b>\$ (3,630,945)</b>
<b>Other Fin Sources (Uses):</b>				
Transfers In- MA Wtr Util Fund - 1 Penny Sales Tax	\$ 3,085,195	\$ 2,046,228	\$ 3,085,195	\$ 3,085,195
Transfers In- MA Wtr Util Fund - Revenue Bond	9,731,696	9,141,136	9,731,696	-
Transfers Out- Street Util Fund	-	-	-	-
Transfers Out- MA Wtr Util Fund (Debt Service)	(800,000)	(533,334)	(800,000)	(800,000)
<b>Total Other Fin Sources (Uses)</b>	<b>\$ 12,016,891</b>	<b>\$ 10,654,030</b>	<b>\$ 12,016,891</b>	<b>\$ 2,285,195</b>
<b>Net Change in Fund Balance</b>	<b>\$ (9,384,373)</b>	<b>\$ (303,382)</b>	<b>\$ (8,216,684)</b>	<b>\$ (1,345,750)</b>
<b>Beginning Fund Balance</b>	<b>\$ 9,836,601</b>	<b>\$ 9,836,601</b>	<b>\$ 9,836,601</b>	<b>\$ 1,619,917</b>
<b>Ending Fund Balance</b>	<b>\$ 452,228</b>	<b>\$ 9,533,219</b>	<b>\$ 1,619,917</b>	<b>\$ 274,167</b>
Assigned - Designated for Encumbrances	\$ -	\$ -	\$ -	\$ -
Assigned - Designated for Improvements	452,228	9,533,219	1,619,917	274,167
<b>Total Ending Fund Balance</b>	<b>\$ 452,228</b>	<b>\$ 9,533,219</b>	<b>\$ 1,619,917</b>	<b>\$ 274,167</b>

	BUDGET L-T-D	ACTUAL PRIOR YEARS	BUDGET CURR YEAR	ACTUAL CURR YEAR	ACTUAL LIFE TO DATE	FY2017 BUDGET REQUESTED
<b>REVENUE SOURCES (USES):</b>						
Intergovernmental	\$ 600,896	\$ 600,896	\$ -	\$ -	\$ 600,896	\$ -
Water/ Sewer Taps	3,642,954	3,572,954	70,000	33,500	3,606,454	48,860
Interest Earned	2,423,280	2,417,280	6,000	8,950	2,426,230	20,300
Other Revenues	257,594	257,594	-	-	257,594	-
Transfers from Other Funds	88,079,989	75,263,098	12,816,891	11,187,364	86,450,462	3,085,195
Transfers to Other Funds	(19,439,834)	(18,639,834)	(800,000)	(533,336)	(19,173,170)	(800,000)
<b>TOTAL</b>	<b>\$ 75,564,879</b>	<b>\$ 63,471,988</b>	<b>\$ 12,092,891</b>	<b>\$ 10,696,478</b>	<b>\$ 74,168,466</b>	<b>\$ 2,354,355</b>
<b>Expenditures:</b>						
Projects prior to FY2009	\$ 32,752,311	\$ 32,752,311	\$ -	\$ -	\$ 32,752,311	
San Swr Lift Station Rehabilitation	633,195	502,947	130,248	35,827	538,774	
N Wtr Sys Press Zone Study	55,255	55,255	-	-	55,255	
SRWCS Rep Pump P201	30,554	30,554	-	-	30,554	
Water Pump Stations Rehabilitation	338,959	245,676	93,283	19,750	265,426	20,000
Sewer Basin Mapping	6,050	6,050	-	-	6,050	
2" Water Line Replacements	1,033,952	881,775	152,177	27,674	909,449	10,000
Water Distribution Flow Meters (8 units)	252,303	143,501	108,802	6,573	150,074	
Shell Lake Dam Improvements	513,770	373,825	139,945	48,835	422,660	60,000
Hwy. 97 12" WL	194,643	87,845	106,798	4,133	91,978	
Chlorine Residual Improvements	242,301	141,520	100,781	33,320	174,840	15,000
Sanitary Sewer Line Replacements	2,296,671	1,565,139	731,532	23,515	1,588,654	
WTP Influent Valve Rehab	50,000	-	50,000	-	-	
Blending Vault Improv (chem feed & poly)	103,911	6,011	97,900	-	6,011	
WTP Chlorine Crane	2,495	2,495	-	-	2,495	
Shell Lake Dam Rehab Study	25,000	-	25,000	-	-	
Lift Station Improvements- Consent Order	342,466	342,466	-	-	342,466	
WTP Chlorine Containment (design only)	50,000	-	50,000	-	-	
RWD # 1 System Improvements	235,309	235,309	-	-	235,309	
Lagoon Rehab	20,000	-	20,000	-	-	
WTP Ferric Tank Improvements	-	-	-	-	-	

(continued on facing page)

**CITY OF SAND SPRINGS  
CAPITAL IMPROVEMENT WATER AND WASTEWATER FUND  
FY 2017 PROPOSED BUDGET**

	BUDGET	ACTUAL	BUDGET	ACTUAL		FY2017 BUDGET REQUESTED
	L-T-D	PRIOR YEARS	CURR YEAR	CURR YEAR	LIFE TO DATE	
Sewer Lift Station Generator Improvements	50,000	\$ -	\$ 50,000	\$ 45,105	\$ 45,105	\$ 45,105
AMR Equipment for New Water Taps	59,822	24,282	35,540	-	24,282	
Meters for New Water Taps	107,173	52,173	55,000	13,190	65,363	
WTP Improvements	213,310	100,604	112,706	7,809	108,413	
WWTP Improvements	505,601	179,160	326,441	191,419	370,579	
Meter Vault Improvements	100,000	12,471	87,529	-	12,471	
Emergency Repairs	200,000	-	200,000	-	-	
10th St Sewer Relocation (Hickory)	118,358	118,358	-	-	118,358	
SCADA Upgrades (Water & Wastewater)	174,999	136,876	38,123	-	136,876	
73rd W Ave Water Line	20,000	-	20,000	-	-	
SRWCS One-Way Tank	50,000	-	50,000	-	-	
WWTP Mechanical System Upgrades	31,755	31,755	-	-	31,755	
209th Water BPS Improvement	724,999	681,444	43,555	1,796	683,240	
River West W&WW Construction	-	-	-	-	-	
McKinley Tanks (.5mg tank)	900,000	311	899,689	783,694	784,005	
WWTP Construction	400,000	-	400,000	-	-	
WWTP Belt Filter Press Upgrade	190,000	-	190,000	23,512	23,512	
South Side Water Control Valve	150,000	-	150,000	121,094	121,094	
WTP Backwash Improvements (800k)	10,000	-	10,000	-	-	
Shell Lake RWCS	150,000	-	150,000	-	-	
WTP Filter Backwash Pumps	100,000	-	100,000	73,200	73,200	1,200,000
Coyote Trail Standpipe	630,000	-	630,000	493,397	493,397	
Prue Water Tank Rehab	-	-	-	-	-	600,000
W. McKinley Tank Rehab	-	-	-	-	-	1,300,000
Hwy 51 Tank Rehab	-	-	-	-	-	300,000
McKinley South Tank Replacement (\$900k est)	-	-	-	-	-	55,000
Water Distribution - 137th Water Line	1,552,836	1,391,290	161,546	119,273	1,510,563	
Wastewater Collection	469,384	452,962	16,422	15,250	468,212	70,000
Fire Hydrant Replacement	496,680	433,811	62,869	42,139	475,950	25,000
Spring Lake Campus (Rev Bond)	8,866,031	6,660,805	2,205,226	1,487,759	8,148,564	
41st Street Water Tower (Rev Bond)	2,999,999	2,958,404	41,595	-	2,958,404	
WWTP Improvements (Rev Bond)	18,132,725	5,689,625	12,443,100	6,614,486	12,304,111	
Wtr Tanks Inspec/Rehab	2,659,387	1,467,930	1,191,457	767,112	2,235,042	
Cap Project Indirect Cost- Water	113,020	113,020	-	-	113,020	
Cap Project Indirect Cost- Wastewater	130,034	130,034	-	-	130,034	
<b>Total Expenditures</b>	<b>\$ 79,485,258</b>	<b>\$ 58,007,994</b>	<b>\$ 21,477,264</b>	<b>\$ 10,999,862</b>	<b>\$ 69,007,856</b>	<b>\$ 3,700,105</b>

CITY OF SAND SPRINGS  
AIRPORT CONSTRUCTION FUND  
FY 2017 PROPOSED BUDGET

	FY2016 BUDGET (as amended)	FY2016 ACTUAL 02/29/2016	FY2016 PROJECTED 06/30/2016	FY2017 BUDGET REQUESTED
<b>Revenues:</b>				
Intergovernmental	\$ 380,895	\$ -	\$ 380,895	\$ -
Interest Earned	5	10	15	15
<b>Total Revenues</b>	<b>\$ 380,900</b>	<b>\$ 10</b>	<b>\$ 380,910</b>	<b>\$ 15</b>
<b>Expenditures:</b>				
Airport Improvements	\$ 480,491	\$ 413,644	\$ 480,491	\$ 30,000
<b>Total Expenditures</b>	<b>\$ 480,491</b>	<b>\$ 413,644</b>	<b>\$ 480,491</b>	<b>\$ 30,000</b>
<b>Excess (deficiency) of revenues over expenditures</b>	<b>\$ (99,591)</b>	<b>\$ (413,634)</b>	<b>\$ (99,581)</b>	<b>\$ (29,985)</b>
<b>Other Financing Sources (Uses):</b>				
Transfers In- MA Wtr Utility Fund	\$ -	\$ -	\$ -	\$ 20,000
<b>Total Other Fin Sources (Uses)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,000</b>
<b>Net Change in Fund Balance</b>	<b>\$ (99,591)</b>	<b>\$ (413,634)</b>	<b>\$ (99,581)</b>	<b>\$ (9,985)</b>
<b>Beginning Fund Balance</b>	<b>\$ 120,108</b>	<b>\$ 120,108</b>	<b>\$ 120,108</b>	<b>\$ 20,527</b>
<b>Ending Fund Balance</b>	<b>\$ 20,517</b>	<b>\$ (293,526)</b>	<b>\$ 20,527</b>	<b>\$ 10,542</b>
Assigned - Designated for Encumbrances	\$ -	\$ -	\$ -	\$ -
Assigned - Designated for Improvements	20,517	(293,526)	20,527	10,542
<b>Total Ending Fund Balance</b>	<b>\$ 20,517</b>	<b>\$ (293,526)</b>	<b>\$ 20,527.00</b>	<b>\$ 10,542</b>

	BUDGET L-T-D	ACTUAL PRIOR YEARS	BUDGET CURR YEAR	ACTUAL CURR YEAR	ACTUAL LIFE TO DATE	FY2017 BUDGET REQUESTED
<b>REVENUE SOURCES/USES:</b>						
Intergovernmental	\$ 7,231,608	\$ 6,850,713	\$ 380,895	\$ -	\$ 6,850,713	\$ -
Interest Earned	99,340	99,335	5	10	99,345	-
Other Revenue	5,312	5,312	-	-	5,312	-
Transfers from Other Funds	2,483,384	2,483,384	-	-	2,483,384	20,000
Transfers to Other Funds	(104,000)	(104,000)	-	-	(104,000)	-
<b>TOTAL</b>	<b>\$ 9,715,644</b>	<b>\$ 9,334,744</b>	<b>\$ 380,900</b>	<b>\$ 10</b>	<b>\$ 9,334,754</b>	<b>\$ 20,000</b>
<b>PROJECTS:</b>						
Project prior to FY2008	\$ 6,755,618	\$ 6,755,618	\$ -	\$ -	\$ 6,755,618	\$ -
Reconstr Taxiway Lighting- FAA	598,656	598,656	-	-	598,656	-
Update DBE Plan-FAA	5,999	5,999	-	-	5,999	-
Nested T-Hangars	36,469	36,469	-	-	36,469	-
Northwest Apron Fire Suppr	625,350	625,350	-	-	625,350	-
Access Gate Improvements	12,698	12,698	-	-	12,698	-
Fuel Dispensing Upgrade	36,313	36,313	-	-	36,313	-
RW35 Approach Impr (95/2.5/2.5)	261,845	261,845	-	-	261,845	-
Restripe RW & East Taxiway	5,827	5,827	-	-	5,827	-
Terminal Bldg Remodel (50/50)	88,691	48,691	40,000	-	48,691	-
Rehab Txwys- Design	143,150	143,150	-	-	143,150	-
Rehab Txwys- Construction	3,625,052	3,625,052	-	-	3,625,052	-
Rehab Txwys- Utility Relocations	-	-	-	-	-	-
Outdoor Improvements	16,500	-	16,500	-	-	-
ODALS - Omni Dir Lighting	483,095	66,104	416,991	413,644	479,748	-
Regional Detention NW Apron (225K)	5,000	-	5,000	-	-	-
Signage Improvements	3,990	1,990	2,000	-	1,990	-
PAPI & Electrical Vault (match)	-	-	-	-	-	30,000
<b>TOTAL</b>	<b>\$ 12,704,253</b>	<b>\$ 12,223,762</b>	<b>\$ 480,491</b>	<b>\$ 413,644</b>	<b>\$ 12,637,406</b>	<b>\$ 30,000</b>

CITY OF SAND SPRINGS  
GENERAL OBLIGATION BOND 2006 FUND  
FY 2017 PROPOSED BUDGET

	FY2016 BUDGET (as amended)	FY2016 ACTUAL 02/29/2016	FY2016 PROJECTED 06/30/2016	FY2017 BUDGET REQUESTED
<b>Revenues:</b>				
Interest Earned	\$ 10	\$ 7	\$ 10	\$ -
<b>Total Revenues</b>	<b>\$ 10</b>	<b>\$ 5</b>	<b>\$ 10</b>	<b>\$ -</b>
<b>Expenditures:</b>				
Public Safety	\$ 26,397	\$ 15,000	\$ 26,397	\$ -
Public Works	-	-	-	-
Parks & Recreation	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 26,397</b>	<b>\$ 15,000</b>	<b>\$ 26,397</b>	<b>\$ -</b>
<b>Excess (deficiency) of revenues over expenditures</b>	<b>\$ (26,387)</b>	<b>\$ (14,995)</b>	<b>\$ (26,387)</b>	<b>\$ -</b>
<b>Other Financing Sources (Uses):</b>				
Transfers In- General Fund	\$ -	\$ -	\$ -	\$ -
Transfers Out- Street Impr Fund	(39,531)	(19,766)	(39,531)	-
<b>Total Other Fin Sources (Uses)</b>	<b>\$ (39,531)</b>	<b>\$ (19,766)</b>	<b>\$ (39,531)</b>	<b>\$ -</b>
<b>Net Change in Fund Balance</b>	<b>\$ (65,918)</b>	<b>\$ (34,761)</b>	<b>\$ (65,918)</b>	<b>\$ -</b>
Restricted Public Safety # 1	\$ 14,627	\$ 14,627	\$ 14,627	\$ -
Restricted Streets & Drain # 2	-	-	-	-
Restricted Comm Cntr Prop # 5	4,755	4,755	4,755	-
Restricted Arbitrage Rebate Liab	-	-	-	-
Assigned to Encumbrances	-	-	-	-
Assigned to Improvements	46,545	46,545	46,545	-
<b>Beginning Fund Balance</b>	<b>\$ 65,927</b>	<b>\$ 65,927</b>	<b>\$ 65,927</b>	<b>\$ 9</b>
<b>Ending Fund Balance</b>	<b>\$ 9</b>	<b>\$ 31,166</b>	<b>\$ 9</b>	<b>\$ 9</b>
Restricted Public Safety # 1	\$ -	\$ 11,397	\$ -	\$ -
Restricted Streets & Drain # 2	-	19,765	-	-
Restricted Comm Cntr Prop # 5	-	-	-	-
Restricted Arbitrage Rebate Liab	-	-	-	-
Assigned to Encumbrances	-	-	-	-
Assigned to Improvements	9	4	9	9
<b>Total Ending Fund Balance</b>	<b>\$ 9</b>	<b>\$ 31,166</b>	<b>\$ 9</b>	<b>\$ 9</b>

	BUDGET L-T-D	ACTUAL PRIOR YEARS	BUDGET CURR YEAR	ACTUAL		FY2017 BUDGET REQUESTED
				CURR YEAR	LIFE TO DATE	
<b>REVENUE SOURCES/USES:</b>						
Bond Proceeds	\$ 6,360,000	\$ 6,360,000	\$ -	\$ -	\$ 6,360,000	\$ -
Transfers from Other Funds	708,926	708,926	-	-	708,926	-
Interest Earned	647,507	647,497	10	5	647,502	-
Transfers to Other Funds	(299,531)	(260,000)	(39,531)	(19,766)	(279,766)	-
<b>TOTAL</b>	<b>\$ 7,416,902</b>	<b>\$ 7,456,423</b>	<b>\$ (39,521)</b>	<b>\$ (19,761)</b>	<b>\$ 7,436,662</b>	<b>\$ -</b>
<b>PROJECTS:</b>						
<b>Finance</b>						
Legal & Administration	\$ 196,455	\$ 196,455	\$ -	\$ -	\$ 196,455	\$ -
<b>Public Safety</b>						
Fire Station Land Acquisition	180,000	153,603	26,397	15,000	168,603	-
Quick Response Pumper Trucks	70,000	70,000	-	-	70,000	-
<b>Public Works</b>						
Street Overlays- Phase II	1,397,749	1,397,749	-	-	1,397,749	-
Main St/ Broadway St Improvmt	420,845	420,845	-	-	420,845	-
Street Vehicles & Equipment	346,632	346,632	-	-	346,632	-
Cap Proj Indirect Cost Alloc	-	-	-	-	-	-
<b>Parks &amp; Recreation</b>						
Community Center Parking Lot Exp	4,689,725	4,689,725	-	-	4,689,725	-
<b>TOTAL</b>	<b>\$ 7,301,406</b>	<b>\$ 7,275,009</b>	<b>\$ 26,397</b>	<b>\$ 15,000</b>	<b>\$ 7,290,009</b>	<b>\$ -</b>

CITY OF SAND SPRINGS  
 GENERAL OBLIGATION BOND 2014 FUND  
 FY 2017 PROPOSED BUDGET

	FY2016 BUDGET (as amended)	FY2016 ACTUAL 02/29/2016	FY2016 PROJECTED 06/30/2016	FY2017 BUDGET REQUESTED
<b>Revenues:</b>				
Bond Proceeds	\$ -	\$ -	\$ -	\$ -
Interest Earned	5,000	235	500	500
<b>Total Revenues</b>	<b>\$ 5,000</b>	<b>\$ 235</b>	<b>\$ 500</b>	<b>\$ 500</b>
<b>Expenditures:</b>				
Finance	\$ 3,093	\$ -	\$ 3,093	\$ -
Parks & Recreation	2,243,792	664,551	2,243,792	-
<b>Total Expenditures</b>	<b>\$ 2,246,885</b>	<b>\$ 664,551</b>	<b>\$ 2,246,885</b>	<b>\$ -</b>
<b>Excess (deficiency) of revenues over expenditures</b>	<b>\$ (2,241,885)</b>	<b>\$ (664,316)</b>	<b>\$ (2,246,385)</b>	<b>\$ 500</b>
<b>Other Financing Sources (Uses):</b>				
Transfers In	\$ -	\$ -	\$ -	\$ -
Transfers Out	-	-	-	-
<b>Total Other Fin Sources (Uses)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Net Change in Fund Balance</b>	<b>\$ (2,241,885)</b>	<b>\$ (664,316)</b>	<b>\$ (2,246,385)</b>	<b>\$ 500</b>
Restricted Culture & Recreation	\$ 2,118,471	\$ 2,118,471	\$ 2,118,471	\$ -
Restricted Finance	3,093	3,093	3,093	-
Assigned to Encumbrances	125,323	125,323	125,323	125,323
Unassigned, designated for Improvements	-	-	-	-
Unassigned, undesignated	2,241	2,241	2,241	-
<b>Beginning Fund Balance</b>	<b>\$ 2,249,127</b>	<b>\$ 2,249,128</b>	<b>\$ 2,249,128</b>	<b>\$ 2,741</b>
<b>Ending Fund Balance</b>	<b>\$ 7,242</b>	<b>\$ 1,584,812</b>	<b>\$ 2,743</b>	<b>\$ 3,241</b>
Restricted Culture & Recreation	\$ -	\$ 1,579,241	\$ -	\$ -
Restricted Finance	-	3,093	-	-
Assigned to Encumbrances	-	-	-	-
Unassigned, designated for Improvements	-	-	-	-
Unassigned, undesignated	7,241	2,478	2,741	3,241
<b>Total Ending Fund Balance</b>	<b>\$ 7,241</b>	<b>\$ 1,584,812</b>	<b>\$ 2,741</b>	<b>\$ 3,241</b>

	BUDGET L-T-D	ACTUAL PRIOR YEARS	BUDGET CURR YEAR	ACTUAL CURR YEAR	ACTUAL LIFE TO DATE	FY2017 BUDGET REQUESTED
<b>REVENUE SOURCES/USES:</b>						
Bond Proceeds	\$ 2,367,241	\$ 2,367,241	\$ -	\$ -	\$ 2,367,241	\$ -
Transfers from Other Funds	-	-	-	-	-	-
Interest Earned	5,235	235	5,000	235	470	500
Transfers to Other Funds	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 2,372,476</b>	<b>\$ 2,367,476</b>	<b>\$ 5,000</b>	<b>\$ 235</b>	<b>\$ 2,367,711</b>	<b>\$ 500</b>
<b>PROJECTS:</b>						
<b>Finance</b>						
Legal & Administration	\$ 79,874	\$ 76,781	\$ 3,093	\$ -	\$ 76,781	\$ -
<b>Parks &amp; Recreation</b>						
Park Improvements	2,417,086	614,080	1,803,006	581,267	1,195,347	-
Golf Course Improvements	123,991	51,522	72,469	51,522	103,044	-
Museum Improvements	357,127	28,602	328,525	28,602	57,204	-
Keystone Ancient Forest Improve	51,472	11,680	39,792	3,160	14,840	-
<b>TOTAL</b>	<b>\$ 3,029,550</b>	<b>\$ 782,665</b>	<b>\$ 2,246,885</b>	<b>\$ 664,551</b>	<b>\$ 1,447,216</b>	<b>\$ -</b>

**CITY OF SAND SPRINGS  
STORMWATER CAPITAL IMPROVEMENT FUND  
FY 2017 PROPOSED BUDGET**

	FY2016 BUDGET (as amended)	FY2016 ACTUAL 02/29/2016	FY2016 PROJECTED 06/30/2016	FY2017 BUDGET REQUESTED
<b>Revenues:</b>				
Interest Earned	\$ 5,000	\$ 6,244	\$ 6,930	\$ 6,930
Other	-	-	-	-
<b>Total Revenues</b>	<b>\$ 5,000</b>	<b>\$ 6,244</b>	<b>\$ 6,930</b>	<b>\$ 6,930</b>
<b>Expenditures:</b>				
Stormwater	\$ 4,335,000	\$ 13,716	\$ 4,335,000	\$ 1,000,000
<b>Total Expenditures</b>	<b>\$ 4,335,000</b>	<b>\$ 13,716</b>	<b>\$ 4,335,000</b>	<b>\$ 1,000,000</b>
<b>Excess (deficiency) of revenues over expenditures</b>	<b>\$ (4,330,000)</b>	<b>\$ (7,472)</b>	<b>\$ (4,328,070)</b>	<b>\$ (993,070)</b>
<b>Other Financing Sources (Uses):</b>				
Transfers In- MA Stormwater Util	\$ 1,000,000	\$ 666,664	\$ 1,000,000	\$ 1,000,000
Transfers out - Street Impr Fund	-	-	-	-
<b>Total Other Fin Source (Uses)</b>	<b>\$ 1,000,000</b>	<b>\$ 666,664</b>	<b>\$ 1,000,000</b>	<b>\$ 1,000,000</b>
<b>Net Change in Fund Balance</b>	<b>\$ (3,330,000)</b>	<b>\$ 659,192</b>	<b>\$ (3,328,070)</b>	<b>\$ 6,930</b>
<b>Beginning Fund Balance</b>	<b>\$ 3,356,852</b>	<b>\$ 3,356,852</b>	<b>\$ 3,356,852</b>	<b>\$ 28,782</b>
<b>Ending Fund Balance</b>	<b>\$ 26,852</b>	<b>\$ 4,016,044</b>	<b>\$ 28,782</b>	<b>\$ 35,712</b>
Reserved for Encumbrances	\$ -	\$ -	\$ -	\$ -
Assigned - Designated for Improvements	26,852	4,016,044	28,782	35,712
<b>Total Ending Fund Balance</b>	<b>\$ 26,852</b>	<b>\$ 4,016,044</b>	<b>\$ 28,782</b>	<b>\$ 35,712</b>

	BUDGET L-T-D	ACTUAL PRIOR YEARS	BUDGET CURR YEAR	ACTUAL CURR YEAR	ACTUAL LIFE TO DATE	FY2017 BUDGET REQUESTED
<b>REVENUE SOURCES/USES:</b>						
Interest Earned	\$ 80,658	\$ 75,658	\$ 5,000	\$ 6,244	\$ 81,902	\$ 6,930
Transfers from Other Funds	3,903,000	2,903,000	1,000,000	666,664	3,569,664	1,000,000
Transfers to Other Funds	(549,789)	(549,789)	-	-	(549,789)	-
<b>TOTAL</b>	<b>\$ 3,433,869</b>	<b>\$ 2,428,869</b>	<b>\$ 1,005,000</b>	<b>\$ 672,908</b>	<b>\$ 3,101,777</b>	<b>\$ 1,006,930</b>
<b>PROJECTS:</b>						
Master Drainage Plan Phasell	\$ 300,779	\$ 300,779	\$ -	\$ -	\$ 300,779	\$ -
Misc. Drainage Improvements	47,029	17,029	30,000	-	17,029	-
Automated Rain Gauge STAR	1,530	1,530	-	-	1,530	-
Automated Stream Gauge	13,130	13,130	-	-	13,130	-
10th St Culvert Replacement	371,855	21,855	350,000	13,716	35,571	-
Ray Brown Park Det Improv	350,005	350,005	-	-	350,005	-
81st & Park Rd Drainage Impr	-	-	-	-	-	-
Stormwater Utility Map Updates	5,000	5,000	-	-	5,000	-
Main St Drainage Impr (\$2.9m)	2,395,000	-	2,395,000	-	-	-
Pecan-Woodland Drainage	19,500	19,500	-	-	19,500	-
Flood Mapping Updates (CRS)	5,178	5,178	-	-	5,178	-
Parkway Crossing 48" SSOR	23,710	23,710	-	-	23,710	-
Impervious Surface Map Updates	11,151	11,151	-	-	11,151	-
Pecan-Woodland East Diversion (\$1.	1,050,000	-	1,050,000	-	-	1,000,000
Meadow Valley Flood Acquisitions	350,000	-	350,000	-	-	-
East 14th Stormwater System Repair	30,932	30,932	-	-	30,932	-
River West Drainage Construction	211	211	-	-	211	-
Ray Brown Park Det Extension	25,680	25,680	-	-	25,680	-
Levee District #12 Phase 2 Assessm	160,000	-	160,000	-	-	-
Indirect Costs	79,430	79,430	-	-	79,430	-
<b>TOTAL</b>	<b>\$ 5,240,119</b>	<b>\$ 905,119</b>	<b>\$ 4,335,000</b>	<b>\$ 13,716</b>	<b>\$ 918,835</b>	<b>\$ 1,000,000</b>

CITY OF SAND SPRINGS  
VISION 2025 FUND  
FY 2017 PROPOSED BUDGET

	FY2016 BUDGET (as amended)	FY2016 ACTUAL 02/29/2016	FY2016 PROJECTED 06/30/2016	FY2017 BUDGET REQUESTED
<b>Revenues:</b>				
Interest Earned	\$ -	\$ -	\$ -	\$ -
<b>Total Revenues</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures:</b>				
Parks & Recreation	\$ 3,305,301	\$ 778,434	\$ 3,305,301	\$ -
<b>Total Expenditures</b>	<b>\$ 3,305,301</b>	<b>\$ 778,434</b>	<b>\$ 3,305,301</b>	<b>\$ -</b>
<b>Excess (deficiency) of revenues over expenditures</b>	<b>\$ (3,305,301)</b>	<b>\$ (778,434)</b>	<b>\$ (3,305,301)</b>	<b>\$ -</b>
<b>Other Financing Sources (Uses):</b>				
Transfers In	\$ -	\$ -	\$ -	\$ -
Transfers Out	-	-	-	-
Contributed Capital	3,305,301	10,000	3,305,301	-
<b>Total Other Fin Sources (Uses)</b>	<b>\$ 3,305,301</b>	<b>\$ 10,000</b>	<b>\$ 3,305,301</b>	<b>\$ -</b>
<b>Net Change in Fund Balance</b>	<b>\$ -</b>	<b>\$ (768,434)</b>	<b>\$ -</b>	<b>\$ -</b>
Restricted Culture & Recreation	\$ -	\$ -	\$ -	\$ -
Unassigned, designated for Improvements	-	-	-	-
Unassigned, undesignated	-	-	-	-
<b>Beginning Fund Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Ending Fund Balance</b>	<b>\$ -</b>	<b>\$ (768,434)</b>	<b>\$ -</b>	<b>\$ -</b>
Restricted Culture & Recreation	\$ -	\$ (768,434)	\$ -	\$ -
Unassigned, designated for Improvements	-	-	-	-
Unassigned, undesignated	-	-	-	-
<b>Total Ending Fund Balance</b>	<b>\$ -</b>	<b>\$ (768,434)</b>	<b>\$ -</b>	<b>\$ -</b>

	BUDGET L-T-D	ACTUAL PRIOR YEARS	BUDGET CURR YEAR	ACTUAL		FY2017 BUDGET REQUESTED
				CURR YEAR	LIFE TO DATE	
<b>REVENUE SOURCES/USES:</b>						
Bond Proceeds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers from Other Funds	-	-	-	-	-	-
Interest Earned	-	-	-	-	-	-
Transfers to Other Funds	-	-	-	-	-	-
Contributed Capital	4,398,333	1,093,032	3,305,301	10,000	1,103,032	-
<b>TOTAL</b>	<b>\$ 4,398,333</b>	<b>\$ 1,093,032</b>	<b>\$ 3,305,301</b>	<b>\$ 10,000</b>	<b>\$ 1,103,032</b>	<b>\$ -</b>
<b>PROJECTS:</b>						
<b>Parks &amp; Recreation</b>						
Economic Development	292,075	-	292,075	-	-	-
Event Facilities	1,595,239	1,600	1,593,639	394,724	396,324	-
Community Enrichment	2,511,019	1,091,432	1,419,587	383,710	1,475,142	-
<b>TOTAL</b>	<b>\$ 4,398,333</b>	<b>\$ 1,093,032</b>	<b>\$ 3,305,301</b>	<b>\$ 778,434</b>	<b>\$ 1,871,466</b>	<b>\$ -</b>

**CITY OF SAND SPRINGS  
GOLF COURSE CAPITAL IMPROVEMENT FUND  
FY 2017 PROPOSED BUDGET**

	FY2016 BUDGET (as amended)	FY2016 ACTUAL 02/29/2016	FY2016 PROJECTED 06/30/2016	FY2017 BUDGET REQUESTED
<b>Revenues:</b>				
Interest Earned	\$ 10	\$ 6	\$ 10	\$ 10
<b>Total Revenues</b>	<b>\$ 10</b>	<b>\$ 6</b>	<b>\$ 10</b>	<b>\$ 10</b>
<b>Expenditures:</b>				
Golf Course Improvements	\$ 54,128	\$ -	\$ 54,128	\$ 45,000
<b>Total Expenditures</b>	<b>\$ 54,128</b>	<b>\$ -</b>	<b>\$ 54,128</b>	<b>\$ 45,000</b>
<b>Excess (deficiency) of revenues over expenditures</b>	<b>\$ (54,118)</b>	<b>\$ 6</b>	<b>\$ (54,118)</b>	<b>\$ (44,990)</b>
<b>Other Financing Sources (Uses):</b>				
Transfers In- MA Golf Course Fund	\$ 25,500	\$ 15,163	\$ 25,500	\$ 25,500
<b>Total Other Fin Sources (Uses)</b>	<b>\$ 25,500</b>	<b>\$ 15,163</b>	<b>\$ 25,500</b>	<b>\$ 25,500</b>
<b>Net Change in Fund Balance</b>	<b>\$ (28,618)</b>	<b>\$ 15,169</b>	<b>\$ (28,618)</b>	<b>\$ (19,490)</b>
<b>Beginning Fund Balance</b>	<b>\$ 54,129</b>	<b>\$ 54,129</b>	<b>\$ 54,129</b>	<b>\$ 25,511</b>
<b>Ending Fund Balance</b>	<b>\$ 25,511</b>	<b>\$ 69,298</b>	<b>\$ 25,511</b>	<b>\$ 6,021</b>
<b>Total Ending Fund Balance</b>	<b>\$ 25,511</b>	<b>\$ 69,298</b>	<b>\$ 25,511</b>	<b>\$ 6,021</b>

	BUDGET L-T-D	ACTUAL PRIOR YEARS	BUDGET CURR YEAR	ACTUAL CURR YEAR	ACTUAL LIFE TO DATE	FY2017 BUDGET REQUESTED
<b>REVENUE SOURCES/USES:</b>						
Interest Earned	\$ 72	\$ 62	\$ 10	\$ 6	\$ 68	\$ 10
Transfers from Other Funds	134,812	109,312	25,500	15,163	124,475	25,500
<b>TOTAL</b>	<b>\$ 134,884</b>	<b>\$ 109,374</b>	<b>\$ 25,510</b>	<b>\$ 15,169</b>	<b>\$ 124,543</b>	<b>\$ 25,510</b>
<b>PROJECTS:</b>						
Golf Course Improvements	\$ 134,961	\$ 80,833	\$ 54,128	\$ -	\$ 80,833	\$ 45,000
<b>TOTAL</b>	<b>\$ 134,961</b>	<b>\$ 80,833</b>	<b>\$ 54,128</b>	<b>\$ -</b>	<b>\$ 80,833</b>	<b>\$ 45,000</b>

CITY OF SAND SPRINGS  
PUBLIC SAFETY CAPITAL IMPROVEMENT FUND  
FY 2017 PROPOSED BUDGET

	FY2016 BUDGET (as amended)	FY2016 ACTUAL 02/29/2016	FY2016 PROJECTED 06/30/2016	FY2017 BUDGET REQUESTED	
<b>Revenues:</b>					
Bond Proceeds	\$ -	\$ -	\$ -	\$ -	
Interest Earned	-	-	-	3,000	
<b>Total Revenues</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,000</b>	
<b>Expenditures:</b>					
Finance	\$ 710,139	\$ 370,531	\$ 710,139	\$ -	
Public Safety	14,863,135	-	14,863,135	-	
<b>Total Expenditures</b>	<b>\$ 15,573,274</b>	<b>\$ 370,531</b>	<b>\$ 15,573,274</b>	<b>\$ -</b>	
<b>Excess (deficiency) of revenues over expenditures</b>	<b>\$ (15,573,274)</b>	<b>\$ (370,531)</b>	<b>\$ (15,573,274)</b>	<b>\$ 3,000</b>	
<b>Other Financing Sources (Uses):</b>					
Transfers In	\$ -	\$ -	\$ -	\$ 691,509	
Other Financing Uses	-	-	-	(467,764)	
Transfers Out	-	-	-	-	
<b>Total Other Fin Sources (Uses)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 223,745</b>	
<b>Net Change in Fund Balance</b>	<b>\$ (15,573,274)</b>	<b>\$ (370,531)</b>	<b>\$ (15,573,274)</b>	<b>\$ 226,745</b>	
Restricted Public Safety	\$ -	\$ -	\$ -	\$ -	
Restricted Finance	-	-	-	-	
Assigned to Encumbrances	-	-	-	-	
Unassigned, designated for Improvements	-	-	-	-	
Unassigned, undesignated	-	-	-	-	
<b>Beginning Fund Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (15,573,274)</b>	
<b>Ending Fund Balance</b>	<b>\$ (15,573,274)</b>	<b>\$ (370,531)</b>	<b>\$ (15,573,274)</b>	<b>\$ (15,346,529)</b>	
Restricted Public Safety	\$ (15,573,274)	\$ 14,613,135	\$ (15,573,274)	\$ 226,745	
Restricted Finance	-	339,608	-	-	
Assigned to Encumbrances	-	-	-	-	
Unassigned, designated for Improvements	-	-	-	-	
Unassigned, undesignated	-	(15,323,274)	-	(15,573,274)	
<b>Total Ending Fund Balance</b>	<b>\$ (15,573,274)</b>	<b>\$ (370,531)</b>	<b>\$ (15,573,274)</b>	<b>\$ (15,346,529)</b>	
	<b>BUDGET</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>FY2017</b>
	<b>L-T-D</b>	<b>PRIOR YEARS</b>	<b>CURR YEAR</b>	<b>CURR YEAR</b>	<b>BUDGET</b>
				<b>LIFE TO DATE</b>	<b>REQUESTED</b>
<b>REVENUE SOURCES/USES:</b>					
Revenue Bond Proceeds	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Tax Transfers In	-	-	-	-	691,509
Transfers from Other Funds	-	-	-	-	-
Interest Earned	-	-	-	-	3,000
Debt Svc- Interest & Admin Fees	-	-	-	-	(467,764)
Transfers to Other Funds	-	-	-	-	-
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 226,745</b>
<b>PROJECTS:</b>					
<b>Finance</b>					
Legal & Administration	\$ 710,139	\$ -	\$ 710,139	\$ 370,531	\$ 710,139
<b>Public Safety</b>					
Public Safety Complex	14,613,135	-	14,613,135	-	14,613,135
Public Safety Schools	250,000	-	250,000	-	250,000
Public Safety Tornado Shelters	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 15,573,274</b>	<b>\$ -</b>	<b>\$ 15,573,274</b>	<b>\$ 370,531</b>	<b>\$ 15,573,274</b>

**CITY OF SAND SPRINGS  
ECONOMIC DEVELOPMENT CAPITAL IMPROVEMENT FUND  
FY 2017 PROPOSED BUDGET**

	FY2016 BUDGET (as amended)	FY2016 ACTUAL 02/29/2016	FY2016 PROJECTED 06/30/2016	FY2017 BUDGET REQUESTED
<b>Revenues:</b>				
Bond Proceeds	\$ -	\$ -	\$ -	\$ -
Interest Earned	-	-	-	500
<b>Total Revenues</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500</b>
<b>Expenditures:</b>				
Finance	\$ -	\$ -	\$ -	\$ -
Economic Development	-	-	-	-
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Excess (deficiency) of revenues over expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500</b>
<b>Other Financing Sources (Uses):</b>				
Transfers In	\$ -	\$ -	\$ -	\$ 153,669
Other Financing Uses	-	-	-	-
Transfers Out	-	-	-	-
<b>Total Other Fin Sources (Uses)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 153,669</b>
<b>Net Change in Fund Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 154,169</b>
<b>Beginning Fund Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Ending Fund Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 154,169</b>
Restricted Economic Development	\$ -	\$ -	\$ -	\$ 154,169
Restricted Finance	-	-	-	-
Assigned to Encumbrances	-	-	-	-
Unassigned, undesignated	-	-	-	-
<b>Total Ending Fund Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 154,169</b>

	BUDGET L-T-D	ACTUAL PRIOR YEARS	BUDGET CURR YEAR	ACTUAL CURR YEAR	ACTUAL LIFE TO DATE	FY2017 BUDGET REQUESTED
<b>REVENUE SOURCES/USES:</b>						
Revenue Bond Proceeds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Tax Transfers In	-	-	-	-	-	153,669
Transfers from Other Funds	-	-	-	-	-	-
Interest Earned	-	-	-	-	-	500
Debt Svc- Interest & Admin Fees	-	-	-	-	-	-
Transfers to Other Funds	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 154,169</b>
<b>PROJECTS:</b>						
<b>Finance</b>						
Legal & Administration	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Economic Development</b>						
Econ Dev Projects Not Yet Determined	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**CITY OF SAND SPRINGS  
MUNICIPAL AUTHORITY  
WATER METER REPLACEMENT FUND  
FY 2017 PROPOSED BUDGET**

	FY2016 BUDGET (as amended)	FY2016 ACTUAL 02/29/2016	FY2016 PROJECTED 06/30/2016	FY2017 BUDGET REQUESTED
<b>Revenues:</b>				
Interest Earned	\$ 400	\$ 932	\$ 400	\$ 400
Other	-	-	-	-
<b>Total Revenues</b>	<b>\$ 400</b>	<b>\$ 932</b>	<b>\$ 400</b>	<b>\$ 400</b>
<b>Expenses:</b>				
Water	\$ 801,000	\$ -	\$ 801,000	\$ 200,000
<b>Total Expenses</b>	<b>\$ 801,000</b>	<b>\$ -</b>	<b>\$ 801,000</b>	<b>\$ 200,000</b>
<b>Net Income(Loss) Before Transfers</b>	<b>\$ (800,600)</b>	<b>\$ 932</b>	<b>\$ (800,600)</b>	<b>\$ (199,600)</b>
<b>Other Financing Sources (Uses):</b>				
Transfers In- MA Water Util Fund	\$ 200,000	\$ 133,336	\$ 200,000	\$ 200,000
<b>Total Other Fin Sources (Uses)</b>	<b>\$ 200,000</b>	<b>\$ 133,336</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>
<b>Change in Net Assets</b>	<b>\$ (600,600)</b>	<b>\$ 134,268</b>	<b>\$ (600,600)</b>	<b>\$ 400</b>
<b>Beginning Net Assets</b>	<b>\$ 602,486</b>	<b>\$ 602,486</b>	<b>\$ 602,486</b>	<b>\$ 1,886</b>
<b>Ending Net Assets</b>	<b>\$ 1,886</b>	<b>\$ 736,754</b>	<b>\$ 1,886</b>	<b>\$ 2,286</b>
Assigned - Designated for Improvements	\$ 1,886	\$ 736,754	\$ 1,886	\$ 2,286
<b>Total Ending Net Assets</b>	<b>\$ 1,886</b>	<b>\$ 736,754</b>	<b>\$ 1,886</b>	<b>\$ 2,286</b>

	BUDGET L-T-D	ACTUAL PRIOR YEARS	BUDGET CURR YEAR	ACTUAL CURR YEAR	ACTUAL LIFE TO DATE	FY2017 BUDGET REQUESTED
<b>REVENUE SOURCES/USES:</b>						
Interest Earned	\$ 2,885	\$ 2,485	\$ 400	\$ 932	\$ 3,417	\$ 400
Contributed Cap Revenue	-	-	-	-	-	-
Transfers from Other Funds	800,000	600,000	200,000	133,336	733,336	200,000
<b>TOTAL</b>	<b>\$ 802,885</b>	<b>\$ 602,485</b>	<b>\$ 200,400</b>	<b>\$ 134,268</b>	<b>\$ 736,753</b>	<b>\$ 200,400</b>
<b>PROJECTS:</b>						
Water Meter Replacements	\$ 801,000	\$ -	\$ 801,000	\$ -	\$ -	\$ 200,000
<b>TOTAL</b>	<b>\$ 801,000</b>	<b>\$ -</b>	<b>\$ 801,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>



City of Sand Springs

100 E. Broadway · Sand Springs, Oklahoma 74063  
Phone: 918.246.2500 · Web: [www.sandspringsok.org](http://www.sandspringsok.org)

[www.facebook.com/SandSprings.OK](http://www.facebook.com/SandSprings.OK)





CITY OF SAND SPRINGS  
COUNCIL/AUTHORITY STAFF REPORT

MEETING DATE: April 25, 2016

**SUBJECT:**

**OKLAHOMA MUNICIPAL ASSURANCE GROUP (OMAG) BOARD OF TRUSTEES ELECTION OF TWO TRUSTEES**

**STAFF RECOMMENDATION:**

Staff recommends Council cast votes for two (2) nominees to serve on the OMAG Board of Trustees.

**BACKGROUND AND HISTORY:**

The City of Sand Springs/Sand Springs Municipal Authority participates in OMAG's Municipal Liability Protection Plan, Municipal Liability Property Protection Plan, and the Municipal Workers' Compensation Plan.

OMAG's Board of Trustees is comprised of seven members, elected by municipalities which participate in the various municipal plans OMAG offers. Members serve a three-year term and are elected on a rotating basis, two members in the first and second years, and three members in the third year. Trustees meet on a monthly-basis.

**BUDGETARY IMPACT:**

None determined.

**COMPILED BY:** Janice L. Almy, City Clerk    **PRESENTED BY:** Janice L. Almy

**Attachments:**

Letter from OMAG  
Official Nomination Form  
Letter(s) from nominee(s)



# Oklahoma Municipal Assurance Group

3650 S. Boulevard • Edmond, OK 73013-5581 • 405/657-1400 • 800/234-9461 • fax: 405/657-1401 • www.omag.org

TO: Members of the Oklahoma Municipal Assurance Group

FROM: Jon Woods, Chief Executive Officer

DATE: March 30, 2016

SUBJECT: Election of Two Trustees

Herein is the **OFFICIAL BALLOT** for the governing body of your municipality to use in electing two (2) members to the Board of Trustees of the Oklahoma Municipal Assurance Group for three-year terms commencing July 1, 2016.

*Trustees whose terms expire on June 30, 2016 are:*

Mr. Michael Bailey, Administrative Director/CFO of the City of Bartlesville  
Mr. John Sheppard, City Manager of the City of Walters

PLEASE BE ADVISED THAT THE FAILURE TO PROPERLY SUBMIT THIS BALLOT  
WILL INVALIDATE THE BALLOT!

**Your Ballot must be:**

- (1) **Signed by the Mayor;**
- (2) **Attested by the City Clerk; and**
- (3) **Received by OMAG no later than May 31, 2016, by:**
  - (a) **sending a facsimile of the ballot to OMAG at (405) 657-1401;**
  - (b) **sending the ballot to Kelsie Adams at [kadams@omag.org](mailto:kadams@omag.org); or**
  - (c) **sending OMAG the ballot by certified mail.**

# BALLOT

## OKLAHOMA MUNICIPAL ASSURANCE GROUP 2016 Election of Two Trustees

The biographical sketch for each nominee was written by the person(s) who made the nomination. Nominees are listed in alphabetical order. YOU MAY VOTE FOR TWO (2) NOMINEES.

MICHAEL BAILEY, Administrative Director/CFO, City of Bartlesville. Michael holds a Bachelor's Degree in Accounting and is a licensed CPA. Michael is the Administrative Director/CFO for the City of Bartlesville. Michael has served on the OMAG Board of Trustees since 2007 and has held the positions of Chairman, Vice-Chairman, and Secretary. Michael serves on many other municipal Boards. **(The City of Bartlesville participates in the Municipal Liability Protection Plan and the Municipal Property Protection Plan.)**

DAN GALLOWAY, City Manager, City of El Reno. Dan has a BS in Geography and Economics at Western Illinois University and MS in Urban Planning/Economic Geography at Southern Illinois University. Past service as City Manager includes Owasso, Clinton, Bethany, Stillwater and currently El Reno, Oklahoma. He was previously a seven year OMAG Board member. **(The City of El Reno participates in the Municipal Liability Protection Plan and the Municipal Property Protection Plan.)**

VERNON HOEHN, Council Member, City of Fairview. Vernon was raised in Oklahoma and attended college at UCO receiving a BS Degree. Actively involved in community organizations and interests. Served on council for 12 years, holding Mayor and Vice-Mayor positions during his term. Active member of Chamber, President of MCEDA, and NW Water Action Committee. Retired Military. **(The City of Fairview participates in the Municipal Liability Protection Plan, the Municipal Property Protection Plan, and the Workers' Compensation Plan.)**

ROGER KOLMAN, City Manager, City of Glenpool. Roger Kolman has served as the City Manager of Glenpool since 2014, and previously served as the City Manager in Anadarko, OK and as the Interim and Assistant City Manager in Maricopa, AZ. Roger earned a Master of Administration and Bachelor of Science in Business and is a licensed CPA. **(The City of Glenpool participates in the Municipal Liability Protection Plan, the Municipal Property Protection Plan, and the Workers' Compensation Plan.)**

MARK SKILES, City Manager, City of Clinton. Mark is the current City Manager for the City of Clinton. He has 13+ years' experience in municipal government serving communities in Oklahoma and Kansas. Mark holds a Bachelor's in Agriculture and a Master's in Administrative Studies. He is experienced in serving on community boards. **(The City of Clinton participates in the Municipal Liability Protection Plan, the Municipal Property Protection Plan, and the Workers' Compensation Plan.)**

CLAYTON E. LUCAS, II, City Manager, City of Sallisaw. Clayton Lucas has been employed by cities in California, Utah and Missouri before returning to his hometown of Sallisaw. Clayton holds a B.A. in Urban Planning from Fresno State and an M.P.A. from Pennsylvania State University. He's a sixth generation native of Oklahoma and is married with 5 children. **(The City of Sallisaw participates in the Municipal Liability Protection Plan and the Workers' Compensation Plan.)**

DEA MANDEVILL, City Manager, City of Medford. Dea has 28 years of municipal experience and holds a Bachelor's in Business. She serves on the Oklahoma Hall of Fame Board and is Treasurer for the Medford Lions Club and St. Mary's Altar Society. She's the Past President of the Oklahoma City Manager's Association and Medford Chamber of Commerce. **(The City of Medford participates in the Municipal Liability Protection Plan and the Workers' Compensation Plan.)**

JOHN NOBLITT, City Manager, City of Lindsay. Mr. Noblitt has over 20 years of experience leading, managing and participating in comprehensive planning and policy programs in both the public and private sectors. Mr. Noblitt holds BBA from Letourneau University and is a Certified Public Manager. **(The City of Lindsay participates in the Municipal Liability Protection Plan, the Municipal Property Protection Plan and the Workers' Compensation Plan.)**

**SEE REVERSE FOR ADDITIONAL NOMINEES**

## SEE REVERSE FOR ADDITIONAL NOMINEES

MIKE NUNNELEY, Town Administrator, Town of Mannford. Mike Nunneley, 2015's City Manager of the Year, and Mannford Administrator began his municipal service as Mayor of Granite in 1996 and served as Granite's first Town Administrator. Mike has made over 65 presentations statewide to city councils on how to hire city managers, on municipal operations and economic development. **(The Town of Mannford participates in the Municipal Liability Protection Plan, the Municipal Property Protection Plan, and the Workers' Compensation Plan.)**

MARY RUPP, City Manager, City of Perry. Mary Rupp, A Don Rider Award recipient, was appointed Perry City Manager in 2012 after a 35 year career with the City of Stillwater. As Stillwater's Deputy City Manager Mary gained administrative, risk management and insurance experience. Mary was the first Deputy CM to serve as President of the CMAO. **(The City of Perry participates in the Municipal Liability Protection Plan, the Municipal Property Protection Plan and the Workers' Compensation Plan.)**

JANET SMITH, City Manager, City of Crescent. Janet gained experience working in Edmond and Ponca City management before becoming City Manager for Crescent. She has earned a Master's Degree in Public Administration, is a member of CMAO and is a Board member for the 522 Crescent Ambulance District and Logan County Economic Development Authority. **(The City of Crescent participates in the Municipal Liability Protection Plan and the Municipal Property Protection Plan.)**

GINA SNEDEKER, Finance Director, City of Chickasha. Twenty-nine years of municipal experience. Certified in public finance and as a municipal clerk. Holds current position as State Representative for GFOA of OK. Named "City Clerk of 2014" by ASCOG a Trust Authority for Grady Co. and "OMCTFOA Member of Year" in 2014 from OML. **(The City of Chickasha participates in the Municipal Liability Protection Plan, the Municipal Property Protection Plan, and the Workers' Compensation Plan.)**

### SIGN AND ATTEST

Ballot cast for the governing body of the municipality of \_\_\_\_\_

Signed: \_\_\_\_\_  
Mayor

Attested: \_\_\_\_\_ Date: \_\_\_\_\_, 2016  
Clerk

**PLEASE BE ADVISED THAT THE FAILURE TO PROPERLY SUBMIT THIS BALLOT WILL INVALIDATE THE BALLOT!**

Your Ballot must be received by the Oklahoma Municipal Assurance Group, 3650 S. Boulevard, Edmond, OK 73013 no later than *May 31, 2016*, by:

- (1) sending a facsimile of the ballot to OMAG at (405) 657-1401;
- (2) sending the ballot to Kelsie Adams at [kadams@omag.org](mailto:kadams@omag.org); or
- (3) sending OMAG the ballot by certified mail.

# City of Medford

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March 29, 2016

Dear City and Town Officials:

My name is Dea Mandevill and I'm the City Manager of Medford, Oklahoma. I'm writing to ask for your support as a nominee for board member with the Oklahoma Municipal Assurance Group. By now you should have received the election forms and I'd like your vote so that I can represent your municipality as board member.

My experience as a City Manager has allowed me to see the importance of having quality insurance at affordable prices. The City of Medford has been a customer of OMAG for over 30 years because of the quality of coverage they provide. I want to be a part of this great organization and do what I can to assure that it stays an integral part of helping Oklahoma communities.

OMAG has a strong foundation and excellent employees on staff. The OMAG board is made up of outstanding municipal officials. However, some of them are retiring this year and won't be able to serve much longer. I've chosen to seek election to the OMAG Board to carry on the great tradition of supporting Oklahoma's cities and towns by providing quality products and service.

I've worked in municipal government for 28 years. I served as a board member for over ten years for the City Manager's Association of Oklahoma, including two years as President. I currently serve and did six terms as President on the Northern Oklahoma Development Authority board which is one of the Council of Governments in Oklahoma. I'm an active, 15 year member of the Medford Lions Club and have served as Treasurer for the past four years. I'm also a member and Treasurer of the St. Mary's Altar Society, a member of the Grant County Community Action Team, and our local Community In Action civic group.

Thank you for your consideration.

Sincerely,



Dea Mandevill  
City Manager



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April 1, 2016

Dear Municipal Official,

Nine years ago I was fortunate enough to be elected to a trustee's position on the Oklahoma Municipal Assurance Group's Board of Trustees. This year my third term expires, and I have been nominated once again. You probably know very little about me other than the few words on the OMAG ballot that you received, and I would like to tell you a little more about myself.

I am a CPA, and I worked for a local accounting firm as a municipal auditor immediately after college. For several years, I served in the capacity as the lead auditor for our firm's largest clients, and during that time, I learned a great deal about municipalities. From cities of 35,000 to towns of 50, I came to appreciate their challenges and to admire their perseverance.

When a position in my home town, Bartlesville, became available, I leapt at the opportunity to experience first-hand the challenges of municipal government. I now serve as the Administrative Director/CFO for the City of Bartlesville which allows me to fill the roles of Assistant City Manager, Finance Director, Treasurer, and City Clerk. I love the challenges and diversity that these roles bring to me, and I believe that they have allowed me to better appreciate the needs of municipalities.

I truly feel that I have found a home in municipal government, and like many other municipal employees, I have developed a deep passion for my job. My first three terms as an OMAG Trustee have been an extension of this passion and service. During these last nine years, I have served as Secretary, Vice Chairman, and Chairman of OMAG, and I have learned a great deal about what it means to be an elected representative for a diverse population of municipalities.

I feel that I have served faithfully and have represented the needs of all OMAG members to the best of my ability. I would love to continue serving municipalities as an OMAG Trustee, and I hope that I can count on you for my reelection.

Sincerely,

Mike Bailey  
Administrative Director/CFO  
City of Bartlesville, Oklahoma  
(918) 338-4212



April 1, 2016

TO: Oklahoma Municipal Assurance Group Participants

This letter is to ask for your community's vote to fill a 3-year term now open on the OMAG Board of Trustees.

Perry participates in all OMAG Plans: Workers Compensation, Property, and Liability. Perry was one of the first OMAG cities to sign on with Lexipol which OMAG makes available at no charge to help cities and towns become compliant with the state's unfunded mandate. Perry takes advantage of the free training on a wide variety of topics offered by OMAG. The resources available from OMAG are a great service to all participants.

During my professional career, I have had considerable experience and training in the areas of risk management and insurance. As Stillwater's Deputy City Manager, I was also the Risk Manager.

I am a people person and work well in groups. With the full support of the Perry City Council, I have the time available to attend and participate in OMAG board meetings, committee meetings, and other OMAG functions to the fullest extent. I pledge to keep an open mind when voting on issues affecting all OMAG participants.

With your support, I would appreciate the opportunity to lend my leadership experience to OMAG. I can be reached at [city.manager@cityofperryok.com](mailto:city.manager@cityofperryok.com) or 580 336-4109 should you need additional information.

Thank you for your consideration.

Respectfully,

Mary Rupp  
City Manager

Enclosure: Bio

**MARY RUPP, CITY MANAGER**  
**City of Perry, Oklahoma**  
622 Cedar, P.O. Drawer 798  
Perry, OK 73077  
580 336-4109 (work) 405 880-1804 (cell)  
city.manager@cityofperryok.com

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#### EDUCATION

Bachelor of Science Degree Kansas State University Major: Education (Business)	1973 Manhattan, Kansas
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#### PROFESSIONAL HISTORY

City of Perry, Perry Oklahoma City Manager	2012-present
City of Stillwater, Stillwater Oklahoma Manager in Transition	2011-2012
Deputy City Manager	2006-2011
Assistant City Manager	1988-2006
Assistant City Manager Administrative Assistant (interim)	1987-1987
Secretary to City Manager	1976-1987

#### ADDITIONAL EXPERIENCE

Oklahoma State University, Stillwater, Oklahoma Office of the President (Dr. Robert B. Kamm)	1975-1976
Marysville Public Schools, Marysville, Kansas Business Instructor	1974-1975

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#### PROFESSIONAL SERVICE

- Oklahoma Municipal Power Authority Elector, Board of Directors member and currently serving as treasurer
- Active Full Member of International City and County Management Association (ICMA); Chaired ICMA Committee on Changing Role of Assistants, 1997-1999; Co-authored article "Survey Says Role of Assistants has definitely changed," ICMA Public Management (PM) magazine
- Active Full Member of City Management Association of Oklahoma (CMAO); served in all officer positions including president and on numerous CMAO committees; First female and first Deputy City Manager to serve as CMAO president

## RECOGNITION/PUBLIC SERVICE

- Oklahoma Municipal League Don Rider Award for individuals who have made significant contributions to their community as well as to their profession through personal growth and involvement
  - Leadership Stillwater Outstanding Leadership Award
  - Downtown Stillwater Main Street—Friend of Downtown
  - Noble County Ambulance Board
  - Noble County E911 Board
  - Member, Perry Lions Club
  - Member, Perry Chamber of Commerce
- 
-

# City of Mannford

*on Keystone Lake*

April 4, 2016

**Re: Mike Nunneley, Candidate for OMAG Board of Trustees**

Dear Mayor, Council Members, City Clerk, and City Manager:

My name is Mike Nunneley and I serve as the Town Administrator in Mannford.

I began my municipal career in Granite in 1999, serving first as a trustee, then mayor, and then as Town Administrator from 2000-2005. I accepted the Town Administrator position in Mannford in 2005, where I presently serve.

Mannford participates in OMAG's General Liability, Vehicle & Property coverage, and Workers' Compensation plans. If elected to serve on OMAG's Board of Trustees, I would make every effort to represent the issues and needs of all member cities to OMAG, while gaining knowledge about the insurance industry from OMAG's CEO, staff, and fellow trustees.

CMAO and OMAG have allowed me the opportunity and privilege to visit and assist over 60 cities and towns throughout the state with programs such as "How to Hire a City Manager" and "Changing your City's Form of Government". Most recently I have been able to assist Oklahoma Municipal Attorney, David Weatherford and the OMAG staff in presenting their statewide program "Municipal Stability". As OMAG assists their member cities and towns in achieving greater municipal stability, we all benefit through fewer liability claims and lower premiums.

I would greatly appreciate your vote, as I would be honored to serve as your advocate on the OMAG Board of Trustees.

Respectfully,

  
Mike Nunneley  
Town Administrator

*P.O. Box 327/300 Coonrod, Mannford, OK 74044-0327  
Ph: 918/865-4314 Fax: 918/865-5270*



115 East Choctaw P.O. Box 525 Sallisaw, OK 74955

918-775-6241 918-775-9550 Fax www.sallisawok.org

April 6, 2016

**Re: Clayton E. Lucas II, Candidate for OMAG Board of Trustees**

Dear Municipal Official:

I have served in municipal government for more than 15 years. I have the wonderful pleasure and honor of serving my hometown of Sallisaw as the City Manager and would sincerely appreciate your support in being voted in as a member of the OMAG Board of Trustees.

I began my career in local government service in 2000 as the Assistant City Planner of Lindsay, California. Since that time I have been employed by local government agencies in California, Utah, Missouri and Oklahoma serving in the positions of City Planner, Police Officer, Risk Manager, Director of Administration and Personnel, Assistant City Manager and City Manager. I have a Bachelor's Degree in Urban Planning from Fresno State and a Master of Public Administration degree from Pennsylvania State University. I am a member of the Sallisaw Lions Club, I volunteer as the local Boy Scouts of America scout master and I am married with four wonderful boys and a beautiful baby girl.

Sallisaw participates in OMAG's General Liability, Vehicle and Property Coverage and Workers' Compensation plans. In an ongoing effort to minimize liability and reduce claims, Sallisaw takes full advantage of OMAG's numerous trainings. Most recently Sallisaw hosted OMAG's statewide "Municipal Stability" program presented by David Weatherford, Oklahoma Municipal Attorney, and Mike Nunneley, Town Administrator of Mannford.

If elected, with the full support of the Sallisaw City Council, I will dedicate the time necessary to better understand and represent the concerns and needs of all OMAG member cities. This will include working with the entire OMAG Board and staff to continue providing a high level of municipal insurance service for the best possible price.

Enthusiastically,

A handwritten signature in blue ink, appearing to read "Clayton E. Lucas II".

Clayton E. Lucas II  
City Manager



# CITY OF SAND SPRINGS

100 E. Broadway St. • P.O. Box 338 • Sand Springs, Oklahoma 74063  
Phone: 918.246.2500 • sandspringsok.org

**C13**

Consent  
Agenda item # \_\_\_\_\_

CITY OF SAND SPRINGS  
COUNCIL/AUTHORITY STAFF REPORT  
MEETING DATE: April 25, 2016

**SUBJECT:**  
**41<sup>ST</sup> STREET AND STATE HIGHWAY 97 TRAFFIC SIGNAL MODIFICATIONS**

**STAFF RECOMMENDATION:**  
Accept the improvements as constructed by Midstate Traffic Control, Inc.

**BACKGROUND AND HISTORY:**  
On August 24<sup>th</sup> 2015, the City Council awarded Bid No. 1030 to Midstate Traffic Control, Inc., in the amount of \$185,389.10, for modification of the existing traffic signals at the 41<sup>st</sup> Street and State Highway 97 intersection. The project includes new signal hardware, a video vehicle detection system, pedestrian signals, reconstruction of the center islands and ramps for pedestrian movements, and pavement striping. This intersection is on the state highway system and ODOT reviewed and commented on the plans, but funding is 100% local.

The contracts were executed in late September 2015, but some of the materials take 90-120 days for manufacture and delivery. A Notice to Proceed was issued to the contractor on January 11<sup>th</sup> 2016, and work progressed appropriately from that time. Since the project is deemed substantially complete, final acceptance is in order.

This item was reviewed by the Public Works Advisory Committee on April 19<sup>th</sup> 2016.

**BUGETARY IMPACT:**  
Funds for this project are budgeted within the Street Improvement Fund.

**COMPILED BY:** T.J. Davis, Project Administrator  
**PRESENTED BY:** Derek Campbell, Public Works Director  
**ATTACHMENTS:** Inspection Memo  
Letter of Acceptance



# CITY OF SAND SPRINGS

100 E. Broadway St. • P.O. Box 338 • Sand Springs, Oklahoma 74063  
Phone: 918.246.2500 • sandspringsok.org

## MEMO

TO: Sand Springs City Council  
C/O City Manager

FROM: Public Works Department

DATE: April 11, 2016

RE: City Acceptance of the 41<sup>st</sup> Street and State Highway 97 Traffic Signal Modifications - Bid No. 1030

Gentlemen: - -

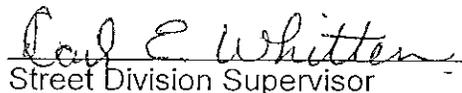
This letter will serve as notice that on March 28, 2016, City of Sand Springs personnel performed a final inspection of the 41<sup>st</sup> Street and State Highway 97 Traffic Signal Modifications project. Staff has verified that all deficiencies have been corrected and determined that the project was constructed according to the approved plans and specifications.

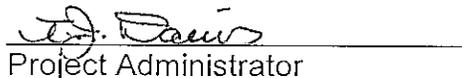
Staff is in possession of the required one (1) year Maintenance Bond in 100 percent of the amount of the construction cost, and staff is prepared to assume maintenance of these improvements upon expiration of the one (1) year Maintenance Bond, if accepted by the City Council.

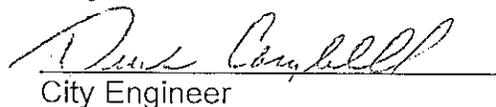
MAINTENANCE BOND IN  
POSSESSION -  
CERTIFIED BY:

\_\_\_\_\_  
Janice L. Almy, City Clerk

  
Construction Inspector

  
Street Division Supervisor

  
Project Administrator

  
City Engineer



# CITY OF SAND SPRINGS

100 E. Broadway St. • P.O. Box 338 • Sand Springs, Oklahoma 74063  
Phone: 918.246.2500 • sandspringsok.org

April 26, 2016

Midstate Traffic Control, Inc.  
12501 N. Santa Fe Avenue  
Oklahoma City, OK 73114

Re: City Acceptance of the 41<sup>st</sup> Street and State Highway 97 Traffic Signal Modifications - Bid No. 1030

Gentlemen:

This letter will serve as notice that on April 25, 2016, the Sand Springs City Council voted to accept the 41<sup>st</sup> Street and State Highway 97 Traffic Signal Modifications project, which has been constructed according to the approved plans and specifications.

With this acceptance, the City will assume maintenance of these improvements upon expiration of the one year Maintenance Bond. Said maintenance period will, therefore, expire on April 25, 2017.

If additional information is required, please call the Sand Springs Municipal Building at 918-246-2582.

---

Mike Burdge, Mayor

ATTEST:

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Janice L. Almy, City Clerk



# CITY OF SAND SPRINGS

100 E. Broadway St. • P.O. Box 338 • Sand Springs, Oklahoma 74063  
Phone: 918.246.2500 • sandspringsok.org

Consent  
Agenda item # \_\_\_\_\_

CITY OF SAND SPRINGS  
COUNCIL/AUTHORITY STAFF REPORT  
MEETING DATE: April 25, 2016

**SUBJECT:**

**SAND SPRINGS – POGUE AIRPORT  
OMNI-DIRECTIONAL APPROACH LIGHTING SYSTEM**

**STAFF RECOMMENDATION:**

Approve Change Order No. One to the Agreement with Libra Electric Company, and accept the improvements as constructed.

**BACKGROUND AND HISTORY:**

On June 22<sup>nd</sup> 2015, the City Council awarded Bid No. 1029 to Libra Electric Company in the amount of \$324,777.00, subject to receipt of a Federal Aviation Administration (FAA) Agreement. On August 24<sup>th</sup> 2015, the City Council accepted the FAA Agreement, and the FAA granted approval to proceed with construction on September 18<sup>th</sup> 2015. Due to the delays in authorizing the work to begin, and schedule conflicts with the contractor, work did not start until December 15<sup>th</sup> 2015. The project involves the installation of an Omni Directional Approach Lighting System (ODALS) for Runway 35, and upgrade of the existing Wind Cone to LED lighting. Design and construction costs associated with these types of projects are 90% FAA reimbursable.

The attached Change Order No. One has been prepared to reconcile the installed quantities. Since the project is deemed substantially complete, final acceptance is in order. The Public Works Advisory Committee discussed this item on April 19<sup>th</sup> 2016.

**BUGETARY IMPACT:**

Funds for this project are budgeted within the Airport Construction Fund.

**COMPILED BY:** T.J. Davis, Project Administrator

**PRESENTED BY:** Derek Campbell, Public Works Director

**ATTACHMENTS:** Change Order No. One  
Inspection Memo  
Letter of Acceptance

CHANGE ORDER

ORDER NO. One  
DATE: April 11, 2016  
AGREEMENT DATE: Sept. 14, 2015

NAME OF PROJECT: Sand Springs – Pogue Airport Omnidirectional Approach Lighting System Bid No. 1021

OWNER: CITY OF SAND SPRINGS, OKLAHOMA

CONTRACTOR: Libra Electric Company

The following changes are hereby made to the CONTRACT DOCUMENTS:

Justification:

Original CONTRACT PRICE: \$ 324,777.00

Previous CHANGE ORDERS: \$ 0

Current CONTRACT PRICE adjusted by previous CHANGE ORDER  
\$ 324,777.00

The CONTRACT PRICE due to this CHANGE ORDER will be (increased) (decreased) by \$ 18,690.30

The new CONTRACT PRICE including this CHANGE ORDER will be  
\$ 306,086.70

Change to CONTRACT TIME:

The CONTRACT TIME will be (increased) (decreased) by 24 calendar days.

Therefore, the date for completion for all work will be March 21, 2016.

Approval Required:

OWNER: \_\_\_\_\_

CONTRACTOR: [Signature]

ENGINEER: [Signature]

JUSTIFICATION FOR CHANGE

- |    |   |   |    |
|----|---|---|----|
| 1. | Is proposed change an alternate bid?  | <del>Yes</del>  | No |
| 2. | Will proposed change alter the physical size of the project? If "Yes", explain.                                 | <del>Yes</del>  | No |
| 3. | Has consent of surety been obtained?  | <del>Yes</del>  | No |
| 4. | Will this change affect expiration or extent of insurance coverage?<br>If "Yes", will the policies be extended? | <del>Yes</del>  | No |
| 5. | Effect on operation and maintenance costs:  | NONE  |    |
| 6. | Necessity for change:   | Reconciliatory change order of final quantities<br>See attached Exhibit "A" |    |





# CITY OF SAND SPRINGS

100 E. Broadway St. • P.O. Box 338 • Sand Springs, Oklahoma 74063  
Phone: 918.246.2500 • sandspringsok.org

## MEMO

TO: Sand Springs City Council  
C/O City Manager

FROM: Public Works Department

DATE: April 11, 2016

RE: City Acceptance of the Sand Springs – Pogue Airport Omnidirectional Approach Lighting System (ODALS) - Bid No. 1029

Gentlemen:

This letter will serve as notice that on March 21, 2016, City of Sand Springs personnel performed a final inspection of the Sand Springs – Pogue Airport Omnidirectional Approach Lighting System project. Staff has verified that all deficiencies have been corrected and determined that the project was constructed according to the approved plans and specifications.

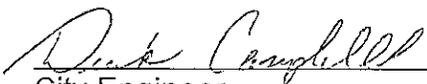
Staff is in possession of the required one (1) year Maintenance Bond in 100 percent of the amount of the construction cost, and staff is prepared to assume maintenance of these improvements upon expiration of the one (1) year Maintenance Bond, if accepted by the City Council.

MAINTENANCE BOND IN  
POSSESSION -  
CERTIFIED BY:

\_\_\_\_\_  
Janice L. Almy, City Clerk

  
\_\_\_\_\_  
Airport Supervisor

  
\_\_\_\_\_  
Project Administrator

  
\_\_\_\_\_  
City Engineer



# CITY OF SAND SPRINGS

100 E. Broadway St. • P.O. Box 338 • Sand Springs, Oklahoma 74063  
Phone: 918.246.2500 • sandspringsok.org

April 26, 2016

Libra Electric Company  
4634 Enterprise Drive  
Oklahoma City, OK 73128

Re: City Acceptance of the Sand Springs – Pogue Airport Omnidirectional Approach  
Lighting System - Bid No. 1029

Gentlemen:

This letter will serve as notice that on April 25, 2016, the Sand Springs City Council voted to accept the Sand Springs – Pogue Airport Omnidirectional Approach Lighting System project, which has been constructed according to the approved plans and specifications.

With this acceptance, the City will assume maintenance of these improvements upon expiration of the one year Maintenance Bond. Said maintenance period will, therefore, expire on April 25, 2017.

If additional information is required, please call the Sand Springs Municipal Building at 918-246-2582.

---

Mike Burdge, Mayor

ATTEST:

---

Janice L. Almy, City Clerk



# CITY OF SAND SPRINGS

100 E. Broadway St. • P.O. Box 338 • Sand Springs, Oklahoma 74063  
Phone: 918.246.2500 • sandspringsok.org

**CITY OF SAND SPRINGS  
COUNCIL/AUTHORITY STAFF REPORT  
MEETING DATE: April 25<sup>th</sup>, 2016**

**SUBJECT:**

**Public Hearing for Tulsa County CDBG Urban County FY 2016 Needs**

**BACKGROUND AND HISTORY:**

A public hearing will be held on April 25<sup>th</sup>, 2015, before Sand Springs City Council to receive recommendations on community development needs as a member of Tulsa County CDBG Urban County. The amount of anticipated funds to be allocated to Sand Springs will be approximately \$70,105.

A notice was posted in City Hall according to HUD guidelines on April 15<sup>th</sup>, 2016. Citizens are requested to participate in the Hearing and express their views on community development needs and on the allocation of FY 2016 funds within the City of Sand Springs Low-Moderate Income area according to the most recent census statistics.

Previous projects have included sidewalks, alleyway improvements, sanitary sewer rehabilitation, and demolition of dilapidated properties.

Comments and proposals will be considered by Sand Springs City Council, the CDBG Urban County Policy Committee, Public Works Advisory Committee (PWAC) and the INCOG staff in developing Sand Springs' Metro City application and, where feasible, incorporated into the application to be submitted to INCOG.

**STAFF RECOMMENDATION:**

Conduct Public Hearing regarding needs under Tulsa County Community Development Block Grant (CDBG) Urban County FY 2015 and receive input from citizens on perceived needs in the Low-Moderate Income Census area located just north of downtown Sand Springs.

**BUDGETARY IMPACT:**

No matching funds will be required for this project. However, the City may decide to provide matching funds to expand the scope of a suggested project.

**COMPILED BY:** Brad Bates

**PRESENTED BY:** Brad Bates

**ATTACHMENTS:**

CDBG Application for FY 2016 Metro City

# TULSA COUNTY URBAN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

## APPLICATION CHECKLIST

### Required Documents (Metro Cities and Competitive Category)

- ✓ W-9 Form
- ✓ Documentation of Current Registration in SAM
- ✓ Public Hearing Documentation: Affidavit of publication or certified posted notice.
- ✓ Application Summary Page which includes
  - Project Title
  - Detailed Project Description
  - Map with target area and Census Tract/BG clearly marked
  - Number of population served
  - Census Tract(s) and Block Groups(s) identified
- ✓ Application Certification
- ✓ Attachment A: Line Item Budget
- ✓ Attachment B: Income Survey Summary Form
  - Completed form if Income Survey
  - LM Percentage (%) if using CT/BG data
- ✓ Attachment C: Other Project Funding Sources
- ✓ Attachment D: Certified Professional Cost Estimates/Engineering Report
- ✓ Attachment E: Resolution

### Additional Documents Required of Competitive Category Applications

- ✓ ORANGE Competitive Bid Envelope from Tulsa County
- ✓ Affidavit for Filing with Competitive Bid form
- ✓ Health and Safety/Impact Documentation
  - Legal Enforceable order
  - Demonstrated Health and Safety Benefits documentation
  - Capital Improvements Plan or Long-Range Plan citation
- ✓ Project Timeline

## Request for Taxpayer Identification Number and Certification

**Give Form to the  
requester. Do not  
send to the IRS.**

Print or type See Specific Instructions on page 2.	<p><b>1</b> Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. <b>City of Sand Springs</b></p> <p><b>2</b> Business name/disregarded entity name, if different from above</p> <p><b>3</b> Check appropriate box for federal tax classification; check only <b>one</b> of the following seven boxes:  <input type="checkbox"/> Individual/sole proprietor or single-member LLC            <input type="checkbox"/> C Corporation            <input type="checkbox"/> S Corporation            <input type="checkbox"/> Partnership            <input type="checkbox"/> Trust/estate  <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____  <b>Note.</b> For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner.  <input checked="" type="checkbox"/> Other (see instructions) ▶ <b>municipality</b></p>	<p><b>4</b> Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):          Exempt payee code (if any) <b>3</b>          Exemption from FATCA reporting code (if any) <b>C</b>  <small>(Applies to accounts maintained outside the U.S.)</small></p>
	<p><b>5</b> Address (number, street, and apt. or suite no.) <b>PO Box 338                      100 E. Broadway</b></p> <p><b>6</b> City, state, and ZIP code <b>Sand Springs, OK 74063</b></p>	<p>Requester's name and address (optional)</p>
	<p><b>7</b> List account number(s) here (optional)</p>	

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

**Note.** If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

<b>Social security number</b>										
<table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 25%;"></td> <td style="width: 25%;"></td> <td style="width: 25%;"></td> <td style="width: 25%;"></td> </tr> </table>										
or										
<b>Employer identification number</b>										
<table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 12.5%; text-align: center;">73</td> <td style="width: 12.5%;"></td> </tr> </table>	73									
73										

### Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

<b>Sign Here</b>	Signature of U.S. person <b>Kelly A Lamberson</b>	Date ▶ <b>3/12/15</b>
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### General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at [www.irs.gov/irw](http://www.irs.gov/irw).

#### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding? on page 2.*

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.

**Brad T. Bates**

---

**From:** Jamie Muns-Dobson  
**Sent:** Thursday, March 19, 2015 3:04 PM  
**To:** Brad T. Bates  
**Subject:** FW: Registration Activated for SAND SPRINGS, CITY OF / 072417157 / 5GAW6  
**Attachments:** City Form W-9 2015.pdf

Brad,

Please find attached the City's W-9. Also below is the confirmation email for our SAM registration.

Jamie

-----Original Message-----

**From:** Kelly Lamberson  
**Sent:** Friday, January 02, 2015 12:01 PM  
**To:** Jamie Muns-Dobson  
**Subject:** FW: Registration Activated for SAND SPRINGS, CITY OF / 072417157 / 5GAW6

Jamie, please place this e-mail in the SAM file. Thank you.

Kelly

-----Original Message-----

**From:** [samadmin@sam.gov](mailto:samadmin@sam.gov) [mailto:[samadmin@sam.gov](mailto:samadmin@sam.gov)]  
**Sent:** Friday, January 02, 2015 11:49 AM  
**To:** Kelly Lamberson  
**Cc:** Kelly Lamberson  
**Subject:** Registration Activated for SAND SPRINGS, CITY OF / 072417157 / 5GAW6

This email was sent by an automated administrator. Please do not reply to this message.

Dear Kelly Lamberson,

Congratulations! The registration for SAND SPRINGS, CITY OF / 072417157 / 5GAW6 is now active in the U.S. federal government's System for Award Management (SAM). If you did not provide a CAGE code during the registration process, one has been assigned and is provided above. You are now eligible for contracts, assistance awards, and to do business with the federal government as determined by your Entity's profile. Important: The Periodic Update Requirement Date for the registration is 02-JAN-16. You must renew the registration by this date to remain active.

In addition, you may continue to invite additional users by following the below steps:

- \* Login to SAM using a valid Username and Password
- \* Select "Manage Entity Users" from the left-hand navigation menu
- \* Select "Invite User" from the left-hand navigation menu
- \* Select the desired Entity
- \* Provide invitee's email address
- \* Assign Role(s) to be associated with the user account
- \* Click Submit

All invitees will receive an email message from SAM with instructions on how to complete the process.

For assistance, please contact the Federal Service Desk at [www.fsd.gov](http://www.fsd.gov) or by telephone at 866-606-8220 (toll free) or at 334-206-7828 (internationally).

Thank you,

The System for Award Management (SAM) Administrator <https://www.sam.gov>

**NOTICE OF TULSA COUNTY  
CDBG- COMMUNITY DEVELOPMENT BLOCK GRANT  
SAND SPRINGS FY 2016 NEEDS PUBLIC HEARING**



*Janice L. Almy*  
City Clerk  
4-13-16

A Public Hearing will be held at 7:00 p.m., Monday, April 25, 2016 in the City Council Chambers Room 203 at the Sand Springs Municipal Building, 100 East Broadway, to receive recommendations on community development needs for the City of Sand Springs, as a member of the Tulsa County CDBG Urban County. The City of Sand Springs is planning to submit an FY 2016 application to Tulsa County in the Metro Cities category. The City is anticipating on receiving approximately \$70,105 in Tulsa County FY 2016 CDBG funds from the U.S. Department of Housing and Urban Development. Citizens are requested to participate in the Hearing and express their views on community development needs and on the allocation of these funds within the City of Sand Springs.

Recommendations received will be considered by the Sand Springs City Council, the CDBG Urban County Policy Committee, and the INCOG staff in developing the Sand Springs Urban County CDBG Metro Cities application. Comments or proposals, where feasible, will be incorporated into the application to be submitted to Tulsa County by May 3<sup>rd</sup>, 2016.

Anyone requiring special accommodations pursuant to *The Americans with Disabilities Act* should notify Janice L. Almy, City Clerk at (918) 246-2500 ext. 2503.

Posted on Friday, April 15<sup>th</sup>, 2016 before 5:00 p.m.

*Brad Bates*

By: \_\_\_\_\_  
Brad Bates, City Planner

**TULSA COUNTY URBAN COUNTY  
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)**

**APPLICATION FOR FY2016 FUNDS**

1. Name of Unit of Local Government City of Sand Springs  
 Mailing Address PO Box 338  
 Physical Address 100 E. Broadway St.  
 Sand Springs, OK \_\_\_\_\_ Zip Code +4 74063  
 Phone Number 918-246-2500 Fax # 918-246-2694  
 FEI# 73-6005411  
 DUNS 072417157  
 Chief Elected Official Mayor - Mike Burdge  
 Clerk Janice L. Almay

2. Name of Staff Contact Brad Bates – City Planner  
 Phone Number 918-246-2575 Phone Number \_\_\_\_\_

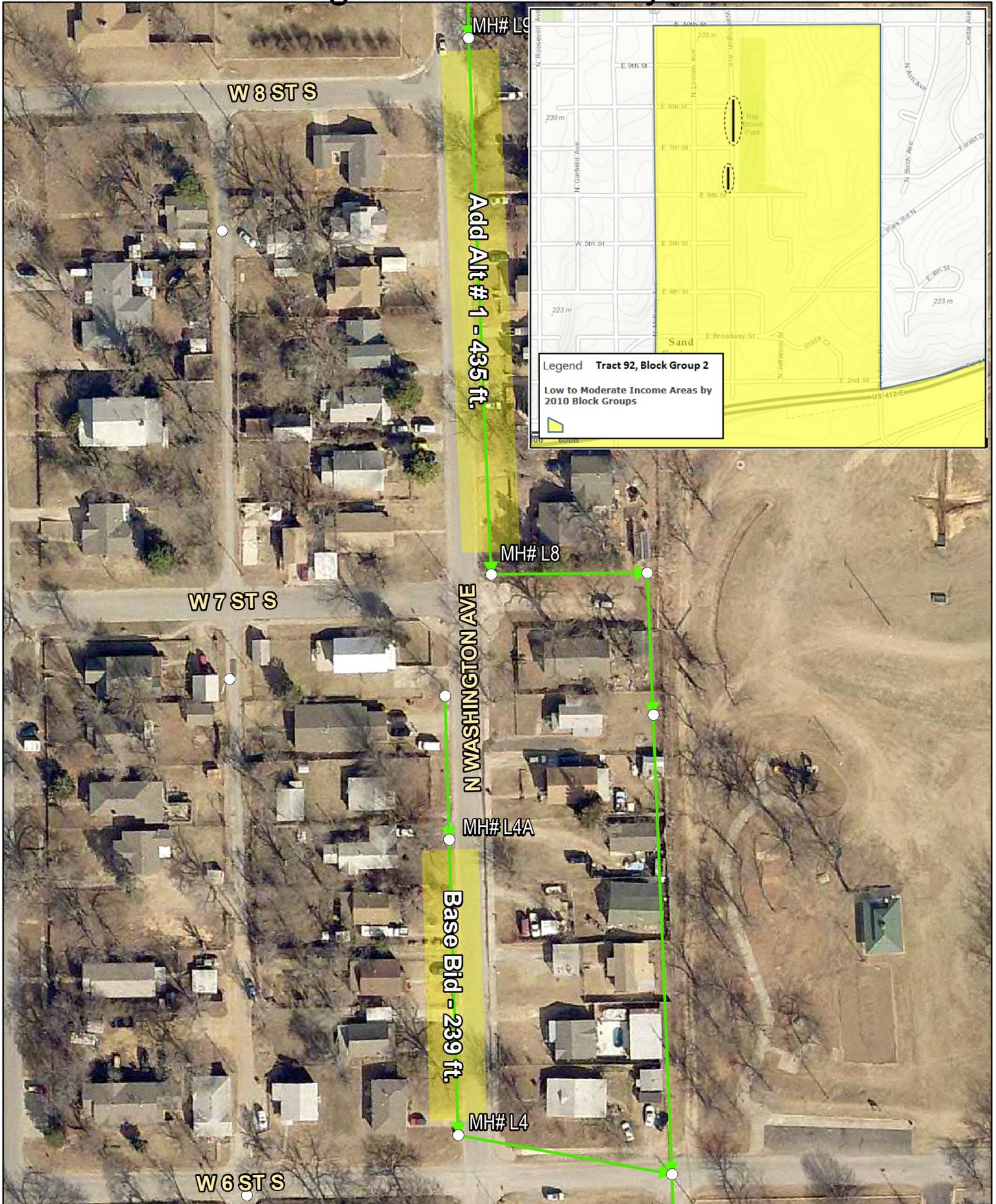
3. Project Title, **Detailed** Description of Project  
 (Attach additional detail as needed. Provide Map)  
 Pipe Bursting of deteriorating 6” sanitary sewer lines to be upgraded with 8” lines.  
 Approximately 239’ of line north of 6<sup>th</sup> street along Washington Ave. and approximately  
 435’ of line north of 7<sup>th</sup> St. along Washington Ave.

4. Number of population served: 794  
 Census Tract/Block Group # Tract 92, BG 2  
 Household Income Survey \_\_\_\_\_

5 Project Budget Summary:

CDBG Funds		\$ <u>70,105</u>
Other Sources	<u>City of Sand Springs</u>	\$ <u>54,571</u>
	_____	\$ _____
<b>Total</b>		<b>\$ <u>125,076</u></b>

# Washington Ave. Sanitary Sewer



○ Man Hole   ● Lamp Hole   ➔ Sewer Line

Approximate horizontal accuracy of GPS is one meter.  
 Coordinate System: Oklahoma State Plane North NAD 83 (US Feet)  
 Author: Sand Springs Engineering Dept, Apr 2016.

0 25 50 100 Feet



**TULSA COUNTY URBAN COUNTY  
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)**

**APPLICATION CERTIFICATION**

The Applicant hereby certifies that all of the information contained in this application for community development assistance through the Tulsa County CDBG Urban County Program is true and accurate to the best of my knowledge and that all documentation supporting the information in this application is on file in the official offices of this unit of local government, available for review by Tulsa County/HUD during normal business hours. The Applicant also affirms that none of the activities set forth in this application have been initiated, nor shall they be initiated unless a grant has been awarded, a contract fully executed, and notice has been issued by Tulsa County that release of funds requirements have been met.

Mike Burdge, Mayor

\_\_\_\_\_  
(Type) Name and Title of Chief Elected Official

\_\_\_\_\_  
Date

x

\_\_\_\_\_  
Signature of Chief Elected Official

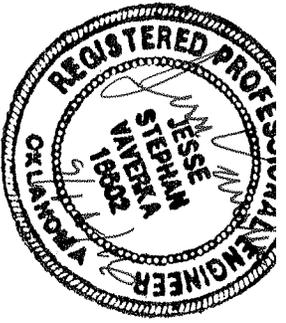
[S E A L]

State of Oklahoma  
County of \_\_\_\_\_

Attest:

Subscribed and sworn to before me \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Clerk



**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)  
2016TULSA COUNTY URBAN COUNTY  
BUDGET**

**ATTACHMENT A**

Name of Applicant: City of Sand Springs

Itemized Description of Construction Activity	Funding Source	Funding Source	Funding Source	Total Project Expenditures
	CDBG Grant	City	Other	
Sanitary Sewer Pipe Bursting of deteriorating 6" to 8" along Washington north of 6th St. for Approx. 239' and along Washington north of 7th St. for Approx. 435' feet.	\$69,605.00	\$54,571.00	\$	\$124,576.00
<b>Total Construction Activity</b>			\$ -	
<b>Professional &amp; Non Construction Engineering/Architect Funds</b>		Provided by City	\$	
<b>Inspection Funds</b>		Provided by City		
Other: Survey				
Other: Publishing	300.00			300.00
Other: DEQ	200.00			200.00
<b>Total Professional &amp; Non Const.</b>	\$ 500.00	\$ -	\$ -	\$ 500.00
<b>Administrative Costs</b>				
<b>Public Administrative Funds</b>			\$	
<b>Direct Administrative Funds</b>			\$	
<b>Total Administrative Costs</b>			\$ -	\$ -
<b>Total Project Costs</b>	\$70,105.00	\$54,571.00		\$125,076.00

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)  
TULSA COUNTY URBAN COUNTY**

**DIRECT PROJECT BENEFICIARY INCOME SURVEY SUMMARY FORM**

**ATTACHMENT B**

**Activity Name:** \_\_\_\_\_

COMPLETE THIS SECTION BY PLACING THE TOTAL NUMBER OF HOUSEHOLDS OBTAINED FROM THE HOUSEHOLD SURVEY IN EACH APPROPRIATE COLUMN.

Insert County Income Levels	\$34,400	\$39,300	\$44,200	\$49,100	\$53,050	\$57,000	\$60,900	\$64,850
Number of People in Each Household	1	2	3	4	5	6	7	8
Below or Above the County Income Levels	Below Above							
Total Number Of Households	0						0	

Total Number of Occupied Households/Homes in Activity Target Area =	_____
Total Number of Persons in Activity Target Area =	_____
Total Number of Occupied Households/Homes Surveyed in Activity Target Area =	_____
Total Number of Persons Accounted for by the Survey in the Activity Target Area =	_____
Total Number of Households Below the Low and Moderate Income Level in the Activity Target Area =	_____
Percentage of Total Households Below the Low and Moderate Income Level in the Activity Target Area =	_____ %

I hereby certify that the above information was obtained from the occupants of the addresses listed and the information is accurate:

City-wide Low and Moderate Income Level  
(For use only when projects are of City-wide benefit.) \_\_\_\_\_

x  
\_\_\_\_\_  
Signature of Chief Executive Official

\_\_\_\_\_  
Date

HUD Census Data for Low and Moderate Income Level for Block Groups, Enumeration Districts or Census Tracts as Provided by HUD (For use only when a project's target area boundaries are identical to BG, ED or Tracts) \_\_\_\_\_%

[Seal]

Subscribed and sworn to before me \_\_\_\_\_, 20\_\_\_\_. My commission expires \_\_\_\_\_, 20\_\_\_\_.

Commission No. \_\_\_\_\_

\_\_\_\_\_  
Clerk/Notary Signature

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)  
TULSA COUNTY URBAN COUNTY**

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**IDENTIFICATION OF OTHER PROJECT FUNDING SOURCES**

---

**Federal/State participation, if any (loans, grants, etc.) provide commitment letters.**

Agency	Purpose	Amount	Present Status Comment

Other sources and amount of project financing including applicant's local contribution, if any.

Agency	Purpose	Amount	Present Status Comment
		\$	

X \_\_\_\_\_  
Chief Elected Signature

\_\_\_\_\_  
Date

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)  
2016 TULSA COUNTY URBAN COUNTY**

Attach Certified Professional Cost Estimates/Engineering Report (where applicable)

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)  
2016 TULSA COUNTY URBAN COUNTY**

**RESOLUTION 16-36**

**WHEREAS**, the Housing and Community Development Act of 1974, as amended (24 U.S.C. 93-383 et seq.), (the "Act"), provides that Community Development Block Grant, ("CDBG"), funds may be used for the support of activities that provide decent housing and suitable living environments and expanded economic opportunities principally for persons of low- and moderate-income; and,

**WHEREAS**, CDBG Regulations 24 CFR 570.307(a) allow counties having a total combined population of 200,000 or more from the unincorporated areas and participating incorporated areas to qualify as an urban county; and,

**WHEREAS**, Title I of the Housing and Community Development Act of 1974, Public Law 93-383, as amended, authorized the Secretary of Housing and Urban Development, as a representative of the United States of America, to grant to Tulsa County funds and administrative responsibility for the Tulsa County CDBG Urban County program; and

**WHEREAS**, a Cooperation Agreement between Tulsa County and the City of Sand Springs has been executed for the purpose of participation in the Tulsa County Urban County Community Development Block Grant Program for Federal Fiscal Years 2014-2016; and,

**NOW THEREFORE, BE IT RESOLVED** by the City Council that the City of Sand Springs desires to obtain assistance in addressing community development needs and hereby requests the Tulsa County CDBG Urban County program to provide assistance.

**NOW THEREFORE, BE IT FURTHER RESOLVED** by the City Council that the City of Sand Springs affirms its commitment to take all action within its power to facilitate the receipt of the assistance of community development funds, and upon receipt to administer said grant by the rules and regulations established by the United States of America, the State of Oklahoma, Tulsa County and all empowered agencies thereof.

**ADOPTED** this \_\_\_\_\_ day of April, 2016, at a (regularly or specially) scheduled meeting of the Sand Springs City Council, in compliance with the Open Meeting Act, 25 O.S. §§ 301-314 (2001).

---

Mike Burdge  
Mayor, City of Sand Springs

ATTEST: (seal)

---

Janice L. Almy, City Clerk

RESOLUTION 16-35

A RESOLUTION PROCLAIMING MAY 2016 AS

FAIR HOUSING MONTH

WHEREAS, in April of 1968 one of the Nation's most important pieces of civil rights legislation- Title VIII of the Civil Rights Act of 1968- was adopted by the U.S. Congress; and

WHEREAS, Title VIII prohibits a wide range of discriminatory housing practices; and

WHEREAS, the Fair Housing Amendments Act of 1988 strengthens the mandate to each community to affirmatively further fair housing; and

WHEREAS, communities receiving Community Development Block Grant funds and HOME funds are uniquely situated to positively impact housing opportunities; and

WHEREAS, in affirmatively furthering fair housing, CDBG and HOME communities are required to actively promote wider housing opportunities for all racial and ethnic groups while maintaining a nondiscriminatory environment in all aspects of the public and private housing market within their jurisdiction.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Sand Springs wholeheartedly proclaims May 2016 as Fair Housing Month in Sand Springs, Oklahoma.

ADOPTED this \_\_\_\_\_ day of April, 2016.

---

Mike Burdge  
Mayor, City of Sand Springs

ATTEST: (seal)

---

Janice L. Almy, City Clerk



# CITY OF SAND SPRINGS

100 E. Broadway St. • P.O. Box 338 • Sand Springs, Oklahoma 74063  
Phone: 918.246.2500 • [sandspringsok.org](http://sandspringsok.org)

**CITY OF SAND SPRINGS  
COUNCIL/AUTHORITY STAFF REPORT  
MEETING DATE: April 25<sup>th</sup>, 2016**

**SUBJECT:**

**RESOLUTION NO. 16-36 – CDBG 2016 TULSA COUNTY URBAN COUNTY**

**RECOMMENDATION:**

Approval of Resolution No.16-36 declaring the City of Sand Springs intent to apply for FY2016 CDBG – Urban County funds.

**BACKGROUND AND HISTORY:**

The funds for the Community Development Block Grant program which have been granted to the City of Sand Springs come from the Tulsa County CDBG Urban County through the U.S. Department of Housing and Urban Development. One of the requirements for applying to receive the allocated funds is the approval of a Resolution declaring the City of Sand Springs intent to apply for funding.

In order for our application to be accepted this step must be taken and a recorded copy of the resolution must included as part of the City of Sand Springs application package.

**COMPILED BY:** Brad Bates

**PRESENTED BY:** Brad Bates

**Attachments:**

Resolution No. 16-36

## RESOLUTION 16-36

### COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) 2016 TULSA COUNTY URBAN COUNTY

**WHEREAS**, the Housing and Community Development Act of 1974, as amended (24 U.S.C. 93-383 et seq.), (the "Act"), provides that Community Development Block Grant, ("CDBG"), funds may be used for the support of activities that provide decent housing and suitable living environments and expanded economic opportunities principally for persons of low- and moderate-income; and,

**WHEREAS**, CDBG Regulations 24 CFR 570.307(a) allow counties having a total combined population of 200,000 or more from the unincorporated areas and participating incorporated areas to qualify as an urban county; and,

**WHEREAS**, Title I of the Housing and Community Development Act of 1974, Public Law 93-383, as amended, authorized the Secretary of Housing and Urban Development, as a representative of the United States of America, to grant to Tulsa County funds and administrative responsibility for the Tulsa County CDBG Urban County program; and

**WHEREAS**, a Cooperation Agreement between Tulsa County and the City of Sand Springs has been executed for the purpose of participation in the Tulsa County Urban County Community Development Block Grant Program for Federal Fiscal Years 2014-2016; and,

**NOW THEREFORE, BE IT RESOLVED** by the City Council that the City of Sand Springs desires to obtain assistance in addressing community development needs and hereby requests the Tulsa County CDBG Urban County program to provide assistance.

**NOW THEREFORE, BE IT FURTHER RESOLVED** by the City Council that the City of Sand Springs affirms its commitment to take all action within its power to facilitate the receipt of the assistance of community development funds, and upon receipt to administer said grant by the rules and regulations established by the United States of America, the State of Oklahoma, Tulsa County and all empowered agencies thereof.

**ADOPTED** this \_\_\_\_\_ day of April, 2016, at a (regularly or specially) scheduled meeting of the Sand Springs City Council, in compliance with the Open Meeting Act, 25 O.S. §§ 301-314 (2001).

---

Mike Burdge  
Mayor, City of Sand Springs

ATTEST: (seal)

---

Janice L. Almy, City Clerk

APPROVED AS TO FORM:

---

David L. Weatherford, City Attorney



# CITY OF SAND SPRINGS

100 E. Broadway St. • P.O. Box 338 • Sand Springs, Oklahoma 74063  
Phone: 918.246.2500 • sandspringsok.org

**CITY OF SAND SPRINGS  
COUNCIL/AUTHORITY STAFF REPORT  
MEETING DATE: April 25<sup>th</sup>, 2016**

**SUBJECT:**

**Resolution No. 16-35 – Fair Housing Month**

**RECOMMENDATION:**

Approval of the Resolution declaring Fair Housing Month.

**BACKGROUND AND HISTORY:**

The funds for the Community Development Block Grant program which have been granted to the City of Sand Springs come from the Tulsa County CDBG Urban County through the U.S. Department of Housing and Urban Development. In addition, the City of Sand Springs is a member of the Metropolitan Tulsa HOME Consortium, another source of HUD funding.

One of the policies regarding these funds is that the grant recipients must implement an action to further fair housing for each year of funding they receive. One of the simplest ways to accomplish this is to declare May as Fair Housing Month in the recipient’s jurisdiction. Cities and Towns may accomplish this by adopting a resolution. This action will meet the program requirements for the current year’s funding.

**COMPILED BY:** Brad Bates

**PRESENTED BY:** Brad Bates

**Attachments:**

Resolution

**RESOLUTION 16-35  
A RESOLUTION PROCLAIMING MAY 2016 AS  
FAIR HOUSING MONTH**

WHEREAS, in April of 1968 one of the Nation's most important pieces of civil rights legislation- Title VIII of the Civil Rights Act of 1968- was adopted by the U.S. Congress; and

WHEREAS, Title VIII prohibits a wide range of discriminatory housing practices; and

WHEREAS, the Fair Housing Amendments Act of 1988 strengthens the mandate to each community to affirmatively further fair housing; and

WHEREAS, communities receiving Community Development Block Grant funds and HOME funds are uniquely situated to positively impact housing opportunities; and

WHEREAS, in affirmatively furthering fair housing, CDBG and HOME communities are required to actively promote wider housing opportunities for all racial and ethnic groups while maintaining a nondiscriminatory environment in all aspects of the public and private housing market within their jurisdiction.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Sand Springs wholeheartedly proclaims May 2016 as Fair Housing Month in Sand Springs, Oklahoma.

ADOPTED this \_\_\_\_\_ day of April, 2016.

\_\_\_\_\_  
Mike Burdge  
Mayor, City of Sand Springs

ATTEST: (seal)

\_\_\_\_\_  
Janice L. Almy, City Clerk



# CITY OF SAND SPRINGS

100 E. Broadway St. • P.O. Box 338 • Sand Springs, Oklahoma 74063  
Phone: 918.246.2500 • [sandspringsok.org](http://sandspringsok.org)

**CITY OF SAND SPRINGS  
COUNCIL/AUTHORITY STAFF REPORT  
MEETING DATE: April 25<sup>th</sup>, 2016**

**SUBJECT:**

Ordinance 1282: SSZ-484 (Rezoning) from RD (Residential Duplex) to RS-4 (Residential Single-Family) and adopting PUD-36 for a 9.14 acre +/- tract of land in Section 34, Township 19 North, Range 11 East, Tulsa County, located on the south side of 51<sup>st</sup> St. approximately 1,300 feet west of Highway 97.

**STAFF RECOMMENDATION:**

Approval of Ordinance 1282

**BACKGROUND AND HISTORY:**

The Sand Springs Planning Commission voted 6-0-0 to recommend approval of SSZ-484 (zoning application) to the City Council. Additionally, the commission voted 6-0-0 to recommend approval of PUD-36 (Planned Unit Development) to the City Council

The applicant is proposing to rezone approximately 9.14 +/- acres of property from Residential Duplex (RD) to Residential Single Family (RS-4). The property is generally located on the south side of 51<sup>st</sup> St. approximately 1,300 feet west of Highway 97 in Section 34, Township 19N, Range 11E.

PUD-36 is proposed to allow for the development of a single-family gated community that is intended to have Villa type homes. The lots will be developed in accordance with RS-4 (Residential Single-Family) Bulk and Area Requirements as stated in the City of Sand Springs Zoning code with the exception of where the PUD has modified those standards.

In staff's review the only Bulk and Area Requirement that has been modified from the requirements of an RS-4 district is the allowed Maximum Building Height from 35' to 48'. Additionally, as called for by the Sand Springs Subdivision Regulations private streets and gated neighborhoods are only allowed through an approved PUD. This is another reason the applicant has proposed the PUD before the commission today.

The City's Comprehensive plan map shows this area developing as Low Intensity- Residential (**See Attachment**). The surrounding properties have various zoning designations with property to the west and north being zoned RS—3 (Residential Single-Family, to the south being zoned RMH (Residential Manufactured Home), and to the east being zoned RM -2 (Residential Multi-Family).

Existing land uses in the area are compatible with the proposed Rezoning and PUD application.

**COMPILED BY:** Brad Bates

**PRESENTED BY:** Brad Bates

**Attachments:**

Ordinance 1282  
Case Maps  
Comp Plan Map  
PUD Development Standards

**ORDINANCE NO. 1282**

AN ORDINANCE DESIGNATING AND REZONING FROM RD (RESIDENTIAL DUPLEX DISTRICT) TO RS-4 (RESIDENTIAL SINGLE-FAMILY) AND ADOPTING PLANNED UNIT DEVELOPMENT NUMBER 36) ON A TRACT OF LAND, LOCATED IN THE NORTHEAST QUARTER (NE/4) OF SECTION 34, TOWNSHIP 19 NORTH, RANGE 11 EAST, TULSA COUNTY, CITY OF SAND SPRINGS, OKLAHOMA, IN WARD BOUNDARY DISTRICT 4, AND MORE PARTICULARLY DESCRIBED BELOW, REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH, AND DECLARING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SAND SPRINGS, OKLAHOMA:

SECTION 1: That the zoning map for the City of Sand Springs, Oklahoma, is hereby amended from an RD (Residential Duplex) to RS-4 (Residential Single-Family) zoning classification and adopting PUD-36 in accordance with the terms and conditions contained within the Planned Unit Development Number 36 document, a copy thereof being on file with the City Clerk of the City of Sand Springs, Oklahoma for the following tract of land described as:

A TRACT OF LAND LOCATED IN THE NORTHEAST QUARTER (NE/4) OF SECTION 34, TOWNSHIP 19 NORTH, RANGE 11 EAST OF THE INDIAN BASE AND MERIDIAN, SAID TRACT OF LAND BEING DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF THE SAID SECTION 34; THENCE N89°52'59"W ALONG SAID NORTH LINE OF SECTION 34 A DISTANCE OF 1,230.37 FEET TO THE POINT OF BEGINNING, SAID POINT BEING 290.00 FEET EASTERLY OF THE NORTHEAST CORNER OF STONE CREEK ESTATES III (PLAT NO. 5996); THENCE S00°00'32"E, PARALLEL TO THE EAST LINE OF SAID STONE CREEK ESTATES III A DISTANCE OF 588.20 FEET; THENCE S27°35'05"E PARALLEL TO THE EAST LINE OF SAID STONE CREEK ESTATES III A DISTANCE OF 432.68 FEET; THENCE S00°01'00"E PARALLEL TO THE EAST LINE OF SAID STONE CREEK ESTATES III A DISTANCE OF 351 .88 FEET TO A POINT ON THE NORTH LINE OF MOBILE MANOR WEST (PLAT NO. 4289); THENCE N89°55'32"W ALONG THE NORTH LINE OF SAID MOBILE MANOR WEST A DISTANCE OF 290.00 FEET TO THE NORTHWEST CORNER OF SAID MOBILE MANOR WEST, ALSO BEING A POINT ON THE EAST LINE OF STONE CREEK ESTATES III; THENCE N00°01'00"W ALONG THE EAST LINE OF STONE CREEK ESTATES III A DISTANCE OF 280.27 FEET; THENCE CONTINUING ALONG THE EAST LINE OF SAID STONE CREEK ESTATES III N27°35'05"W A DISTANCE OF 432.70 FEET; THENCE CONTINUING ALONG THE EAST LINE OF SAID STONE CREEK ESTATES III N00°00'32"W A DISTANCE OF 660.00 FEET TO A POINT ON THE NORTH LINE OF SECTION 34 ALSO BEING THE NORTHEAST CORNER OF SAID STONE CREEK ESTATES III; THENCE S89°52'59"E ALONG THE NORTH LINE OF SECTION 34 A DISTANCE OF 290.00 FEET TO THE POINT OF BEGINNING.

SAID TRACT CONTAINING 398,130 S.F. (9.14 ACRES)

as shown on the accompanying map.

SECTION 2: That all ordinances or parts of ordinances in conflict with same are hereby repealed.

SECTION 3: That the provisions of this Ordinance shall, upon passage, take effect thirty (30) days from the date of first publication as provided by law.

PASSED AND APPROVED, at a regular meeting of the City Council of Sand Springs, Oklahoma, held the 25th day of April, 2016.

---

Mike Burdge, Mayor

ATTEST:

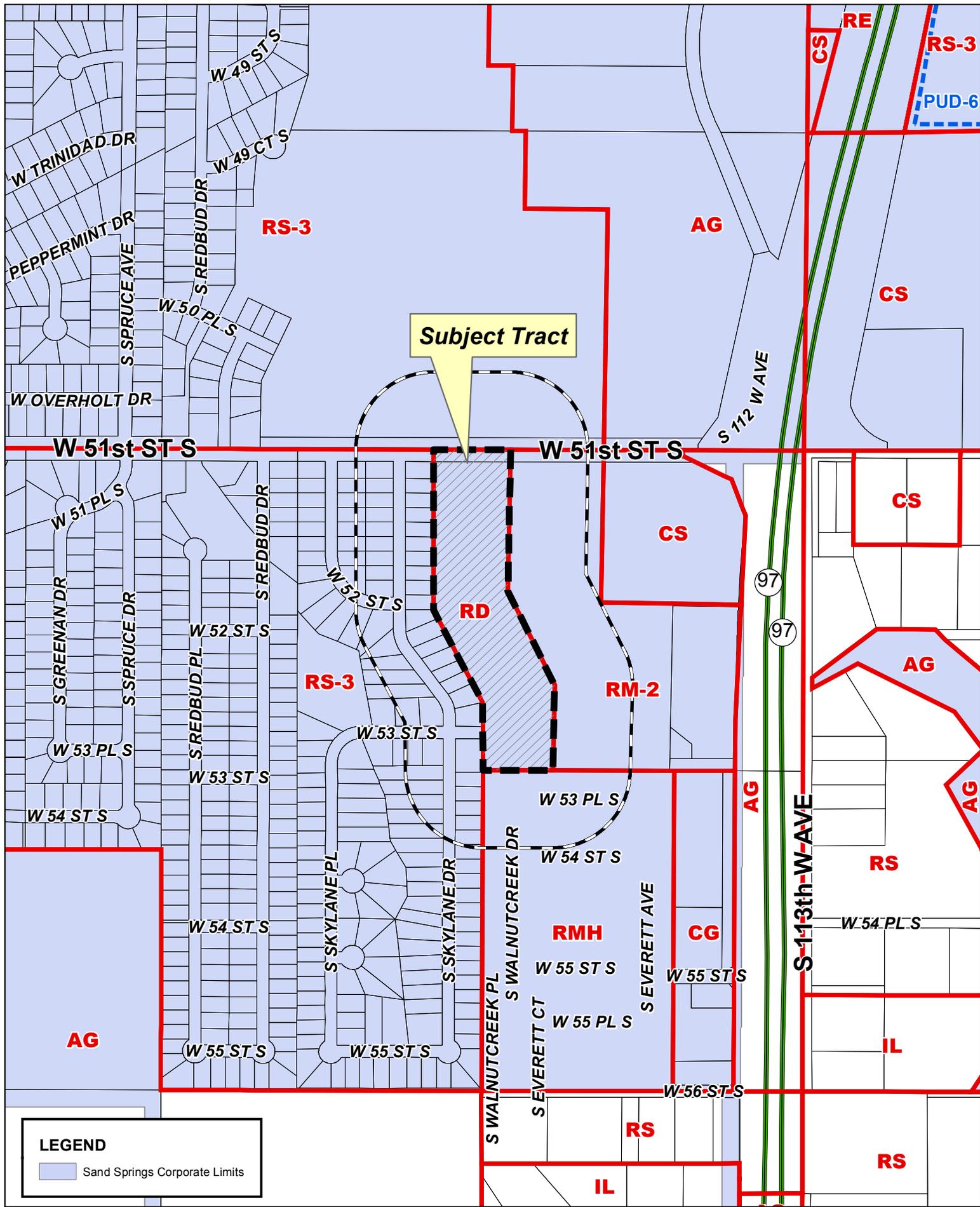
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Janice L. Almy, City Clerk

APPROVED AS TO FORM:

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David L. Weatherford, City Attorney



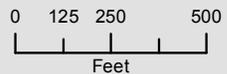
**Subject Tract**

**LEGEND**

- Sand Springs Corporate Limits



**SSZ-484/PUD-36**



34 19-11





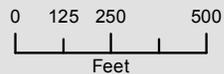
**Subject Tract**



**Subject Tract**

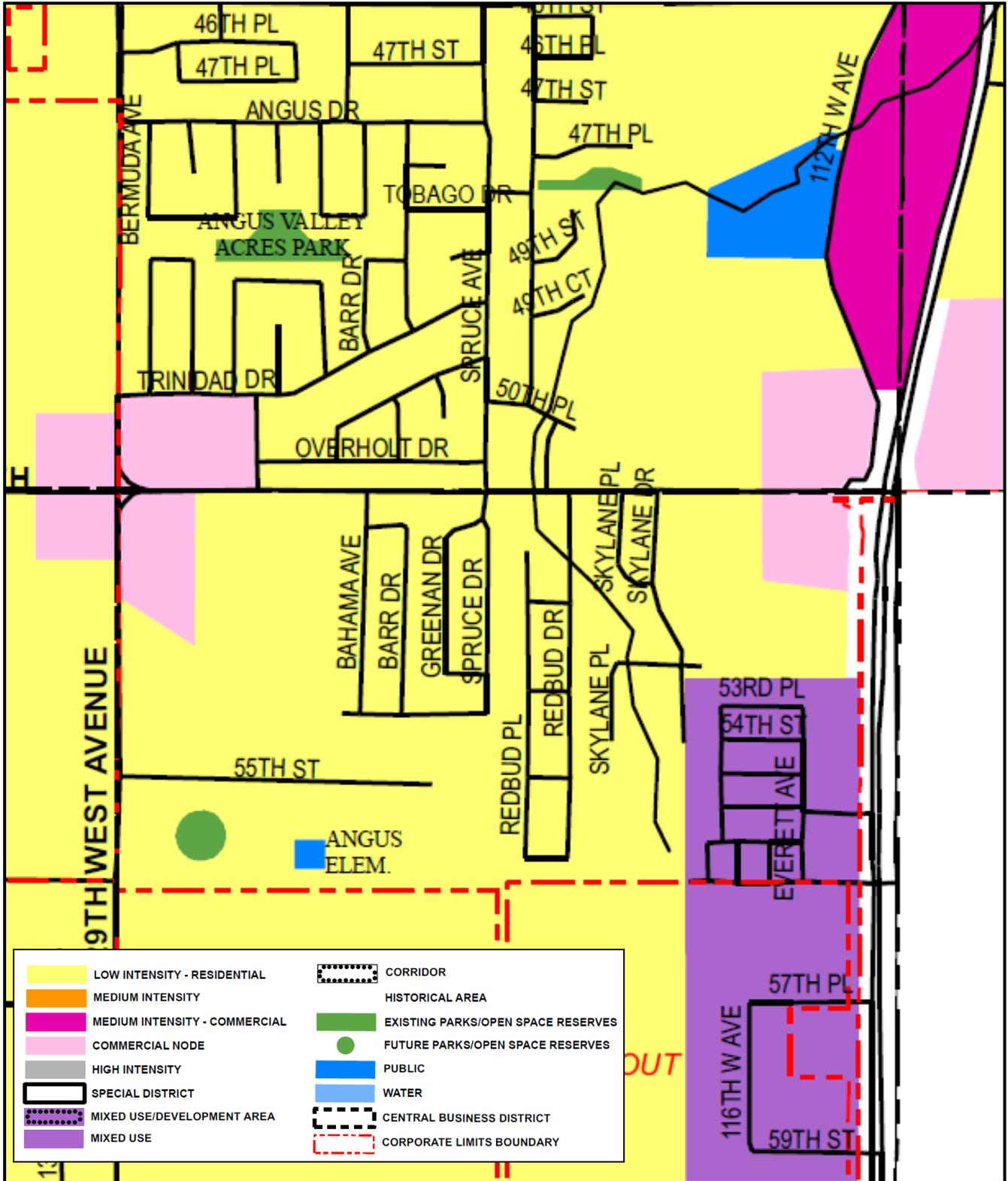
Note: Graphic overlays may not precisely align with physical features on the ground.  
Aerial Photo Date: March 2014

**SSZ-484/PUD-36**



34 19-11





## SSZ-484/PUD-36

### (Comprehensive Plan Map)

*The Villas at  
Stone Creek Estates*

**Planned Unit Development #36  
Zoning Case SSZ-484  
March 22, 2016**

**Owner:  
Gibson and Powell Investments, LLC  
1236 S. Lewis Ave.  
Tulsa, OK 74104**

**Prepared By:  
AAB Engineering, LLC**



**Engineering • Surveying • Land Planning**

PO Box 2136 Sand Springs, OK 74063  
Office: (918) 514-4283 Fax: (918) 514-4288

## Development Concept

The Villas at Stone Creek Estates is a proposed gated residential community along the south side of 51<sup>st</sup> Street South approximately 1300 feet west of Highway 97 in the City of Sand Springs, Oklahoma. Exhibit A shows proposed project in relation to the surrounding area. The PUD is a Planned Unit Development overlay of an existing RD & RM-2 zoned parcel; see Exhibit E for existing zoning map. This PUD is being requested in conjunction with an application for zoning change to RS-4 per SSZ-484. The project will be developed along RS-4 bulk and area requirements except as modified by this PUD. The existing property is vacant though the development pattern of the area is residential single family. The PUD is an approximately 9.2 acre development and has one Development Area with two Reserve Areas as shown on Exhibit B. One reserve will consist of a private gated street right-of-way with the other reserve containing the stormwater detention facility. The legal description for the PUD is shown in Exhibit F.

The gated access with private streets will create the exclusive feel the developers are intending for this project. A maximum of 42 lots is proposed for this PUD along with a stormwater detention facility that will serve as an amenity to the development. The proposed project will utilize the flexibility offered in the Planned Unit Development provisions of the Sand Springs Zoning Code.

Development pursuant to this PUD shall comply with all recommendations of the Sand Springs Fire Marshal, City Engineer, and City Attorney.

## Development Standards

**Gross Land Area** 398,130 sq. ft. 9.14 ac

### Permitted Uses

Uses permitted as a matter of right by the City of Sand Springs Zoning Code within the RS-4 district, including all uses customarily accessory thereto.

**Minimum Lot Width** 50 ft.

**Minimum Land Area per D.U.** 6,750 sf.

**Minimum Lot Area** 5,500 sf.

**Maximum Number of Lots** 42

### Minimum Setbacks

Front yards 20 ft.\*

Rear yards 20 ft.

Side yard (Both Sides) 5 ft.

\*Measured from the edge of Reserve Area 'A'.

**Maximum Building Height:** 48 ft.

## Reserve Area 'A'

Reserve Area 'A' shall be established by the owner for the construction of private streets providing access to each lot owner and their invitees to and from 51<sup>st</sup> Street South. Gates, fencing, and landscaping, including all appurtenances incidental thereto, shall be allowed within Reserve Area 'A', provided all such improvements are approved by the City of Sand Springs prior to installation. Reserve Area 'A' shall be conveyed to the Homeowner's Association which shall be responsible for the maintenance of all improvements contained within that reserve.

## Reserve Area 'B'

Reserve Area 'B' shall be established by the owner for the construction of a stormwater detention facility and open space park. Such park shall be for the sole use and enjoyment of the lot owners within The Villas at Stone Creek Estates and their invitees. All structures or improvements related to the detention function of the facility shall be constructed according to City of Sand Springs standards. Livability space within Reserve Area 'B' may be allocated to any lot or lots within the subdivision. Given the size of the reserve and the proposed lot configuration shown on the conceptual development plan the livability space of each lot shall be deemed met without further calculation's being required. Reserve Area 'B' shall be conveyed to the Homeowner's Association which shall be responsible for the maintenance of all improvements contained within that reserve.

## Private Streets

All streets within the PUD will be privately maintained by the Homeowner's Association. All streets shall be constructed according to the City of Sand Springs minor residential public street standards provided that a minimum reserve width of 30' will be sufficient for the stub street connection to the east. Streets shall be constructed with a minimum width of 26' face of curb to face of curb and a minimum radius of 40'

within cul-de-sacs. Streets may be gated provided all such gates meet the access requirements of the City of Sand Springs Fire Marshal.

## **Drainage & Utilities**

The majority of the site drains to an existing depression in the south central portion of the property. The northern portions of the property drain overland through the rear yards of the abutting lots within Stone Creek Estates III. The project proposes to continue these drainage patterns with the construction of a detention facility along the southern portion of the property to provide peak runoff reduction. The detention facility will be designed to reduce peak runoff rates to that of pre-developed conditions as required by the City of Sand Springs.

An existing 12" waterline runs east and west along the south side of 51<sup>st</sup> Street South and an existing 8" waterline runs north and south along the east side of Skylane Drive. A waterline extension will be constructed through the development to tie the existing 12" waterline to the existing 8" waterline thereby providing fire protection and water service to the development.

An existing 6" sanitary sewer line is located in the rear yards of Stone Creek Estates III immediately abutting the western property line. This line will provide sewer service to lots abutting that line. The eastern side of the project will be served via a sanitary sewer extension constructed from the existing line along the northern side of Mobile Manor West, immediately south of the property.

Other utility services are currently provided to the site and will continue to be provided via underground services. The required 17.5' perimeter utility easement may be reduced by wavier during the platting process. See attached Exhibit C for the conceptual improvements plan.

## **Access and Circulation**

All streets within the development will be private and will largely conform with the attached conceptual site plan. The primary entry to the subdivision will be derived from 51<sup>st</sup> Street South as shown. A secondary access, with Knox Rapid Entry System, will be provided at the western end of the property where 53<sup>rd</sup> St South currently dead ends. This will provide two points of access to the development as required by the City of Sand Springs Fire Marshal. Gates will be constructed to limit public access to subdivision and provide additional security for the lot owners. All such gates will be constructed according to the requirements of the City of Sand Springs Fire Marshal. Limits of No Access (LNA) will be imposed by the future plat along the 51<sup>st</sup> Street frontage, except at the street intersection. The location of the curb cut and design of the intersection shall be approved by the Fire Marshal and City Engineer.

Sidewalks shall be constructed by the developer along Reserve 'B' and shall be constructed by the developer or individual lot owners along all internal streets in accordance with the Sand Springs Subdivision Regulations. Sidewalks shall be a minimum of four (4) feet in width, shall be ADA compliant, and shall be approved by the City Engineer. Additional Reserve width or a sidewalk easement will be provided as required.

## **Screening Walls and Fences**

Interior fencing and/or walls shall not extend beyond that point nearest the street at each end corner of the residence. Fencing along 51<sup>st</sup> Street South shall be 6' feet in height and consist of wood, masonry or wrought iron material or a combination thereof. All such fencing and gates shall be contained within a Fence Easement or Reserve by the plat of "The Villas at Stone Creek Estates".

## **Environmental Analysis**

The site generally slopes from the east to west as well as north to south. There is a minor ridge line along the north portion of the project which causes the northern 1/3 of the project to slope north. The Tulsa County Soils survey defines the onsite soils as Catoosa-Shidler-Rock outcrop complex and Newtonia Silt Loam, of varying grades. These soils are typically well drained and provide little issue to construction of a project as proposed. A geotechnical engineer will be contracted to perform a soils analysis for the project.

The attached Exhibit D depicts an aerial of the existing site as well as topography.

## **Requirement to Plat**

No building permit shall be issued until a plat containing restrictive covenants memorializing the above development standards is prepared and filed in accordance with the City of Sand Springs Subdivision Regulations.

## **Schedule of Development**

Development Construction is expected to begin in late spring or early summer 2016.

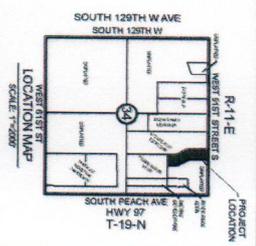




DRAWING SCALE: 1"=40'

# Exhibit B Conceptual Site Plan for

# The Villas at Stone Creek Estates



**AAB Engineering, LLC**

**Engineering • Surveying • Land Planning**



1500 CALVERT STREET, SUITE 200  
DALLAS, TEXAS 75207  
OFFICE: (214) 514-4888 FAX: (214) 514-4888



DRAWING SCALE 1"=50'

Exhibit C  
Conceptual Utilities Plan  
for

# The Villas at Stone Creek Estates



**AAB Engineering, LLC**  
Engineering • Surveying • Land Planning  
10100 West 21st Street, Suite 100  
Midvale, UT 84047  
Phone: (801) 544-2888 Fax: (801) 544-4888

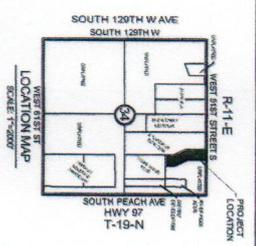
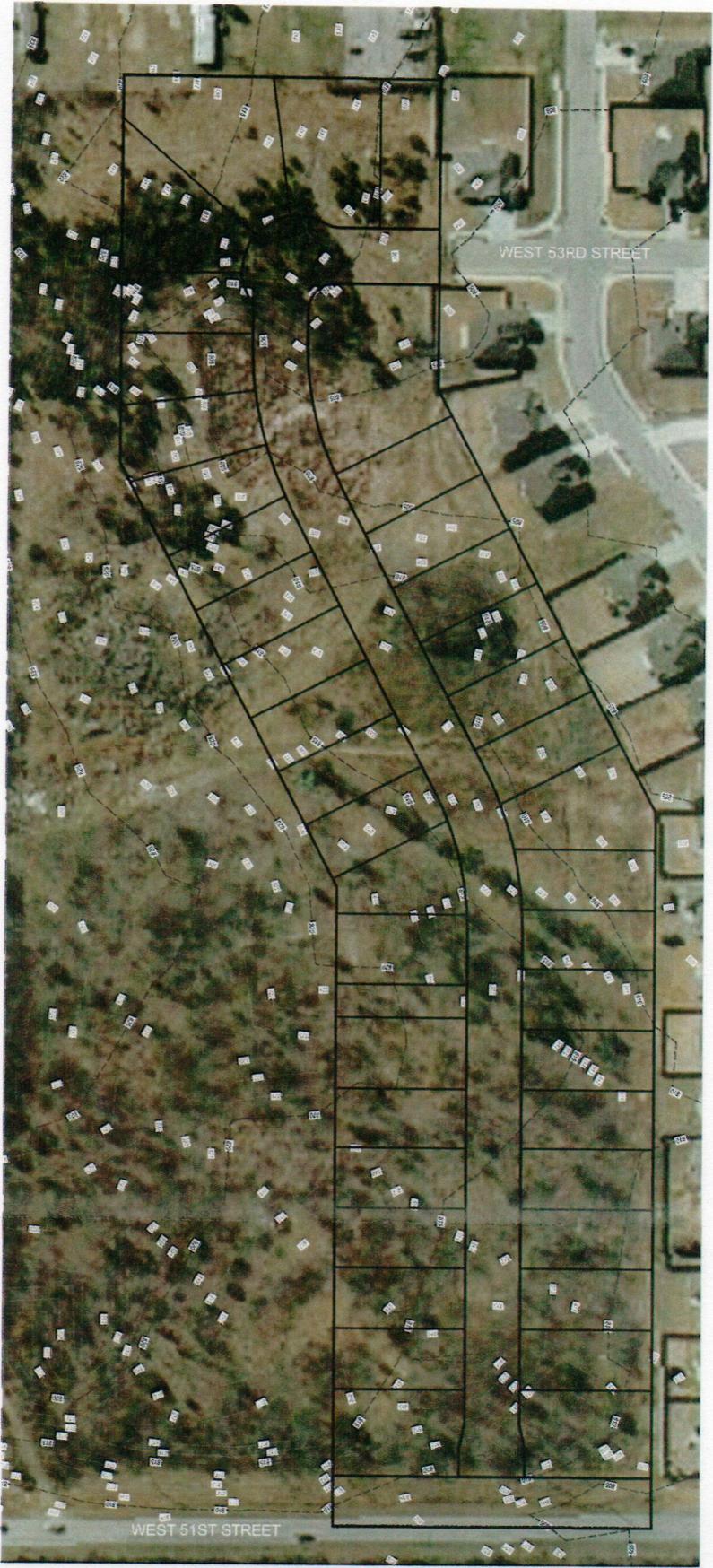


DRAWING SCALE: 1" = 50'

# Exhibit D

Existing Topo and Aerial  
for

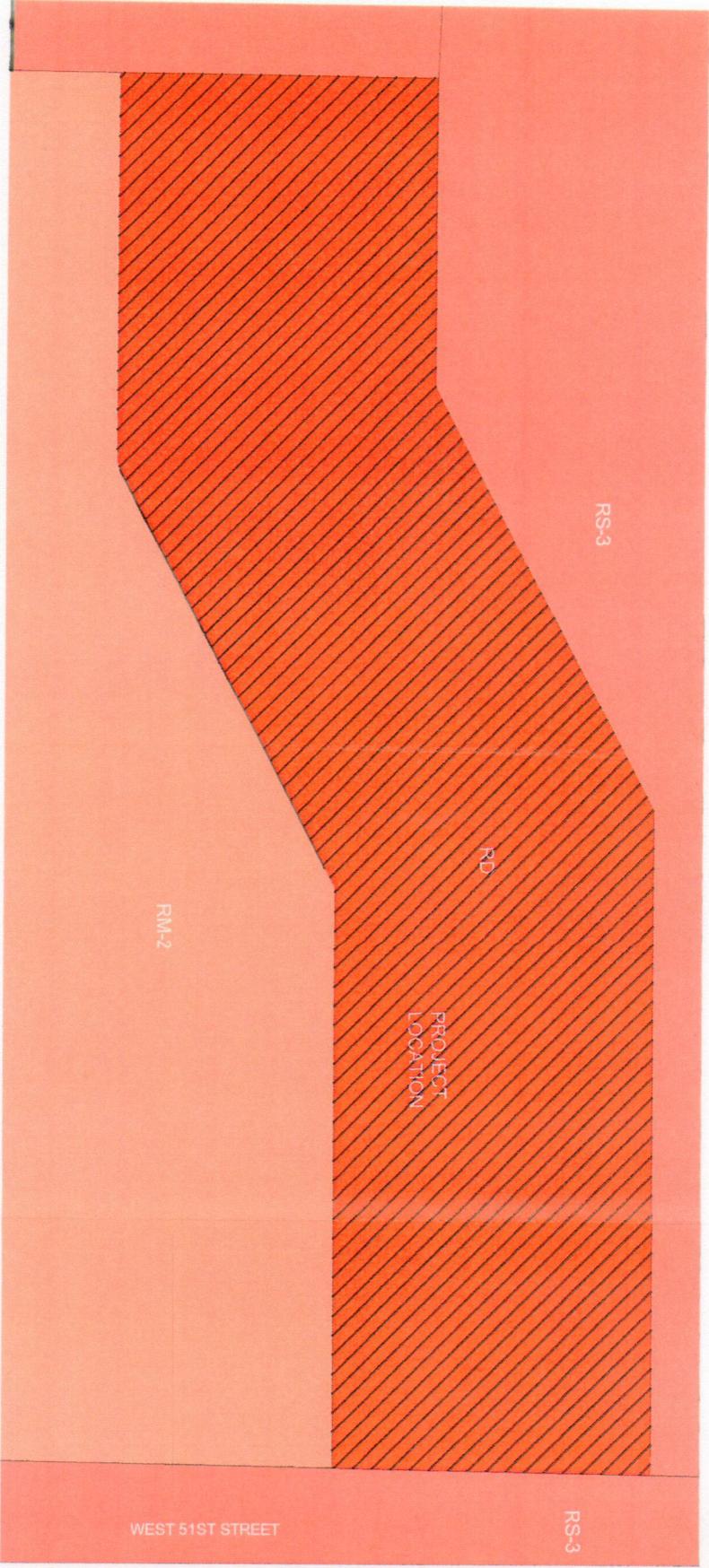
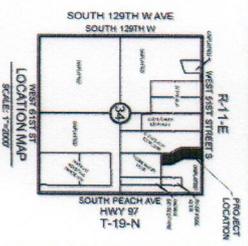
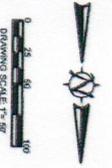
# The Villas at Stone Creek Estates



**AAB Engineering, LLC**  
Engineering & Surveying Land Planning  
10000 South 120th West  
Suite 100  
Overland Park, KS 66209  
Phone: (913) 241-1100  
Fax: (913) 241-1101  
www.aabeng.com

Exhibit E  
Existing Zoning  
for

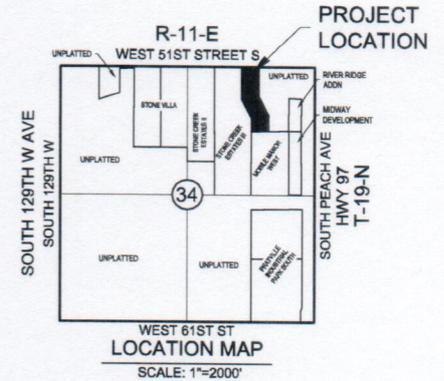
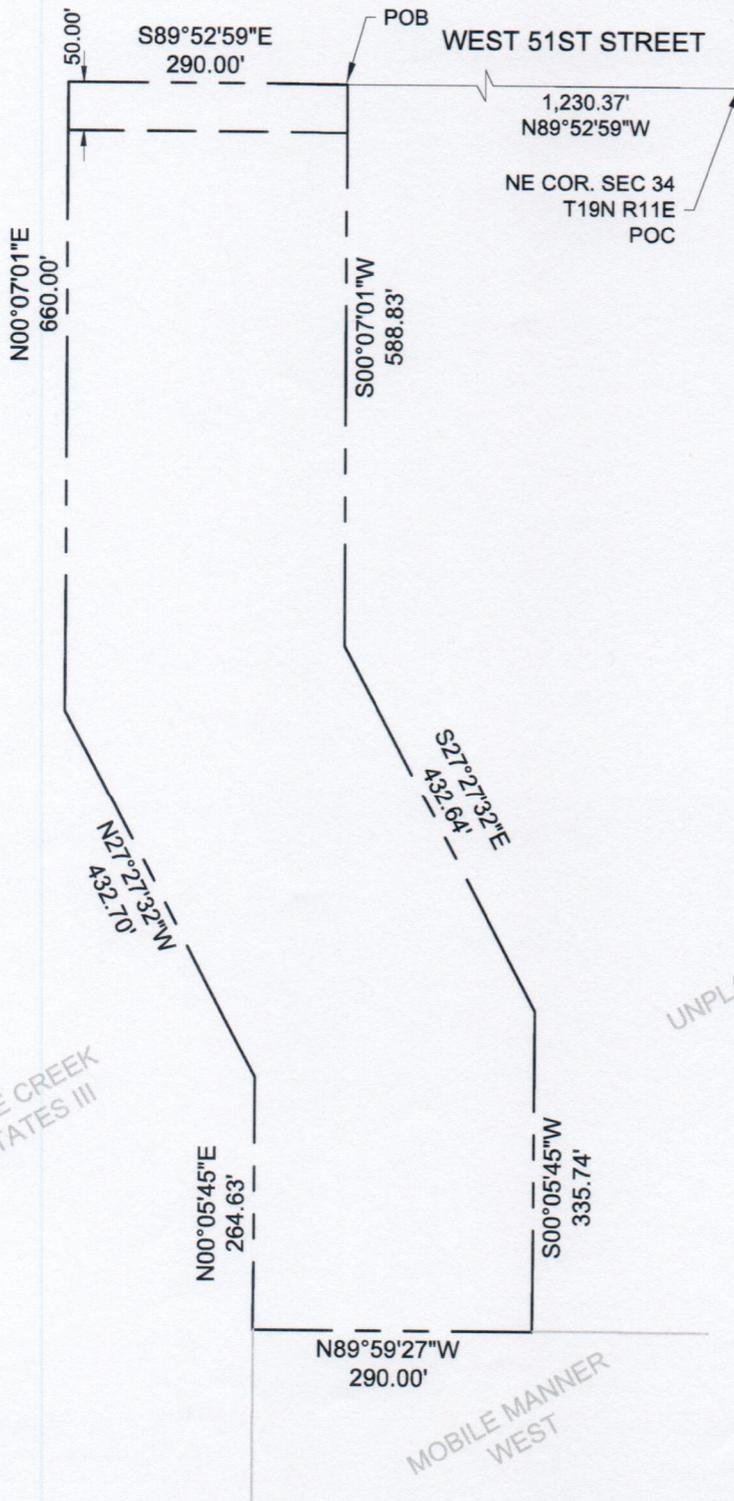
# The Villas at Stone Creek Estates



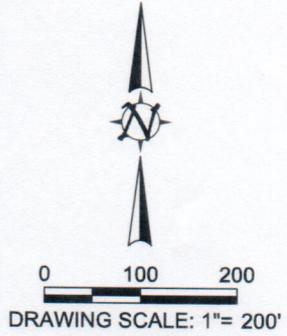
**AAB Engineering, LLC**  
**Engineering & Surveying Land Planning**  
 10000 South 129th Avenue  
 Suite 100  
 Omaha, NE 68148  
 Phone: (402) 426-1234  
 Fax: (402) 426-1235  
 Email: info@aabeng.com

Exhibit of Legal Description

# The Villas at Stone Creek Estates



BASIS OF BEARING IS THE NORTH LINE OF SECTION 24 T19N R11E BEING N89°52'59\"/>



PLOT DATE: Tue, 22 Mar 2016 FILE: P:\1911\134-THE VILLAS AT STONE CREEK ESTATES\SURVEY\THE VILLAS AT STONE CREEK ESTATES - EXHIBIT

STONE CREEK  
ESTATES III

MOBILE MANNER  
WEST

UNPLATTED

AAB Engineering, LLC

Engineering • Surveying • Land Planning

PO Box 2136 Sano Springs, OK 74063  
OK CA#8318 Exp: June 30, 2016  
KS CA#2292 Exp: Dec 31, 2016  
Office: (918) 514-4283 Fax: (918) 514-4288

Legal Description

# The Villas at Stone Creek Estates

A TRACT OF LAND LOCATED IN THE NORTHEAST QUARTER (NE/4) OF SECTION 34, TOWNSHIP 19 NORTH, RANGE 11 EAST OF THE INDIAN BASE AND MERIDIAN, SAID TRACT OF LAND BEING DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF THE SAID SECTION 34; THENCE N89°52'59"W ALONG SAID NORTH LINE OF SECTION 34 A DISTANCE OF 1,230.37 FEET TO THE POINT OF BEGINNING, SAID POINT BEING 290.00 FEET EASTERLY OF THE NORTHEAST CORNER OF STONE CREEK ESTATES III (PLAT NO. 5996); THENCE S00°00'32"E, PARALLEL TO THE EAST LINE OF SAID STONE CREEK ESTATES III A DISTANCE OF 588.20 FEET; THENCE S27°35'05"E PARALLEL TO THE EAST LINE OF SAID STONE CREEK ESTATES III A DISTANCE OF 432.68 FEET; THENCE S00°01'00"E PARALLEL TO THE EAST LINE OF SAID STONE CREEK ESTATES III A DISTANCE OF 351.88 FEET TO A POINT ON THE NORTH LINE OF MOBILE MANOR WEST (PLAT NO. 4289); THENCE N89°55'32"W ALONG THE NORTH LINE OF SAID MOBILE MANOR WEST A DISTANCE OF 290.00 FEET TO THE NORTHWEST CORNER OF SAID MOBILE MANOR WEST, ALSO BEING A POINT ON THE EAST LINE OF STONE CREEK ESTATES III; THENCE N00°01'00"W ALONG THE EAST LINE OF STONE CREEK ESTATES III A DISTANCE OF 280.27 FEET; THENCE CONTINUING ALONG THE EAST LINE OF SAID STONE CREEK ESTATES III N27°35'05"W A DISTANCE OF 432.70 FEET; THENCE CONTINUING ALONG THE EAST LINE OF SAID STONE CREEK ESTATES III N00°00'32"W A DISTANCE OF 660.00 FEET TO A POINT ON THE NORTH LINE OF SECTION 34 ALSO BEING THE NORTHEAST CORNER OF SAID STONE CREEK ESTATES III; THENCE S89°52'59"E ALONG THE NORTH LINE OF SECTION 34 A DISTANCE OF 290.00 FEET TO THE POINT OF BEGINNING.

SAID TRACT CONTAINING 398,130 S.F. (9.14 ACRES)

FILE: P:\1911\34-THE VILLAS AT STONE CREEK ESTATES\SURVEY\THE VILLAS AT STONE CREEK ESTATES - EXHIBIT  
PLOT DATE: Tue, 22 Mar 2016

AAB Engineering, LLC  
  
Engineering • Surveying • Land Planning  
PO Box 2136 Sand Springs, OK 74063  
OK CARS318 Exp: June 30, 2016  
KS CARS292 Exp: Dec. 31, 2016  
Office: (918) 514-4283 Fax: (918) 514-4288

AFFIDAVIT OF FINANCE DIRECTOR  
FOR BILLS AND SALARIES STATEMENT

I, the undersigned, am the duly appointed and acting Finance Director/ Treasurer, in and for the City of Sand Springs, Oklahoma, and upon oath do depose and say that each purchase order listed in the attached statement for bills and salaries was itemized in detail, verified and filed for allowance with the amount shown thereon pursuant to the Statutes of the State of Oklahoma and requirements of the Charter and Ordinances of the City of Sand Springs, Oklahoma: that each purchase order has indicated thereon that all items have been delivered and/or the services have been rendered and that each purchase and contract was made pursuant to all applicable law and the Charter and Ordinances of the City of Sand Springs, Oklahoma, so help me God.

*Kelly A Lamberson*

Kelly A. Lamberson  
Finance Director / City Treasurer

Subscribed and sworn to before me this 20<sup>th</sup> day of

April, 2016.

*Janice L. Almy*

Notary Public



My Commission Expires \_\_\_\_\_

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**CITY OF SAND SPRINGS  
CITY COUNCIL BILLS**

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**04/25/2016**

**210 GENERAL FUND**

002997 CLEET	MARCH 2016-CURT COSTS	1,815.68
PR0415 FRATERNAL ORDER OF POLICE	PPE 04/08/2016	725.00
PI4738 INDUSTRIAL MAINTENANCE SUPPLY INC	CLNR-WINDEX 12X32 OZ	79.44
PI4740 INDUSTRIAL MAINTENANCE SUPPLY INC	HND CLEANER-1000ML ANTIMI	179.98
PR0415 INT'L ASSOC OF FIREFIGHTERS	PPE 04/08/2016	673.00
PI4739 LOCKE SUPPLY	TANK LEVER, FLAPPER	50.44
003185 NEOFUNDS BY NEOPOST	POSTAGE	425.83
002996 OK UNIFORM BLDG CODE COMMISSION	MON PERMIT FEES	116.00
002998 OKLAHOMA BUREAU OF NARCOTICS	MARCH 2016-COURT COSTS	5.00
PR0415 OKLAHOMA FIREFIGHTERS PENSION BRD	PPE 04/08/2016 PP#08	17,545.85
PR0415 OKLAHOMA POLICE PENSION	PPE 04/08/2016 PP#08	12,956.36
002999 OSBI	MARCH 2016-COURT COSTS	1,956.43
PR0415 SS FIREFIGHTERS STATION FUND	PPE 04/08/2016	258.50
PR0415 TULSA AREA UNITED WAY INC	PAYROLL SUMMARY	162.43
PR0415 TULSA AREA UNITED WAY INC	PAYROLL SUMMARY	167.45
<b>TOTAL</b>		<b>37,117.39</b>

**MUNICIPAL COURT**

003047 BANK OF AMERICA	AMAZON.COM	58.21
<b>MUNICIPAL COURT ADMINISTRATION TOTAL</b>		<b>58.21</b>

**CITY MANAGER**

161087 HOMEBUILDERS ASSOCIATION	MEMBERSHIP DUES	535.00
003159 VERIZON WIRELESS		120.03
<b>CITY MANAGER ADMINISTRATION TOTAL</b>		<b>655.03</b>

**CITY CLERK**

160082 NEIGHBOR NEWS-LEGAL ADS	ORD 1277,1280 LEGAL NOTIC	335.24
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**CITY OF SAND SPRINGS  
CITY COUNCIL BILLS**

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**04/25/2016**

003160	VERIZON WIRELESS		40.01
	<b>CITY CLERK CITY CLERK TOTAL</b>	<b>375.25</b>	

**GENERAL ADMINISTRATION**

003051	BANK OF AMERICA	PEAK UPTIME	131.25
003033	BANK OF AMERICA	PIZZA HUT	51.00
003034	BANK OF AMERICA	WM SUPERCENTER #838	58.14
003035	BANK OF AMERICA	PIZZA HUT	70.00
161044	RIDDLE & WIMBISH, P.C.	CONFIDENTIALITY AGRMNT RE	275.00
161043	TULSA COUNTY ELECTION BOARD	2016BALLOT PRINTING COSTS	266.43
	<b>GENERAL ADMINISTRATION GENERAL ADMINISTRATION TOTAL</b>		<b>851.82</b>

**PLANNING & DEVELOPMENT**

003036	BANK OF AMERICA	WM SUPERCENTER #838	11.34
003038	BANK OF AMERICA	WM SUPERCENTER #838	4.44
003037	BANK OF AMERICA	OKCOUNTYRECORDS COM	25.00
160309	INCOG	4TH QTR MBRSHIP DUES15/16	3,605.25
003170	VERIZON WIRELESS		40.01
	<b>PLANNING &amp; DEVELOPMENT ADMINISTRATION TOTAL</b>		<b>3,686.04</b>

**HUMAN RESOURCES**

003031	BANK OF AMERICA	WM SUPERCENTER #838	17.90
003032	BANK OF AMERICA	PIZZA HUT	50.98
003030	BANK OF AMERICA	WAL-MART #0838	24.68
160038	CONCENTRA MEDICAL CENTERS	DRUG SCREEN-RC,TM,MT	156.00
160038	CONCENTRA MEDICAL CENTERS	C.W. DRUG SCREENS	50.00
003161	VERIZON WIRELESS		-37.23
	<b>HUMAN RESOURCES ADMINISTRATION TOTAL</b>		<b>262.33</b>

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**CITY OF SAND SPRINGS  
CITY COUNCIL BILLS**

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**04/25/2016**

**FINANCE**

003043	BANK OF AMERICA	DATA FLOW	185.31
003045	BANK OF AMERICA	WM SUPERCENTER #838	7.97
160942	BLUE RIBBON FORMS INC	A/P CHECKS	524.12
160116	METRO COMPUTER SOLUTIONS INC	KYOCERA FS9530 MAINT/SUPP	375.00
003162	VERIZON WIRELESS		80.02
	<b>FINANCE ADMINISTRATION TOTAL</b>		<b>1,172.42</b>

**INFORMATION SERVICES**

003157	A T & T	AT&T	236.90
003158	A T & T	AT&T	50.00
003052	BANK OF AMERICA	PEAK UPTIME	213.85
003046	BANK OF AMERICA	EIG DOTSTER	17.49
003150	COX COMMUNICATIONS CENTRAL II INC	COX	309.60
161080	ENABLING BUSINESS SOLUTIONS	17.5 HRS SUPPORT SRVCS	1,750.00
161095	SALES, CORY	MILEAGE REIMBURSEMNT	63.18
003163	VERIZON WIRELESS		160.08
	<b>INFORMATION SERVICES ADMINISTRATION TOTAL</b>		<b>2,801.10</b>

**FACILITIES MANAGEMENT**

003002	AMERICAN ELECTRIC POWER	AEP PSO BILLS	23.85
003003	AMERICAN ELECTRIC POWER	AEP PSO BILLS	312.44
003004	AMERICAN ELECTRIC POWER	AEP PSO BILLS	82.71
003005	AMERICAN ELECTRIC POWER	AEP PSO BILLS	156.23
003190	AMERICAN ELECTRIC POWER	AEP-MISC BILLS	107.90
003204	AMERICAN ELECTRIC POWER	AEP MASTER BILL	1,665.78
003205	AMERICAN ELECTRIC POWER	AEP MASTER BILL	181.76
003206	AMERICAN ELECTRIC POWER	AEP MASTER BILL	457.33
003207	AMERICAN ELECTRIC POWER	AEP MASTER BILL	201.69
003208	AMERICAN ELECTRIC POWER	AEP MASTER BILL	85.63
003209	AMERICAN ELECTRIC POWER	AEP MASTER BILL	180.18
003210	AMERICAN ELECTRIC POWER	AEP MASTER BILL	164.10
003211	AMERICAN ELECTRIC POWER	AEP MASTER BILL	113.41
160017	ATWOODS-SAND SPRINGS	STRAINER DUO	10.98
003057	BANK OF AMERICA	RIDDLE PLANT FARM	1,100.00

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**CITY OF SAND SPRINGS  
CITY COUNCIL BILLS**

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**04/25/2016**

160037	COMMERCIAL CLEANING SERVICES	APRIL SENIOR CTR CLEANING	580.00
161005	INDUSTRIAL MAINTENANCE SUPPLY INC	HNDL-MOP PLAS SPEED CHNG	41.00
160482	MCINTOSH SERVICES LLC	NEBB AIR & STATIC READING	1,580.00
160092	PIONEER SECURITY SYSTEMS INC	ANIMAL CONTR - APR MON FE	37.00
160124	THYSSENKRUPP ELEVATOR CORP	SS MUNICIPAL-ELEVATOR MAI	1,153.92
003164	VERIZON WIRELESS		40.01
<b>FACILITIES MANAGEMENT ADMINISTRATION TOTAL</b>			<b>8,275.92</b>

**FLEET MAINTENANCE**

160004	ACME WHEEL ALIGNING CO	ALIGN FRONT - UNIT 635	23.00
160004	ACME WHEEL ALIGNING CO	ALIGN FRONT-UNIT 612	35.00
160025	BOB MOORE OF TULSA LLC	183D STRUT-TEN	200.00
160025	BOB MOORE OF TULSA LLC	UNIT 625 REPAIR	50.00
160033	CHEROKEE HOSE & SUPPLY	6801-16	6.50
160033	CHEROKEE HOSE & SUPPLY	T224-0812 1/2" 2W HOSE	79.87
160036	COMDATA	CITYWIDE FUEL	15,752.03
160516	FLEET SERVICE OF TULSA	30921DSC HYDROSTATIC VALV	440.07
160068	LAMPTON WELDING SUPPLY	CYLINDER LEASE/REFILLS	102.39
160089	O'REILLY AUTO PARTS - S.S.	AIR,OIL FILTER, GL WIPER	16.16
160089	O'REILLY AUTO PARTS - S.S.	ABSORBENT	14.98
160089	O'REILLY AUTO PARTS - S.S.	WIPER BLADES	48.98
160089	O'REILLY AUTO PARTS - S.S.	OIL FILTER	3.01
160089	O'REILLY AUTO PARTS - S.S.	BATTERY	86.11
160089	O'REILLY AUTO PARTS - S.S.	BLOWER, DISC PAD SET	216.39
160089	O'REILLY AUTO PARTS - S.S.	AIR FILTERS	-1.55
160089	O'REILLY AUTO PARTS - S.S.	AIR,FUEL,OIL FILTERS	370.73
160089	O'REILLY AUTO PARTS - S.S.	AXL SHA SEAL	23.07
160089	O'REILLY AUTO PARTS - S.S.	AXL SHA SEAL, SHL SEAL	3.27
160089	O'REILLY AUTO PARTS - S.S.	OIL,FUEL,HYD,AIR FILTERS	50.37
160089	O'REILLY AUTO PARTS - S.S.	HYD FILTER	23.35
160089	O'REILLY AUTO PARTS - S.S.	AIR FILTER	12.19
160137	UNITED ENGINES LLC	TRANSYND 1 GAL OIL	240.00
161074	USED OIL SERVICE CO	PICK UP USED OIL	80.00
160147	WELDON OF TULSA INC	CLEVIS KIT	58.69
160148	WINGFOOT COMMERCIAL TIRE SYS LLC	GY 235/85R16 WRL	253.60
<b>FLEET MAINTENANCE ADMINISTRATION TOTAL</b>			<b>18,188.21</b>

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**CITY OF SAND SPRINGS  
CITY COUNCIL BILLS**

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**04/25/2016**

**POLICE**

003212	AMERICAN ELECTRIC POWER	AEP MASTER BILL	91.97
003065	BANK OF AMERICA	SOUTHWEST TULSA TR	601.00
003067	BANK OF AMERICA	DAVIS & STANTON INC	100.00
003078	BANK OF AMERICA	STAPLES 00111310	54.54
003080	BANK OF AMERICA	WM SUPERCENTER #838	70.82
003066	BANK OF AMERICA	STAPLES 00119388	7.91
003072	BANK OF AMERICA	INNOVATIVE HEALTHCARE CO	41.00
003064	BANK OF AMERICA	URBAN TAILS	82.75
003082	BANK OF AMERICA	AMAZON MKTPLACE PMTS	159.90
003083	BANK OF AMERICA	AMAZON MKTPLACE PMTS	301.00
003050	BANK OF AMERICA	PEAK UPTIME	131.25
003081	BANK OF AMERICA	OSU MED CTR-CASHIER	90.00
003063	BANK OF AMERICA	VISTAPR VISTAPRINT.COM	83.27
003079	BANK OF AMERICA	SURVEYMONKEY.COM	26.00
003068	BANK OF AMERICA	UPS 1ZM34T440392992040	22.03
003075	BANK OF AMERICA	UPS 1ZM34T440399241295	9.45
160930	FOGLEMAN, JODY	M, MAYHEM & MECHANISMS	60.00
161078	GENTRY MCDONALD AUSTIN CONSTRUCTION	10'X12' CONCRETE SLAB/DOG	720.00
160070	LEXISNEXIS RISK DATA MANAGEMENT	PERSON SEARCHES	25.00
160072	LOCKE SUPPLY	1 PVC COUPLING	6.55
161131	MCCAGE, DAVID	MEAL REIMBURSEMNT	100.00
002992	OKLAHOMA TURNPIKE AUTHORITY	OK TURNPIKE	23.40
002993	OKLAHOMA TURNPIKE AUTHORITY	OK TURNPIKE	31.80
160092	PIONEER SECURITY SYSTEMS INC	APR 2016 MON FEE-RANGE TR	37.50
160932	STACY, JAMES M	MEALS REIMBURSEMENT	100.00
<b>POLICE ADMINISTRATION/PATROL TOTAL</b>			<b>2,977.14</b>

003101	BANK OF AMERICA	BATTERIES PLUS #95	81.21
003102	BANK OF AMERICA	RANKIN VETERINARY HOSP.	65.00
003103	BANK OF AMERICA	MANNFORD VETERINARY SERVI	84.00
003104	BANK OF AMERICA	RANKIN VETERINARY HOSP.	65.00
003105	BANK OF AMERICA	MANNFORD VETERINARY SERVI	171.00
<b>POLICE ANIMAL CONTROL TOTAL</b>			<b>466.21</b>

**COMMUNICATIONS**

003155	AT&T LONG DISTANCE	AT&T	284.86
003073	BANK OF AMERICA	BOB BARKER COMPANY INC	209.70
003069	BANK OF AMERICA	REASOR'S #21	170.59

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**CITY OF SAND SPRINGS  
CITY COUNCIL BILLS**

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**04/25/2016**

003070	BANK OF AMERICA	WM SUPERCENTER #838	116.76
003071	BANK OF AMERICA	FOOD SERVICE DIRECT	163.45
003076	BANK OF AMERICA	WM SUPERCENTER #838	61.50
003077	BANK OF AMERICA	REASOR'S #21	185.52
161018	MOTOROLA SERVICE INC	APRIL 2016-SECURITY MONIT	2,427.21
160211	TOTAL RADIO INC	04.01.16-06.30.16 MAIN CT	1,345.50
002994	VERIZON WIRELESS	VERIZON WRLS	40.01
002995	VERIZON WIRELESS	VERIZON WRLS	40.01
003156	VERIZON WIRELESS	VERIZON WIRELESS	1,069.91
<b>COMMUNICATIONS ADMINISTRATION TOTAL</b>			<b>6,115.02</b>

**FIRE**

003086	BANK OF AMERICA	DANNER-LACROSSE	205.05
003097	BANK OF AMERICA	WM SUPERCENTER #838	24.36
003088	BANK OF AMERICA	PTOUCHDIRECT	127.11
003084	BANK OF AMERICA	WM SUPERCENTER #838	288.00
003085	BANK OF AMERICA	WAL-MART #0838	85.37
003089	BANK OF AMERICA	WM SUPERCENTER #838	288.00
003095	BANK OF AMERICA	ARCTIC RESTAURANT SUPPLY	658.80
003098	BANK OF AMERICA	MOORE MEDICAL LLC	154.81
003099	BANK OF AMERICA	EMERGENCY MEDICAL PRODUC	415.20
003092	BANK OF AMERICA	WM SUPERCENTER #838	5.48
003096	BANK OF AMERICA	TRACTOR SUPPLY #1515	7.99
003048	BANK OF AMERICA	AMAZON.COM	58.21
003087	BANK OF AMERICA	PCNATION/OFFICENATION	66.93
003090	BANK OF AMERICA	OREILLY AUTO 00003533	7.98
003091	BANK OF AMERICA	BATTERIES PLUS #95	19.95
003093	BANK OF AMERICA	CONRAD FIRE EQUIPMENT	80.34
003094	BANK OF AMERICA	SONETICS-FIRECOMFLIGHTCOM	240.00
160913	LIGHTHOUSE UNIFORM	17 CLASS A UNIFORMS	7,752.35
160102	SAM'S CLUB	BATH TISSUE, PAPER TOWELS	218.82
003165	VERIZON WIRELESS		480.12
<b>FIRE ADMINISTRATION TOTAL</b>			<b>11,184.87</b>

**EMERGENCY MANAGEMENT**

003006	AMERICAN ELECTRIC POWER	AEP PSO BILLS	11.41
003191	AMERICAN ELECTRIC POWER	AEP-MISC BILLS	22.60

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**CITY OF SAND SPRINGS  
CITY COUNCIL BILLS**

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**04/25/2016**

003213	AMERICAN ELECTRIC POWER	AEP MASTER BILL	290.85
003152	INDIAN ELECTRIC COOP INC	INDIAN ELEC	24.42
<b>EMERGENCY MANAGEMENT ADMINISTRATION TOTAL</b>			<b>349.28</b>

**NEIGHBORHOOD SERVICES**

003100	BANK OF AMERICA	MASSEYS BARBQUE	8.22
161083	COMMERCIAL PRINTING & MARKETING INC	YLW APPROVED STICKERS	525.00
160059	GENESIS OF OKLAHOMA	KYOCERA/KM-2550 BASE RATE	44.00
161102	KENNEDY, BJ	REIMBURSE-REGISTR COSTS	130.00
160123	THULIN, HOVEY	ABATEMENT CLEANUPS	738.02
<b>NEIGHBORHOOD SERVICES ADMINISTRATION TOTAL</b>			<b>1,445.24</b>

**STREET**

003007	AMERICAN ELECTRIC POWER	AEP PSO BILLS	5,438.84
003192	AMERICAN ELECTRIC POWER	AEP-MISC BILLS	594.73
003214	AMERICAN ELECTRIC POWER	AEP MASTER BILL	276.58
161007	AMSAN	RENOWN GS HARD ROLL TOWEL	51.47
160017	ATWOODS-SAND SPRINGS	GLOVES VET NITRILE	25.97
003139	BANK OF AMERICA	WHITE STAR MACHINERY	45.20
003142	BANK OF AMERICA	WHITE STAR MACHINERY	-45.20
160047	DUNHAM'S ASPHALT SERVICES, INC	TCKTS 993432 & 993434	354.22
160047	DUNHAM'S ASPHALT SERVICES, INC	TCKT 992325 - TYPE C	54.29
160047	DUNHAM'S ASPHALT SERVICES, INC	TCKT 992692 - QPR COLD MI	106.75
160047	DUNHAM'S ASPHALT SERVICES, INC	TCKT 992871 TYPE C	28.04
160047	DUNHAM'S ASPHALT SERVICES, INC	TCKT #993260 TYPE C	58.30
160068	LAMPTON WELDING SUPPLY	CYLINDER LEASE/REFILLS	56.49
160079	MOHAWK MATERIALS CO INC	LONESTAR PORTLAND BUZZI	313.25
160105	SAND SPRINGS SAND & GRAVEL INC	SMALL COBBELSTONE#133602	191.20
161049	SHERWIN WILLIAMS STORE #7217	WHITE STRIPING PAINT	350.00
160109	SIGNAL TEK INC	FEB. TRAFFIC MAINTENANCE	400.00
160893	TOTAL RADIO INC	SLAKE PW FAC- CNTRL ST IN	1,325.27
<b>STREET STREET MAINTENANCE TOTAL</b>			<b>9,625.40</b>

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**CITY OF SAND SPRINGS  
CITY COUNCIL BILLS**

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**04/25/2016**

**PARKS & RECREATION**

160068	LAMPTON WELDING SUPPLY	CYLINDER LEASE/REFILLS	44.79
160116	METRO COMPUTER SOLUTIONS INC	KYOCERA FS1920 MAINT/SUPP	150.00
003166	VERIZON WIRELESS		80.02
<b>PARKS &amp; RECREATION ADMINISTRATION TOTAL</b>			<b>274.81</b>

003009	AMERICAN ELECTRIC POWER	AEP PSO BILLS	2,202.77
003111	BANK OF AMERICA	DOMINO'S 6431	67.44
160884	RC SYSTEMS INC	ANNUAL SOFTWARE SUPPORT	1,925.00
160124	THYSSENKRUPP ELEVATOR CORP	CASE CC ELEVATOR MAINTENA	498.25
160143	WOW TILE & HARD SURFACE RESTORATION	CARPET CLEANING CCC	200.00
<b>PARKS &amp; RECREATION COMMUNITY CENTER TOTAL</b>			<b>4,893.46</b>

003215	AMERICAN ELECTRIC POWER	AEP MASTER BILL	204.30
003008	AMERICAN ELECTRIC POWER	AEP PSO BILLS	28.04
003193	AMERICAN ELECTRIC POWER	AEP-MISC BILLS	74.90
160017	ATWOODS-SAND SPRINGS	HERBICIDE, GLYPHOSATE	89.98
160017	ATWOODS-SAND SPRINGS	HERBICIDE, GLYPHOSATE	89.98
160017	ATWOODS-SAND SPRINGS	FLEXZILLA INFLATOR	31.98
160017	ATWOODS-SAND SPRINGS	GLOVES VET NITRILE	19.98
160017	ATWOODS-SAND SPRINGS	GLOVES, ELBOWS, PIPES	44.62
160017	ATWOODS-SAND SPRINGS	ACCU-POUR PITCHER	14.76
160017	ATWOODS-SAND SPRINGS	FEMALE ADAPTER	3.37
003123	BANK OF AMERICA	JOHN DEERE LANDSCAPES189	734.65
003107	BANK OF AMERICA	WAL-MART #0838	45.82
003120	BANK OF AMERICA	IN ABITL FINISHING INC.	225.00
003118	BANK OF AMERICA	SOUTHSIDE MOWERS	640.00
003115	BANK OF AMERICA	WHITE STAR MACHINERY	480.20
003106	BANK OF AMERICA	LOWES #01580	290.57
003108	BANK OF AMERICA	GREAT PLAINS REBAR OF TUL	181.56
003112	BANK OF AMERICA	JOHN DEERE LANDSCAPES250	164.90
003113	BANK OF AMERICA	GEM DIRT CO	1,450.00
003114	BANK OF AMERICA	SQ MOBILE LOCKSMIT	39.00
003116	BANK OF AMERICA	HILTI INC	72.79
003117	BANK OF AMERICA	PIONEER DILFIELD SUPPLY L	312.70
003119	BANK OF AMERICA	SQ MOBILE LOCKSMIT	217.50
003122	BANK OF AMERICA	SQ BRUCE KOEPP GOSQ.COM	1,119.70
003109	BANK OF AMERICA	MAXWELL SUPPLY OF TULSA I	-572.52
003110	BANK OF AMERICA	MAXWELL SUPPLY OF TULSA I	458.94
160054	FASTENAL	316S/S 5/8 - 11X1.5 FHSC	167.17
160948	GEM DIRT LLC	SANDY LOAM	1,885.00
160886	GREEN COUNTRY SERVICE	CHARLES PGE-CLEAN STATUE	1,650.00

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**CITY OF SAND SPRINGS  
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**04/25/2016**

160072	LOCKE SUPPLY	1500W METAL HALIDE UP	840.60
160077	MID CONTINENT CONCRETE	TCKT 1522695	639.00
160077	MID CONTINENT CONCRETE	TCKT 1523052	242.50
160077	MID CONTINENT CONCRETE	TCKT 1523151	436.50
160077	MID CONTINENT CONCRETE	TCKT 1523252	291.00
160079	MOHAWK MATERIALS CO INC	80LB SAND MIX	6.90
160089	O'REILLY AUTO PARTS - S.S.	BATT CHARGER	36.99
160089	O'REILLY AUTO PARTS - S.S.	PRE FILER, AIR FILTER	18.47
160089	O'REILLY AUTO PARTS - S.S.	SPARK PLUG	3.98

**PARKS & RECREATION MAINTENANCE TOTAL 12,680.83**

160347	GRAFING, JOHN E	KAF OPEN TRAILS HRS	260.00
160093	PORTA JOHN CO INC	ANCIENT FOR PRK-MON FEE	181.50
160348	PRATER, ROBERT W	6 HRS WRKED-3.26.16	120.00

**PARKS & RECREATION SPECIAL EVENTS TOTAL 561.50**

161110	AMERICAN BANKERS INSURANCE COMPANY	FLOOD INS POL#1011125951	913.00
161110	AMERICAN BANKERS INSURANCE COMPANY	FLOOD INS-POL#1011125952	913.00
161110	AMERICAN BANKERS INSURANCE COMPANY	FLOOD INS POL#1011125953	4,771.00
161110	AMERICAN BANKERS INSURANCE COMPANY	FLOOD INS POL#1011125954	972.00
161110	AMERICAN BANKERS INSURANCE COMPANY	FLOOD INS POL#1011125955	1,068.00
003010	AMERICAN ELECTRIC POWER	AEP PSO BILLS	235.37
003216	AMERICAN ELECTRIC POWER	AEP MASTER BILL	421.80
003121	BANK OF AMERICA	THE HOME DEPOT 3904	1,210.99
003124	BANK OF AMERICA	THE HOME DEPOT #3915	335.70
003125	BANK OF AMERICA	THE HOME DEPOT 3904	171.35
160956	SITE ONE INC	PROSECUTOR PRO 30 GAL	2,136.00
160952	SPRING CREEK NURSERY	4 - LIVE 4" OAK	1,315.00
161057	TALLEN ELECTRIC	POLELGHTS,BBEXTRA WIRING	573.00
160707	THE PLAYWELL GROUP	7' PICNIC TABLE,LINERS	18,464.69
160989	THOMPSON SOD INC.	BERMUDA SOD	2,755.00

**PARKS & RECREATION SPORTS PROGRAMS TOTAL 36,255.90**

**MUSEUM**

003011	AMERICAN ELECTRIC POWER	AEP PSO BILLS	325.96
003194	AMERICAN ELECTRIC POWER	AEP-MISC BILLS	28.64
160092	PIONEER SECURITY SYSTEMS INC	APR 2016 MON FEE-MUSEUM	20.00
160124	THYSSENKRUPP ELEVATOR CORP	SS MUSEUM-ELEVATOR MAINT	1,153.92

**MUSEUM ADMINISTRATION TOTAL 1,528.52**

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**CITY OF SAND SPRINGS  
CITY COUNCIL BILLS**

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**04/25/2016**

**ECONOMIC DEVELOPMENT**

003126	BANK OF AMERICA	HOMEDEPOT.COM	84.36
003129	BANK OF AMERICA	SAMSClub #4839	39.98
003127	BANK OF AMERICA	STAPLES 00111310	49.04
003128	BANK OF AMERICA	SQ INKWELL PRINTING	1,000.00
003130	BANK OF AMERICA	AMAZON MKTPLACE PMTS	24.05
003131	BANK OF AMERICA	AMAZON.COM	59.75
161025	BIGGS, MINNA	HERBAL AFFAIR ENTERTNMNT	250.00
161026	FIREY BROS MUSIC & PRO AUDIO	HERBAL AFFAIR ENTERTAINMN	1,000.00
160940	FREEDOM ICE	20 POUND BAGS ICE/TRLR RN	225.00
161030	HEAVER, LAURA	HERBAL AFFAIR ENTERNMNT	50.00
161022	JANET RUTLAND EICHER	HERBAL AFFAIR ENTERTAINMN	375.00
160882	PORTA JOHN CO INC	PORTA JOHNS-HERBAL AFFAIR	685.00
161021	SEVEN FEATHERS	HERBAL AFFAIR ENTERTNMNT	200.00
161031	ST. JOHN, KASEY	TRAVEL MILEAGE REIMBURSEM	103.46
161019	STEVE HUHNS	HERBAL AFFAIR ENTERTAINMN	350.00
<b>ECONOMIC DEVELOPMENT ADMINISTRATION TOTAL</b>			<b>4,495.64</b>

<b>GRAND TOTAL FOR FUND</b>	<b>\$166,297.54</b>
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**410 GO BOND 2014 FUND**

**PARKS & RECREATION**

151468	BREWER CONST CO OF EASTERN OK INC	RVR CITY CONCESSION PROJ	7,600.00
151468	BREWER CONST CO OF EASTERN OK INC	RVR CITY CONESSION PROJEC	9,367.90
160903	HAHN APPLIANCE CENTER., INC.	2-FRIDGE & 2-FREEZERS	6,639.80
141407	LANDPLAN CONSULTANTS INC	RVR CTY & PRATT CIV PRK	2,130.36
<b>PARKS &amp; RECREATION MAINTENANCE TOTAL</b>			<b>25,738.06</b>

**MUSEUM**

141406	GH2 ARCHITECTS LLC	MUSEUM REPAIRS	184.18
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**CITY OF SAND SPRINGS  
CITY COUNCIL BILLS**

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**04/25/2016**

MUSEUM ADMINISTRATION TOTAL

184.18

<b>GRAND TOTAL FOR FUND</b>	<b>\$25,922.24</b>
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**420 CAPITAL IMPROVEMENT FUND**

**ECONOMIC DEVELOPMENT**

003195 AMERICAN ELECTRIC POWER	AEP-MISC BILLS	47.16
<b>ECONOMIC DEVELOPMENT ADMINISTRATION TOTAL</b>		<b>47.16</b>

<b>GRAND TOTAL FOR FUND</b>	<b>\$47.16</b>
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**430 GO BOND 2006 FUND**

**FIRE**

160904 DEWBERRY ENGINEERS INC	PROGRAMMING - SS PUB SAF	750.00
<b>FIRE ADMINISTRATION TOTAL</b>		<b>750.00</b>

<b>GRAND TOTAL FOR FUND</b>	<b>\$750.00</b>
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**440 STREET IMPROVEMENT FUND**

**STREET**

160717 MIDSTATE TRAFFIC CONTROL INC	4TH ST & SH 97 TRAF SIG M	36,646.20
140634 TRAFFIC ENGINEERING CONSULTANTS	W 41ST ST & SH 97 SIGNAL	599.06
<b>STREET STREET MAINTENANCE TOTAL</b>		<b>37,245.26</b>

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**CITY OF SAND SPRINGS  
CITY COUNCIL BILLS**

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**04/25/2016**

<b>GRAND TOTAL FOR FUND</b>	<b>\$37,245.26</b>
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**470 CAPITAL IMPR W & WW FUND**

**WATER**

160412 TETRA TECH INC	NS WTR DIS DISINF STUDY	786.24
	<b>WATER TREATMENT TOTAL</b>	<b>786.24</b>

160021 BELK CONSTRUCTION	8 - N 100TH W AVE - BORE	2,400.00
	<b>WATER WATER MAINT &amp; OPERATIONS TOTAL</b>	<b>2,400.00</b>

**WASTEWATER**

161035 PRACTICAL SOLUTIONS INC	SEWER REPAIR-EBND HWY412	2,475.00
	<b>WASTEWATER MAINTENANCE &amp; OPERATIONS TOTAL</b>	<b>2,475.00</b>

160832 COMPOSITECH FILTERS	FIELD SERVICE CREW-WWTP	2,100.00
160054 FASTENAL	30 (DEG) ADAPT BRACKET	175.49
	<b>WASTEWATER TREATMENT TOTAL</b>	<b>2,275.49</b>

<b>GRAND TOTAL FOR FUND</b>	<b>\$7,936.73</b>
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<b>GRAND TOTAL</b>	<b>\$238,198.93</b>
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CITY OF SAND SPRINGS  
CITY COUNCIL BILLS  
WIRE TRANSFERS

04/25/2016

FUND 210 GENERAL FUND

4/15/2016 JE1632	State Tax p/d 4/15/16 Fire & Police	\$	5,245.31
4/15/2016 JE1633	State Tax p/d 4/15/16 General		2,535.59
4/15/2016 JE1635	Payroll p/d 4/15/16 General		51,704.36
4/15/2016 JE1636	Payroll p/d 4/15/16 Fire & Police		105,057.04
4/15/2016 JE1638	OMRF p/d 4/15/16		14,118.85
4/15/2016 JE1638	OMRF p/d 4/15/16		400.92
4/15/2016 JE1639	Nationwide p/d 4/15/16		315.00
4/15/2016 JE1639	Nationwide p/d 4/15/16		3,305.00
4/15/2016 JE1640	ICMA p/d 4/15/16		219.82
4/15/2016 JE1641	ICMA Roth p/d 4/15/16		170.00
4/15/2016 JE1642	Federal Tax p/d 4/15/16 General		20,578.60
4/15/2016 JE1643	Federal Tax p/d 4/15/16 Fire & Police		31,303.76
4/15/2016 JE1645	Child Supp Pmt Bi-wkly p/d 4/15/16		873.77
4/15/2016 JE1645	Child Supp Pmt Bi-wkly p/d 4/15/16		154.31
4/11/2016 JE1559	Aflac-March Premium		1,138.38
4/11/2016 JE1560	Vision-Apr Premium		744.83
4/6/2016 JE1512	FSA Fees-Apr Premium		301.00

**FUND TOTAL** \$ 238,166.54

**GRAND TOTAL** \$ 238,166.54

2012 REVENUE BOND  
DETAIL TRANSACTIONS

04/25/2016

<u>Invoice Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Invoice Amt</u>	<u>Category</u>	
4/5/2016	Techsico Enterprise Solutions	Cabling at Spring Lake Campus	538.00	Spring Lake Campus	Revenue bonds
1/29/2016	Amazon Marketplace	Remote door transmitters	51.90	Spring Lake Campus	Cap Impr Fund
2/3/2016	Amazon Marketplace	Remote gate receiver	38.47	Spring Lake Campus	Cap Impr Fund
2/18/2016	PAM Distributing	CAT5E, Camera, Labor	345.11	Spring Lake Campus	Cap Impr Fund
<b>Grand Total</b>			<b>\$ 973.48</b>		