

MEETING NOTICE AND AGENDA
Sand Springs City Council
November 14, 2016 – 7:00 pm
Sand Springs Municipal Building
100 East Broadway – Room 203
Sand Springs, Oklahoma 74063
www.sandspringsok.org

1. **Call to Order** Time _____

2. **Roll Call**

Ward 1-Nollan _____ Ward 2-Dixon _____ Ward 3-Burdge _____
Ward 4-Fothergill _____ Ward 5-Wilson _____ Ward 6-Jackson _____
At Large – Spoon _____

3. **Invocation**

Invocation will be provided by Councilman Nollan.

4. **Pledge of Allegiance**

Pledge of Allegiance will be provided by Councilman Wilson.

5. **Consent Agenda (A-I)**

All matters listed under “Consent” are considered by the City Council to be routine and will be enacted by one motion. Any Council member may, however, remove an item from the Consent Agenda by request.

- A) Approval of the minutes of the October 24, 2016, regular City Council meeting. (City Clerk)
- B) Approval of the monthly Transfers of Funds. (Finance)
- C) Approval of a contract with the R.L. Shears Company, P.C., to conduct a sidewalk inventory and prepare pedestrian improvements master plan (phase 2) for city limits lying south of the Arkansas River. (Public Works)
- D) Approval of Resolution 17-10 relating to the Morrow Road Widening – Conceptual Design Agreement. (Public Works)
- E) Authorization of an expenditure of an amount not to exceed \$30,369.25 to Garland’s Backhoe Service, Inc., for the Hwy 51 BPS Water Line Relocation project and authorization for the Mayor to sign said agreement. (Public Works)

- F) Authorization of an expenditure of an amount not to exceed \$67,960.00 to Tomcat Consultants, LLC, for the Hwy 51 Standpipe Replacement project and authorization for the Mayor to sign said agreement. (Public Works)
- G) Approval of final change Order No. 1 to the Agreement with Nova Painting, LLC, for an increase in the contract amount of \$2,700.00 and no additional calendar days to the contract time as relates to Prue Road Tank Rehabilitation – Bid No. 1036. (Public Works)
- H) Acceptance of the Prue Road Tank Rehabilitation project – Bid No. 1036 as constructed by Nova Painting, LLC. (Public Works)
- I) Approval of the proposed Addendum #1 to the original Professional Services Agreement, dated September 14, 2015, with Tetra Tech, Inc., for design and bidding services at a cost not to exceed \$82,000.00 as relates to Northside Water Distribution Disinfection System Improvement project. (Public Works)

Motion _____ Second _____

6. Mayoral Proclamation

Mayor Burdge will read aloud and present a Mayoral Proclamation recognizing and extending appreciation to the Sand Springs Rotary Club for their contribution toward the Supersplash public improvement project. (Presented by: Mayor Burdge)

Motion _____ Second _____

7. SUP-31 – Specific Use Permit for Jail

A) Presentation

Police Chief, Michael S. Carter, will provide a brief update regarding the Public Safety facility including the jail. (Presented by: Michael S. Carter, Police Chief)

This item is for informational purposes only.

B) SUP-31

Council will consider affirmation of the findings of facts and conclusions of Law for SUP-31 – Specific Use Permit for Jail. (Presented by: Brad Bates, City Planner)

Motion _____ Second _____

8. Resolution No. 17-13 – OneVoice Regional Legislative Agenda for 2016

Council may consider approval of Resolution No. 17-13 as it relates to the OneVoice Regional Legislative Agenda for 2016. (Presented by: Mayor Mike Burdge)

Motion _____ Second _____

9. Ordinance No. 1292 – Rabies Immunization Vaccination

Council may consider approval of Ordinance No. 1292 – An Ordinance amending Section 6.08.050 – inoculation, of the Code of Ordinances of the City of Sand Springs; retitling same as Section 6.08.050 – Rabies Immunization Vaccination; and declaring an effective date. (Presented by: Andrew Templeton, Code Enforcement Manager)

Motion _____ Second _____

10. Resolution 17-09 – Public Nuisance Administrative Hearings

Council may consider approval of Resolution No. 17-09 affirming dilapidation public nuisance administrative hearing findings and authorizing the bringing of any action necessary in District Court. (Presented by: Andrew Templeton, Code Enforcement Manager)

Motion _____ Second _____

11. Ordinance No. 1291 – Transfer of Real Property

Council may consider approval of Ordinance No. 1291, an Ordinance authorizing the transfer of real property located at 320 N. Lincoln Ave., from the City of Sand Springs for the purpose of Economic Development and Urban Renewal and authorizing the Mayor and City Clerk to execute all documents necessary for the conveyance, and notifying the public of referendum rights. (Presented by: Brad Bates, City Planner)

Motion _____ Second _____

12. Correspondence (A-B)

The following correspondence is provided to Council for their review and information.

- A) Regular monthly bills. (Finance)
- B) An Order of Appointment dated November 2, 2016, from Governor Mary Fallin, appointing Greg Fisher as a member of the Oklahoma 9-1-1 Management Authority. (Emergency Management)

- C) A letter dated October 24, 2016, from the Oklahoma Department of Environmental Quality regarding Permit Exception for Permit No. WLMC0072160864; Water Line for Project No. W-1614A; and Facility No. 1020420, for the construction of 132 linear feet of six (6) inch PVC potable water line and all appurtenances to serve the City of Sand Springs, Tulsa County, Oklahoma. (Public Works)

13. City Manager's and Council Members Report

The City Manager and Council members will provide updates regarding recent and upcoming events and projects, including events of interest and the general operations of the City. No action is to be taken. (Administration)

A) List of Upcoming Events:

1. The Canyons at Blackjack Ridge – The restaurant is open 7 a.m-5 p.m. seven days a week
2. Sonic: Restaurant of the month for November
3. Sand Springs Local: 10/15 – 12/15
4. Sand Springs Cultural & Historical Museum: *The Art of Giving* (11/15-1/7)
5. Nonprofit Organization Showcase @ SS United Methodist Church: 11/17
6. Thanksgiving Holiday: City Offices Closed 11/24 & 11/25
7. Chandler Park Lights on the Hill: begins 11/25
8. Festival of Lights Christmas Parade: 12/02
9. Keystone Ancient Forest Open Hike: 12/03, 12/10
10. Street Dept Chipper Days: 12/03
11. TCC Open Forum: 12/05
12. Employee Recognition Luncheon: 12/07
13. CASEtime Movie Night: 12/09
14. Christmas Holiday: City Offices Closed 12/23, 12/26
15. Pop with a Cop 2017: 1/19, 3/16, 5/18, 7/13, 9/14, 11/2

14. Executive Session

A) Council will consider retiring into Executive Session for the purpose of conferring on matters pertaining to economic development within the RiverWest development area and for the purpose of conferring on other economic development projects in which public disclosure of the matter discussed would interfere with the confidentiality of the business in accordance with O.S. Title 25, Section 307(C)(10); for the purpose of conferring on matters pertaining to appraisal or acquisition of property, in accordance with O.S. Title 25, Section 307(B)(3); and for the purpose of discussion related to possible claims against the Tulsa County Commissioners and/or Tulsa County Sheriff concerning jail operations in accordance with O.S. Title 25, Section 307(B)(4).

Motion _____ Second _____

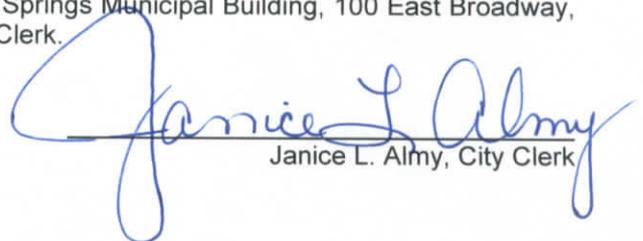
B) Mayor Burdge will reconvene the City council meeting following the Executive Session. (Administration)

C) Council will consider and take any action deemed appropriate, including Resolution No. 17-11 concerning economic development and Resolution No. 17-12 concerning Tulsa County Jail, as a result of the Executive Session. (Administration)

Motion _____ Second _____

15. **Adjournment:** _____ Time _____

This agenda was filed in the office of the City Clerk and posted at 3:00 p.m. on November 10, 2016, on the digital display board located in the lobby of the Sand Springs Municipal Building, 100 East Broadway, Sand Springs, Oklahoma 74063, by Janice L. Almy, City Clerk.


Janice L. Almy, City Clerk

MINUTES

**Sand Springs City Council
Regular Meeting
October 24, 2016 – 7:00 p.m.
Sand Springs Municipal Building
100 East Broadway – Room #203
Sand Springs, Oklahoma 74063**

MEMBERS PRESENT: Mayor Mike Burdge (9-0)
Vice Mayor John Fothergill (9-0)
Councilman Phil Nollan (8-1)
Councilman Patty Dixon (8-1)
Councilman Beau Wilson (9-0)
Councilman Brian Jackson (9-0)
Councilman Jim Spoon (8-1)

ALSO PRESENT: City Manager Elizabeth Gray
City Attorney David Weatherford
City Clerk Janice L. Almy

ABSENT: None

The Sand Springs City Council met in regular session on October 24, 2016, in Room No. 203 of the Sand Springs Municipal Building pursuant to the agenda filed with the City Clerk's office and posted at 1:30 p.m. on October 20, 2016, on the digital display board located in the first floor lobby of the Sand Springs Municipal Building, 100 East Broadway, Sand Springs, Oklahoma 74063.

1. Call to Order

Mayor Burdge called the meeting to order at the noted time of 7:00 p.m.

2. Roll Call

Mayor Burdge called for an individual roll call with members replying in the following manner:

Councilman Jackson, here; Councilwoman Dixon, here; Councilman Spoon, here; Vice Mayor Fothergill, here; Mayor Burdge, here; Councilman Wilson, here; Councilman Nollan, here.

3. Invocation

Following Roll Call, Councilman Wilson provided the invocation.

4. Pledge of Allegiance

Mayor Burdge led the Pledge of Allegiance.

Mayor Burdge welcomed Lynn Guthery and Boy Scout Troop 507.

5. Consent Agenda (A-M)

Mayor Burdge informed Council that all matters listed under the Consent Agenda to be considered by Council are to be routine and will be enacted by one motion.

Mayor Burdge noted that questions or clarification on any consent agenda items could be addressed prior to taking action. Mayor Burdge requested if Council had questions or needed clarification on any consent agenda item or whether any item needed to be considered separately.

There being no other questions or requests, Mayor Burdge requested a motion regarding Consent Agenda 5A through 5M.

A motion was made by Councilman Spoon and seconded by Councilman Wilson to approve the Consent Agenda Items No. 5A through 5M, as follows:

- A) The minutes of the October 10, 2016, regular City Council meeting.
- B) The minutes of the October 18, 2016, 10:00 a.m. special City Council meeting.
- C) The minutes of the October 18, 2016, 11:30 a.m. special City Council meeting.
- D) The monthly Transfers of Funds.
- E) Resolution No. 17-07 for the 2017 City Council Election.
- F) Traffic Enforcement Agreement between the City of Sand Springs and the Oklahoma Highway Safety Office for reimbursement of overtime and operating expenses incurred for the grant period October 1, 2016, through September 30, 2017.

G) A supplemental appropriation in the General Fund for an increase to the Revenue – OHSO Grant line item in the amount of \$50,000 and an increase to the Expenditure – Police Department line item in the amount of \$50,000.

H) An Emergency Management Performance Agreement between the City of Sand Springs and the Oklahoma Office of Emergency Management providing a 50/50 sub-grant portion of funds to develop comprehensive emergency preparedness for all hazards, the grant period is October 1, 2016, through September 30, 2017.

I) A supplemental appropriation in the General Fund for an increase to the Revenue – FY2016 FEMA Grant line item in the amount of \$20,000 and an increase to the Ending Fund Balance line item in the amount of \$20,000.

J) Acceptance of a \$20,090 gift from Sand Springs Park Friends, Inc. for sponsoring a large splash pad project.

K) Amendment to the Capital Improvements Agreement (Sand Springs River City Park and Expressway Corridor Project) with Board of County Commissioners of Tulsa County, Oklahoma, modifying the amounts subject to the contract.

L) Change Order No. 6 to the Agreement with Walters-Morgan Construction, Inc. for an increase in the amount of \$19,463.41 and an increase in the contract time of 24 calendar days as related to the Waste Water Treatment Plant Improvements project – Bid No. 1012.

M) Certificate of Substantial Completion pertaining to the Headwork Screens SC 201 and SC 202 and associated Screen Compactors for the Waste Water Treatment Plant Improvements project – Bid No 1012.

Mayor Burdge called for the vote recorded as follows:

Councilman Nollan, aye; Councilman Wilson, aye; Mayor Burdge, aye; Vice Mayor Fothergill, aye; Councilman Spoon, aye; Councilwoman Dixon, aye; Councilman Jackson, aye.

The motion carried 7-0-0.

Councilwoman Dixon requested additional information regarding Consent Agenda Item 5J. Parks Director, Grant Gerondale, stated the \$20,090 represented final payment of the \$70,000 gift committed to the project.

6. Resolution No. 17-08

Vice Mayor Fothergill requested Council's approval of Resolution No. 17-08, a resolution providing essential information to the citizens of Sand Springs concerning State Question 777 (SQ777), the proposed amendment to the Oklahoma Constitution, which is on the ballot for a statewide vote on the state general election ballot for November 8, 2016; informing city voters of the potential effects of SQ777 on the ability of the City of Sand Springs to regulate land use activities and to enact other ordinances and regulations within the city for the protection of the health, safety, and welfare of its citizens; and urging all registered voters within Sand Springs, before casting their votes on SQ777, to carefully study and consider all the potential effects of SQ777 on the health, safety, and welfare of Sand Springs residents.

Councilman Nollan encouraged citizens to study and consider all seven (7) of the state questions on the November 8, 2016, ballot prior to voting.

A motion was made by Vice Mayor Fothergill and seconded by Councilman Wilson that the requested approval of Resolution No. 17-08, a resolution providing essential information to the citizens of Sand Springs concerning State Question 777 (SQ777), the proposed amendment to the Oklahoma Constitution, which is on the ballot for a statewide vote on the state general election ballot for November 8, 2016; informing city voters of the potential effects of SQ777 on the ability of the City of Sand Springs to regulate land use activities and to enact other ordinances and regulations within the city for the protection of the health, safety, and welfare of its citizens; and urging all registered voters within Sand Springs, before casting their votes on SQ777, to carefully study and consider all the potential effects of SQ777 on the health, safety, and welfare of Sand Springs residents, as presented be approved.

Mayor Burdge called for the vote recorded as follows:

Councilman Jackson, aye; Councilwoman Dixon, aye; Councilman Spoon, aye; Vice Mayor Fothergill, aye; Mayor Burdge, aye; Councilman Wilson, aye; Councilman Nollan, aye.

The motion carried 7-0-0.

7. Resolution 17-06

City Attorney, David Weatherford, requested Council's approval of Resolution No. 17-06, a resolution related to public safety facilities, approving the location of a public safety facility for the City, approving a real estate purchase agreement with Sheffield Crossing, and authorizing all actions necessary to complete the purchase.

Police Chief Michael S. Carter informed Council that the property location is directly south of Wal-Mart.

A motion was made by Councilwoman Dixon and seconded by Councilman Jackson that the requested approval of Resolution No. 17-06, a resolution related to public safety facilities, approving the location of a public safety facility for the City, approving a real estate purchase agreement with Sheffield Crossing, and authorizing all actions necessary to complete the purchase, as presented be approved.

Mayor Burdge called for the vote recorded as follows:

Councilman Nollan, aye; Councilman Wilson, aye; Mayor Burdge, aye; Vice Mayor Fothergill, aye; Councilman Spoon, aye; Councilwoman Dixon, aye; Councilman Jackson, aye.

The motion carried 7-0-0.

8. Final Plat – Stone Villa Second

City Planner, Brad Bates, requested Council's approval of the Final Plat for Stone Villa Second, for the development of a single-family subdivision, RS-4 (Residential Single-Family); propose 87 lot subdivision, 19.828+/-acre subdivision.

Following discussion, a motion was made by Councilman Nollan and seconded by Councilman Wilson that the requested approval of Final Plat for Stone Villa Second, for the development of a single-family subdivision, RS-4 (Residential Single-Family); propose 87 lot subdivision, 19.828+/-acre subdivision, as presented be approved.

Mayor Burdge called for the vote recorded as follows:

Councilman Jackson, aye; Councilwoman Dixon, aye; Councilman Spoon, aye; Vice Mayor Fothergill, aye; Mayor Burdge, aye; Councilman Wilson, aye; Councilman Nollan, aye.

The motion carried 7-0-0.

9. Ordinance No. 1290 – Tobacco and Vapor Free

City Planner, Brad Bates, requested Council's approval of Ordinance No. 1290, an ordinance relating to Title 9 – Public Peace, Morals, and Welfare, of the Code of Ordinances of the City of Sand Springs, Oklahoma; codifying and inserting a new Chapter 9.36 – Use of Tobacco Related products; regulated in certain public places; providing for severability; repealing all ordinances in conflict herewith.

Following discussion, a motion was by Councilman Spoon and seconded by Councilman Wilson that Ordinance No. 1290, an ordinance relating to Title 9 – Public Peace, Morals, and Welfare, of the Code of Ordinances of the City of Sand Springs, Oklahoma; codifying and inserting a new Chapter 9.36 – Use of Tobacco Related products; regulated in certain public places; providing for severability; repealing all ordinances in conflict herewith, as presented be approved.

Mayor Burdge called for the vote recorded as follows:

Councilman Nollan, aye; Councilman Wilson, aye; Mayor Burdge, aye; Vice Mayor Fothergill, aye; Councilman Spoon, aye; Councilwoman Dixon, aye; Councilman Jackson, aye.

The motion carried 7-0-0.

10. City-Wide Budget Amendments

Finance Director, Kelly Lamberson, requested approval of city-wide budget amendments to the FY17 budget.

Following discussion, a motion was made by Councilman Wilson and seconded by Vice Mayor John Fothergill for approval of city-wide budget amendments to the FY17 budget, as presented be approved.

Mayor Burdge called for the vote recorded as follows:

Councilman Jackson, aye; Councilwoman Dixon, aye; Councilman Spoon, aye; Vice Mayor Fothergill, aye; Mayor Burdge, aye; Councilman Wilson, aye; Councilman Nollan, aye.

The motion carried 7-0-0.

11. Financial Reports

Finance Director Kelly Lamberson provided an overview of the monthly financial reports for all funds.

12. Correspondence (A-B)

The following correspondence was provided to Council for their review and information:

- A) Regular monthly bills.
- B) An email, dated October 18, 2016, regarding positive feedback for Sand Springs-Pogue Airport Manager Ken Madison.

13. City Manager's and Council Members Report

A) List of Upcoming Events:

- 1) Boo on Broadway: 10/29/16
- 2) "Night at the Museum": 10/29/16 9:00 pm
- 3) Street Dept Chipper Days: 09/03, 11/05, 12/03/16
- 4) CASEtime Movie Night: 11/11, 12/09/16
- 5) Veterans Day Holiday: City Offices Closed 11/11/16
- 6) Thanksgiving Holiday: City Offices Closed: 11/24-25/16
- 7) Festival of Lights Christmas Parade: 12/02/16
- 8) Employee Recognition Luncheon: 12/07/16
- 9) Christmas Holiday: City Offices Closed: 12/23, 12/26/16

B) City Manager Elizabeth Gray reported on the following items:

- 1) Ken Madison, Airport Manager, is a great ambassador for the municipal airport.
- 2) Hallow-Clean was deemed a success and contributed to the beautification of our city.
- 3) The Sand Springs Ministerial Alliance donated \$1,000 for weed eaters for the Community Enhancement program.
- 4) The Sand Springs Community Theatre's presentation of *The Miracle Worker* was a great success.
- 5) The Keystone Ancient Forest 5k had over 60 participants.
- 6) Rotary has scheduled a Nonprofit Organization Showcase on November 17, 2016.
- 7) Additional playground equipment for Ray Brown Park is being made possible by private donations.

C) Mayor Mike Burdge reported on the following items:

- 1) Two Lady Sandites qualified to compete in the State Cross-Country Event.

14. Adjournment

There being no other discussion, the meeting adjourned at the noted time of 7:39 p.m.

Janice L. Almy, City Clerk

DRAFT

**CITY OF SAND SPRINGS
MONTHLY TRANSFERS
November, 2016**

	ANNUAL BUDGET		MONTH	YEAR TO
	<u>FROM</u>	<u>TO</u>	<u>TRANSFER</u>	<u>DATE</u>
TRANSFERS PER BOND INDENTURE				
FROM: General Fund	\$ 5,472,971		\$ 399,995	\$ 1,923,198
TO: Mun Auth Water Utility Fund		3,085,195	266,663	1,282,132
Street Impr Fund		1,542,598	133,332	641,066
Public Safety Cap Impr Fund (Jan 2017)		691,509	-	-
Economic Dev Cap Impr Fund (Jan 2017) (sales tax)		153,669	-	-
TRANSFERS PER COUNCIL ACTION				
FROM: General Fund	\$ 762,000		\$ 1,000	\$ 402,595
TO: General Short Term Capital Fund(E911)		12,000	1,000	5,000
Tax Increment District Fund		750,000	-	397,595
FROM: Sinking Fund (Interest)	\$ 1,500		\$ -	\$ 1,961
TO: General Fund		1,500	-	1,961
FROM: Capital Impr W&WW Fund	\$ 800,000		\$ 66,667	\$ 333,333
TO: Mun Auth Water Util Fund		800,000	66,667	333,333



Consent Agenda Item # _____

**CITY OF SAND SPRINGS
COUNCIL STAFF REPORT**MEETING DATE: 11/14/2016**SUBJECT:****SIDEWALK INVENTORY & MASTER PLAN PHASE 2 (SOUTH SIDE)
CONTRACT FOR PLANNING SERVICES – CONDUCT A SIDEWALK INVENTORY
AND PREPARE A PEDESTRIAN IMPROVEMENTS MASTER PLAN (PHASE 2)
FOR CITY LIMITS LYING SOUTH OF THE ARKANSAS RIVER****STAFF RECOMMENDATION:**

Approval of a contract with the R.L. SHEARS COMPANY, P.C. (LANDSCAPE ARCHITECTS) to conduct an inventory of existing of street corridors within the project area noting street Rights of Way with existing and non-existing sidewalks and curb ramps, and relevant aspects of their condition in the City of Sand Springs on the South Side of the Arkansas River, and to create a Pedestrian Improvements Master Plan for that part of the City.

BACKGROUND AND HISTORY:

With the advent and enforcement of laws requiring provision of equal safe access for persons with handicaps (Handicap Accessibility), the City of Sand Springs has stepped up its planning and provision of handicap accessible sidewalks and curb ramps.

Using funds from TSET (Tobacco Settlement Endowment Trust) to pay the majority of the cost, the City engaged the R. L. Shears Company who completed such an inventory and preparation of a Sidewalk Inventory and Pedestrian Improvements Master Plan (Phase 1) for the North Side of the Arkansas River accepted by the City Council in October of 2014.

An additional TSET Grant was obtained to provide the majority of funding for a Phase 2 Project sidewalk inventory and pedestrian improvements master plan (of like kind) for the South Side of the Arkansas River.

BUDGETARY IMPACT:

The total cost of the contract is \$49,880.00 – essentially the same as Phase 1 for the North Side of the River. TSET funds are available and the local match is budgeted.

COMPILED BY: Vernon Smith, Infrastructure Planning Administrator

PRESENTED BY: Vernon Smith, Infrastructure Planning Administrator

ATTACHMENT(S):

Proposal Letter from R.L. Shears Company

Additional Services: Additional services are those services not included under Basic Services, but otherwise listed, requested or determined necessary. Compensation for additional services is based on our current hourly rates as listed below:

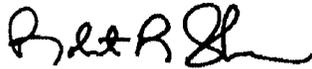
- Principle Landscape Architect: \$115.00 / hour
- Landscape Architect / Project Manager: \$100.00 / hour
- Landscape Architect: \$90.00 / hour
- Landscape Architect Technician II: \$80.00 / hour
- Landscape Architect Technician I: \$75.00 / hour
- Landscape Architect Intern: \$65.00 / hour
- Clerical: \$55.00 / hour

Your signature below indicates acceptance of the foregoing provisions and draft contract will follow for your review.

Accepted By: _____

Date: _____

Sincerely,



Robert Shears ASLA, CLARB
President, R.L. Shears Company, P.C.



CITY OF SAND SPRINGS
COUNCIL/AUTHORITY STAFF REPORT
MEETING DATE: November 14, 2016

SUBJECT:

MORROW ROAD WIDENING – CONCEPTUAL DESIGN AGREEMENT

STAFF RECOMMENDATION:

Approval of Resolution No. 17-10.

BACKGROUND AND HISTORY:

As part of the Public Safety Facility discussions with OmniTRAX, the City has agreed to widen Morrow Road from State Highway 97 to Broad Street. Staff has negotiated a Conceptual Design Agreement with Craig & Keithline, which includes a 3-lane concrete pavement section, sidewalk, and mitigation of the drainage issues behind Warehouse Market. This item was reviewed by the Public Works Advisory Committee on November 8th 2016.

BUDGETARY IMPACT:

Funds will be transferred from the Economic Development Capital Improvement Fund for this phase of the design agreement.

COMPILED BY: T.J. Davis, Project Administrator

PRESENTED BY: T.J. Davis, Project Administrator

ATTACHMENT(S):

Resolution No. 17-10
Design Agreement Excerpts
Budget Sheets

**CITY OF SAND SPRINGS
SAND SPRINGS, OKLAHOMA**

RESOLUTION No. 17-10

A RESOLUTION APPROVING A BUDGET AMENDMENT, ENGINEERING AGREEMENT, AUTHORIZING PAYMENTS, AUTHORIZING THE SIGNATURE OF ALL RELATED DOCUMENTS

WHEREAS, the City of Sand Springs intends to construct certain improvements to Morrow Road, between State Highway 97 and Broad Street;

WHEREAS, a Professional Services Agreement has been prepared for Conceptual Design Services associated with the roadway project;

WHEREAS, a Budget Amendment is necessary to provide a project budget;

WHEREAS, authorizing payments pursuant to the contract is necessary to construct this project;

WHEREAS, approval of the documents associated with this project are in the best interest of the citizens of the City of Sand Springs;

THEREFORE, BE IT RESOLVED by the City Council of the City of Sand Springs as follows:

1. The following Budget Amendment is approved:

Increase:	Street Improvement Fund	
	Other Financing Sources	\$60,000
Increase:	Street Improvement Fund	
	Morrow Road Widening	\$60,000
Decrease:	Economic Development Capital Improvement Fund	
	Ending Fund Balance	\$60,000
Increase:	Economic Development Capital Improvement Fund	
	Other Financing Uses	\$60,000

2. The Professional Services Agreement with Craig and Keithline, Inc. is approved.
3. All payments required pursuant to the agreement are authorized.
4. The Mayor and/or City Manager are authorized to sign all documents associated with Conceptual Design of this project.

This Resolution is approved in open meeting of the City of Sand Springs, Oklahoma, on the 14th day of November, 2016.

CITY OF SAND SPRINGS, OKLAHOMA

Mike Burdge, Mayor

ATTEST:

Janice L. Almy, City Clerk

Approved as to Form:

David L. Weatherford, City Attorney

ATTACHMENT A
SCOPE OF PROJECT

MORROW ROAD RECONSTRUCTION
STATE HIGHWAY 97 (WILSON) TO BROAD STREET

CITY OF SAND SPRINGS PROJECT NO. _____

- A** **SCOPE OF PROJECT:** The PROJECT is anticipated to include reconstruction of Morrow Road from State Highway 97 (Wilson) to the east radius of Broad Street.
- The north curb line is to be used as a control line, preserved where feasible, with widening to the south side.
 - The typical section is anticipated to consist of 3-lanes with a minimum 40-foot clear roadway (13'-14'-13'), transitioning at the east end to match the street return planned for the (ODOT) SH-97 widening project.
 - The typical section is anticipated to consist of full depth concrete pavement, adequate for heavy loads including fire trucks and retail delivery trucks.
 - ADA compliant sidewalks are required on both sides, with the south side supporting a trail section if feasible.

The PROJECT consists of two (2) Phases.

PHASE 1 includes a conceptual plan and report that will, at a minimum, contain the following items:

- Design level survey including existing utilities / right-of-way / easements.
- Geotechnical investigation & report including a minimum of six (6) pavement cores and two (2) subgrade soil samples.
- Drainage study to include recommendations to address an existing flood prone area located approximately 600-feet west of SH-97.
- Conceptual plans with property ownerships and existing / proposed right-of-way & easements.
- Proposed public and private utility relocations.
- Conceptual report with recommendations and construction cost estimates.

PHASE 2 is anticipated to include preliminary and final design services, utility relocation coordination and assistance, right-of-way legal descriptions / conveyance instruments, advertisement & bidding assistance, and general services during construction and will be performed by contract amendment.

ATTACHMENT B
SCOPE OF SERVICES

MORROW ROAD RECONSTRUCTION
STATE HIGHWAY 97 (WILSON) TO BROAD STREET

CITY OF SAND SPRINGS PROJECT NO. _____

- B. SCOPE OF SERVICES.** The services to be performed by the ENGINEER under this AGREEMENT may consist of two (2) phases, as stated below. Further, it is understood and agreed that the date of commencement, rate of progress, and the time of completion of the work to be done hereunder are essential provisions of this AGREEMENT (See EXHIBIT 2 -- PROJECT Schedule); and it is further understood and agreed that the work which is the subject of this AGREEMENT shall commence upon execution of this AGREEMENT and after receipt of a Notice to Proceed.
- B.1 Phase No. 1. CONCEPTUAL PLAN AND REPORT.** Prepare a conceptual plan and design report within 125 calendar days after the date specified in the Notice to Proceed. The Conceptual Plan and Report shall include:
- B.1.1** Workshop to establish / verify critical design parameters.
 - B.1.2** Search of existing plans and records.
 - B.1.3** Design level survey including existing utilities, right-of-way, and easements.
 - B.1.4** Soil investigations, including test borings and geotechnical report.
 - B.1.5** Drainage study for new roadway and existing flood prone area located approximately 600-feet west of SH-97.
 - B.1.6** Conceptual plans with property ownership and existing / proposed Right-of-way and easements.
 - B.1.7** Proposed public and private utility relocations
 - B.1.8** Conceptual report with recommendations and construction cost estimates.
 - B.1.9** ENGINEER shall furnish five (5) original and 1 pdf copy of the Conceptual Plan and Report at no additional cost to the CITY.
- B.2 Phase No. 2. PRELIMINARY DESIGN, FINAL DESIGN, UTILITY RELOCATION COORDINATION AND ASSISTANCE, RIGHT-OF-WAY LEGAL DESCRIPTIONS / CONVEYANCE INSTRUMENTS, ADVERTISEMENT & BIDDING ASSISTANCE, AND GENERAL SERVICES DURING CONSTRUCTION.** To be performed by contract amendment.

ATTACHMENT D
COMPENSATION

MORROW ROAD RECONSTRUCTION
STATE HIGHWAY 97 (WILSON) TO BROAD STREET

CITY OF SAND SPRINGS PROJECT NO. _____

- D. COMPENSATION.** The CITY agrees to pay, as compensation for services set forth in Attachment B, the following fees, payable monthly as each Phase of the work progresses; and within 30 calendar days of receipt of invoice. ENGINEER shall submit monthly invoices based upon actual hours used and deliverables provided at the time of billing. (See Exhibit 3 - PROJECT Fee Schedule). Invoices shall be accompanied by such documentation as the CITY may require in substantiation of the amount billed. CITY shall have the right to withhold payment to ENGINEER until updated insurance certificates evidencing the required insurance coverage are submitted in the event that the insurance shown on the insurance certificate submitted with this Agreement expires before completion of the Project.
- D.1. For the work under Phase No. 1 – CONCEPTUAL PLAN AND REPORT, Attachment B.1 not to exceed Fifty-eight-thousand-eight-hundred-seventy-two and 00/100 Dollars (\$58,872.00).
- D.2 Other Engineering Services, not included in the foregoing, when authorized in writing by the CITY, shall be paid-for by Amendment.

BUDGET DETAIL- CAPITAL PROJECTS

STREET IMPROVEMENT FUND

CITY OF SAND SPRINGS
STREET IMPROVEMENT FUND
FY 2017 PROPOSED BUDGET

	FY2016 BUDGET (as amended)	FY2016 ACTUAL 02/29/2016	FY2016 PROJECTED 06/30/2016	FY2017 BUDGET REQUESTED
Revenues:				
Intergovernmental Rev	\$ 1,750,000	\$ -	\$ 1,750,000	\$ -
Interest Earned	25,000	32,318	33,790	33,790
Total Revenues	\$ 1,775,000	\$ 32,318	\$ 1,783,790	\$ 33,790
Expenditures:				
Public Improvements	\$ 10,755,933	\$ 1,074,927	\$ 10,753,562	\$ 1,706,534
Total Expenditures	\$ 10,755,933	\$ 1,074,927	\$ 10,753,562	\$ 1,706,534
Excess (deficiency) of revenues over expenditures	\$ (8,980,933)	\$ (1,042,609)	\$ (8,969,772)	\$ (1,672,744)
Other Fin Sources (Uses):				
General Fund 1/2 penny sales tax	\$ 1,542,598	\$ 1,023,114	\$ 1,542,598	\$ 1,542,598
GO Bond 2006 Fund	39,531	19,766	39,531	-
Total Other Fin Sources (Uses)	\$ 1,582,129	\$ 1,042,880	\$ 1,582,129	\$ 1,542,598
Net Change in Fund Balance	\$ (7,398,804)	\$ 271	\$ (7,387,643)	\$ (130,146)
Beginning Fund Balance	\$ 7,566,362	\$ 7,566,362	\$ 7,566,362	\$ 178,719.00
Ending Fund Balance	\$ 167,558	\$ 7,566,633	\$ 178,719	\$ 48,573
Assigned - Designated for Improvements	\$ 167,558	\$ 7,566,633	\$ 178,719	\$ 48,573
Total Ending Fund Balance	\$ 167,558	\$ 7,566,633	\$ 178,719	\$ 48,573

REVENUE SOURCES/USES:	BUDGET	ACTUAL	BUDGET	ACTUAL		FY2017 BUDGET REQUESTED
	L-T-D	PRIOR YEARS	CURR YEAR	CURR YEAR	LIFE TO DATE	
Transfers In- Sales Tax	\$ 10,945,387	\$ 9,402,789	\$ 1,542,598	\$ 1,023,114	\$ 10,425,903	\$ 1,542,598
Transfers In- Other Funds	1,139,320	1,099,789	39,531	19,766	1,119,555	-
Intergovernmental Revenue*	2,215,455	465,455	1,750,000	-	465,455	-
Contributions & Donations	6,600	6,600	-	-	6,600	-
Interest Earned	258,659	233,659	25,000	32,318	265,977	33,790
Other Revenues	150,000	150,000	-	-	150,000	-
Transfers to Other Funds	(60,000)	(60,000)	-	-	(60,000)	-
TOTAL	\$ 14,655,421	\$ 11,298,292	\$ 3,357,129	\$ 1,075,198	\$ 12,373,490	\$ 1,576,388

* See detail on following page

PROJECTS:	BUDGET	ACTUAL	BUDGET	ACTUAL	ACTUAL	FY2017
	L-T-D	PRIOR YEARS	CURR YEAR	CURR YEAR	LIFE TO DATE	BUDGET REQUESTED
Main Street Improv (\$6.2M est)	7,683,329	582,855	7,100,474	116,696	699,551	-
Airport Access Road (\$5M est)	450,000	-	450,000	-	-	70,000
Highway 97 Widening	411,758	90,668	321,090	277,600	368,268	-
113th W Ave Widening- Phase 1	752,326	262,029	490,297	30,297	292,326	120,000
Roadway Striping	237,906	212,906	25,000	-	212,906	-
School Crosswalk Striping	20,813	10,813	10,000	-	10,813	10,000
Park Road Trail (est \$794k)	198,680	-	198,680	19,523	19,523	-
Project Design Assistance	22,083	14,917	7,166	3,700	18,617	6,534
113th W Ave Widening- Phase 2	417,743	42,845	374,898	64,898	107,743	520,000
113th W Ave Widening- Phase 3	180,000	82,141	97,859	12,859	95,000	610,000
Traffic Signal Upgrades (41st & Hwy)	213,000	18,000	195,000	190,591	208,591	100,000
River West Street Construction	2,749,789	2,359,320	390,469	316,184	2,675,504	-
Bridge Rehabilitation	150,000	-	150,000	22,850	22,850	50,000
Retaining Wall	20,000	-	20,000	17,629	17,629	-
2016 Street Overlays	765,000	-	765,000	-	-	-
Pavement Rehab	60,000	-	60,000	-	-	-
41st Street Improvements	100,000	-	100,000	2,100	2,100	20,000
Underpass Improvements (Hwy97, /	-	-	-	-	-	200,000
TOTAL	\$ 17,400,647	\$ 6,644,714	\$ 10,755,933	\$ 1,074,927	\$ 7,719,641	\$ 1,706,534



Morrow Road Widening

CITY OF SAND SPRINGS
ECONOMIC DEVELOPMENT CAPITAL IMPROVEMENT FUND
FY 2017 PROPOSED BUDGET

	FY2016 BUDGET (as amended)	FY2016 ACTUAL 02/29/2016	FY2016 PROJECTED 06/30/2016	FY2017 BUDGET REQUESTED
Revenues:				
Bond Proceeds	\$ -	\$ -	\$ -	\$ -
Interest Earned	-	-	-	-
Total Revenues	\$ -	\$ -	\$ -	\$ 500
Expenditures:				
Finance	\$ -	\$ -	\$ -	\$ -
Economic Development	-	-	-	-
Total Expenditures	\$ -	\$ -	\$ -	\$ -
Excess (deficiency) of revenues over expenditures	\$ -	\$ -	\$ -	\$ 500
Other Financing Sources (Uses):				
Transfers In	\$ -	\$ -	\$ -	\$ 153,669
Other Financing Uses	-	-	-	-
Transfers Out	-	-	-	-
Total Other Fin Sources (Uses)	\$ -	\$ -	\$ -	\$ 153,669
Net Change in Fund Balance	\$ -	\$ -	\$ -	\$ 154,169
Beginning Fund Balance	\$ -	\$ -	\$ -	\$ -
Ending Fund Balance	\$ -	\$ -	\$ -	\$ 154,169
Restricted Economic Development	\$ -	\$ -	\$ -	\$ 154,169
Restricted Finance	-	-	-	-
Assigned to Encumbrances	-	-	-	-
Unassigned, undesignated	-	-	-	-
Total Ending Fund Balance	\$ -	\$ -	\$ -	\$ 154,169

	BUDGET L-T-D	ACTUAL PRIOR YEARS	BUDGET CURR YEAR	ACTUAL		FY2017 BUDGET REQUESTED
				CURR YEAR	LIFE TO DATE	
REVENUE SOURCES/USES:						
Revenue Bond Proceeds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Tax Transfers In	-	-	-	-	-	153,669
Transfers from Other Funds	-	-	-	-	-	-
Interest Eamed	-	-	-	-	-	500
Debt Svc- Interest & Admin Fees	-	-	-	-	-	-
Transfers to Other Funds	-	-	-	-	-	-
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 154,169
PROJECTS:						
Finance						
Legal & Administration	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Economic Development						
Econ Dev Projects Not Yet Determir	-	-	-	-	-	-
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



CITY OF SAND SPRINGS

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**CITY OF SAND SPRINGS
COUNCIL/AUTHORITY STAFF REPORT
MEETING DATE: November 14, 2016**

SUBJECT:

**HWY 51 BPS WATER LINE RELOCATION
AUTHORIZATION OF EXPENDITURE
COSS PROJECT NO. W-1614A**

STAFF RECOMMENDATION:

- 1) Council will consider authorizing an expenditure of an amount not to exceed \$30,369.25 to Garland's Backhoe Service, Inc. for the Hwy 51 BPS Water Line Relocation project and authorize the Mayor to sign the agreement.

BACKGROUND AND HISTORY:

The glass lined water storage tank located on the suction side of the Hwy 51 BPS pumps has reached the end of its design life and needs replaced. To make space for temporary portable water tanks while the existing glass lined tank is being demolished and replaced in the same location with a new welded steel tank, it is necessary to relocate a portion of the existing booster pump station outlet 6-inch water line. Also, temporary piping/valves need to be installed to connect the booster pump station inlet piping to the temporary portable water tanks. Also, this project will also include the installation of a fire hydrant so the new tank can be drained.

On October 17, 2016, staff received and opened proposals from four (4) contractors. Garland's Backhoe Service, Inc. submitted the lowest bid of \$30,369.25 (see attached bid tabulation). Estimated start of construction is November 2016 with a forty five (45) calendar day contract time. This project is funded in the Capital Improvement Water & Wastewater Fund.

BUDGETARY IMPACT:

Project total cost of \$30,369.25

COMPILED BY: Jesse Vaverka

PRESENTED BY: Jesse Vaverka

ATTACHMENTS:

Location Map, Bid Tab, Budget Sheet

TABULATION OF QUOTES

Hwy 51 BPS Water Line Relocation

COSS Project No. W-1614A

Quote Opening Date: October 17, 2016

Item	Spec Section	Description	Unit	Qty	Garland 's Backhoe Service, Inc.		Garrow Construction, LLC		McGuire Brothers Construction, Inc.		Shrum Excavation Company, Inc.	
					Unit Price	Bid Amount	Unit Price	Bid Amount	Unit Price	Bid Amount	Unit Price	Bid Amount
1	301	Right-of-Way Clearing and Restoring	LF	63	\$ 10.75	\$ 677.25	\$ 5.00	\$ 315.00	\$ 2.00	\$ 126.00	\$ 10.00	\$ 630.00
2	302	Excavation and Backfill, Unclassified	CY	26	\$ 5.00	\$ 130.00	\$ 15.00	\$ 390.00	\$ 10.00	\$ 260.00	\$ 2.00	\$ 52.00
3	306	6" Ductile Iron Pipe (Restrained), Complete in Place	LF	81	\$ 53.00	\$ 4,293.00	\$ 37.25	\$ 3,017.25	\$ 78.00	\$ 6,318.00	\$ 50.00	\$ 4,050.00
4	311	Fittings, Complete In Place										
	a.	6-Inch 45 degree bend (MJ) (Restrained)	EA	2	\$ 235.00	\$ 470.00	\$ 160.00	\$ 320.00	\$ 190.00	\$ 380.00	\$ 154.00	\$ 308.00
	b.	6-Inch Cap (MJ) (Restrained)	EA	2	\$ 185.00	\$ 370.00	\$ 141.78	\$ 283.56	\$ 150.00	\$ 300.00	\$ 121.00	\$ 242.00
	c.	6-Inch Cap (MJ)	EA	1	\$ 138.00	\$ 138.00	\$ 130.27	\$ 130.27	\$ 150.00	\$ 150.00	\$ 101.00	\$ 101.00
	d.	6x6x6 TEE (MJ) (Restrained)	EA	0	\$ 305.00	\$ -	\$ 236.50	\$ -	\$ 240.00	\$ -	\$ 245.00	\$ -
	e.	6x6x6 TEE (MJxFL) (Restrained)	EA	2	\$ 300.00	\$ 600.00	\$ 234.72	\$ 469.44	\$ 240.00	\$ 480.00	\$ 310.00	\$ 620.00
	f.	6-Inch Long Body Solid Sleeve (MJ) (Restrained)	EA	4	\$ 220.00	\$ 880.00	\$ 552.96	\$ 2,211.84	\$ 200.00	\$ 800.00	\$ 800.00	\$ 3,200.00
	g.	6x6x4 TEE (MJxFL) (Restrained)	EA	1	\$ 290.00	\$ 290.00	\$ 308.19	\$ 308.19	\$ 230.00	\$ 230.00	\$ 250.00	\$ 250.00
	h.	4" Blind Flange	EA	1	\$ 57.00	\$ 57.00	\$ 308.19	\$ 308.19	\$ 130.00	\$ 130.00	\$ 100.00	\$ 100.00
	i.	6" Blind Flange	EA	1	\$ 67.00	\$ 67.00	\$ 252.02	\$ 252.02	\$ 150.00	\$ 150.00	\$ 130.00	\$ 130.00
	j.	6x6x6 TEE (FL)	EA	1	\$ 280.00	\$ 280.00	\$ 348.32	\$ 348.32	\$ 240.00	\$ 240.00	\$ 260.00	\$ 260.00
5	316	Valve, Complete In Place										
	a.	6-Inch E-Z Valve, Complete in Place	EA	2	\$ 5,200.00	\$ 10,400.00	\$ 9,300.00	\$ 18,600.00	\$ 10,500.00	\$ 21,000.00	\$ 15,050.00	\$ 30,100.00
	b.	6x6 Tapping Sleeve & Valve	EA	1	\$ 2,150.00	\$ 2,150.00	\$ 2,174.50	\$ 2,174.50	\$ 2,700.00	\$ 2,700.00	\$ 5,935.00	\$ 5,935.00
	c.	6-Inch Gate Valve (MJ) (Restrained)	EA	1	\$ 750.00	\$ 750.00	\$ 1,988.00	\$ 1,988.00	\$ 600.00	\$ 600.00	\$ 2,260.00	\$ 2,260.00
	d.	6-Inch Gate Valve (MJxFL) (Restrained)	EA	1	\$ 695.00	\$ 695.00	\$ 964.00	\$ 964.00	\$ 600.00	\$ 600.00	\$ 640.00	\$ 640.00
	e.	3-Way Fire Hydrant (3.5' Bury)	EA	1	\$ 2,835.00	\$ 2,835.00	\$ 4,574.88	\$ 4,574.88	\$ 1,850.00	\$ 1,850.00	\$ 3,700.00	\$ 3,700.00
	f.	4-Inch Gate Valve (FL)	EA	1	\$ 545.00	\$ 545.00	\$ 552.50	\$ 552.50	\$ 540.00	\$ 540.00	\$ 525.00	\$ 525.00
	g.	6-Inch Gate Valve (FL)	EA	1	\$ 677.00	\$ 677.00	\$ 942.00	\$ 942.00	\$ 600.00	\$ 600.00	\$ 680.00	\$ 680.00
	h.	2-Inch Gate Valve (FLxMJ) (Restrained)	EA	1	\$ 425.00	\$ 425.00	\$ 526.00	\$ 526.00	\$ 350.00	\$ 350.00	\$ 445.00	\$ 445.00
	i.	2" Blow Off Hydrant (MJ Shoe) (Restrained)	EA	1	\$ 1,740.00	\$ 1,740.00	\$ 1,168.50	\$ 1,168.50	\$ 1,200.00	\$ 1,200.00	\$ 1,050.00	\$ 1,050.00
6	317	Valve Box, Complete In Place	EA	8	\$ 50.00	\$ 400.00	\$ 100.00	\$ 800.00	\$ 100.00	\$ 800.00	\$ 135.00	\$ 1,080.00
7	324	Bermuda Slab Sodding, Complete in Place	LS	1	\$ 1,000.00	\$ 1,000.00	\$ 2,500.00	\$ 2,500.00	\$ 800.00	\$ 800.00	\$ 1,500.00	\$ 1,500.00
8	SP	Traffic Control, Complete in Place	LS	1	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 1,500.00	\$ 1,500.00	\$ 600.00	\$ 600.00
						\$ 30,369.25		\$ 43,644.46		\$ 42,104.00		\$ 58,458.00
		Bid Correction										
		Calendar Days to Complete Project =				45		-		20		45

BUDGET DETAIL- CAPITAL PROJECTS

CAP IMPR WATER & WW FUND

CITY OF SAND SPRINGS
 CAPITAL IMPROVEMENT WATER AND WASTEWATER FUND
 FY 2017 PROPOSED BUDGET

	BUDGET	ACTUAL	BUDGET	ACTUAL		FY2017 BUDGET REQUESTED
	L-T-D	PRIOR YEARS	CURR YEAR	CURR YEAR	LIFE TO DATE	
Sewer Lift Station Generator Improvements	50,000	\$ -	\$ 50,000	\$ 45,105	\$ 45,105	\$ 45,105
AMR Equipment for New Water Taps	59,822	24,282	35,540	-	24,282	
Meters for New Water Taps	107,173	52,173	55,000	13,190	65,363	
WTP Improvements	213,310	100,604	112,706	7,809	108,413	
WWTP Improvements	505,601	179,160	326,441	191,419	370,579	
Meter Vault Improvements	100,000	12,471	87,529	-	12,471	
Emergency Repairs	200,000	-	200,000	-	-	
10th St Sewer Relocation (Hickory)	118,358	118,358	-	-	118,358	
SCADA Upgrades (Water & Wastewater)	174,999	136,876	38,123	-	136,876	
73rd W Ave Water Line	20,000	-	20,000	-	-	
SRWCS One-Way Tank	50,000	-	50,000	-	-	
WWTP Mechanical System Upgrades	31,755	31,755	-	-	31,755	
209th Water BPS Improvement	724,999	681,444	43,555	1,796	683,240	
River West W&WW Construction	-	-	-	-	-	
McKinley Tanks (.5mg tank)	900,000	311	899,689	783,694	784,005	
WWTP Construction	400,000	-	400,000	-	-	
WWTP Belt Filter Press Upgrade	190,000	-	190,000	23,512	23,512	
South Side Water Control Valve	150,000	-	150,000	121,094	121,094	
WTP Backwash Improvements (800k)	10,000	-	10,000	-	-	
Shell Lake RWCS	150,000	-	150,000	-	-	
WTP Filter Backwash Pumps	100,000	-	100,000	73,200	73,200	1,200,000
Coyote Trail Standpipe	630,000	-	630,000	493,397	493,397	
Prue Water Tank Rehab	-	-	-	-	-	600,000
W. McKinley Tank Rehab	-	-	-	-	-	1,300,000
Hwy 51 Tank Rehab	-	-	-	-	-	300,000
McKinley South Tank Replacement (\$900k est)	-	-	-	-	-	55,000
Water Distribution - 137th Water Line	1,552,836	1,391,290	161,546	119,273	1,510,563	
Wastewater Collection	469,384	452,962	16,422	15,250	468,212	70,000
Fire Hydrant Replacement	496,680	433,811	62,869	42,139	475,950	25,000
Spring Lake Campus (Rev Bond)	8,866,031	6,660,805	2,205,226	1,487,759	8,148,564	
41st Street Water Tower (Rev Bond)	2,999,999	2,958,404	41,595	-	2,958,404	
WWTP Improvements (Rev Bond)	18,132,725	5,689,625	12,443,100	6,614,486	12,304,111	
Wtr Tanks Inspec/Rehab	2,659,387	1,467,930	1,191,457	767,112	2,235,042	
Cap Project Indirect Cost- Water	113,020	113,020	-	-	113,020	
Cap Project Indirect Cost- Wastewater	130,034	130,034	-	-	130,034	
Total Expenditures	\$ 79,485,258	\$ 58,007,994	\$ 21,477,264	\$ 10,999,862	\$ 69,007,856	\$ 3,700,105



CITY OF SAND SPRINGS

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Phone: 918.246.2500 • sandspringsok.org

**CITY OF SAND SPRINGS
COUNCIL/AUTHORITY STAFF REPORT
MEETING DATE: November 14, 2016**

SUBJECT:

**TEMPORARY TANKS FOR HWY 51 STANDPIPE REPLACEMENT PROJECT
AUTHORIZATION OF EXPENDITURE
COSS PROJECT NO. W-1614**

STAFF RECOMMENDATION:

- 1) Council will consider authorizing an expenditure of an amount not to exceed \$67,960.00 to Tomcat Consultants, LLC for the Hwy 51 Standpipe Replacement project and authorize the Mayor to sign the proposal.

BACKGROUND AND HISTORY:

The glass lined water storage tank located on the suction side of the Hwy 51 BPS pumps has reached the end of its design life and needs replaced. To maintain the pumps hydraulic and system supply requirements, Tomcat Consultants, LLC will furnish two (2) 40' tall, 10' diameter temporary potable water storage tanks for a period of six (6) months while the existing glass lined tank is being demolished and replaced in the same location with a new welded steel tank. Delivery of these portable tanks will be in late February 2017. The \$67,960 cost will include the delivery, 6 month rental and removal of these two (2) tanks. The tank removal/replacement project is scheduled for 5 months and the City will be billed for only time the portable tanks are needed.

For cost comparisons, staff was unable to locate any other companies that provide temporary potable water storage tanks because of the specialized nature of this business. Also, the cost to construct/demolish a temporary tank was investigated but the cost exceeded the cost of the portable tanks. Tomcat Consultants, LLC has provide temporary potable water pressure tanks on two (2) previous City water tank rehabilitation projects (Diamond Ground Storage Tank and District 6 Standpipe).

This item was reviewed at the October 18, 2016 Public Works Advisory Committee meeting and is funded in the Capital Improvement Water & Wastewater Fund.

BUDGETARY IMPACT:

Project total cost of \$67,960.00

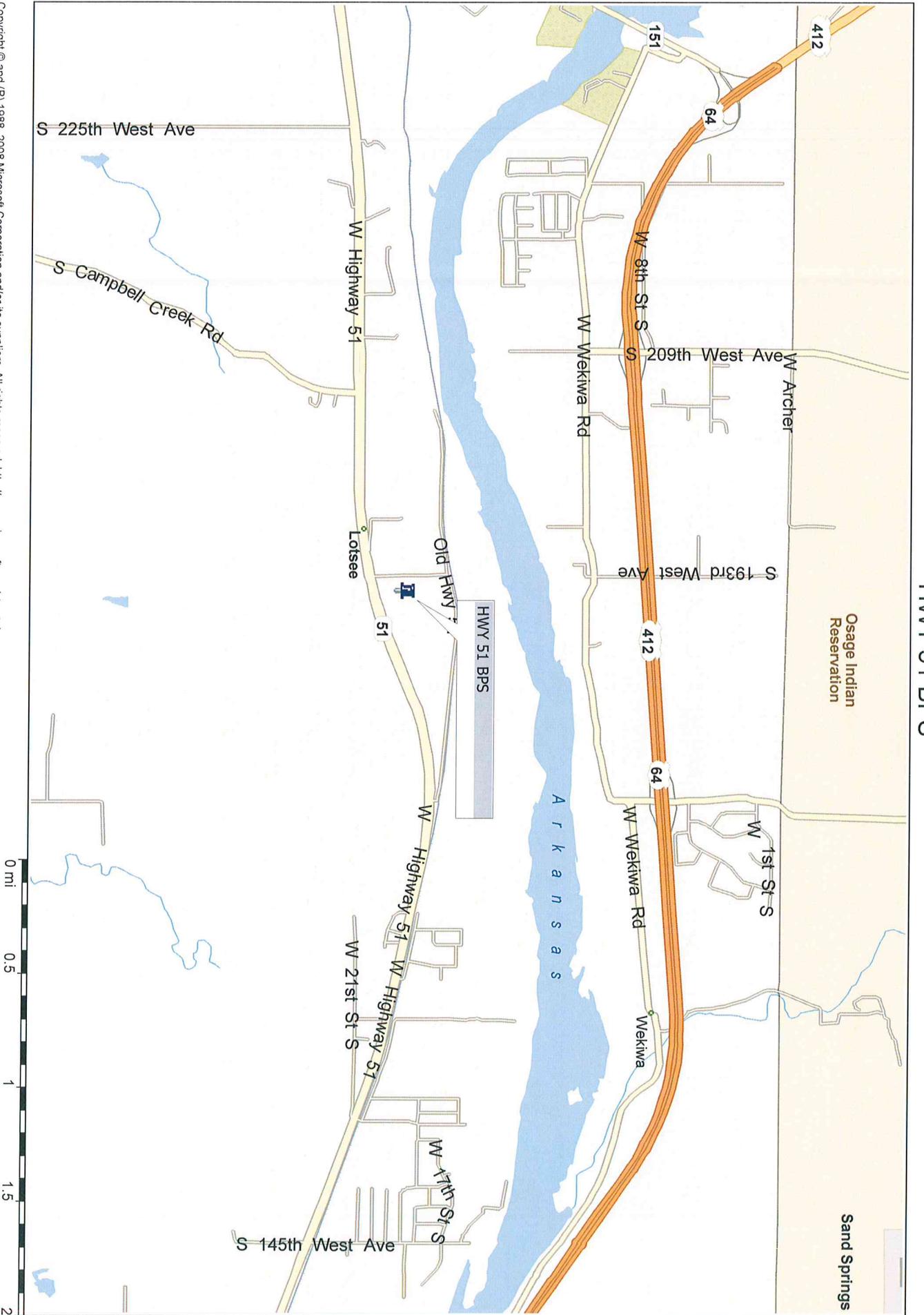
COMPILED BY: Jesse Vaverka

PRESENTED BY: Jesse Vaverka

ATTACHMENTS:

Location Map, Proposal, Budget Sheet

HWY 51 BPS



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Clyde H. Zelch, President-Member
Cell: 314-630-1630

October 5, 2016

City of Sand Springs

P.O. Box 338

100 E. Broadway St.

Sand Springs, OK 74063

City Hall Phone: 918-246-2500

Contact: Jesse Vaverka / Office Phone: 918-246-2585

E-mail: jsvaver@sandspringsok.org

TEMPORARY STORAGE PROPOSAL

We are pleased to present this proposal to provide (2) 10' diameter portable standpipe water storage tanks, each with an approximate 23,000 gallons of storage capacity, on your project. A crane will be required to lift the standpipes off of our transport trailers and set them into place, and also to take them down and reload when project is completed, this is not included in our pricing and will need to be provided by the customer. Once the standpipes have been placed and stabilized we will make connections into the system and bring them on-line to maintain system pressure and supply.

THE TOTAL FOR THE 1ST MONTH (30 days) WILL BE \$ 16,360.00

**If additional tank rental time is still needed after 30 days the cost will be \$ 344.00 per day
or \$ 10,320.00 per each month (30 days) after.**

THE TOTAL COMBINED COST FOR A 6 MONTH TIME-FRAME WILL BE \$ 67,960.00

This proposal is based on the following:

- Connection being made thru hoses to fire hydrant, or other approved method.
- A truck & trailer being able to travel all access roads with-out the assistance of other equipment or tow trucks. Should other equipment or autos be needed to mobilize or demobilize at any time they will be provided by others.
- It is understood that the portable tank can leave an impression in the ground from either moving it in or out, or from being parked. Any possible damage to the ground from these situations will be addressed by others.
- This proposal **does not include** the pulling of or testing of any water samples; fencing or barricades of any type; any insulation or heat tape to prevent freezing of lines, hoses or tanks should work be done in colder weather; or site restoration at completion.
- **ADD \$ 500 per day + expenses for technician labor/travel if required beyond our stated procedures at set-up or tear down.**

This proposal is good for 60 days. If accepted please sign, date and return a copy to our office.

No work can begin without a signed proposal on file. We appreciate the opportunity to work with you on this project.

Insurance Info: Our company provides \$3,000,000 in General Liability Insurance, Worker's Compensation above State required limits and adequate auto insurance. **Any requirements above our current amounts will only be added at the customers expense. **There will also be an extra charge of \$ 50 per each entity (ex: owner, engineer, city, contractor, etc.) requesting to be added as an additional / designated insured on either our General Liability and/or Auto Insurance. No waiver of Subrogation will be provided on any policy.**

Hold Harmless Agreement: By signing & dating our proposal you'll also agree to release, waive, discharge and covenant not to sue and hold harmless from any and all liability, claims, costs and expenses whatsoever arising out of or related to any loss, damage, or injury, that may be sustained in the process of renting this temporary water storage equipment.

Payment Information: Unless prior arrangements have been made all invoices are due and payable within 30 days of the issued invoice date. Finance charges of 1.5% will apply on any outstanding monthly balances.

Clyde H. Zelch

Clyde H. Zelch, President-Member

Representative Signature

Date

CITY OF SAND SPRINGS
 CAPITAL IMPROVEMENT WATER AND WASTEWATER FUND
 FY 2017 PROPOSED BUDGET

	BUDGET	ACTUAL	BUDGET	ACTUAL		FY2017 BUDGET REQUESTED
	L-T-D	PRIOR YEARS	CURR YEAR	CURR YEAR	LIFE TO DATE	
Sewer Lift Station Generator Improvements	50,000	\$ -	\$ 50,000	\$ 45,105	\$ 45,105	\$ 45,105
AMR Equipment for New Water Taps	59,822	24,282	35,540	-	24,282	
Meters for New Water Taps	107,173	52,173	55,000	13,190	65,363	
WTP Improvements	213,310	100,604	112,706	7,809	108,413	
WWTP Improvements	505,601	179,160	326,441	191,419	370,579	
Meter Vault Improvements	100,000	12,471	87,529	-	12,471	
Emergency Repairs	200,000	-	200,000	-	-	
10th St Sewer Relocation (Hickory)	118,358	118,358	-	-	118,358	
SCADA Upgrades (Water & Wastewater)	174,999	136,876	38,123	-	136,876	
73rd W Ave Water Line	20,000	-	20,000	-	-	
SRWCS One-Way Tank	50,000	-	50,000	-	-	
WWTP Mechanical System Upgrades	31,755	31,755	-	-	31,755	
209th Water BPS Improvement	724,999	681,444	43,555	1,796	683,240	
River West W&WW Construction	-	-	-	-	-	
McKinley Tanks (.5mg tank)	900,000	311	899,689	783,694	784,005	
WWTP Construction	400,000	-	400,000	-	-	
WWTP Belt Filter Press Upgrade	190,000	-	190,000	23,512	23,512	
South Side Water Control Valve	150,000	-	150,000	121,094	121,094	
WTP Backwash Improvements (800k)	10,000	-	10,000	-	-	
Shell Lake RWCS	150,000	-	150,000	-	-	
WTP Filter Backwash Pumps	100,000	-	100,000	73,200	73,200	1,200,000
Coyote Trail Standpipe	630,000	-	630,000	493,397	493,397	
Prue Water Tank Rehab	-	-	-	-	-	600,000
W. McKinley Tank Rehab	-	-	-	-	-	1,300,000
Hwy 51 Tank Rehab	-	-	-	-	-	300,000
McKinley South Tank Replacement (\$900k est)	-	-	-	-	-	55,000
Water Distribution - 137th Water Line	1,552,836	1,391,290	161,546	119,273	1,510,563	
Wastewater Collection	469,384	452,962	16,422	15,250	468,212	70,000
Fire Hydrant Replacement	496,680	433,811	62,869	42,139	475,950	25,000
Spring Lake Campus (Rev Bond)	8,866,031	6,660,805	2,205,226	1,487,759	8,148,564	
41st Street Water Tower (Rev Bond)	2,999,999	2,958,404	41,595	-	2,958,404	
WWTP Improvements (Rev Bond)	18,132,725	5,689,625	12,443,100	6,614,486	12,304,111	
Wtr Tanks Inspec/Rehab	2,659,387	1,467,930	1,191,457	767,112	2,235,042	
Cap Project Indirect Cost- Water	113,020	113,020	-	-	113,020	
Cap Project Indirect Cost- Wastewater	130,034	130,034	-	-	130,034	
Total Expenditures	\$ 79,485,258	\$ 58,007,994	\$ 21,477,264	\$ 10,999,862	\$ 69,007,856	\$ 3,700,105



CITY OF SAND SPRINGS

100 E. Broadway St. • P.O. Box 338 • Sand Springs, Oklahoma 74063
Phone: 918.246.2500 • sandspringsok.org

**CITY OF SAND SPRINGS
COUNCIL/AUTHORITY STAFF REPORT
MEETING DATE: November 14, 2016**

SUBJECT:

**PRUE ROAD TANK REHABILITATION
FINAL ACCEPTANCE OF BID NO. 1036**

STAFF RECOMMENDATION:

- 1) Approve final Change Order No. 1 to the Agreement with Nova Painting, LLC for an increase in the contract amount of \$2,700.00 and the no additional calendar days to the contract time.
- 2) Accept the Prue Road Tank Rehabilitation project, Bid No. 1036, constructed by Nova Painting, LLC

BACKGROUND AND HISTORY:

Tank Industry Consultants (TIC), Inc. prepared plans and specifications for sandblasting and painting the exterior and interior of Prue Road standpipe along with tank repairs.

On July 15, 2016, City Council awarded the Prue Road Standpipe project to Nova Painting, LLC in the amount of \$219,100.00. During construction TIC performed construction administration and inspection services to ensure that the Contractor complied with the specifications in regard to the application of the paint coating system.

The attached final Change Order No. 1 increases the original contract amount by \$2,700.00 which reflects the cost to remove/replace the existing manway plate from a previous project that raised the tank.

BUDGETARY IMPACT:

Construction cost of \$221,800.00

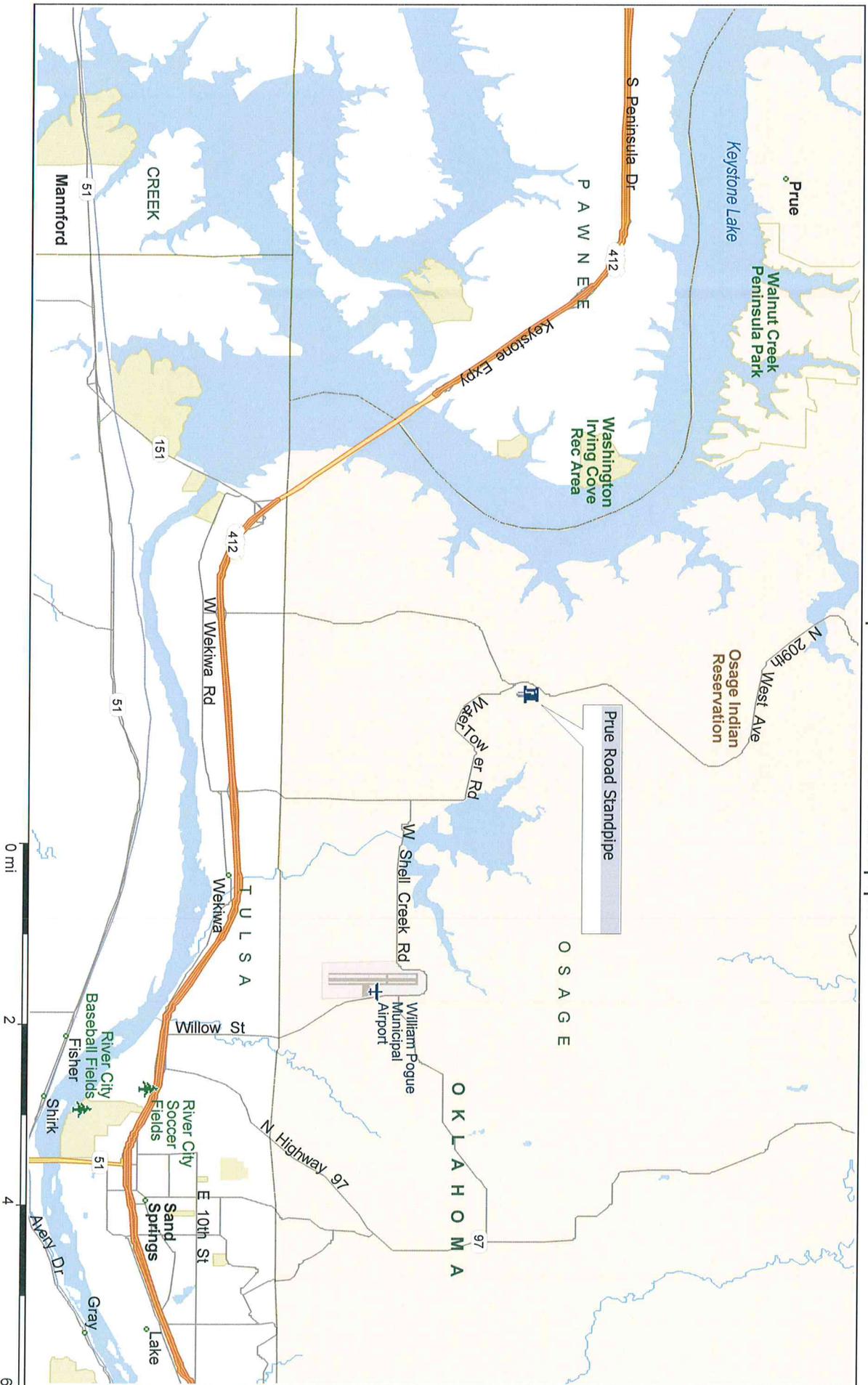
COMPILED BY: Jesse Vaverka

PRESENTED BY: Jesse Vaverka

ATTACHMENTS:

Location map, Change Order #1, Before and After Pictures
Inspection Memo
Letter of Acceptance

Location Map - Prue Road Standpipe



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CHANGE ORDER

ORDER NO. (Final) 1
DATE: 11/14/16
AGREEMENT DATE: 8/22/16

NAME OF PROJECT: Prue Road Tank Rehabilitation
Bid No. 1036

OWNER: CITY OF SAND SPRINGS, OKLAHOMA

CONTRACTOR: Nova Painting, LLC

The following changes are hereby made to the CONTRACT DOCUMENTS:

Justification:

Original CONTRACT PRICE: \$ 219,100.00

Previous CHANGE ORDERS: \$ 0.00

Current CONTRACT PRICE adjusted by previous CHANGE ORDER
\$ 219,100.00

The CONTRACT PRICE due to this CHANGE ORDER will be increased by
\$ 2,700.00

The new CONTRACT PRICE including this CHANGE ORDER will be
\$ 221,800.00

Change to CONTRACT TIME:

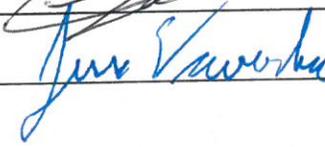
The CONTRACT TIME will be increased by 0 calendar days.

Therefore, the date for completion of all work will be November 19, 2016.

Approval Required:

OWNER: _____

CONTRACTOR: X  _____

ENGINEER:  _____

JUSTIFICATION FOR CHANGE

1. Is proposed change an alternate bid? / /Yes /X/No

2. Will proposed change alter the physical / /Yes /X/No
size of the project?
If "Yes", explain.

3. Has consent of surety been obtained? / /Yes /X/No

4. Will this change affect expiration / /Yes /X/No
or extent of insurance coverage?
If "Yes", will the policies be extended?

5. Effect on operation and maintenance costs:

No significant impact.

6. Necessity for change:

During the raising of Prue Tank in a previous project, the existing manway opening was sealed by welding the new manway plate that was removed to install the new manway. The welds on the sealed manway have deteriorated which was detected by blasting the exterior of the tank. The repair is to roll and double butt weld a new plate into the existing manway opening







CITY OF SAND SPRINGS

100 E. Broadway St. • P.O. Box 338 • Sand Springs, Oklahoma 74063
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MEMO

TO: Elizabeth Gray, City Manager
Derek Campbell, Public Works Director/City Engineer

FROM: Jesse Vaverka, Project Engineer

DATE: November 14, 2016

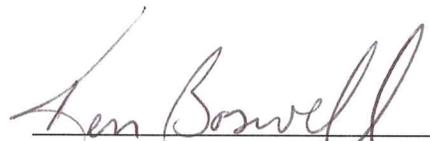
RE: Acceptance Prue Road Tank Rehabilitation
Bid No. 1036
COSS Project No. W-1604

City of Sand Springs personnel have performed a final inspection of the Prue Road elevated tank rehabilitation. The improvements have been constructed according to the approved plans and specifications.

Staff is in possession of the required one-year maintenance bond for 100 percent of the amount of the construction cost and Staff is prepared to assume maintenance of these improvements upon expiration of the one-year period, if accepted by the Sand Springs City Council.

MAINTENANCE BOND
IN POSSESSION
CERTIFIED BY:

Janice Almy, City Clerk



Public Works Division Supervisor



Construction Inspector



Project Engineer



Public Works Director/City Engineer



CITY OF SAND SPRINGS

100 E. Broadway St. • P.O. Box 338 • Sand Springs, Oklahoma 74063
Phone: 918.246.2500 • sandspringsok.org

November 14, 2016

Mr. Spiros Kollias
President
Nova Painting, LLC
4830 Wilson Road, Ste 300 PMB 115
Humble, Texas 77396

**Re: Acceptance Prue Road Tank Rehabilitation
Bid No. 1036
COSS Project No. W-1604**

Dear Mr. Spiros:

This letter will serve as notice that on November 14, 2016, the Sand Springs City Council voted to accept the rehabilitation of the Prue Road elevated tank, which has been constructed according to the approved plans and specifications.

With this acceptance, the City of Sand Springs will assume maintenance of these improvements upon expiration of the one-year maintenance bond.

If additional information is required, please call Sand Springs City Hall at (918) 246-2500.

Mike Burdge, Mayor

ATTEST:

Janice Almy, City Clerk



CITY OF SAND SPRINGS

100 E. Broadway St. • P.O. Box 338 • Sand Springs, Oklahoma 74063
Phone: 918.246.2500 • sandspringsok.org

**CITY OF SAND SPRINGS
COUNCIL/AUTHORITY STAFF REPORT
MEETING DATE: November 14, 2016**

SUBJECT:

**NORTHSIDE WATER DISTRIBUTION DISINFECTION SYSTEM
IMPROVEMENT
COSS PROJECT NO. W-1605A**

STAFF RECOMMENDATION:

1. Approve the proposed Addendum #1 to the original Professional Services Agreement, dated September 14, 2015 with Tetra Tech, Inc. for design and bidding services at a cost not to exceed \$82,000.00

BACKGROUND AND HISTORY:

The City of Sand Springs Northside Water Distribution system extends north along State Highway 97 to Zink Ranch and then easterly along Rock School Road to 52nd West Avenue. This area is served by the water tanks identified as Northwoods Tower, HWY 97 Tower and District 6 Standpipe (see attached map).

A chlorine booster station was constructed at the Northwoods Tower in 2009 and accepted by City Council in 2011 to increase low disinfection residuals in this area. Initially, this station worked effectively but has now become unreliable to operate. Public Works desires to rehabilitate and/or replace the current system with an appropriate system.

Tetra Tech, Inc. performed field sampling and testing to assess the residual and water quality variations along the distribution main along with identifying four (4) alternatives that will provide the system to maintain necessary disinfection residuals in the Northside distribution system. The four (4) alternatives are: (1) Improvement of the existing station; (2) Modification of the existing station to a gas feed system; (3) Use of a chloramine booster station instead of free chlorine; and (4) Alternate location for the booster station and/or residual monitoring. Tetra Tech recommended alternative 3 which is a new total chlorine booster station instead of free chlorine.

This item was reviewed at the November 8, 2016 Public Works Advisory Committee meeting and the City Attorney has reviewed Amendment #1.

BUDGETARY IMPACT:

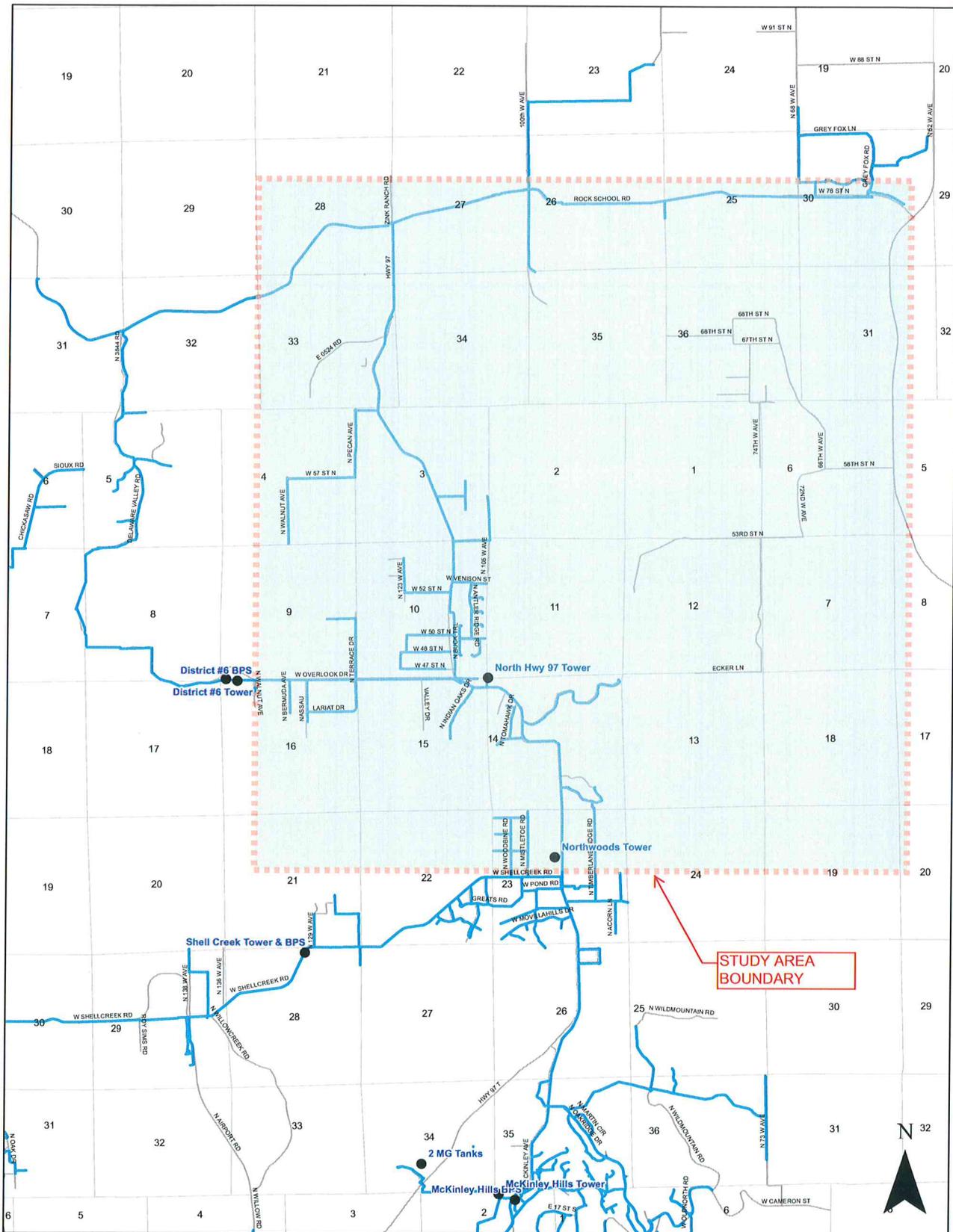
Design and Bidding services Cost of \$82,000.00

COMPILED BY: Jesse Vaverka

PRESENTED BY: Jesse Vaverka

ATTACHMENTS:

Location map
Estimate of Probable Cost
Amendment #1
Budget sheet



Northside Water Distribution Disinfection Study Area

- Towers & Pump Stations
- Water Lines
- Roads

1 inch = 3,500 feet

6.0 RECOMMENDATION

Based on review and discussion with City staff, the selected alternative is the chloramine booster station-Long-term measure. The following summarizes the construction and project cost for the selected alternative:

Table 11 – Recommended Alternative Estimate of Probable Project Cost

CHLORAMINE BOOSTER STATION		
ITEM	DESCRIPTION	ESTIMATE
1	SITWORK	\$14,000
2	NEW AMMONIA FEED SYSTEM	\$143,698
3	NEW INJECTION VAULT	\$66,600
4	NEW BYPASS CHECK VALVE VAULT	\$25,550
5	YARD PIPING	\$45,600
6	ELECTRICAL & CONTROLS	\$30,000
		\$325,448
	CONTRACTOR OH&P 15%	\$48,817
	SUBTOTAL CONSTRUCTION COST	\$374,265
	CONTINGENCY 20%	\$74,853
	TOTAL ESTIMATED CONSTRUCTION COST	\$449,118
	OTHER PROJECT COSTS:	
	DEQ PERMIT TO CONSTRUCT	\$1,000
	ENGINEERING DESIGN /BIDDING /CONSTRUCTION PHASE 14%	\$62,888
	SUBTOTAL PROJECT COST (2016 \$)	\$513,006
	ROUNDED	\$513,100



Tetra Tech, Inc.
Amendment No. 1
Professional Services Agreement for Engineering Services

This is an amendment to the Agreement made on the 14th day of September, 2015, between **City of Sand Springs** (Client) and **Tetra Tech, Inc.** (Consultant), a Delaware corporation, made on this ____ day of _____, ____.

Client and Consultant agree to specific changes to the referenced Agreement for the **Northside Water Distribution Disinfection System Improvement, Tetra Tech Project No. 200-11387-15001** as described in Attachment A. Consultant agrees to perform the services in consideration of the compensation described in Attachment A and in accordance with the terms of the Agreement.

This Amendment consists of this document together with Attachment A – Amended Project Requirements. This Amendment to the Agreement between the Client and Consultant supersedes all prior written and oral understandings.

In executing this Amendment, the undersigned also acknowledge their authority to bind the parties to all terms and conditions.

In witness whereof, the parties hereto have made and executed this Amendment as of the day and year first written.

City of Sand Springs
 100 East Broadway Street
 Sand Springs, Oklahoma 74063
 918.246.2500

Tetra Tech, Inc.
 7645 East 63rd Street, Suite 301
 Tulsa, Oklahoma 74133
 918.249.3909

By _____
Client's Authorized Signature

By _____
Consultant's Authorized Signature

Printed Name

Jon D. Nelson, P.E.
 Senior Vice President

Title



**Professional Services Agreement
Amendment No. 1
Attachment A – Amended Project Requirements**

Client: City of Sand Springs

Project Description

Northside Water Distribution Disinfection System Improvement
Tetra Tech Project No. 200-11387-15001

Amendments to Scope of Services

The amended Scope of Services, Tasks B and C, is attached hereto as Attachment A1.

Special Assumptions

Amendments to Project Schedule

Design Phase. The preliminary design shall be completed within 90 days after notice to proceed. The final design shall be completed within 60 days following final design notice to proceed. The schedule for Bidding and construction phase shall be set at a later date in consultation with and approval by Owner.

Method of Compensation

Standard Rates Compensation for these services will be based on Tt staff efforts, times their standard billing rate, not to exceed the following. Standard rates are subject to change at Tt's sole discretion.

Task B: \$69,000

Task C: \$13,000

Supplemental Terms and Conditions



**Professional Services Agreement
Amendment No. 1
Attachment A-1 – Scope of Services**

TASK B. Design Phase. The Engineering Report (ER) evaluated four alternatives and recommended the alternative that provided the chloramine booster station as the long term solution. The Owner concurred and accepted the recommendation and requested the Engineer to prepare design and bidding phase services as detailed here.

Specifically, the recommended improvements to be included in the design and bidding phase include the following:

- A new injection vault located on the 16-inch fill line to the tank. This vault will house an insertion type flow meter (the existing flow meter can be relocated here) for flow pace signal, a ½" sample line to extend to an online ammonia analyzer, and the ammonia injection system. The online ammonia analyzer is to measure the background ammonia concentration so it can be used to adjust the ammonia feed.
- A new aqueous ammonia feed system to include aqueous ammonia tote storage, a chemical metering pump system, and an online ammonia analyzer.
- The existing FRP building is not adequate, and therefore, a new FRP building, approximately 8-feet by 24-feet, will be located next to the existing FRP building. The FRP building will be separated into three different rooms by partition walls. The two outside room will house the sodium hypochlorite and liquid ammonia storage and feed systems. The middle room will house the instrumentation and electrical panels.
- A new 10-inch line will be extended approximately 300 feet from the Northwood valve vault bypass fittings to the 6-inch line along Highway 97. A new 6-inch valve will be cut in the 6-inch line. This valve will normally be closed to force all the flow through the new chemical injection vault.
- Modification of the existing sodium hypochlorite feed system to include new chemical metering system, new dilution water booster pump, and appurtenances.
- Decommissioning and removal of the existing sodium hypochlorite building including relocation of the existing eye wash to the new building location.

The design phase will result in a complete set of plans and specifications suitable for submission to the ODEQ for final approval to construct the facility. The scope of engineering services required to develop the detailed plans and specifications is divided into preliminary design and final design. The detailed scope of services for each category is outlined below.

- A. **Preliminary Design.** The preliminary design shall consist of the following tasks.
1. **Project Management.** Project management of the preliminary design shall include the following:
 - a. **Administration.** This item shall include the following:
 - i. Project initialization and setup.
 - ii. Coordination of the Project team.
 - iii. Engineer shall conduct a monthly progress review meeting with the Owner as directed by the Owner.
 - iv. General Project communications with the Owner and the regulatory agency.
 - b. **Quality Control Reviews.** Engineer's senior design and construction staff shall review the results of certain design activities and the deliverables prior to submission.
 2. **Preliminary Design Documents.** The preliminary design shall result in approximately 65% of the total design efforts and include the following:
 - a. **General Project Requirements.** Summarize the general requirements of the Project as follows:
 - i. **Design Criteria.** List the design criteria, standards, and codes which are applicable to the design.
 - ii. **Permits.** List the permits required to complete the Project and their estimated costs.
 - b. **Finalize Design Concepts.** Finalize the hydraulics and the design concepts from the ER, prepare a technical memorandum (TM) summarizing the critical evaluations and calculations made to determine types of equipment selected for the detailed design. The TM will be used as a supplement to the ER for final submission to the DEQ for obtaining the permit to construct.
 - c. **Preliminary Drawings and Sketches.** Prepare preliminary drawings to represent approximately 65% design level completion. Prepare preliminary drawings of the planned improvements, which will exhibit the concept for the proposed improvements including:
 - i. A process schematic of the proposed system including a hydraulic profile.

- ii. A proposed plan view layout of the improvements, which would exhibit both the proposed layout of the unit processes and the general site improvements planned.
 - iii. A proposed plan view layout of the improvements, which will exhibit the yard piping planned for the Project.
 - iv. Plan views, sections, and elevations of the pumps station, pre-engineered metal building, and appurtenances.
 - d. Survey. Provide design contour survey for the site necessary for the preparation of construction drawings for the project.
 - e. Geotechnical Investigation. The Geotechnical investigation will be performed by a geotechnical sub-consultant selected and paid separately by the owner. Engineer will assist the Owner in the selection, preparation of scope and in coordinating with the geotechnical consultant to complete the subsurface investigation necessary for the project.
 - f. Equipment and Materials. Prepare preliminary specifications and/or summaries for the pumps, valves and the metal building for use in the final design.
 - g. Heating and Ventilation. Summarize the heating and ventilation requirements for the metal building. Air-conditioning for the building is not needed and therefore, not included.
 - h. Architectural. Not required. The building will be pre-engineered pre-fabricated FRP building.
 - i. Structural. Develop structural plans and sketches for the building foundation and appurtenances.
 - j. Electrical, Instrumentation, and Controls. Summarize the intended design of the electrical, instrumentation, and control facilities. The Owner uses a third party contractor for the plant wide SCADA system programming and maintenance. Engineer will coordinate with the Owner/SCADA contractor to provide input/output contact points for the proposed chloramine booster system. It will be the responsibility of the SCADA contractor to incorporate the proposed booster station into the system wide SCADA.
 - k. Preliminary Specifications. Prepare preliminary specification outlines, manufacturer information for critical equipment.
 - l. Opinion of Probable Cost. Prepare an opinion of probable cost based on the detailed design concept.
 - 3. Deliverables. Engineer shall submit three copies of the preliminary design documents for review by the Owner.
 - 4. Preliminary Design Workshop. Engineer shall conduct preliminary design workshop with the Owner to solicit comments. Finalized comments from the review will be incorporated into the final design.
 - 5. Presentation. Engineer shall make a presentation of the preliminary design to the governing body if requested by the Owner.
- B. **Final Design.** The final design will commence upon written authorization by the Owner. The final design will include the tasks outlined below.
 - 1. Project Management. Project management of the final design shall include the following:
 - a. Administration. This item shall include the following:
 - i. Coordination of the Project team.
 - ii. Preparation of progress reports to Owner. In addition, Engineer shall also conduct a monthly progress review meeting with the Owner as directed by the Owner.
 - iii. General Project communications with the Owner and regulatory agency.
 - b. Quality Control Reviews. Engineer's senior design and construction staff shall review the results of certain design activities and the deliverables prior to submission.
 - 2. Final Surveying. Engineer shall provide all surveying to supplement the preliminary design surveying as required to complete the final design.
 - 3. Plans and Specifications. Complete the design of all Project elements and finalize all plans and specifications as follows.
 - a. Chloramine Booster System Design. Finalize the design of improvements to all unit processes presented in the preliminary design memorandum.
 - b. Structural Design. Complete the design of all structures.
 - c. Sitework. Prepare the design of all site-related improvements for the chloramine booster system/pump building.
 - d. Yard Piping. Prepare the final design for the 16-inch DIP pipeline connection from the backwash pump station to the filter connection. Finalize valve vault and tie-ins.
 - e. Heating and Ventilation. Provide and coordinate the final of the heating and ventilation for the building.
 - f. Electrical, Instrumentation, and Controls Design. Provide and coordinate the final electrical design of the required improvements.

- g. Contract and Bidding Documents. Prepare the contract and bidding documents.
4. Design Reviews. Engineer shall conduct two design review sessions during the final design as follows:
 - a. 90%-Percent Review. Review with Owner 90% documents. Three copies of the 90-percent plans shall be provided to the Owner for review one week in advance of the review session. Finalized review comments will be incorporated into the final design.
5. Opinion of Cost. Finalize the opinion of probable cost based on the final plans and specifications. This estimate shall serve as the Engineer's estimate for the bidding phase.
6. DEQ Permit Applications. Prepare the necessary applications for construction permits. Assist the Owner in the submission and securing of the permit to construct from the DEQ. All permit fees which may be required shall be the responsibility of the Owner.
7. Deliverables. Submit five certified copies of the final plans and specifications. Three copies are for ODEQ Application for Permit to construct, and two copies are for the owner.
8. Final Review and Revision. Engineer will incorporate any final comments from the final review by the Owner and DEQ by formal revision.
9. Presentation. Engineer shall make a presentation of the final plans and specifications to the Owner's governing body if requested by owner.

TASK C. Bidding Phase. Upon completion of the Design Phase and authorization by the Owner, the bidding shall be initiated. The bidding phase will commence upon Owner's authorization to advertise for bids for the construction. These services shall include the following

1. Advertisement. Coordinate the bid advertisement with the Owner's staff.
2. Pre-Bid Conference. Conduct a pre-bid conference for the Project to address critical Project matters with potential bidders.
3. Addenda. Prepare and issue all addenda determined necessary throughout the bidding phase.
4. Bid Opening. Attend and assist the Owner at the bid opening.
5. Bid Tabulations and Review. Review all bids, prepare a bid tabulation and investigate the qualifications of the apparent low bidder.
6. Contract Award. Prepare a recommendation for award of the construction contract based on the bid tabulation and investigation of the apparent low bidder.
7. Contract Preparation. Coordinate the preparation and execution of construction contract documents.

TASK D. Construction Phase. Upon request from Owner, the scope and the fee will be mutually established and incorporated as an addendum to the agreement.

Schedule of Hourly Rates

Water Environment and Infrastructure (WEI)

Hourly Billing Rates for: TT IER

Rates Effective Starting: February 1, 2016

Personnel	Hourly Rate
Management	
Operations Management	
Principal in Charge	\$300.00
Project and Program Management	
Project Manager 1	\$160.00
Project Manager 2	\$180.00
Sr Project Manager	\$215.00
Program Manager	\$245.00
A/E Services	
Engineers	
Engineer 1	\$85.00
Engineer 2	\$110.00
Engineer 3	\$125.00
Project Engineer 1	\$135.00
Project Engineer 2	\$165.00
Sr Engineer 1	\$215.00
Sr Engineer 2	\$220.00
Sr Engineer 3	\$225.00
Principal Engineer	\$250.00
Engineering Designers	
Engineering Technician	\$60.00
Engineering Designer 1	\$85.00
Engineering Designer 2	\$95.00
Engineering Designer 3	\$115.00
Sr Eng Designer 1	\$125.00
Sr Eng Designer 2	\$140.00
Architects	
Architectural Designer 1	\$75.00
Architectural Designer 2	\$80.00
Architectural Designer 3	\$90.00
Architect 1	\$115.00
Architect 2	\$140.00
Sr Architect 1	\$165.00
Sr Architect 2	\$170.00
Architectural Program Mgr	\$245.00
Information Technology	
Sys Analyst / Programmer 1	\$75.00
Sys Analyst / Programmer 2	\$120.00
Sr Sys Analyst / Programmer 1	\$145.00
Sr Sys Analyst / Programmer 2	\$195.00
Sci Svcs	
Scientists	
Scientist 1	\$80.00
Scientist 2	\$95.00
Scientist 3	\$100.00

Schedule of Hourly Rates

Water Environment and Infrastructure (WEI)

Hourly Billing Rates for: TT IER

Rates Effective Starting: February 1, 2016

Personnel	Hourly Rate
Sr Scientist 1	\$135.00
Sr Scientist 2	\$165.00
Sr Scientist 3	\$210.00
Field Services	
Construction Observation	
Construction Project Rep 1	\$80.00
Construction Project Rep 2	\$90.00
Sr Constr Project Rep 1	\$125.00
Sr Constr Project Rep 2	\$150.00
Construction Administration	
Construction Administrator	\$75.00
Sr Construction Administrator	\$110.00
Construction Management	
Construction Manager 1	\$150.00
Construction Manager 2	\$195.00
Construction Director	\$200.00
Surveying	
Survey Tech 1	\$55.00
Survey Tech 2	\$75.00
Survey Crew Chief	\$95.00
Surveying Specialist	\$100.00
Land Surveyor	\$110.00
Sr Land Surveyor	\$155.00
Plant Operations	
Plant Operator 1	\$85.00
Plant Operator 2	\$90.00
Plant Supervisor	\$100.00
Technical Services	
Technicians	
Technician 1	\$55.00
Technician 2	\$75.00
Technician 3	\$90.00
Sr Technician 1	\$125.00
Sr Technician 2	\$130.00
Sr Technician 3	\$140.00
Project Support	
Computer Aided Design (CAD)	
CAD Technician 1	\$65.00
CAD Technician 2	\$70.00
CAD Technician 3	\$75.00
CAD Designer	\$90.00

Schedule of Hourly Rates

Water Environment and Infrastructure (WEI)

Hourly Billing Rates for: TT IER

Rates Effective Starting: February 1, 2016

Personnel	Hourly Rate
Sr CAD Designer 1	\$110.00
Sr CAD Designer 2	\$120.00
CAD Director	\$130.00
Geographic Information Systems (GIS)	
GIS Analyst 1	\$65.00
GIS Analyst 2	\$80.00
Sr GIS Analyst	\$90.00
GIS Application Developer	\$130.00
Sr GIS Application Developer	\$160.00
Business Support	
Project Administration	
Project Assistant 1	\$65.00
Project Assistant 2	\$70.00
Project Administrator	\$90.00
Sr Project Administrator	\$100.00
Contracts / Legal	
Contract Administrator	\$80.00
Sr Contract Administrator	\$105.00
Finance / Accounting	
Project Analyst 1	\$70.00
Project Analyst 2	\$90.00
Sr Project Analyst	\$140.00
Project Accounting Director	\$220.00
Technical Writers	
Technical Writer 1	\$65.00
Technical Writer 2	\$75.00
Sr Technical Writer	\$85.00
Graphics	
Graphic Artist	\$85.00
Consulting	
Consultant 1	\$70.00
Consultant 2	\$95.00
Sr Consultant 1	\$120.00
Sr Consultant 2	\$180.00
Sr Consultant 3	\$190.00
Reimbursable Expenses	
Subcontractors	Cost plus 15%
Mileage:	
Auto	IRS Standard Rate
Truck	125% of IRS Standard Rate
Out of Pocket Expenses	Cost
Special Equipment	Standard Rate Schedule (available upon request)

BUDGET DETAIL- CAPITAL PROJECTS

CAP IMPR WATER & WW FUND

CITY OF SAND SPRINGS
CAPITAL IMPROVEMENT WATER AND WASTEWATER FUND
FY 2017 PROPOSED BUDGET

	FY2016 BUDGET (as amended)	FY2016 ACTUAL 02/29/2016	FY2016 PROJECTED 06/30/2016	FY2017 BUDGET REQUESTED
Revenues:				
Intergovernmental	\$ -	\$ -	\$ -	\$ -
Water Taps	70,000	33,500	48,860	48,860
Interest Earned	6,000	8,950	20,300	20,300
Total Revenues	\$ 76,000	\$ 42,450	\$ 69,160	\$ 69,160
Expenditures:				
Water Distribution	\$ 6,846,815	\$ 3,969,739	\$ 6,082,286	\$ 2,385,000
Water Treatment	322,706	81,009	312,706	1,200,000
Wastewater Distribution	13,391,302	6,734,183	13,391,302	115,105
Wastewater Treatment	916,441	214,931	516,441	-
Total Expenditures	\$ 21,477,264	\$ 10,999,862	\$ 20,302,735	\$ 3,700,105
Excess (deficiency) of revenues over expenditures	\$ (21,401,264)	\$ (10,957,412)	\$ (20,233,575)	\$ (3,630,945)
Other Fin Sources (Uses):				
Transfers In- MA Wtr Util Fund - 1 Penny Sales Tax	\$ 3,085,195	\$ 2,046,228	\$ 3,085,195	\$ 3,085,195
Transfers In- MA Wtr Util Fund - Revenue Bond	9,731,696	9,141,136	9,731,696	-
Transfers Out- Street Util Fund	-	-	-	-
Transfers Out- MA Wtr Util Fund (Debt Service)	(800,000)	(533,334)	(800,000)	(800,000)
Total Other Fin Sources (Uses)	\$ 12,016,891	\$ 10,654,030	\$ 12,016,891	\$ 2,285,195
Net Change in Fund Balance	\$ (9,384,373)	\$ (303,382)	\$ (8,216,684)	\$ (1,345,750)
Beginning Fund Balance	\$ 9,836,601	\$ 9,836,601	\$ 9,836,601	\$ 1,619,917
Ending Fund Balance	\$ 452,228	\$ 9,533,219	\$ 1,619,917	\$ 274,167
Assigned - Designated for Encumbrances	\$ -	\$ -	\$ -	\$ -
Assigned - Designated for Improvements	452,228	9,533,219	1,619,917	274,167
Total Ending Fund Balance	\$ 452,228	\$ 9,533,219	\$ 1,619,917	\$ 274,167

	BUDGET		ACTUAL			FY2017 BUDGET REQUESTED
	L-T-D	PRIOR YEARS	CURR YEAR	CURR YEAR	LIFE TO DATE	
REVENUE SOURCES (USES):						
Intergovernmental	\$ 600,896	\$ 600,896	\$ -	\$ -	600,896	\$ -
Water/ Sewer Taps	3,642,954	3,572,954	70,000	33,500	3,606,454	48,860
Interest Earned	2,423,280	2,417,280	6,000	8,950	2,426,230	20,300
Other Revenues	257,594	257,594	-	-	257,594	-
Transfers from Other Funds	88,079,989	75,263,098	12,816,891	11,187,364	86,450,462	3,085,195
Transfers to Other Funds	(19,439,834)	(18,639,834)	(800,000)	(533,336)	(19,173,170)	(800,000)
TOTAL	\$ 75,564,879	\$ 63,471,988	\$ 12,092,891	\$ 10,696,478	\$ 74,168,466	\$ 2,354,355
Expenditures:						
Projects prior to FY2009	\$ 32,752,311	\$ 32,752,311	\$ -	\$ -	32,752,311	
San Swr Lift Station Rehabilitation	633,195	502,947	130,248	35,827	538,774	
N Wtr Sys Press Zone Study	55,255	55,255	-	-	55,255	
SRWCS Rep Pump P201	30,554	30,554	-	-	30,554	
Water Pump Stations Rehabilitation	338,959	245,676	93,283	19,750	265,426	20,000
Sewer Basin Mapping	6,050	6,050	-	-	6,050	
2" Water Line Replacements	1,033,952	881,775	152,177	27,674	909,449	10,000
Water Distribution Flow Meters (8 units)	252,303	143,501	108,802	6,573	150,074	
Shell Lake Dam Improvements	513,770	373,825	139,945	48,835	422,660	60,000
Hwy. 97 12" WL	194,643	87,845	106,798	4,133	91,978	
Chlorine Residual Improvements	242,301	141,520	100,781	33,320	174,840	15,000
Sanitary Sewer Line Replacements	2,296,671	1,565,139	731,532	23,515	1,588,654	
WTP Influent Valve Rehab	50,000	-	50,000	-	-	
Blending Vault Improv (chem feed & poly)	103,911	6,011	97,900	-	6,011	
WTP Chlorine Crane	2,495	2,495	-	-	2,495	
Shell Lake Dam Rehab Study	25,000	-	25,000	-	-	
Lift Station Improvements- Consent Order	342,466	342,466	-	-	342,466	
WTP Chlorine Containment (design only)	50,000	-	50,000	-	-	
RWD # 1 System Improvements	235,309	235,309	-	-	235,309	
Lagoon Rehab	20,000	-	20,000	-	-	
WTP Ferric Tank Improvements	-	-	-	-	-	

(continued on facing page)

Whereas, *the Sand Springs Rotary Club has been an integral part of our local community since 1925 making it one of the oldest clubs in the area and,*

Whereas, *the Sand Springs Rotary Club has awarded over \$150,000 in college scholarships to local students and,*

Whereas, *the Sand Springs rotary club has provided other financial support for local, state, and international projects of importance and,*

Whereas, *the Sand Springs Rotary Club has now completed a private donation to Sand Springs Park Friends, Inc., a non-profit corporation creating quality of life projects for the community and,*

Whereas, *the Sand Springs Rotary Supersplash project, a publicly funded GO bond project from 2014 is now complete and has become one of the Tulsa metro area's most popular park destinations, and*

Whereas, *the Sand Springs Rotary Supersplash is a far better project today as a direct result of the actions and support of the Sand Springs Rotary Club,*

NOW, THEREFORE, BE IT RESOLVED, *I, Mike Burdge, as Mayor of the City of Sand Springs, Oklahoma, and on behalf of the City Council of the City of Sand Springs, Oklahoma, do hereby wish to recognize and extend our most sincere appreciation to all members, past and present, of the Sand Springs Rotary Club for helping make this public improvement reach its full potential.*

Dated *this 14th day of November, 2016.*



**CITY OF SAND SPRINGS
COUNCIL STAFF REPORT
MEETING DATE: November 14, 2016**

SUBJECT:

SUP-31 –SPECIFIC USE PERMIT FOR JAIL

STAFF RECOMMENDATION:

- (1) Affirm Findings of Fact and Conclusions of Law for SUP-31.

BACKGROUND AND HISTORY:

The City of Sand Springs, on October 13th, 2015, held and passed an election that approved the extension of a portion of the Vision 2025 Tax to be allocated for the purpose of constructing a Public Safety Facility that would include a new Police Headquarters, Fire Station, Training /Conference Areas, and a Municipal Jail. This request would allow for the jail portion of the project to be allowed on this property that has been identified for this purpose.

The Specific Use Permit process that is called out by City Ordinance dictates that jails must go through this process to receive approval. There are no differentiating factors that exclude municipal jails from this process. It was established in order to regulate the placement of somewhat objectionable uses from being placed in areas that might be considered inappropriate if strictly allowed by straight zoning. It also affords the public the right to attend and weigh in on specific uses that are proposed to insure that all scenarios, opinions, and concerns are heard. Regardless of the site location this process would be needed to place a jail anywhere within the city limits of Sand Springs.

The entire property is 10+/- acres and is generally located south of Morrow Rd, between HWY 97 and Broad Street. This property is Zoned IH (Industrial Heavy). Morrow Rd. is located to the North of the property with CS (Commercial Shopping) on the north side of the road, to the west, south and east of the subject property is IH zoned land. This property is a piece of the previous steel mill that was recently acquired by OmniTRAX. The City of Sand Springs has entered into purchase agreement with OmniTRAX to purchase 10 acres of land to construct a Public Safety Facility that would include a Municipal Jail element onsite. In order to move forward with the purchase agreement, approval of this SUP along with Board of Adjustment approval of the Public Safety Facility must be completed to ensure compliance with Zoning Code requirements. There are no immediately adjacent Single-Family/Multi-

Family residences in the area. However, there is a residential subdivision called Halls Garden that is in the immediate are but would not be adjacent to or impacted by a less intense use than the current industrial zoning would allow.

At this time the facility design is not completed as the applicant is in the initial phase of figuring out how and where things need to placed, what areas can be shared, etc. This being a City of Sand Springs project, additional considerations will be given to the look, feel, and placement of this facility to insure that it is done in a way that serves the public's interest.

Notice to the public has been given per Planning Commission request.

On October 17th, 2016 the Planning Commission held a Public Hearing and finalized Findings of Fact and Conclusions of Law for SUP-31 for recommendation to City Council. At the meeting numerous residents from Halls Garden located in Tulsa County were present to express their concerns and opposition to the request.

The Facts of Finding include three (3) requirements that are stated below with further explanation of what the intent of those requirements were.

- **Require Traffic Study** – Review the existing traffic volume along Morrow Rd. from HWY 97 to Broad St. and evaluate the proposed increase in traffic from the construction and operation of proposed Public Safety Facility to verify volumes will be adequately served by a three (3) lane road segment.
- **Flood Mediation (Remediation)** – Design and construct Morrow Rd. in compliance with existing stormwater requirements as followed on all road expansion projects. Also insure that the Public Safety Facility is built in compliance with the City of Sand Springs Stormwater Design Requirements.
- **To Exist as Municipal Lock-up**– To be limited to a holding facility not to hold exceed 10 days in length as described by State Law.

Pursuant to Ordinance 1239, passed and approved July 8, 2013, absent an appeal timely filed, the recommendation of the Planning Commission shall be included on a council consent agenda for consideration, and may be removed from the consent agenda by council pursuant to council rules, whereupon the council may either accept the Findings of Fact and Conclusions of Law of the Planning Commission, reverse the recommendation of the Planning Commission, modify the decision of the Planning Commission, or remand the matter for further consideration by the Planning Commission.

BUDGETARY IMPACT:

None.

COMPILED BY: Brad Bates – City Planner

ATTACHMENTS:

- 1) Findings of Fact and Conclusions of Law
- 2) Application for SUP and Exhibits

CITY OF SAND SPRINGS

APPLICATION FOR SPECIFIC USE PERMIT



Address or General Location: South of W. Morrow Rd. between Broad St. & Hwy 97

Present Zoning: IH Record Owner: OMNI Trax

Legal Description of tract under application (If described by metes and bounds, attach plat of survey.):

A TRACT OF LAND THAT IS PART OF THE NE/4 OF SECTION 15, T 19 N, R 11 E OF THE INDIAN BASE AND MERIDIAN, CITY OF SAND SPRINGS, TULSA COUNTY, OKLAHOMA, ACCORDING TO THE U.S. GOVERNMENT SURVEY THEREOF, SAID TRACT OF LAND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS, TO WIT: COMMENCING AT A POINT THAT IS THE NORTHEAST CORNER OF THE NE/4 OF SAID SECTION 15; THENCE S 88°42'54" W ALONG THE NORTHERLY LINE OF SAID NE/4 FOR 39.75 FEET TO THE "POINT OF BEGINNING" OF SAID TRACT OF LAND; THENCE S 01°39'36" E AND PARALLEL WITH THE EASTERLY LINE OF THE NE/4 FOR 633.78 FEET; THENCE N 77°10'28" W FOR 915.33 FEET; THENCE N 01°39'36" W FOR 283.14 FEET; THENCE NORTHEASTERLY ALONG A NON TANGENT CURVE TO THE LEFT WITH A CENTRAL ANGLE OF 34°21'39" AND A RADIUS OF 595.16 FEET FOR 356.92 FEET HAVING A CHORD BEARING OF N 67°27'21" E FOR A CHORD LENGTH OF 351.60 FEET TO A POINT ON THE NORTHERLY LINE OF THE NE/4; THENCE N 88° 42'54" E ALONG SAID NORTHERLY LINE FOR 557.74 FEET TO THE "POINT OF BEGINNING" OF SAID TRACT OF LAND. THE ABOVE DESCRIBED TRACT OF LAND CONTAINS 435,600 SQUARE FEET OR 10.0000 ACRES.

If applicant is other than owner, please indicate interest (purchaser, lessee, agent for, other): Purchaser

Are there any private or deed restrictions controlling use of tract (If yes, explain):

Bill advertising and sign charges to: Name: City of Sand Springs

Address: 100 E. Broadway Sand Springs, OK 74063

Phone: 918-246-2500

I do hereby certify that the information herein submitted is complete, true and accurate.

Signed: Mike Wood Date: 9/12/2016

Print Name: Mike Wood Fire Chief Phone: 918-246-2550

Address: 108 E Broadway Sand Springs OK 74063

A. General Description of Property

- 1. Size in Acres or Square Feet: Approximately 10 Acres +/-
- 2. Current Use: Vacant industrial land
- 3. Topography (Flat, Rolling Hills, Levee, etc.): Flat
- 4. Frontage Road: Morrow
- 5. Identify structures and improvements on the property: None
- 6. City Water: Yes No
- 7. City Sewer: Yes No
- 8. Identify the use(s) intended for the subject property: Public Safety Facilities
Police Station, Jail, Fire Station (Jail use requires SUP)

B. General Description of Adjoining Property

- 1. Identify any buildings and give their approximate distances from your property lines:
Steel buildings on former Gerdau site (South - 120' [Building to Remain], East-20'
East-20' [buildings to be demolished]
- 2. Explain surrounding land uses: industrial to south, east and west, with commercial use north

C. Specific Use Permit Request

Specific Use is an activity which is basically similar to the uses permitted in a zone, but which may not be entirely compatible with the permitted uses. As a consequence, an application for Specific Use requires review to ensure that the specific use may be made compatible with the permitted uses in the zone or other adjacent permitted uses which may be affected.

1. Describe the Specific Use as it pertains to your property: Use will be day to day operations of COSS public safety departments, including a city owned & maintained jail.

2. Describe the benefits, if any, of your proposed use to the adjacent properties and/or to the City of Sand Springs: Enhanced public safety

3. Identify how well suited the subject property is for your proposed use. (Cite such advantages as topography, foliage, soil, drainage, access, distance to centers of population, availability of utilities, etc.) Explain: Well suited to proposed needs

4. Explain how the proposed change in use will affect the road system serving your area: Moderate increase in traffic counts will be expected however the applicant does not feel it will be detrimental.

5. Give an estimated traffic count (average daily trips) for the proposed use. How will the potential traffic resulting from the increased use or activity be controlled? _____

By existing means

6. Is the proposed use compatible to surrounding permitted uses and the existing development pattern? Explain: ^{Yes} _____

7. How will the proposed use be detrimental to property in the same zone or vicinity?

(Identify any adverse effects and explain measures you would propose to minimize these effects.) Explain: ^{None anticipated} _____

Applicant: Do not write below this line.

Application received by: _____ Date: _____

Tract Acreage: _____ Public Hearing Date: _____

Application No. SUP- _____ Section _____ Township _____ Range _____

Present Zoning: _____ Fee Receipt No: _____

PC Recommendation:

City Council Action:

Recommendation: _____

Action: _____

Vote: _____

Vote: _____

Date: _____

Date: _____

Provisions: _____

Provisions: _____

Staff Recommendation:

Recommendation: _____

Date: _____

Subdivision Name: _____

Ordinance No. _____

BEFORE THE PLANNING COMMISSION OF THE CITY OF SAND SPRINGS

IN RE: Public Protection and Utility Facility)
City of Sand Springs) SUP - 31
Applicant.)

FINDINGS OF FACT AND CONCLUSIONS OF LAW

NOW on this 17 day of October, 2016, the City of Sand Springs Planning Commission, having considered the above Specific Use Permit request, finds and concludes as follows:

1. PROBABLE EFFECT OF THE PROJECT ON THE ADJACENT PROPERTY: The Planning Commission finds that the proposed use will have (minimal/substantial) effect on the adjacent property.

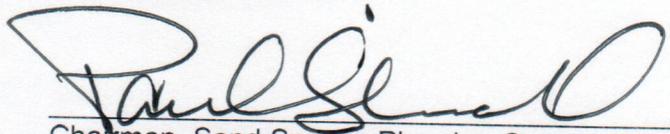
2. COMMUNITY WELFARE AS AFFECTED BY THE PROJECT: The Planning Commission finds that the proposed use (will/will not) adversely affect the community welfare.

3. IMPACT OF THE DEVELOPMENT ON PUBLIC FACILITIES, INCLUDING BUT NOT LIMITED TO PARKS, ROADS, AND UTILITIES: The Planning Commission finds that the proposed use (will/will not) have an adverse affect on public facilities.

4. SAFEGUARDS TO DIMINISH THE EFFECT ON THE ADJACENT PROPERTY, COMMUNITY WELFARE, OR PUBLIC FACILITIES/SERVICES: The Planning Commission finds that the following safeguards (if any) are needed, to diminish the effect of the proposed use:

- (a) Require Traffic Study
- (b) Flood Mediation
- (c) To Exist as Multiple back-up

5. All procedural requirements of 11 O.S. 43-113 have been met and SUP-31 is hereby approved/denied for the reasons set forth above, and these findings and conclusions have been approved in open meeting this 17th day of Oct, 2016.


Chairman, Sand Springs Planning Commission



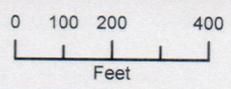
Subject Tract



Note: Graphic overlays may not precisely align with physical features on the ground.
Aerial Photo Date: February 2016

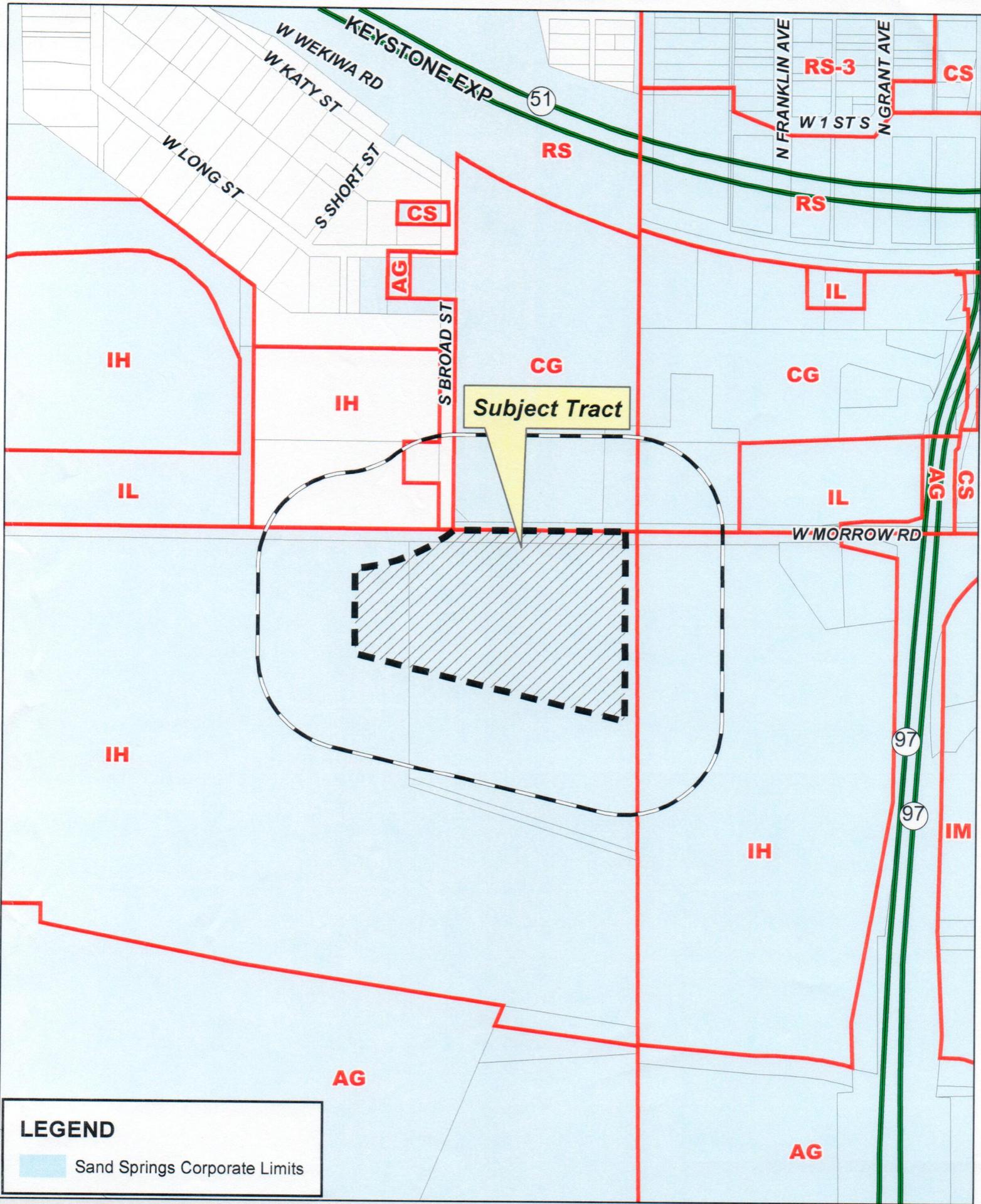
 Subject Tract

SUP-31



15 19-11



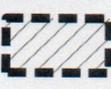


Subject Tract

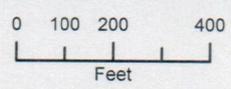
LEGEND

 Sand Springs Corporate Limits

 300' Radius

 Subject Tract

SUP-31



15 19-11



Property Layout Option

Legend

-  Property Layout Option 1 / 10 Acres
-  Walmart Supercenter

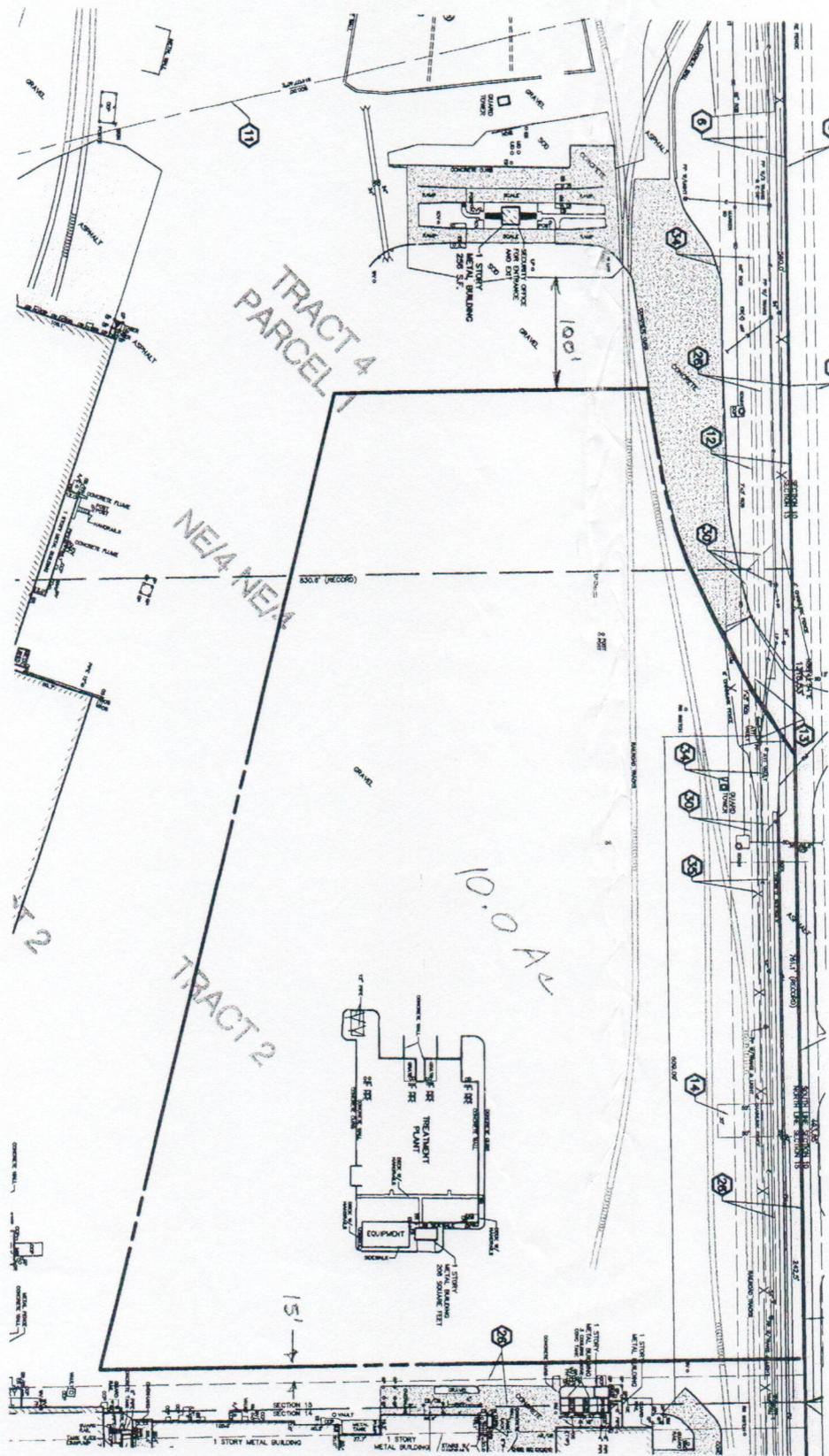


Google earth

© 2016 Google

400 ft





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2017 Regional Legislative Agenda

State Priorities

EDUCATED AND HEALTHY WORKFORCE

- **Address the Teacher Shortage**
 - Improve the ability of Oklahoma's Pre-K-12 public schools to attract and retain effective career teachers through policies designed to increase the state's pool of qualified teachers and improve teachers' job satisfaction. This should include ensuring competitive teacher pay; incentivizing education for aspiring teachers; eliminating barriers for alternative certification, special education and returning retired teachers; ensuring low student-teacher ratios; and supporting professional development. Oklahoma's ability to fill its growing teacher shortage with quality, effective teachers is crucial to the college and career success of its students and the sustainability of its workforce.
- **Behavioral Health Services**
 - Expand behavioral health and substance abuse services that improve workforce efficiency, boost public safety, create efficiencies in state spending and help additional Oklahomans suffering from behavioral health issues. This should include increasing funding for the Department of Mental Health and Substance Abuse Services; expanding mental health and drug courts to decrease unnecessary incarcerations; preparing judicial districts to enact the Labor Commissioner Mark Costello Act, with adequate funding for new assisted outpatient treatment; and expanding the use of assisted outpatient treatment by broadening the definition of who can petition courts to seek an order for outpatient treatment.
- **Expand Insure Oklahoma**
 - Expand Insure Oklahoma and pass the Medicaid Rebalancing Act to reduce the number of uninsured Oklahomans by accepting federal funds. This will improve the health of Oklahoma's workforce, strengthen behavioral health services and create sustainable jobs in rural and urban areas — all of which are paramount to an economically viable Oklahoma.
- **Healthcare Workforce Expansion**
 - Address current and future healthcare workforce needs in urban and rural Oklahoma through the following means: 1) Use all available state and federal resources to support and expand Teaching Health Center related programs, including by expanding the Oklahoma Hospital Residency Training Act to include community-based training; 2) Support the Physician Manpower Training Commission, which is uniquely situated to serve as a valuable resource on provider workforce issues; 3) Support reforms that will allow Nurse Practitioners and Physician Assistants with appropriate levels of training and experience to practice to the full extent of their license without the physical presence of a supervising physician; and 4) Support efforts to expand the availability, funding and utilization of telehealth services in a manner that enhances locally-provided healthcare services.
- **Oppose School Vouchers**
 - Oppose school vouchers and any programs directing public funds to private schools, including Education Savings Accounts and private school tax credits. Taxpayer money should instead be spent on improving public schools, where those funds can be used more effectively to improve academic outcomes for more students and maintain the strength of local school districts.

2017 Regional Legislative Agenda

- **Restore Education Funding**

- Safeguard current funding for Oklahoma's education institutions and resolve to restore funding levels to their pre-Recession highs relative to enrollment. Long-term trends of reduced funding for Pre-K-12, higher education and CareerTech have curtailed the ability of Oklahoma's education systems to produce an educated workforce, making the state less competitive for new and expanding businesses and damaging its reputation around the world as a quality place to live, work and build a business. Oklahoma must make up ground to ensure an economically vibrant state.

BUILDING INFRASTRUCTURE CRITICAL TO BUSINESS

- **Defend Existing Road Funding and Dedicate Motor Vehicle Fees**

- Defend all existing road funding; prevent any diversion of monies; and support increased funding for transportation by developing an adequate, comprehensive funding strategy and financing plan to broaden the sources of funds and increase the total amount going to transportation statewide to support the Oklahoma Department of Transportation's Eight Year Plan, the County Improvement for Roads and Bridges Five Year Plan, the municipal Street and Alley Fund and the construction and operation of Oklahoma's planned weigh stations. Support moving the remaining 25% of motor vehicle fees, which currently go into the state general revenue fund, to transportation priority areas which may include state highways, city and county roads and bridges, and public transit. Support the following regional high-priority projects: widening of I-44 from I-244 east to the Will Rogers Turnpike; widening I-44 from the Arkansas River west to I-244 (Red Fork Expressway); expansion of U.S. 169 to six lanes north to State Highway 20; realignment of Highway 20 from U.S. 169 to Claremore; construction of a four-lane Port Road on Highway 266 from U.S. 169 to the Port of Catoosa, and from the Port of Catoosa to I-44; and expansion of US-75 to six lanes from State Highway 11 to State Highway 67.

- **Gilcrease Expressway**

- Support the completion of the Gilcrease Expressway from I-44 to US-412/Edison as a part of the Oklahoma Driving Forward initiative through a funding partnership with the City of Tulsa, Tulsa County, INCOG, Oklahoma Department of Transportation, Oklahoma Turnpike Authority and tribal governments to expedite this long overdue transportation project.

ENSURING A PROSPEROUS ECONOMY

- **Criminal Justice Reform**

- Support sentencing reforms and rehabilitation programs that enable nonviolent offenders to reenter the workforce faster and reduce the financial strain on Oklahoma's criminal justice system. Overly-punitive measures for drug users and other nonviolent offenders have given Oklahoma one of the nation's highest incarceration rates, contributing to workforce shortages, harming economic growth and overburdening taxpayers. A stronger focus on rehabilitation would reduce recidivism, lessen the burden on prisons and safety net programs and enable more ex-offenders to contribute meaningfully to Oklahoma's economy.

2017 Regional Legislative Agenda

- **Economic Incentives**
 - Support tax credits, exemptions, and incentives that provide an economic return to the state of Oklahoma, maintain our competitiveness in business attraction and retention, and increase capital investment. Several programs proposed for review in the first year of the Oklahoma Incentive Evaluation Commission are critical to our state’s competitiveness and should be protected, including:
 - a. Five Year Ad Valorem Exemption
 - b. Historic Rehabilitation Tax Credit
 - c. Aerospace Engineer Tax Credit
 - d. Aerospace Engineer Tax Credit – Tuition Reimbursement and Compensation Paid
 - e. Quality Events Program
 - f. Film Enhancement Rebate

- **Fund OCAST (Oklahoma Center for the Advancement of Science and Technology)**
 - Maintain OCAST’s annual budget at its Fiscal Year 2017 level. The state has lost more than \$600 million in potential public and private investment as a result of reduced funding for OCAST over the last five years. This funding assists Oklahoma in four vital areas: (1) research and development funding for businesses & universities, (2) two- and four-year college internship opportunities, (3) manufacturing support, and (4) early-stage funding for start-up businesses. This funding allows Oklahoma communities to attract and retain high-quality STEM businesses and critical college talent, which will encourage growth and expansion in these target industries.

- **Improved Business Climate for Oil and Gas Production**
 - Oklahoma’s combination of abundant energy resources and an entrepreneurial people has resulted in some of the lowest energy costs of any state in the nation. To preserve and maintain our position as a leading oil and gas producing state, and to protect the important economic impact of oil and gas production to all Oklahomans, we support efforts to open all geologic formations in Oklahoma to horizontal drilling. We support an Oklahoma energy policy that provides a clear regulatory environment and oppose unnecessary and burdensome regulations.

- **Municipal Funding Diversification**
 - Support legislation to preserve and diversify sources of revenue available to municipalities and reduce the volatility associated with a single source for revenue. Key initiatives include diversifying revenue for funding public safety agencies, streets, and other infrastructure improvements; and preserving and strengthening cities’ authority to promote economic development activities within their borders.

- **Self-Determination in Facility Firearm Policies**
 - While acknowledging the rights granted by the Second Amendment, protect the current law giving venue owners, event operators, and recreational facilities the authority to control firearm policies on property they manage. Removing this control would endanger Oklahoma’s ability to attract events that bring thousands of visitors and millions of dollars into our economy each year. Many events—especially in youth and collegiate sports—have non-negotiable firearm policies and removing the controls under current law would limit facility operators’ ability to ensure the safety of their events, increase the cost of providing security, and could subject them to additional liability.

2017 Regional Legislative Agenda

- 
- **Support Regional Air Quality Efforts**
 - Support and fund regional air quality efforts to avoid federal non-attainment designation and the economic hardship this would create for our region. Tulsa area ozone levels have periodically approached the current EPA standard, and an even tighter standard is anticipated. Continued support for common-sense strategies like the Ozone Advance Program and the development of a local air shed model is critical to assure the most appropriate and cost-effective reduction strategies, and all efforts toward air quality improvement initiatives—both private and public, voluntary and enforceable—should be made as soon as possible. In addition, continued support to increase public CNG fueling infrastructure will help decrease the current level of vehicle emissions, while aligning with the Oklahoma First Energy Plan.

oneVoice

2017 Regional Legislative Agenda

Federal Priorities

EDUCATED AND HEALTHY WORKFORCE

- **Graduate Medical Education**
 - Through long-term funding authorization, fully fund existing HRSA Teaching Health Center programs at \$150,000 per resident and allocate additional resources to double the number of funded THC residency positions nationwide. This will allow for training more homegrown physicians, strengthening the most effective tool for improving Oklahoma's physician shortage.
- **HEA Reauthorization**
 - Support the reauthorization of the Higher Education Act (HEA) and fully fund federal mandates.
- **Long-term Insure Oklahoma waiver reauthorization**
 - Encourage flexibility in negotiations to grant a long-term reauthorization of Oklahoma's Section 1115 waiver for Insure Oklahoma. Uncertainty in the long-term future of Insure Oklahoma has hurt enrollment and resulted in the exclusion of thousands of Oklahomans who would be eligible for coverage even under current requirements.
- **Mental Health Reform**
 - Support large-scale reform of the national mental health system that elevates the national priority for mental health issues. This includes increasing funding for evidence-based strategies and services; incentivizing assisted outpatient treatment; permitting integration of mental health and substance treatment records with medical records; ensuring complete enactment of the mental health parity law in Medicaid and Medicare; and enhancing behavioral health workforce training.

BUILDING INFRASTRUCTURE CRITICAL TO BUSINESS

- **Arkansas River Corridor Development**
 - Support efforts to expedite the implementation of the Arkansas River Corridor Project for river infrastructure improvements. Allow federal match credit to be accrued for state and local expenditures in order to advance construction activity while preserving the Tulsa region's access to future federal funding for this federally authorized project.
- **McClellan-Kerr Arkansas River Navigation System**
 - Increase Congressional appropriations to address the approximate \$180 million in maintenance backlog of MKARNS—50% of which are deemed critical—potentially leading to a shutdown of the waterway over the next 5 years, and the White River Entrance Channel Cut-off problem caused by the tendency of the White and Arkansas Rivers to merge together. Provide the necessary appropriations to deepen the MKARNS to its 12 foot authorized depth, thereby increasing barge productivity by 30%.

2017 Regional Legislative Agenda



- **Tulsa's Levee System**

- Support addressing the critical infrastructure needs with Tulsa's aging levee system, which the Corps of Engineers has designated as one of the 5% highest-risk levee systems in the country. If one fails, it would be catastrophic for homeowners, two nationally strategic oil refineries, and multiple industries currently protected by levee system, and have devastating environmental impacts for our region.



ENSURING A PROSPEROUS ECONOMY



- **Accelerate Permitting of Energy Projects**

- Support efforts to accelerate federal permitting for projects necessary to achieve domestic energy independence. Legislative and Administrative efforts should focus on ensuring concurrent permitting for all federally required approvals, approval of the Keystone XL Pipeline, streamlining the process for FERC approval of Liquefied Natural Gas Terminals and interstate pipelines, and permitting of U.S. Petrochemical projects that make fertilizer, polyethylene and other natural gas derived products. These projects would create a boom in the U.S. domestic economy, support job creation, strengthen our trade balance, and increase product security and price stability on a global scale.

- **Collection of Online Sales/Use Taxes**

- Support passage of the Marketplace Fairness Act or other federal legislation which will ensure that the sales and use taxes already owed from online purchases are fairly and effectively reported, collected, and remitted.

- **Federal Historic Tax Credits**

- Maintain federal Historic Rehabilitation Tax Credits for the restoration of historic buildings. These credits have for 30 years been an important catalyst for incentivizing private investment to preserve our nation's historically-significant buildings and revitalize the historic cores of American cities. The existing 20-percent income tax credit for certified historic structures and 10 percent credit for certain non-certified historic structures should be preserved.

- **Federal Immigration Reform**

- Support comprehensive immigration reform that enables the U.S. to attract the best and brightest talent from around the world. Steps should be taken to secure borders and establish reasonable, affordable and efficient visa policies that empower American businesses to hire essential workers and remove barriers for top talent to work in the U.S. Immediate steps should be taken to address workforce shortages in specialty and technology occupations, including increasing the cap on H-1B visas; and improving H-1B fairness for small and medium employers by lowering application fees and eliminating the lottery-selection process in favor of a needs-based system. Oppose further state legislation related to immigration reform.

- **Position Tulsa for F-35 Operations**

- Support the Tulsa Air National Guard Base in positioning the 138th Fighter Wing for selection as an operating location for the next generation fighter aircraft, the F-35 Lightning II. With an economic impact of more than \$530 million to the community, the base supports more than 1,200 citizen soldiers and plays a key role in the defense of this nation and the continued vibrancy of the Tulsa region's economy. The Tulsa basing of the F-35 could increase base employment by another five percent.

2017 Regional Legislative Agenda

Restraint in Labor Regulation Changes:

- Moderate changes in labor regulations to ensure fairness for both employer and employee and minimize harmful effects on job creation. Recent rulings and interpretations by the Department of Labor and NLRB targeting overtime pay, independent contractors and joint employment status will reduce employers' hiring capacities; disproportionately harm small businesses, the hospitality industry and the nonprofit sector; increase legal liabilities; and threaten business models that have worked for decades, such as franchising and the legitimate use of independent contractors. These changes represent drastic departures from previous norms and should be reversed, pared down or implemented more gradually while protecting existing business models.

• **Restrict Federal Rulemaking Authority:**

- Encourage and support members of Congress to restrict federal rulemaking authority by requiring a standardized, comprehensive, and cumulative cost/benefit analysis of the total economic impact of rules, including the effect on jobs, electricity rates and reliability, gasoline prices, energy-intensive manufacturing, small businesses, housing market, power plant closures, agriculture, and state and local governments. The regulating entity should perform the cost/benefit analysis along a standard process which should then be reviewed by at least one independent agency.

• **Support Legislation Delaying the Implementation of the EPA 2015 Ozone Standard**

- The Tulsa region's challenges to avoid the economic burden of non-attainment have resulted in substantial ground-level ozone improvement over the past 25 years. However, even though continued air improvement is foreseeable, the implementation schedule for the EPA's 2015 ozone standard could cause non-attainment for Tulsa and many metropolitan areas across the nation. EPA regulatory implementation schedules are bound by an outdated law which no longer provides adequate time for air quality improvements to occur before overlapping regulation and non-attainment may occur. Undeniably, good air quality is fundamental to healthy communities and to economic development. However, EPA's untimely schedule for implementing the October 2015 ozone NAAQS may cause non-attainment status and the far-reaching economic burden we have long sought to avoid.



Agenda item # **C9** _____

CITY OF SAND SPRINGS COUNCIL/AUTHORITY STAFF REPORT

MEETING DATE: November 14, 2016

SUBJECT:

ORDINANCE No. 1292 -- AN ORDINANCE AMENDING SECTION 6.08.050 -- INOCULATION, OF THE CODE OF ORDINANCES OF THE CITY OF SAND SPRINGS; RETITLING SAME AS SECTION 6.08.050 -- RABIES IMMUNIZATION VACCINATION; AND DECLARING AN EFFECTIVE DATE.

STAFF RECOMMENDATION:

Approve Ordinance 1292.

BACKGROUND AND HISTORY:

The City's Animal Control staff received recommendations that the current ordinance for inoculation of animals against rabies needed to be revised to reflect currently available vaccines with an immunization period of three years. Ordinances in Tulsa, Broken Arrow, Owasso, Sapulpa and Norman were reviewed, and all reference the three-year immunization vaccine. Staff also discussed the matter with a local veterinarian and also received input from a concerned citizen with ties to animal science professionals.

EXECUTIVE SUMMARY:

The ordinance changes the title of Section 6.08.050 from "Inoculation" to "Rabies Immunization Vaccination" for dogs and cats and amends it to allow use of a three-year vaccine as approved by the U.S. Department of Agriculture for the specific animal. It provides for vaccinations in three-year intervals after the initial vaccination and requires persons owning, keeping or harboring animals in the city limits to maintain a current vaccination record. It also institutes a Class "C" penalty for violators. Class "C" violations carry a maximum \$500 fine for each day a violation exists or continues.

BUDGETARY IMPACT:

There would be no budgetary impact.

COMPILED BY: A. W. Templeton

TULSA ORDINANCE:

-
- B.

It shall be the further duty of every person owning or having in his charge or possession within the corporate limits of the City of Tulsa any dog or cat four (4) months or more of age to cause such dog or cat, within thirty (30) days after the dog or cat reaches the age of four (4) months, to be inoculated as set forth below.

 1.

Inoculation must be by a person licensed to practice veterinary medicine in the state of Oklahoma or other states.
 2.

Inoculation must be with a prophylactic vaccine approved by the United States Department of Agriculture to prevent rabies. Rabies vaccine currently licensed by the United States Department of Agriculture will be recognized in the City of Tulsa for either a one-year or a three-year immunization period as follows:

 - a.

Three-year immunity. Modified live virus Flury strain rabies vaccine or killed strain vaccine, as licensed by the United States Department of Agriculture (USDA), will be recognized for three (3) years in dogs, provided that the dog is at least one (1) year of age at the time of the vaccination; if dogs under one (1) year of age are vaccinated with this type of vaccine, immunity will be recognized for a period of one (1) year; or
 - b.

One-year immunity. All other rabies vaccines currently licensed by the United States Department of Agriculture are recognized for a one-year period.
 3.

Cats must be inoculated with vaccines specifically for cats. Ferrets must be inoculated with vaccines specifically for ferrets. The vaccines must be recognized by the United States Department of Agriculture.
- C.

Thirty (30) days shall be permitted for an owner to secure revaccination of his dog, cat or ferret after the duration of immunity has lapsed.
- D.

Every veterinarian, after vaccinating a dog or cat for rabies, shall complete in triplicate a computer-generated certificate or a legible certificate furnished by the Director of Finance. Two (2) copies shall be retained by the veterinarian, one (1) as a permanent record and one (1) as an expiration notice, and the third copy shall be retained by the animal owner to be shown to WIN, upon request, and to be used to secure the license tag. Such certificate shall include the following information:

 1.

Owner's full name, address, zip code, home telephone number, daytime and/or emergency contact telephone number;
 2.

Breed, date of birth, sex and color or marking of the dog or cat;
 3.

Type of vaccine and duration of immunity;
 4.

Signature of the veterinarian administering the vaccine;
 - 5.

- Name of the animal, if applicable; and
6. Permanent ID information, if any; and
 7. Whether the animal is spayed, neutered or unaltered.

BROKWN ARROW ORDINANCE:

- **Sec. 5-5. - Rabies vaccination of dogs and cats.**

It shall be unlawful and a class C offense for any person to keep, harbor or maintain any dog or cat over six months old within the city limits without having that animal vaccinated annually against rabies. Provided that, the owner of a dog or cat may have the dog or cat vaccinated against rabies by a veterinarian on a tri-annual basis, so long as the veterinarian certifies that the vaccination was performed with a three-year vaccine and that the owner maintains the vaccination in a current status.

OWASSO ORDINANCE:

A. No person shall own, harbor or keep in the city any dog, cat or ferret which has not been vaccinated, unless a contraindication by a licensed Veterinarian has been noted, against rabies in accordance with the law. The owner of such animal shall have the animal vaccinated either annually with an annual vaccine, or once every three years with a three year vaccine. The owner shall procure from the veterinarian administering the vaccine a certificate of vaccination giving a description of the animal and the date of vaccination. Such certificate shall be in force as provided therein, either one or three years. Any person who owns, harbors or keeps in the city any dog, cat or ferret which has not been vaccinated because a contraindication to the vaccine has been noted and documented by a licensed Veterinarian shall keep such documentation readily available and shall promptly provide such documentation to Animal Control Officers or other city officials upon request.

Every dog, cat or ferret shall be vaccinated for rabies on or before reaching four (4) months of age. Any dog, cat or ferret which is over the age of four (4) months and which has not been vaccinated against rabies within the past twelve or thirty-six month period, whichever is applicable, and which has been kept within the city for a period of thirty (30) days or more, shall be vaccinated immediately. (Ord. No. 532, 12/3/96; Ord. No. 550, 5/17/00; Ord. No. 571, 11/11/11)

SAPULPA ORDINANCE:

- B. It shall be the further duty of every person owning or having in his charge or possession within the corporate limits of the City any dog or cat four (4) months or more of age to cause such dog or cat, within thirty (30) days after the dog or cat reaches the age of four (4) months to be inoculated as set forth below:
1. Inoculation must be by a person licensed to practice veterinary medicine in the state of Oklahoma or other states:
 2. Inoculation must be with a prophylactic vaccine approved by the United States Department of Agriculture to prevent rabies. Rabies vaccine currently licensed by the United States Department of Agriculture will be recognized in the City as follows:
 - a. Three year immunity. Modified live virus Flurry strain rabies vaccine or killed strain vaccine, as licensed by the United States Department of Agriculture (USDA), will be recognized for three (3) years in dogs, provided that the dog is at least one (1) year of age at the time of the vaccination; if dogs under (1) year of age are vaccinated with this type of vaccine, immunity will be recognized for a period of one (1) year.
 - b. One year immunity. All other rabies vaccines currently licensed by the United States Department of Agriculture are recognized for a one (1) year period.
 3. Cats must be inoculated with vaccines specifically for cats. Ferrets must be inoculated with vaccines specifically for ferrets. The vaccines must be recognized by the United States Department of Agriculture.

NORMAN ORDINANCE:

• **Sec. 3-404. - Vaccination of dogs and cats.**

No person shall keep, harbor, or maintain any dog or cat over four (4) months old within the City without having first had that animal vaccinated against rabies. Said vaccination shall be current as prescribed by the Oklahoma State Department of Health Zoonotic Disease Control Rules, OCA 310, Chapter 599.

ORDINANCE NO. 1292

City of Sand Springs, Oklahoma

AN ORDINANCE AMENDING SECTION 6.08.050 – INOCULATION, OF THE CODE OF ORDINANCES OF THE CITY OF SAND SPRINGS; RETITLING SAME AS SECTION 6.08.050 – RABIES IMMUNIZATION VACCINATION; AND DECLARING AN EFFECTIVE DATE.

WHEREAS A rabies immunization vaccine is now available for dogs and cats over the age of four (4) months with an effective immunization period of three (3) years;

WHEREAS Citizens owning, keeping or harboring dogs or cats within the city limits of Sand Springs would benefit from the three (3) year rabies immunization vaccination as administered by a state-licensed veterinary professional; and

WHEREAS The prevention of rabies for a three (3) year period in dogs and cats within the city limits of Sand Springs is of great benefit to the public's health, safety and welfare;

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAND SPRINGS, OKLAHOMA, THAT:

Section One: Section 6.08.050 – Inoculation, of the Code of Ordinances of the City of Sand Springs, Oklahoma, is hereby retitled as Section 6.08.050 – Rabies Immunization Vaccination, and amended as follows, to wit:

Section 6.08.050 – Rabies Immunization Vaccination.

A. Any dog or cat owned, kept or harbored within the city limits having reached the age of four (4) months shall have had administered within a thirty (30) day period after reaching such age a rabies immunization vaccination with a vaccine approved for the animal by the United States Department of Agriculture. Such vaccination shall be administered by a veterinary professional licensed by the State of Oklahoma (or another state) every three years from the date of initial vaccination and shall have a minimum immunization period of three (3) years from the date of vaccination.

B. It shall be unlawful and an offense for any person to own, keep or harbor, or permit to be owned, kept or harbored, within the city limits, any dog or cat having reached or exceeded the age of four (4) months without maintaining a current and valid certificate of rabies immunization vaccination as issued by a veterinary professional licensed to issue such by the State of Oklahoma (or another state). The certificate shall be presented to any Animal Control Officer, Police Officer or other employees or agents of the City so authorized upon request.

C. Violation of e provisions of this section shall constitute a class “C” offense and shall be punishable as prescribed in the general penalty section of the City’s Code Ordinances.

Section Two: This ordinance, upon passage, shall become effective thirty (30) days from the date of first publication as provided by State law.

Passed and approved this 14th day of November , 2016.

CITY OF SAND SPRINGS, OKLAHOMA

Mike Burdge, Mayor

ATTEST:

Janice L. Almy, City Clerk

APPROVED AS TO FORM:

David Weatherford, City Attorney



C10

Agenda item # _____

**CITY OF SAND SPRINGS
COUNCIL STAFF REPORT
MEETING DATE: Nov. 14, 2016**

SUBJECT:

RESOLUTION NO. 17-09 – AFFIRMING DILAPIDATION PUBLIC NUISANCE ADMINISTRATIVE HEARING FINDINGS AND AUTHORIZING THE BRINGING OF ANY ACTION NECESSARY IN DISTRICT COURT.

STAFF RECOMMENDATION:

Approve Resolution No. 17-09.

BACKGROUND AND HISTORY:

On Oct. 25, 2016, Administrative Hearing Officer T.J. Davis heard the two dilapidated building public nuisance cases that are being forwarded for Council affirmation. Mr. Davis determined the affected buildings to be dilapidation public nuisances and ordered them abated by demolition and removal on or after Tuesday, Jan. 3, 2017. Attached are copies of the abatement order and a photo representing dilapidated conditions for each building. The 10-day administrative appeals process has expired, and no appeals were received. Should Council approve the resolution, State law provides interested parties 30 business days to challenge such.

EXECUTIVE SUMMARY:

The house at **514½ N. Washington Ave.** is currently vacant has structural deterioration from years of maintenance neglect. Robert Parker, attorney representing the Parker Family Trust (property owner), submitted a letter prior to the hearing stating there was no objection in the City pursuing the dilapidation process. The principal house on this property was demolished as a dilapidation public nuisance in 2012. The house and accessory buildings at **521 N. Lincoln Ave.** have been vacant since tenants severely damaged interior elements and systems in 2014. The house was subsequently boarded and secured in July 2014 and had to have portions re-secured by abatement in February 2015 following an unauthorized entry. No building or trade permits have been issued for repairs or restoration. The accessory buildings are unsecured and an attractive nuisance to children in the neighborhood. And, the City has had to mow the property by abatement for much of the last two summers. Notices have been properly served and posted, and the lack of contact from the property owner would indicate abandonment.

BUDGETARY IMPACT:

Funds for these abatement demolitions are currently available in the FY 2017 budget.

COMPILED BY: A. W. Templeton

RESOLUTION NO. 17-09

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF SAND SPRINGS, OKLAHOMA, AFFIRMING DECLARATIONS OF DILAPIDATION PUBLIC NUISANCES FOR REAL PROPERTIES CONTAINED IN EXHIBIT "A" OF THIS RESOLUTION AND AUTHORIZING THE BRINGING OF ANY ACTION NECESSARY IN DISTRICT COURT TO ABATE SUCH PUBLIC NUISANCES.

WHEREAS, a finding was made by an administrative officer of the City of Sand Springs, Oklahoma, in an administrative hearing held before same on Tuesday, October 25, 2016, that a building or buildings situated upon real property described herein constituted a dilapidation public nuisance in accordance with Section 15.36.010 of the City's Code of Ordinances, and that such shall be abated by demolition and removal;

WHEREAS, the owner of the property contained herein was properly served notice of such hearing and was provided an opportunity to appear before the hearing officer to show cause why the property should not be declared a dilapidation public nuisance; and

WHEREAS, a finding of a dilapidation public nuisance shall result in the demolition and removal of the affected building by the City on or after Tuesday, January 3, 2017, and that all expenses incurred for such shall be the personal responsibility of the property owner as provided for in Section 15.36.050 of the City's Code of Ordinances and in State law 11 O.S. 22-112(A)(5);

THEREFORE, BE IT RESOLVED by the City Council of the City of Sand Springs, Oklahoma, that the declaration of dilapidation public nuisances for a building or buildings situated upon real property contained herein is hereby affirmed by the City Council, and that demolition and removal shall commence on or after Tuesday, January 3, 2017. The City Council also authorizes the City Manager, City Attorney, or designees thereof, to pursue any actions necessary in the District Court of Tulsa County to effect demolition and removal.

(remainder of page left intentionally blank)

Approved this 14th day of November, 2016.

CITY OF SAND SPRINGS, OKLAHOMA

Mike Burdge, Mayor

ATTEST:

Janice L. Almy, City Clerk

APPROVED AS TO FORM:

David L. Weatherford, City Attorney

**RESOLUTION No. 17-09
EXHIBIT "A"**

**City Council Affirmation of Properties Declared Dilapidation Public Nuisances
Administrative Hearing Date: October 25, 2016
Hearing Officer: T.J. Davis**

- (1) 514½ N. Washington Ave., LT 2 BLK 15, SAND SPRINGS-ORIGINAL TOWN; Case No. 17-0258; Violation of SECTION 15.36.010 – Dilapidated Building; and Specifically Defined As:**

SECTION 15.36.020(a): Through neglect and the lack of necessary repairs, building is deteriorated, vacant, an attractive nuisance and is hazardous to the health, safety or welfare of the public.

- (2) 521 N. Lincoln Ave., LT 14 BLK 15, SAND SPRINGS-ORIGINAL TOWN; Case No. 17-0365; Violation of SECTION 15.36.010 – Dilapidated Building; and Specifically Defined As:**

SECTION 15.36.020(a) and (d): Through neglect and the lack of necessary repairs, residential and accessory buildings are deteriorated, vacant, an attractive nuisance and are hazardous to the health, safety or welfare of the public. Building has also been boarded and secured in excess of 18 months.

ORDER OF ABATEMENT

Public Nuisance Administrative Hearing

City of Sand Springs, Oklahoma
Sand Springs Fire Department – Neighborhood Services Division

Fire Administration Office – 108 E. Broadway – P.O. Box 338
Sand Springs, Oklahoma 74063
PHONE: (918) 246-2574 / FAX: (918) 245-0372
E-mail: neighborhoodservices@sandsspringsok.org

LOCATION: 514½ N. Washington Ave.

LEGAL: LT 2 BLK 15
SAND SPRINGS-ORIGINAL TOWN

PROPERTY OWNER(S): PARKER, JAMES A & MARGARET E CO TTEES
JAMES A AND MARGARET E PARKER
FAMILY TRUST
PO BOX 966
SAND SPRINGS OK 74063

MORTGAGEES/OTHERS: None

HEARING DATE: October 25, 2016

An administrative hearing was held before **T.J. Davis, acting on behalf of Elizabeth Gray, City Manager of the City of Sand Springs, Oklahoma**, on this date concerning the existence of a public nuisance on the property described above.

A determination was made that written notice had been properly served upon the property owner as shown by the records of the **County Treasurer of Tulsa County, Oklahoma**, in accordance with the Code of Ordinances of the City of Sand Springs, Oklahoma.

As a result of this hearing, a public nuisance was determined to exist as defined by the Code of Ordinances of the City of Sand Springs, Oklahoma, to-wit:

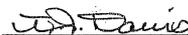
SECTION 15.36.010: Dilapidated Building

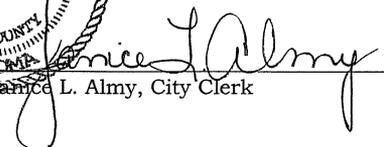
THEREFORE, it is ordered by **T.J. Davis, acting on behalf of Elizabeth Gray, City Manager of the City of Sand Springs, Oklahoma**, that authorized officers of the City of Sand Springs, Oklahoma, or designated agents thereof, shall take action to abate the public nuisance existing upon the property by any procedure necessary.

A bill for all costs and expenses associated with the abatement of this public nuisance shall be prepared by the City Clerk, certified by the City Manager or her designee, and forwarded to the property owner shown above. Should said bill not be paid in full within the time period allowed by the Code of Ordinances of the City of Sand Springs, Oklahoma, said costs and expenses shall be certified to the **County Treasurer of Tulsa County, Oklahoma**, and shall be placed on the tax rolls for said property, and thereby become a lien against the property.

An appeal of this Order may be made to the City Council of the City of Sand Springs, Oklahoma, by the property owner filing written notice with the City Clerk, Room 200, Municipal Building, 100 E. Broadway, Sand Springs, Oklahoma 74063, within ten (10) days from the date of this Order. The filing of said notice shall operate to stay the enforcement of this Order. As soon as thereafter possible, and upon not less than ten (10) days notice to the property owner, the City Council shall consider this matter in its entirety.




T.J. Davis, Hearing Officer


Janice L. Almy, City Clerk

ORDER OF ABATEMENT

Public Nuisance Administrative Hearing

**City of Sand Springs, Oklahoma
Sand Springs Fire Department – Neighborhood Services Division**

**Fire Administration Office – 108 E. Broadway – P.O. Box 338
Sand Springs, Oklahoma 74063
PHONE: (919) 246-2574 / FAX: (918) 245-0372
E-mail: neighborhoodservices@sandsspringsok.org**

LOCATION: 521 N. Lincoln Ave.

**LEGAL: LT 14 BLK 15
SAND SPRINGS-ORIGINAL TOWN**

**PROPERTY OWNER(S): CARBONELL PROPERTIES LLC
5309 W ORLAND DR
BROKEN ARROW OK 74011-1105**

MORTGAGEES/OTHERS: None

HEARING DATE: October 25, 2016

An administrative hearing was held before **T.J. Davis, acting on behalf of Elizabeth Gray, City Manager of the City of Sand Springs, Oklahoma**, on this date concerning the existence of a public nuisance on the property described above.

A determination was made that written notice had been properly served upon the property owner as shown by the records of the **County Treasurer of Tulsa County, Oklahoma**, in accordance with the Code of Ordinances of the City of Sand Springs, Oklahoma.

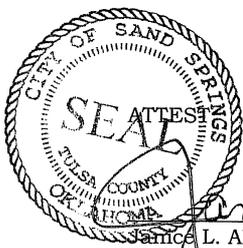
As a result of this hearing, a public nuisance was determined to exist as defined by the Code of Ordinances of the City of Sand Springs, Oklahoma, to-wit:

SECTION 15.36.010: Dilapidated Buildings

THEREFORE, it is ordered by **T.J. Davis, acting on behalf of Elizabeth Gray, City Manager of the City of Sand Springs, Oklahoma**, that authorized officers of the City of Sand Springs, Oklahoma, or designated agents thereof, shall take action to abate the public nuisance existing upon the property by any procedure necessary.

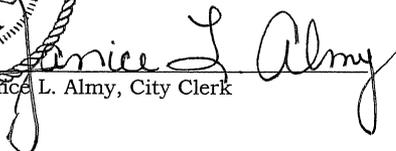
A bill for all costs and expenses associated with the abatement of this public nuisance shall be prepared by the City Clerk, certified by the City Manager or her designee, and forwarded to the property owner shown above. Should said bill not be paid in full within the time period allowed by the Code of Ordinances of the City of Sand Springs, Oklahoma, said costs and expenses shall be certified to the **County Treasurer of Tulsa County, Oklahoma**, and shall be placed on the tax rolls for said property, and thereby become a lien against the property.

An appeal of this Order may be made to the City Council of the City of Sand Springs, Oklahoma, by the property owner filing written notice with the City Clerk, Room 200, Municipal Building, 100 E. Broadway, Sand Springs, Oklahoma 74063, within ten (10) days from the date of this Order. The filing of said notice shall operate to stay the enforcement of this Order. As soon as thereafter possible, and upon not less than ten (10) days notice to the property owner, the City Council shall consider this matter in its entirety.





T.J. Davis, Hearing Officer



Janice L. Almy, City Clerk

Dilapidated properties for Council Resolution 17-09 – Nov. 14, 2016



514½ N. Washington Ave. – Case # 17-0258



521 N. Lincoln Ave. – Case # 17-0365



**CITY OF SAND SPRINGS
COUNCIL STAFF REPORT**
MEETING DATE: November 14th, 2016

SUBJECT:

Ord. 1291 – Ordinance authorizing the transfer of real property located at 320 N. Lincoln Ave. from the city of sand springs for the purpose of economic development and urban renewal and authorizing the mayor and city clerk to execute all documents necessary for the conveyance, and notifying the public of referendum rights.

STAFF RECOMMENDATION:

Approve Ord. 1291 as presented.

BACKGROUND AND HISTORY:

The proposed ordinance would allow for the City of Sand Springs to sale or convey the property at 320 N. Lincoln Ave., Sand Springs, OK 74063 for the purpose of economic development and urban renewal. This property is being targeted for redevelopment through an urban renewal project that would include various entities and institutions participation. City staff has already begun the initial stages of collaborating on this revitalization project and anticipates that the project will move forward into implementation in calendar year 2017. This is a preemptive measure to make sure the property is available for this project by meeting the requirements of the City Charter by declaring the property surplus and allowing a 30 response or contest period from the public. By completing this step there will be no title issues or problems conveying this property at the appropriate time.

BUDGETARY IMPACT:

Future Revenue Generated from the Sale

COMPILED BY: Brad Bates – City Planner

ATTACHMENTS:

1. Ordinance #1291

ORDINANCE NO. 1291

**CITY OF SAND SPRINGS
SAND SPRINGS, OKLAHOMA**

AN ORDINANCE AUTHORIZING THE TRANSFER OF REAL PROPERTY FROM THE CITY OF SAND SPRINGS FOR THE PURPOSE OF ECONOMIC DEVELOPMENT AND URBAN RENEWAL AND AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE ALL DOCUMENTS NECESSARY FOR THE CONVEYANCE, AND NOTIFYING THE PUBLIC OF REFERENDUM RIGHTS.

WHEREAS, the City of Sand Springs owns the parcels of real property described as: LOTS 1 & 2, BLOCK 30, SAND SPRINGS-ORIGINAL TOWN

WHEREAS, the City is in the process of entering into a development agreement for the property whereupon the property could be developed and sold; and,

WHEREAS, pursuant to the City's Charter, an ordinance authorizing the sale of the property is required, said ordinance to thereafter be published with notice to the public of the right to contest the sale within 30 days; and,

WHEREAS, the surplus, sale and conveyance of the property is in the best interest of the residents of the City of Sand Springs.

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAND SPRINGS, OKLAHOMA, THAT:

Section One: Transfer of Property. The City Council hereby declares as surplus the properties identified as: 320 N LINCOLN AVE, SAND SPRINGS, OK 74063 and authorizes the Mayor and City Clerk to sign those agreements and/or deeds as are necessary to transfer title to the Sand Springs Development Authority for urban renewal purposes.

Section Two: The City Clerk is directed to publish this ordinance within 10 days of passage; it shall be referred to a vote of the electors of the city if a legal and sufficient referendum petition is properly filed within thirty days after passage of this ordinance.

Section Three: Any and all ordinances, or parts thereof, in conflict herewith, are hereby expressly repealed by approval of this ordinance.

DATED this 14th day of November, 2016.

CITY OF SAND SPRINGS, OKLAHOMA

Mike Burdge, Mayor

ATTEST:

Janice Almy, City Clerk

APPROVED AS TO FORM:

David L. Weatherford, City Attorney

AFFIDAVIT OF FINANCE DIRECTOR
FOR BILLS AND SALARIES STATEMENT

I, the undersigned, am the duly appointed and acting Finance Director/ Treasurer, in and for the City of Sand Springs, Oklahoma, and upon oath do depose and say that each purchase order listed in the attached statement for bills and salaries was itemized in detail, verified and filed for allowance with the amount shown thereon pursuant to the Statutes of the State of Oklahoma and requirements of the Charter and Ordinances of the City of Sand Springs, Oklahoma: that each purchase order has indicated thereon that all items have been delivered and/or the services have been rendered and that each purchase and contract was made pursuant to all applicable law and the Charter and Ordinances of the City of Sand Springs, Oklahoma, so help me God.

Kelly A. Lamberson
Finance Director / City Treasurer

Subscribed and sworn to before me this _____ day of

_____, 20_____.

Notary Public

My Commission Expires _____

**CITY OF SAND SPRINGS
CITY COUNCIL BILLS**

11/14/2016

210 GENERAL FUND

001286	AMERICAN FIDELITY ASSURANCE	AMF SUPPLEMENTAL-NOV 2016	2,602.16
PI1979	ASSOCIATED PARTS & SUPPLY	MOTOR 1/8 1550	159.90
001276	CLEET	OCTOBER 2016 - COURT COST	954.44
001278	FLEX ACCOUNT ADMINISTRATION	FLEX SPENDING - NOV 2016	4,688.28
PR1028	FRATERNAL ORDER OF POLICE	PPE 10/21/2016	750.00
PI1999	INDUSTRIAL MAINTENANCE SUPPLY INC	NOVEL BLEACH, CLNR-DISIN	808.32
PI2000	INDUSTRIAL MAINTENANCE SUPPLY INC	TISSUE, PAPER TOWELS	2,094.96
PR1028	INT'L ASSOC OF FIREFIGHTERS	PPE 10/21/2016	652.00
PI2114	LOCKE SUPPLY	A-37-A ROYAL URINAL KIT	55.22
001384	NEW BENEFITS LTD	AMF IDENTITY - OCT 2016	80.00
001277	OKLAHOMA BUREAU OF NARCOTICS	OCTOBER 2016 - COURT COST	10.00
PR1028	OKLAHOMA FIREFIGHTERS PENSION BRD	PP#22 PPE 10/21/2016	17,658.26
PR1028	OKLAHOMA POLICE PENSION	PP#22 PPE 10/21/2016	13,476.81
001275	OSBI	OCTOBER 2016 - COURT COST	1,052.03
PR1028	SS FIREFIGHTERS STATION FUND	PPE 10/21/2016	251.00
PR1028	TULSA AREA UNITED WAY INC	PAYROLL SUMMARY	159.43
PR1028	TULSA AREA UNITED WAY INC	PAYROLL SUMMARY	167.45
PI2116	WINGFOOT COMMERCIAL TIRE SYS LLC	GY 225/60R16 EAG RSA	1,578.81
PR1028	WORKS & LENTZ, INC	PAYROLL SUMMARY	176.27
	TOTAL		47,375.34

MUNICIPAL COURT

170493	SUNDANCE OFFICE SUPPLY	PREM RULED WRITING PADS	233.40
170140	SUNGARD PUBLIC SECTOR INC	NAVILINE SFTWARE MAIN-NOV	909.88
	MUNICIPAL COURT ADMINISTRATION TOTAL		1,143.28

CITY MANAGER

001155	BANK OF AMERICA	HOMEWOOD SUITES	388.52
	CITY MANAGER ADMINISTRATION TOTAL		388.52

**CITY OF SAND SPRINGS
CITY COUNCIL BILLS**

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CITY CLERK

001158	BANK OF AMERICA	CTR EXEC & PROF DEV	-199.00
001169	BANK OF AMERICA	DRAKE SYSTEMS, INC	354.50
	CITY CLERK	CITY CLERK TOTAL	155.50

GENERAL ADMINISTRATION

170494	ADMIRAL EXPRESS INC	LONG SLEEVE DRESS SHIRTS	314.36
001156	BANK OF AMERICA	MAZZIO S 074 Q71	83.00
001297	BANK OF AMERICA	RIB CRIB 34	20.00
	GENERAL ADMINISTRATION	GENERAL ADMINISTRATION TOTAL	417.36

PLANNING & DEVELOPMENT

001298	BANK OF AMERICA	OKCOUNTYRECORDS COM	25.00
170528	ENVIRONMENTAL SYSTEMS RESEARCH	ANNUAL ARCGIS LIC-ENG,PL,	400.00
170514	STAPLES ADVANTAGE	PREINKED STAMP, POST-IT	91.91
170430	SUNDANCE OFFICE SUPPLY	REFILL FOR UNI-BALL GEL I	11.07
	PLANNING & DEVELOPMENT	ADMINISTRATION TOTAL	527.98

HUMAN RESOURCES

001294	BANK OF AMERICA	TULSA AREA HUMAN RESOURCE	180.00
001295	BANK OF AMERICA	MAZZIO S 074 Q71	27.50
001293	BANK OF AMERICA	WAL-MART #0838	3.71
001296	BANK OF AMERICA	SUPER DONUTS	13.98
170026	CONCENTRA MEDICAL CENTERS	DRUG SCREENS	100.00
170026	CONCENTRA MEDICAL CENTERS	DRUG SCREENS-A.B.& T.B.	103.00
170252	EON APPLICATIONS INC	EON APPLICATION SOFTWARE	279.85
170098	OKLAHOMA EMPLOYMENT SECURITY COMM	UNEMPLYMNT BENEFITS PD	2,343.83
170484	SUNDANCE OFFICE SUPPLY	COLORED PAPER,20LB	50.93
	HUMAN RESOURCES	ADMINISTRATION TOTAL	3,102.80

**CITY OF SAND SPRINGS
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FINANCE

001157	BANK OF AMERICA	GOVERNMENT FINANCE	70.00
001160	BANK OF AMERICA	DATA FLOW	353.91
161335	CRAWFORD & ASSOCIATES PC	FY16 AUDIT & FIN CONSULTI	10,101.83
170483	SUNDANCE OFFICE SUPPLY	PAGE FLAG VALUE PACK	49.69
170140	SUNGARD PUBLIC SECTOR INC	NAVILINE SFTWARE MAIN-NOV	3,288.38
FINANCE ADMINISTRATION TOTAL			13,863.81

CITY ATTORNEY

170059	WEATHERFORD, DAVID L	GEN LEGAL MATTERS	8,460.00
CITY ATTORNEY ADMINISTRATION TOTAL			8,460.00

INFORMATION SERVICES

001377	A T & T	AT&T	50.00
001380	A T & T	AT&T	816.36
001171	BANK OF AMERICA	WM SUPERCENTER #838	17.54
001168	BANK OF AMERICA	WWW EARTHLINK.NET	21.95
001302	BANK OF AMERICA	EIG DOTSTER	17.49
001303	BANK OF AMERICA	EIG DOTSTER	17.49
001304	BANK OF AMERICA	EIG DOTSTER	17.49
001305	BANK OF AMERICA	EIG DOTSTER	17.49
001306	BANK OF AMERICA	EIG DOTSTER	17.49
001307	BANK OF AMERICA	EIG DOTSTER	17.49
001308	BANK OF AMERICA	EIG DOTSTER	17.49
001309	BANK OF AMERICA	EIG DOTSTER	17.49
001310	BANK OF AMERICA	EIG DOTSTER	17.49
001311	BANK OF AMERICA	EIG DOTSTER	17.49
001312	BANK OF AMERICA	EIG DOTSTER	17.49
170529	CIVIC PLUS	ANNUAL FEE RENWAL(HSTNG&S	6,050.19
001249	COX COMMUNICATIONS CENTRAL II INC	COX	3,784.57
001251	COX COMMUNICATIONS CENTRAL II INC	COX	181.75
001266	COX COMMUNICATIONS CENTRAL II INC	COX	480.50
170095	NETLINK SOLUTIONS LLC	IBT SPAM FILTERING	121.26

**CITY OF SAND SPRINGS
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170095	NETLINK SOLUTIONS LLC	IBT SPAM FILTERING	1,321.24
170140	SUNGARD PUBLIC SECTOR INC	NAVILINE SFTWARE MAIN-NOV	633.42
	INFORMATION SERVICES ADMINISTRATION TOTAL		13,671.17

FACILITIES MANAGEMENT

001396	AMERICAN ELECTRIC POWER	AEP	24.98
001397	AMERICAN ELECTRIC POWER	AEP	590.85
001398	AMERICAN ELECTRIC POWER	AEP	121.04
001399	AMERICAN ELECTRIC POWER	AEP	295.43
001318	BANK OF AMERICA	HARD HAT SAFETY AND GLOVE	60.00
001172	BANK OF AMERICA	AMERICAN OVERHEAD DOOR	205.00
001173	BANK OF AMERICA	CHARLEY'S SOUTHSIDE LOCK	4.00
001316	BANK OF AMERICA	ASSOCIATED PARTS & SPLY	100.15
001317	BANK OF AMERICA	ROGERS GLASS COMPANY	525.00
001300	BANK OF AMERICA	STANLEY CONVERGENT SEC	259.20
001253	CENTER POINT ENERGY SERVICES INC	CENTER POINT	8.54
001254	CENTER POINT ENERGY SERVICES INC	CENTER POINT	17.07
001255	CENTER POINT ENERGY SERVICES INC	CENTER POINT	2.85
170088	LOCKE SUPPLY	LPCG50 1/2 NM STR RE .200	265.74
170088	LOCKE SUPPLY	PLEATED FILTER	21.09
001218	OKLAHOMA NATURAL GAS	ONG	117.21
001219	OKLAHOMA NATURAL GAS	ONG	37.27
001220	OKLAHOMA NATURAL GAS	ONG	119.18
001221	OKLAHOMA NATURAL GAS	ONG	112.15
001222	OKLAHOMA NATURAL GAS	ONG	22.42
001223	OKLAHOMA NATURAL GAS	ONG	101.67
001224	OKLAHOMA NATURAL GAS	ONG	115.89
001225	OKLAHOMA NATURAL GAS	ONG	11.83
001226	OKLAHOMA NATURAL GAS	ONG	65.19
001227	OKLAHOMA NATURAL GAS	ONG	37.77
001228	OKLAHOMA NATURAL GAS	ONG	23.65
001229	OKLAHOMA NATURAL GAS	ONG	97.19
170103	PIONEER SECURITY SYSTEMS INC	NOV. 2016 - MON FEE -ANIM	37.00
170140	SUNGARD PUBLIC SECTOR INC	NAVILINE SFTWARE MAIN-NOV	633.42
170183	TRANE US INC	REPAIR SWITCH, FLOW SENSO	912.93
170183	TRANE US INC	LOSS OF WTR FLOW SRC	589.00
	FACILITIES MANAGEMENT ADMINISTRATION TOTAL		5,534.71

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FLEET MAINTENANCE

170003	ACME WHEEL ALIGNING CO	ALIGN FRONT	40.00
170003	ACME WHEEL ALIGNING CO	ALIGN FRONT-FORD CRWN VIC	35.00
170003	ACME WHEEL ALIGNING CO	ALIGN FRONT - #614	35.00
170010	ATC FREIGHTLINER GROUP	AIR SPRING	136.70
170011	ATWOODS-SAND SPRINGS	LIGHT TRACTOR FLOOD	30.98
001319	BANK OF AMERICA	HARD HAT SAFETY AND GLOVE	60.00
170018	BOB MOORE OF TULSA LLC	TRANSMTR-INTEGR KEY	211.54
170021	CECIL & SONS DISCOUNT TIRES	E SUMMIT TIRE TRAILER	194.90
170023	CHEROKEE HOSE & SUPPLY	3/4" 2 WIRE HYDRAULIC HOS	66.00
170023	CHEROKEE HOSE & SUPPLY	1 1/4" 4 WIRE HYD. HOSE	201.38
170023	CHEROKEE HOSE & SUPPLY	3/4" 2W HOSE X 1"FJ	48.83
170025	COMDATA	FUEL PURCHASES	19,062.30
170058	DANNY BECK CHEVROLET INC	16345 HANDLE	58.47
170058	DANNY BECK CHEVROLET INC	16345 HANDLE	-58.47
170058	DANNY BECK CHEVROLET INC	16165 TRIM	298.50
170101	O'REILLY AUTO PARTS - S.S.	AIR, OIL, FUEL FILTERS	76.24
170101	O'REILLY AUTO PARTS - S.S.	BATTERY, AIR, OIL FILTER	124.64
170101	O'REILLY AUTO PARTS - S.S.	OEX BRK PADS	64.16
170101	O'REILLY AUTO PARTS - S.S.	FUEL HOSE, FUEL FILTER	12.70
170101	O'REILLY AUTO PARTS - S.S.	RADIATOR	122.84
170101	O'REILLY AUTO PARTS - S.S.	FUEL HOSE, HOSE CLAMP	12.80
170101	O'REILLY AUTO PARTS - S.S.	AIR,FUEL,OIL FILTERS	196.25
170101	O'REILLY AUTO PARTS - S.S.	DISC PAD SET	47.89
170101	O'REILLY AUTO PARTS - S.S.	MICRO-V BELT	-135.04
170101	O'REILLY AUTO PARTS - S.S.	AIR, FUEL, OIL FILTERS, S	75.58
170101	O'REILLY AUTO PARTS - S.S.	PINION SEAL	12.11
170101	O'REILLY AUTO PARTS - S.S.	WATER PUMP	48.89
170101	O'REILLY AUTO PARTS - S.S.	RACK & PINION	226.99
170101	O'REILLY AUTO PARTS - S.S.	IDLER PULLEY	52.85
170101	O'REILLY AUTO PARTS - S.S.	FUEL / WATER	19.98
170101	O'REILLY AUTO PARTS - S.S.	FUEL / WATER	-18.29
170101	O'REILLY AUTO PARTS - S.S.	TIE ROD END	71.04
170101	O'REILLY AUTO PARTS - S.S.	RACK & PINION	-36.00
170101	O'REILLY AUTO PARTS - S.S.	CAPSULE	4.51
170101	O'REILLY AUTO PARTS - S.S.	SPARK PLUG	4.98
170101	O'REILLY AUTO PARTS - S.S.	RELAY SWITCH	63.90
170101	O'REILLY AUTO PARTS - S.S.	FUSE HOLDER	12.87
170101	O'REILLY AUTO PARTS - S.S.	TOGGLE SWITCH	4.99
170101	O'REILLY AUTO PARTS - S.S.	WIPER BLADES	43.64
170101	O'REILLY AUTO PARTS - S.S.	TERM BOLT & BATTERY	103.87
170101	O'REILLY AUTO PARTS - S.S.	AIR, CABIN, OIL FILTERS	18.73
170101	O'REILLY AUTO PARTS - S.S.	MARKER LIGHT	2.39

**CITY OF SAND SPRINGS
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170101	O'REILLY AUTO PARTS - S.S.	BATTERY	40.10
170101	O'REILLY AUTO PARTS - S.S.	BRAKE ROTOR & DISC PAD SE	214.90
170096	OCT EQUIPMENT LLC	INSTALL NEW SEALS ON ST C	152.50
170121	SAND SPRINGS REBUILDERS	FLOAT PART	19.90
170140	SUNGARD PUBLIC SECTOR INC	NAVILINE SFTWARE MAIN-NOV	633.42
170159	UNITED FORD LLC	WIRE ASY - UNIT 624	19.19
170170	WINGFOOT COMMERCIAL TIRE SYS LLC	GY 285/70R17 WRL AT ADV	1,696.46
170170	WINGFOOT COMMERCIAL TIRE SYS LLC	TN 19.5L-24 IND TRAC LG	1,007.00
170170	WINGFOOT COMMERCIAL TIRE SYS LLC	GY 215/85R16 WRL HT	249.66
170172	YELLOWHOUSE MACHINERY CO	TRACK HOE REPAIR - WATER	16,336.27
FLEET MAINTENANCE ADMINISTRATION TOTAL			42,026.04

POLICE

001322	BANK OF AMERICA	SPECIAL OPS UNIFORMS	306.98
001176	BANK OF AMERICA	CONCERNS OF POLICE SURVIV	300.00
001179	BANK OF AMERICA	SHERATON HOTEL F&B	33.25
001182	BANK OF AMERICA	LOT A	7.00
001186	BANK OF AMERICA	SUPER DONUTS	15.00
001187	BANK OF AMERICA	PIZZA HUT	67.22
001188	BANK OF AMERICA	SUPER DONUTS	13.00
001323	BANK OF AMERICA	OUHSC-EMSC PEDIATRIC WEB	10.00
001324	BANK OF AMERICA	OUHSC-EMSC PEDIATRIC WEB	10.00
001332	BANK OF AMERICA	PIZZA HUT	87.29
001334	BANK OF AMERICA	CHEAPER THAN DIRT	182.92
001180	BANK OF AMERICA	STAPLES 00119388	91.02
001329	BANK OF AMERICA	AMAZON MKTPLACE PMTS	104.85
001330	BANK OF AMERICA	AMAZON MKTPLACE PMTS	104.85
001331	BANK OF AMERICA	STAPLES 00111310	85.96
001175	BANK OF AMERICA	SIRCHIE FINGER PRINT LABO	221.88
001291	BANK OF AMERICA	URBAN TAILS	200.00
001292	BANK OF AMERICA	URBAN TAILS	179.90
001325	BANK OF AMERICA	TI TASER INTL	272.50
001326	BANK OF AMERICA	GAMMATECH COMPUTER CORP	84.56
001336	BANK OF AMERICA	CHARLEY'S SOUTHSIDE LOCK	90.00
001174	BANK OF AMERICA	WOODLAND WEST PET RESORT	51.45
001184	BANK OF AMERICA	BOX BOX.NET BUS SRVCS	5.00
001333	BANK OF AMERICA	OSU MED CTR-CASHIER	30.00
001183	BANK OF AMERICA	WWW.READFRONTIER.COM	30.00
001185	BANK OF AMERICA	SURVEYMONKEY.COM	26.00
170503	DEPARTMENT OF PUBLIC SAFETY	NOAH LETHERMON TRAINING	62.00

**CITY OF SAND SPRINGS
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170063	DRAKE SYSTEMS, INC	BASE RATE & OVERAGE-PD	216.95
170063	DRAKE SYSTEMS, INC	PD - M7550 OVERAGE COPIES	41.10
170086	LEXISNEXIS RISK DATA MANAGEMENT	SEP 2016 - SEARCHES	25.00
170086	LEXISNEXIS RISK DATA MANAGEMENT	PERSON SEARCHES	25.00
170103	PIONEER SECURITY SYSTEMS INC	NOV. 2016 - MON FEE -RANG	37.50
POLICE ADMINISTRATION/PATROL TOTAL			3,018.18

001192	BANK OF AMERICA	SPAY, OK	55.00
001194	BANK OF AMERICA	SPAY, OK	55.00
001196	BANK OF AMERICA	SPAY, OK	55.00
001348	BANK OF AMERICA	SPAY, OK	55.00
001349	BANK OF AMERICA	SPAY, OK	90.00
001350	BANK OF AMERICA	SPAY, OK	100.00
POLICE ANIMAL CONTROL TOTAL			410.00

COMMUNICATIONS

001378	A T & T	AT&T	236.90
001379	AT&T	AT&T	282.93
001271	AT&T LONG DISTANCE	AT&T LONG DISTANCE	39.85
001178	BANK OF AMERICA	REASOR'S #21	162.23
001335	BANK OF AMERICA	REASOR'S #21	233.39
001177	BANK OF AMERICA	J2 FAX.COM	3.00
170080	INCOG-E911	TERM & EQUIPMNT CHRGES	4,734.44
001390	VERIZON WIRELESS	VERIZON	1,069.91
001392	VERIZON WIRELESS	VERIZON	40.01
001393	VERIZON WIRELESS	VERIZON	40.01
COMMUNICATIONS ADMINISTRATION TOTAL			6,842.67

FIRE

170011	ATWOODS-SAND SPRINGS	WASP & YELLOW JACKET FOAM	11.97
001189	BANK OF AMERICA	SIGNS & STITCHES	96.00
001342	BANK OF AMERICA	SIGNS & STITCHES	2,576.62
001344	BANK OF AMERICA	WPSG. INC 800-852-6088	1,197.70
001345	BANK OF AMERICA	WPSG. INC 800-852-6088	-1,197.70
001337	BANK OF AMERICA	SQ OKLAHOMA CHAPTE	190.00
001338	BANK OF AMERICA	PHYSIO CONTROL INC	104.71

**CITY OF SAND SPRINGS
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001314	BANK OF AMERICA	BEST BUY 00014993	129.99
001340	BANK OF AMERICA	POLLARDWATER.COM #3326	139.37
001341	BANK OF AMERICA	WM SUPERCENTER #838	22.97
001339	BANK OF AMERICA	SUMMIT TRUCK GROUP	3,291.80
001343	BANK OF AMERICA	ACTIVE911 INC	76.50
170427	CAPITAL WASTE SOLUTIONS	MON SERVICE FEE	75.00
170067	EMSA/AMERICAN MEDICAL RESPONSE	MISC MEDICAL SUPPLIES	1,354.33
170528	ENVIRONMENTAL SYSTEMS RESEARCH	ANNUAL ARCGIS LIC-ENG, PL,	400.00
170247	HILLCREST MEDICAL CENTER	MED PHYSICALS-CJ, KK, MM, JW	2,304.00
170349	OSU FIRE SERVICE TRAINING	CURR DEVELOPMENT	300.00
170114	SAM'S CLUB	CLOROX, CASCADE, COMET	172.81
170114	SAM'S CLUB	CLOROX, CASCADE, COMET	21.96
170472	SUNDANCE OFFICE SUPPLY	COLORED PAPER, 20LB	99.82
170472	SUNDANCE OFFICE SUPPLY	RETRACTABLE GEL PENS	18.90
	FIRE ADMINISTRATION TOTAL		11,386.75

EMERGENCY MANAGEMENT

001400	AMERICAN ELECTRIC POWER	AEP	34.57
001328	BANK OF AMERICA	AMAZON MKTPLACE PMTS	52.74
001387	INDIAN ELECTRIC COOP INC	INDIAN ELECTRIC	24.50
001391	VERIZON WIRELESS	VERIZON	40.01
	EMERGENCY MANAGEMENT ADMINISTRATION TOTAL		151.82

NEIGHBORHOOD SERVICES

001197	BANK OF AMERICA	OUTBACK 3715	23.48
001346	BANK OF AMERICA	SOONER LEGENDS INN & SUIT	89.00
001191	BANK OF AMERICA	AMERICAN ASSOCIATION OF C	75.00
001347	BANK OF AMERICA	OKLAHOMA MUNICIPAL LEAGUE	70.00
001193	BANK OF AMERICA	WALGREENS #7857	23.93
001195	BANK OF AMERICA	WM SUPERCENTER #838	10.14
001190	BANK OF AMERICA	TYLER TECH/EAGLE DIV	360.00
170325	INSTITUTE FOR BUILDING TECH & SAFE.	INSPECTION SRVCS-SEP2016	200.00
170325	INSTITUTE FOR BUILDING TECH & SAFE.	INSPECTION SERVICES	3,670.00
170472	SUNDANCE OFFICE SUPPLY	COLORED PAPER, 20LB	22.98
170140	SUNGARD PUBLIC SECTOR INC	NAVILINE SFTWARE MAIN-NOV	2,529.27
170144	THULIN, HOVEY	ABATEMENT CLEANUP	120.00
170144	THULIN, HOVEY	ABATEMENT CLEANUP	675.00

**CITY OF SAND SPRINGS
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170492	TULSA COUNTY TREASURER	LIENS PYMNT PE ABATEMNT A	1,370.28
001261	TULSA COUNTY TREASURER	DIFF TO COMPLETE CK REQ	19.52
170552	TULSA COUNTY TREASURER	ABATEMENT PAYOFF-#15743	325.00
NEIGHBORHOOD SERVICES ADMINISTRATION TOTAL			9,583.60

STREET

001401	AMERICAN ELECTRIC POWER	AEP	6,596.80
001164	BANK OF AMERICA	UFIRST UNIFIRST CORP	46.25
170064	DUNHAM'S ASPHALT SERVICES, INC	TCKT: 1001634	275.90
170064	DUNHAM'S ASPHALT SERVICES, INC	TCKT:1001665,1001663,1662	344.43
170064	DUNHAM'S ASPHALT SERVICES, INC	TCKT: 1001682	141.96
170064	DUNHAM'S ASPHALT SERVICES, INC	TCKT: 1001915	144.18
170064	DUNHAM'S ASPHALT SERVICES, INC	TCKT: 1001953	87.50
170064	DUNHAM'S ASPHALT SERVICES, INC	TCKT: 1002416	133.95
170064	DUNHAM'S ASPHALT SERVICES, INC	TCKT: 1002410	135.73
170064	DUNHAM'S ASPHALT SERVICES, INC	TCKT: 1000392	22.25
170064	DUNHAM'S ASPHALT SERVICES, INC	TCKT: 1001005	43.61
170064	DUNHAM'S ASPHALT SERVICES, INC	TCKT: 1002533	48.95
170088	LOCKE SUPPLY	MH-250A-P-KIT 250W MH BAL	109.06
STREET STREET MAINTENANCE TOTAL			8,130.57

PARKS & RECREATION

001202	BANK OF AMERICA	WM SUPERCENTER #838	30.06
001204	BANK OF AMERICA	WM SUPERCENTER #838	47.39
001351	BANK OF AMERICA	ZIEGLER ART & FRAME	65.85
001198	BANK OF AMERICA	BURNCO	39.07
001199	BANK OF AMERICA	RIB CRIB 34	28.70
001206	BANK OF AMERICA	REASOR'S #21	420.00
001352	BANK OF AMERICA	PANERA BREAD #2812	19.95
001353	BANK OF AMERICA	THE MINUTEMAN PIZZA PARLO	88.43
001354	BANK OF AMERICA	TAZIKIS MEDITERRANEAN CAF	50.49
001359	BANK OF AMERICA	REASOR'S #21	70.31
001360	BANK OF AMERICA	DAYLIGHT DONUTS	15.10
170063	DRAKE SYSTEMS, INC	COPIES	117.18
170115	SAND SPRINGS AWARDS CO	DESK NAMEPLATE-JIM R.	30.00
170536	SUNDANCE OFFICE SUPPLY	FILE FOLDERS, 1/3 CUT ASR	82.15
170371	WALTERS & OWENS CPA'S PLLC	SS PRK FRIENDS TAX RETURN	500.00

**CITY OF SAND SPRINGS
CITY COUNCIL BILLS**

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PARKS & RECREATION ADMINISTRATION TOTAL

1,604.68

001404	AMERICAN ELECTRIC POWER	AEP	3,187.68
170547	AMSAN	COMFRESH WHITE DISPENSER	224.99
001203	BANK OF AMERICA	WAL-MART #0838	4.88
001362	BANK OF AMERICA	THE HOME DEPOT #3904	444.89
001205	BANK OF AMERICA	GEORGE PATTON ASSOCIAT	142.43
001201	BANK OF AMERICA	ABCO RENTS	90.99
170517	EMERGENCY POWER SYSTEMS,INC	ANNUAL INSPEC - FLD FLT C	535.00
170088	LOCKE SUPPLY	PLEATED FILTERS	229.85
170548	MOTION PICTURE LICENSING CORP	MOTION PICTURE LICENSE	582.63
170509	NETLINK SOLUTIONS LLC	210-AFLI: PRECISION T3620	1,002.58
001231	OKLAHOMA NATURAL GAS	ONG	112.65
170447	SUPERIOR STUCCO INC	STUCCO CLEANING-CASE	11,360.00

PARKS & RECREATION COMMUNITY CENTER TOTAL

17,918.57

170001	A-1 RENTAL & SUPPLY CO,INC	2.5 GAL HP FUEL MIX	26.04
001402	AMERICAN ELECTRIC POWER	AEP	27.93
001403	AMERICAN ELECTRIC POWER	AEP	134.39
170128	AMERICAN WASTE CONTROL INC	DUMP FEES - PARKS DEP	225.00
170011	ATWOODS-SAND SPRINGS	CAP - 2"	8.56
001356	BANK OF AMERICA	THE HOME DEPOT #3904	62.64
001357	BANK OF AMERICA	M&M LUMBER	28.44
001315	BANK OF AMERICA	BEST BUY 00014993	129.98
001358	BANK OF AMERICA	LINE X OF TULSA	297.00
001320	BANK OF AMERICA	MAC'S ELECTRIC SUPPL	4.80
001321	BANK OF AMERICA	MAC'S ELECTRIC SUPPL	10.42
001355	BANK OF AMERICA	THE HOME DEPOT #3904	72.81
170088	LOCKE SUPPLY	KTEB-232-UV-IS-N-P-DP	33.03
170088	LOCKE SUPPLY	24" LAMP	16.08
001230	OKLAHOMA NATURAL GAS	ONG	47.34
001394	WATER IMPROVEMENT DIST #14	WTR IMPROV DIS #14	23.34

PARKS & RECREATION MAINTENANCE TOTAL

1,147.80

170480	KELLY CLIFTON	1939 MINI TRAIN	5,000.00
170520	LAFRANCE JACQUES	LEAD TRAIL GUIDE	120.00

PARKS & RECREATION SPECIAL EVENTS TOTAL

5,120.00

001405	AMERICAN ELECTRIC POWER	AEP	284.71
001406	AMERICAN ELECTRIC POWER	AEP	312.82
001200	BANK OF AMERICA	PIONEER OILFIELD SUP	4.84

PARKS & RECREATION SPORTS PROGRAMS TOTAL

602.37

**CITY OF SAND SPRINGS
CITY COUNCIL BILLS**

11/14/2016

MUSEUM

170028	ALLIANCE MAINTENANCE INC	NOV JANITORIAL - MUSEUM	235.00
001407	AMERICAN ELECTRIC POWER	AEP	333.08
001408	AMERICAN ELECTRIC POWER	AEP	49.38
001232	OKLAHOMA NATURAL GAS	ONG	98.19
001233	OKLAHOMA NATURAL GAS	ONG	21.42
170103	PIONEER SECURITY SYSTEMS INC	NOV. 2016 - MON FEE-MUSEU	20.00
MUSEUM ADMINISTRATION TOTAL			757.07

ECONOMIC DEVELOPMENT

001209	BANK OF AMERICA	LOT A	7.00
001210	BANK OF AMERICA	ADOBE CREATIVE CLOUD	49.99
001213	BANK OF AMERICA	DROPBOX THC934QMHNCC	9.99
001208	BANK OF AMERICA	QUICK PRINT OF TULSA INC	48.83
001365	BANK OF AMERICA	WIX.COM 124178329	149.00
001207	BANK OF AMERICA	FACEBK 35TACAE7P2	14.69
001211	BANK OF AMERICA	SAMS CLUB #4839	32.67
001212	BANK OF AMERICA	SQ MILE HIGH DESIGNS	30.00
001363	BANK OF AMERICA	SQ INKWELL PRINTING	217.83
001364	BANK OF AMERICA	STARBUCKS STORE 22603	28.23
001367	BANK OF AMERICA	TULSA HBA	1,208.19
001366	BANK OF AMERICA	WOMENS TRANSPORTATION SEM	30.00
ECONOMIC DEVELOPMENT ADMINISTRATION TOTAL			1,826.42

GRAND TOTAL FOR FUND	\$205,167.01
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420 CAPITAL IMPROVEMENT FUND

ECONOMIC DEVELOPMENT

001409	AMERICAN ELECTRIC POWER	AEP	27.93
170059	WEATHERFORD, DAVID L	SSDA-VISION 2025-11.01.16	1,212.00

**CITY OF SAND SPRINGS
CITY COUNCIL BILLS**

11/14/2016

ECONOMIC DEVELOPMENT ADMINISTRATION TOTAL

1,239.93

GRAND TOTAL FOR FUND	\$1,239.93
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440 STREET IMPROVEMENT FUND

STREET

170461	GENTRY MCDONALD AUSTIN CONSTRUCTION	SEC. DRAW METAL INST-SHEL	2,021.00
170461	GENTRY MCDONALD AUSTIN CONSTRUCTION	FINAL DRAW ON BRIDGE META	1,219.00
131649	KEITHLINE ENGINEERING GROUP PLLC	S 113TH W ST IMPRVMNTS-P3	12,512.96
131649	KEITHLINE ENGINEERING GROUP PLLC	S 113TH W ST IMPRVMNTS-P3	67,739.09
STREET STREET MAINTENANCE TOTAL			83,492.05

GRAND TOTAL FOR FUND	\$83,492.05
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470 CAPITAL IMPR W & WW FUND

PUBLIC WORKS

170416	FIREY BROTHERS MUSIC & PRO AUDIO TU	NEW SMARTBRD PROJECTOR	2,273.00
PUBLIC WORKS ADMINISTRATION TOTAL			2,273.00

WATER

170377	DIRECT TRAFFIC CONTROL INC	MCKINLEY HILLS S WTR TNK	850.00
170511	GENTRY MCDONALD AUSTIN CONSTRUCTION	SHELL CRK DAM-DRAW CLEANU	5,050.00
170511	GENTRY MCDONALD AUSTIN CONSTRUCTION	SHELL CREEK DAM-CLEANUP	6,540.00
170511	GENTRY MCDONALD AUSTIN CONSTRUCTION	SHELL CREEK DAM-120' DRAI	1,490.00
170511	GENTRY MCDONALD AUSTIN CONSTRUCTION	FINAL DRAW/CLEANUP SH DAM	3,510.00
170462	H&E ENGINEERED EQUIPMENT CO INC	ALITUTDE VALVE FOR HWY 51	3,464.00
170355	ISELER DEMOLITION INC	MCKINLEY HILLS S WTR TNK	14,500.00
170357	TANK INDUSTRY CONSULTANTS	PRUE RD STNDPIPE CONST INS	7,264.41
170357	TANK INDUSTRY CONSULTANTS	PRUE RD STNDPIPE CON INSP	6,494.23
170357	TANK INDUSTRY CONSULTANTS	PRUE RD STNDPIPE CON INSP	4,992.00

**CITY OF SAND SPRINGS
CITY COUNCIL BILLS**

11/14/2016

160784	TANK INDUSTRY CONSULTANTS	W MCKNLY, 2 MG TNK REHAB	1,243.00
	WATER WATER MAINT & OPERATIONS TOTAL		55,397.64

WASTEWATER

161325	TETRA TECH INC	WWTP DESIGN	32,097.42
161297	WALTERS MORGAN CONSTRUCTION INC	WWTP IMPROVEMENTS	555,011.60
	WASTEWATER TREATMENT TOTAL		587,109.02

GRAND TOTAL FOR FUND	\$644,779.66
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480 AIRPORT CONSTRUCTION FUND

AIRPORT

170442	GARVER LLC	OWP ELECTRICAL VAULT & PA	19,000.00
	AIRPORT OPERATIONS TOTAL		19,000.00

GRAND TOTAL FOR FUND	\$19,000.00
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530 GENERAL STCF

COMMUNICATIONS

001181	BANK OF AMERICA	AMAZON.COM	342.17
	COMMUNICATIONS ADMINISTRATION TOTAL		342.17

GRAND TOTAL FOR FUND	\$342.17
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580 CDBG EDIF FUND

**CITY OF SAND SPRINGS
CITY COUNCIL BILLS**

11/14/2016

STREET

PI1981 R. L. SHEARS COMPANY P.C.	2016 CDBG SIDEWALK IMPRVM	10,117.89
STREET STREET MAINTENANCE TOTAL		10,117.89

GRAND TOTAL FOR FUND	\$10,117.89
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GRAND TOTAL	\$964,138.71
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**CITY OF SAND SPRINGS
CITY COUNCIL BILLS
WIRE TRANSFERS**

11/14/2016

FUND 210 General Fund

10/26/2016 JE557	Aflac-October Premium	256.98
10/26/2016 JE558	Delta Dental-Nov Premium	7,751.28
10/27/2016 JE626	Purchase CD 1019576759	800,000.00
10/28/2016 JE565	Record Rock Fire Wire Pmt 9/28 thru 10/27	1,508.67
10/28/2016 JE578	Payroll p/d 10/28/16 Fire & Police	105,161.52
10/28/2016 JE579	Payroll p/d 10/28/16 General	53,333.06
10/28/2016 JE580	OMRF p/d 10/28/16	14,375.56
10/28/2016 JE580	OMRF p/d 10/28/16	423.72
10/28/2016 JE581	ICMA p/d 10/28/16	224.43
10/28/2016 JE582	ICMA Roth p/d 10/28/16	170.00
10/28/2016 JE583	Nationwide p/d 10/28/16	315.00
10/28/2016 JE583	Nationwide p/d 10/28/16	3,390.00
10/28/2016 JE585	Federal Tax p/d 10/28/16 Fire & Police	32,051.58
10/28/2016 JE586	Federal Tax p/d 10/28/16 General	21,061.19
10/28/2016 JE588	State Tax p/d 10/28/16 Fire & Police	5,341.46
10/28/2016 JE589	State Tax p/d 10/28/16 General	2,585.83
10/28/2016 JE590	Child Support Pmt Bi-wkly p/d 10/28/16	805.33
11/1/2016 JE576	Life-Nov Premium	4,065.48
11/3/2016 JE598	Health Premium-Nov	130,290.65
	FUND TOTAL	1,183,111.74

FUND 440 Street Improvement Fund

10/27/2016 JE626	Purchase CD 1019576759	1,775,000.00
	FUND TOTAL	1,775,000.00

FUND 470 Capital Impr W & WW Fund

10/27/2016 JE626	Purchase CD 1019576759	299,505.38
	FUND TOTAL	299,505.38
	GRAND TOTAL	3,257,617.12



C12B

Mary Fallin
Governor

FILED

NOV 02 2016

OKLAHOMA SECRETARY
OF STATE

ORDER OF APPOINTMENT

TO: **SECRETARY OF STATE
OKLAHOMA STATE CAPITOL
OKLAHOMA CITY, OKLAHOMA**

Please file for record the following executive order. By virtue of the authority vested in me as Governor of the State of Oklahoma, I hereby appoint:

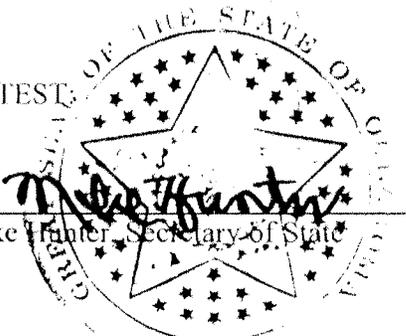
**Gregory Fisher
Sand Springs, Oklahoma**

as a member of the **Oklahoma 9-1-1 Management Authority** as provided by 63 O.S. Section 2863 for a term effective November 1, 2016 and serving at the pleasure of the Governor. Gregory Fisher is filling a new position and will serve as a representative of a municipal government operating a 9-1-1 system and having a population of less than 100,000. Senate confirmation is not required for this appointment.

BY THE GOVERNOR OF THE STATE OF OKLAHOMA

Mary Fallin

MARY FALLIN

ATTEST: 
Mike Hunter

Mike Hunter, Secretary of State

048320



C12C

SCOTT A. THOMPSON
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

MARY FALLIN
Governor

October 24, 2016

Ms. Elizabeth A. Gray, City Manager
City of Sand Springs
100 East Broadway
Sand Springs, Oklahoma 74063

Re: Permit No. WLMC0072160864
Water Line for Project No. W-1614A
Facility No. 1020420

Dear Ms. Gray:

Enclosed is Permit Exception No. WLMC0072160864 for the construction of 132 linear feet of six (6) inch PVC potable water line and all appurtenances to serve the City of Sand Springs, Tulsa County, Oklahoma.

The project authorized by this permit should be constructed in accordance with the plans approved by this Department on October 24, 2016. Any deviations from the approved plans and specifications affecting capacity, flow or operation of units must be approved, in writing, by the Department before changes are made.

Receipt of this permit should be noted in the minutes of the next regular meeting of the City of Sand Springs, after which it should be made a matter of permanent record.

Respectfully,

A handwritten signature in black ink that reads "Qusay R. Kabariti".

Qusay R. Kabariti, P.E.
Construction Permit Section
Water Quality Division

QRK/RC/ag

Enclosure

c: Rick Austin, Regional Manager, DEQ
REGIONAL OFFICE AT TULSA
Jessie Vaverka, City Engineer, City of Sand Springs





SCOTT A. THOMPSON
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

MARY FALLIN
Governor

PERMIT No. WLMC0072160864

MULTIPLE MUNICIPAL OR RURAL WATERLINE EXTENSION PERMIT EXCEPTION

FACILITY No. 1020420

PERMIT TO CONSTRUCT

October 24, 2016

Pursuant to Environmental Quality Code 27A O.S. § 2-6-304, the City of Sand Springs is hereby granted this Tier I Permit Exception to construct 132 linear feet of six (6) inch PVC potable water line and all appurtenances to serve the City of Sand Springs, located in Section 12, T-19-N, R-11-E, Tulsa County, Oklahoma, in accordance with the plans approved October 24, 2016.

By acceptance of this permit exception, the recipient agrees to operate and maintain the facility in accordance with the Public Water Supply Operation rules (OAC 252:631) and to comply with the State Certification laws, Title 59, Section 1101 and the rules and regulations adopted thereunder regarding the requirements for certified operators.

This exception is granted subject to the following provisions and conditions.

- 1) That the recipient of the permit exception is responsible that the water line extension is constructed in accordance with the Board standards.
- 2) That construction of the project will be started within six (6) months of the date of approval.
- 3) That no significant information necessary for a proper evaluation of the project has been omitted or no invalid information has been presented in applying for permit exception.
- 4) That the line extension is not greater in diameter than the existing line, has not been extended previously pursuant to the exception rules, will add no more than one (1) connection and the line has not been extended through, over or under any stream, lake, pond or marsh or any existing sewage collection lines.
- 5) That after completion of construction but prior to the commencement of service by such extension, a sufficiency certification by a certified water works operator licensed by the State of Oklahoma that the extension as constructed meets or exceeds the Board standards must be submitted to the Department.
- 6) That before placing this water line into service, safe bacteriological samples shall be obtained on two consecutive days.
- 7) That failure of a system to meet terms of a granted exception may result in the termination of the exception, the denial of future exceptions or the imposition of permitting or corrective action requirements by the Department, or a combination thereof.





SCOTT A. THOMPSON
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

MARY FALLIN
Governor

PERMIT No. WLMC0072160864

MULTIPLE MUNICIPAL OR RURAL WATERLINE EXTENSION PERMIT EXCEPTION

FACILITY No. 1020420

PERMIT TO CONSTRUCT

- 8) That the water line constructed under the exception rules shall not be extended without a permit to construct from the Department.
- 9) The issuance of this permit does not relieve the responsible parties of any obligations or liabilities which the permittee may be under pursuant to prior enforcement action taken by the Department.
- 10) If a municipality, after completion of the construction, but prior to the commencement of service by such extension, the applicant will submit to the Department a sufficiency certification form 626-M-SC by a Professional Engineer registered in the State of Oklahoma.
- 11) If a rural, after completion of the construction, but prior to the commencement of service by such extension, the applicant will submit to the Department a sufficiency certification form 626-SC-SC by a certified waterworks operator licensed by the State of Oklahoma.

No exception shall be terminated until the Department has advised the owner or operator of the exempted system and the owner/operator has been given an opportunity to show compliance with exception requirements.

Failure to appeal the conditions of this permit in writing within 30 days from the date of issue will constitute acceptance of the permit and all conditions and provisions.


Rocky Chen, P.E., Engineering Manager, Construction Permit Section
Water Quality Division





