

**MEETING NOTICE AND AGENDA
SAND SPRINGS CULTURAL & HISTORICAL MUSEUM TRUST AUTHORITY**

Tuesday, December 20, 2016 6:00pm
Sand Springs Museum
9 E Broadway (PO Box 1870)
Sand Springs, OK 74063

- 1) **CALL TO ORDER** _____pm

- 2) **ROLL CALL –**
Steve Clem_____ Mayme Crawford_____ Tim Dixon_____ Debbie Nobles_____
Cynthia Phillips_____ Vicki Sisney_____ Grady W. Whitaker, Jr._____

- 3) **CONSENT AGENDA**
All matters listed under “Consent” are considered by the Trust Authority to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request.
 - a. Approval of the Minutes of the Nov. 15, 2016 regular SSCHMTA meeting - Pages 1-2
 - b. Financials - Pages 3-5
 - c. Bills - Celia Thompson, Past Perfect, Huntington Black Ins Agency – Pages 6-8Motion_____ Second_____

- 4) **TRUSTEES WILL CONSIDER APPROVAL OF ANTIQUE TOOL EXHIBIT (Tim Hoss)**
Motion_____ Second_____

- 5) **TRUSTEES WILL CONSIDER ACCESSION OF ITEMS 2016.1024.001 THROUGH 2016.1024.081; A2016.2014.030; A2016.2014.063 AND 1995.32 (See attached list - Ginger Murphy / Tim Dixon) – Pages 9-11**
Motion_____ Second_____

- 6) **TRUSTEES WILL CONSIDER DE-ACCESSION OF ITEMS 2016.1024.001 THROUGH 2016.1024.081; A2016.2014.030; A2016.2014.063 AND 1995.32 (See attached list - Murphy / Dixon) – Pages 12-14**
Motion_____ Second_____

- 7) **TRUSTEES WILL CONSIDER APPOINTING A TRUSTEE TO OVERSEE STRATEGIC COMMUNICATIONS / COORDINATION MEETING WITH SAND SPRINGS MUSEUM ASSOCIATION AND CITY OF SAND SPRINGS COMMUNICATION DIRECTOR (Ann Back) – Page 15**
Motion_____ Second_____

- 8) **TRUSTEES WILL CONSIDER APPROVING CONDUCTING A SURVEY TO GATHER DATA REGARDING OPERATIONAL AND EXHIBIT IDEAS FROM THE SURROUNDING COMMUNITY (Ann Back) – Page 16**
Motion_____ Second_____

- 9) **TRUSTEES WILL CONSIDER APPROVING EXPANSION / MODIFICATION OF MUSEUM SHORT TERM RENTAL POLICY** (Ann Back / Ginger Murphy) – Pages 17-18

Motion _____ Second _____

- 10) **MUSEUM ASSOCIATION REPORT (Tim Hoss)**
Information only – no action will be taken

- 11) **DIRECTOR'S REPORT (Ginger Murphy)**
Information only – no action will be taken

- 12) **MUSEUM COORDINATOR'S REPORT (Ann Back)**
Information only – no action will be taken

- 13) **COMMITTEE REPORTS**
Information only – no action will be taken

- a. Tim Dixon, Accession/De-Accession
- b. Grady Whitaker, Building
- c. Debbie Nobles, Documents
- d. Vicki Sisney, Exhibits
- e. Steve Clem, Fundraising
- f. Cynthia Phillips, Budget

- 14) **ADJOURNMENT :** _____pm

This Agenda was filed in the office of the City Clerk and posted at 11:00 am/pm on December 16, 2016, on the digital display board located in the lobby of the Sand Springs Municipal Building, 100 E. Broadway, Sand Springs, OK.

Elisabeth Selensky
Elisabeth Selensky, Sand Springs Parks and Recreation
es-agenda