

# Sand Springs – Pogue Airport Airport Advisory Board

**Meeting Notice and Agenda  
Regular Meeting  
Thursday, April 8, 2021  
5:30 p.m.  
Airport Terminal Conference Room  
Sand Springs-Pogue Airport  
3200 Airport Road  
Sand Springs, Oklahoma 74063**

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **MINUTES**

The minutes of the March 11, 2021 Regular Airport Advisory Board meeting are included in the agenda packets for the Board's review and approval.

ACTION: \_\_\_\_\_

4. **ISR 1000 COMMITTEE REPORT**

Committee Chairman and Board Members will discuss airport improvements, upcoming events and any activities including scheduled events of interest.

Items to be discussed:

- a) Advertising, marketing for SSPA
- b) Schedule of events for SSPA
- c) Renovations/improvements to airport terminal
- d) Governmental Affairs Report

NO ACTION

5. **RESOLUTION ESTABLISHING GUIDELINES AND POLICIES FOR THE SAND SPRINGS POGUE AIRPORT**

Staff and Board Members will review, discuss a resolution to establish guidelines and policies for the related to airport development in the Northwest Apron area.

Items to be discussed

- a) Proposed Resolution for airport development in the Northwest Apron Area

ACTION: \_\_\_\_\_

6. **ENGINEERS REPORT**

Staff and Board members will discuss any pending airport CIP projects of interest, FAA/OAC funding.

Items to be discussed:

- a) Update on proposed OAC/FAA FY22-26 projects for the airport.
- b) Update on Requests for Proposals for Airport Consulting/Engineering Services

ACTION: \_\_\_\_\_

**7. FEASIBILITY OF INSTALLING JET-A FUEL SYSTEM**

Staff and Board members will discuss the feasibility of installing Jet-A system/providing service at SSPA.

Items to be discussed:

- a) The feasibility of City of Sand Springs/Sand Springs Municipal Authority installing Jet-A system/providing service at SSPA.

ACTION: \_\_\_\_\_

**8. AIRCRAFT HANGAR DEVELOPMENT**

Board Members and Staff will discuss airport hangar construction, infrastructure, codes and any other information associated with hangar development at airport.

Items to be discussed:

- a) Construction of hangars, infrastructures, codes and information for hangar development.

ACTION: \_\_\_\_\_

**9. AIRPORT SUPERVISOR'S MONTHLY MANAGEMENT REPORT**

The Airport Supervisor will update Board members about upcoming events, activities, and general operations of the airport.

Items to be discussed:

- a) Monthly Management Report.
- b) Updates Ullrich Aviation Hangar, Sand Springs Home Hangar
- c) New Security Facility for Airport

NO ACTION

**10. ADJOURNMENT**

The next Airport Advisory Board Meeting is scheduled for Thursday, May 13, 2021.

This agenda was filed in the office of the City Clerk and posted at 11:50 a.m. on March 31, 2021, on the display board located at the front entrance of the Sand Springs Municipal Building (City Hall), 100 East Broadway Street, Sand Springs, Oklahoma, 74063, by Kristin S. Johnston, Deputy City Clerk.

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Kristin S. Johnston, Deputy City Clerk