

Sand Springs – Pogue Airport Airport Advisory Board

Regular Meeting Notice and Agenda
Thursday, May 11, 2023 – 5:30 p.m.
Sand Springs-Pogue Airport - Airport Terminal
3200 Airport Road
Sand Springs, Oklahoma 74063

1. **CALL TO ORDER** Time _____

2. **ROLL CALL**

3. **MINUTES**

Board members may consider approval, denial, amendment, or revision of the minutes of the April 13, 2023 Regular Airport Advisory Board (AAB) meeting.

Motion _____ Second _____

4. **ISR 1000 COMMITTEE REPORT (A-D)**

Committee Chairman and Board Members will discuss airport improvements, upcoming events, and any activities including scheduled events of interest.

Items to be discussed:

- A. Advertising, marketing for SSPA
- B. Schedule of events for SSPA
- C. Renovations/improvements to airport terminal
- D. Governmental Affairs Report

This item is for informational purposes only.

5. **ENGINEERS REPORT**

Staff and Board members will discuss any pending airport CIP projects of interest, FAA/OAC funding.

Items to be discussed:

- A. Update on any upcoming FAA/OAC projects for the airport.

This item is for informational purposes only.

6. **PROPOSED RESOLUTION FOR AIRPORT GROUND LEASES**

Board members may consider approval, denial, amendment, or revision of a proposed resolution to delegate authority to the Mayor and/or City Manager to approve ground leases that have been reviewed and recommended by the Airport Advisory Board. This will expedite the approval process, delegate administrative matters as appropriate, and allow for more efficient operations.

Motion _____ Second _____

7. PROPOSED GROUND LEASE FOR HANGAR CONSTRUCTION/ NORTHWEST (NW) AVIATION DEVELOPMENT AREA

Board members may consider approval, denial, amendment, or revision of the ground lease for the construction of 50-foot by 50-foot hangar by Mr. Brent Doeksen and Mr. Craig Immel in the NW Aviation Development Area.

Motion_____ Second_____

8. FEASIBILITY OF INSTALLING JET-A FUEL SYSTEM (A)

Board Members will discuss the feasibility of City of Sand Springs/Sand Springs Municipal Authority (SSMA) installing Jet-A system/providing services at SSPA.

Items to be discussed:

- A. The feasibility of City of Sand Springs/Sand Springs Municipal Authority installing Jet-A system/providing service at SSPA.

This item is for informational purposes only.

9. NORTHWEST APRON, AIRCRAFT HANGAR DEVELOPMENT (A-B)

Board Members and Staff will discuss airport hangar construction, infrastructure, codes and any other information associated with development at airport.

Items to be discussed:

- A. Update Northwest Apron Development Area
- B. Construction of hangars, infrastructure, codes and information for airport development.

This item is for informational purposes only.

10. UPDATE CITY MAINTENANCE HANGAR/SKYBOSS AVIATION AND SAND SPRINGS HOME HANGAR/NAVAJETS/BONDIO LLC (A-B)

Board Members and Staff will discuss City Maintenance Hangar/Skyboss Aviation and Sand Springs Home Hangar/NavaJets/Bondio LLC.

Items to be discussed:

- A. Update City Maintenance Hangar/Skyboss Aviation
- B. Update Sand Springs Home Hangar/NavaJets/Bondio LLC.

This item is for informational purposes only

11. CITY MANAGER'S REPORT

The City Manager will provide updates regarding recent and upcoming events and projects, including events of interest and the general operations of the City.

This item is for informational purposes only.

12. AIRPORT SUPERVISOR'S MONTHLY MANAGEMENT REPORT

The Airport Supervisor will provide the Monthly Management Report and updates on upcoming events, activities and general operations at SSPA.

This item is for informational purposes only.

13. ADJOURNMENT Time _____

The next Airport Advisory Board Meeting is scheduled for Thursday, June 8, 2023.

This agenda was filed in the office of the City Clerk and posted at 10:30 a.m. on May 5, 2023 on the display board located at the front entrance of the Sand Springs Municipal Building (City Hall), 100 East Broadway Street, Sand Springs, Oklahoma, 74063, by Janice Almy, City Clerk.


Janice Almy, City Clerk