

Sand Springs – Pogue Airport Airport Advisory Board

Regular Meeting Notice and Agenda
Thursday, June 8, 2023 – 5:30 p.m.
Sand Springs-Pogue Airport - Airport Terminal
3200 Airport Road
Sand Springs, Oklahoma 74063

1. **CALL TO ORDER** Time_____

2. **ROLL CALL**

3. **MINUTES**

Board members may consider approval, denial, amendment, or revision of the minutes of the May 11, 2023 Regular Airport Advisory Board (AAB) meeting.

Motion_____ Second_____

4. **ELECTION OF AIRPORT ADVISORY BOARD (AAB) OFFICERS FY 2024 (A-B)**

Board members may consider approval, denial, amendment, or revision of nominees for and elect new Airport Advisory Board Officers (Chairman, Vice Chairman and Secretary) for the new Fiscal Year 2024.

Items to be discussed:

- A. Nominees for Airport Advisory Board Chairman, Vice Chairman and Secretary
- B. Elect new AAB officers for Fiscal Year 2024

Motion_____ Second_____

5. **ISR 1000 COMMITTEE REPORT (A-D)**

Committee Chairman and Board Members will discuss airport improvements, upcoming events, and any activities including scheduled events of interest.

Items to be discussed:

- A. Advertising, marketing for SSPA
- B. Schedule of events for SSPA
- C. Renovations/improvements to airport terminal
- D. Governmental Affairs Report

This item is for informational purposes only.

6. **PROPOSED AVIATION SERVICES OPERATOR LICENSE AGREEMENT THROTTLE-UP AVIATION, LLC**

Board members may consider approval, denial, amendment, or revision to proposed Aviation Services Operator (ASO) License Agreement that would permit Throttle-Up Aviation, LLC, to operate as an Airport Tenant and Commercial Operator in the Sand Springs Home Hangar

Motion_____ Second_____

7. BIDS FOR SAND SPRINGS-POGUE AIRPORT RUNWAY LIGHTING AND WEST TAXIWAY REHABILITATION

Board members may consider approval, denial, amendment, or revision to bids for the Runway Lighting and West Taxiway Rehabilitation Project and submit to the Federal Aviation Administration (FAA) and Oklahoma Aeronautics Commission (OAC) for their review and consideration for funding through a grant from the FAA and OAC Airport Improvement Program (AIP).

Motion_____ Second_____

8. ENGINEERS REPORT

Staff and Board members will discuss any pending airport CIP projects of interest, FAA/OAC funding.

Items to be discussed:

A). Update on any upcoming FAA/OAC projects for the airport.

This item is for informational purposes only.

9. FEASIBILITY OF INSTALLING JET-A FUEL SYSTEM

Board Members will discuss the feasibility of City of Sand Springs/Sand Springs Municipal Authority (SSMA) installing Jet-A system/providing services at SSPA.

This item is for informational purposes only.

10. NORTHWEST APRON, AIRCRAFT HANGAR DEVELOPMENT (A-B)

Board Members and Staff will discuss airport hangar construction, infrastructure, codes and any other information associated with development at airport.

Items to be discussed:

A. Update Northwest Apron Development Area

B. Construction of hangars, infrastructure, codes and information for airport development.

This item is for informational purposes only.

11. UPDATE CITY MAINTENANCE HANGAR/SKYBOSS AVIATION AND SAND SPRINGS HOME HANGAR/NAVAJETS/BONDIO LLC (A-B)

Board Members and Staff will discuss City Maintenance Hangar/Skyboss Aviation and Sand Springs Home Hangar/NavaJets/Bondio LLC.

Items to be discussed:

A. Update City Maintenance Hangar/Skyboss Aviation

B. Update Sand Springs Home Hangar/NavaJets/Bondio LLC.

This item is for informational purposes only

12. CITY MANAGER'S REPORT

The City Manager will provide updates regarding recent and upcoming events and projects, including events of interest and the general operations of the City.

This item is for informational purposes only.

13. AIRPORT SUPERVISOR'S MONTHLY MANAGEMENT REPORT

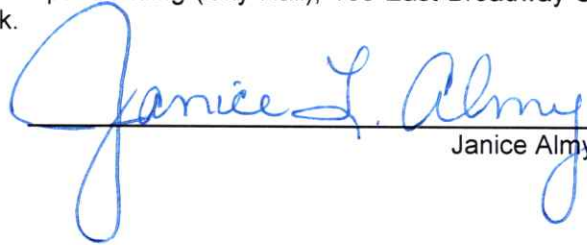
The Airport Supervisor will provide the Monthly Management Report and updates on upcoming events, activities and general operations at SSPA.

This item is for informational purposes only.

14. ADJOURNMENT Time _____

The next Airport Advisory Board Meeting is scheduled for Thursday, July 13, 2023.

This agenda was filed in the office of the City Clerk and posted at 10:40a.m. on June 2, 2023 on the display board located at the front entrance of the Sand Springs Municipal Building (City Hall), 100 East Broadway Street, Sand Springs, Oklahoma, 74063, by Janice Almy, City Clerk.



Janice Almy, City Clerk