

**MEETING NOTICE AND AGENDA
SAND SPRINGS CULTURAL & HISTORICAL MUSEUM TRUST AUTHORITY**

Tuesday, June 19, 2018 - 6:00pm
Sand Springs Museum
Genealogy Room on the Lower Level
9 E Broadway (PO Box 1870)
Sand Springs, OK 74063

- 1) **CALL TO ORDER** _____pm
- 2) **ROLL CALL –**
Steve Clem_____ Mayme Crawford_____ Tim Dixon_____ Debbie Nobles_____
Cynthia Phillips_____ Vicki Sisney_____ Grady W. Whitaker, Jr._____

- 3) **CONSENT AGENDA**
All matters listed under "Consent" are considered by the Trust Authority to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request.

- a. Approval of the Minutes of the May 15, 2018 regular SSCHMTA meeting – Pages 1-3
- b. Financials & Monthly Disbursements - Pages 4-6
- c. Bills – Page 7

Motion_____ Second_____

- 4) **TRUSTEES WILL CONSIDER APPROVAL OF PURCHASE OF TWO (2) TESTRITE DW-1 DISPLAY WALL EASELS IN THE AMOUNT OF \$100.00 – Page 8**

Motion_____ Second_____

- 5) **ELECTION OF SAND SPRING CULTURAL AND HISTORICAL MUSEUM TRUST AUTHORITY OFFICERS (FY 2018 – 2019)**

- a) **Election of Chairman**

Motion_____ Second_____

- b) **Election of Vice Chairman**

Motion_____ Second_____

- c) **Election of Secretary**

Motion_____ Second_____

- d) **Election of Treasurer**

Motion_____ Second_____

6) ELECTION / APPOINTMENT OF SAND SPRINGS CULTURAL AND HISTORICAL MUSEUM TRUST AUTHORITY COMMITTEE CHAIRS (FY 2018 – 2019)

a) Accession / De-accession Committee Chair

Motion _____ Second _____

b) Building Committee Chair

Motion _____ Second _____

c) Documents Committee Chair

Motion _____ Second _____

d) Exhibits Committee Chair

Motion _____ Second _____

e) Fundraising Committee Chair

Motion _____ Second _____

f) Finance Committee Chair

Motion _____ Second _____

7) MUSEUM ASSOCIATION REPORT (Dugan Moore)

Information only – no action will be taken

8) DIRECTOR'S REPORT (Ginger Murphy)

Information only – no action will be taken

9) CHAIR'S REPORT (Grady Whitaker)

Information only – no action will be taken

10) COMMITTEE REPORTS

Information only – no action will be taken

- a. Tim Dixon, Accession/De-Accession
- b. Grady Whitaker, Building
- c. Debbie Nobles, Documents

- d. Vicki Sisney, Exhibits
- e. Steve Clem, Fundraising
- f. Cynthia Phillips, Finance

11) ADJOURNMENT: _____pm

This Agenda was filed in the office of the City Clerk and posted at 4:30 am/pm on
June 14, 2018, on the digital display board located in the lobby of the Sand
Springs Municipal Building, 100 E. Broadway, Sand Springs, OK.

Elisabeth Selensky
Elisabeth Selensky, Sand Springs Parks and Recreation

es-agenda