

A G E N D A
SAND SPRINGS DEVELOPMENT AUTHORITY
Regular Meeting
Wednesday, June 20, 2018, 4:00 p.m.
Sand Springs Municipal Building, 100 E. Broadway
City Council Chambers, Room 203

1. Call to Order
2. Roll Call
3. Consider Approval of Minutes of April 18, 2018 Regular Meeting
4. Consider Approval of Minutes of May 16, 2018 Regular Meeting
5. Reserves at RiverWest

Trustees will discuss and consider approval of the request by the City of Sand Springs to convey the reserves in the RiverWest Additions to the City of Sand Springs for long-term maintenance.

6. Sand Springs Keystone Corridor and Urban Renewal Area Report

Trustees will receive an update on Sand Springs' development opportunities within the corridor boundaries and the urban renewal areas.

7. Request for Executive Session

- A. Development Authority will consider entering into Executive Session for the purpose of conferring on matters pertaining to economic development within the RiverWest development area and for the purpose of conferring on other economic development projects in which public disclosure of the matter discussed would interfere with the confidentiality of the business in accordance with O.S. Title 25, Section 307(C)(10).
- B. Chairman Cox will reconvene the Development Authority meeting following the Executive Session.
- C. Trustees will consider and take any action deemed appropriate by the Trustees as a result of the Executive Session.

8. Adjournment

This agenda was posted on the Sand Springs website at www.sandspringsok.org, as well as posted at 3:05 a.m./p.m. on June 15, 2018, on the digital display board in the lobby of the Sand Springs Municipal Building, 100 E. Broadway, Sand Springs, Oklahoma, 74063, by Cynthia Webster.

SAND SPRINGS DEVELOPMENT AUTHORITY

Regular Meeting Minutes

Wednesday, April 18, 2018, 4:00 p.m.

Sand Springs Municipal Building, 100 E. Broadway
City Council Chambers, Room 203

MEMBERS PRESENT: Troy Cox, Chairman (6-1)
Tom Meshek, (6-1)
Chris Autrey (6-1, arrived at 4:05 p.m.)
Donald Pitts (7-0)

MEMBERS ABSENT: Sharon Weaver (6-1)

ALSO PRESENT: Brad Bates, City Planner/Asst. Director-Community Dev.
Cynthia Webster, Recording Secretary

The Sand Springs Development Authority met in regular session on April 18, 2018, at 4:00 p.m. in the Sand Springs Municipal Building pursuant to the notice and agenda filed with the City Clerk's office and posted at 9:35 a.m., April 16, 2018, on the digital display board in the first floor lobby of the Sand Springs Municipal Building, 100 E. Broadway, Sand Springs, OK, 74063, and posted on the Sand Springs Website at www.sandspringsok.org.

1. Call to Order

Chairman Cox called the meeting to order at the noted time of 4:03 p.m.

2. Roll Call

Chairman Cox called for an individual roll call with members replying in the following manner: Trustee Weaver, no response; Trustee Autrey, no response; Chairman Cox, here; Trustee Meshek, here; Trustee Pitts, here.

Trustee Weaver and Trustee Autrey were noted as absent.

3. Consider Approval of Minutes of February 21, 2018

The minutes of the regular meeting of February 21, 2018 were presented for Trustees' review and consideration.

A motion was made by Trustee Meshek and seconded by Trustee Pitts that the minutes of the February 21, 2018 regular meeting, as presented, be approved.

With no further discussion, Chairman Cox called for the vote recorded as follows: Chairman Cox, aye; Trustee Meshek, aye; Trustee Pitts, aye.

The motion carried 3-0-0.

4. Sand Springs Keystone Corridor and Urban Renewal Area Report

City Planner/Assistant Community Development Director Brad Bates advised that the report will be covered in Executive Session.

5. Request for Executive Session

A. Chairman Cox advised that Trustees would now enter into Executive Session for the purpose of conferring on matters pertaining to economic development, per O.S., Title 25, Section 307 (C), paragraph 10.

A motion was made by Trustee Pitts and seconded by Trustee Meshek to retire into Executive Session.

Chairman Cox called for the vote recorded as follows: Chairman Cox, aye; Trustee Meshek, aye; Trustee Pitts, aye. The motion carried 3-0-0.

It is noted for the record that Trustee Autrey arrived at 4:05 p.m.

SSDA Members Trustee Autrey, Chairman Cox, Trustee Meshek, Trustee Pitts, and City Planner/Assistant Director-Community Development Brad Bates retired into Executive Session at the noted time of 4:05 p.m.

Discussion was held in Executive Session in regards to the topics listed on the agenda.

B. Following the Executive Session, a motion to return to the regular meeting was made by Trustee Pitts and seconded by Trustee Meshek.

With no further discussion, Chairman Cox called for the vote recorded as follows: Trustee Autrey, aye; Chairman Cox, aye; Trustee Meshek, aye; Trustee Pitts, aye.

The motion carried 4-0-0.

Chairman Cox reconvened the Development Authority meeting at 4:46 p.m.

C. Chairman Cox stated there was no action as a result of the Executive Session.

6. Adjournment

There being no further business, the meeting was adjourned at the noted time of 4:47 p.m.

Date

Troy Cox, Chairman

SAND SPRINGS DEVELOPMENT AUTHORITY

Regular Meeting Minutes

Wednesday, May 16, 2018, 4:00 p.m.

Sand Springs Municipal Building, 100 E. Broadway

City Council Chambers, Room 203

MEMBERS PRESENT: Troy Cox, Chairman (7-1)
Tom Meshek Vice-Chairman, (7-1)
Sharon Weaver (7-1)

MEMBERS ABSENT: Chris Autrey (6-2)
Donald Pitts (7-1)

ALSO PRESENT: Elizabeth Gray, City Manager
Brad Bates, City Planner/Asst. Director-Community Dev.
Grant Gerondale, Director-Community Development
TJ Davis, Public Works Project Administrator
Cynthia Webster, Recording Secretary

The Sand Springs Development Authority met in regular session on May 16, 2018, at 4:00 p.m. in the Sand Springs Municipal Building pursuant to the notice and agenda filed with the City Clerk's office and posted at 1:50 p.m., May 14, 2018, on the digital display board in the first floor lobby of the Sand Springs Municipal Building, 100 E. Broadway, Sand Springs, OK, 74063, and posted on the Sand Springs Website at www.sandspringsok.org.

1. Call to Order

Chairman Cox called the meeting to order at the noted time of 4:00 p.m.

2. Roll Call

Chairman Cox called for an individual roll call with members replying in the following manner: Trustee Weaver, here; Trustee Autrey, no response; Chairman Cox, here; Trustee Meshek, here; Trustee Pitts, no response.

Trustee Autrey and Trustee Pitts were noted as absent.

3. Consider Approval of Minutes of April 18, 2018

The minutes of the regular meeting of April 18, 2018 were presented for Trustees' review and consideration.

A motion was made by Trustee Meshek and seconded by Chairman Cox that the minutes of the April 18, 2018 regular meeting, as presented, be approved.

Trustee Weaver noted that she would be abstaining from the vote due to her absence last month so no vote was taken for lack of majority.

The minutes will be reconsidered at the next regularly scheduled meeting.

4. Sand Springs Keystone Corridor and Urban Renewal Area Report

City Planner/Assistant Community Development Director Brad Bates advised that the report will be covered in Executive Session.

5. RiverWest Memorial

Public Works Project Administrator TJ Davis gave a power point presentation of the proposed Memorial in RiverWest Addition. The concept is consistent with the Landscape Master Plan which was presented to SSDA members in 2015. Project Administrator Davis briefly went over some changes that were made on the current plan. The project will be going out to bid in the near future. The salvaged bricks from the Booker T. Washington School will be used for facing along a seat-wall. Discussion was held regarding the location of the Memorial.

6. Request for Executive Session

A. Chairman Cox advised that Trustees would now enter into Executive Session for the purpose of conferring on matters pertaining to economic development, per O.S., Title 25, Section 307 (C), paragraph 10.

A motion was made by Trustee Weaver and seconded by Trustee Meshek to retire into Executive Session.

Chairman Cox called for the vote recorded as follows: Trustee Weaver, aye; Chairman Cox, aye; Trustee Meshek, aye. The motion carried 3-0-0.

SSDA Members Trustee Weaver, Chairman Cox, Trustee Meshek, City Manager Elizabeth Gray, Director-Community Development Grant Gerondale and City Planner/Assistant Director-Community Development Brad Bates retired into Executive Session at the noted time of 4:20 p.m.

Discussion was held in Executive Session in regards to the topics listed on the agenda.

B. Following the Executive Session, a motion to return to the regular meeting was made by Trustee Weaver and seconded by Trustee Meshek.

With no further discussion, Chairman Cox called for the vote recorded as follows: Trustee Weaver, aye; Chairman Cox, aye; Trustee Meshek, aye.

The motion carried 3-0-0.

Chairman Cox reconvened the Development Authority meeting at 4:50 p.m.

C. Chairman Cox stated there was no action as a result of the Executive Session.

7. Adjournment

There being no further business, the meeting was adjourned at the noted time of 4:51 p.m.

Date

Troy Cox, Chairman