

Sand Springs – Pogue Airport Airport Advisory Board

Regular Meeting Notice and Agenda
Thursday, August 10, 2023 – 5:30 p.m.
Sand Springs-Pogue Airport - Airport Terminal
3200 Airport Road
Sand Springs, Oklahoma 74063

1. **CALL TO ORDER** Time_____

2. **ROLL CALL**

3. **MINUTES**

Board members may consider approval, denial, amendment, or revision of the minutes of the July 13, 2023 Regular Airport Advisory Board (AAB) meeting.

Motion_____ Second_____

4. **ISR 1000 COMMITTEE REPORT (A-D)**

Committee Chairman and Board Members will discuss airport improvements, upcoming events, and any activities including scheduled events of interest.

Items to be discussed:

- A. Advertising, marketing for SSPA
- B. Schedule of events for SSPA
- C. Renovations/improvements to airport terminal
- D. Governmental Affairs Report

This item is for informational purposes only.

5. **SAND SPRINGS-POGUE AIRPORT 5-YEAR CIP UPDATE/ENGINEERS REPORT**

Board members may consider approval, denial, amendment, or revision to the update of 5-Year CIP and National Plan of Integrated Airport System (NPIAS) Twenty-Year Plan to submit to Federal Aviation Administration (FAA) and Oklahoma Aeronautics Commission (OAC) for their review and consideration for funding through grants from the FAA and OAC Airport Improvement Program (AIP).

Motion_____ Second_____

6. **FEASIBILITY OF INSTALLING JET-A FUEL SYSTEM**

Board Members will discuss the feasibility of City of Sand Springs/Sand Springs Municipal Authority (SSMA) installing Jet-A system/providing services at SSPA.

This item is for informational purposes only.

7. **NORTHWEST APRON, AIRCRAFT HANGAR DEVELOPMENT (A-B)**

Board Members and Staff will discuss airport hangar construction, infrastructure, codes and any other information associated with development at airport.

Items to be discussed:

- A. Update Northwest Apron Development Area
- B. Construction of hangars, infrastructure, codes and information for airport development.

This item is for informational purposes only.

8. UPDATE CITY MAINTENANCE HANGAR/SKYBOSS AVIATION AND SAND SPRINGS HOME HANGAR/THROTTLE-UP AVIATION LLC (A-B)

Board Members and Staff will discuss City Maintenance Hangar/Skyboss Aviation and Sand Springs Home Hangar/Throttle-Up Aviation LLC.

Items to be discussed:

- A). Update City Maintenance Hangar/Skyboss Aviation
- B). Update Sand Springs Home Hangar/ Throttle-Up Aviation LLC.

This item is for informational purposes only

9. CITY MANAGER'S REPORT

The City Manager will provide updates regarding recent and upcoming events and projects, including events of interest and the general operations of the City.

This item is for informational purposes only.

10. AIRPORT SUPERVISOR'S MONTHLY MANAGEMENT REPORT

The Airport Supervisor will provide the Monthly Management Report and updates on upcoming events, activities and general operations at SSPA.

This item is for informational purposes only.

11. ADJOURNMENT Time _____

The next Airport Advisory Board Meeting is scheduled for Thursday, September 14, 2023.

This agenda was filed in the office of the City Clerk and posted at 11:50 a.m. on August 7, 2023 on the display board located at the front entrance of the Sand Springs Municipal Building (City Hall), 100 East Broadway Street, Sand Springs, Oklahoma, 74063, by Janice Almy, City Clerk.



Dawn Gilmartin, Deputy City Clerk