

**A G E N D A**  
**SAND SPRINGS DEVELOPMENT AUTHORITY**  
**Regular Meeting**  
**Wednesday, August 15, 2018, 4:00 p.m.**  
**Sand Springs Municipal Building, 100 E. Broadway**  
**City Council Chambers, Room 203**

1. Call to Order
2. Roll Call
3. Consider Approval of Minutes of July 18, 2018 Regular Meeting
5. Sand Springs Keystone Corridor and Urban Renewal Area Report

Trustees will receive an update on Sand Springs' development opportunities within the corridor boundaries and the urban renewal areas.

5. Request for Executive Session
  - A. Development Authority will consider entering into Executive Session for the purpose of conferring on matters pertaining to economic development within the RiverWest development area and for the purpose of conferring on other economic development projects in which public disclosure of the matter discussed would interfere with the confidentiality of the business in accordance with O.S. Title 25, Section 307(C)(10).
  - B. Chairman Cox will reconvene the Development Authority meeting following the Executive Session.
  - C. Trustees will consider and take any action deemed appropriate by the Trustees as a result of the Executive Session.
6. Election of Chairperson and Vice-Chairperson
7. Adjournment

This agenda was posted on the Sand Springs website at www.sandspringsok.org, as well as posted at 4:30 a.m. (p.m.) on August 10, 2018, on the digital display board in the lobby of the Sand Springs Municipal Building, 100 E. Broadway, Sand Springs, Oklahoma, 74063, by Cynthia Webster.

# **SAND SPRINGS DEVELOPMENT AUTHORITY**

## **Regular Meeting Minutes**

**Wednesday, July 18, 2018, 4:00 p.m.**

**Sand Springs Municipal Building, 100 E. Broadway  
City Council Chambers, Room 203**

**MEMBERS PRESENT:** Chris Autrey (1-0)  
Sharon Weaver (1-0)  
Donald Pitts (1-0)

**MEMBERS ABSENT:** Troy Cox, Chairman (0-1)

**ALSO PRESENT:** Brad Bates, City Planner/Asst. Director-Community Dev.  
Grant Gerondale, Director-Community Development  
David Weatherford, City Attorney  
Janice Almy, City Clerk  
Cynthia Webster, Recording Secretary

The Sand Springs Development Authority met in regular session on July 18, 2018, at 4:00 p.m. in the Sand Springs Municipal Building pursuant to the notice and agenda filed with the City Clerk's office and posted at 2:05 p.m., July 16, 2018, on the digital display board in the first floor lobby of the Sand Springs Municipal Building, 100 E. Broadway, Sand Springs, OK, 74063, and posted on the Sand Springs Website at [www.sandspringsok.org](http://www.sandspringsok.org).

### **1. Call to Order**

Acting Chairperson Chris Autrey called the meeting to order at the noted time of 4:01 p.m.

### **2. Roll Call**

Acting Chairperson Autrey called for an individual roll call with members replying in the following manner: Trustee Weaver, here; Trustee Autrey, here; Chairman Cox, no response; Trustee Pitts, here.

Chairman Cox was noted as absent.

### **3. Consider Approval of Minutes of April 18, 2018**

The minutes of the regular meeting of April 18, 2018 were presented for Trustees' review and consideration.

A motion was made by Trustee Pitts and seconded by Trustee Autrey that the minutes of the April 18, 2018 regular meeting, as presented, be approved.

With no further discussion, Acting Chairperson Autrey called for the vote recorded as follows: Trustee Weaver, aye; Trustee Autrey, aye; Trustee Pitts, aye.

The motion carried 3-0-0.

**4. Consider Approval of Minutes of May 16, 2018**

The minutes of the regular meeting of May 16, 2018 were presented for Trustees' review and consideration.

A motion was made by Trustee Weaver and seconded by Trustee Pitts that the minutes of the May 16, 2018 regular meeting, as presented, be approved.

With no further discussion, Acting Chairperson Autrey called for the vote recorded as follows: Trustee Weaver, aye; Trustee Autrey; aye; Trustee Pitts, aye.

The motion carried 3-0-0.

**5. Proposed Cell Phone Tower**

City Planner/Assistant Community Development Director Brad Bates advised that a cell phone tower would be constructed on undeveloped property west of the Wendy's location. The area is zoned IM (Industrial Medium) and an antenna and antenna supporting structure is allowed by right in an Industrial District subject to certain requirements contained in the Zoning Code. The applicant has met all requirements.

City Planner/Assistant Community Development Director Bates advised that this item was informational only and brought to Trustees' attention since the area falls within the Keystone Corridor.

**6. Reserves at RiverWest**

City Planner/Assistant Community Development Director Bates gave the staff report. Trustees are being asked to consider whether the City should take over the maintenance of the RiverWest reserves or let the business association handle the maintenance. Discussion was held regarding the pros and cons to the City.

After discussion, Trustee Weaver made a motion that the City should take over maintenance of the RiverWest reserves. Trustee Pitts seconded the motion.

With no further discussion, Acting Chairperson Autrey called for the vote recorded as follows: Trustee Weaver, aye; Trustee Autrey; aye; Trustee Pitts, aye.

The motion carried 3-0-0.

**7. Sand Springs Keystone Corridor and Urban Renewal Area Report**

City Planner/Assistant Community Development Director Bates gave an update on the Powerhouse development and stated that some downtown beautification projects will

begin in the near future. A bid has also been accepted to place more white vinyl fencing along the expressway.

**8. Request for Executive Session**

City Planner/Assistant Community Development Director Bates advised that no Executive Session would be conducted today.

**9. Election of Chairperson and Vice-Chairperson**

After discussion, Trustees decided that elections would be considered on next month's Agenda.

**10. Adjournment**

There being no further business, the meeting was adjourned at the noted time of 4:25 p.m.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Troy Cox, Chairman