

**MINUTES OF SPECIAL MEETING  
SAND SPRINGS CULTURAL & HISTORICAL MUSEUM TRUST AUTHORITY**

**Tuesday, January 26, 2016  
Museum Board Room  
9 E. Broadway - Sand Springs, OK  
5:30pm**

MEMBERS PRESENT:     Steve Clem                             2-0  
                                 Mayme Crawford                             2-0  
                                 Tim Dixon                                         2-0  
                                 Cynthia Phillips                                1-1  
                                 Grady Whitaker                                 1-1

MEMBERS ABSENT:     Debbie Nobles                                    0-2  
                                 Vicki Sisney                                       1-1

OTHERS PRESENT:     None

The Sand Springs Cultural & Historical Museum Trust Authority met for a special meeting pursuant to the agenda filed at the City Clerk's office and posted on the digital display board located in the lobby of the Sand Springs Municipal Building, 100 E. Broadway, Sand Springs, Oklahoma.

**1. CALL TO ORDER –**

Cynthia Phillips, Chairman, called the meeting to order at 5:35pm.

**2. ROLL CALL –**

Cynthia Phillips, Chairman, called for an individual roll call with members replying in the following manner:

Clem, here     Crawford, here     Dixon, here     Nobles, no answer  
Phillips, here     Sisney, no answer     Whitaker, here

**3. MINUTES (December 15, 2015) –**

Steve Clem moved to approve the Minutes, as presented. Seconded by Tim Dixon.

Cynthia Phillips, Chairman, called for an individual roll call with members replying in the following manner:

Clem, aye     Crawford, aye     Dixon, aye     Phillips, abstain     Whitaker, abstain

The motion carried 3-0-2

**4. EXECUTIVE SESSION –**

**A. Board will consider retiring into executive session for the purpose of conferring on matters pertaining to personnel issues.**

Grady Whitaker moved to approve. Mayme Crawford seconded the motion.

Cynthia Phillips, Chairman, called for an individual roll call with members replying in the following manner:

Clem, aye   Crawford, aye   Dixon, aye   Phillips, aye   Whitaker, aye

The motion carried 5-0-0

**B. Board will consider returning to the meeting following the executive session.**

Grady Whitaker moved to approve. Mayme Crawford seconded the motion.

Cynthia Phillips, Chairman, called for an individual roll call with members replying in the following manner:

Clem, aye   Crawford, aye   Dixon, aye   Phillips, aye   Whitaker, aye

The motion carried 5-0-0

**C. Board will consider and take action deemed appropriate as a result of the executive session.**

Grady Whitaker moved to approve to schedule another special meeting on February 10, 2016 at 4:00pm to go into executive session for the interview of candidates for the open position. Steve Clem seconded the motion.

Cynthia Phillips, Chairman, called for an individual roll call with members replying in the following manner:

Clem, aye   Crawford, aye   Dixon, aye   Phillips, aye   Whitaker, aye

The motion carried 5-0-0

**5. ADJOURNMENT –**

Per Cynthia Phillips, Chairman, there being no further information to discuss, the meeting was adjourned at 6:32pm.

\_\_\_\_\_  
Cynthia Phillips, Chairman

\_\_\_\_\_  
Date