SAND SPRINGS DEVELOPMENT AUTHORITY

Regular Meeting Minutes
Wednesday, March 16, 2016, 4:00 p.m.
Sand Springs Municipal Building, 100 E. Broadway
City Council Chambers, Room 203

MEMBERS PRESENT:	**Troy Cox, Chairman (6-1)** **Tom Meshek, Vice-Chairman (6-1)** **Dana Box (7-0)** **Chris Autrey (6-1)** **Sharon Weaver (6-1)**
MEMBERS ABSENT:	**None**
ALSO PRESENT:	**Elizabeth Gray, City Manager** **Brad Bates, City Planner** **Cynthia Webster, Recording Secretary**

The Sand Springs Development Authority met in regular session on March 16, 2016, at 4:00 p.m. in the Sand Springs Municipal Building pursuant to the notice and agenda filed with the City Clerk's office and posted at 11:10 a.m., March 9, 2016, on the digital display board in the first floor lobby of the Sand Springs Municipal Building, 100 E. Broadway, Sand Springs, OK, 74063, and posted on the Sand Springs Website at www.sandspringsok.org.

1. Call to Order

Chairman Cox called the meeting to order at the noted time of 4:00 p.m.

2. Roll Call

Chairman Cox called for an individual roll call with members replying in the following manner: Trustee Box, here; Trustee Autrey, here; Chairman Cox, here; Vice-Chairman Meshek, here; Trustee Weaver, here.

3. Consider Approval of Minutes of December 16, 2015

The minutes of December 16, 2015 were presented for Trustees' review and consideration.

A motion was made by Vice-Chairman Meshek and seconded by Trustee Weaver that the minutes of the December 16, 2015 regular meeting, as presented, be approved.

Chairman Cox called for the vote recorded as follows: Trustee Box, aye; Trustee Autrey, aye; Chairman Cox, aye; Vice-Chairman Meshek, aye; Trustee Weaver, aye. The motion carried 5-0-0.

4. Downtown Design Guidelines Implementation Process

City Planner Brad Bates advised Trustees that a Public Information Meeting will be held on May 2, 2016 at 5:30 p.m. at the Case Community Center. The objective of the meeting is to receive citizen input about the proposed overlay district in downtown to be guided by the Downtown Design Guidelines that Trustees have been discussing in recent months. On May 16, 2016, the Planning Commission will hold a public hearing at 4:00 p.m. to discuss the results of the Public Information Meeting. A City Council Public Hearing will follow on May 23, 2016 at 7:00 p.m.

5. Sand Springs Keystone Corridor and Urban Renewal Area Report

City Manager Elizabeth Gray stated that the report will be covered in Executive Session.

6. Request for Executive Session

A. Chairman Cox advised that Trustees would now enter into Executive Session for the purpose of conferring on matters pertaining to economic development, per O.S., Title 25, Section 307 (C), paragraph 10.

A motion was made by Trustee Autrey and seconded by Trustee Box to retire into Executive Session.

Chairman Cox called for the vote recorded as follows: Trustee Box, aye; Trustee Autrey, aye; Chairman Cox, aye; Vice-Chairman Meshek, aye; Trustee Weaver, aye. The motion carried 5-0-0.

SSDA Members Trustee Box, Trustee Autrey, Chairman Cox, Vice-Chairman Meshek, Trustee Weaver, City Manager Elizabeth Gray and City Planner Brad Bates retired into Executive Session at the noted time of 4:07 p.m.

Discussion was held in Executive Session in regards to the topics listed on the agenda.

B. Following the Executive Session, a motion to return to the regular meeting was made by Trustee Weaver and seconded by Trustee Autrey.

Chairman Cox called for the vote recorded as follows: Trustee Box, aye; Trustee Autrey, aye; Chairman Cox, aye; Vice-Chairman Meshek, aye; Trustee Weaver, aye. The motion carried 5-0-0.

The Development Authority Meeting reconvened at the noted time of 4:36 p.m.

C. Chairman Cox stated there was no action as a result of the Executive Session.

7. Adjournment

There being no further business, the meeting was adjourned at the noted time of 4:37 p.m.

4/20/16
Date

Troy Cox, Chairman