

**MINUTES OF REGULAR MEETING
SAND SPRINGS CULTURAL & HISTORICAL MUSEUM TRUST AUTHORITY**

**Tuesday, June 21, 2016 6:00pm
Sand Springs Museum
9 E. Broadway (P. O. Box 1807)
Sand Springs, OK**

MEMBERS PRESENT:

Steve Clem	5-0
Mayme Crawford	4-1
Tim Dixon	5-0
Debbie Nobles	3-2
Cynthia Phillips	4-1
Vicki Sisney	4-1
Grady Whitaker	3-2

MEMBERS ABSENT:

OTHERS PRESENT:

Elisabeth Selensky
Cecilia Coggeshall
Ginger Murphy

The Sand Springs Cultural & Historical Museum Trust Authority met for a regular meeting pursuant to the agenda filed at the City Clerk's office and posted on the digital display board located in the lobby of the Sand Springs Municipal Building, 100 E. Broadway, Sand Springs, Oklahoma.

1. CALL TO ORDER

Trustee Phillips, Chairman, called the meeting to order at 6:01pm.

2. ROLL CALL

Trustee Phillips, Chairman, called for an individual roll call with members replying in the following manner:

Clem, here	Crawford, here	Dixon, here	*Nobles, no answer
Phillips, here	Sisney, here	*Whitaker, no answer	

*Whitaker arrived at 6:05pm - *Nobles arrived at 6:10pm

3. ELECTION OF SAND SPRINGS CULTURAL & HISTORICAL MUSEUM TRUST AUTHORITY OFFICERS (FY 2016-2017)

- a. Trustee Sisney made the motion to elect Grady Whitaker as Chairman. Trustee Nobles seconded the motion.

Trustee Phillips, Chairman, called for an individual roll call with members replying in the following manner:

Clem, aye	Crawford, aye	Dixon, aye	Nobles, aye
Phillips, aye	Sisney, aye	Whitaker, abstain	

The motion carried 6-0-1

- b. Trustee Nobles made the motion to elect Steve Clem as Vice-Chairman. Trustee Sisney seconded the motion.

Trustee Phillips, Chairman, called for an individual roll call with members replying in the following manner:

Clem, abstain	Crawford, aye	Dixon, aye	Nobles, aye
Phillips, aye	Sisney, aye	Whitaker, aye	

The motion carried 6-0-1

- c. Trustee Nobles made the motion to elect Mayme Crawford as Secretary. Trustee Clem seconded the motion.

Trustee Phillips, Chairman, called for an individual roll call with members replying in the following manner:

Clem, aye	Crawford, abstain	Dixon, aye	Nobles, aye
Phillips, aye	Sisney, aye	Whitaker, aye	

The motion carried 6-0-1

- d. Trustee Crawford made the motion to elect Vicki Sisney as Treasurer. Trustee Clem seconded the motion.

Trustee Phillips, Chairman, called for an individual roll call with members replying in the following manner:

Clem, aye	Crawford, aye	Dixon, aye	Nobles, aye
Phillips, aye	Sisney, abstain	Whitaker, aye	

The motion carried 6-0-1

4. MINUTES (April 19, 2016)

Trustee Dixon moved to approve the Minutes, as presented. Trustee Sisney seconded the motion.

Trustee Phillips, Chairman, called for an individual roll call with members replying in the following manner:

Clem, aye	Crawford, aye	Dixon, aye	*Nobles, no answer
Phillips, aye	Sisney, aye	*Whitaker, no answer	

The motion carried 5-0-0 (*Whitaker and Nobles were absent for this vote)

5. BILLS

Trustee Clem moved to approve the Bills as presented. Trustee Crawford seconded the motion.

Trustee Phillips, Chairman, called for an individual roll call with members replying in the following manner:

Clem, aye	Crawford, aye	Dixon, aye	*Nobles, no answer
Phillips, aye	Sisney, aye	*Whitaker, no answer	

The motion carried 5-0-0 (*Whitaker and Nobles were absent for this vote)

6. FINANCIALS

Information only – no action taken

7. THE TRUSTEES WILL CONSIDER THE PURCHASE OF A LICENSE FOR ANCESTRY.COM

Trustee Sisney moved to approve the purchase of a license for Ancestry.com, not to exceed \$1,000.00. Trustee Whitaker seconded the motion.

Trustee Phillips, Chairman, called for an individual roll call with members replying in the following manner:

Clem, aye	Crawford, aye	Dixon, aye	Nobles, aye
Phillips, aye	Sisney, aye	Whitaker, aye	

The motion carried 7-0-0

8. THE TRUSTEES WILL CONSIDER PROCEEDING TO MAKE INTERIOR REPAIRS

Item tabled until next meeting. Trustee Whitaker will obtain scope of work.

9. THE TRUSTEES WILL CONSIDER MOVING FUNDS IN THE BUDGET TO THE NECESSARY LINE ITEM TO COVER THE PAYMENT OF THE SALARY FOR OUR EMPLOYEE

Trustee Whitaker moved to approve the transfer of \$3,000.00 from account *other services and fees* to account *personal services*. Trustee Crawford seconded the motion.

Trustee Phillips, Chairman, called for an individual roll call with members replying in the following manner:

Clem, aye	Crawford, aye	Dixon, aye	Nobles, aye
Phillips, aye	Sisney, aye	Whitaker, aye	

The motion carried 7-0-0

10. THE TRUSTEES WILL CONSIDER THE DECISION (CORRECTED TO DE-ACCESSION) OF ITEMS FROM THE COLLECTION

a. Trustee Whitaker moved to approve the de-accession of items listed on attached Exhibit A. Trustee Dixon seconded the motion.

Trustee Phillips, Chairman, called for an individual roll call with members replying in the following manner:

Clem, aye	Crawford, aye	Dixon, aye	Nobles, aye
Phillips, aye	Sisney, aye	Whitaker, aye	

The motion carried 7-0-0

- b. Trustee Dixon moved to approve the de-accession of computers on table in lower southwest corner room along with a small television in one of the cabinets in the downstairs office (subject to determination that the items belong to the Museum). Trustee Clem seconded the motion.

Trustee Phillips, Chairman, called for an individual roll call with members replying in the following manner:

Clem, aye	Crawford, aye	Dixon, aye	Nobles, aye
Phillips, aye	Sisney, aye	Whitaker, aye	

The motion carried 7-0-0

11. MUSEUM ASSOCIATION REPORT

Information only – no action taken

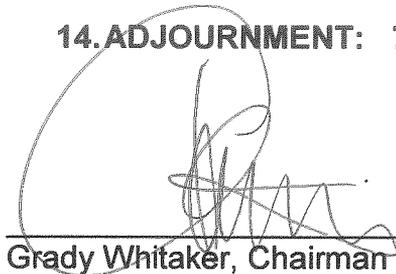
12. DIRECTOR'S REPORT

Information only – no action taken

13. COMMITTEE REPORTS

Information only – no action taken

14. ADJOURNMENT: 7:08pm



Grady Whitaker, Chairman



Date

Exhibit A
Items approved for de-accession at June 21, 2016 SSCHMTA meeting

1. Six booklets on the pathology of the intestines.
2. Framed panoramic photo of Sand Springs (very poor condition-not repairable).
3. Photograph of a bag-piper.
4. Photograph of law attorney from Univ. of MN
5. Photograph of flowers
6. Photograph of another panoramic photo of Sand Springs.
7. Miscellaneous maps: Indiana and tourist places in the country. Maps from the 1970's.
8. A baby bottle sterilizer in the box.
9. Newspapers, letters, and photo negatives from Texas. Deteriorated.
10. Three personal scrap books. Military and birthday parties.
11. A box of black letterhead of Ed Gottry.
12. Two different bibles; small white in good condition (no writing); other is in poor condition.
13. Two Coca Cola bottles.
14. A stained glass hanging.
15. List of books and booklets: Catalog of drawing materials; American Antique Guns and Other Current Prices; the Christian Herald Almanac; Redline Composition Book; The Real American Tragedy; Tulsa Rotary Club; 16 Encyclopedia of Animal Lives; Time and Look magazine (no Sand Springs significance); Pineapple designs- needlecraft and crochet and embroidery booklets; Indians the First Americans.