

# **SAND SPRINGS DEVELOPMENT AUTHORITY**

## **Regular Meeting Minutes**

**Wednesday, September 21, 2016, 4:00 p.m.**

**Sand Springs Municipal Building, 100 E. Broadway  
City Council Chambers, Room 203**

**MEMBERS PRESENT:** Troy Cox, Chairman (3-0)  
Tom Meshek, Vice-Chairman (1-2)  
Dana Box (3-0)  
Sharon Weaver (3-0)  
Chris Autrey (3-0)

**MEMBERS ABSENT:** None

**ALSO PRESENT:** Elizabeth Gray, City Manager  
David Weatherford, City Attorney  
Brad Bates, City Planner  
Cynthia Webster, Recording Secretary

The Sand Springs Development Authority met in regular session on September 21, 2016, at 4:00 p.m. in the Sand Springs Municipal Building pursuant to the notice and agenda filed with the City Clerk's office and posted at 11:35 a.m., September 16, 2016, on the digital display board in the first floor lobby of the Sand Springs Municipal Building, 100 E. Broadway, Sand Springs, OK, 74063, and posted on the Sand Springs Website at [www.sandspringsok.org](http://www.sandspringsok.org).

### **1. Call to Order**

Chairman Cox called the meeting to order at the noted time of 4:03 p.m.

### **2. Roll Call**

Chairman Cox called for an individual roll call with members replying in the following manner: Trustee Box, here; Trustee Autrey, here; Chairman Cox, here; Vice-Chairman Meshek, here; Trustee Weaver, here.

### **3. Consider Approval of Minutes of August 17, 2016**

The minutes of August 17, 2016 were presented for Trustees' review and consideration.

A motion was made by Trustee Box and seconded by Trustee Weaver that the minutes of the August 17, 2016 regular meeting, as presented, be approved.

Chairman Cox called for the vote recorded as follows: Trustee Box, aye; Trustee Autrey, aye; Chairman Cox, aye; Vice-Chairman Meshek, abstain; Trustee Weaver, aye. The motion carried 4-0-1.

**4. Election of Chairperson and Vice-Chairperson**

Election of a Chairperson and Vice-Chairperson are required by the SSDA By-laws. Trustee Autrey made a motion to nominate Troy Cox as Chairperson. Trustee Meshek seconded the motion.

Chairman Cox called for the vote recorded as follows: Trustee Box, aye; Trustee Autrey, aye; Chairman Cox, aye; Vice-Chairman Meshek, aye; Trustee Weaver, aye. The motion carried 5-0-0.

Trustee Weaver made a motion to nominate Dana Box as Vice-Chairperson. Vice-Chairman Meshek seconded the motion.

Chairman Cox called for the vote recorded as follows: Trustee Box, aye; Trustee Autrey, aye; Chairman Cox, aye; Vice-Chairman Meshek, aye; Trustee Weaver, aye. The motion carried 5-0-0.

**5. 2017 Development Authority Calendar**

Trustees reviewed and discussed the proposed 2017 meeting dates for the Sand Springs Development Authority. Trustee Box made a motion to approve the 2017 Development Authority calendar as presented. Trustee Weaver seconded the motion.

Chairman Cox called for the vote recorded as follows: Trustee Box, aye; Trustee Autrey, aye; Chairman Cox, aye; Vice-Chairman Meshek, aye; Trustee Weaver, aye. The motion carried 5-0-0.

**6. Sand Springs Keystone Corridor and Urban Renewal Area Report**

City Manager Elizabeth Gray stated that the report will be covered in Executive Session.

**7. Request for Executive Session**

**A.** Chairman Cox advised that Trustees would now enter into Executive Session for the purpose of conferring on matters pertaining to economic development, per O.S., Title 25, Section 307 (C), paragraph 10.

A motion was made by Vice-Chairman Meshek and seconded by Trustee Box to retire into Executive Session.

Chairman Cox called for the vote recorded as follows: Trustee Box, aye; Trustee Autrey, aye; Chairman Cox, aye; Vice-Chairman Meshek, aye; Trustee Weaver, aye. The motion carried 5-0-0.

SSDA Members Trustee Box, Trustee Autrey, Chairman Cox, Vice-Chairman Meshek, Trustee Weaver, City Manager Elizabeth Gray, City Attorney David Weatherford and City Planner Brad Bates retired into Executive Session at the noted time of 4:06 p.m.

Discussion was held in Executive Session in regards to the topics listed on the agenda.

**B.** Following the Executive Session, a motion to return to the regular meeting was made by Vice-Chairman Meshek and seconded by Trustee Weaver.

Chairman Cox called for the vote recorded as follows: Trustee Box, aye; Trustee Autrey, aye; Chairman Cox, aye; Vice-Chairman Meshek, aye; Trustee Weaver, aye. The motion carried 5-0-0.

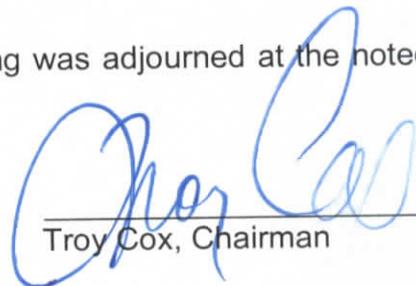
The Development Authority Meeting reconvened at the noted time of 5:06 p.m.

**C.** Chairman Cox stated there was no action as a result of the Executive Session.

**7. Adjournment**

There being no further business, the meeting was adjourned at the noted time of 5:08 p.m.

11/16/16  
Date

  
Troy Cox, Chairman