

PLANNING COMMISSION
Regular Meeting Minutes
Monday, January 11, 2021
4:00 p.m.
City Council Chambers
100 E. Broadway, Sand Springs, OK

MEMBERS PRESENT: Paul Shindel, Chairman 5-1
Harold Neal, Vice-Chairman 5-1
Tom Askew 4-2
Patty Dixon 6-0
Matt Barnett 5-1

MEMBERS ABSENT: Jason Mikles, Secretary 4-2
Joe Shelton 4-2

STAFF PRESENT: Brad Bates, City Planner/Neighborhood Services Director
Cynthia Webster, Recording Secretary
Janice Almy, City Clerk

The Sand Springs Planning Commission met in a regular session on Monday, January 11, 2021 in City Council Chambers, 100 E. Broadway, pursuant to the agenda filed with the City Clerk's office, posted on the display board located at Sand Springs City Hall, 100 E. Broadway, Springs, Oklahoma, and posted on the City of Sand Springs website at www.sandspringsok.org at 2:10 p.m., January 7, 2021, by Cynthia Webster.

1. Call to Order

Chairman Shindel called the meeting to order at the noted time of 4:00 p.m.

2. Roll Call

Chairman Shindel called for an individual roll call with members replying in the following manner: Ms. Dixon, here; Mr. Mikles, no response, Mr. Shelton, no response; Mr. Shindel, here; Mr. Neal, here; Mr. Askew, here; Mr. Barnett, here.

Mr. Shelton and Mr. Mikles were noted as absent.

3. Minutes of December 7, 2020

Commissioners considered approval of the minutes from the December 7, 2020 meeting.

Mr. Neal made a motion that the minutes of December 7, 2020 be approved as presented. Mr. Barnett seconded the motion.

With no further discussion, Chairman Shindel called for the vote recorded as follows: Ms. Dixon, aye; Mr. Shindel, aye; Mr. Neal, aye; Mr. Askew, aye; Mr. Barnett, aye. The motion carried 5-0-0.

4. SUP-67

City Planner Bates presented the staff report. The commission is being asked to complete the Findings of Fact and Conclusions of Law for a Specific Use Permit to allow a medical marijuana processing facility at 421 S. Lincoln, Ste. L.

Chairman Shindel opened the public hearing at 4:03 p.m.

There were no citizens to speak for or against the matter.

Chairman Shindel closed the public hearing at 4:03 p.m., and stated the Commission would now proceed to the Findings of Fact and Conclusions of Law.

Ms. Dixon made a motion that the project will have a minimal effect on the adjacent property. Mr. Askew seconded the motion.

With no further discussion, Chairman Shindel called for the vote recorded as follows: Ms. Dixon, aye; Mr. Shindel, aye; Mr. Neal, aye; Mr. Askew, aye; Mr. Barnett, aye. The motion carried 5-0-0.

Mr. Askew made a motion that the community welfare will not be adversely affected by the project. Mr. Barnett seconded the motion.

With no further discussion, Chairman Shindel called for the vote recorded as follows: Ms. Dixon, aye; Mr. Shindel, aye; Mr. Neal, aye; Mr. Askew, aye; Mr. Barnett, aye. The motion carried 5-0-0.

Mr. Askew made a motion that the project will not have an impact on public facilities. Mr. Barnett seconded the motion.

With no further discussion, Chairman Shindel called for the vote recorded as follows: Ms. Dixon, aye; Mr. Shindel, aye; Mr. Neal, aye; Mr. Askew, aye; Mr. Barnett, aye. The motion carried 5-0-0.

Mr. Askew made a motion to approve the safeguards as outlined in the staff report. Mr. Neal seconded the motion.

With no further discussion, Chairman Shindel called for the vote recorded as follows: Ms. Dixon, aye; Mr. Shindel, aye; Mr. Neal, aye; Mr. Askew, aye; Mr. Barnett, aye. The motion carried 5-0-0.

Mr. Neal made a motion that all procedural requirements have been met and recommended approval of SUP-67 to City Council. Mr. Askew seconded the motion.

With no further discussion, Chairman Shindel called for the vote recorded as follows: Ms. Dixon, aye; Mr. Shindel, aye; Mr. Neal, aye; Mr. Askew, aye; Mr. Barnett, aye. The motion

carried 5-0-0.

5. SSL-686

City Planner Bates presented the staff report. The commission is being asked to consider a lot split at approximately 2300 S. Hwy 97. The City has entered into a contract with Omnitrax to purchase 3.07 acres out of a 6.82-acre parcel. The remaining 3.75-acre tract will remain under Omnitrax ownership.

Mr. Neal made a motion to approve SSL-686 as presented. Ms. Dixon seconded the motion.

With no further discussion, Chairman Shindel called for the vote recorded as follows: Ms. Dixon, aye; Mr. Shindel, aye; Mr. Neal, aye; Mr. Askew, aye; Mr. Barnett, aye. The motion carried 5-0-0.

6. Director's Report


City Planner Bates explained that City Clerk Janice Almy observes all board and commission meetings at least once a year to ensure that the Oklahoma Open Meeting Act is being followed.

7. Adjournment

There being no other items, the meeting was adjourned at the noted time of 4:16 p.m.

2/8/21

Date of Approval



Jason Mikles, Secretary