

**MINUTES OF REGULAR MEETING  
SAND SPRINGS CULTURAL & HISTORICAL MUSEUM TRUST AUTHORITY**

**Tuesday, January 16, 2018 - 6:00pm  
Sand Springs Museum  
9 East Broadway - PO Box 1807  
Sand Springs, OK 74063**

MEMBERS PRESENT:       Grady W. Whitaker, Jr.       2-0  
                                  Mayme Crawford            2-0  
                                  Debbie Nobles             2-0  
                                  Cynthia Phillips          1-1

MEMBERS ABSENT:       Vicki Sisney                1-1  
                                  Steve Clem                 0-2  
                                  Tim Dixon                  0-2

OTHERS PRESENT:        Elisabeth Selensky  
                                  Jeff Edwards  
                                  Tim Hoss  
                                  Ginger Murphy

The Sand Springs Cultural & Historical Museum Trust Authority met for a regular meeting pursuant to the agenda filed at the City Clerk's office and posted on the digital display board located in the lobby of the Sand Springs Municipal Building, 100 E. Broadway, Sand Springs, Oklahoma.

**1. CALL TO ORDER**

Trustee Whitaker, Chairman, called the meeting to order at 6:07pm.

**2. ROLL CALL**

Trustee Whitaker, Chairman, called for an individual roll call with members replying in the following manner:

Clem, no answer	Crawford, here	Dixon, no answer	Nobles, here
Phillips, here	Sisney, no answer	Whitaker, here	

It is noted for the records that trustees Steve Clem, Tim Dixon, and Vicki Sisney were absent from said meeting.

**3. CONSENT AGENDA**

Trustee Crawford moved to approve the below matters listed under "consent". Trustee Phillips seconded the motion.

- a. Approval of the Minutes of the December 19, 2017 regular SSCHMTA meeting
- b. Financials & Monthly Disbursements
- c. Bills – None

Trustee Whitaker, Chairman, called for an individual roll call with members replying in the following manner:

Crawford, aye	Nobles, aye	Phillips, aye	Whitaker, aye
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The motion carried 4-0-0

**4. TRUSTEES WILL DISCUSS PRIORITIZATION OF IMPROVEMENTS RELATED TO BOND FUNDING IN 2018**

No action taken – tabled until February meeting

**5. MUSEUM ASSOCIATION REPORT (Tim Hoss)**

Tim stated the Museum had 191 visitors in December. The Association is considering requiring association members to volunteer at front desk 4 hrs per quarter or pay \$5 hr. Volunteer lunch to be held Feb 10<sup>th</sup> at 12pm. Rodney Echohawk submitted his resignation.

For information purposes - no action taken

**6. DIRECTOR'S REPORT (Ginger Murphy)**

Ginger stated the Museum has a new volunteer, Charity Wicket. Some volunteers are having problems setting the alarm. Museum does have enough insurance coverage for temporary Disney exhibit. Ginger announced upcoming 2018 exhibits. She asked all to solicit the community for their aprons & old recipes for the lunch box exhibit.

For information purposes - no action taken

**7. CHAIR'S REPORT (Whitaker)**

Trustee Whitaker stated he will have three painter bids by the 31<sup>st</sup>. There will be a special meeting to review the bids Tuesday, Feb 6<sup>th</sup> at 6pm. Museum Coordinator position interviews coming up. Debbie Nobles will assist with the interview. Trustee Whitaker asked all trustees to think of ways to generate revenue.

For information purposes – no action taken

**8. COMMITTEE REPORTS**

- a. Tim Dixon, Accession/De-Accession – absent but Ginger Murphy stated Miami, OK wants fiche machine; will pay \$50.00.
- b. Grady Whitaker, Building – Grady & Jeff Edwards to meet with Advance Alarm 1/17/18.
- c. Debbie Nobles, Documents – no report
- d. Vicki Sisney, Exhibits – absent
- e. Steve Clem, Fundraising – absent
- f. Cynthia Phillips, Budget – PayPal set up; users need more training

For information purposes – no action taken

**9. ADJOURNMENT: 6:51pm**

Grady W. Whitaker, Jr., Chairman



Date

ERS

sschmta-minutes