

**MINUTES OF REGULAR MEETING
SAND SPRINGS CULTURAL & HISTORICAL MUSEUM TRUST AUTHORITY**

Tuesday, January 17, 2023 - 6:00pm
Sand Springs Museum
9 East Broadway - PO Box 1807
Sand Springs, OK 74063

December 2022 to November 2023

MEMBERS PRESENT:

Steve Clem	2-0
Debbie Nobles	2-0
Cynthia Phillips	2-0
Vicki Sisney	2-0
Grady W. Whitaker	2-0
Nathan Woodmansee	2-0

MEMBERS ABSENT:

Mayme Crawford	1-1
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ALSO PRESENT:

Joe Medlin
Ginger Murphy
Dianna Phillips

The Sand Springs Cultural & Historical Museum Trust Authority met for a regular meeting pursuant to the agenda filed at the City Clerk's office and posted on the digital display board located in the lobby of the Sand Springs Municipal Building, 100 E. Broadway, Sand Springs, Oklahoma.

1. CALL TO ORDER

Trustee, Phillips called the meeting to order at 6:00 pm.

2. ROLL CALL

Parks Program Administrator, Joy Turner, called for an individual roll call with members replying in the following manner:

Clem, here	Crawford, no answer	Nobles, here	Phillips, here
Sisney, here	Whitaker, here	Woodmansee, here	

3. CONSENT AGENDA

Trustee Whitaker made a motion to approve the below matters listed under "consent" Agenda. Trustee Nobles seconded the motion.

A. Approval of the Minutes of the December 20, 2022 regular SSCHMTA meeting.

Parks Program Administrator, Joy Turner, called for an individual roll call with members replying in the following manner:

Clem, aye
Whitaker, aye

Sisney, aye
Woodmansee, aye

Nobles, aye

Phillips, aye

The motion carried 6-0-0

4. RENAMING OF THE EAST GALLERY

Trustee, Clem proposed the idea of renaming the east gallery of the museum to Connie Fisher in honor of him sharing his stories of Charles Page. After discussion, Sherry Morris suggested the association could make a plaque to hand to Barbara at the association volunteer appreciation event in April. Trustee Whitaker made a motion to table this agenda item while investigating the city's criteria and create a policy for current and past volunteer recognition. Trustee Clem second the motion.

Parks Program Administrator, Joy Turner, called for an individual roll call with members replying in the following manner:

Clem, aye
Whitaker, aye

Sisney, aye
Woodmansee, aye

Nobles, aye

Phillips, aye

The motion carried 6-0-0

5. STRATEGIC PLANNING

Trustee, Whitaker made a motion to approve February 25th as the Strategic Planning date for the trustees to meet at the museum. Trustee, Nobles second the motion.

Parks Program Administrator, Joy Turner, called for an individual roll call with members replying in the following manner:

Clem, aye
Whitaker, aye

Sisney, aye
Woodmansee, aye

Nobles, aye

Phillips, aye

The motion carried 6-0-0

6. MUSEUM ASSOCIATION REPORT

Sherry Morris announced the Volunteer Appreciation event will be scheduled in April. She will work with Ginger to finalize the date. The association will make grab bags for the volunteers and Jan Strut will also make an ornament for the bag. The association would also like to make metal name tags for the volunteers. Sherry announced the association will have a booth at the Spring Fling craft show. The association is hoping for 1-3 events during the summer to offer to children.

No action taken.

7. MUSEUM DIRECTOR'S REPORT

Ginger announced the Urban Sketcher will be at the museum on March 18th at 9:30am. The exhibit "Sign of the Times" is coming soon. Desegregation Video event is scheduled for February 18th at 11:00am.

No action taken.

8. MUSEUM COORDINATOR'S REPORT

Diana is waiting on Video Revolution to convert MP3's to MP4's. She is waiting on finance to cut the check so she can hand deliver it to the company.

No action taken.

9. CHAIR REPORT

No report. However, Cynthia acknowledged Sherry's leadership in the association and gave her praise.

No action taken.

10. CITY MANAGER REPORT

No report

No action taken.

11. COMMITTEE REPORTS

Steve Clem /De-Accession – the committee is following up with Medical Supply Network for them to pick up items.

Grady Whitaker, Jr. Building – Grady plans to take a look at the city's storage space.

Debbie Nobles, Documents –No report.

Vicki Sisney, Exhibits – No report

Cynthia Phillips, Fundraising – Cynthia reported she made a deposit consisting of: \$181.00 from Pilot Club from the Christmas trees, Sandite Childhood Development Center for \$200.00 from their board, \$250.00 from the Gilly's, \$405.00 from the ornament sales and \$250.00 from the Women's Chamber.

Grady Whitaker, Finance –a platinum sponsor of \$5,000 for Charlie Brown is secured.

12. FINANCIALS

The regular monthly Financial Reports were provided to the Trustees for their review and information.

13. ADJOURNMENT

There being no other discussion, the meeting adjourned at the noted time of 6:49 p.m.



Cynthia Phillips, Chairperson

JT

sschmta-minutes

2/21/2023
Date