

**City of Sand Springs
BOARD OF ADJUSTMENT
REGULAR MEETING MINUTES
February 10, 2020 – 6:00 p.m.
Case Community Center, Rooms A, B, and C**

MEMBERS PRESENT: Merle Parsons, Vice-Chairperson, 6-1
Michael Phillips, 4-0
Jerry Riley, 4-0

MEMBERS ABSENT: Dianne Dinkel, Chairperson, 6-1
Larry Johnston, Secretary, 6-1

OTHERS PRESENT: Elizabeth Gray, City Manager
Brad Bates, City Planner/Asst. Director-Community Dev.
Cynthia Webster, Recording Secretary

The Board of Adjustment met in a regular session on February 10, 2020, at Case Community Center, 1050 W. Wekiwa Rd., Sand Springs, Oklahoma, pursuant to the agenda filed with the City Clerk's office and posted at 9:00 a.m., on February 6, 2020, on the display window located in the Sand Springs Administration Building, 217 N. McKinley, Sand Springs, Oklahoma, 74063, and on the City of Sand Springs Website www.sandspringsok.org.

1. Call to Order

Vice-Chairperson Parsons called the meeting to order at the noted time of 6:00 p.m.

2. Attendance

Vice-Chairperson Parsons called for an individual roll call with members replying in the following manner: Mr. Johnston, no response; Mr. Parsons, here; Ms. Dinkel, no response; Mr. Phillips, here; Mr. Riley, here.

Mr. Johnston and Ms. Dinkel were noted as absent.

3. Consider Approval of Minutes of BOA Meeting of January 13, 2020

The minutes of the January 13, 2020, regular Board of Adjustment meeting were presented for members' review and/or approval.

Mr. Phillips made a motion to approve the minutes of January 13, 2020. Mr. Riley seconded the motion.

With no further discussion, Vice-Chairperson Parsons called for the vote recorded as follows: Mr. Parsons, aye; Mr. Phillips, aye; Mr. Riley, aye. The motion carried 3-0-0.

4. **SSBOA-763**

City Planner/Assistant Community Development Director Brad Bates presented the staff report. The applicants are requesting a Special Exception to the Sand Springs Zoning Code, Section 2.12.B.9 to allow a carport in the required front yard in a RS-2 (Residential Single Family Medium Density) district. City Planner Bates went over the dimensions of the carport and the setback from 46th St. There will be no line-of-sight issues.

Mr. Phillips made a motion to approve SSBOA-763. Mr. Riley seconded the motion.

With no further discussion, Vice-Chairperson Parsons called for the vote recorded as follows: Mr. Parsons, aye; Mr. Phillips, aye; Mr. Riley, aye. The motion carried 3-0-0.

5. **Director's Report**

City Planner Bates gave a brief update on the City Hall remodel project. City Manager Elizabeth Gray gave a brief update on the Main Street project.

6. **Adjournment**

There being no further business, the meeting adjourned at the noted time 6:08 p.m.

March 9, 2020
Date

Kianne Dinkel *obv Larry Johnston*
Larry Johnston, Secretary