

**MINUTES OF SPECIAL MEETING
SAND SPRINGS CULTURAL & HISTORICAL MUSEUM TRUST AUTHORITY**

**Tuesday, February 27, 2018 - 6:00pm
Sand Springs Museum
9 East Broadway - PO Box 1807
Sand Springs, OK 74063**

MEMBERS PRESENT: Grady W. Whitaker, Jr. 2-0
 Mayme Crawford 2-0
 Debbie Nobles 2-0
 Cynthia Phillips 1-1
 Vicki Sisney 1-1
 Steve Clem 0-2

MEMBERS ABSENT: Tim Dixon 0-2

OTHERS PRESENT: Elisabeth Selensky
 Jeff Edwards
 Tim Hoss
 Ginger Murphy

The Sand Springs Cultural & Historical Museum Trust Authority met for a regular meeting pursuant to the agenda filed at the City Clerk's office and posted on the digital display board located in the lobby of the Sand Springs Municipal Building, 100 E. Broadway, Sand Springs, Oklahoma.

1. CALL TO ORDER

Trustee Whitaker, Chairman, called the meeting to order at 6:06pm.

2. ROLL CALL

Trustee Whitaker, Chairman, called for an individual roll call with members replying in the following manner:

Clem, here	Crawford, here	Dixon, no answer	Nobles, here
Phillips, here	Sisney, here	Whitaker, here	

It is noted for the records that trustee Tim Dixon was absent from said meeting.

3. CONSENT AGENDA

Trustee Phillips moved to approve the below matters listed under "consent". Trustee Crawford seconded the motion.

- a. Approval of the Minutes of the January 16, 2018 regular SSCHMTA meeting
- b. Financials & Monthly Disbursements
- c. Bills – None

Trustee Whitaker, Chairman, called for an individual roll call with members replying in the following manner:

Clem, aye	Crawford, aye	Nobles, aye	Phillips, aye
Sisney, aye	Whitaker, aye		

The motion carried 6-0-0

4. TRUSTEES WILL CONSIDER APPROVAL / AWARD OF BID FOR NORTH GALLERY RESTORATION

Trustee Whitaker stated he tried to obtain bids from painters with lead abatement qualifications but received no-bids because the job was not large enough. Grady will seek separate quotes for abatement & prep and then a painter.

No action taken – tabled until further notice

5. TRUSTEES WILL CONSIDER / DISCUSS PRIORITIZATION OF IMPROVEMENTS RELATED TO BOND FUNDING IN 2018

Trustees discussed potential museum improvement projects and chose which improvements need to be completed first.

No action taken

6. MUSEUM ASSOCIATION REPORT

Mr. Dugan was not present - Tim Hoss stated he resigned from the Museum Association 2/14 and that the volunteer luncheon is to be at noon March 10th.

Information only – no action will be taken

7. DIRECTOR'S REPORT (Ginger Murphy)

Ginger Murphy stated that the Gilcrease museum is having a volunteer brunch April 3rd from 10a-Noon; the Aprons & Lunchbox exhibit will run from mid March through mid May; Mike Baldrige delivered the lunch boxes and we have 19 aprons so far. Ginger and Tim to go to the Tulsa Boys Home to pick up their display items. Rogers Glass will find appropriate hinges for the front door. Jordan from Miami picking up one of the film readers on Saturday.

Information only – no action will be taken

8. CHAIR'S REPORT (Whitaker)

Trustee Whitaker announced that Tim Hoss is the new City Museum Coordinator. He also discussed Blue Dog grants and funding.

For information purposes – no action taken

9. COMMITTEE REPORTS

- a. Tim Dixon, Accession/De-Accession – no report
- b. Grady Whitaker, Building – no report
- c. Debbie Nobles, Documents – no report
- d. Vicki Sisney, Exhibits – no report
- e. Steve Clem, Fundraising – Had cards printed for Route 66 exhibit for Ginger and Tim to distribute. He is running a PSA at the radio station asking for volunteers.
- f. Cynthia Phillips, Budget – no report

For information purposes – no action taken

10. ADJOURNMENT: 7:17pm



Grady W. Whitaker, Jr., Chairman



Date

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