

# **SAND SPRINGS DEVELOPMENT AUTHORITY**

**Regular Meeting Minutes  
Wednesday, March 17, 2021, 4:00 p.m.  
City Council Chambers  
100 E. Broadway  
Sand Springs, OK 74063**

**MEMBERS PRESENT:** Troy Cox, Chairperson (4-0)  
Sharon Weaver, Vice-Chairperson (4-0)  
Donald Pitts (4-0)  
Sarah Trzynka (3-0)

**MEMBERS ABSENT:** Michael Dickerson (1-3)

**ALSO PRESENT:** Michael Carter, City Manager  
Brad Bates, City Planner/NS Director  
Cynthia Webster, Recording Secretary

The Sand Springs Development Authority met in regular session on March 17, 2021, at 4:00 p.m. in City Council Chambers pursuant to the notice and agenda filed with the City Clerk's office and posted at 4:20 p.m., March 12, 2021, on the display board of Sand Springs City Hall, 100 E. Broadway, Sand Springs, OK, 74063, and posted on the Sand Springs Website at [www.sandspringsok.org](http://www.sandspringsok.org).

## **1. Call to Order**

Chairperson Troy Cox called the meeting to order at the noted time of 4:00 p.m.

## **2. Roll Call**

Chairperson Cox called for an individual roll call with members replying in the following manner: Vice-Chairperson Weaver, here; Trustee Pitts, here; Chairperson Cox, here; Trustee Trzynka, here; Trustee Dickerson, no response.

Trustee Dickerson was noted as absent.

## **3. Consider Approval of Minutes of January 20, 2021**

The minutes of the regular meeting of January 20, 2021 were presented for Trustees' review and consideration.

A motion was made by Trustee Weaver and seconded by Trustee Pitts that the minutes of the January 20, 2021 regular meeting, as presented, be approved.

With no further discussion, Chairperson Cox called for the vote recorded as follows: Trustee Weaver, aye; Trustee Pitts, aye; Chairperson Cox, aye; Trustee Trzynka, aye.

The motion carried 4-0-0.

**4. Sand Springs Keystone Corridor and Urban Renewal Area Report**

City Planner Bates updated Trustees on the Main Street construction project. Work is continuing on the River West signage.

**5. City of Sand Springs Properties**

City Planner Bates advised Trustees updated Trustees on the leasing of properties at 108 and 110 E. Broadway. Discussion was held regarding types of businesses that have inquired about the properties. This item was for informational and discussion purposes only and no action was taken by the Development Authority.

**6. River West Development Overview**

City Manager, Mike Carter, gave an overview of the River West project including costs, land sales, revenue and other general information. This item was for informational and discussion purposes only and no action was taken by the Development Authority.

**7. Bloomer Property Acquisition**

City Planner Bates gave a presentation of the Bloomer property acquisition and provided details on the demolition done to-date. This item was for informational and discussion purposes only and no action was taken by the Development Authority.

**8. OU IQC Quality Communities Retreat**

City Planner Bates went over the report generated by the OU IQC Quality Communities Retreat. This item was for informational and discussion purposes only and no action was taken by the Development Authority.

**9. Request for Executive Session**

**A.** Chairperson Cox advised that Trustees would now enter into Executive Session for the purpose of conferring on matters pertaining to economic development, per O.S., Title 25, Section 307 (B), paragraph 3.

A motion was made by Trustee Pitts and seconded by Trustee Weaver to retire into Executive Session.

With no further discussion, Chairperson Cox called for the vote recorded as follows: Trustee Weaver, aye; Trustee Pitts, aye; Chairperson Cox, aye; Trustee Trzynka, aye.

The motion carried 4-0-0.

SSDA Members Trustee Weaver, Trustee Pitts, Chairperson Cox, Trustee Trzynka, City Manager, Mike Carter, and City Planner/Neighborhood Services Director Brad Bates retired into Executive Session at the noted time of 5:28 p.m.

Discussion was held in Executive Session in regards to the topics listed on the agenda.

**B.** Following the Executive Session, a motion to return to the regular meeting was made by Trustee Weaver and seconded by Trustee Pitts.

With no further discussion, Chairperson Cox called for the vote recorded as follows: Trustee Weaver, aye; Trustee Pitts, aye; Chairperson Cox, aye; Trustee Trzynka, aye.

The motion carried 4-0-0.

Chairperson Cox reconvened the Development Authority meeting at 6:02 p.m.

**C.** Chairperson Cox advised there is no action to be taken as a result of the executive session.

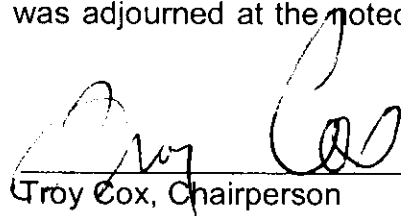
**10. Director's Report**

No director's report was given.

**11. Adjournment**

There being no further business, the meeting was adjourned at the noted time of 6:03 p.m.

3/21/21  
Date

  
Troy Cox, Chairperson