

**MINUTES OF REGULAR MEETING
SAND SPRINGS CULTURAL & HISTORICAL MUSEUM TRUST AUTHORITY**

**Tuesday, March 20, 2018 - 6:00pm
Sand Springs Museum
9 East Broadway - PO Box 1807
Sand Springs, OK 74063**

MEMBERS PRESENT:	Grady W. Whitaker, Jr.	3-0
	Mayme Crawford	3-0
	Debbie Nobles	3-0
	Cynthia Phillips	2-1
	Steve Clem	1-2
	Tim Dixon	1-2
MEMBERS ABSENT:	Vicki Sisney	1-2
OTHERS PRESENT:	Elisabeth Selensky	Jennifer Barretto
	Ginger Murphy	Dugan Moore
		Patty Dixon

The Sand Springs Cultural & Historical Museum Trust Authority met for a regular meeting pursuant to the agenda filed at the City Clerk's office and posted on the digital display board located in the lobby of the Sand Springs Municipal Building, 100 E. Broadway, Sand Springs, Oklahoma.

1. CALL TO ORDER

Trustee Whitaker, Chairman, called the meeting to order at 6:09pm.

2. ROLL CALL

Trustee Whitaker, Chairman, called for an individual roll call with members replying in the following manner:

Clem, here	Crawford, here	Dixon, no answer	Nobles, here
Phillips, here	Sisney, no answer	Whitaker, here	

It is noted for the records that trustee Vicki Sisney was absent from said meeting and that trustee Tim Dixon arrived at 6:11pm.

3. CONSENT AGENDA

Trustee Crawford moved to approve the below matters listed under "consent". Trustee Phillips seconded the motion.

- a. Approval of the Minutes of the February 27, 2018 special SSCHMTA meeting
- b. Financials & Monthly Disbursements
- c. Bills – None

Trustee Whitaker, Chairman, called for an individual roll call with members replying in the following manner:

Clem, aye	Crawford, aye	Nobles, aye	Phillips, aye
Whitaker, aye			

The motion carried 5-0-0

4. TRUSTEES WILL CONSIDER APPROVAL AND IMPLEMENTATION OF A MEMBERSHIP CAMPAIGN

Trustees discussed how they could support the Museum Association membership campaign.
No action taken

5. TRUSTEES WILL CONSIDER AMENDMENT TO SAND SPRINGS CULTURAL AND HISTORICAL MUSEUM TRUST SOLICITATION AND ACCEPTANCE OF NON COLLECTION RELATED GIFTS POLICIES

Trustees discussed recent fund raising efforts to ensure fundraisers followed current policies. They concurred fund raising policies are being followed and no changes are currently needed.
No action taken

6. MUSEUM ASSOCIATION REPORT

Dugan Moore and Jennifer Barretto presented fund raising and advertising ideas for the Shiny Happy Blue Dog Exhibit. Ms. Barretto stated she is pulling together an educational outreach meeting at the Case Community Center and inviting the community to attend. Ms. Dugan stated speakers are lined up and they would like to have publicity on NPR for the meeting and the exhibit. They also plan to create flyers and organize a raffle with the prize being a limited edition blue dog print. They spoke about PR work in the art community doing a pass thru Blue Dome, Pearl, and Cherry Street; the art districts of Tulsa.
Information only – no action will be taken

7. DIRECTOR'S REPORT (Ginger Murphy)

Ginger Murphy stated that the Museum attendance for February was 138. Route 66 photos were returned in good condition; only one torn. The Lunch Box and Apron exhibit will begin April 3rd. April 3rd from 10a-1p is the Gilcrease lunch for volunteers. She also stated that we need a replacement for the Accession Committee.
Information only – no action will be taken

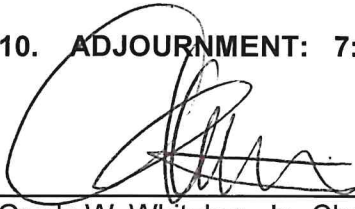
8. CHAIR'S REPORT (Whitaker)

No report
For information purposes – no action taken

9. COMMITTEE REPORTS

- a. Tim Dixon, Accession/De-Accession – Ginger Murphy stated that there is a bronze plaque from the Twin Cities Cafeteria that was found and given to the Museum and a boy scouts book.
- b. Grady Whitaker, Building – Grady Whitaker stated he has not had a chance to find someone for the lead paint project. Per trustee Cynthia Phillips - Elevator lights have been changed; she discussed lawn improvements with Jeff Edwards, Parks Director, and spoke with Cory Sales, IT Tech regarding better network options.
- c. Debbie Nobles, Documents – no report
- d. Vicki Sisney, Exhibits – no report
- e. Steve Clem, Fundraising – Requested that next month after SSCHMTA meeting, committee members meet briefly regarding fundraising ideas.
- f. Cynthia Phillips, Budget – no report
For information purposes – no action taken

10. ADJOURNMENT: 7:07pm



Grady W. Whitaker, Jr., Chairman



Date

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sschmta-minutes