

March 21, 2023

**MINUTES OF REGULAR MEETING
SAND SPRINGS CULTURAL AND HISTORICAL MUSEUM TRUST AUTHORITY
March 21, 2023 - 6:00pm
Sand Springs Museum
9 East Broadway - PO Box 1807
Sand Springs, OK 74063**

December 2022 to November 2023

MEMBERS PRESENT:

Mayme Crawford	3-1
Cynthia Phillips	4-0
Grady W. Whitaker	4-0
Nathan Woodmansee	2-2

MEMBERS ABSENT:

Steve Clem	3-1
Debbie Nobles	2-2
Vicki Sisney	2-2

ALSO PRESENT:

Sherry Morris
Ginger Murphy
Joe Medlin
Joy Turner

The Sand Springs Cultural and Historical Museum Trust Authority met in regular session on February 21, 2023, in the lower level meeting room of the Sand Springs Cultural and Historical Museum building pursuant to the regular meeting agenda filed with the City Clerk's office and posted at 4:30 p.m. on February 16, 2023, on the display board located at the front entrance of the Sand Springs Municipal Building (City Hall), 100 East Broadway Street, Sand Springs, Oklahoma, 74063.

1. CALL TO ORDER

Chair Phillips called the meeting to order at 6:02 pm.

2. ROLL CALL

Program Administrator Joy Turner called for an individual roll call with members replying in the following manner:

Clem, no answer; Crawford, here; Nobles, no answer; Phillips, here; Sisney, no answer; Whitaker, here; Woodmansee, here.

3. CONSENT AGENDA

Following discussion, Trustee Whitaker made a motion to approve the "consent" Agenda with modifications to Trustee Woodmansee' s attendance record on the March 21, 2023 regular SSCHMTA meeting minutes. Trustee Crawford seconded the motion.

A) Minutes of the March 21, 2023 regular SSCHMTA meeting.

Parks Program Administrator, Joy Turner, called for an individual roll call with members replying in the following manner:

Crawford, aye; Phillips, aye; Whitaker, aye; Woodmansee, aye

The motion carried 4-0-0

4. MUSEUM ASSOCIATION REPORT

Museum Association Representative Sherry Morris presented a proposal to the Trustees regarding six (6) learning sessions for kids.

Ms. Sherry also presented a new business tier to encourage businesses to be more involved in memberships. However, after discussion the Trustees recommendation was no changes to the business membership.

This item was for informational purposes only.

5. MUSUEM DIRECTOR'S REPORT

Museum Director Ginger Murphy reported Urban Sketchers visited on Saturday, March 18, 2023, which brought in 22 attendees.

Ms. Murphy stated Saturday, March 25, 2023, is a spotlight on exhibits from 1:00 p.m. - 2:00 p.m. with the Association in attendance.

Ms. Murphy stated a representative from Mid America will visit the museum.

Ms. Murphy presented a *Thank You* card to Joe Medlin, the Parks Director, regarding Park maintenance employees who have helped her when needed.

Ms. Murphy stated she is sorting items in the storage unit for de-accession and found some military items. Ms. Murphy stated she is considering the loan of these military items to Keith Meyers for an exhibit. Trustee Woodmansee mentioned the Veteran's Center as a place to display the military items with the help of Keith Meyers.

This item was for informational purposes only.

6. MUSEUM COORDINATOR'S REPORT

No report

This item was for informational purposes only.

7. CHAIR'S REPORT

Chair Phillips stated South West Payroll was set up. The pay period will be from the 26th of the month to the 25th of the next month. The checks will be available the last day of the month. All emails were sent to the City of Sand Springs Finance Department pertaining to the new payroll company and account it will affect.

This item was for informational purposes only.

8. CITY MANAGER'S REPORT

Parks Director Joe Medlin presented an update to Trustees in the City Manager's absence.

Mr. Medlin stated the landlord indicated, because water was flooding the back of the storage building, should be repaired.

Mr. Medlin offered to store Christmas decorations or other items that need to be in a climate controlled space in a conex storage unit.

Mr. Medlin offered to obtain shelving to assist with storage the museum or the storage unit.

10. COMMITTEE REPORTS

Trustee Clem / De-Accession – No report.

Trustee Whitaker / Building – Verbal report was received. In regards to 108 East Broadway, the inspection revealed the 2nd wall in the building contains asbestos.

Debbie Nobles / Documents – No report.

Vicki Sisney / Exhibits – No report.

Cynthia Phillips / Fundraising – No report.

Grady Whitaker / Finance – No report.

March 21, 2023

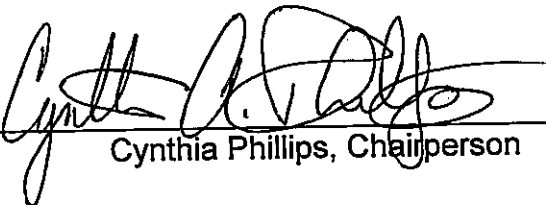
11. FINANCIALS

The regular monthly Financial Reports were provided to the Trustees for their review and information.

This item was for informational purposes only.

12. ADJOURNMENT

There being no other discussion, the meeting adjourned at the noted time of 6:58 p.m.



Cynthia Phillips, Chairperson

4/18/2023
Date