

SAND SPRINGS – POGUE AIRPORT

Airport Advisory Board

MINUTES

Thursday, April 8, 2021

5:30 p.m.

Airport Terminal Conference Room

Sand Springs-Pogue Airport

3200 Airport Road

Sand Springs, Oklahoma 74063

MEMBERS PRESENT: Robert Fleenor, Chairman
Leia Anderson, Vice Chainman
Dr. Mark Manahan, Secretary
David Kvach
Rick Westcott
Joe Stephenson
Dr. Tom Campbell

ABSENT:

ALSO PRESENT: Ken Madison, Airport Supervisor
Sunnie Smith, Recording Secretary
Mike Carter, City Manager

The Airport Advisory Board met in a regular session on Thursday, April 8, 2021 in the Airport Terminal conference room at the Sand Springs - Pogue Airport, pursuant to the agenda filed with the City Clerk's office, and posted at 10:00 a.m. on April 5, 2021 on the bulletin board located in the first floor lobby of the Sand Springs Municipal Building, 100 East Broadway Sand Springs, Oklahoma 74063.

1. Call to Order

Chairman Fleenor called the meeting to order at 5:30 p.m.

2. Roll Call

Chairman Fleenor called for individual roll call with members replying in the following manner:

Dr. Campbell, here; Dr. Manahan, here; Mr. Fleenor, here; Mr. Stephenson, here; Mrs. Anderson, here, Mr. Kvach, here; Mr. Westcott; here.

3. Minutes

The minutes of the March 2021 Regular Airport Advisory Board meeting were included in the agenda packets for the Board's review and approval.

A motion was made by Mrs. Anderson and seconded by Mr. Kvach that the minutes of the February 11, 2021 Airport Advisory be approved.

Chairman Fleenor called for the vote recorded as follows:

Mr. Fleenor, abstain; Dr. Manahan, aye; Dr. Campbell, aye; Mr. Stephenson, aye; Mrs. Anderson, aye; Mr. Kvach aye; Mr. Westcott, aye.

4. ISR 1000 COMMITTEE REPORT

Committee Chairman updated the Board Members on airport improvements, upcoming events and any other activities including scheduled events of interest to the Board Members.

5. RESOLUTION ESTABLISHING GUIDELINES AND POLICIES FOR THE SAND SPRINGS POGUE AIRPORT

Staff and Board Members reviewed, discussed a resolution to establish guidelines and policies for the related airport development in the Northwest Apron are. Following discussion, a motion was made by Dr. Manahan and seconded by Mr. Stephenson to accept the proposed resolution.

Chairman Fleenor called for the vote recorded as follows:

Mr. Fleenor, abstain; Dr. Manahan, aye; Dr. Campbell, aye; Mr. Stephenson, aye; Mrs. Anderson, aye; Mr. Kvach aye; Mr. Westcott, aye.

6. ENGINEERS REPORT

Staff and board members discussed and reviewed the 5 year CIP projects of interest, FAA/OAC funding & the 5 year CIP plan.

Discussion Item Only.

7. FEASIBILITY OF INSTALLING JET-A FUEL SYSTEM

Staff and board discussed the FEASIBILITY OF INSTALLING Jet-A system providing service at SSPA.

Discussion Item Only.

8. AIRCRAFT HANGAR DEVELOPMENT

Staff and board discussed the airport hangar construction at Sand Springs Pogue Airport.

Discussion Item Only.

9. ADJOURNMENT

The next meeting is scheduled for Thursday, May 13, 2021.

The meeting adjourned at 5:59p.m.


Sunnie Smith, Public Works Administrative Specialist