

**MINUTES**  
**Sand Springs City Council**  
**Regular Meeting**  
**May 7, 2018 – 7:00 p.m.**  
**Sand Springs Municipal Building**  
**100 East Broadway – Room 203**  
**Sand Springs, Oklahoma 74063**  
**[www.sandspringsok.org](http://www.sandspringsok.org)**

**MEMBERS PRESENT:** Mayor Mike Burdge (1-0)  
Vice Mayor Beau Wilson (1-0)  
Councilor Phil Nollan (1-0)  
Councilor Christine Hamner (1-0)  
Councilor Patty Dixon (1-0)  
Councilor Brian Jackson (1-0)  
Councilor Jim Spoon (1-0)

**ALSO PRESENT:** City Manager Elizabeth Gray  
Assistant City Manager Daniel Bradley  
City Attorney David Weatherford  
City Clerk Janice L. Almy  
Deputy City Clerk Kristin S. Johnston

**ABSENT:** none

The Sand Springs City Council met in regular session on May 7, 2018, in Room 203 of the Sand Springs Municipal Building pursuant to the agenda filed with the City Clerk's office and posted at 11:00 a.m. on May 3, 2018, on the digital display board located in the first floor lobby of the Sand Springs Municipal Building, 100 East Broadway, Sand Springs, Oklahoma 74063.

**1. Call to Order**

Mayor Burdge called the meeting to order at the noted time of 7:00 p.m.

**2. Roll Call**

Mayor Burdge called for an individual roll call with members replying in the following manner:

Councilor Jackson, here; Councilor Dixon, here; Councilor Spoon, here; Vice Mayor Wilson, here; Mayor Burdge, here; Councilor Hamner, here; Councilor Nollan, here.

**3. Invocation**

Following Roll Call, Councilor Hamner provided the invocation.

**4. Presentation of the Colors**

Stephen Brewer, Sand Springs Fire Department, and David McCage, Sand Springs Police Department, presented the Colors.

**5. Pledge of Allegiance**

Mayor Burdge led the Pledge of Allegiance.

**6. Consent Agenda (A-F)**

Mayor Burdge informed Council that all matters listed under the Consent Agenda to be considered by Council are to be routine and will be enacted by one motion.

Mayor Burdge noted that questions or clarification on any consent agenda items could be addressed prior to taking action. Mayor Burdge requested if Council had questions or needed clarification on any consent agenda item or whether any item needed to be considered separately.

There being no other questions or requests, Mayor Burdge requested a motion regarding Consent Agenda Items No. 6A through 6F.

A motion was made by Vice Mayor Wilson and seconded by Councilor Spoon to approve the Consent Agenda Items No. 6A through 6F:

A) A Right-of Way Encroachment License Agreement with Jessica Leigh Thompson as it relates to Lots 15-18, Block 11 Oak Ridge Addition, commonly known as 511 and 513 West 8th Street, Sand Springs, OK.

B) A contract and related documents with Tyler Technology for acquisition of new Court Management Software and Services as it relates to Incode 10, and authorization for Mayor to sign.

C) Purchase of 15 Noptic NV3 cameras with LED spotlights for nightshift patrol units.

D) Authorization for acquisition of IRecord Universe IP Turnkey Recording System by Voice Products Inc., an interview room system for Billie A. Hall Public Safety Center.

E) Purchase of two (2) new Dell VRTX solutions and one (1) Dell Sonicwall to integrate servers, storage, and networking.

F) Resolution No. 18-46, a resolution transferring appropriations, approving a Professional Services Agreement, and authorizing the Mayor to sign all related documents as it relates to the Sheffield Crossing Development project.

Mayor Burdge called for the vote as follows:

Councilor Nollan, aye; Councilor Hamner, aye; Mayor Burdge, aye; Vice Mayor Wilson, aye; Councilor Spoon, aye; Councilor Dixon, aye; Councilor Jackson, aye.

The motion carried 7-0-0.

7. **Proclamation and Presentation – John M. Hess Municipal Award for Outstanding Citizenship**

Mayor Burdge read aloud and presented a proclamation to the family of Henry Samuel “Sam” Childers as the 2018 Recipient of the John M. Hess Municipal Award for Outstanding Citizenship.

8. **City Council Swearing-In Ceremony**

Municipal Judge Askew administered the Oath of Office to Councilor Beau Wilson, Councilor Brian Jackson, and Councilor James “Jim” Spoon.

After taking the Oath of Office, Councilor Wilson, Councilor Jackson, and Councilor Spoon were seated for a three-year term to May 2021.

City Manager Elizabeth A. Gray presented each Councilor with a commemorative gift in appreciation of service to the City.

9. **Election Process for Mayor and Vice Mayor**

Councilor Jackson presented discussion regarding the election process for the positions of Mayor and Vice Mayor.

This item was for information purposes only.

The following citizen spoke regarding agenda items 9, 10, and 11: Phyllis Cole, 711 Greenview Circle, Sand Springs, Oklahoma, Osage County.

Councilor Dixon briefly explained the City Charter’s role in election of Mayor and Vice Mayor.

10. **Election of Mayor**

Mayor Burdge informed Council of the election of Mayor for a one-year term to May 2019.

A motion was made by Councilor Dixon and seconded by Councilor Nollan that Mike Burdge be elected as Mayor for a one-year term to May 2019.

Mayor Burdge called for the vote as follows:

Councilor Jackson, aye; Councilor Dixon, aye; Councilor Spoon, aye; Vice Mayor Wilson, aye; Mayor Burdge, aye; Councilor Hamner, aye; Councilor Nollan, aye.

The motion carried 7-0-0.

**11. Election of Vice Mayor**

Mayor Burdge informed Council of the election of Vice Mayor for a one-year term to May 2019.

A motion was made by Councilor Hamner and seconded by Councilor Spoon that Phil Nollan be elected as Vice Mayor for a one-year term to May 2019.

Mayor Burdge called for the vote as follows:

Councilor Nollan, aye; Councilor Hamner, aye; Mayor Burdge, aye; Vice Mayor Wilson, aye; Councilor Spoon, aye; Councilor Dixon, aye; Councilor Jackson, aye.

The motion carried 7-0-0.

**12. Mayor's Reception**

The Mayor's Reception was held for City Council members, community leaders, staff, and guests.

**13. Adjournment**

The meeting adjourned at the noted time of 8:08 p.m.

  
Kristin S. Johnston, Deputy City Clerk

