

# SAND SPRINGS – POGUE AIRPORT

Airport Advisory Board  
MINUTES

Thursday, May 10, 2018  
5:30 p.m.

Airport Terminal Conference Room  
Sand Springs-Pogue Airport  
3200 Airport Road  
Sand Springs, Oklahoma 74063

**MEMBERS PRESENT:** Dr. Tom Campbell, Chairman  
Dr. Mark Manahan, Vice-Chairman  
Robert Fleenor, Secretary  
Joe Stephenson  
Leia Anderson  
Rick Westcott

**ABSENT:** David Kvach

**ALSO PRESENT:** Ken Madison, Airport Supervisor  
Sunnie Smith, Recording Secretary  
Sandy Ullrich

The Airport Advisory Board met in a regular session on Thursday, May 10, 2018 in the Airport Terminal conference room at the Sand Springs - Pogue Airport, pursuant to the agenda filed with the City Clerk's office, and posted at 10:00 a.m. on May 7, 2018 on the bulletin board located in the first floor lobby of the Sand Springs Municipal Building, 100 East Broadway Sand Springs, Oklahoma 74063.

## 1. Call to Order

Chairman Campbell called the meeting to order at 5:36 p.m.

## 2. Roll Call

Chairman Campbell called for individual roll call with members replying in the following manner:

Dr. Campbell, here; Dr. Manahan, here; Mr. Fleenor, here; Mr. Stephenson, here; Mrs. Anderson, here; Mr. Kvach, no answer; Mr. Westcott, here.

## 3. Minutes

The minutes of the March 8, 2018 Regular Airport Advisory Board meeting were included in the agenda packets for the Board's review and approval.

A motion was made by Dr. Manahan and seconded by Mr. Fleenor that the minutes of the March 8, 2018 Airport Advisory be approved as written.

Chairman Campbell called for the vote recorded as follows:

Mr. Fleenor, aye; Dr. Manahan, aye; Dr. Campbell, aye; Mr. Stephenson, aye; Mrs. Anderson, aye; Mr. Kvach, no response; Mr. Westcott, aye.

**4. ISR 1000 COMMITTEE REPORT**

Committee Chairman updated the Board Members on airport improvements, upcoming events and any other activities including scheduled events of interest to the Board Members.

Discussion Item Only.

**5. OSAGE NATION REQUESTING APPLICATION FOR A FEDERAL AVIATION ADMINISTRATION UAS PILOT PROGRAM**

Discussion Item Only.

**6. PROPOSED NEW GROUND LEASE FOR ULLRICH AVIATION**

Board members will discuss, review and consider recommendation to Sand Springs Municipal Authority (SSMA) for proposed new ground lease for Ullrich Aviation 15 Aircraft.

A motion was made by Mr. Stephenson and a seconded was made by Mr. Fleenor to approve the lease as written.

Chairman Campbell called for the vote recorded as follows:

Mr. Fleenor, aye; Dr. Manahan, aye; Dr. Campbell, aye; Mr. Stephenson, aye; Mrs. Anderson, aye; Mr. Kvach, no response; Mr. Westcott, aye.

**7. ENGINEERS REPORT**

Staff and board members discussed ay pending airport CIP projects of interest, FAA/OAC funding.

Discussion Item Only.

**8. AIRCRAFT HANGAR CONSTRUCTION**

Staff and board discussed the airport hangar construction at Sand Springs Pogue Airport.

Discussion Item Only.

**9. AIRPORT SUPERVISOR'S MONTHLY MANAGEMENT REPORT**

The board and staff reviewed and discussed the monthly management report for April 2018.

Discussion Item Only.

**10. ADJOURNMENT**

The next meeting is scheduled for Thursday, June 14, 2018.

The meeting adjourned at 6:04 pm

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Sunnie Smith, Public Works Administrative Specialist