

**MINUTES**  
**Sand Springs City Council**  
**Regular Meeting**  
**July 11, 2018 – 11:30 a.m.**  
**Case Community Center – Room ABC**  
**1050 West Wekiwa Road**  
**Sand Springs, Oklahoma 74063**  
**www.sandspringsok.org**

**MEMBERS PRESENT:** Mayor Mike Burdge (4-0)  
Vice Mayor Phil Nollan (4-0) @ 11:42 a.m.  
Councilor Wilson (4-0)  
Councilor Christine Hamner (3-1)  
Councilor Jim Spoon (4-0)  
Councilor Patty Dixon (2-2)  
Councilor Brian Jackson (4-0)

**ALSO PRESENT:** City Manager Elizabeth A. Gray  
Assistant City Manager Daniel Bradley  
City Attorney David Weatherford  
City Clerk Janice L. Almy

**ABSENT:** none

The Sand Springs City Council met in regular session on July 11, 2018, in Room ABC of the Case Community Center building pursuant to the agenda filed with the City Clerk's office and posted at 3:00 p.m. on July 3, 2018, on the digital display board located in the first floor lobby of the Sand Springs Municipal Building, 100 East Broadway, Sand Springs, Oklahoma 74063.

**1. Call to Order**

Mayor Burdge called the meeting to order at the noted time of 11:41 a.m.

**2. Roll Call**

Mayor Burdge called for an individual roll call with members replying in the following manner:

Vice Mayor Nollan, no response; Councilor Dixon, here; Mayor Burdge, here; Councilor Hamner, here; Councilor Wilson, here; Councilor Jackson, here; Councilor Spoon, here.

It was noted for the record that Vice Mayor Nollan was not in attendance at the time of roll call.

**3. Annual Stability Test**

City Attorney David Weatherford administered the Annual Stability Test to Council and staff members.

This item was for informational-purposes only.

**4. Purchase of Parks Vehicles**

Parks Director Jeff Edwards requested Councils approval of the purchase of two (2) trucks, in the amount of \$24,935.00 each, from John Vance Auto Group per Quote #021856 regarding state contract SW035.

Following a brief discussion, a motion was made by Councilor Wilson and seconded by Councilor Spoon that the requested approval of the purchase of two (2) trucks, in the amount of \$24,935.00 each, from John Vance Auto Group per Quote #021856 regarding state contract SW035, as presented, be approved.

Mayor Burdge called for the vote recorded as follows:

Councilor Spoon, aye; Councilor Jackson, aye; Councilor Wilson, aye; Councilor Hamner, aye; Mayor Burdge, aye; Councilor Dixon, aye; Vice Mayor Nollan, aye.

The motion carried 7-0-0.

**5. Oklahoma Municipal Assurance Group (OMAG) Recognition Program**

Bill Tackett, Chief Risk Officer/Director of Risk Management for OMAG, provided a brief overview of the OMAG Recognition Program.

This item was for informational-purposes only.

**6. Liability Policy Review**

Bill Tackett, Chief Risk Officer/Director of Risk Management for OMAG, provided a video presentation regarding the review of the Declarations Page and Explanation of Coverage information for the City/Authority's liability policy with OMAG.

This item was for informational-purposes only.

**7. City Council Handbook Update**

A brief overview of the 2018 City Council Handbook changes was provided by City Attorney David Weatherford.

City Attorney David Weatherford and City Clerk Janice L. Almy requested Council's approval of the updated 2018 City Council Handbook.

A motion was made by Councilor Wilson and seconded by Councilor Dixon that the requested approval of the updated 2018 City Council Handbook, as presented, be approved.

Mayor Burdge called for the vote recorded as follows:

Vice Mayor Nollan, aye; Councilor Dixon, aye; Mayor Burdge, aye; Councilor Hamner, aye; Councilor Wilson, aye; Councilor Jackson, aye; Councilor Spoon, aye.

The motion carried 7-0-0.

**8. Council Training – Council Code of Ethics**

City Attorney David Weatherford provided a PowerPoint presentation highlighting the Council Code of Ethics.

This item was for training-purposes only.

**9. Annual Stability Test - Review**

City Attorney David Weatherford reviewed the annual and past Stability Test results with Council and staff.

This item was for informational-purposes only.

**10. Resolution No. 19-02 – OMAG Recognition Program**

City Attorney David Weatherford requested Council's approval of Resolution No. 19-02, a resolution acknowledging the completion of all requirements for the Oklahoma Municipal Assurance Group (OMAG) Recognition Program for 2018-2019.

A motion was made by Councilor Spoon and seconded by Councilor Wilson that the requested approval of Resolution No. 19-02, a resolution acknowledging the completion of all requirements for the Oklahoma Municipal Assurance Group (OMAG) Recognition Program for 2018-2019, as presented, be approved.

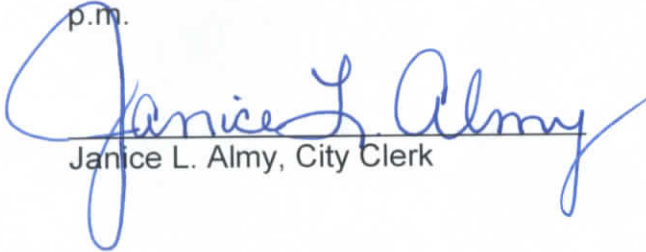
Mayor Burdge called for the vote recorded as follows:

Councilor Spoon, aye; Councilor Jackson, aye; Councilor Wilson, aye; Councilor Hamner, aye; Mayor Burdge, aye; Vice Mayor Nollan, aye; Councilor Dixon, aye.

The motion carried 7-0-0.

11. Adjournment

There being no other discussion, the meeting adjourned at the noted time of 12:50 p.m.

A handwritten signature in blue ink that reads "Janice L. Almy". The signature is written in a cursive style with a large initial "J".

Janice L. Almy, City Clerk