

**MINUTES**  
**Sand Springs City Council**  
**Special Meeting**  
**August 12, 2020**  
**Sand Springs Municipal Building**  
**100 East Broadway**  
**Sand Springs, Oklahoma 74063**  
[www.sandspringsok.org](http://www.sandspringsok.org)

**MEMBERS PRESENT:** Mayor Jim Spoon  
Vice Mayor Patty Dixon  
Councilor Phil Nollan  
Councilor Mike Burdge  
Councilor Nancy Riley  
Councilor Beau Wilson  
Councilor Brian Jackson

**ALSO PRESENT:** Interim Assistant City Manager Derek Campbell  
City Attorney David Weatherford  
City Clerk Janice L. Almy

**ABSENT:** Councilor Nancy Riley

The Sand Springs City Council met in special session on August 12, 2020, in the Council Chambers of the Sand Springs Municipal Building pursuant to the special meeting notice and agenda filed with the City Clerk's office and posted at 4:00 p.m. on August 7, 2020, on the display board located at the front entrance of the Sand Springs Municipal Building (City Hall), 100 East Broadway Street, Sand Springs, Oklahoma 74063.

**1. Call to Order**

Mayor Spoon called the meeting to order at the noted time of 1:12 p.m.

**2. Roll Call**

Mayor Spoon called for an individual roll call with members replying in the following manner:

Councilor Nollan, here; Vice Mayor Dixon, here; Councilor Burdge, here; Councilor Riley, no response; Councilor Wilson, here; Councilor Jackson, here; Mayor Spoon, here.

It was noted for the record that Councilor Riley was absent from said meeting.

**3. Stone Villa Second Subdivision – Phase I**

A) Assistant City Engineer Cody Blair requested Council's approval of three (3) Utility Easements and one (1) Drainage Easement granted by Capital Homes Residential Group, LLC, and authorization for the Mayor to sign said documents as it relates to Stone Villa Second Subdivision, Phase I.

Following a brief discussion, a motion was made by Councilor Burdge and seconded by Vice Mayor Dixon that the requested approval of three (3) Utility Easements and one (1) Drainage Easement granted by Capital Homes Residential Group, LLC, and authorization for the Mayor to sign said documents as it relates to Stone Villa Second Subdivision, Phase I, as presented, be approved.

Mayor Spoon called for the vote recorded as follows:

Mayor Spoon, aye; Councilor Jackson, aye; Councilor Wilson, aye; Councilor Burdge, aye; Vice Mayor Dixon, aye; Councilor Nollan, aye.

The motion passed 6-0-0.

B) Assistant City Engineer Cody Blair requested Council's approval of public improvements as constructed by Messer Construction, Inc., for Capital Homes Residential Group, LLC., as it relates to Final Acceptance of Easements and Water Line, Sanitary Sewer, Drainage, and Street Improvements to serve the Stone Villa Second Subdivision, Phase I project.

A motion was mad by Vice Mayor Dixon and seconded by Councilor Nollan that the requested approval of public improvements as constructed by Messer Construction, Inc., for Capital Homes Residential Group, LLC., as it relates to Final Acceptance of Easements and Water Line, Sanitary Sewer, Drainage, and Street Improvements to serve the Stone Villa Second Subdivision, Phase I project, as presented, be approved.

Mayor Spoon called for the vote recorded as follows:

Councilor Nollan, aye; Vice Mayor Dixon, aye; Councilor Burdge, aye; Councilor Wilson, aye; Councilor Jackson, aye; Mayor Spoon, aye.

The motion passed 6-0-0.

Interim Assistant City Manager Derek Campbell expressed his appreciation to City Council for their willingness to hold a special meeting, allowing continued building and development in Stone Villa Second Subdivision, Phase I.

4. **Resolution No. 21-13 – Coronavirus Aid, Relief, and Economic Security (CARES) Act and Coronavirus Relief fund.**

City Attorney David Weatherford requested Council's approval of Resolution No. 21-13, a resolution concerning funding pursuant to the CARES Act and the Coronavirus Relief Fund, confirming that it is the policy of the City that all Public Safety Personnel costs are "Substantially Dedicated" to the COVID-19 response efforts of the City throughout the ongoing State of Emergency.

Finance Director Kelly Lamberson will oversee the objectives of Resolution No. 21-13, seeking funding pursuant to the CARES Act and the Coronavirus Relief Fund.

Following discussion, a motion was made by Councilor Nollan and seconded by Councilor Burdge that the requested approval of Resolution No. 21-13, a resolution concerning funding pursuant to the CARES Act and the Coronavirus Relief Fund, confirming that it is the policy of the City that all Public Safety Personnel costs are "Substantially Dedicated" to the COVID-19 response efforts of the City throughout the ongoing State of Emergency, as presented, be approved.

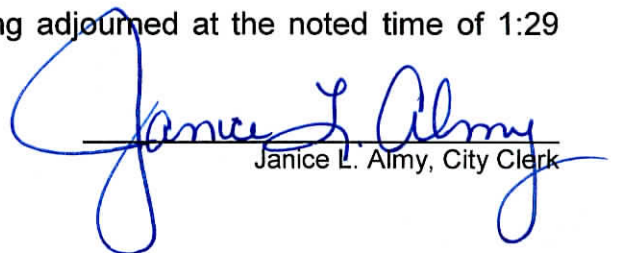
Mayor Spoon called for the vote recorded as follows:

Mayor Spoon, aye; Councilor Jackson, aye; Councilor Wilson, aye; Councilor Burdge, aye; Vice Mayor Dixon, aye; Councilor Nollan, aye.

The motion passed 6-0-0.

5. **Adjournment**

There being no other discussion, the meeting adjourned at the noted time of 1:29 p.m.

  
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Janice L. Almy, City Clerk