

SAND SPRINGS – POGUE AIRPORT

Airport Advisory Board

MINUTES

Thursday, August 13, 2020

5:30 p.m.

Airport Terminal Conference Room

Sand Springs-Pogue Airport

3200 Airport Road

Sand Springs, Oklahoma 74063

MEMBERS PRESENT: Robert Fleenor, Chairman
Lei Anderson, Vice Chairman
Dr. Mark Manahan, Secretary
Rick Westcott
David Kvach
Joe Stephenson.

ABSENT: Dr. Tom Campbell

ALSO PRESENT: Ken Madison, Airport Supervisor
Sunnie Smith, Recording Secretary
Sean McGraw, Garver Engineer

The Airport Advisory Board met in a regular session on Thursday, August 13, 2020 In the Airport Terminal conference room at the Sand Springs - Pogue Airport, pursuant to the agenda filed with the City Clerk's office, and posted at 10:00 a.m. on August 10, 2020 on the bulletin board located in the first floor lobby of the Sand Springs Municipal Building, 100 East Broadway Sand Springs, Oklahoma 74063.

1. Call to Order

Chairman Fleenor called the meeting to order at 5:31 p.m.

2. Roll Call

Chairman Fleenor called for individual roll call with members replying in the following manner:

Dr. Campbell, no response; Dr. Manahan, here; Mr. Fleenor, here; Mr. Stephenson, here; Mrs. Anderson, here, Mr. Kvach, here; Mr. Westcott; here.

3. Minutes

The minutes of the July 9, 2020 Regular Airport Advisory Board meeting were included in the agenda packets for the Board's review and approval.

A motion was made by Dr. Manahan and seconded by Dr. Campbell that the minutes of the July 9, 2020 Airport Advisory be approved with changes.

Chairman Fleenor called for the vote recorded as follows:

Mr. Fleenor, aye; Dr. Manahan, aye; Dr. Campbell, no response; Mr. Stephenson, abstain; Mrs. Anderson, aye; Mr. Kvach abstain; Mr. Westcott, aye.

4. ISR 1000 COMMITTEE REPORT

Committee Chairman updated the Board Members on airport improvements, upcoming events and any other activities including scheduled events of interest to the Board Members.

5. ENGINEERS REPORT

Staff and board members discussed any pending airport CIP projects of interest, FAA/OAC funding & the 5 year CIP plan.

Discussion Item Only.

6. FEASIBILITY OF INSTALLING JET-A-FUEL SYSTEM

Staff and Board members discussed the feasibility of installing Jet-A system at SSPA.

Discussion Item Only.

7. AIRCRAFT HANGAR DEVELOPMENT

Staff and board discussed the airport hangar construction at Sand Springs Pogue Airport.

Discussion Item Only.

8. AIRPORT SUPERVISOR'S MONTHLY MANAGEMENT REPORT

The board and staff reviewed and discussed the monthly management report for July 2020.

Discussion Item Only.

9. ADJOURNMENT

The next meeting is scheduled for Thursday, September 10, 2020.

The meeting adjourned at 5:47 p.m.

Sunnie Smith, Public Works Administrative Specialist