



**PARTNERING FOR PROSPERITY**

# 2010

CITY OF SAND SPRINGS OKLAHOMA  
CITIZENS' REPORT FOR YEAR ENDED JUNE 30 2010

## Table of Contents

Mayor's Letter	2
About Your City Government	3
Boards and Committees	4
Organizational Chart	4
Special Focus - Partnering for Prosperity	5
Departments	6-8
General Information	9
Principal Employers	9
Financial Condition and Reporting	10-13
Component Units	13
City Recognitions	14-15
City Manager's Letter	15
Acknowledgements	15

## About the Cover

As the world of funding governmental services has shifted, the City of Sand Springs has developed partnerships with numerous organizations and entities to continue providing citizens with enhanced facilities, events and services. Partnerships pictured clockwise from top are senior citizen transportation, street paving with Tulsa County, the Sand Springs Early Childhood Education Center, Keystone Ancient Forest, downtown façade improvements, Page Triangle Centennial Clock, 2007 ice storm cleanup, Easter egg hunt and Great Sand Springs Downhill Soapbox Derby Race.

## Mayor's Letter



Dear Citizens of Sand Springs:

I would like to take this opportunity to thank you for your partnership with Sand Springs City government, local businesses and industries, civic organizations, sports groups, and our schools and churches. Together, we continue to shape a dynamic community that respects its benevolent heritage and vigorously seeks 21st century opportunities.

Through our partnerships, we have achieved many laudable accomplishments in recent years. Our themes of cooperation, collaboration and communication have set an exciting tone for our future. We recognize that a whole community is made of many parts working together for the common good.

As citizens, you partnered with our schools to overwhelmingly approve bonds to expand and improve facilities for future generations of Sandites. You have also been supportive of City government's partnership with private developers to bring more shopping and dining opportunities to our doorstep.

By taking pride in where you live and working in your own ways to improve our community's quality of life, you have accepted the partnership challenge that makes Sand Springs a great place to live. Your partnership may involve serving on a City board or commission, participating in a church activity that helps those in need, organizing a civic club special event, coaching a youth sports team, or even something as simple as maintaining an attractive home that complements your neighborhood.

Our future prosperity demands that we all continue working together. The community needs your interest and enthusiasm to move forward. I am confident we will achieve our current goals and set new ones with the team that we have assembled. You are its heart and soul – partner.

Respectfully,

Robert L. "Bob" Walker  
Mayor

## Report to Citizens

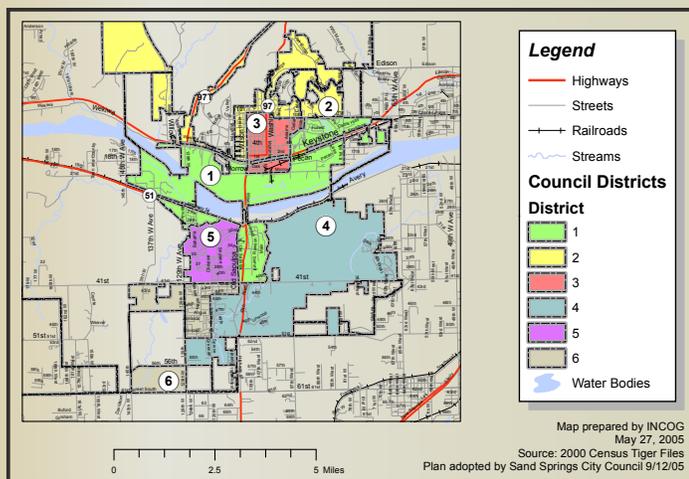
This Popular Annual Financial Report (PAFR) has been prepared to inform citizens about the City of Sand Springs and its operations, services and programs, as well as its financial condition. It is suitable for those readers who prefer to view Sand Springs' City government and its financial condition in summary form.

The PAFR provides brief descriptive information about City government's organizational structure and how that structure relates to providing services to the citizens of Sand Springs.

The financial information presented in this report is summarized and does not substitute for the City's Comprehensive Annual Financial Report (CAFR). The CAFR details the City's financial condition and operating activities for each year in conformance with generally accepted accounting principles.

By its summary nature, this report is not intended to conform to generally accepted accounting principles and associated reporting standards set forth by applicable government bodies. The financial information presented in this report is derived from the CAFR but excludes the City's discretely presented component units, Sand Springs Cultural Historical Museum Trust Authority (SSCHMTA) and Sand Springs Economic Development Authority (SSEDA).

City documents are available at the City of Sand Springs Municipal Building, 100 E. Broadway. Other information about the City is available on-line at the City's website: [www.sandsspringsok.org](http://www.sandsspringsok.org).



## About Your City Government

The City of Sand Springs was incorporated as an Oklahoma municipality in May 1912. In the late 1960s, voters approved a home rule charter to provide for a City Council-City Manager form of government structured uniquely for the community. The system has served citizens well with only a few changes over the years.

Under the City Charter, individual City Councilors are elected to three-year terms in non-partisan elections held each spring. Six of the seven Councilors are elected within geographic wards to provide balanced representation. The seventh Councilor is elected at-large by voters throughout the city.

Councilor terms are staggered so that the citizens receive the benefit of stability, experience and continuity in their elected representation. Councilors serve in a voluntary capacity and are not paid for their work.

Each May, the City Council reorganizes itself by swearing-in newly-elected or re-elected members. Councilors then elect a Mayor and Vice Mayor from within their ranks. The Mayor chairs Council meetings, signs formal documents, and performs many ceremonial functions for the City. His role is similar to a corporate board chairman. The Vice Mayor fulfills the Mayor's duties in his absence.

The City Council shapes the City's governmental functions through adoption of ordinances (laws) and resolutions that provide policy direction for the City's administrative staff.

The City Manager oversees day-to-day operations, implements ordinances and policies, and prepares the annual budget. His position is similar to a corporate chief executive officer. The City Manager works with a management team that oversees the various departments and divisions of the City.

The City of Sand Springs also operates a municipal utility authority that provides water, stormwater, wastewater and solid waste services. The authority also owns the Canyons at Blackjack Ridge municipal golf course and the Sand Springs-Pogue Municipal Airport. City Councilors play a dual role as Municipal Authority trustees.

Sand Springs' city limits encompass around 22 square miles with a 2010 estimated population approaching 20,000. The larger fenceline area, where water service is provided, encompasses around 150 square miles with an overall population of around 35,000.

# Citizens, Boards, and Committees

Sand Springs is a community that participates in government. Through a cooperative effort, the community strives to educate and prepare interested citizens for leadership roles in the community. The City has many advisory boards and committees which provide citizens an opportunity to contribute to their local government addressing issues of community significance.

**City Council, Planning Commission, Airport Advisory Board, Sand Springs Cultural and Historical Museum Trust Authority, Personnel Board, Parks and Recreation Advisory Board, Sand Springs Development Authority, Board of Adjustment and Housing Appeals, Sand Springs Economic Development Authority**



Bob Walker



Brian Jackson



Dean Nichols



Harold Neal



Michael Phillips

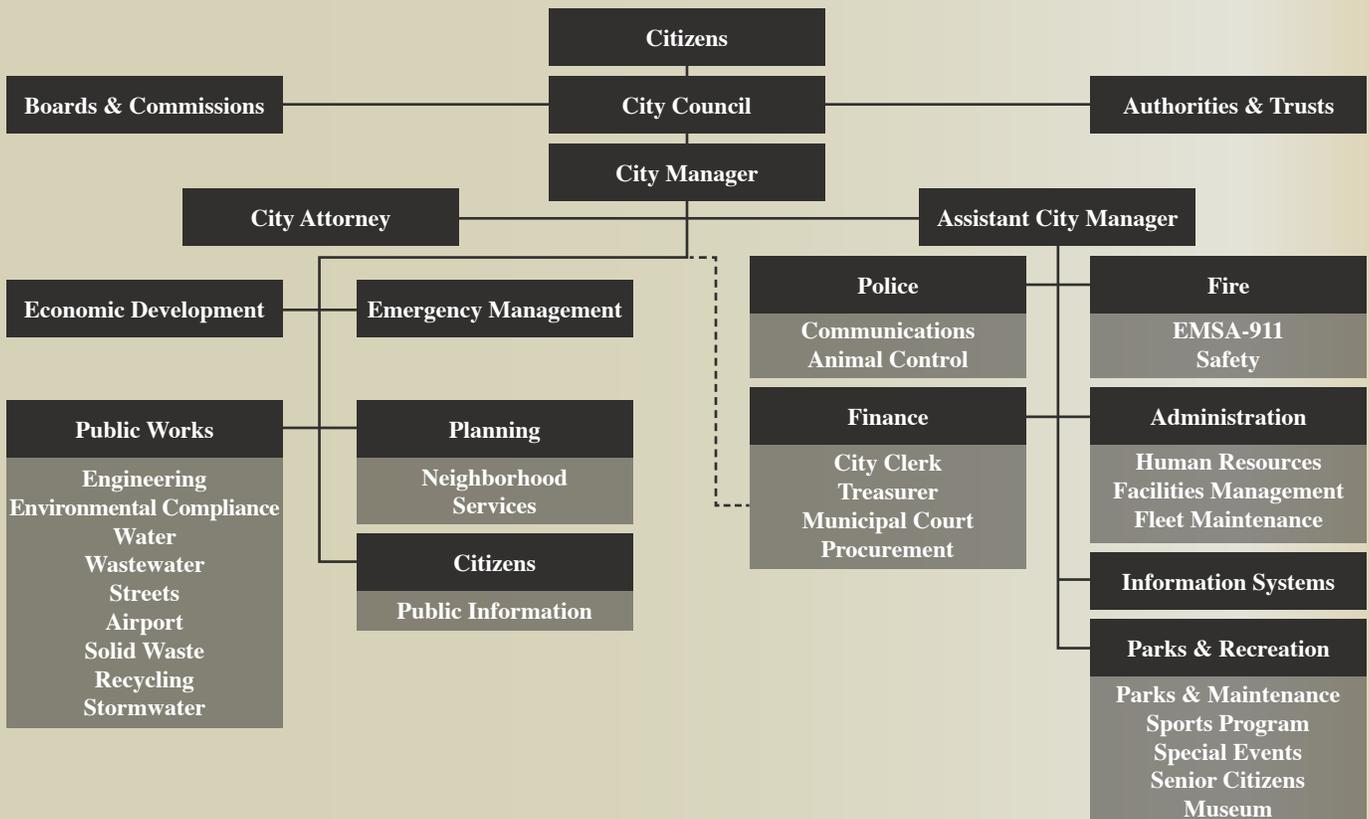


Mike Burdge



Ward Sherrill

## City of Sand Springs Organizational Chart



## Special Focus - Partnering for Prosperity

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The economic realities of recent years have made many city governments step back and assess their role in the community's prosperity. Scarce resources have caused cities to form bonds with other entities, both public and private, to continue delivering quality of life services that citizens expect and appreciate.

In Sand Springs, City government has worked with numerous partners in the community to continue delivering services and programs to citizens that may have otherwise been discontinued. These collaborative efforts have strengthened service levels and have spurred mutual good will.

City officials have reached out to other governmental agencies to help fund projects of a scale far greater than what local resources can support. The December 2007 ice storm caused more than a million dollars in damages to public areas of the City. Through partnerships with FEMA and the Oklahoma Office of Emergency Management, the City's share of overall cleanup costs was around \$150,000.

The state Department of Environmental Quality is administering federal American Recovery and Reinvestment Act dollars to help fund an Automated Meter Reading system for the City's nearly 12,000 water utility customers. The remaining funds for the \$5.27 million project will come from a low-interest loan administered by the Oklahoma Water Resources Board.

Community Development Block Grant partnerships have allowed the City to replace sidewalks, utility lines and fire hydrants in some of its oldest neighborhoods. The program has also rebuilt dozens of alleyways used for residential access and City refuse collection.

A partnership with the Oklahoma Department of Transportation lit up Highway 97 from the Sand Springs Expressway to 41st Street – including the Arkansas River bridge crossing. The project had been on the drawing boards for three decades.

And, the City partners regularly with Tulsa County to overlay arterial and residential streets with a fresh coat of asphalt. A similar partnership with Osage County built an access road and parking area at the Keystone Ancient Forest.

The most rewarding partnerships for citizens have come from recreational ventures. Parks Department staff began partnering with civic groups to sponsor special events that could no longer be exclusively funded by the City. The local American Legion Post took on the annual fishing derby and IBC Bank sponsored the annual Easter egg hunt. City firefighters took on a traditional Halloween event and grew it into a community celebration that involved numerous business and civic organizations.

When state budget cuts reduced the number of hot meals delivered to homebound senior citizens in Sand Springs, the City, the local Masonic Lodge and individual citizens partnered to keep the meals coming on a daily basis.

The world-class Early Childhood Education Center in Sand Springs resulted from a partnership between Sand Springs schools, the City and two non-profit entities. Likewise, funding from Mike and Patricia Case matched with individual and corporate donations raised more than \$400,000 to equip the City's \$4.3 million Case Community Center. Sand Springs Park Friends has initiated a funding partnership effort to build a skate park.

By forging partnerships, the City of Sand Springs is preparing for a sustainable future. The partnerships have in turn forged bonds that let government, businesses, civic groups and individual citizens continually contribute to the community's prosperity.



## City Manager

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The City Manager is the chief administrative officer of the City and oversees day-to-day operations – including overall responsibility for the City’s employees, policies, projects and programs. The City Manager is also responsible for the financial affairs of the City and works closely with the Finance Department throughout the year to assure budgeted expenditures are keeping pace with actual revenues. The City Manager also prepares an annual budget for presentation to the City Council each spring.

## Assistant City Manager

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The Assistant City Manager oversees the human resources functions of the City and also has administrative oversight of various City departments. The Assistant City Manager position also prepares and implements policies related to City governmental operations and acts on behalf of the City Manager in his absence or unavailability.

## Administration and Support

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Although citizens may never see some of the administrative and support functions that are involved in City government, they would certainly notice if they were not there. The Human Resources Division is responsible for assuring that all City employee matters are in compliance with federal and state laws, as well as the City’s Charter and local ordinances. Staff maintains all employee records and the City’s Personnel Policies and Procedures handbook. The division also coordinates the application and hiring process for new employees; and oversees the annual United Way campaign and employee appreciation events.

News about City government and events affecting citizens is distributed to the regional media and posted on the City’s website by the Public Information Officer.

The Facilities Management Division is responsible for maintaining around 90 buildings and facilities operated by the City and Sand Springs Municipal Authority – including maintenance of City parks.

The Fleet Maintenance Division keeps around 200 vehicles on the road – from compact cars to fire trucks – and maintains other equipment from lawn mowers to front-end loaders.

## City Attorney

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The City Attorney prepares or reviews ordinances and resolutions establishing City laws, regulations and policies. This position also addresses all legal matters – including litigation – and renders legal opinions based on the City Charter, the Code of Ordinances, and state and federal laws. The City Attorney also oversees the Municipal Judge and the City Prosecutor positions that serve the Municipal Court. The Municipal Judge renders decisions on traffic and criminal matters, and the City Prosecutor represents the City’s interests in Municipal Court matters.

## Finance

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The City’s Finance Department keeps track of revenues from many sources – including taxes, fees and charges for services. Staff prepares revenue forecasts for the July 1-June 30 fiscal year and works with the City Manager and department heads to budget annual expenditures with anticipated revenues. Finance Staff also tracks all expenditures and assures they are in compliance with the City’s Charter and Code of Ordinances, as well as state and federal laws. Financial reports are prepared monthly, and financial data is tracked for annual auditing by an independent auditing firm. The City regularly receives awards for excellence in financial reporting.

The City Clerk’s Office is located within the Finance Department and assures that all agendas, contracts and other documents of the City are prepared and maintained in compliance with all City, state and federal laws and regulations. The City Clerk also processes claims against the City and records search requests by the public.

The Municipal Court staff, also a part of the Finance Department, maintains records of all traffic and criminal offenses, and coordinates the payment of fines and issuance of warrants.



## Economic Development

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The Economic Development staff works with private development firms to bring new commercial and industrial opportunities to the City, as well as assists existing firms in growing their facilities, and expanding their market niche and employment base. Staff also develops and implements marketing strategies to promote the community's quality of life and heighten its appeal to visitors and prospective residents.

## Information Services

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The City operates a Windows-based computer hardware network serving around two dozen facilities. Information Services (IS) staff maintains each computer work station, its connection to the network, and the interfacing servers and support equipment. Most City departments use a common Sungard Public Sector software program for accounting and data management functions – including work order tracking for citizen and utility customer calls. Many departments have specialized software programs unique to their mission. IS staff also assists in maintaining the City's website. They are also instrumental in integrating the new Automatic Meter Reading (AMR) program into the City's utility billing system.

## Customer Service

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The City's Customer Service Department has the most direct contact with citizens. Customer Service staff address all utility billing and collection matters, as well as billings and collections for other monies of the City. Citizens establish utility accounts with Customer Service and make their monthly payments in person, by mail, by automatic bank account withdrawal, or through the convenient on-line bill pay option available on the City's website. Customer Service also receives and processes billing inquiries and other service needs for the City's over 12,000 utility customers.



## Planning

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The Planning Department oversees land uses in the city limits through use of the Comprehensive Plan, Zoning Code and Subdivision Regulations. The staff works with the Planning Commission and City Council to process subdivision plats, hear zoning cases and address other land use issues as submitted by citizens and developers. Staff also works with the Board of Adjustment to provide relief from provisions of the Zoning Code when special circumstances dictate.

Neighborhood Services staff reviews and issues building permits for all new residential and commercial construction activities, as well as renovations to existing buildings. Neighborhood Services staff also inspects all construction work using internationally-adopted building and trade codes. All trade contractors must have their state licenses registered with the City through Neighborhood Services.

Code Enforcement staff address public nuisance issues from high grass and weeds, to unsecured or dilapidated structures, to zoning and sign code violations. In many cases, public nuisances can be corrected by the City using an abatement process that assesses the costs of such work as a lien upon the property.

## Public Works

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As the City's largest department, the Public Works Department is responsible for the pavement, pipes and other infrastructure systems of the City. Within the Department are the Streets, Water, Wastewater, Solid Waste, Stormwater, Environmental Compliance, Engineering and Airport divisions.

Sand Springs has its own source of water in Shell and Skiatook lakes. Treated water is distributed to more than 12,000 customers in a 150 square-mile area ranging from Tulsa to Lake Keystone, and from northern Creek County to Skiatook Lake. Utility customers in the city limits also receive wastewater (sewer) and refuse disposal services by Public Works employees. Streets and stormwater drainage systems are maintained by their respective divisions, and the engineering staff oversees improvement projects from water and sewer lines to street upgrades. The Environmental compliance staff assures local businesses and industries properly discharge their sewage into the City's wastewater collection and treatment system.

Sand Springs-Pogue Municipal Airport is the closest general aviation airport to downtown Tulsa. With a 5,800-foot runway, it can accommodate all sizes of business aircraft. The City provides automated aviation fueling services, courtesy transportation and hangar rentals. The airport continues to provide for aviation-related businesses and services.

## Parks, Recreation and Cultural Affairs

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The Parks and Recreation Department manages the Case Community Center, which sees more than 100,000 visitors annually. It also manages the City's 13 developed parks encompassing more than 200 acres – including organized sports facilities for baseball, soccer, softball, rodeo and BMX bicycle racing at River City Park. Parks and Recreation staff works with Sand Springs Park Friends, a non-profit organization, to develop the 1,300 acre Keystone Ancient Forest preserve adjacent to Lake Keystone. Park Friends has been instrumental in providing patron amenities at the Case Center and has undertaken a fundraising drive to build a skate park.

There are also eight miles of walking and bicycling trails in Sand Springs, with a trail link to the regional River Parks trail system. Parks staff also coordinates operations at the Senior Citizens Center where seniors can socialize and eat lunch daily, as well as the Sand Springs Cultural and Historical Museum and The Canyons and Blackjack Ridge municipal golf course.

## Fire

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The Sand Springs Fire Department provides services beyond fighting fires. The bulk of their call volume involves assistance for medical emergencies with EMSA – the City's ambulance service provider. Firefighters are trained as basic and intermediate Emergency Medical Technicians and can stabilize critical patients until EMSA paramedic units arrive. This service is supported by a small fee on customer utility bills within the Fire Department's 70 square-mile service area. The City also participates in EMSA's voluntary TotalCare subscription program that covers all out-of-pocket expenses for patients needing an emergency ambulance transport.

Rural residents have the option of participating in a fire subscription program that covers all out-of-pocket expenses should a fire response be necessary to their home or property.

Firefighters are active in local education programs – reaching both schoolchildren and adults with life-saving information on fire safety. They also provide smoke detectors when requested to residents for home fire protection. Additionally, they are involved in numerous community service projects throughout the year.

## Emergency Management

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Disaster preparedness, response and mitigation are the responsibility of the City's Emergency Management Department. Staff maintains and tests the City's emergency warning siren system which can be activated for tornadoes, floods and other natural or man-made disasters. The Emergency Operations Center provides a centralized facility to coordinate the City's response should a disaster or large-scale emergency occur.

The City works with an information services firm to provide telephone emergency notification services in the event of a disaster. Residents can also register to receive free weather alerts through this service.

## Police

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The Sand Springs Police Department combines education and enforcement to accomplish its mission of keeping the community safe. Officers work with Neighborhood Watch groups to garner citizen awareness of public safety issues at the neighborhood level. The Citizens Police Academy and Volunteers in Police Service (VIPs) programs train citizens about law enforcement and to assist with certain police functions. There is also a Police Explorers unit for youths interested in law enforcement. The Department also conducts safety awareness campaigns and posts its call activities on-line through CrimeReports.com.

Many of the City's police officers have years of experience with the department and bring significant knowledge to their patrol, detective or administrative duty assignments. This knowledge, coupled with continual training and the use of technology, helps to keep crime rates well in check. All patrol officers now have access to an electronic ticketing system that improves their efficiency and keeps them safer when issuing traffic citations. Officers also use the CrimeReports.com data to focus patrol activities in areas where criminal activity is occurring.

The Communications Division staff receives more than 24,000 emergency and non-emergency calls annually for the Police and Fire departments. The division is linked to the regional Enhanced-911 telephone system; as well as regional, state and federal law enforcement data systems.

Animal Control officers impound dogs and other animals that are running at large to protect the public. The City operates an animal shelter and staff works diligently to adopt stray pets into good homes.

# Demographics & Miscellaneous Statistics

## CULTURAL AND RECREATION

Libraries .....	2
Rodeo Arena .....	1
Parks (developed) .....	14
Senior Citizen Center .....	1
Picnic Shelters .....	4
Pedestrian Trails .....	7
Parks & Open Space Acreage .....	263 (approximately)
Lakes (fishing) .....	2
Community Center .....	1 (with basketball court)
Nature Preserve .....	1
Golf Course .....	1
Tennis Courts .....	6 (lighted)
Amphitheater .....	1
Museum .....	1
Ball Diamonds/Fields .....	13 (5 softball, 8 baseball)
Soccer Fields .....	8 (2 lighted)
BMX Track .....	1 (lighted)

## PUBLIC SCHOOLS

High School .....	1
9th Grade Center .....	1
Middle School .....	1
Elementary Schools .....	5
Early Childhood Center .....	1
Basketball Courts .....	9
Employees .....	813 (403 certified)
Students .....	5,327
Average Students per Instructor .....	13

Police Personnel Includes Animal Control  
 Water Hydrants Information Received from Fire Chief on annually serviced hydrants  
 Manholes taken from assets worksheet

## GENERAL INFORMATION

Year of incorporation .....	1912
Form of government .....	Council/Manager
Population (INCOG 2008 estimate) .....	18,868
Citizen Advisory Boards .....	9
Area .....	22 square miles
Roadways .....	170 lane miles
Bond rating, Standard and Poors .....	A rating
Employee Positions Funded .....	248

## PUBLIC SAFETY

Police Calls .....	24,536
Police Stations .....	1
Police Personnel .....	35
Patrol Units .....	33
Fire Calls .....	3,054
Fire Stations .....	2
Fire Trucks .....	11
Fire Personnel .....	31

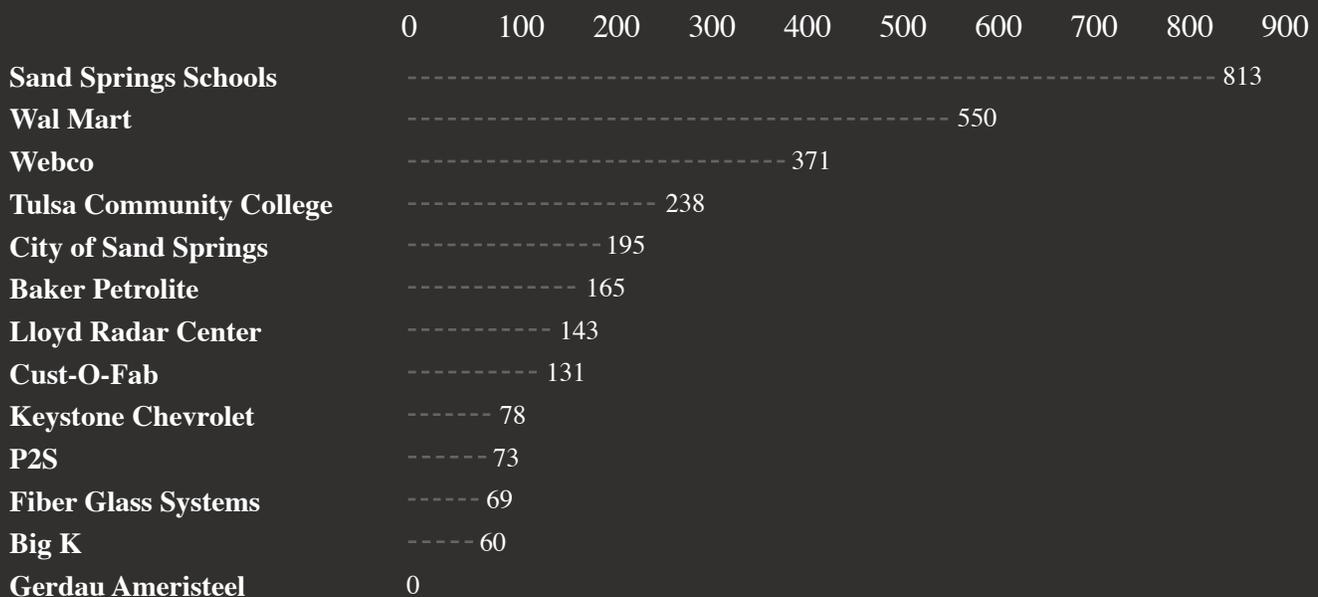
## WATER SYSTEM

Miles of Water Mains .....	448
Active Utility Connections .....	11,828
Water Hydrants .....	1305
Pump Stations .....	13
Water Storage Tanks .....	15
Treatment Plant .....	1

## SANITARY SEWER SYSTEM

Miles of Sanitary Sewer Lines .....	122
Manholes .....	2,040
Treatment Plant .....	1
Lift Stations .....	21
Lagoon Systems .....	4

## Principal Employers



## Economic Outlook

Sand Springs' economic picture in fiscal year 2010 continued its decline that began during the latter half of fiscal year 2009 due to the severe national recession. Furthermore, a local business that was a top contributor to the city's water revenues and franchise taxes closed its doors during the first quarter of fiscal year 2010. Sales tax revenues, the primary city governmental measure of local economic activity, dropped to a 5-year low as it posted an 8.4% reduction from that of the prior fiscal year. That, coupled with a reduction in franchise taxes and water revenues, forced City staff to halt unnecessary spending and to make sizeable budget cuts for the upcoming FY11 budget year. The citizens of Sand Springs also felt the effects of the deteriorating economy, as the unemployment rate in the Tulsa Metropolitan Area rose in 2009 from 4.9% to 7.7%.

Efforts have continued in developing the River West retail project, as IHOP, a nationally branded restaurant, was constructed in the shopping center and opened mid-summer. The City is now in the process of finishing the remaining demolition of existing buildings and installation of new public infrastructure to support the next phases of development for the project.

By the end of fiscal year 2010, the economic condition of the City showed little change; however, the decline in revenues began to slow down and the City's financial condition began to stabilize. The City continues to experience the longer-term effects of the national recession as unemployment rates remain high and household spending and utility consumption have declined. City officials continue to exercise caution in its spending and has implemented further budget cuts in the FY2011 budget in anticipation of a slow recovery from the effects of the recent national recession.

## Net Assets

	Governmental Activities		Business-type Activities		Total	
	2010	2009	2010	2009	2010	2009
<b>Assets</b>						
Current and other assets	\$ 13,516	\$ 12,491	\$ 13,473	\$ 10,870	\$ 26,990	\$ 23,361
Capital assets	37,469	36,946	64,979	65,744	102,448	102,690
<b>Total Assets</b>	<b>50,985</b>	<b>49,437</b>	<b>78,453</b>	<b>76,614</b>	<b>129,438</b>	<b>126,051</b>
<b>Liabilities</b>						
Long-term liabilities	9,420	10,326	16,078	16,788	25,497	27,114
Other liabilities	735	710	1,951	700	2,687	1,410
<b>Total liabilities</b>	<b>10,155</b>	<b>11,036</b>	<b>18,029</b>	<b>17,488</b>	<b>28,184</b>	<b>28,524</b>
<b>Net assets</b>						
Invested in capital assets	28,851	27,380	49,618	49,632	78,469	77,012
Restricted	7,723	7,083	624	612	8,346	7,695
Unrestricted	4,256	3,938	10,182	8,882	14,438	12,820
<b>Total net assets</b>	<b>\$ 40,830</b>	<b>\$ 38,401</b>	<b>\$ 60,423</b>	<b>\$ 59,126</b>	<b>\$ 101,254</b>	<b>\$ 97,527</b>

## Financial Reporting

This financial summary and history is based upon a condensed view of the City's assets and liabilities for all funds as of June 30, 2010. The data presented here was obtained from the audited financial statements included in the Comprehensive Annual Financial Report (CAFR) which provides complete disclosure. This statement distinguishes between governmental and business-type activities. Taxes and intergovernmental revenues principally support governmental activities. The governmental activities of the City include general government, financial administration, public safety, highways and streets, and culture and recreation. Business-type activities are functions intended to recover all or a significant portion of their costs through user fees and charges. Business-type activities include water and wastewater; refuse collection, stormwater management, golf course and airport.

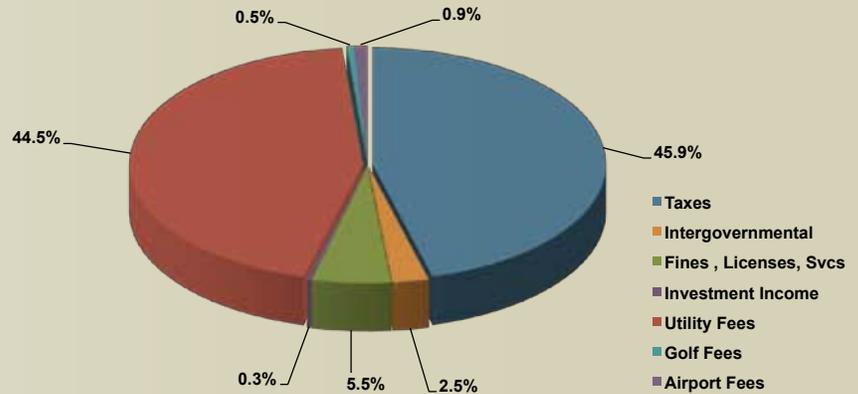
Net assets, the amount in which assets exceed liabilities, may serve over time as a useful indicator of a city's financial position. It is a snapshot of the City's entire resources and obligations, or net worth, at the close of the fiscal year.

The City of Sand Springs' combined net assets were \$101.2 million as of June 30, 2010, which consists of \$40.8 million in governmental activities and \$60.4 million in business-type activities. The City's combined net assets increased by \$3.7 million or 3.8% over the prior year.

# Total Operating Revenues

Tax revenues are relied on heavily by local government for governmental programs. For the City of Sand Springs 45.9% of the total operating revenues is attributable to taxes, which consist of sales tax, use tax, franchise tax, hotel tax, payment in lieu of taxes, and E911 tax. Utilities revenue for fiscal year 2010 amounted to 44.5% of total operating revenues. The chart reflects the total operating revenues, excluding other revenue sources, for the General Fund and the Enterprise Funds only; Special Revenue, Capital Projects and Debt Service Funds are not included.

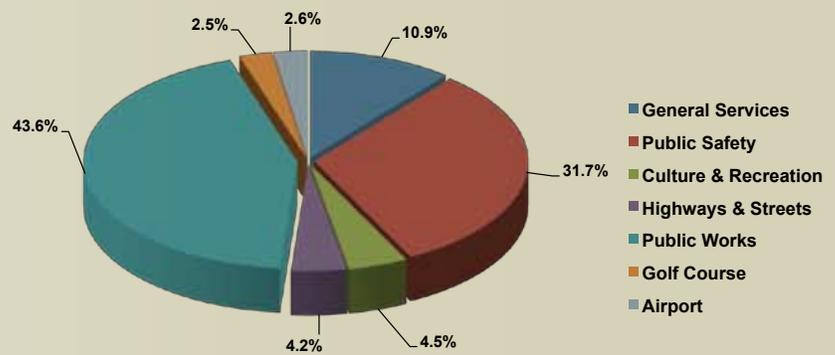
Operating Revenues by Source  
\$26,175,916



# Total Operating Expenses

The City's expenses cover a variety of services, with 32% related to public safety and 44% related to water, sewer, solid waste, stormwater and streets. The City's total operating expenses decreased in the current year by 7.0% to \$20.3 million. The chart reflects the total operating expenses, excluding other uses, for the General Fund and the Enterprise Funds only; Special Revenue, Capital Projects and Debt Service Funds are not included.

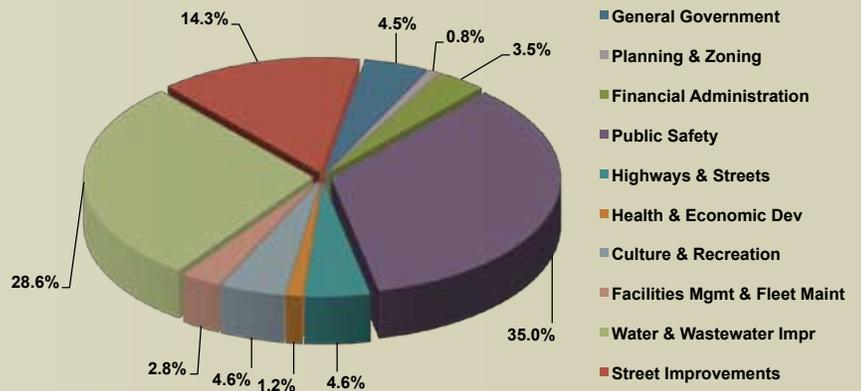
Operating Expenses by Function  
\$20,341,283



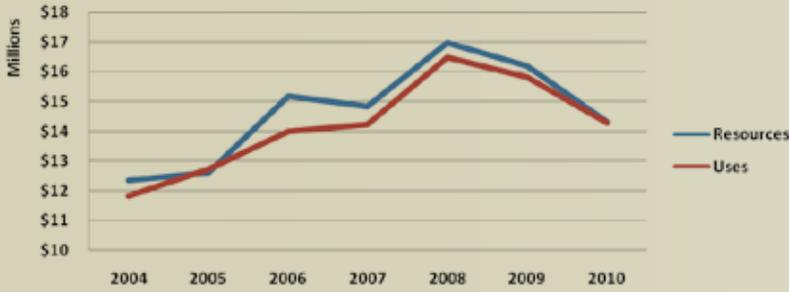
# General Fund

The majority of the City's basic services, such as police, fire, street maintenance, parks and recreation, and general administration are reported in the General Fund. Sales taxes and franchise fees finance most of these activities. Sales tax collections, the City's largest revenue source, were \$8,982,429 in fiscal year 2010, a decrease of 8.4% from the prior fiscal year. The City of Sand Springs' 3.5% portion of the 9.017% sales tax assessed is used to fund the City's general expenses (\$5.1 million), water and sewer improvements (\$2.6 million), and street improvements (\$1.3 million).

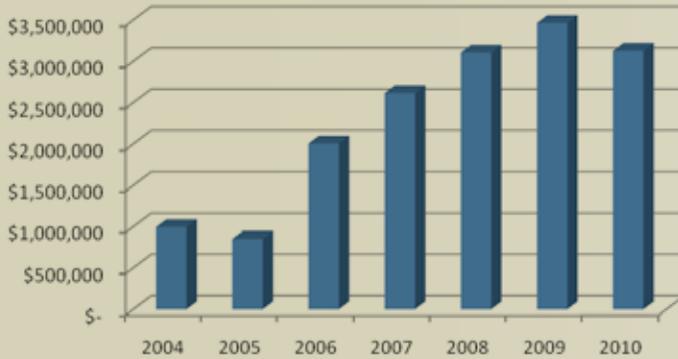
Where your sales tax goes



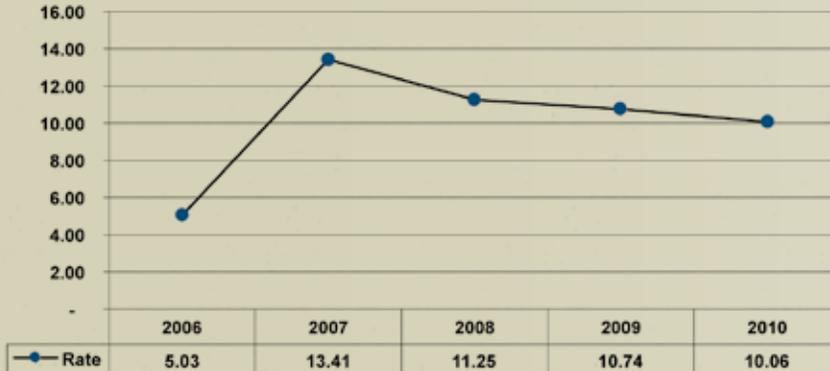
### General Fund Resources & Uses



### General Fund - Fund Balance Seven Year Comparison



### Trend in Millage Rates



### Millage Rates by Entity



## General Fund - Continued

The General Fund resource and use trends, which include revenues, expenditures, and transfers, for fiscal years 2004 through 2010, are as follows. Resources decreased 11.7% from fiscal year 2009 to fiscal year 2010 while uses decreased 9.7%. The reduction in resources and uses is primarily the result of declining sales tax and other revenues due to the severe national recession. Beginning fund balance is not included in resources.

The fund balance (equity) of the City's General Fund decreased \$332,214 to \$3.1 million from the prior year balance of \$3.5 million. This decrease is largely due to reduced tax revenues in 2010. Fund balance is an important measure in the General Fund because it reflects the primary functions of the government and includes primarily local tax revenues. The Council has established a policy for maintaining the unreserved fund balance in the General Fund at not less than 10% of net revenues. The total unreserved fund balance at year end was \$2.6 million, or 26.7% of net revenues.

## Debt Administration

The Oklahoma Constitution limits the amount of outstanding general obligation bonded debt of the municipality for non-utility or non-street purposes to no more than 10% of net assessed valuation. Property tax may only be levied to repay principal and interest on general obligation bonded debt approved by voters and any court-assessed judgments. Property taxes levied by the City are billed and collected by the County Treasurer's Office and remitted to the City on a monthly basis.

For the year ended June 30, 2010, the City's net assessed valuation of taxable property was \$123,936,609 with a millage rate of \$10.06. The decrease in millage rate is a result of a reduction in outstanding general obligation bonds as they have been paid down.

The property tax is divided among several government entities. The total millage rate for calendar year 2010 is \$122.52. One mill represents \$1 of tax charged per \$1,000 of assessed property.

## Long Term Debt

The City's long term debt is comprised of capital leases, general obligation bonds, notes payable, and revenue bonds. Funds used to retire the City's debt are currently derived from sales tax, property tax and utility revenues. A large portion of the \$8.3 million outstanding general obligation bonds is for the construction of a new community center, which was constructed and opened for business in 2009. No new general obligation bonds were issued in fiscal year 2010. Included in the capital leases payable is the financing of a fire pumper, purchased in 2009. Included in the \$13.9 million notes payable are loans with the Oklahoma Water Resources Board totaling \$9 million which financed sewer improvements.

TOTAL DEBT OUTSTANDING FISCAL YEAR ENDED JUNE 30, 2009 AND 2010			
FISCAL YEAR	2010	2009	Increase (Decrease)
General Obligation Bonds	\$ 8,310,000	\$ 9,195,000	\$ (885,000)
Capital Leases Payable	307,769	368,838	(61,069)
<b>Total Governmental Activities</b>	<b>8,617,769</b>	<b>9,563,838</b>	<b>(946,069)</b>
Capital Leases Payable	35,601	91,328	(55,727)
Notes Payable	13,946,941	13,916,658	30,283
Revenue Bonds Payable	1,390,000	2,120,000	(730,000)
<b>Total Business-Type Activities</b>	<b>15,372,542</b>	<b>16,127,986</b>	<b>(755,444)</b>
<b>Total Outstanding Debt</b>	<b>\$ 23,990,311</b>	<b>\$ 25,691,824</b>	<b>\$ (1,701,513)</b>

Note: Excludes component units, benefits payable and accrued compensated absences

## Sand Springs Economic Development Authority (SSEDA)

SSEDA, a public trust created by The Greater Sand Springs Chamber of Commerce, that works with the City of Sand Springs Economic Development Authority to promote development of industry and commerce in Sand Springs.

The SSEDA governing body is comprised of eight members - two appointed council members and six members nominated by the Chamber of Commerce and approved by the City Council.

## Sand Springs Cultural & Historical Museum Trust Authority (SSCHMTA)

The SSCHMTA, a public trust, was created to collect, preserve and interpret historical information and artifacts pertaining to the community, to promote the development of industry and culture, to profile educational and recreational facilities, and pursue various activities which will benefit and strengthen culture and economy of the City and the State of Oklahoma. The Sand Springs City Council appoints the members of the Sand Springs Cultural and Historical Museum Trust Authority. The Trust is proud to not only continue, but to enhance its commitment to the education, preservation and promotion of Sand Springs' unique history and rich heritage.

Classroom presentations, group tours of the exhibit hall, membership meetings, and presentations to civic organizations are always open to the public and free of charge.

The museum gallery is located at 9 East Broadway. For more information, call 246-2509.

## John M. Hess Award M. David “Pete” Riggs



For nearly two decades, David Riggs was Sand Springs' man at the State Capitol. For four decades, he has served as the senior partner at one of Tulsa's most prestigious law firms. And for more than a half century, M. David "Pete" Riggs has given back to the community that he was born and raised in.

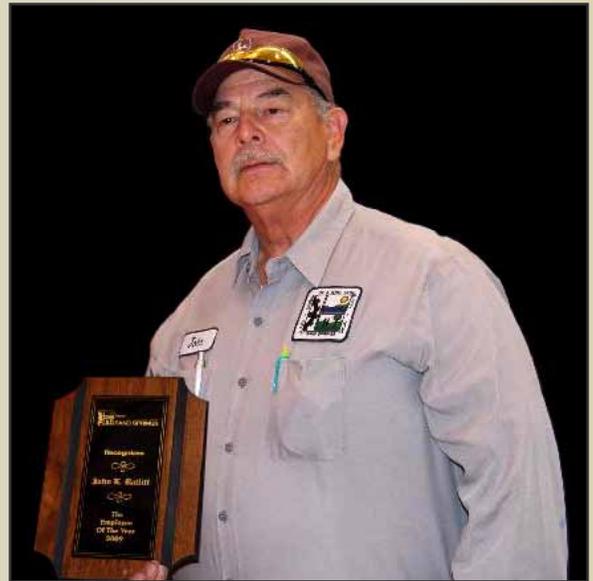
Riggs' service to Sand Springs, along with other significant missions important to future generations, earned him the 2010 John Hess Award for Outstanding Citizenship. The Hess Award is dedicated to former Sand Springs Mayor John M. Hess and is the highest form of recognition that is bestowed by Sand Springs' City government.

Riggs began his service to the community in 1960 as a counselor for delinquent and neglected children with the Tulsa County Juvenile Court. He later became an administrator and referee for the court during his decade-long tenure.

He was elected to the Oklahoma House of Representatives in 1970 and served District 66 – which included portions of Sand Springs – until 1986. He then served two years in the Oklahoma State Senate. During his legislative career, Riggs earned a reputation as one of the state's most distinguished and respected lawmakers. In 1988, he began practicing law on a full-time basis as senior partner of the Riggs, Abney, Neal, Turpin, Orbison and Lewis law firm.

Riggs continues to be active in many civic organizations throughout the area. In recent years, he has devoted much of his public service to preserving and protecting the environment – including past chairmanships of the Oklahoma Wildlife Conservation Commission, the Oklahoma Nature Conservancy and the Sutton Avian Research Center. His service to the community has generated awards from more than two dozen organizations.

## Employee of the Year John Ratliff



In the City of Sand Springs' Street Division, there are a multitude of tasks to perform. John Ratliff has performed nearly every one of them, and his supervisors say he will perform any one of them at any time.

It is such diversity and dedication that earned Ratliff the most coveted honor a City employee can receive – Employee of the Year for 2009.

Ratliff joined the Street Division as an equipment operator in April 2002 and was promoted to foreman in February 2004. His aptitude is exceeded by his attitude. If there's a job to be done – any job – Ratliff rolls up his sleeves without hesitation.

Many times the Street Division is called upon to use its resources to help in areas that are distant from fixing curbs or patching potholes. Ratliff encourages employees to become Jacks of all trades. He also encourages a "can do" teamwork attitude, even when it requires significant stretching of abilities or resources.

In accepting the award, Ratliff said the Street Division is able to accomplish its myriad of tasks because it has employees who are willing and able to do whatever it takes for the community. The award is a reflection on them.

The Street Division often has to work in extreme conditions when no one else wants to be outside. Ratliff is always there to get the job done and gets his satisfaction from knowing that the fundamental City services citizens depend on are being covered.

## Hometown Hero

The 2010 Sand Springs Hometown Hero Award went to a lady who has been a part of the business, social, educational and spiritual community for many decades. Ramona Ellison has benefitted the community with her valuable knowledge and experiences, as well as her enthusiastic and warming personality.

The Hometown Hero Award is presented annually to a distinguished citizen during the Sand Springs Herbal Affair and Festival.

Ellison has helped many families in their quest to call Sand Springs home through her four decades in the real estate business. She and her husband Leslie were among the founders of Limestone National Bank in Sand Springs – now a part of American Heritage Bank;

She served on the Sand Springs Board of Education for 15 years and has been active in many local civic and charitable groups – including Pilot Club of Sand Springs, Osage Hills Sand Springs Chapter of the Daughters of the American Revolution, Sand Springs Museum, United Way, American Heart Association, Salvation Army and Tulsa Boys Home.



She is also a Young Life Christian organization sponsor and has provided financial assistance to a number of area college students.

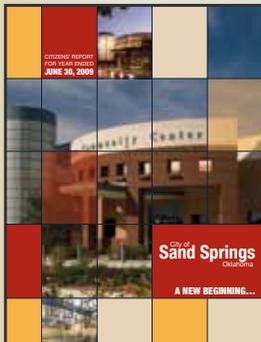
## Acknowledgments

The presentation and development of this report would not have been possible without the special efforts of the PAFR Committee and cooperation of contributing staff members, Sand Springs Leader Newspaper, and Tulsa County.

We would also like to express our appreciation to the Mayor, City Council, and City Manager for their interest and support regarding City financial operations.

PAFR Committee: Janice Almy, Greg Fisher, Kelly Lamberson, Twyla Miller, and Andrew Templeton.

The Government Finance Officers of the United States and Canada (GFOA) has given an Award for Outstanding Achievement in Popular Annual Financial Reporting to the City of Sand Springs for its Popular Annual Financial Report for the year ended June 30, 2009 titled, "A New Beginning". The Award for Outstanding Achievement in Popular Annual Financial Reporting is a prestigious national award-recognizing conformance with the highest standards for preparation of state and local government popular reports.



## City Manager's Letter



Dear Citizens of Sand Springs:

The City of Sand Springs will be a century old in 2012. As a community, we have faced many ups and downs since our humble beginnings.

The 2010 fiscal year presented unprecedented budget challenges for City government. City leaders had to bridge a significant gap between revenues and expenditures while maintaining core governmental services that are essential to the community's safety and quality of life.

City leaders had reached out in recent years to other governmental agencies, the business community, civic and spiritual groups, non-profit entities and individuals to form partnerships for prosperity. By working together, we realized we could advance our community's goals and missions more quickly. Those partnerships helped Sand Springs address its recent economic issues head on, and enabled many programs and services to continue in the community.

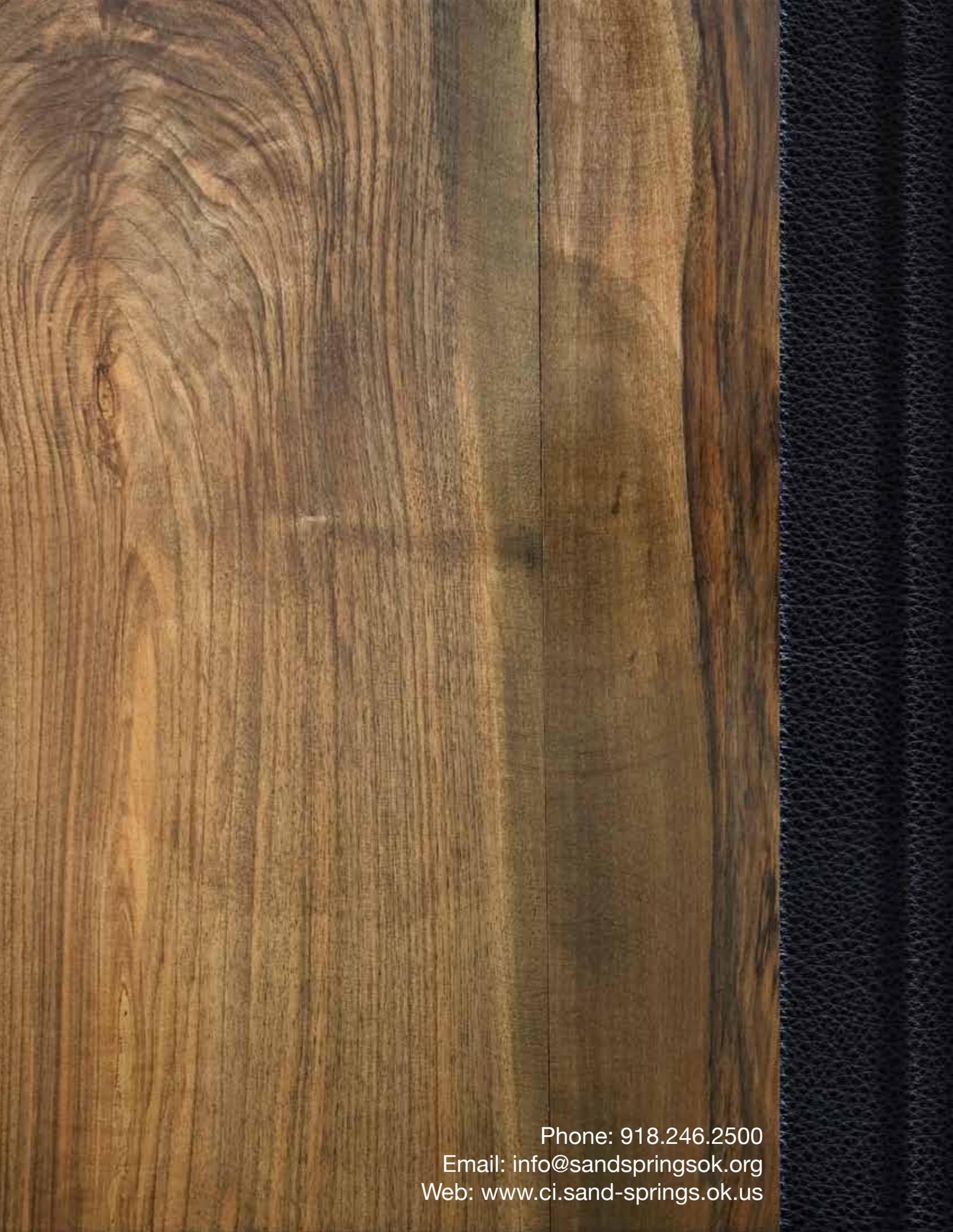
The partnerships have also weaved a web of cooperation and community spirit that will continue in the coming years. As the local, regional and national economies begin to look up, Sand Springs will be in a sound position to take full advantage of prosperous opportunities.

We are more than just a community on the western edge of Tulsa County. Our partnerships have meshed with other communities in the Tulsa metro area to achieve regional goals that will benefit our citizens and those well beyond our immediate borders.

Our partnerships have greatly benefitted us in recent years. They will now take us to prosperous heights, and will transform concepts and goals into realities that will allow us to thrive in our City's next century.

Respectfully,

E. Bruce Ford  
Interim City Manager



Phone: 918.246.2500  
Email: [info@sandspringsok.org](mailto:info@sandspringsok.org)  
Web: [www.ci.sand-springs.ok.us](http://www.ci.sand-springs.ok.us)