



CITY OF SAND SPRINGS, OKLAHOMA

Sand Springs Fire Department -- Neighborhood Services Division
108 E. Broadway, P.O. Box 338, Sand Springs, Oklahoma 74063-0338
Phone: (918) 246-2572 – Fax: (918) 245-0372

BEVERAGE/BEER LICENSE RENEWAL NOTICE

Who must apply: Any place of business selling alcoholic beverages within the corporate limits of Sand Springs must register their state license with the City. All registrations are effective July 1 and expire June 30 the following year. Renewals are accepted after June 1.

What is required: Applicants **must submit a copy of their new Oklahoma Sales Tax Permit and a copy of their ABE Permit or County Beverage Permit**, along with this completed renewal form and the appropriate fees -- Liquor Store \$700.00, Mixed Beverage \$900.00, Wine \$450.00, and Beer License \$20.00.

How to apply: Renewal applications will be accepted by mail, in person or on-line. The mailing address is at the top of this page. The Neighborhood Services Division is located in the Fire Administration Building, 108 E. Broadway. Office hours are 8 a.m. to noon, and 1 p.m. to 5 p.m., Monday through Friday. On-line applications can be completed and submitted by utilizing the City’s website www.sandspringsok.org and clicking on the “quick links” tab of the licenses and permits section.

COMPANY NAME: _____

STREET / MAILING ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

TELEPHONE: _____ FAX: _____

OWNER/CONTACT: _____

FEDERAL TAX ID #: _____ SOCIAL SECURITY #: _____

PERMIT TYPE:	Mixed Beverage	_____
	Package (Liquor) Store	_____
	Beer	_____
	Wine Sales	_____

NOTE: Failure to maintain current licenses may result in issuance of a Municipal Court citation with a maximum fine of \$200.00 for each day a violation exists.