



CITIZENS' REPORT
for Fiscal Year Ended June 30, 2015

The City of Sand Springs, Oklahoma



Message from the CITY MANAGER

Dear Citizens,

In the past year, I have learned one very important thing about this community- it is so resilient! In March, Sand Springs was hit by a devastating tornado. Every civic group, church, business and neighbor was eager to help those with storm damage or losses.

Even our City parks and buildings were hit by the storm but volunteers came out in full force to pick up tree limbs, debris and cut down fallen trees. We have started rebuilding and it is very obvious how much pride each citizen has in our town. In tough times, it is crucial to remember this strength and resiliency.

As a City, our finances have certainly seen their highs and lows, too. We are on a strong path of financial resiliency by strengthening our economic development efforts and continuing to beautify Sand Springs through regular litter cleanups, infrastructure and park improvements. This community is truly Growing Together.

Thank you for being a part of the success of Sand Springs through your volunteer efforts and lending a helping hand to your neighbors.

“Never doubt that a small group of thoughtful, committed citizens can change the world; indeed, it’s the only thing that ever has.” - Margaret Mead

Sincerely,

Elizabeth Gray



In This Report

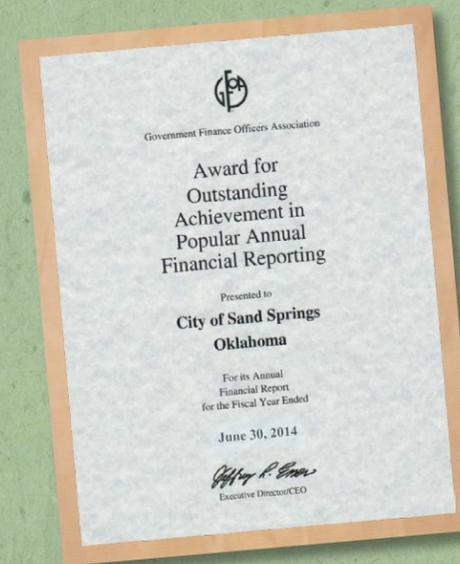
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About This Report

This Citizen’s Report is part of the City’s continuing efforts to inform citizens about our community and city government. This report provides brief, descriptive information about the city government’s organizational structure and financial position.

The information in this report summarizes the City’s financial position based on the detailed financial statements found within the 2015 Comprehensive Annual Financial Report (CAFR.) The financial statements were prepared in conformance with Generally Accepted Accounting Principles (GAAP) and audited by an independent accounting firm, receiving an unqualified (clean) opinion. The numbers in this Citizen’s Report are presented in an unaudited non-GAAP format. The financial information for the City’s discretely presented component units; Sand Springs Economic Development Authority (SSEDA) are excluded from this report.

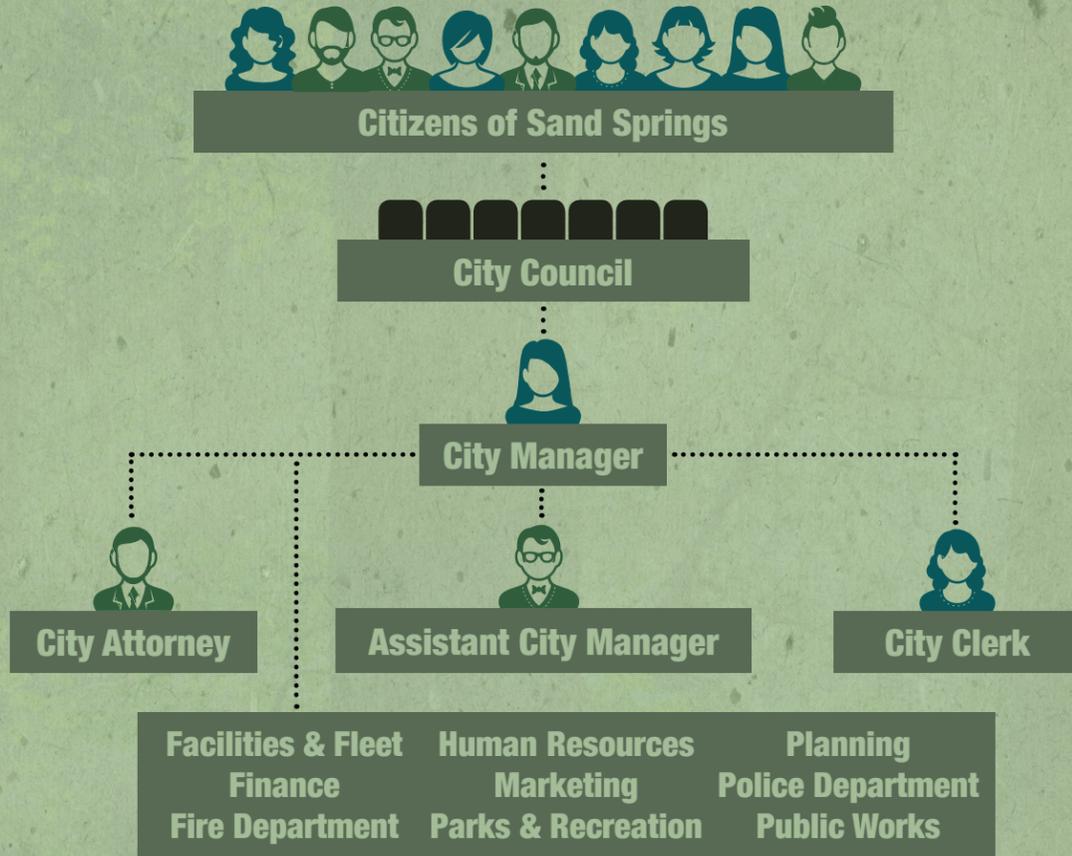


The Government Finance Officers Association of the United States and Canada (GFOA) has given an Award for Outstanding Achievement in Popular Annual Financial Reporting to the City of Sand Springs for its Popular Annual Financial Report for the fiscal year ended June 30, 2014. The Award for Outstanding Achievement in Popular Annual Financial Reporting is a prestigious national award, recognizing conformance with the highest standards for preparation of state and local government popular reports.

In order to receive an Award for Outstanding Achievement in Popular Annual Financial Reporting, a government unit must publish a Popular Annual Financial Report, whose contents conform to program standards of creativity, presentation, understandability and reader appeal.

An Award of Outstanding Achievement in Popular Annual Financial Reporting is valid for a period of one year only. City of Sand Springs has received a Popular Award for the past 19 consecutive years. We believe our current report continues to conform to the Popular Annual Financial Reporting requirements, and we are submitting it to GFOA.

City Organization



Excellent EMPLOYEES

Take a look at some of our excellent staff and some of the honors they achieved this year



Employees of the Year Nominees:
(Left to Right) Joe Medlin, Brian Stacy, Justin Hall, Vernon Smith, Jared "Dugan" Ridenour, Ed Simpson and Kenny Penrod.



Officer John Tillman received the Don Bylerly Memorial Award for DUI Enforcement.



Sand Springs Rotary's Firefighter of the Year, Ray Hall and Officer of the Year, Joshua Reed.



Marketing Manager Kasey St. John was honored by Oklahoma Magazine as a Top 40 Under 40 in the state.

DEMOGRAPHICS

for the City of Sand Springs

City Founded 1911
Incorporated 1912

Average Household Size 2.57
Median Household Income \$56,401
Median House Value..... \$119,250
Median Gross Rent..... \$694
Housing Start Permits 48
Residential Subdivisions 100+



2015 Population: 19,553



Males: 9,202* Females: 10,137*
Median Resident Age: 34.3

*Based on 2010 Census Data



High school graduate or higher..... 88.9%
Bachelor's degree or higher 21.1%
Graduate or professional degree..... 5.7%
Unemployed 4.3%

\$ 2015 Budget: \$90,464,697 \$

City Sales Tax Rate 3.5% Property Tax Rate..... \$125.88
Assessed Property Value.... \$129,590,630 Debt per Capita \$282

County..... Tulsa and Osage
Form of City Government..... Council-Manager
City Employees 233

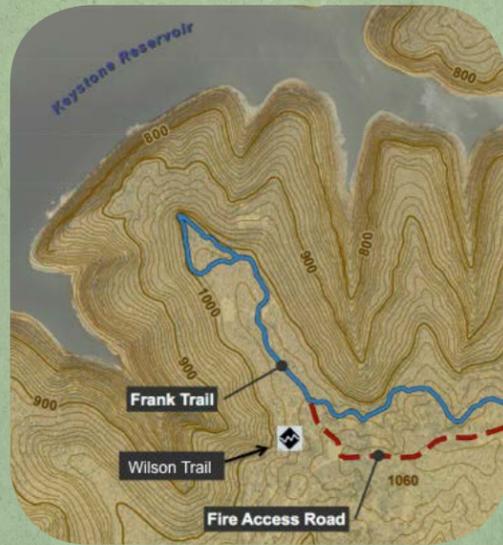


This theme pays tribute to the Keystone Ancient Forest, a beautiful example of rustic Sand Springs topography with more than five miles of trails for the public to enjoy.

Open regularly on Saturdays for open hikes, the Keystone Ancient Forest has grown more popular than ever. Usage of the trails has grown, as hikers enjoy interpretive sign panels, rustic wood/stone seating benches and colorful outdoor trail maps. With these modest improvements, trail use has climbed from 700 hikers annually to well over 1,200 this past year- nearly all referred simply by word of mouth!

The Sand Springs Parks Department partners with volunteer trail guides who greet and host visitors amidst the largest protected Crosstimbers forest remnant in Oklahoma. We are truly grateful for this wonderful team of park volunteers and encourage you to come check out the forest on one of our many hike dates!

For updates on open hike dates or events in the Keystone Ancient Forest, "Like" the Keystone Ancient Forest Facebook page and view the events calendar at www.sandspringsok.org.



Where is it located? It's located along the eastern shoreline of Lake Keystone, approximately 10 minutes drive west from the Case Center. Exit 209th W. Avenue off SS Expressway, travel North, 2 miles. The black gate is on the left.

When is the forest open for hikes? From 8am-2pm on the 2nd Saturday of each month and more! Plan to depart the property no later than 2pm... allow 1-2 hours to hike. Hikes are subject to cancellation due to hazardous weather. Call the parks office (246-2561) just before your hike if conditions are questionable. Unauthorized visitation outside these dates is not allowed!

What about trails & facilities? Currently there are two trails- the Frank Trail and the Childers Trail. Both trails start/stop near the edge of the paved parking lot. The Frank Trail is 1.4 miles distance one-way and is rated moderate in hiking difficulty. This trail provides an overlook of the historic Arkansas River (and the river crossing point made by Washington Irving in 1832). Trail surface is compacted gravel and bare soil. The Childers Trail is rated easy and is 6/10th mile in distance. This trail rises and falls gently and is ADA compliant, showcasing a smooth asphalted surface and connectivity to the parking lot. There are 2 portable restrooms located near the parking lot. One is ADA accessible. There is no running water.

What are trail guides? Trail guides are official representatives of the City of Sand Springs Parks Department, who coordinate public visitation to the forest. They are in charge of the property (and your hiking group) during your visit. They are there to help you enjoy your visit and to ensure a basic level of public safety. They may hike with you (if you wish and there are enough volunteers) or stay behind to monitor the parking area.

Trail guide responsibilities include: volunteering for monthly hike events; opening/closing the property; welcoming guests and answer questions; contacting first responders in an emergency situation; and enforcing forest rules.

Call the Sand Springs Parks Department if you're interested in becoming a trail guide, 918-246-2561.

Is there any historical significance to the site? Yes, not only does the site hold ecological (natural) history and reflect what this region of Oklahoma "looked like" for centuries- but famed American author Washington Irving depicted the site extensively in his 1832 book "A Tour on the Prairies".

What rules are in force? Hiking on OPEN dates only; no pets; no trash and please leave only footsteps!

Awards & Honors



Hometown Hero

Cynthia Phillips

Cynthia “Cindy” Phillips is the epitome of a hometown hero. Cindy graduated from Charles Page High School in 1983 and loves Sand Springs with all her heart. Throughout the years, she has been civically involved in the community with the Sertoma Club, Pilot Club, Sand Springs Community Services, South Sand Springs Senior Citizens Apartments, Inc. Board of Directors, Sand Springs Cultural and Historical Museum Trust Authority, Sand Springs Child Development Center Board, Sand Springs Economic Development Authority and the Sand Springs Chamber of Commerce Board.

Among her many causes, she was instrumental in founding the Sand Springs Child Development Center, a non-profit childcare facility in 2003. Cindy is known in the community for always lending a helping hand.

Thank you, Cindy, for your continued service. We can't wait to see what you work on next!



John M. Hess Award for Outstanding Citizenship



The John M. Hess Award for Outstanding Citizenship is awarded annually to a Sand Springs citizen who has demonstrated excellence in the giving of time and talents to the Sand Springs community while also setting high standards of integrity for others to follow.

Cynthia Phillips has exemplified these accomplishments of civic duty and character for more than two decades and continues to find ways to serve Sand Springs citizens. Cynthia's numerous accomplishments and activities in the community made her a clear choice for the 2015 award. Cynthia embodies the conscience of

Sand Springs as a person who continually endeavors to touch the lives of others—many of whom she may never cross paths with directly but are nevertheless, firmly embraced within her heart.

Employee of the Year

Vernon Smith began working for the City of Sand Springs in 1976 as the Construction Inspector. He has worked as a Utilities Director, Public Works Administrator, Economic Development Director and is currently the Infrastructure Planning Administrator. Vernon helps determine where improvements need to be made to our existing public infrastructure based on condition, capacity, and future growth potential. Vernon has personally written many successful grant applications for the City which have resulted in several million dollars for our community from non-City sources.



Whether it is helping someone else within Public Works, or any other department in the City, his knowledge is vast and others recognize that. He is passionate about his work and always has the best interest of our citizens in mind when he makes a decision.

Thank you, Vernon, for your years of dedication and hard work in this community!

MEMBERS OF THE *City* Council



The City of Sand Springs operates under a Council-Manager form of government established by the Charter. The Mayor and Council are the legislative body, they appoint the City Manager as well as the City Attorney, City Judge, City Treasurer and City Clerk. The Council is comprised of the Mayor, Vice-Mayor and five council members who are elected to serve three-year terms, with the Mayor and Vice Mayor being elected annually by the Council. The seven members represent each of the City's six wards, with one member serving in an at-large position.



*Mayor
Mike Burdge
Ward 3*



*Vice Mayor
John Fothergill
Ward 4*



*Brian Jackson
Ward 6*



*Jim Spoon
At-Large*



*Beau Wilson
Ward 5*

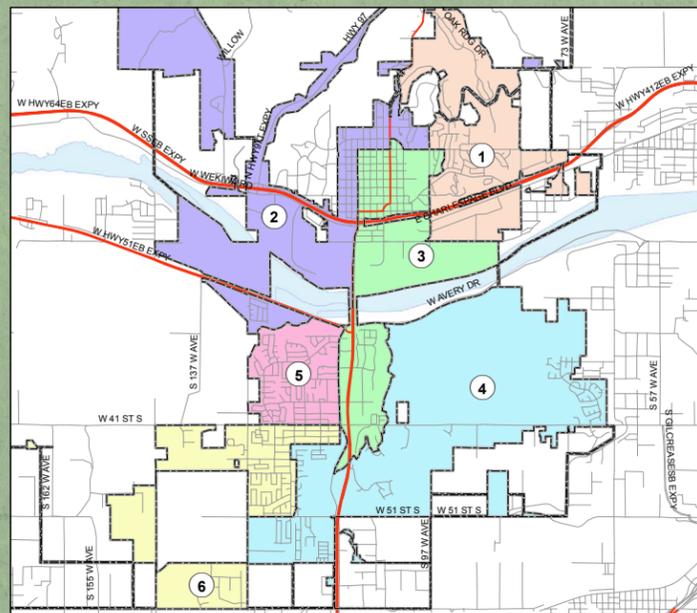
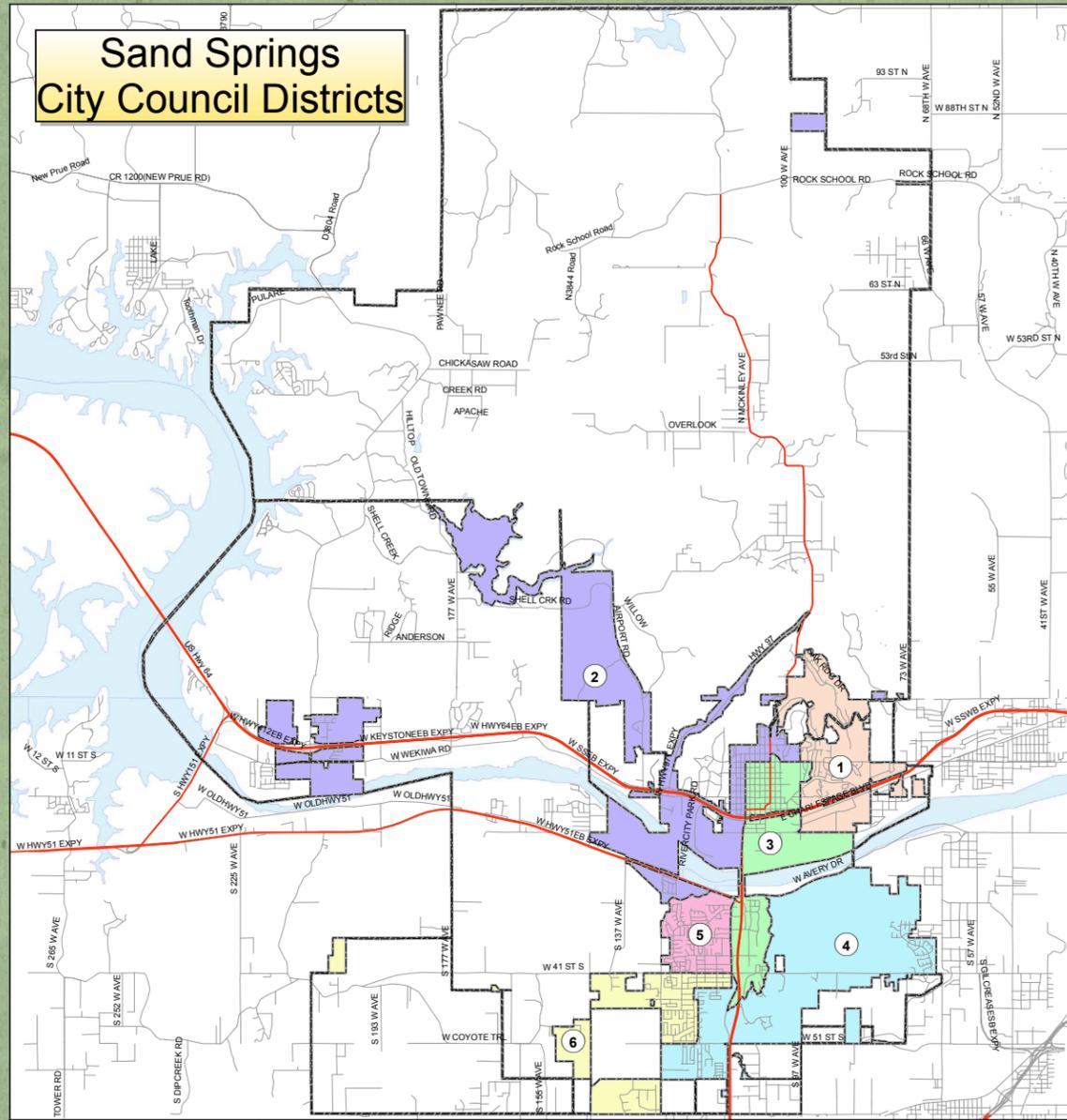


*Michael Phillips
Ward 1*



*Dean Nichols
Ward 2*

Sand Springs City Council Districts



0 1.25 2.5 5 Miles

*Scale bar relates to main map above.

Legend

- Highways
- Streets

Council Districts

- 1
- 2
- 3
- 4
- 5
- 6
- Water Bodies



Map prepared by
City of Sand Springs
Engineering Dept.
March, 2014
Data Source: INCOG

What We Do Well: Community Projects for FY15



*River City Park Cleanup (post storm)
and baseball reconstruction*



*Starbucks and
Holiday Inn opening*

WELCOME TO YOUR

Sand Springs

STARBUCKS®



What We Do Well: *Community Projects for FY15*



New CNG trash truck



\$20k Park Friends donation



Clean Cities bi-fuel truck award



SS Rotary \$70k donations

What We Do Well: *Community Projects for FY15*



*Splashpad
Groundbreakings*



SAND SPRINGS CITY WIDE!

YARD SALE

SATURDAY, JUNE 20

*First City-wide
Garage Sale*



Case donation to River City Park

Financial Report



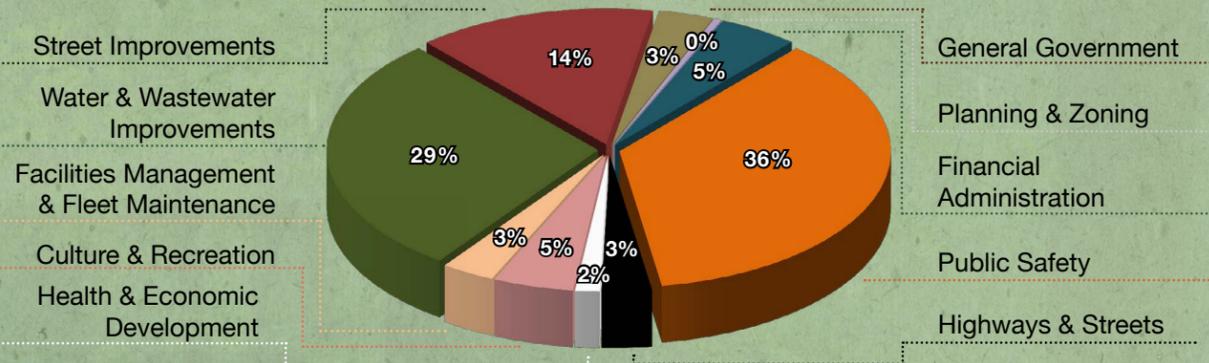
The following is an overview of the City's financial operations for the fiscal year ended June 30, 2015. The data included in this review is not in accordance with generally accepted accounting principles (GAAP) as only selected information is presented. All data is, however, compiled from the City's Comprehensive Annual Financial Report (CAFR) which does comply with GAAP. The City's discretely presented component units, the Sand Springs Economic Development Authority and the Sand Springs Cultural and Historical Museum Trust Authority, are excluded from this report.



Sales Tax

Sales tax collections, the City's largest revenue source, totaled \$10,631,021 in fiscal year 2015. Significant expenditures include Public Safety and Water and Wastewater improvements, which totaled 36.2% and 28.6% respectively.

Where Does Your Sales Tax Go?



The City levies a 3 1/2 cent sales tax on taxable sales within the City. It is recorded as revenue within the General Fund and then transferred as follows:

- 2c** Retained in the General Fund to fund operating expenses
- 1c** Transferred to the Capital Improvement Water & Wastewater Fund to fund water and sewer improvements.
- 1/2 c** Transferred to the Street Improvement Fund to fund street improvements

The sales tax rate inside the city limits of Sand Springs is 8.92% of eligible sales. Of that 8.92% total sales tax rate; Tulsa County's rate is 0.92%, City of Sand Springs' rate is 3.5%, and the State of Oklahoma is 4.5%. Of every dollar spent within the city limits \$0.09 is collected, only \$0.035 goes to the City:



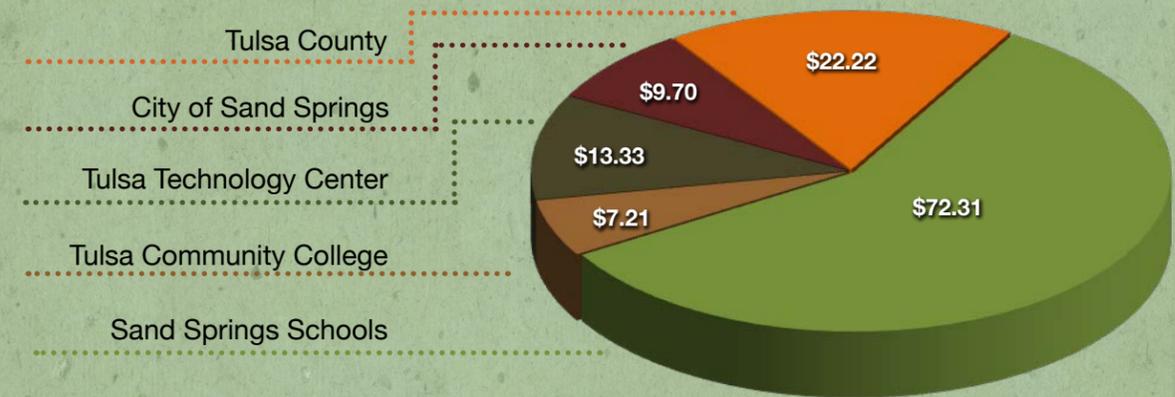
- 4.5c** - State of Oklahoma
- 3.5c** - City of Sand Springs
- 1c** - Tulsa County



Property Tax

Property tax may only be levied to repay principal and interest on general obligation bonded debt approved by voters and any court-assessed judgments. The property tax is divided among several entities. The total millage rate for calendar year 2015 is \$124.77.

Millage Rates by Entity (Property Tax) \$124.77



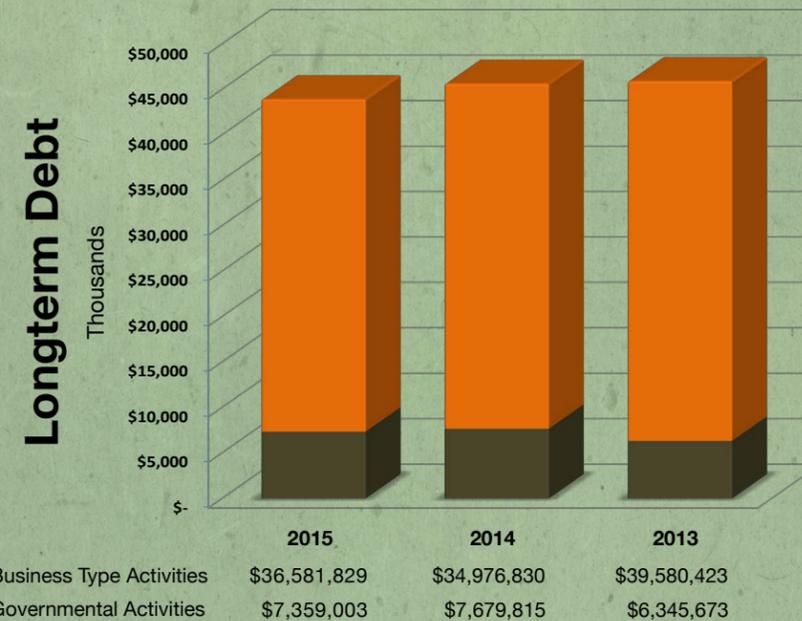
Of Your Total Property Tax Bill:

- 7.77% - City of Sand Springs (outstanding general obligation bonds)
- 57.95% - Sand Springs Schools
- 34.27% - Tulsa County, Tulsa Community College and Tulsa Technology Center

The tax bill for a home in Sand Springs valued at \$150,000 would be approximately \$1,747; \$250,000 would be approximately \$2,994.



Outstanding Debt



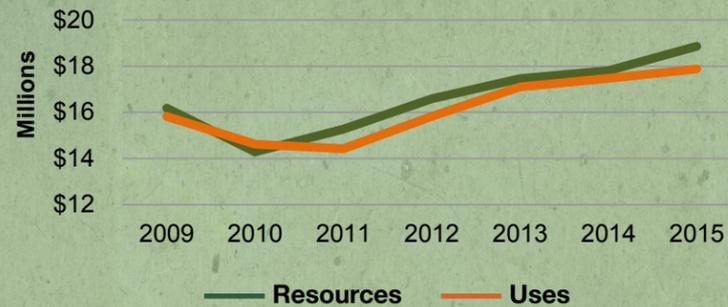
The City's outstanding debt is comprised of capital leases, general obligation bonds, notes payable, and revenue bonds. Funds used to retire the City's debt are currently derived from sales tax, property tax and utility revenues. Total outstanding debt for fiscal year 2015 was \$43,940,832, representing a decrease of \$1,715,813 over prior year.



City's Operating Funds

The majority of the City's basic services, such as police, fire, neighborhood services, street maintenance, parks and recreation, and general administration are reported in the General Fund. Sales and use taxes and franchise fees finance most of these activities.

General Fund Resources & Uses



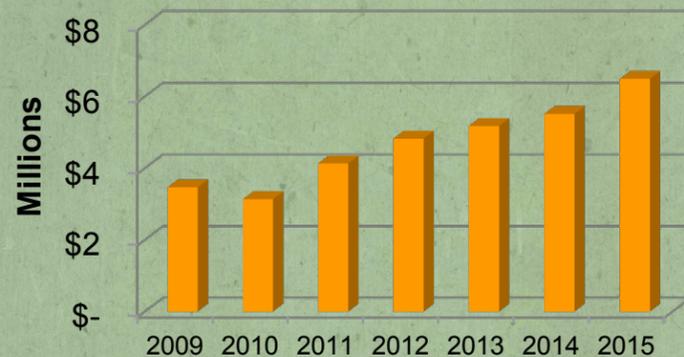
The City's utilities, golf course and airport enterprises are reported in the Municipal Authority Trust Funds, which includes user fees charged to customers to help cover all or most of the cost of these services.



General Fund

The General Fund resource and use trends, which include revenues, expenditures, and transfers, for fiscal years 2009 through 2015, are as follows. Resources increased 5.9% from fiscal year 2014 to fiscal year 2015, while uses increased 2.4%. Beginning fund balance is not included in resources in the following chart.

General Fund - Fund Balance Seven Year Comparison



Within governmental funds, equity is reported as fund balance, which is the difference between fund assets and liabilities reflected on the balance sheet. At the end of fiscal year 2015 the fund balance for General Fund increased \$980,991 from the prior year to \$6.5 million. This increase is largely due to an increase in tax, intergovernmental and service revenues. The Council has established a policy for maintaining the unassigned fund balance in the General Fund at not less than 15% of net revenues. Unassigned fund balance is amounts that are available for any purpose. Net revenues equal total revenues less required sales tax transfers out. The total unassigned fund balance at year end was \$3.2 million, or 19.0% of net revenues.



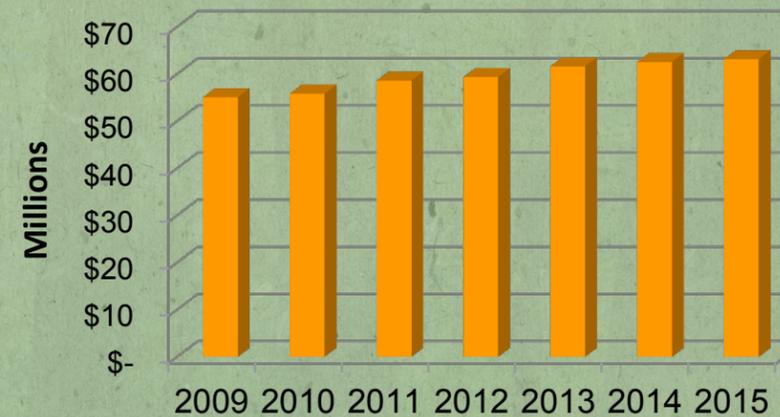
Municipal Authority Enterprise Operating Funds

The City's water and wastewater utilities, solid waste, golf course and airport are accounted for in the enterprise operating funds. The charts below represent the operating funds of the Municipal Authority Trust; the project funds are not included. Included in the revenues of the enterprise funds is contributed capital, which represents the accumulated contributions for enterprise capital asset acquisition from various sources including the City of Sand Springs governmental project funds. Depreciation on capital assets totaling \$2.8 million is included in the expenses. The revenue and expense trends, which include revenues, expenses, and transfers, for fiscal years 2009 through 2015, are as follows. Revenues increased 50.2% from fiscal year 2014 to fiscal year 2015, and expenses increased 52.1%. The increase in revenues from \$21.8 million to \$32.8 million was largely due to the wastewater treatment plant upgrade and public works facility projects recorded as contributed capital in fiscal year 2015.

MA Operating Funds Revenues & Expenses



MA Funds Net Assets Seven Year Comparison



Within proprietary and fiduciary funds equity is reported as net assets, which is the difference between fund assets and liabilities reflected on the statement of net assets. At the end of fiscal year 2015 the net assets for the Water Utility fund decreased after transfers for the year, but overall the combined net assets of the MA Operating Funds increased \$614,937 to \$63.1 million from the prior year. This increase is

largely due to capital asset additions for infrastructure. Unrestricted net assets are the accessible resources available to provide services to the residents of Sand Springs if no additional revenues or resources were obtainable. The total unrestricted net assets at year end were \$9.2 million.

Governmental Activities Revenues and Expenses....



Governmental activities include the City's basic services such as police, fire, street maintenance, neighborhood services, general administration and parks and recreation. These services are funded by taxes, franchise fees, fines, and federal and state grants. The tables below show revenues by source and expenses by program for all Governmental activities. Total revenues amounted to \$20.1 million with the major source being sales and use taxes at \$11.1 million.

General Services include expenses for administrative offices including City Council, City Manager, City Clerk, Legal, Finance, Information Services, Neighborhood Services, and Human Resources. Also included in General Services are the costs of support for maintaining city buildings and vehicles. Public Safety reflects the expenses associated with providing police and fire protection to the citizens. Culture & Recreation reflects expenses associated with services that enhance the culture of the community and include maintenance of parks and recreational activities. Highways and Streets reflect expenses for maintenance and capital improvements to highways and streets. Total expenses for governmental activities amounted to \$15.5 million with Public Safety being the largest at \$8.2 million.

Governmental Revenues by Source
\$20,073 (in thousands)



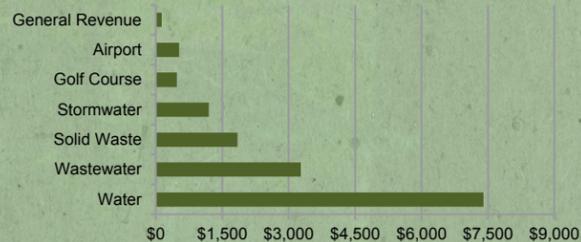
Governmental Expenses by Program
\$15,494 (in thousands)



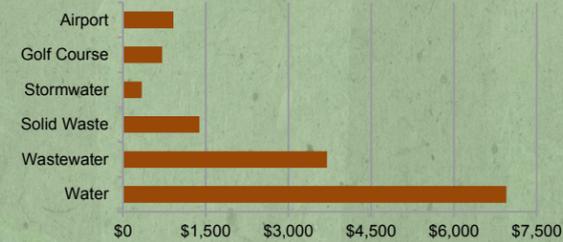
Business-Type Activities Revenues and Expenses....

Business-Type Activities report activities for goods and services that generate revenue, similar to private enterprise. Generated revenue should cover the costs of operations. The City is your water/wastewater utility providing water and wastewater for residents and businesses. The water revenues, totaling \$7.3 million, are generated from charges for water sold to area residences and businesses. Also included are fees charged to customers for wastewater, solid waste, stormwater, airport and golf course. Total revenues for business-type activities amounted to \$14.8 million. Total expenses for business-type activities totaled \$14.0 million.

Business-Type Revenues by Source
\$14,840 (in thousands)



Business-Type Expenses by Program
\$13,996 (in thousands)



The City of Sand Springs AS A WHOLE

Statement of Net Assets.....

Net assets, the amount in which assets exceed liabilities, may serve over time as a useful indicator of a city's financial position. It is a snapshot of the City's entire resources and obligations, or net worth, at the close of the fiscal year. The largest portion of the City's net assets (71.3%) reflects its investment in capital assets.

The City's combined net assets were \$118.9 million as of June 2015, which consists of \$42.2 million in governmental activities and \$76.7 million in business-type activities. The City's combined net assets increased by \$5.5 million over the prior year.

	2015	2014	2015	2014	2015
Assets:					
Current and other assets	\$ 19,913	\$ 19,340	\$ 37,789	\$ 48,311	\$ 57,702
Capital assets	40,578	37,309	78,329	66,754	118,907
Total assets	60,491	56,649	116,118	115,065	176,609
Deferred Outflows of Resources:					
Deferred amount on refunding	29	44	-	-	29
Deferred amount related to pension	647	-	-	-	647
Total deferred outflows	676	44	-	-	676
Liabilities:					
Long-term liabilities	15,918	8,879	37,494	38,850	53,412
Other liabilities	1,270	1,199	1,945	817	3,215
Total liabilities	17,188	10,078	39,439	39,667	56,627
Deferred Inflow of Resources:					
Deferred amounts related to pension	1,785	-	-	-	1,785
Net assets:					
Invested in capital assets	33,248	33,255	51,548	50,419	84,796
Restricted	10,590	9,113	2,386	2,468	12,976
Unrestricted	(1,644)	4,247	22,745	22,511	21,101
Total net assets	\$ 42,194	\$ 46,615	\$ 76,679	\$ 75,398	\$ 118,873

* in thousands



Interested in More Financial Info?

Visit the City's website at www.sandspringsok.org

The City's financial statements are designed to provide Sand Springs' citizens, taxpayers, customers, investors, and creditors with a general overview of City finances and to demonstrate the City's accountability of the resources it receives and expends.

The information in this report is drawn from the City of Sand Springs Comprehensive Annual Financial Report (CAFR) for the fiscal year ended June 30, 2015. This report's financial data is consistent with Generally Accepted Accounting Principles (GAAP).

Please review the CAFR online, or call the City Clerk at 918-246-2503 to request a copy. City Council meetings are held the second and fourth Mondays of every month.



Website www.sandspringsok.org

Go here to...

- Pay for City Utilities
- Apply for a Permit
- Contact your City Councilor
- View Meeting Agendas
- See Refuse Schedule Changes
- And so much more!



Facebook facebook.com/SandSprings.OK

Go here to...

- Get updates on the latest City news
- Hear about community events
- Learn about City facilities and programs
- See photos of current City projects



Instagram [@sandspringsok](https://instagram.com/sandspringsok)

Go here to...

- See photos of City happenings
- Learn about City projects



Twitter [@Sand_Springs_OK](https://twitter.com/Sand_Springs_OK)

Go here to...

- See regular updates from our website's newsfeed!

Stay connected, plug yourself in and take pride in Sand Springs! #sandspringspride

Helpful Numbers

MISCELLANEOUS

- American Environment
- Landfill 918-245-7786
- Army Reserve 918-447-0470
- Berryhill Fire Dept 918-446-1211
- Chamber of Commerce... 918-245-3221
- Charles Page Family Center 918-245-6592
- Charles Page Library 918-591-4585
- Dept of Human Services . 918-430-2300
- Dept of Transportation.... 918-245-9531
- Fish & Wildlife 918-518-7458
- Green Country Fire Dept
 - Emergency 918-241-3794
 - Non-Emergency.... 918-241-7204
- Harry T Pratt Library 918-591-4595
- Osage County 918-287-3150
- Post Office..... 918-245-1637
- Recycling Center 918-584-0584
- Rock Fire Dept..... 918-245-1155
- Salvation Army 918-245-2237
- Sand Springs Community Services..... 918-245-5183
- Sand Springs Health Center 918-591-6100
- Sand Springs Leader..... 918-245-6634
- Sand Springs Schools..... 918-246-1400
- Sand Springs Railway 918-245-8625
- Social Security Offices 866-931-7106
- TCC West 918-595-8100
- TTC Sand Springs Campus 918-828-1300
- Tulsa County..... 918-596-5000
- Tulsa Transit..... 918-582-2100
- Unemployment Office 918-245-9544
- Vital Records 918-582-4973
- WindyCrest Sailing Club.. 918-242-9771
- Workforce Oklahoma..... 918-358-3662

CITY CONTACT INFORMATION

- Police/Fire Emergency..... 911
- Police Non-Emergency.... 918-246-8777
- Dial 918-246-2500 + four digit extension
- Animal Control..... 2543
- Canyons at Blackjack Ridge Golf Course.....918-246-2606
- Case Community Center 2661
- City Clerk..... 2503
- City Manager 2501
- Customer Service (Utility Billing) 2527
- Emergency Management 2610
- Finance Department..... 2515
- Fire Administration 2549
- Human Resources Department..... 2506
- Marketing Department 2504
- Municipal Court..... 2530
- Museum.....918-246-2509
- Neighborhood Services/Code Enforcement..... 2572
- Parks & Recreation Department..... 2561
- Planning Department..... 2575
- Pogue Airport 2605
- Police Administration 2531
- Public Works Administration 2579
- Senior Citizens Center..... 2567
- Stormwater Department..... 2589
- Utility Billing (Customer Service) 2527
- Utilities (after hours emergency service) 2595

UTILITIES

- AEP/PSO 877-237-2886
- AT&T 800-499-2020
- Cimarron Telephone Co... 918-865-3311
- Cox Cable..... 918-665-0200
- Indian Electric Co-Op..... 918-358-2514
- ONG 918-834-8000
- Verdigris Valley Electric.... 918-371-2584
- Water Improvement District 14 918-245-1857

HOSPITALS & URGENT CARE

- Hillcrest Medical Center .. 918-579-1000
- Hillcrest Hospital South... 918-294-4000
- OSU Medical Center 918-587-2561
- St. John Medical Center.. 918-744-2345
- St. John Sapulpa..... 918-224-4280
- St. John Urgent Care Center..... 918-245-1119
- Saint Francis Hospital 918-494-2200

HOTELS

- Best Western 918-245-4999
- Days Inn..... 918-245-0283
- Hampton Inn..... 918-245-8500
- Holiday Inn Express..... 918-585-7000





City of Sand Springs

100 E. Broadway · Sand Springs, Oklahoma 74063
Phone: 918.246.2500 · Web: www.sandspringsok.org

www.facebook.com/SandSprings.OK

