



## 2020 NEW VENDOR APPLICATION REQUEST

**Event Date is: Saturday, April 18, 2020**

Thank you for your interest in our show! We are typically FULL each year, but spaces may become available (sometimes late). Please complete this request form and attach any additional information (photos) you wish to supply. Additional instructions are at the bottom of the form. By completing this form, you are not guaranteed space for the show. If the request is granted, an Herbal Affair event organizer will contact you to officially invite you to register and make payment. Thank you!

**Business Name:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City, State, Zip:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Cell:** \_\_\_\_\_

**E-mail Address:** \_\_\_\_\_

**Oklahoma Sales Tax ID No. :** \_\_\_\_\_

Please check the appropriate box (s) and give brief description of all items you offer for sale.

**Grower/Producer Vendor:**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Arts & Crafts Vendor:**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Food Truck/Vendor:**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Wine Vendor:**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Entertainment Vendor (\*please include website/ You Tube/etc. links to view your performances)**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**Booth Size You Would Request if Invited to Participate (please check):**

**10'x10' (Cost would be \$125)**

**10'x20' (Cost would be \$250)**

**10'x30' (Cost would be \$375)**

**Food Truck (Cost would be \$375; your space is 10' x 30',  
plan on self contained electricity and water resources)**

If invited, vendors should plan to set up on Friday, April 17 after 5:30 p.m. in the event area. All booths are on asphalt/concrete. Typical booth space is bare curb on street; no power. Vendors shall comply with payment of sales taxes generated on the day of the show, to the Oklahoma Tax Commission. We will provide sales tax payment location at the event before you depart. All vendor sites shall be 100% picked up and departed from the event area by 7 p.m. on the day of the event.

**Instructions to submit:**

- 1) Please complete this PDF form.
- 2) Consider adding 1-2 additional photos (No photo larger than 2MB. Total attachments shall not exceed 4MB in size, or they will not transmit.)
- 3) Send the completed PDF form and photo(s) vial email to [HerbalAffair@sandspringsok.org](mailto:HerbalAffair@sandspringsok.org) or,
- 4) Send the completed form and hard copies of 1-2 printed photos (USPostal or hand deliver) to:

**Grant Gerondale  
Herbal Affair & Festival  
100 E. Broadway Street  
Sand Springs, OK 74063**

**Thank you!**