

# Sand Springs – Pogue Airport

## Airport Advisory Board

### Meeting Notice and Agenda

#### Regular Meeting

Thursday, June 11, 2020

5:30 p.m.

Airport Terminal Conference Room

Sand Springs-Pogue Airport

3200 Airport Road

Sand Springs, Oklahoma 74063

#### 1. CALL TO ORDER

#### 2. ROLL CALL

#### 3. MINUTES

The minutes of the May 14, 2020 Regular Airport Advisory Board meeting are included in the agenda packets for the Board's review and approval.

ACTION: \_\_\_\_\_

#### 4. ISR 1000 COMMITTEE REPORT

Committee Chairman and Board Members will discuss airport improvements, upcoming events and any activities including scheduled events of interest.

Items to be discussed:

- a) Advertising, marketing for Sand Springs Pogue Airport (SSPA)
- b) Schedule of events for SSPA
- c) Renovations/improvements to airport terminal
- d) Governmental Affairs Report

NO ACTION

#### 5. ENGINEERS REPORT

Staff and Board members will discuss any pending airport CIP projects of interest, Federal Aviation Administration (FAA)/Oklahoma Aeronautics Commission (OAC) funding.

Items to be discussed:

- a) Update on any upcoming projects FAA projects for the airport.

NO ACTION

#### 6. FAA APPLICATION FOR CARES ACT GRANT AGREEMENT

Staff and Board member will review/discuss the Federal Aviation Administration (FAA) application agreement to request funds available for airports in the CARES (Coronavirus Aid, Relief and Economic Security) Act.

- a) Board members and staff will discuss grant application agreement from the FAA to request \$30,000 in funds made available in the CARES Act.

ACTION: \_\_\_\_\_

**7. FEASIBILITY OF INSTALLING JET-A FUEL SYSTEM**

Staff and Board members will discuss the feasibility of installing Jet-A system/providing service at SSPA.

Items to be discussed:

- a) Board members and staff will discuss the feasibility of City of Sand Springs/Sand Springs Municipal Authority installing Jet-A system/providing service at SSPA.

ACTION: \_\_\_\_\_

**8. AIRCRAFT HANGAR DEVELOPMENT**

Board Members and Staff will discuss airport hangar construction, infrastructure, codes and any other information associated with hangar development at airport.

Items to be discussed:

- a) Construction of hangars, infrastructures, codes and information for hangar development.

ACTION: \_\_\_\_\_

**9. AIRPORT SUPERVISOR'S MONTHLY MANAGEMENT REPORT**

The Airport Supervisor will update Board members about upcoming events, activities, and general operations of the airport.

Items to be discussed:

- a) Monthly Management Report.
- b) Updates Ullrich Aviation Hangar, Sand Springs Home Hangar

NO ACTION

**10. ADJOURNMENT**

The next Airport Advisory Board Meeting is scheduled for Thursday, July 9, 2020.

This agenda was filed in the office of the City Clerk and posted at 10:00 am on June 8, 2020 on the digital display board located in the lobby of the Sand Springs Municipal Building, 100 East Broadway, Sand Springs, Oklahoma 74063, by Janice L. Almy, City Clerk.

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Sunnie Smith, Public Works Administrative Specialist