

PLANNING COMMISSION
Regular Meeting Minutes
Monday, January 13, 2020
4:00 p.m.
Case Community Center
1050 W. Wekiwa Rd., Rooms A, B, and C

MEMBERS PRESENT: Paul Shindel, Chairman 5-1
Harold Neal, Vice-Chairman 5-1
Jason Mikles, Secretary 5-1
Joe Shelton 6-0
Tom Askew 6-0

MEMBERS ABSENT: Keri Fothergill 3-3
Patty Dixon 5-1

STAFF PRESENT: Elizabeth Gray, City Manager
Brad Bates, City Planner/Asst. Director-Community Dev.
Grant Gerondale, Community Development Director
Cynthia Webster, Recording Secretary

The Sand Springs Planning Commission met in a regular session on Monday, January 13, 2020 at the Case Community Center, 1050 W. Wekiwa Rd., Rooms A, B, and C, pursuant to the agenda filed with the City Clerk's office, posted on the display window located in the first floor lobby of the Sand Springs Administration Building, 217 N. McKinley, Sand Springs, Oklahoma, and posted on the City of Sand Springs website at www.sandspringsok.org at 9:15 a.m., January 6, 2020, by Cynthia Webster.

1. Call to Order

Chairman Shindel called the meeting to order at the noted time of 4:00 p.m.

2. Roll Call

Chairman Shindel called for an individual roll call with members replying in the following manner: Ms. Dixon, no response; Mr. Mikles, here; Mr. Shelton, here; Mr. Shindel, here; Mr. Neal, here; Mr. Askew, here; Ms. Fothergill, no response.

Ms. Dixon and Ms. Fothergill were noted as absent.

3. Minutes of December 9, 2019

Commissioners considered approval of the minutes from the December 9, 2019 meeting.

Mr. Shelton made a motion that the minutes of December 9, 2019 be approved as presented. Mr. Mikles seconded the motion.

With no further discussion, Chairman Shindel called for the vote recorded as follows: Mr. Mikles, aye; Mr. Shelton, aye; Mr. Shindel, aye; Mr. Neal, aye; Mr. Askew, aye. The motion carried 5-0-0.

4. SUP-55

City Planner Bates presented the staff report. The Planning Commission is being asked to conduct a public hearing and complete the Findings of Fact and Conclusions of Law for a Specific Use Permit to allow a medical marijuana processing facility (Use Unit 25) at 421 S. Lincoln, Ste. I.

Chairman Shindel opened the public hearing at 4:02 p.m. Applicant Greg Hambric was present for questions.

Chairman Shindel closed the public hearing at 4:03 p.m.

Chairman Shindel stated that the Planning Commission would now complete the Findings of Fact and Conclusions of Law.

Mr. Shelton made a motion that the project will have a minimal effect on the adjacent property. Mr. Neal seconded the motion.

With no further discussion, Chairman Shindel called for the vote recorded as follows: Mr. Mikles, aye; Mr. Shelton, aye; Mr. Shindel, aye; Mr. Neal, aye; Mr. Askew, aye. The motion carried 5-0-0.

Mr. Neal made a motion that the community welfare will not be adversely affected by the project. Mr. Mikles seconded the motion.

With no further discussion, Chairman Shindel called for the vote recorded as follows: Mr. Mikles, aye; Mr. Shelton, aye; Mr. Shindel, aye; Mr. Neal, aye; Mr. Askew, aye. The motion carried 5-0-0.

Mr. Shelton made a motion that the project will not have an impact on public facilities. Mr. Neal seconded the motion.

With no further discussion, Chairman Shindel called for the vote recorded as follows: Mr. Mikles, aye; Mr. Shelton, aye; Mr. Shindel, aye; Mr. Neal, aye; Mr. Askew, aye. The motion carried 5-0-0.

Mr. Shelton made a motion to approve the safeguards as outlined in the staff report. Mr. Neal seconded the motion.

With no further discussion, Chairman Shindel called for the vote recorded as follows: Mr. Mikles, aye; Mr. Shelton, aye; Mr. Shindel, aye; Mr. Neal, aye; Mr. Askew, aye. The motion carried 5-0-0.

Mr. Mikles made a motion that all procedural requirements have been met and recommended approval of SUP-55 to City Council. Mr. Neal seconded the motion.

With no further discussion, Chairman Shindel called for the vote recorded as follows: Mr. Mikles,

aye; Mr. Shelton, aye; Mr. Shindel, aye; Mr. Neal, aye; Mr. Askew, aye. The motion carried 5-0-0.

5. SUP-15-A

The Planning Commission is being asked to determine notification requirements for SUP-15-A, an application for expansion of use at Eagle's View RV Park located at 20601 W. Wekiwa Rd. City Planner Bates went over the typical notification requirements.

Mr. Neal made a motion to post one sign two weeks prior to the hearing date, mail notifications to property owners with 300' of the subject property 20 days prior to the hearing date, publish a legal ad two weeks prior to the hearing date and set a date for public hearing on February 10, 2020. Mr. Mikles seconded the motion.

With no further discussion, Chairman Shindel called for the vote recorded as follows: Mr. Mikles, aye; Mr. Shelton, aye; Mr. Shindel, aye; Mr. Neal, aye; Mr. Askew, aye. The motion carried 5-0-0.

6. SUP-56

The Planning Commission is being asked to determine notification requirements for SUP-56, a Specific Use Permit to allow a medical marijuana growing facility, at 1150 E. Charles Page Blvd. City Planner Bates went over the typical notification requirements.

Mr. Shelton made a motion to post one sign two weeks prior to the hearing date, mail notifications to property owners with 300' of the subject property 20 days prior to the hearing date, publish a legal ad two weeks prior to the hearing date and set a date for public hearing on February 10, 2020. Mr. Mikles seconded the motion.

With no further discussion, Chairman Shindel called for the vote recorded as follows: Mr. Mikles, aye; Mr. Shelton, aye; Mr. Shindel, aye; Mr. Neal, aye; Mr. Askew, aye. The motion carried 5-0-0.

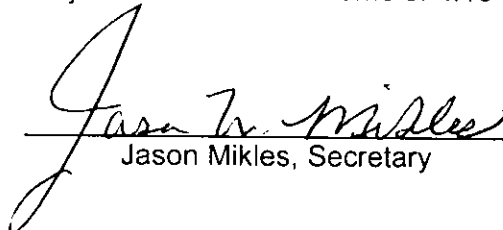
7. Director's Report

City Planner Bates reminded members that the meetings have been moved to the second Monday of every month to allow time between the Planning Commission and City Council meetings. This will speed up the process for applicants.

8. Adjournment

There being no other items, the meeting was adjourned at the noted time of 4:13 p.m.

2/10/20
Date of Approval


Jason Mikles, Secretary