

**MINUTES OF REGULAR MEETING  
SAND SPRINGS CULTURAL & HISTORICAL MUSEUM TRUST AUTHORITY**

**Tuesday, February 16, 2021 - 6:00pm  
Sand Springs Museum  
9 East Broadway - PO Box 1807  
Sand Springs, OK 74063**

MEMBERS PRESENT:	Steve Clem	3-0
	Mayme Crawford	3-0
	Debbie Nobles	2-1
	Cynthia Phillips	3-0
	Vicki Sisney	2-1
	Grady W. Whitaker	2-1
MEMBERS ABSENT:	Nathan Woodmansee	0-1

The Sand Springs Cultural & Historical Museum Trust Authority met via teleconference for a special meeting pursuant to the agenda filed at the City Clerk's office and posted on the digital display board located in the lobby of the Sand Springs Municipal Building, 100 E. Broadway, Sand Springs, Oklahoma.

**1. CALL TO ORDER**

Trustee Clem, Chairman, called the meeting to order at 6:11 pm.

**2. ROLL CALL**

Parks Administrator, Joy Turner, called for an individual roll call with members replying in the following manner:

Clem, here	Crawford, no answer	Nobles, here	
Phillips, here	Sisney, here	Whitaker, here	Woodmansee, no answer

Let it be noted, trustee Crawford joined via teleconference after the roll call at 6:13pm.

**3. CONSENT AGENDA**

Trustee Sisney moved to approve the below matters listed under "consent". Trustee Whitaker seconded the motion. Trustee Whitaker voiced his concerns about the attendance listed on the minutes. Parks Administrator, Joy Turner stated she would double check the attendance records.

- a. Approval of the Minutes of the January 19, 2021 regular SSCHMTA meeting.
- b. Financials & Monthly Disbursements
- c. Bills

Parks Administrator, Joy Turner, called for an individual roll call with members replying in the following manner:

Clem, aye	Crawford, aye	Nobles, abstain
Phillips, aye	Sisney, aye	Whitaker, aye

The motion carried 5-1-0

**4. MUSEUM ASSOCIATION REPORT**

No report

**5. DIRECTOR’S REPORT**

In Ginger’s absence, Diana Phillips reported that Ginger has been finalizing the information for the Story Boards. The Museum has not been open to the public due to the weather. Ginger joined the teleconference meeting at 6:19pm. Ginger continued her report by informing the trust about the two railroad exhibits that are currently on display. Ginger asked when the HVAC system would be installed. Ginger reported the Open/Close sign is currently missing for the Museum. February 25<sup>th</sup> at 1:00pm is a meeting for the storyboard set up by Ginger for anyone in the trust to attend. Larry Chance is the second lifetime member signed up for the Museum.

**7. MUSSEUM COORDINATOR REPORT**

Diana Phillips reported the research library is usable as she continues to go through papers and pictures. Diana stated her continued efforts in getting the Page Trust Authority information and stated interviews would continue once she is able to return working at the Museum for the educational material.

**8. CHAIR’S REPORT**

No report

**9. COMMITTEE REPORTS**

- A. Steve Clem /De-Accession – No report
- B. Grady Whitaker, Jr. Building – No report. Grady will meet with Ginger concerning storage room details.
- C. Debbie Nobles, Documents –No report
- D. Vicki Sisney, Exhibits – No report
- E. Cynthia Phillips, Grady Whitaker, Fundraising –American Heritage Bank is the Premier Sponsor for exhibit in April.
- F. Mayme Crawford, Budget – No report

**10. ADJOURNMENT: 6:39 pm**



Steve Clem, Chairman



Date

JT