

SAND SPRINGS – POGUE AIRPORT

Airport Advisory Board

MINUTES

Thursday, June 11, 2020

5:30 p.m.

Airport Terminal Conference Room

Sand Springs-Pogue Airport

3200 Airport Road

Sand Springs, Oklahoma 74063

MEMBERS PRESENT: Robert Fleenor, Chairman
Dr. Mark Manahan, Secretary
Rick Westcott
Dr. Tom Campbell
Joe Stephenson.
David Kvach

ABSENT: Lei Anderson, Vice Chainman

ALSO PRESENT: Ken Madison, Airport Supervisor
Sunnie Smith, Recording Secretary

The Airport Advisory Board met in a regular session on Thursday, June 11, 2020 In the Airport Terminal conference room at the Sand Springs - Pogue Airport, pursuant to the agenda filed with the City Clerk's office, and posted at 10:00 a.m. on June 8, 2020 on the bulletin board located in the first floor lobby of the Sand Springs Municipal Building, 100 East Broadway Sand Springs, Oklahoma 74063.

1. Call to Order

Chairman Fleenor called the meeting to order at 5:37 p.m.

2. Roll Call

Chairman Fleenor called for individual roll call with members replying in the following manner:

Dr. Campbell, here; Dr. Manahan, here; Mr. Fleenor, here; Mr. Stephenson, here; Mrs. Anderson, no response, Mr. Kvach, here; Mr. Westcott; here.

3. Minutes

The minutes of the May 14, 2020 Regular Airport Advisory Board meeting were included in the agenda packets for the Board's review and approval.

A motion was made by Dr. Manahan and seconded by Mr. Stephenson that the minutes of the May 14, 2020 Airport Advisory be approved with changes.

Chairman Fleenor called for the vote recorded as follows:

Mr. Fleenor, aye; Dr. Manahan, aye; Dr. Campbell, aye; Mr. Stephenson, abstain; Mrs. Anderson, no response; Mr. Kvach abstain; Mr. Westcott, aye.

4. ISR 1000 COMMITTEE REPORT

Committee Chairman updated the Board Members on airport improvements, upcoming events and any other activities including scheduled events of interest to the Board Members.

5. ENGINEERS REPORT

Staff and board members discussed any pending airport CIP projects of interest, FAA/OAC funding.

Discussion Item Only.

6. FAA APPLICATION FOR CARES ACT GRANT AGREEMENT

Staff and Board members reviewed and discussed the Federal Aviation Administration (FAA) application agreement to request funds available for airports in the CARES (Coronavirus Aid, Relief and Economic Security) Act.

Following discussion, a motion was made by Dr. Manahan and seconded by Mr. Westcott.

Chairman Fleenor called for the vote recorded as follows:

Mr. Fleenor, aye; Dr. Manahan, aye; Dr. Campbell, aye; Mr. Stephenson, abstain; Mrs. Anderson, no response; Mr. Kvach abstain; Mr. Westcott, aye.

7. FEASIBILITY OF INSTALLING JET-A-FUEL SYSTEM

Staff and Board members discussed the feasibility of installing Jet-A system at SSPA.

Discussion Item Only.

8. AIRCRAFT HANGAR DEVELOPMENT

Staff and board discussed the airport hangar construction at Sand Springs Pogue Airport.

Discussion Item Only.

9. AIRPORT SUPERVISOR'S MONTHLY MANAGEMENT REPORT

The board and staff reviewed and discussed the monthly management report for May 2020.

Discussion Item Only.

10. ADJOURNMENT

The next meeting is scheduled for Thursday, June 11, 2020.

The meeting adjourned at 5:57 p.m.

Sunnie Smith, Public Works Administrative Specialist