

PLANNING COMMISSION
Regular Meeting Minutes
July 10, 2023
4:00 p.m.
City Council Chambers
100 E. Broadway, Sand Springs, OK

MEMBERS PRESENT: Paul Shindel, Chairman 11-0
Harold Neal, Vice-Chairman 9-2
Jason Mikles, Secretary 9-2
Michael Dickerson, 5-0
Matt Barnett, 10-1

MEMBERS ABSENT: Erik Stuckey, 7-4
Tom Askew, 6-5

STAFF PRESENT: Mike Carter, City Manager
Brad Bates, City Planner/Neighborhood Services Director
Cynthia Webster, Recording Secretary

The Sand Springs Planning Commission met in a regular session on Monday, July 10, 2023 in City Council Chambers, 100 E. Broadway, pursuant to the agenda filed with the City Clerk's office, posted on the display board located at Sand Springs City Hall, 100 E. Broadway, Springs, Oklahoma, and posted on the City of Sand Springs website at www.sandspringsok.org at 9:40 a.m., on July 5, 2023, by Cynthia Webster.

1. Call to Order

Chairman Paul Shindel called the meeting to order at the noted time of 4:00 p.m.

2. Roll Call

Chairman Shindel called for an individual roll call with members replying in the following manner: Mr. Mikles, here; Mr. Stuckey, no response; Mr. Dickerson, here; Mr. Shindel, here; Mr. Neal, here; Mr. Askew, no response; Mr. Barnett, here.

Mr. Stuckey and Mr. Askew were noted as absent.

3. Minutes of May 9, 2023

Commissioners considered approving, denying, amending or revising of the minutes from the May 9, 2023 meeting.

Mr. Neal made a motion that the minutes of May 9, 2023 be approved as presented. Mr. Barnett seconded the motion.

With no further discussion, Chairman Shindel called for the vote recorded as follows: Mr.

Mikles, aye; Mr. Dickerson, aye; Chairman Shindel, aye; Mr. Neal, aye; Mr. Barnett, aye.

The motion carried 5-0-0.

4. SSLC-725

Chairman Shindel noted that the applicant has requested a continuance until August 14, 2023.

Mr. Neal made a motion to continue the item until August 14, 2023. Mr. Dickerson seconded the motion.

With no further discussion, Chairman Shindel called for the vote recorded as follows: Mr. Barnett, aye; Mr. Neal, aye; Chairman Shindel, aye; Mr. Dickerson, aye; Mr. Mikles, aye.

The motion carried 5-0-0.

5. SSCPA-006

Chairman Shindel noted that the applicant has requested a continuance until August 14, 2023.

6. SSZ-515

Chairman Shindel noted that the applicant has requested a continuance until August 14, 2023.

Mr. Neal made a motion to continue agenda items 5 and 6 until August 14, 2023. Mr. Barnett seconded the motion.

With no further discussion, Chairman Shindel called for the vote recorded as follows: Mr. Mikles, aye; Mr. Dickerson, aye; Chairman Shindel, aye; Mr. Neal, aye; Mr. Barnett, aye.

The motion carried 5-0-0.

7. SUP-64-A

The Board is being asked to set notification requirements for SUP-64-A, a Specific Use Permit request to allow an expansion of a medical marijuana growing facility at 1112 E. Charles Page Blvd.

City Planner Brad Bates went over the typical notification requirements.

Mr. Neal made a motion to post a sign on the property two weeks before the hearing date, publish a newspaper ad two weeks before the hearing date, mail notification letters to any property owner within 300' of the subject property 20 days before the hearing date and

set a date for hearing of August 14, 2023. Mr. Mikles seconded the motion.

With no further discussion, Chairman Shindel called for the vote recorded as follows: Mr. Barnett, aye; Mr. Neal, aye; Chairman Shindel, aye; Mr. Dickerson, aye; Mr. Mikles, aye.

The motion carried 5-0-0.

6. SSL-726

The Planning Commission is being asked to consider approving, denying, amending or revising of the application of Michael Phillips and Cynthia Phillips, on behalf of the JEP Family Trust, to split 7.68 acres of property into tracts of 5.43 acres and 2.25 acres.

Mr. Neal made a motion to approve SSL-726, as presented. Mr. Barnett seconded the motion.

With no further discussion, Chairman Shindel called for the vote recorded as follows: Mr. Mikles, aye; Mr. Dickerson, aye; Chairman Shindel, aye; Mr. Neal, aye; Mr. Barnett, aye.

The motion carried 5-0-0.

7. Elections

The Planning Commission is being asked to elect a Chairperson, Vice-Chairperson, and Secretary.

Mr. Neal made a motion to nominate Paul Shindel for Chairperson. Mr. Barnett seconded the motion.

With no further discussion, Chairman Shindel called for the vote recorded as follows: Mr. Barnett, aye; Mr. Neal, aye; Chairman Shindel, aye; Mr. Dickerson, aye; Mr. Mikles, aye.

The motion carried 5-0-0.

Chairman Shindel made a motion to nominate Harold Neal for Vice-Chairperson. Mr. Barnett seconded the motion.

With no further discussion, Chairman Shindel called for the vote recorded as follows: Mr. Mikles, aye; Mr. Dickerson, aye; Chairman Shindel, aye; Mr. Neal, aye; Mr. Barnett, aye.

The motion carried 5-0-0.

Mr. Neal made a motion to nominate Jason Mikles for Secretary. Mr. Dickerson seconded the motion.

With no further discussion, Chairman Shindel called for the vote recorded as follows: Mr.

Barnett, aye; Mr. Neal, aye; Chairman Shindel, aye; Mr. Dickerson, aye; Mr. Mikles, aye.

The motion carried 5-0-0.

10. Director's Report

No director's report was given.

11. City Manager's Report

City Manager Mike Carter gave a brief update on the storm debris removal process.

12. Adjournment

There being no other items, the meeting was adjourned at the noted time of 4:14 p.m.

8/14/23
Date of Approval

Jason W. Mikles
Jason Mikles, Secretary