

PLANNING COMMISSION

Regular Meeting Minutes

October 9, 2023

4:00 p.m.

City Council Chambers

100 E. Broadway, Sand Springs, OK

MEMBERS PRESENT: Paul Shindel, Chairman 3-0
Harold Neal, Vice-Chairman 2-1
Tom Askew, 2-1
Michael Dickerson, 3-0
Matt Barnett, 3-0

MEMBERS ABSENT: Jason Mikles, Secretary 2-1
Erik Stuckey, 2-1

STAFF PRESENT: Mike Carter, City Manager
Jennifer Swezey, Assistant City Manager
Brad Bates, City Planner/Neighborhood Services Director
Cynthia Webster, Recording Secretary

The Sand Springs Planning Commission met in a regular session on Monday, October 9, 2023 in City Council Chambers, 100 E. Broadway, pursuant to the agenda filed with the City Clerk's office, posted on the display board located at Sand Springs City Hall, 100 E. Broadway, Springs, Oklahoma, and posted on the City of Sand Springs website at www.sandspringsok.org at 2:15 p.m., on October 5, 2023, by Cynthia Webster.

1. Call to Order

Chairman Paul Shindel called the meeting to order at the noted time of 4:00 p.m.

2. Roll Call

Chairman Shindel called for an individual roll call with members replying in the following manner: Mr. Mikles, no response; Mr. Stuckey, no response; Mr. Dickerson, here; Mr. Shindel, here; Mr. Neal, here; Mr. Askew, here; Mr. Barnett, here.

Mr. Mikles and Mr. Stuckey were noted as absent.

3. Minutes of September 11, 2023

Commissioners considered approving, denying, amending or revising of the minutes from the September 11, 2023 meeting.

Mr. Neal made a motion that the minutes of September 11, 2023 be approved as presented. Mr. Barnett seconded the motion.

With no further discussion, Chairman Shindel called for the vote recorded as follows: Mr. Dickerson, aye; Chairman Shindel, aye; Mr. Neal, aye; Mr. Askew, aye; Mr. Barnett, aye.

The motion carried 5-0-0.

4. SSLC-730

The Planning Commission is being asked to consider approving, denying, amending or revising of the application of Jacob and Emily Whitney to combine 98+ unplatted acres with adjacent tracts of 9.26 acres and 9.63 acres located at 5101 S. 145th W. Ave.

City Planner Bates presented the staff report and advised that the applicants are building a residence in the northeast corner of these tracts. The driveway to the residence will cross all three tracts which necessitates the need for the lot combination.

Public Works has reviewed the application and had no comments.

Mr. Neal made a motion to approve SSLC-730 as presented. Mr. Dickerson seconded the motion.

With no further discussion, Chairman Shindel called for the vote recorded as follows: Mr. Barnett, aye; Mr. Askew, aye; Mr. Neal, aye; Chairman Shindel, aye; Mr. Dickerson, aye.

The motion carried 5-0-0.

5. SUP-76

The Planning Commission is being asked to set notification requirements for SUP-76, a Specific Use Permit to allow a cell phone tower at 105 S. Wellston Park Rd.

City Planner Bates went over the typical notification requirements.

Mr. Neal made a motion to post a sign on the property two weeks before the hearing date, publish a newspaper ad two weeks before the hearing date, mail notification letters to any property owner within 300' of the subject property 20 days before the hearing date and set a date for hearing of November 6, 2023. Mr. Barnett seconded the motion.

With no further discussion, Chairman Shindel called for the vote recorded as follows: Mr. Dickerson, aye; Chairman Shindel, aye; Mr. Neal, aye; Mr. Askew, aye; Mr. Barnett, aye.

The motion carried 5-0-0.

6. Director's Report

No director's report was given.

7. **City Manager's Report**

City Manager Mike Carter introduced new Assistant City Manager, Jennifer Swezey.

8. **Adjournment**

There being no other items, the meeting was adjourned at the noted time of 4:10 p.m.

11/06/23
Date of Approval



Jason Mikles, Secretary

Mike Dickerson signing for